

The University of Akron

1993-94

General Bulletin

THIS IS TO CERTIFY INFORMATION
CONTAINED IN THIS PUBLICATION
IS TRUE AND CORRECT IN CONTENT
AND POLICY.

SIGNED:

TITLE:

DATE:

Deborah L. Little
Deborah L. Little
Deputy *10/93*

Calendar 1993-94

Fall Semester 1993

Day and Evening Classes Begin	Mon., Aug. 30
*Labor Day	Mon., Sept. 6
Veterans Day (staff holiday)	Thurs., Nov. 11
**Thanksgiving Break	Thurs.-Sat., Nov. 25-27
Classes Resume	Mon., Nov. 29
Final Instructional Day	Sat., Dec. 11
Final Examination Period	Mon.-Sat., Dec. 13-18
Commencement	Sat., Dec. 18
Spring Intersession	Mon.-Fri., Jan. 3-14

Spring Semester 1994

*Martin Luther King Day	Mon., Jan. 17
Day and Evening Classes	Tues., Jan. 18
Spring Break	Mon.-Sat., March 21-26
***May Day	Fri., May 6
Final Instructional Day	Sat., May 7
Final Examination Period	Mon.-Sat., May 9-14
Commencement	Sat., May 14
Summer Intersession	Mon.-Fri., May 16-June 10
Commencement for Law School	Sat., May 21

Summer Session I 1994

First 5- and 8-Week Sessions Begin	Mon., June 13
*Independence Day	Mon., July 4
First 5-Week Session Ends	Fri., July 15

Summer Session II 1994

Second 5-Week Session Begins	Mon., July 18
Eight-Week Session Ends	Fri., Aug. 5
Second 5-Week Session Ends	Fri., Aug. 19

Fall Semester 1994

Classes Begin	Mon., Aug. 29
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*Classes canceled

**Classes canceled from Wednesday, November 24 at 5 p.m. until Monday, November 29 at 7 a.m.

***Classes canceled from noon to 5 p.m.

University Closing Policy

The president or designee, upon the recommendation of the associate vice president for administrative support, will determine when conditions — such as severe weather or a state of emergency — necessitate closing the entire University or canceling classes at the main campus and/or Wayne College in Orville. The associate vice president for administrative support will promptly

notify other designated University officials and the Department of University Communications, which will contact area media. University colleges/departments are encouraged to establish a method for communicating the closing decision to departmental personnel. Closing information will be announced as clearly and simply as possible to avoid confusion.

Cancellation of classes and closure announcements will be made as early as possible in the day and will clearly state the affected campus(es).

Inquiries

Address inquiries concerning:

Admissions information, campus tours, housing, and transfer of credits to the Office of Admissions, 381 Buchtel Common, (216) 972-7100.

Financial aid, scholarships, loans, and student employment to the Office of Student Financial Aid, Spicer Hall, (216) 972-7032.

Athletics to the Athletic Director, James A. Rhodes Health and Physical Education Building, (216) 972-7080.

Registration, scheduling, residency requirements, and veteran's affairs to the Office of the Registrar, Spicer Hall, (216) 972-7844.

Continuing education and noncredit programs to Buckingham Center for Continuing Education, (216) 972-7171.

Graduate study to the Graduate School, Fir Hill Center, (216) 972-7663.

The University switchboard number is (216) 972-7111.

The University of Akron
Akron, OH 44325

While every effort is made to provide accurate and up-to-date information, the University reserves the right to change, without notice, statements in the Bulletin Series which include, but are not limited to rules, policies, procedures, fees, curricula, courses, programs, activities, services, schedules, course availability or other matters. For example, courses may be closed due to limited resources or facilities or canceled because of the unavailability of faculty or insufficient enrollment.

THE UNIVERSITY OF AKRON IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

Operating under non-discrimination provisions of Titles VI, VII, of the Civil Rights Act of 1964 as amended and Title IX of the Educational Amendments of 1972 as amended, Executive Order 11246, Vocational Rehabilitation Act Section 504, Vietnam Era Veterans' Readjustment Act, and Americans with Disabilities Act of 1990 as related to admissions, treatment of students, and employment practices.

It is the policy of this institution that there shall be no discrimination against any individual at The University of Akron because of age, color, creed, disability, national origin, race, religion, veteran status, sex or sexual orientation. The University of Akron will not tolerate sexual harassment of any form in its programs and activities.

This nondiscrimination policy applies to all students, faculty, staff, employees and applicants.

Complaint of possible discrimination should be referred to
Affirmative Action and Equal Employment Opportunity Officer
227 Broadway Building
Room 212
(216) 972-7300

Information on Title IX (sex discrimination) may be obtained from
Neil M. Miles, Title IX Coordinator
(216) 972-7300

The *General Bulletin* is published once each year by the Division of Student Support Services,
Office of Special Services for Students, Buchtel Hall 55.

The University of Akron Bulletin
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Vol. XXXII

September 1993

POSTMASTER:

Send address changes to *The University of Akron Bulletin*, Office of Admissions, The University of Akron, Akron, OH 44325-2001.

Important Phone Numbers

University Area Code (216)

For numbers not listed, call the University Switchboard (216) 972-7111

Colleges

Buchtel College of Arts and Sciences	972-7880
Community and Technical College	927-7220
College of Business Administration	972-7040
College of Education	972-7681
College of Engineering	972-7816
College of Fine and Applied Arts	972-7564
College of Nursing	972-7551
College of Polymer Science and Polymer Engineering	972-7500
Northeastern Ohio Universities College of Medicine	325-2511
University College	972-7066
University of Akron - Wayne College	1-800-221-8308

Other Offices

Academic Advisement Center	972-7430
Adult Resource Center	972-7448
Accounts Payable	972-7200
Admissions, Office of	972-7100
Application Status Inquiries	
Freshman	972-6420
International	972-7663
Transfer	972-6418
Associated Student Government	972-7002
Black Cultural Center	972-7030
<i>Buchtelite</i> , The (student newspaper)	972-7457
C.A.R.E. Center	972-5653
Career Center	
Cooperative Education	972-6722
Placement Services	972-7747
Student Employment	972-7405
Student Volunteer Program	972-6841
Communication Centers (photocopying)	
Schrank Hall South Lobby	972-7960
Bierce Library	972-6278
Gardner Student Center	972-7870
Continuing Education	972-7171
Cooperative Education Programs	972-6722
Counseling and Testing Center	
Counseling	972-7082
Testing	972-7084
Developmental Programs	972-7087
Math Lab	972-5214
Reading Lab and Study Skills Center	972-6551
Tutorial Programs	972-6552
Writing Lab	972-6548

English Language Institute	972-7544
Financial Aid	972-7032
Fraternity and Sorority Life	972-7909
Gardner Student Center	972-7866
Graduate School	972-7663
Graduation Office	972-7837
Health Services, Student	972-7808
Honors Program	972-7423
International Programs	972-6349
Intramural Sports	972-7132
Libraries	
Bierce Library	972-7234
Law Library	972-7330
Science and Technology Library	972-7195
Math Lab	972-5214
New Student Orientation	972-5347
Nursery Center	972-7760
Parking Services	972-7025
Peer Counseling Program	972-6769
Reading Lab and Study Skills Center	972-6551
Registration Office	972-8300
Residence Halls	972-7800
Scholarships	972-7032
Services for Students with Disabilities	972-7928
Student Development	972-7021
Study Abroad	972-6349
TDD (hearing impaired)	972-7928
Tours (of the University)	972-7077
Tutorial Programs	972-6552
University Program Board	972-7014
Veterans Affairs Coordinator and Counselor	972-7838
Volunteer Programs	972-6841
Weekend Program	972-7611
Work Study	972-8074
Writing Lab	972-6548
WZIP/FM Radio Station	972-7105

Emergency Phone Numbers

Police/Fire/EMS	972-8123
Police (nonemergency)	972-7135
Campus Patrol	972-7263
University Switchboard	972-7111
Closing Information	972-SNOW

Background

HISTORY

The connection between The University of Akron and its surrounding community has been a recurring theme from the institution's founding as a small denominational college in 1870 to its current standing as a major urban state-assisted university. It is significant that the efforts, energy, and financial support of an Akron manufacturer of farm equipment, John R. Buchtel, were instrumental in persuading the Ohio Universalist Convention to build its college on a hill overlooking the town stretched along the Ohio Canal. The grateful trustees responded by naming the school Buchtel College. It is also significant that during its first four decades, the struggling institution was repeatedly aided in its efforts to survive by various local entrepreneurs who pioneered and prospered in such industries as cereals, clay products, matches, and rubber. Buchtel College's emphasis on local rather than denominational interests became increasingly clear, and by 1913 those strong ties and the school's financial situation caused its trustees to transfer the institution and its assets to the city. For the next 50 years, the Municipal University of Akron received its principal support from city tax funds and swelled from an enrollment of 198 to nearly 10,000.

The growth of the college paralleled the remarkable expansion of the community itself. From 1910 to 1920 Akron was the fastest-growing city in the country, evolving from a thriving canal town of 70,000 to a major manufacturing center of 208,000, thanks in large part to a boom in local factories that bore names such as Goodyear, Firestone, Goodrich, and others. The age of the automobile — and the demand for inflatable rubber tires — changed the complexion of Akron forever.

And changes within the Municipal University's curriculum reflected the strong interrelationship of town and gown. In 1914 a College of Engineering began instruction, and other professional schools followed: education (1921), business administration (1953), law (1959), the Community and Technical College (1964), fine and applied arts (1967), and nursing (1967).

Considering the institution's location in the heart of the burgeoning rubber industry, it seemed only appropriate that the world's first courses in rubber chemistry would be offered at Buchtel College in 1909. From those first classes in Professor Charles W. Knight's laboratory would evolve the world's first College of Polymer Science and Polymer Engineering (1988), now the largest academic polymer program in the United States. In the 1930s and 1940s, with the establishment in Akron of the Guggenheim Airship Institute, UA scientists studied the structure and design of zeppelins, and during World War II University of Akron researchers helped fill a critical need in the U.S. war effort by contributing to the development of synthetic rubber. The University's polymer programs have produced some of the world's most able scientists and engineers, and today attract millions of dollars annually in research support, as well as top graduate students from around the world.

But research, innovation, and creative activity take many forms at the University, in the sciences and in the arts and humanities as well. Today UA faculty members study ways of matching workers with jobs to maximize performance; they develop new ways to synthesize fuel; they write and produce plays, pen poetry, choreograph dance works; they explore improved methods of tumor detection; they evaluate the quality of water in Northeast Ohio; they provide speech and hearing therapy to hundreds of clients; and they study political campaign financing and reform. UA's continuing and central commitment to the liberal arts is signified by the perpetuation of the institution's original name in the Buchtel College of Arts and Sciences.

And the University has maintained an openness to innovation in other ways. As early as the 1880s Buchtel College was liberalizing its curriculum by allowing students to choose free electives within their courses of study. The University later adopted and developed the general education concept, which represents an attempt to prepare students for both their personal and their professional lives by providing a balance between courses that teach them how to make a living and courses that teach them about life as we know it in Western civilization. As early as 1914, nine University engineering students headed out into Akron factories, initiating one of the country's first engineering cooperative education programs. World War I-era students included the nation's first female students to co-op in a commercial job.

The University has a long tradition of serving the needs of part-time and full-time students through day and evening classes and attracts traditional-aged students and adult "new majority" students of all economic, social, and ethnic backgrounds. Committed to a diverse campus population, the University is at the forefront of all Ohio universities in recruiting and retaining minority students.

The University's first doctoral degree was, appropriately enough, awarded in polymer chemistry in 1959, but master's degrees were granted as early as 1882. Doctoral work has now expanded to programs leading to the highest academic degree in 18 different fields of study.

In 1963 the receipt of state tax monies made UA a state-assisted municipal university, and on July 1, 1967, The University of Akron officially became a state university. Today over 28,000 students from 43 states and 83 foreign countries are enrolled in its 10 colleges. Today, The University of Akron is the 46th largest in the nation and boasts the third-largest main-campus enrollment of any university in Ohio. The University offers a comprehensive academic package featuring select programs unsurpassed nationally and internationally. Alumni of the University number more than 84,000 and include scientists, engineers, artists, lawyers, educators, nurses, writers, business people, and other professionals at work in every state and 84 foreign countries.

The 170-acre main campus with 79 modern buildings is within walking distance of downtown Akron and is located in a metropolitan area of 1.5 million people. The University's presence in Northeast Ohio provides numerous opportunities in recreation, major collegiate, amateur and professional sports, concerts, cultural events, and commerce, all within easy driving distance and many accessible via public transportation. Located on campus, the Ohio Ballet, Emily Davis Art Gallery, University Orchestra, Opera/Musical Theatre, concerts, recitals, choral programs, Touring Arts Program, University Theatre, Repertory Dance Company, and professional artists performing at Edwin J. Thomas Performing Arts Hall contribute to the University's rich cultural environment. The University has achieved a position of prominence in a number of intercollegiate sports. Joining the Mid-American Conference in 1991, the University participates on the NCAA Division I level in 17 sports.

