Congratulations! Your financial aid award includes a **Nursing Loan**. Before you are eligible to receive the funds, however, you must complete the steps below.

To borrow the Nursing Loan offered to you must complete, sign and return the following forms:

1. Personal and Confidential Information/Rights and Responsibilities Statement - Read and **sign at the bottom**. Turn the form over and **complete, sign, and date** the Personal and Confidential Information Sheet. **Retain a copy for your records**.

2. Truth-In-Lending Statement **-** Complete the top portion with your full address, Social Security Number, and sign at the bottom. **Please make a copy for your records.**

3. Nursing Promissory Note **-** Complete**, sign and date at the bottom of the second page.**

When you have completed all three steps, you must return the ***original copies*** of the **Truth-In-Lending Statement, the Nursing Promissory Note, and the Personal and Confidential Information Sheet/Rights and Responsibilities Statement.** These must be returned to the Office of Student Financial Aid in Simmons Hall, Room 202. If you have any questions regarding the documentation required to submit, please contact the Office of Student Financial Aid at **(330) 972-7032**.

Additional information:

- The Nursing Loan has been awarded to you for both the fall and spring semesters. If you graduate after the fall semester or do not attend the spring semester, the award will be adjusted accordingly.
- The loan will appear as an "accepted" award in Workday but cannot be disbursed to your student account until you have completed the steps above and returned the documentation to the Office of Student Financial Aid.
- Financial aid disbursements are made 10 days before the start of the semester. If you have completed all requirements for this loan, it will appear as "anticipated aid" until it can be disbursed.
- If you wish to decline the Nursing Loan offered to you, complete a Loan Change form.