For more than a century, the college on the hill has been an integral part of the city whose name it bears, an active participant in Akron's renaissance of commercial and artistic endeavor, a leader in the city's intellectual and professional advancement, a center for internationally lauded research efforts, a source of enrichment, education, and vitality both for itself and for its community. Our history is a long and proud one — but at The University of Akron, our eyes are on the future, for our students, our faculty and staff, our community, our world.

MISSION AND GOALS

The University of Akron's mission is influenced by its location, its heritage, its teaching and research objectives, and its responsibility to serve the local, national, and international communities.

These influences, combined with the University's commitment to provide the highest quality educational opportunity possible to each person regardless of race, creed, color, sex, age, national origin, or handicapping condition, shape this institution's distinctive character.

The foremost goals of The University of Akron are to create and maintain the highest standards of excellence in its curriculum, its teaching/learning process; its development of students, its research, and its service to the public. Existing and proposed programs alike are evaluated in terms of their contributions to these goals.

The historically strong interrelationship between The University of Akron and the surrounding community confirms UA's responsibility to serve the community in ways that will reflect the needs of both the institution and the region of which it is a part. The University will continue to serve those pursuing a traditional educational program as well as those seeking a nontraditional program for a career change, for professional development, or for self-enrichment.

Mission

The University of Akron maintains a commitment to:

- Provide learning opportunities for the full spectrum of students.
- Create and discover knowledge through basic and applied research.
- Create a learning environment with emphasis on a full collegiate experience for each student, leading to opportunities for cognitive, social, and personal development.
- Provide a forum for the examination of ideas and concepts and the generation of scholarly dialogue within the established principles of academic freedom.
- Encourage opportunities for interdisciplinary study and research.
- Strive for continued improvement of the teaching and learning environment.
- Prepare career-oriented persons for professional leadership roles in regional, national, and international organizations and institutions.
- Offer appropriate educational and professional services to its various publics within available resources and established continuing education and outreach philosophies.
- Maintain its firmly established tradition of concern for the higher educational and cultural needs of our area.

Goals

The following goals provide further definition of the University's mission and serve as the bases upon which the colleges, departments, and service units of the University establish program objectives.

GOAL I

The University will plan, develop, implement, and evaluate its efforts in light of its major goal of teaching, and will provide optimal learning opportunities for students of various ages, diverse backgrounds, and different needs.

GOAL II

The University will meet its challenge and responsibility to discover and create new knowledge through continued support of faculty in their research, publication, and creative activities by providing resources for basic and applied research and by encouraging professional and intellectual development.

GOAL III

The University will design programs and the teaching/learning process to fulfill the students' and society's varied educational needs but will also provide opportunities for intellectual, personal, cultural, and social development on the campus so as to enhance the ability of students to participate effectively in a complex society.

GOAL IV

The University will provide public service through its traditional and continuing education programs, its faculty, its students, and its facilities, and encourage the development of outreach and cooperative education efforts in all colleges, departments, and service units.

GOAL V

The University will coordinate the growth and emphasis of its programs with the long-range plans and needs of the local area, the region, nation, and, where appropriate, the international community.

GOAL VI

The University will contribute, in cooperation with local and regional institutions, to the development of improved quality of life for the future of the region, the nation, and the world.

ACCREDITATION

Accreditation assures that degrees are recognized and approved by select regional and national education associations, societies, and councils. The University of Akron has been approved by the North Central Association of Colleges and Schools since 1914 and was recently reaccredited at the highest level as a comprehensive doctoral degree-granting institution. This recognition illustrates the high academic standards maintained at the University and assures students taking preprofessional courses leading to advanced study in such fields as medicine, dentistry, law, and theology that they are receiving sound preparation for acceptance at other graduate and professional schools. Accreditation

also provides the security of knowing that the University will honor most credits earned at a similarly accredited college or university. Degrees earned at the University are respected and sought after by prospective employers.

In addition to the recognized regional accreditations, special accreditation for particular programs has been awarded as follows:

Accreditation Board for Engineering and Technology
 American Assembly of Collegiate Schools of Business
 American Chemical Society
 American Dietetic Association
 American Psychological Association
 American Speech-Language-Hearing Association
 Committee on Allied Health Education and Accreditation of American Medical Association
 Council for the Accreditation of Counseling and Related Educational Programs (provisional)
 Council for Professional Development of the American Home Economics Association
 Council on Social Work Education
 International Association of Counseling Services
 National Accrediting Agency for Clinical Laboratory Sciences
 National Association of Schools of Art and Design
 National Association of Schools of Dance
 National Association of Schools of Music
 National Council for Accreditation of Teacher Education
 National League for Nursing
 North Central Association of Colleges and Schools
 Ohio Board of Nursing
 Ohio State Department of Public Instruction

The University also holds membership in the following educational organizations:

American Association of Colleges for Teacher Education
 American Association of Community and Junior Colleges
 American Association of State Colleges and Universities
 American Council on Education
 American Society for Engineering Education
 American Society for Training and Development
 Department of Baccalaureate and Higher Degree Programs (National League for Nursing)
 International Council on Education for Teaching (associate)
 National University Continuing Education Association
 North American Association of Summer Sessions
 Ohio College Association
 Ohio Council on Continuing Higher Education
 United States Association of Evening Students
 University Council on Education for Public Responsibility

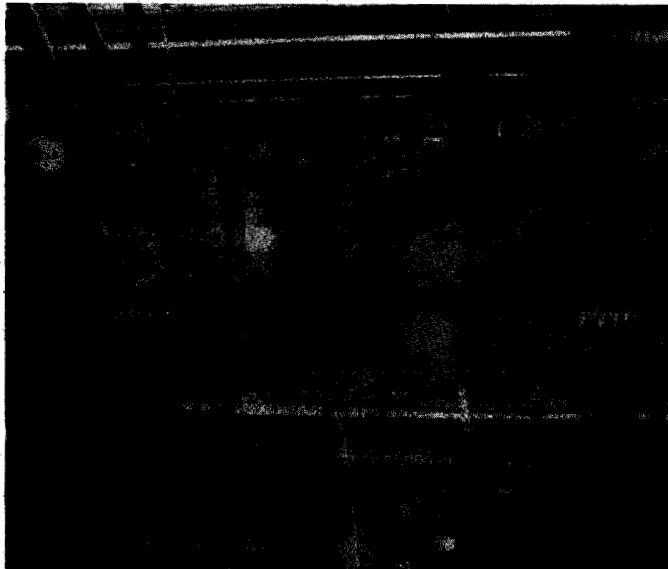
The School of Law is accredited by:

American Bar Association
 Association of American Law Schools
 League of Ohio Law Schools
 Council of the North Carolina State Bar
 State of New York Court of Appeals

The American Association of University Women grants membership to women graduates with approved baccalaureate degrees from The University of Akron.

Academics

The University of Akron offers comprehensive programs of instruction leading to the associate (two-year), bachelor's (four-year), master's (graduate), and doctoral (graduate or professional) degrees. A student may study in the College of Business Administration, Buchtel College of Arts and Sciences, Community and Technical College, College of Education, College of Engineering, College of Fine and Applied Arts, University College, School of Law, College of Nursing, and College of Polymer Science and Polymer Engineering.



- Geology
 - Earth Science
 - Engineering Geology
 - Environmental Geology
 - Geology
 - Geophysics
- †Guidance and Counseling
- *History
- Home Economics and Family Ecology
 - Child Development
 - Child Life
 - Clothing, Textiles and Interiors
 - Family Development
 - Food Science
 - Nutrition/Dietetics
- Management
 - Human Resources
 - Information Systems
 - Materials
 - Quality
- Mathematical Sciences
 - Applied Mathematics
 - Mathematics
 - Statistics
- Middle School Education
- Multicultural Education
 - Multicultural
 - Multicultural-Bilingual
- Music
 - Composition
 - Music Education
 - Music History and Literature
 - Performance
 - Accompanying
 - Keyboard
 - Voice
 - Winds, Strings, and Percussion
 - Theory
- Nursing
- Outdoor Education
- Physical and Health Education
 - Adapted Physical Education
 - Athletic Training for Sports Medicine
 - Exercise Physiology and Adult Fitness
 - Physical Education
- Physics
- Political Science
- *Polymer Engineering
- *Polymer Science
- *Psychology
 - Applied Cognitive Aging
 - Industrial/Gerontological
 - Industrial/Organizational
- *Public Administration and Urban Studies
 - Public Administration
 - Public Administration/Law
 - Joint Program
 - Urban Studies
- School Psychology
- *Secondary Education
- *Sociology
- Spanish
- Special Education
- Taxation
 - Taxation
 - Taxation/Law Joint Program
- Technical Education
 - Curriculum/Supervision
 - Guidance
 - Teaching
 - Technical Education
 - Vocational Home Economics - Child
 - Vocational Home Economics - Family
- Theatre Arts
 - Arts Administration
 - Theatre Arts

GRADUATE SCHOOL

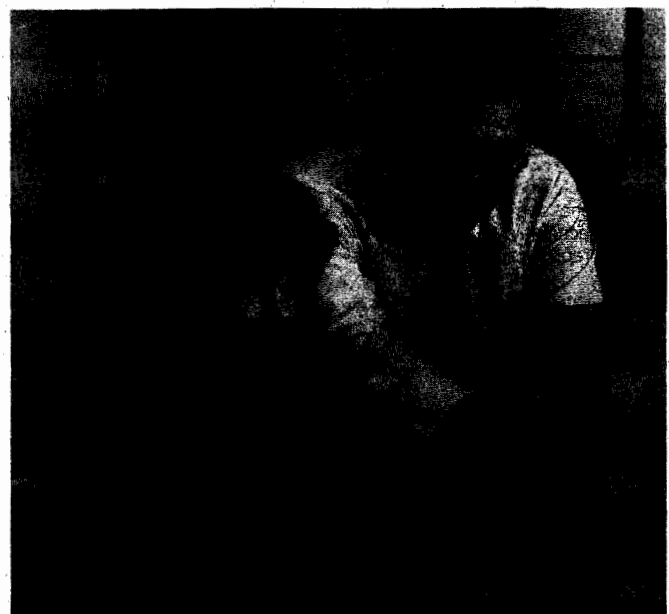
The Graduate School offers advanced study to students who wish further education beyond the baccalaureate degree with programs leading to the master's degree as well as the doctoral degree.

A separate publication detailing admission procedures and individual study requirements for graduate work is available from the Graduate School. The *Graduate Bulletin* may be obtained by calling the Graduate School at (216) 972-7663 or writing:

Graduate School
The University of Akron
 138 Fir Hill
 Akron, OH 44325-2101

Graduate degree programs are listed below; a dagger (†) indicates programs that offer doctorates only; an asterisk (*) signifies programs that offer both master's and doctoral degrees; the remaining disciplines offer master's degrees only.

- | | |
|--|--|
| <ul style="list-style-type: none"> Biology Business Administration <ul style="list-style-type: none"> Accounting Business Administration/Law Joint Program Finance International Business Management *Chemistry Communication Communicative Disorders <ul style="list-style-type: none"> Audiology Speech Pathology Counseling <ul style="list-style-type: none"> Classroom Guidance for Teachers Community Counseling Elementary School Counseling Marriage and Family Therapy Secondary School Counseling †Counseling Psychology Economics <ul style="list-style-type: none"> Economics Labor and Industrial Relations Educational Foundations | <ul style="list-style-type: none"> Educational Leadership <ul style="list-style-type: none"> Educational Administration General Administration *Higher Education Administration *School Administration School Treasurer Elementary School Principal School Superintendent Secondary School Principal Supervision *Elementary Education *Engineering <ul style="list-style-type: none"> Biomedical Engineering Chemical Engineering Civil Engineering Electrical Engineering Engineering Mechanical Engineering English <ul style="list-style-type: none"> English English Composition Geography and Planning <ul style="list-style-type: none"> Geography Geography/Urban Planning Geography/Urban Planning/Law Joint Program |
|--|--|



SCHOOL OF LAW

The School of Law provides legal education through day and evening classes leading to the Juris Doctor degree. An applicant must have a baccalaureate degree from a regionally accredited college or university. No particular course of undergraduate study is required for admission.

A separate publication detailing admission requirements and the procedure for applying for one of the School of Law's 135 day-session openings or 65 evening-session openings may be obtained by calling (216) 972-7331 or writing:

Director of Admissions
School of Law
The University of Akron
 Akron, OH 44325-2901

BACCALAUREATE PROGRAMS

The University of Akron believes that the student should master basic courses in the humanities, social sciences, and physical sciences before proceeding to advanced work in the major. The University College concept guarantees this mastery. A student seeking a baccalaureate degree and having attained less than 30 college semester credits studies in the University College before transferring to a degree-granting college. Study in the University College develops students' abilities to understand and express ideas effectively and to comprehend the processes involved in accurate thinking. After completing the general studies phase, students are admitted to a degree-granting college, where they then concentrate on courses in their specific academic interests.

Programs are offered in:

- | | |
|-----------------------------------|---------------------------------------|
| Accounting | Dietetics |
| Advertising | Coordinated Program |
| Art | Traditional Program |
| Art History | Family and Child Development |
| Ceramics | Child Development |
| Crafts | Child Development: |
| Drawing | Prekindergarten Certification |
| Graphic Design | Child-Life Specialist |
| Metalsmithing | Family Development |
| Painting | Food Science |
| Photography | Business |
| Printmaking | Food Science/Product Development |
| Sculpture | Home Economics Education |
| Studio Art | Clothing, Textiles and Interiors |
| Automated Manufacturing | Business |
| Engineering Technology | Interior Design |
| Biology | Theatre Costume |
| Botany | Humanities |
| Cytotechnology | Management |
| Ecology | Industrial Accounting |
| Medical Technology | Marketing |
| Microbiology | Industrial and Organizational Sales |
| Physiology | International |
| Pre-Professional | Marketing Communications |
| Pre-Dental | Physical Distribution |
| Pre-Medical | Retail Management |
| Pre-Pharmacy | Mathematical Sciences |
| Pre-Veterinary | Applied Mathematics |
| Zoology | Computer Science |
| Business Administration | Mathematics |
| Chemical Engineering | Statistics |
| Chemistry | Mechanical Engineering |
| Civil Engineering | Mechanical Engineering Technology |
| Classics | Medical Technology |
| Greek | Modern Languages |
| Latin | French |
| Classical Civilization | German |
| Communication | Russian |
| Broadcasting | Spanish |
| Business and Organizational | Music |
| Communication and Rhetoric | Accompanying |
| Corporate Video | History and Literature |
| Mass Media | Jazz Studies |
| Communicative Disorders | Music Education |
| (Speech Pathology and Audiology) | Performance |
| Computer Science | Theory-Composition |
| Business | Natural Sciences |
| Mathematics | Combined B.S./M.D. |
| Construction Technology (2+3) | Nursing |
| Cytotechnology | Philosophy |
| Dance | Physical Education and Health |
| Economics | Education |
| Labor Economics | Health Education |
| Electrical Engineering | Outdoor Education |
| Computer Engineering | Athletic Training for Sports Medicine |
| Electronic Engineering Technology | Physics |
| Elementary Education | Applied Physics/Engineering |
| Dual Certification | Biophysics |
| Kindergarten | Chemical |
| Prekindergarten | Computer |
| English | Geophysics |
| Finance | Physics/Astrophysics/Astronomy |
| Geography and Planning | Polymer |
| Geography/Cartography | Political Science |
| Geology | Criminal Justice |
| Engineering Geology | Government Service |
| Geophysics | International Service |
| History | Pre-Law |
| Home Economics and Family | Public Policy Management |
| Ecology | Psychology |
| | Secondary Education (all fields) |

- Social Sciences
- Social Work
- Sociology
- Anthropology
- Corrections
- Law Enforcement
- Special Education
- Developmentally Handicapped
- Multihandicapped
- Orthopedically Handicapped

- Severe Behavior Handicapped
- Specific Learning Disabled
- Speech Pathology and Audiology (see Communicative Disorders)
- Technical Education
- Theatre
- Acting
- Design/Technology
- Musical Theatre
- Theatre Arts



ASSOCIATE PROGRAMS

Our fast-paced age of technological development needs persons specifically trained for work in the semiprofessional, technical, and highly skilled professions. Most critically needed are laboratory technicians, health technicians, engineering assistants, sales people, supervisors, secretaries, and management assistants. The following is a list of associate degree programs.

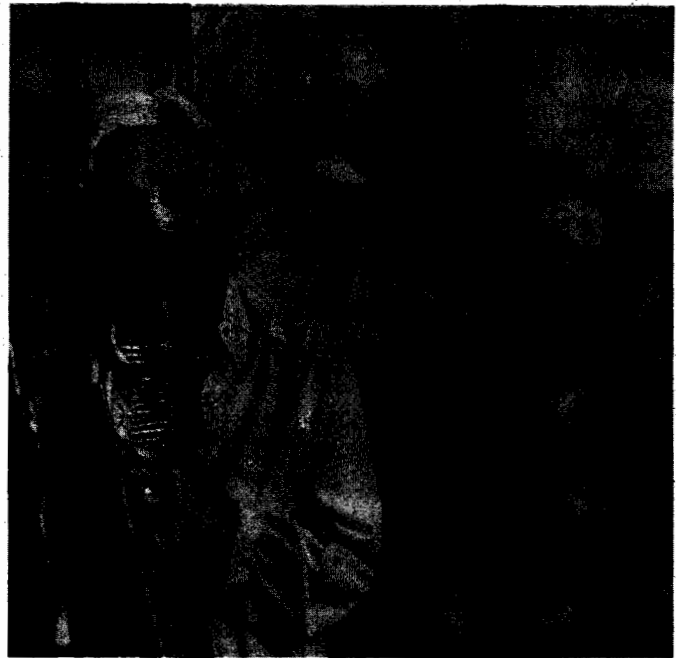
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|---------------------------------------|--|
| American Sign Language | Hotel/Motel Management |
| Interpreting and Transliterating | Marketing and Sales |
| Technology | Restaurant Management |
| Arts | Individualized Study |
| Automated Manufacturing Engineering | Legal Assisting Technology |
| Technology (2+2) | Manufacturing Engineering Technology |
| Business Management Technology | Computer Aided Manufacturing |
| Accounting | Industrial Supervision |
| General | Marketing and Sales Technology |
| Data Administration | Advertising |
| Small Business Management | Computer Sales |
| Commercial Art | Fashion |
| Commercial Photography | Retailing |
| Community Services Technology | Sales |
| Alcohol | Mechanical Engineering Technology |
| Gerontology | (2+2) |
| Social Services | Medical Assisting Technology |
| Volunteer Programming | Office Administration |
| Criminal Justice Technology | Administrative Assistant |
| Corrections Emphasis | International |
| Security Administration | Legal |
| Social Work Emphasis | Medical Secretary |
| Computer Programming Technology | Office Information Management |
| (2+2) | Word Processing |
| Drafting and Computer Drafting | Office Services Technology |
| Technology | Radiologic Technology |
| Educational Technology | Real Estate |
| Child Development | Respiratory Therapy Technology |
| Elementary Aide | Surgical Assisting Technology |
| Library Technician | Surgeon's Assistant |
| Electronic Service Technology (Wayne) | Surgical Technologist |
| Electromechanical Service | Surveying and Construction Engineering |
| Technology | Technology |
| Electronic Engineering Technology | Construction |
| (2+2) | Surveying |
| Fire Protection Technology | Technical Study |
| Histologic Technology | Transportation |
| Hospitality Management | Airline/Travel Industry |
| Culinary Arts | |

Note: The 2+2 programs are cooperative courses of study that allow students to complete a specific associate degree program followed by a related upper college course of study that results in the baccalaureate degree. All associate degree programs of technology are 2+2 within the College of Education's Technical Education baccalaureate degree.

Certificate Programs

Students may add a dimension of depth to their education beyond a chosen major by pursuing one of the University's interdisciplinary or interdepartmental programs, which provide concentrated work in the following areas.

African-American Studies	Legal Assisting
Aging Services	Library Studies
Alcohol Support Services	Linguistic Studies
Applied Politics	Manual Communication
Canadian Studies	Office Administration:
Cartographic Specialization	Administrative Assistant
Child-Care Worker	Office Administration:
Commercial Photography	Office Information Management
Computer Physics	Office Administration: Word Processing
Computer Science	Peace Studies
Computer Software for Business	Personal Computer Repair
Criminal Justice Technology	(Wayne College)
Criminal Justice/Security Emphasis	Planning
Drafting and Computer Drafting	Professional Communication
Technology	Programming Skills Enrichment
Environmental Health	Real Estate
Environmental Studies	Small Business Management
Fire Protection Technology	Soviet Area Studies
Gerontology	Supervision and Management
Hospitality Management:	Surgeon's Assistant
Culinary Arts	Surgical Technologist
Hospitality Management:	Teaching English as a Second Language
Hotel/Motel	Transportation Studies
Hospitality Management:	Travel and Tourism
Restaurant Management	Volunteer Program Management
Interior Design	Women's Studies
Latin American Studies	



Students have a great deal to gain through studying abroad. In addition to enhancing the student's academic background and self-esteem, studying abroad is an excellent way to develop academic and professional skills that will enable the student to gain a competitive edge in today's job market.

International internships are available and are designed to provide an international education/work experience to Akron students who want to enhance their academic and career preparation.

Students who are graduating should inquire about scholarship programs abroad, e.g., the Fulbright, Marshall, Rhodes' grant opportunities. Call the Office of International Programs, (216) 972-6349 for additional information.

University Honors Program

The University of Akron's Honors Program has been designed to recognize and support highly motivated and achievement-oriented students in any major program. Participants are eligible for substantial honors scholarships. Honors students complete all requirements for a departmental or divisional major and attend interdisciplinary colloquia in the humanities, social sciences, and natural sciences. These colloquia examine the interrelations of academic studies while exploring significant contemporary issues. During the senior year, all honors students write a senior honors thesis that focuses on a topic of interest in the major area of study. Study abroad or field experience may count as part of the project.

Study Abroad and Affiliations with Foreign Universities

The University of Akron administers Study Abroad programs through affiliations with foreign universities in Australia, Belgium, Canada, China, England, France, Germany, Israel, Japan, Korea, Mexico, The Netherlands*, Puerto Rico, Russia, Singapore and Turkey. Programs are open to all students, regardless of major*, language training** or financial means. All courses offered abroad count as elective credit towards graduation from The University of Akron. Some courses may be applicable to the University's language and General Studies requirements; it is the student's responsibility to obtain approval *prior* to enrolling in the courses. Credits toward a major may be completed abroad with the consent of a department. Instruction at all program sites, except Germany, is in English. Depending on the country, students have an option to study abroad for a semester or an academic year.

Financial aid is available for all programs. The costs of some programs, including round trip transportation, are at or below the average residential cost of attending The University of Akron. If a student can afford to attend The University of Akron, that student can afford to participate in one of its Study Abroad programs.

A \$1,000 scholarship is available under the College Ambassador Program to help finance the trip. The College Ambassador is expected to gather information about the host country and share this with community groups upon return to The University of Akron.

SUMMER SESSIONS

The University's Summer Sessions provide educational opportunities for the student who wishes to attend college classes over the summer. Summer Sessions include work toward associate, baccalaureate, and advanced degrees as well as additional education in students' chosen professions.

OFF-CAMPUS PROGRAMS

As an urban institution of higher learning, the University clearly identifies and supports its public service role through a variety of off-campus programs. The University offers special institutes, workshops, and courses to professional groups through the academic departments, through continuing education, and through Developmental Programs.

THE UNIVERSITY OF AKRON — WAYNE COLLEGE

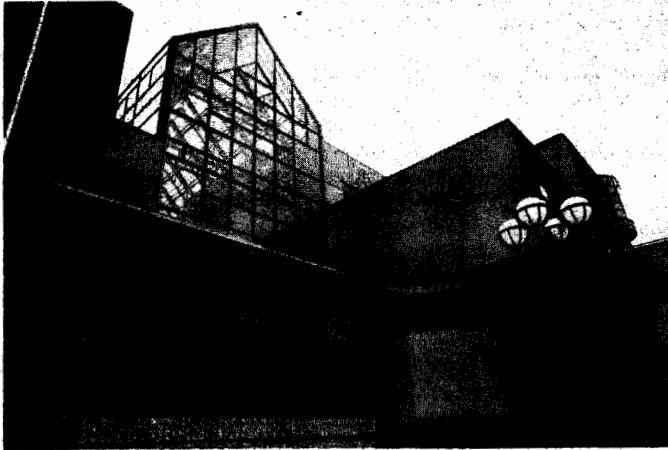
To meet the needs of citizens in Wayne, Holmes, and Medina counties, The University of Akron—Wayne College opened its doors in 1972. Wayne College offers seven technical programs as well as the first two years of most baccalaureate programs. The following degrees are available from The University of Akron—Wayne College: Associate of Arts; Associate of Science; Associate of Technical Studies; Associate of Applied Business in Business Management Technology and in Office Administration; Associate of Applied Science in Micro-processor Service Technology and in Social Services Technology.

*The Netherlands program is designed for Business majors only.

**Students need four semesters of German to study in Germany.

The Campus

During recent years, the University campus has undergone many major changes. In 1951, the University's 13 acres encompassed only 10 buildings. Currently, the main campus covers 170 acres, and includes 79 buildings, with plans to renovate and build additional academic, recreational, and parking facilities. The campus is illuminated at night and security personnel patrol the area hourly.



LOCATION

The University is situated in a large metropolitan area. The campus, although centrally located within the city, is set apart from the downtown area. Students have easy access to retail outlets, transportation, and churches. Akron is easily reached by automobile from major national east-west routes (Interstates 80, 90, 76, and the Ohio Turnpike), and north-south routes (Interstates 71 and 77), all of which link Akron to the surrounding states and regions. The University itself is located between East Buchtel Avenue and Carroll Street in the downtown area. For airline passengers, limousine service from the Cleveland-Hopkins International Airport and the Akron-Canton Airport, south of Akron, is available.

BUILDINGS

Many of the buildings on campus bear the names of prominent persons who are recognized for their contributions in administration, education, business, science, or University service. Major buildings include:

Admissions Building. This office is located at 381 Buchtel Common. The Office of Admissions assists students with applications, requirements, and procedures for undergraduate, postbaccalaureate, guest, transfer, auditing, or special student status.

Auburn Science and Engineering Center. Named for Norman P. Auburn, 10th president of the University, this complex is one of the largest academic buildings in the state. The center houses the College of Engineering, including the dean's office, the Engineering co-op office, and Mechanical and Civil Engineering, as well as the Department of Biology, the recently completed \$2 million biology research facility, and the science and engineering holdings of University Libraries.

Ayer Hall. Named for the first dean of the College of Engineering, Frederic E. Ayer, Ayer Hall provides classrooms and offices for the mathematics and physics departments.

Ballet Center. This center, located at 354 East Market Street, houses dance studios, a choreography laboratory, faculty offices, studios, and offices for the School of Dance, the Ohio Ballet, and the Dance Institute.

Bierce Library. Named for Gen. Lucius V. Bierce, an Akron mayor, lawyer, historian, state senator, philosopher, philanthropist, and soldier, the building opened in spring 1973. In addition to the book and periodical collections, the facility houses archival and audio-visual materials, maps, and microforms. University Libraries, including Science and Technology Department materials, located in the Auburn Science and Engineering Center, have holdings of more than 2.8 million items.

Buchtel Hall. Originally built in 1870, this structure was destroyed by fire in 1899 and rebuilt in 1901 (Buchtel Hall II). The administrative center of the campus, Buchtel Hall (III) was completely restored in 1973 following a devastating fire in 1971. It is the University's link with Buchtel College. It provides office space for numerous administrative officials of the University.

Buckingham Center for Continuing Education. The center was renovated in 1979 at a cost of \$2.8 million. The building houses Continuing Education, Public Services and Outreach which includes Programs Division (Credit), Programs Division (Noncredit), Business Services, and Promotional Services. It provides space for International Programs, the Adult Resource Center and the Law School Clinical Program, a lecture hall and general classrooms. Continuing Education, Public Services and Outreach and its units are expected to move to the Polisky Building mid-1994.

Business Administration Building. A new \$9.1 million business administration building, located at 259 South Broadway, was completed in 1991. This structure consolidates office, classroom, and laboratory facilities for the Dean of the College of Business Administration, the School of Accountancy, and the departments of Finance, Marketing, and Management.

Carroll Hall. Adjacent to the Gardner Student Center, Carroll Hall houses classrooms, laboratories, and offices for the departments of Counseling and Special Education, Geography, Developmental Programs, Information Systems, and the academic computer testing facility, as well as the University's Media Services, Electronic Systems, and the Learning Resources Center.

Central Services Building. This building, at 185 South Forge Street, houses the administrative service departments of central stores, printing services, and mail room.

Computer Center. Purchased and renovated in 1981 for \$1.3 million, this building at 185 Carroll Street houses the University's Information Services offices, main computers, and workrooms, as well as student and faculty microcomputer labs and time-sharing terminals.

Crouse Hall. Crouse Hall houses the Department of Geology, Center for Environmental Studies, classrooms, and some offices for the College of Education.

East Hall. Located on South Union Street, the hall houses the University nursery school, Black Cultural Center, and University Honors Program.

Edwin J. Thomas Performing Arts Hall. Named for Edwin J. Thomas, prominent industrialist and dedicated member of the University Board of Trustees from 1952 to 1975, this cultural center, which cost more than \$13.9 million, was formally opened in 1973. Designed to accommodate concerts, opera, ballet, and theatre productions, the hall is a masterpiece in architecture, acoustics, and creative mechanisms. It stands at the corner of East Center and Hill Streets.

Exchange Building. This building, located at 222 East Exchange Street, houses the School of Social Work.

Fir Hill Center. This recently remodeled building, north of East Buchtel Avenue at Fir Hill, houses the offices of the Associate Vice President for Research and Graduate Studies, the dean of Graduate Studies, and Research Services and Sponsored Programs.

Firestone Conservatory. On the first floor of Guzzetta Hall, this facility provides classrooms, practice rooms, and offices for music.

Folk Hall. This building, located at 150 East Exchange Street, provides modern, well-equipped School of Art facilities in one location. Studios are available for graphic arts, photography, drawing, painting, printmaking, ceramics, and weaving. The Emily Davis Art Gallery is also located in the facility.

Forge Building. This building at 171 South Forge Street houses the College of Engineering's Construction Technology Program, including offices and computer lab and classroom space.

Gallucci Hall. This building at 200 East Exchange Street, formerly a Holiday Inn, is a coed residence hall. The north wing houses the Department of Urban Studies, the Center for Urban Studies, and the Department of Hospitality Management.

Gardner Student Center. This complex was named for Donfred H. Gardner, who was appointed dean of men in 1926, named the University's first dean of students in 1937, in 1955 named the University's first dean of administration, and later, in 1959, promoted to vice president. He retired in 1962. This facility, which serves as a unifying force in the life of the institution, houses nearly 80 percent of all nonacademic activities on campus. It provides bowling alleys, meeting rooms, lounges, student activity and publication offices and workrooms, a game and billiard room, a bookstore, bank facilities, the Perkins Art Gallery, the Gardner Theatre, a cafeteria, and other dining facilities.

Gladwin Hall. Housing the College of Nursing, allied health and biology laboratories, this building was named in honor of distinguished alumna Mary E. Gladwin (1887), who rendered unparalleled service to the nation during World War I. The \$10 million complex opened in 1979 and includes the administrative offices of the College of Nursing, faculty offices, the Center for Nursing, and a Learning Resources Center which includes patient care simulation areas, an audio visual center, and a state-of-the-art computer learning center.

Guzzetta Hall. Complementing the Edwin J. Thomas Performing Arts Hall, this facility was constructed directly across from Thomas Hall on Hill Street. The \$5.5 million structure dedicated in October 1976 houses the office of the dean of the College of Fine and Applied Arts, laboratory space for the School of Communication, and departmental space for the Schools of Theatre and Music. In addition to providing more than 40 student practice rooms, the complex houses radio and television studios, WZIP-FM, a small experimental theatre, and a 300-seat recital hall.

James A. Rhodes Health and Physical Education Building (JAR). This structure on Buchtel Common is connected to Memorial Hall by a pedestrian bridge over South Union Street and contains an intercollegiate basketball facility seating 7,000, an indoor jogging track, physical education laboratories, classrooms, the athletic director's office, the sports information office, athletic offices, and a ticket office.

Hower House. Located on Fir Hill, the century-old mansion has been designated as a Historic Place by the National Park Service.

Knight Chemical Laboratory. This \$10 million complex is named in honor of Dr. Charles M. Knight, who taught the first courses in rubber chemistry in Buchtel College as early as 1909. Opened in 1979, the building features numerous innovative laboratories with the latest, most sophisticated safety equipment along with classrooms and faculty and administrative offices.

Kolbe Hall. Identified by its colonnade arch, this complex was named for the first president of the Municipal University of Akron, Parke R. Kolbe. It houses the University Theatre, and the Center for Community and Public Television, classrooms.

Leigh Hall. Named in honor of Warren W. Leigh, first dean of the College of Business Administration, the facility on Buchtel Common currently houses the John S. Knight Auditorium, and interim space for the School of Communication faculty offices (during the 1993-94 Kolbe Hall, Phase I Construction Project).

McDowell Law Center. Named for C. Blake McDowell, prominent local attorney, alumnus, and benefactor of the University, the center houses the School of Law. Opened in 1973 at a cost of \$2.5 million, it provides space for the 200,000-volume law library, classrooms, moot courtroom, appellate-review office, seminar rooms, and faculty offices. A \$2.8 million addition provides additional library and support space and a \$1.5 million second addition, linking McDowell Law Center to West Hall and providing additional administration office space, will be completed in 1993. The center stands at the corner of University Avenue and Wolf Ledges Parkway.

Memorial Hall. Dedicated to the memory of Summit County men and women who died in World War II, this is the companion building to the JAR. It contains offices of the Department of Health and Physical Education, a main gymnasium, a gymnastics area, a combatives area, a motor learning lab, a human performance lab, an athletic training for sports medicine lab, a weight training and fitness center, a swimming pool, the intramural sports office, and classrooms.

North Hall. Located on South Forge Street, this building houses, on a temporary basis, supplemental service space for the University Police Department.

Ocasek Natatorium. The six-million dollar natatorium, completed in 1988, is a 70,000 gross square foot structure that houses an Olympic-size swimming pool with adjacent spectator seating area, and locker rooms and showers. The center also houses nine racquetball courts as well as weight room facilities. The natatorium is named for former Ohio State Senator Oliver Ocasek.

Olin Hall. Named in honor of Professor Oscar E. Olin and Mr. Charles Olin, this facility was completed in May 1975. The hall houses the dean of Buchtel College of Arts and Sciences and the following departments and institutes: classics, economics, English, general studies, history, modern languages, political science, philosophy, sociology, and English Language Institute. The complex is at the corner of Buchtel Common and South Union Street.

100 Lincoln Street Building (Industrial Incubator). This building currently houses the Purchasing, Telecommunications department offices, and Information Services' voice and cable communications group.

143 Union Street Building (Newman Center). This recently purchased building, located at 143 South Union Street, provides administrative office space for the University treasurer, budget director, the payroll department, and Information Services' network services group.

Olson Research Center. This remodeled warehouse on Forge Street houses the Department and Institute of Biomedical Engineering and the Department and Institute of Polymer Engineering.

Physical Facilities Operations Center. This building at 146 Hill Street is adjacent to E. J. Thomas Hall and houses physical facilities offices and craft shops, the central heating and cooling distribution center, and the Campus Police/Security Department.

Polymer Science Building. Construction of the new \$17 million polymer science building was completed in the spring of 1991. This two-tower structure of steel, concrete, and glass, located at 170 University Avenue, houses offices for the dean of the College of Polymer Science and Polymer Engineering and the American Chemical Society. The facility features a 200-seat lecture hall, offices, classrooms, and research laboratories for the Institute and Department of Polymer Science.

Robertson Dining Hall. This building, located at 248 East Buchtel Avenue, has a cafeteria and dining room for dormitory students, as well as the campus infirmary, which provides health services for the University.

Rubber Bowl. This off-campus stadium at 800 George Washington Boulevard, just four miles from the campus, features an artificial turf playing field, seating for 35,000, locker rooms, concessions, and a press box.

Schrank Hall. Named for Harry P. Schrank, long-time member and chairman of UA's Board of Trustees, this complex, which adjoins Auburn Science and Engineering Center, is composed of two academic structures and a parking deck. Schrank Hall North contains offices and classroom space. Schrank Hall South provides facilities for the School of Home Economics and Family Ecology, the divisions of Engineering and Science Technology and Associate Studies, and the Army and Air Force ROTC units.

Simmons Hall. Named for Hezleton Simmons, University president from 1933 to 1951, this hall houses the University Counseling and Testing Center, the Department of Psychology, and Public Services Technology offices and laboratories. The Institute for Life-Span Development and Gerontology and the History of American Psychology Archives also occupy a portion of the building. A student interested in employment counseling and assistance will find the Career Center in this facility.

Spicer Hall. This major student contact building, renovated in 1975, houses the registrar's office, Academic Advisement Center, the Office of Student Financial Aid, University College, the Office of Services for Students with Disabilities, the parking systems office, and offices for the University controller, accounts payable and receivable, and the state examiner.

The Paul E. Martin University Center. Located at 105 Fir Hill Street, The Paul E. Martin University Center has recently changed from a private club serving dues-paying members to a University-operated restaurant and banquet center. The table service restaurant is open for lunch between 11:30 a.m. and 2 p.m. Business and departmental functions, banquets, receptions, and parties can be scheduled during the hours of 7:30 a.m. to noon. The Office of Alumni Relations and the Department of Development as well as offices for the division of Institutional Advancement are located on the upper floors of the building.

277 Broadway Street Building (Blakemore-Rosen). This building provides administrative space for human resources offices, including benefits, employment services, labor and employee relations, and personnel services, as well as the Department of University Communications.

West Hall. This renovated structure on Wolf Ledges Parkway next to the McDowell Law Center houses the School of Communicative Disorders and the outpatient Speech and Hearing Center as well as classrooms and law school offices.

Whitby Hall. Named for G. Stafford Whitby, a pioneer in the development of polymer science, this building opened in 1975. Housed in this facility are some Polymer Science laboratories, and the Department of Chemical Engineering.

Zook Hall. Named to honor George F. Zook, president of the University from 1925 to 1933, this Buchtel Common facility houses the College of Education and provides a lecture room that seats 260, general classrooms, a handicrafts room, a teaching demonstration classroom, a microteaching laboratory, an educational media lab, and the Student Teaching Office.

FACILITIES AND EQUIPMENT

The University's addition of modern teaching aids demonstrates its recognition of the need, in this technological age, of up-to-date facilities and equipment. Some of these facilities are as follows.

Buchtel College of Arts and Sciences

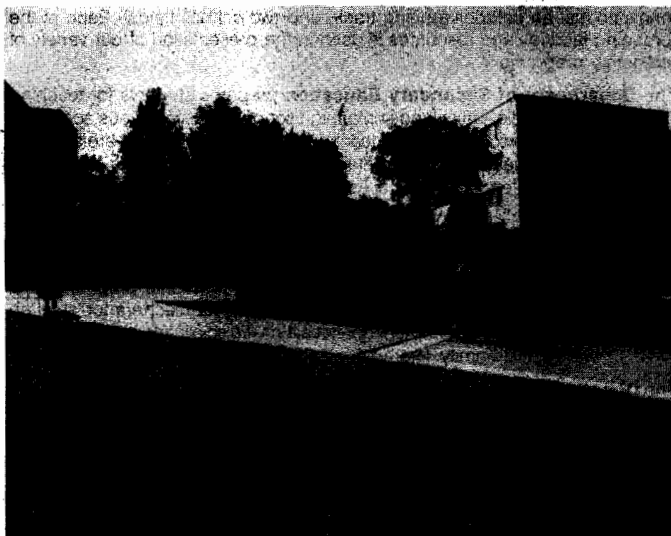
The **Department of Biology** houses greenhouses, controlled environment chambers, a new animal research facility, a molecular biology research center, modern laboratories, and equipment, including advanced light microscopes (differential interference contrast, fluorescence), electron microscopes (scanning and transmission), scintillation counters, ultracentrifuges, DNA sequencing apparatus, and physiographs; vehicles and boats are available for fieldwork.



The **Department of Chemistry** is located in Knight Chemical Laboratories. The department offers outstanding instrumentation, such as nuclear magnetic resonance spectrometers, research grade gas chromatographs, infrared and ultraviolet spectrophotometers, and other modern research tools for identification and characterization of their compounds. The University's Chemical Stores facility is located in the Department of Chemistry and maintains an inventory of more than 1,100 items, including chemicals, glassware, and apparatus.

The **Department of English** in Olin Hall has modern office space for faculty and graduate students. The Thackberry Room located in the department is a reference library for faculty and graduate students and holds bibliographies, indexes, and reference works relevant to all specialties taught in the department. Graduate seminars are held in the department's own seminar room near faculty offices.

The **Department of Geography and Planning** houses a modern cartographic laboratory, with adjoining darkroom, equipment rooms, and a research collection of maps, aerial photos, and periodicals. Major equipment includes map compilation projectors, computer workstations, digital plotting devices, process film camera, vacuum frame, and typesetting equipment.



The **Department of Geology** has modern instrumentation for field and laboratory studies. Among the equipment are an automated electron microprobe, automated x-ray diffraction system, atomic absorption spectrometer, ion chromatograph, coal and sulfur analyzers, oxygen bomb calorimeter, gravimeter, resistivity gear, refraction seismograph, magnetometers, image analyzer, cathodoluminescope, microcomputer laboratory with printers, plotters, and a digitizer, core laboratory, research microscopes, a well-equipped darkroom, rock saws, thin section equipment, portable rock corer, and two four-wheel-drive vehicles.

The **Department of History** in Olin Hall is housed in a modern office suite with space for graduate assistants as well as professors. The Clara G. Roe Seminar Room is used for graduate seminars.

The **Department of Mathematical Sciences** is located on the upper floors of Ayer Hall. Students of mathematics, statistics, and computer science have access to a wide variety of computing facilities, operating environments, languages, and software in laboratories maintained in and by the department.

One lab provides Gateway 2000 machines which provide both DOS and Windows environments for computer science classes and provide a platform for several mathematics software packages (MATLAB, ISQL, LINDO, FOURIER.) A second lab, in addition to dumb terminals, provides SUN workstations, with SUN/OS (a UNIX based system) and X-WINDOWS available. Additional SUN Workstations, SPARC stations, an IBM RISC 6000, a SGI Iris, and two parallel processing machines are available in a separate graduate scientific computation and research lab. The department also maintains a statistical consulting laboratory in which graduate students assist others and gain experience in working with a variety of statistical problems.

The local area networks available in these laboratories include a Banyan Vines network for the PCs, two ethernet client/server networks for the two types of SUN equipment, all dumb terminals connected to either the IBM 4381 running IBM's VM operating system, to a DEC station 5000 running ULTRIX (also a UNIX system), or to both. From these machines, jobs may be submitted to the IBM 3090 which runs MVS, a batch operating system which includes vector processing and is appropriate for large statistical jobs. All local area networks and all individual machines mentioned above are connected to ZIPNET.

ZIPNET is the campus network. All campus devices are capable of communication via E-mail and file transfers. Since the university is on both BITNET and internet, it is possible to communicate with universities and industries around

the world. Discussion lists, news files, and specialized public files are available on a wide variety of subjects. The gopher menu-driven utility package has been installed to facilitate information retrieval. Persons with a user identification on a remote computer, for example, the CRAY at Ohio State, may access that computer over the network.

Dial in access to most computer facilities is available with software running kermit compatible protocols. This is a convenience for many commuting students.

Languages available and utilized include Pascal, FORTRAN, COBOL, LISP, ICON, C, MACRO Assembler, IBM Assembler, and REXX. Many of these are available on a variety of platforms providing experience with dialects of the languages. Object-oriented programming is included in some dialects. Software packages available include IMSL and ESSL, two FORTRAN subroutine libraries for mathematics are on both IBM mainframes. SAS, SPSS, and Minitab are major statistical packages; others, like LISREL, are also available. Database management systems include SQL/DS, DM/2, Model 204, MDBS III, and Ingres. One additional laboratory is maintained by the department for students who are studying the BASIC programming language or are enrolled in a computer literacy course. This lab also contains several stand alone Macintosh computers which have some appropriate statistical software installed. JMP, SYSTAT, and Minitab are included.

The proximity of the faculty offices to the computer laboratories encourages regular interaction between students and faculty. Staff members provide introductory seminars and are always available to assist and guide students. A friendly, informal, helpful atmosphere makes the Department of Mathematical Sciences an enjoyable place to learn and to gain practical experience.

A most important resource of The **Department of Modern Languages** is the language laboratory in Olin Hall. The language laboratory schedules working sessions for all beginning and some advanced language courses as an integral part of the course, as well as for individual and voluntary student study time.

The **Department of Physics** is housed in Ayer Hall with space and facilities for instruction and research. The laboratories provide facilities for experiments in electron tunneling spectroscopy and Fourier transform infrared spectroscopy; pulsed and continuous-wave nuclear magnetic resonance and relaxation; scanning tunneling microscopy and atomic force microscopy; and Shubnikov-deHaas measurements. Experiments in progress consist of work in surface physics and thin films, resistivity, molecular mobility and diffusion studies in polymers and composites; condensed matter physics; and computer-assisted instruction. Theoretical topics include polymer physics, nonlinear dynamics, nonequilibrium physics, fluid mechanics, supersymmetry, critical phenomena; renormalization group theory, and solid state physics. Research and instruction are supported by extensive local computing workstation and microcomputer facilities. Studies of physical properties of polymeric materials utilize the extensive facilities of the College of Polymer Science and Polymer Engineering.

In the **Department of Political Science**, the Survey Research Center supervises a computer-assisted telephone interviewing laboratory available to the campus research community. The laboratory consists of 24 IBM PS/2 microcomputers connected via a network to a variety of system servers. Each interviewer station is acoustically insulated from other stations and has specialized telephone and automatic dialing equipment. The survey facility is used for grant and contract research covering national, state, and local studies. When not required for survey projects, the computer network is used for a variety of classroom exercises and student research projects. Another 25 stations are available for faculty and graduate student support.

Computer support in the **Department of Psychology** is excellent. The department owns over 90 microcomputers that are available to faculty and students. Research areas for the study of small-group behavior and a psychology clinic complete with videotape capabilities for the study of counseling processes and outcomes are also available. Two dedicated research labs contain a total of 20 Gateway 2000 386/25 PCs. A word processing lab is composed of eight IBM PS/2 model 60s and HP Laserjet Series II printers. A mainframe access lab for exclusive use by the Psychology Department has eight connections to the via PCs, terminals, and a printer. Supported are major statistical packages—SAS, SPSS, and BMDP—which are accessed through VM-CMS. Portable computers are available for field research. A full-time research programmer/analyst supports the hardware and software for the department and writes custom software for computerized experimental control, stimulus display, and data collection. Word-Perfect for word processing and Lotus Freelance Graphics for chart and graphic production are used throughout the department and are available to all students.

The **Department of Sociology** facilities include research laboratories used for funded research projects and a complete micro-computer laboratory for all graduate students. The department shares a computer facility for all students in Olin Hall which includes micro-computers and terminals directly linked to the University's mainframe computers. In addition, a computer-assisted telephone interviewing (CATI) system laboratory is used for student training in survey research. The anthropology laboratories contain hominid fossil casts, archaeological collections, and a variety of equipment used in archaeological field research projects.

Community and Technical College

Most offices and specialized laboratories of the Community and Technical College are located in Schrank Hall North and Schrank Hall South. However, the college also uses portions of Mary Gladwin Hall, Gallucci Hall, Folk Hall, and Simmons Hall. In addition, Community and Technical College classes are frequently scheduled in classrooms all over the University campus.

The **Business Technology Division** has many extensive laboratory facilities in Schrank Hall North. The **Computer Programming** area has a cluster of well-equipped personal computer labs, plus connections to the University mainframe computer. The **Office Administration** program has labs dedicated to word processing, typing, business machines, shorthand/tape dictation, and information management. The **Hospitality Management** program is located in Gallucci Hall where a complete restaurant (with kitchen and a 120-seat dining room) serves food to the general public as part of its curricula in food service management and culinary arts.

The **Engineering and Science Technology Division** is located primarily in Schrank Hall South. Many computer related laboratories provide hands-on experience for students. The **Drafting and Computer Drafting Technology** program maintains two drafting laboratories and a new Computer Aided Drafting laboratory. The Computer Aided Drafting laboratory is equipped with 30 Hewlett Packard Vectra QS/16 microcomputer workstations utilizing AutoCAD software. The **Electronic Engineering Technology** program provides a circuits laboratory, electronics laboratory, control system laboratory, digital circuits, and system laboratory equipped with personal computers and a facility for fabricating printed circuit boards. The **Mechanical Engineering Technology** program maintains two drafting laboratories, a fluids and thermal laboratory, a machine shop for machine tool fabrication, a computer graphics and CNC programming facility, a CNC machining laboratory, a strength of materials laboratory, and a metallographic laboratory. **Manufacturing Engineering Technology** labs include equipment for precision inspection and the study of robotics. A variety of surveying instruments including new electronic instruments and computer facilities for problem solutions are available for use in the **Surveying and Construction Engineering Technology** program. In addition, the division has laboratories for physics courses in mechanics, electricity, heat, light, and sound.

The **Allied Health Technology Division** is located in Mary Gladwin Hall where laboratories are dedicated to **Medical Assisting, Respiratory Therapy, Surgical Assisting, and Histologic Technology.**

The **Division of Associate Studies** is located in Schrank Hall South. Its **Commercial Art** program, however, has a wide range of laboratories in Folk Hall equipped with computers, photographic equipment, and other art-related equipment.

The **Public Service Technology Division** is located primarily in Simmons Hall where its **Criminal Justice** lab is utilized. The **American Sign Language Interpreting and Transliterating** program makes use of labs elsewhere on campus, and the **Child Development** program interfaces with the University Nursery Center in East Hall.

College of Business Administration

The **College of Business Administration** is located in the 81,000 square foot, four-story Business Administration Building which houses the college's offices, classrooms, computer laboratories, and advising services. The departments of **Finance, Management, Marketing,** and the **George W. Davello School of Accountancy** share the use of the building.

Tiered, amphitheater-style classrooms permit close contact between the class and the professor. The Milton and Henrietta Kushkin Computer Laboratory provides three computer classrooms, each equipped with nearly 40 personal computers and a homework laboratory for students.

The Carl V. and Clyde A. Fisher Simulation Laboratory provides the college with a focus group type of laboratory in which five small group laboratories are connected by one-way mirrors and sophisticated videotape and computer equipment to a central monitoring and control room to facilitate the study of behaviors of groups, such as sales training, interview training, and leadership training.

The Goodyear Tire and Rubber Company Lecture Hall, the building's largest classroom, is equipped with a state-of-the-art audio visual system, capable of projecting textbook material, transparencies, slides, video tapes, computer screen images, and the like onto the room's 10 foot by 10 foot screen.

Offices of the college's student organization are located in the James Dunlap Student Organization Office Suite just off the atrium lobby.

College of Education

The offices, laboratories, and other facilities of the College of Education are located in Zook Hall, Carroll Hall, Crouse Hall, the James A. Rhodes Health and Physical Education Building, Memorial Hall, and East Hall.

The **Department of Educational Foundations and Leadership** serves undergraduate and graduate students in the College of Education. The department serves undergraduate students by providing instruction in core courses in teacher education. The department also teaches the core curriculum of historical, philosophic, psychological, and social foundations required in all graduate education programs, and teaching, advising, and supervising problems, theses, and dissertations of students in their degree-granting graduate programs, the master's programs in Educational Foundations, the master's and doctoral programs in educational administration, and the master's and doctoral programs in higher education.

The **Department of Physical and Health Education** prepares students for careers in teaching, coaching, related recreational fields, and related health fields. There are laboratories for the study of exercise physiology, motor behavior, teaching skills (microteaching), and computer utilization in physical and health education. The department has access to the James A. Rhodes Health and Physical Education Building (classrooms, the main gym, an indoor running track, and four teaching station areas), Memorial Hall (classrooms, as well as large and small gyms), Ocacek Natatorium (a classroom, an Olympic-size pool, nine racquetball courts, and a weight room), and Lee Jackson Field (fourteen tennis courts, an outdoor running track, and two softball fields). Each of the foregoing facilities and resources is used in the presentation of our variety of academic programs.

The **Department of Secondary Education** prepares students for teaching careers at the middle, junior, and senior high school levels in various academic and vocational subject fields. Initial teacher preparation programs are available at the undergraduate, post-baccalaureate, and master's degree levels. The Department also offers the Technical Education degree which prepares students for teaching/training and other personnel positions at the post-secondary level and for business and industry settings.

The **Department of Counseling and Special Education** incorporates three divisions: Counseling and School Psychology, both graduate programs, and Special Education which prepares undergraduates as teachers for children with special needs. The department operates a multidisciplinary clinic, The Clinic for Child Study and Family Therapy.

The **Department of Elementary Education** uses those strategies appropriate for the Pre K-8 child in the teaching-learning situation as the basis for its broad offering of courses in the disciplines of language literacy, mathematics, social studies, science, and art. Emphasis is given to higher level thinking skills and the integrated curriculum. A reading center, mathematics lab, and art lab facilitate the instruction of preservice teachers. The University Nursery Center, directed by department faculty, provides day care for children while serving as an experiential learning site for teacher education students.

College of Engineering

The **College of Engineering** has five engineering departments: biomedical engineering, chemical engineering, civil engineering, electrical engineering, and mechanical engineering, located in the Auburn Science and Engineering Center, Olson Research Center, Simmons Hall, and Whitby Hall. The College also contains the department of construction technology located in the Forge building. Extensive instrumentation, computers, and specialized equipment support hands-on experimentation for undergraduates as well as fundamental and applied research in computational mechanics, control, theory, chemical processing, and biomedical engineering. The college maintains a centralized engineering computer graphics facility which supports specialized computer graphics and a centralized machine shop which provides fabrication support for both undergraduate and graduate projects.

The **Department of Biomedical Engineering** has 9 major laboratories for instructional and research use. The neurophysiology laboratory for research of the auditory system is equipped with an semi-anechoic room, sound synthesizers, and state of the art data acquisition and analysis equipment. The biomechanics laboratory is equipped with anemometers and materials testing equipment including Instron testing machines. The musculoskeletal laboratory includes frequency analysis equipment and a MTS testing system. The biostereometrics laboratory is equipped to perform spatial analysis using three-dimensional sensing technology which include a Kern MAPS 200 Digitizing System, a Qume QVT-211X Graphics Terminal. The ocular motor control laboratory is equipped for infrared oculographic eye movement recording. The gait analysis laboratory contains a 40' x 6' raised walkway with imbedded force plates and a VICON three dimensional motion analysis system. The image analysis laboratory contains a Technicare 2020 CT system and supporting equipment. The vascular dynamics laboratory provides facilities to analyze blood flow using Laser Doppler anemometry and Doppler ultrasound techniques. The biomedical instrumentation laboratory is equipped with continuous wave and Doppler ultrasonic equipment, surface temperature devices, and PC computers equipped with data acquisition boards.

The **Department of Chemical Engineering** possesses a variety of modern research equipment. The Particle and Catalyst Characterization Laboratory has a Quantasorb surface area analyzer, a flow BET unit, a temperature programmed chemisorption and desorption unit, and a mercury intrusion porosimeter. There is also a particle shape and image analyzer by Shape Technology.

The Process Research and Development laboratories have five micropilot plants for diverse chemical process applications, element analyzer, sulfur analyzer, automated chlorine analyzer, coulter particle counter, ash fusion analyzer, TGA/DSC, oxygen bomb calorimeter, Tilt-A-Mix reactor, FTIR, CDS Automated Micropilot Plant, ICP, and four fermenter systems.

The Chemical Reaction Engineering laboratories have a continuous high pressure catalytic reactor which is controlled by an on-line computer working in a real-time, multitasking mode to evaluate results. A slurry-reactor, micropilot plant operates in a three-phase catalytic mode and is ideal for carrying out various fundamental and engineering studies on three-phase catalytic reactions. A gas chromatograph/mass spectrometer is available for product stream analysis.

The Applied Colloid and Surface Science Laboratory has a state-of-the-art laser light scattering facility including a Lexel argon-ion laser, a vibration isolated optical bench, a Brookhaven correlation and probability analyzer, and an IBM PC-based data acquisition system.

The focal point of the undergraduate laboratories is the Corning Glassplant six-inch and 12-inch distillation unit which includes a 12-plate bubble-cap column and an eight-foot high packed-bed column. The unit is 24 feet high. There is also a pilot plant with a five-gallon agitated reactor and a packed-column stripping facility.

The **Department of Civil Engineering** staffs four major laboratories. In the environmental engineering laboratory, a student learns to analyze water and wastewater and assess its quality. Laboratory equipment includes analytical balances, incubators, UV-visible spectrophotometers, and a total organic carbon analyzer. Water/wastewater analytical kits and pH and dissolved oxygen meters are also available for field studies.

In the hydraulics laboratory a tilting flume enables the student to visualize water flow in streams and rivers. Models of bridges and dams can be studied; the wave tank enables a student to study the effect of waves on lakeshore erosion, harbors, breakwaters, and off-shore structures; the mobile bed tank is used to demonstrate erosion and sediment deposition patterns around bridges, piers, and culvert and storm drain outlets.

In the soil mechanics and foundation engineering lab, a student learns how to analyze soil by a variety of tests and equipment to determine shear strength characteristics, compaction characteristics, and seismic and electrical resistivity equipment for geophysical exploration of soil and rock deposits.

In the structural materials laboratory the opportunity to observe experimental verifications of earlier training on the behavior of structural members subjected to tension, compression, bending, and torsion is accomplished with the use of three universal testing machines, an MTS closed-loop system which has a loading capacity to 100,000 pounds, and two Instron dynamic testing machines which can be used in either uniaxial or torsional loading.

The **Department of Electrical Engineering** maintains a broad range of measurement, electronics, control/robotics computer, digital electronics, signal processing, microwave/transmission line, optics, and machinery laboratories.

Measurement and Electronics Laboratories: Students learn to do basic electrical measurement and to design simple electronic circuits and instruments. The equipment includes oscilloscopes, transistor curve tracers, and an assortment of voltmeters, ammeters, and wattmeters.

Control/Robotics Laboratories: There are analog computers for control system simulation and programming, and digital computers for interfacing with the controlled systems. A variety of robotic devices and systems are also available for robotic control and robotic vision study.

Computer Laboratory: A number of personal computers are available for instructional and research purposes.

Digital Electronics Laboratory: Several Intel and Hewlett-Packard microcomputer development systems are available for digital prototype design, emulation, and debugging work.

Signal Processing Laboratory: There are computer systems with digitizing, computing, and signal reconstruction capabilities. An anechoic chamber and a Kay digital sonograph are also available for signal recording and analysis.

Microwave/Transmission Line Laboratory: Students perform the experiments on the basics of wave guide, transmission line property, and wave propagation.

Optics Laboratory: There is an optics table, laser, and holograph apparatus.

Machine Laboratory: Students learn the operating principles of generator and motors, and perform motion control experiments; the laboratory is equipped with an assortment of motors, generators, and motor starters.

The **Department of Mechanical Engineering** maintains laboratories in the Auburn Science and Engineering Center and in Simmons Hall for undergraduate instruction and graduate instruction and research. These include:

Thermal and Fluid Science Laboratory with internal combustion engines, a supersonic wind tunnel and a subsonic wind tunnel.

Heat Transfer Laboratory with thermal conductivity, radiation and temperature measurement systems, a gas laser and a spectrum of heat exchangers.

Mechanical Measurements Laboratory with a complete complement of transducers, calibration equipment and standards, signal conditioners, analog recording devices and microprocessor-based digital data acquisition systems.

Materials Testing Laboratory with computer controlled servohydraulic structural testing machine and a uniaxial universal testing machine for performing static, quasi-static, cyclic and dynamic tests on a spectrum of engineering materials, and several types of hardness testing equipment.

Experimental Mechanics Laboratory with photoelastic strain measuring equipment and associated facilities, coupled with a complete range of strain gage instrumentation for both static and dynamic measurements.

Mechanical Design Laboratory with several major software packages for computer-aided design connected to the engineering computer graphics facility of the University.

System Dynamics and Controls Laboratory comprised of several microprocessors, analog computers and digital control, and equipment for process control and robotics.

Vibration and Acoustics Laboratory with electro-mechanical shakers, sound pressure level instrumentation and frequency spectrum analyzers for modal analysis.

Metallography and Failure Analysis Laboratory with a complete set of metallographic instrumentation for microstructural analysis of both conventional and advanced engineering materials, and electron microscopes for analysis of failure.

College of Fine and Applied Arts

The **School of Art** provides students with a solid background in art history supported by a collection of more than 50,000 slides and an auditorium classroom setting. The department's studios and classrooms are housed in a contemporary 67,000 square foot building which features a ceramics studio with pottery wheels and kilns; a metalsmithing/jewelry laboratory offering casting, fabricating, and anodizing equipment; photographic tools and darkrooms; weaving looms; a printmaking workshop; and a sculpture shop, equipped for construction with wood, metal, clay, plaster, stone, and foundry work including bronze and aluminum. The graphic design/commercial art program has student labs complete with traditional metal type, state-of-the-art computer typesetting systems, Art-O-Graph enlargers, typesetters, plate makers, black-and-white and color stat cameras, advertising photo studios and color proof systems. The computer graphics area provides visual computer experience using Macintosh Plus, three dimensional modeling, animation, and advanced paint systems in two complete lab settings. Emily Davis Gallery, Perkins Gallery, and the Guzzetta Hall Atrium Gallery display staff-curated national and regional exhibitions, as well as student and faculty work, on a continuous basis. The University Galleries initiate exhibitions as well as host traveling shows. The art gallery maintains a program of catalog publications.

The **School of Communication** features a television classroom/studio equipped with color cameras, and a wide complement of supporting audio and video equipment including graphics generators and computer assisted editing. Portable video and audio equipment is available for location use. There is an audio recording facility with multitrack capability in Guzzetta Recital Hall. Radio facilities, located in WZIP-FM, include control consoles, turntables, tape machines, microphones, production studios, and newsrooms. A multimedia production/editing laboratory-classroom supports class instruction. News, publications, and other writing classes have access to a typing lab and a Macintosh computer laboratory with complete desktop publishing layout, graphics, and print capabilities. The school works in cooperation with local professional agencies in a strong internship program.

The **School of Communicative Disorders** provides preprofessional and professional training to students who wish to become speech-language pathologists and/or audiologists. The department houses the Speech and Hearing Center, which functions as a practicum training arm as well as a service agency for persons in the Akron community who have speech, language, or hearing problems.

The **School of Dance** is located in the Ballet Center. The activities in the building include the undergraduate dance programs for the B.A. and B.F.A. degrees, K-12 Certification, dance courses, dance minor, the Dance Institute for students ages 8-18, continuing education for adults, and the Ohio Ballet. There are five studios, each with mirrors, barres, sprung marley floors, and pianos. There is also an athletic training room with a graduate assistant athletic trainer and a jacuzzi. All offices for the dance faculty, staff, and Ohio Ballet are located within the Ballet Center. Annual performances are held in the Ballet Center Stage Studio Theatre, the intimate University Theatre, (Kolbe Hall), and E.J. Thomas Performing Arts Hall. A B.F.A. degree in Musical Theatre has been designed and is pending approval by the National Association of Schools of Dance.

The **School of Home Economics and Family Ecology** has food and nutrition laboratories, textile conservation and clothing laboratories, an interior design and drafting laboratory, and a multipurpose lecture/laboratory area. These specially equipped areas are designed for demonstration and study in the areas of home management, equipment, home computers, consumer education, housing, interiors, home furnishings, and community involvement. Additionally, the

school maintains an executive conference room, and a graduate and teaching assistants' office. In cooperation with the College of Education, the school also operates and maintains a completely equipped nursery school facility for the study of child development and for teacher education.

The **School of Music** utilizes Guzzetta Recital Hall, which houses a 45-stop Mohler pipe organ. The University has available for student use a number of wind, string, and percussion instruments. About \$50,000 worth of equipment is available to complement instrumentation for the marching and symphony bands and the University Orchestra. The department also owns two harpsichords, a harp, a nine-stop tracker organ, a Mohler practice organ, a computer-based instructional laboratory of 10 Apple computers with sound synthesizers, an electronic piano laboratory, 11 Baldwin concert grand pianos for the recital hall, classrooms, teaching studios, and 40 practice rooms (acoustical sound modules).

The **School of Social Work** offers CSWE accredited professional training to social work students by linking them to a variety of health and human services community agencies and organizations in this area. The strong commitment and interaction with a network of agencies in the community serves as a laboratory for students.

The **School of Theatre Arts** utilizes three different performing spaces to present its annual season of four to six productions. Guzzetta Hall houses the versatile "black box" experimental theatre as well as rehearsal, teaching, and shop facilities. Kolbe Hall is the site of the 244-seat University Theatre, complete with support facilities. This conventional proscenium theatre is the home of theatre productions as is the multipurpose E.J. Thomas Performing Arts Hall.

College of Nursing

The **College of Nursing**, housed in Mary Gladwin Hall, provides professional nursing education at the undergraduate and graduate levels. The College is approved by the Ohio Board of Nursing and all programs are fully accredited by the National League for Nursing. The College has a Student Affairs Office which provides academic advising services to prospective students. The College houses a state-of-the-art Learning Resource Center including a computer laboratory and the Center for Nursing which is used by faculty and students for practice and research.

The undergraduate nursing curriculum is a six semester clinical sequence after completion of University and College prerequisite courses. The undergraduate program offers the basic B.S.N. program, and sequences for licensed practical nurses and registered nurses who wish to obtain the B.S.N. degree.

The graduate program features clinical specialty preparation in either child and adolescent health nursing, adult health nursing, liaison mental health nursing, gerontological nursing, or nurse anesthesia and functional role preparation in education, administration, or clinical specialization. There is also a sequence within the graduate program for registered nurses from associate degree and diploma programs to obtain a master's degree.

Students at all levels have clinical experience in a variety of settings including hospitals, clinics, rehabilitation agencies, long-term care facilities, community health agencies, mental health agencies, pediatric agencies, and home care settings.

College of Polymer Science and Polymer Engineering

The **College of Polymer Science and Polymer Engineering** offers only graduate degrees leading to the Master of Science degree and Doctor of Philosophy in both Polymer Science and Polymer Engineering. In addition, there are elective courses in both polymer science and polymer engineering for undergraduate science and engineering majors. Options which emphasize polymer engineering have been developed with the **College of Engineering** through the Departments of Chemical Engineering and Mechanical Engineering for undergraduate students interested in the polymer industry.

The facilities of the **Department of Polymer Science** and **The Maurice Morton Institute of Polymer Science** support fundamental and applied research in polymer chemistry, physics, and many aspects of polymer behavior. There are extensive laboratories for polymer synthetic chemistry and for the characterization of macromolecules and polymer morphology. The macromolecular modeling center provides state-of-the-art computer modeling capabilities for research, and provides a way to introduce chemistry students in local high schools to computer modeling. A minipilot plant facility is available to provide larger quantities of experimental polymers for studies of their rheology and mechanical properties. A nuclear magnetic resonance laboratory is maintained with several high resolution instruments supervised by a professional staff. The applied research section of The Maurice Morton Institute of Polymer Science operates a variety of analytical and compounding/processing laboratories to serve the needs of industry and government agencies for a reliable source of polymer materials and data. The total value of major instrumentation and equipment housed in the polymer science laboratories exceeds \$6 million.

The **Department of Polymer Engineering** and **Institute of Polymer Engineering** maintain a broad based range of processing, structural, and rheological/mechanical characterization apparatus. Processing facilities include unique blending/compounding facilities with five twin screw extruders and seven internal mixers including flow visualization capability; seven single screw extrusion lines for plastics and rubber, with ultrasonic and sound waves and rotational mandrel dies, and with single/multiple bubble tubular film and cast film extrusion capability as well as a biaxial film stretcher; molding facilities including screw injection molding capability of five machines, blow molding, plug assist thermoforming and compression molding with composites capability. The Institute of Polymer Engineering is the home of the EPIC-M.A. Hanna Compounding and Blending Center and the Molding Technology Center. Characterization capability includes scanning and transmission electron microscopy, X-ray diffraction (including a rotating anode X-ray generator), Fourier transform infrared, small angle light scattering, optical microscopy and retardation, radiography, differential scanning calorimetry, thermogravimetric analysis, dielectric thermal analysis, and surface profiling, rheological and mechanical testing, including elongational flow, rotational and capillary shear rheometry, dynamic mechanical, tensile, and impact testing.

Information Services

The Department of Information Services is responsible for computing, network services, and telecommunications throughout the campus. The department is made up of three sections: Academic User Services provides computing support to academic research and instruction efforts, Networking Services provides support for all of the University's voice and data communications and networking, and Computer Services provides the mainframe hardware and software support for the University as well as applications development support for the University's administrative business. The majority of the department is located in the Computer Center at the west end of campus, with portions of the networking and telecommunications groups located in the Union Building and in the Lincoln Building.

The Academic User Services section of Information Services provides support for academic and instructional computing and assists the student and faculty member in making effective use of the Computer Center. This section supports the acquisition and implementation of prepackaged programs for specific departments and provides consultation on problems requiring numerical analysis. The Computer Based Education and Testing (CBE&T) group within the Academic User Services section develops and/or acquires specialized instructional programs. Many of these programs are tutorial in nature and are designed to assist the student in learning a particular idea or principle. The CBE&T group also supports the Testing Center which provides the capability for students to take course tests via a computer.

For mainframe computing, Information Services utilizes an IBM 4381-R14 running VM-HPO as the operating system and an IBM 3090-200 dyadic processor running MVS-XA. The IBM 4381-R14 is used by faculty and students for interactive computing and allows academic users to submit batch jobs to the IBM 3090-200 over a channel-to-channel adapter. The IBM 3090-200, in addition to being a shared processor for academic and administrative batch computing and administrative interactive computing, has a vector processor that does parallel processing in support of academic supercomputing. In addition to the two IBM machines, there is a DECsystem 5000/240 running Ultrix that is primarily used by Computer Science and Engineering.

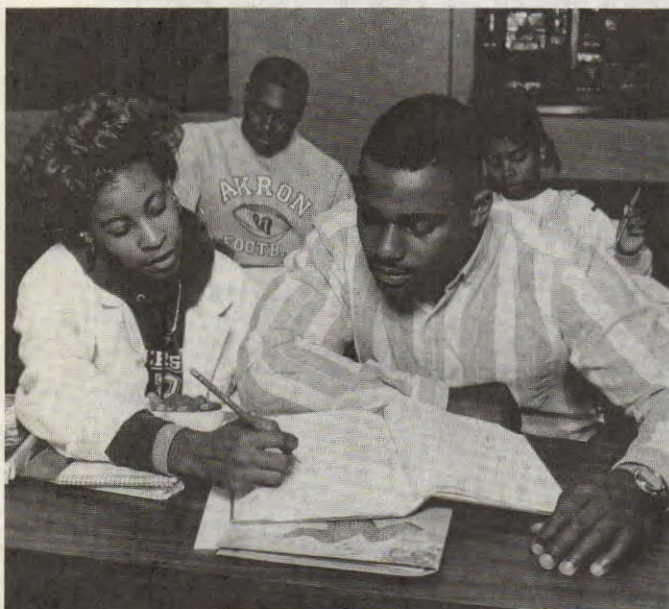
The library has two Digital processors on the Computer Center platform, a DECsystem 5000/240 and a DECsystem 5900. Both processors are running the Innovative Interfaces, Inc. library system and are part of the Ohio Library Information Network (OhioLINK).

All of the mainframe computers as well as many of the campus's microcomputer labs, faculty members offices, and administrative offices are connected via Zippy's Internet Protocol network (ZIPnet). This is a high speed data network available across campus which has a connection to OARnet, the state wide network. It provides access to Internet, the world-wide network, and the Ohio Supercomputer Center in Columbus.

Primary access to the mainframe computers is by workstations utilizing ZIPnet or by remote terminals. The peripheral equipment attached to the mainframes includes high speed laser and impact printers, high capacity disk drives, magnetic tape drives, a microfiche printer, and a voice response system used for telephone registration. Plotting is supported using either a CalComp Pen plotter or a CalComp Drawingmaster. An NCS OpScan 21-75 Optical Mark Sense Reader scans mark sense forms providing fast and reliable data entry for test scoring services, surveys, faculty evaluations, and payroll time cards. Information Services also supports widely used computer languages such as FORTRAN, C, COBOL, PL/1, BASIC, PASCAL, SAS, SPSS, and APL, and microcomputer packages such as Lotus, WordPerfect, dBase, and Harvard Graphics.

Student Support Services

Charged with the responsibility of helping our diverse student body to maximize the total benefit that college offers them, the Division of Student Support Services provides services that promote the academic, social, cultural, personal and physical growth and development of the student. Sensitive to the changing needs of today's college student, this division is committed to helping students meet their individual academic goals.



ACADEMIC ADVISEMENT CENTER

The mission of the Academic Advisement Center is to maintain a commitment to:

- support and advise students on academic, career, and related matters respecting cultural differences
- create opportunities to assist students to develop and achieve their educational goals and to effectively utilize the resources at The University of Akron and the surrounding community
- act as an advocate for the student in interpreting issues, policies, and procedures for the University
- communicate accurate and timely information to students by acting as a liaison between our department and other departments at the University
- participate in professional growth by teaching, research, administrative, and leadership activities

The Academic Advisement Center (AAC) offers a comprehensive array of services designed to assist students in attaining their personal, academic, and career goals. The service is available to all new and returning students, including adult, postbaccalaureate, special high school, and transfer students. The following represents a partial list of some of the issues students may wish to discuss with an adviser:

- Course selection and educational planning
- Changing majors
- Dropping and adding classes
- Clarification of academic procedures and policies
- Academic progress
- Career planning
- Course workloads and study habits
- Transferring to a degree-granting college
- Referrals to other departments/services on campus

Academic advising is a continuous process of clarification and evaluation that exists between adviser and advisee. The role of the academic adviser is to assist students in identifying alternatives and working through the decision-making process.

ADULT RESOURCE CENTER

The Adult Resource Center (ARC) specializes in offering adults educational guidance, information and referral services, and assistance with career change and job-finding skills. Through workshops and individual guidance, people learn to assess their skills, abilities, and interests to maximize their career potential. ARC helps individuals set personal, career, and educational goals. It also serves as a training center for undergraduate and graduate students interested in adult development and career guidance, management, and communication.

The ARC is committed to the concept of "one-stop shopping" for adults interested in attending The University of Akron. Thus, the ARC holds "New Majority Student Information Sessions" for adults who wish to learn more about the University before making a decision to attend. These sessions, cosponsored by the Office of Admissions and the Graduate School, are generally held twice a year. In addition, adults may submit applications for admission, receive academic advising, and even register for classes, all within the ARC.

Special Non-Degree Seeking Admission Program

Students interested in taking college credit courses for personal or professional growth, but who do not wish to seek a degree, may qualify for the Special Non-Degree Seeking Admission Program. Call the Office of Admissions at (216) 972-7100 or the Adult Resource Center at (216) 972-7448 for further information.

Sixty Plus (60+) Program

Sixty Plus (60+) students taking classes for audit are exempt from payment of tuition and general service fees. (State law 3345:27). However, Sixty Plus (60+) students are expected to pay for books, lab and instructional fees, and parking fees. (This tuition and general service fee exemption does not apply to non-credit Continuing Education courses.)

To be eligible for this program, you must be 60 years of age or older and a resident of Ohio for at least one year. Under this program you are entitled to audit credit classes on a space-available-only basis. Space availability is determined after the degree-seeking students have registered.

For further information regarding course selection, guidance, and/or registration, contact the Adult Resource Center at (216) 972-7448.

C.A.R.E. CENTER

The University of Akron's Chemical Abuse Resource Education (C.A.R.E.) Center has been established in order to educate and impact the University Community so that healthier decisions can be made about the use of alcohol, drugs, and tobacco. The C.A.R.E. Center is located in Gardner Student Center 210, (216) 972-5653.

The C.A.R.E. Center offers the following services:

- Resource Library which houses books, articles, brochures, and films pertaining to alcohol/drugs, stress management, date rape, and several wellness issues.
- Provides programs/workshops on alcohol/drug and other wellness issues.
- Provides initial consultation and appropriate referrals.
- Provides a listing of support groups such as AA, ALANON, etc.

PLACEMENT SERVICES & STUDENT EMPLOYMENT

The Office of Placement Services & Student Employment has as its primary mission to assist the graduating student's initiative in seeking employment and to assist all students in obtaining part-time employment both on-campus and off-campus. The office combines the University's Placement, Student Employment and Volunteer Programs. These programs assist students in preparing for their job search, obtaining pre-professional, experiential education assignments, and entering the job market upon completion of their degree.

Placement services for graduating students include on-campus interviews with representatives of businesses, industries, branches of the government, and military or teaching careers in higher education are also available. Other services to registrants include direct job referrals, and the maintenance and distribution of students' credential files.

Student Employment assists students in finding short term, part-time employment opportunities both on and off campus. These positions may or may not relate to students' career goals.

In addition, workshops are offered on Resume Writing, Cover Letters, and Interviewing Skills throughout the fall and spring semesters. Personal career advising may be scheduled with counselors. A reference library of employer literature is also available.

These services are available to undergraduate and graduate students. Alumni of The University of Akron may use the services of the Placement program.

Additionally, the Office of Placement Services & Student Employment is a part of a cooperative effort with the Counseling and Testing Center to provide for the comprehensive career development needs of students. These programs and services are described below under Career Development Service.

STUDENT VOLUNTEER PROGRAMS

Student volunteer programs, operated by Placement Services and Student Employment seek to recruit and refer students for volunteer positions with social service and nonprofit agencies in the Akron and Northeast Ohio area.

Student volunteer programs offer students a wealth of experience—experience which will enable the student to discover the reality of American life in ways which cannot be as graphically communicated in the classroom. In addition, the rendering of public service by student volunteers will help them: develop an understanding of professional requirements and expectations; regard community service as an integral part of their preparation for the role as truly educated citizens; enhance their educational experiences; give concrete form to the abstract learning of the college curriculum by applying it to immediate human need; and know that a truly successful life must include helping others.

Students who are in good academic standing may participate in the program's volunteer activities. Students are also expected to respect the rules and regulations of their volunteer agency. The Student Volunteer Program is located in Simmons Hall 178, (216) 972-6841.

CAREER DEVELOPMENT SERVICE

The Career Development Service is a cooperative effort of the Counseling and Testing Center and the Office of Placement Services and Student Employment.

Major Objectives

- To provide specialized services for students to help them:
 - explore, clarify and assess their interests, values, needs, abilities, and personality characteristics;
 - understand broad career areas and specific occupations;
 - decide on a career direction and an appropriate educational program;
 - develop lifelong decision-making skills.
- To provide services to students who have made a tentative decision regarding their career direction to help them:
 - reassess their interests, aptitudes, needs, educational, and experiential backgrounds as well as their desired life-style to clarify, reevaluate or reinforce their choice;
 - sharpen decision-making skills;
 - apply this knowledge to the realities of the world of work through experiential education;
 - develop lifelong job skills.

Services

- Individual counseling for career and life planning.
This individualized approach provides a systematic, in-depth exploration of self and the identification of possible career alternatives.
- Interest, aptitude, personality, and values testing for career and life planning.
A wide range of vocational and psychological tests and inventories are available for self-assessment in individual and group counseling.
- Career and life-planning groups.
Groups usually meet for three or four one-hour sessions using the self-assessment career planning approach.
- "Puzzling Your Career" workshops.
This is a well-developed and flexible approach to career planning especially useful for the nontraditional student.
- SIGI — a computerized system of interactive guidance and information.
SIGI is a computer program designed specifically to help college students make rational and informed career decisions.

- OCIS — computerized Ohio Career Information System.
OCIS is a computer-based information system designed to provide remote, instantaneous access to state and national data regarding occupations, educational institutions, and financial aid.
- Career library.
In addition to standard references, general and specific information is available about career opportunities with hundreds of companies, government agencies, and school systems in Ohio and throughout the country.
- Career advisement and consultation.
Information and consultation is available about various career fields and their requirements, as well as about job outlooks, salaries, job hunting skills, and University of Akron alumni follow-ups.
- Workshops on interviewing skills, resume writing, and job hunting skills.
These are practical how-to sessions that deal with a topic in a clear, concise, informative manner.
- Student Employment.
Student employment assists students in finding short-term, part-time employment opportunities both on and off campus.
- Experiential Education.
Cooperative education work assignments provide eligible students with the opportunity to apply the theory learned in the classroom, prescreen career choices, develop professional skills and competence, and earn a reasonable income.
- Student Volunteer Programs.
Student volunteer programs seek to recruit and refer students for volunteer positions with social service and nonprofit agencies in the Akron and Northeast Ohio area.
- Interviews with employers.
Campus interviews with representatives from business, industry, government, and private organizations are scheduled throughout the year.
- Contacts.
Names of people to contact within organizations and addresses and locations for all types of employment are available.
- Current job opportunities.
Employers regularly notify the Office of Placement Services and Student Employment placement service of current positions available.
- Computerized job matching.
A computerized system matching jobs to students or alumni registered in the placement service is in operation. This will facilitate information-flow between employers and potential candidates for employment.

You are invited to contact the Career Development Service to take advantage of any of the services described. This contact may be made through the Counseling and Testing Center, Simmons Hall 163, (216) 972-7082; the Office of Placement Services and Student Employment, Simmons Hall 178, (216) 972-7747; or the Cooperative Education Program, Spicer Hall 120, (216) 972-6722.

COUNSELING AND TESTING CENTER

In addition to participating with the Career Center in the Career Development Service, the Counseling and Testing Center provides a wide range of psychological counseling, therapy, testing, and outreach and consulting services to the University community. The Center is located in 163 Simmons Hall, (216) 972-7082.

Counseling Service

The Center's counseling service offers assistance in the following areas:

- *Career counseling* involves discovering one's interests, needs, values, aptitudes, abilities, and goals; relating these to the world of work; exploring appropriate major subjects and career fields. Occupational information is available through reference books and two computerized career guidance and information systems, SIGI and OCIS.
- *Personal-emotional counseling* deals with feelings of loneliness, inadequacy, guilt, anxiety, and depression; harmful involvement with alcohol and drugs; recovery from acquaintance or stranger rape; interpersonal relationships, especially with the immediate family, intimate relationships, and roommates; personality development, identity, and self-esteem.
- *Educational counseling* relates to educational goals, motivation, attitudes, abilities, and the development of effective study habits and skills.
- *Group educational programs* cover a wide range of topics which typically deal with improving grades, reducing test anxiety, planning careers, increasing wellness, and addressing personal issues; as well as providing support groups for minority students and others with a variety of concerns. Brochures are available.

Outreach and Consulting Service

The Center's outreach and consulting service offers assistance to the larger university community by providing programs and workshops for a wide variety of campus groups. The Center regularly provides speakers for classrooms, residence halls, student organizations, and administrative offices. Topic areas include academic performance, wellness, sexuality, and appreciating cultural diversity.

The Center's staff is also available for consultation and advice in understanding individual or group behavior using psychological theory and principles. In addition, the Center provides appropriate referral sources for social, psychological, and medical services.

Testing Service

The Center's testing service offers a variety of testing programs including learning disability determination, advanced placement testing for course credit (CLEP), placement testing in mathematics and foreign language, and national testing programs. National testing includes pre-college tests (ACT, SAT, and OTSA), pre-graduate school tests (Millers Analogy Test, LSAT, GRE) and Education certification tests (PPST and NTE).

Individual psychological and career assessment is offered in conjunction with counseling. Tests cover such areas as vocational interests, aptitudes, achievement, personality, and assessment of psychological problems.

STUDENT FINANCIAL AID

This office serves students who may need financial assistance to attend the University. Seven professional staff members provide information on available aid programs.

A detailed statement regarding all financial assistance programs can be found in **Section 3** of this *Bulletin*.

GARDNER STUDENT CENTER (GSC)

The Gardner Student Center, located in the center of campus, serves the students, faculty, and staff, and is one of the University's major assets in meeting the University-wide goal of public service. This busy facility houses four food service facilities, meeting rooms, lounges, an art gallery, Gardner Theatre, student organization offices, recreation facilities, the Communication Center, a bank, Ticketmaster/Film Center, and a bookstore.

- **Food Areas** in the Gardner Student Center offer a variety of food items. On the first level, the Chuckery features the services of a fast-food operation, a pizza & mexican shop, and an ice cream and yogurt shop. For more of a cafeteria-style offering, the Hilltop, on the second level, provides full meals, a salad bar, soup, and daily specials.
- **Gardner Theatre** operates Tuesday through Sunday with two showings of first-run movies each day.
- **The Game Room**, located on the lower level of the Gardner Student Center, is open seven days a week for the convenience of the University family to enhance free time activity. The Game Room offers eight bowling lanes, 16 billiard tables, foosball, and a variety of video games. For the competitive individual, tournaments in many of these recreational activities are programmed each semester by the Game Room staff.
- **Communication Centers**, located in the lobbies of Gardner Student Center and Shrank Hall South offer the following services: informational and referral services; copying, including color; oversized and reduced copies; binding of materials; mailing facilities for campus and U.S. mail; literature distribution; and class support files.
- **Ticketmaster/Film Center**, located in the lobby of Gardner Student Center (972-6684), sells tickets to most events in northern Ohio, including Blossom Music Center, the Coliseum, The IX Center, Playhouse Square, Public Hall, and the Stadium. Over-the-counter sales include tickets to campus functions, including sporting events, and to local shows. Film and film processing services are also available.
- **The Bookstore at The University of Akron** is operated as a service of Barnes & Noble Bookstores, Inc. of New York City. Barnes & Noble operates 226 other college stores. The primary purpose of the Bookstore is to make available books and supplies required for course work. In addition, the store also carries a wide range of classroom supplies, paperbacks, engineering and art supplies, greeting cards, University memorabilia, clothing and other sundry items.

STUDENT HEALTH SERVICES

Health service facilities are located in Robinson Dining Hall, immediately adjacent to the residence halls. This facility is capable of handling most acute illnesses and injuries.

The student who becomes seriously ill or suffers a serious injury on campus should be taken to an emergency ward of one of the local hospitals without delay. Those persons present in this kind of emergency should call Security or 911 immediately. The University assumes no legal responsibility or obligation for the expenses of such transportation or for medical services at the hospital.

The University constructs every facility with high safety standards and carries out this principle of maintaining physical security for its students by following stringent accident prevention measures. However, the University assumes no responsibility for student accidents incurred while attending or participating in classroom, gymnasium, or laboratory work.

Student health and accident insurance designed specifically for a student is required of all residence hall students and all international students except those who present proof of similar coverage. Other students may purchase this insurance at the annual individual rate. The student insurance provides coverage for such items as hospitalization, surgical benefits, and in-hospital medical benefits.

To identify existing or potential health problems, a *Health History Profile* form is included in the packet containing other admission forms and information. Explanations for completion and mailing of this form are included. Completion of this form is essential.

The completed health form and other health-related records are treated as confidential and are kept in the Student Health Services offices.

UNIVERSITY LIBRARIES

Library facilities are housed in three separate locations: in Bierce Library on Buchtel Common; the Science and Technology Department in Auburn Science and Engineering Center 104; and the Psychology Archives in Simmons Hall 10.

Library services include reference and research assistance, user education, bibliographic instruction, and computer-based information searching. Materials can be borrowed from the University libraries through the circulation department or obtained through interlibrary loan from other libraries. Archival Services collects and makes available materials which have historical or other research interest and which relate primarily to The University of Akron, to an eight-county region in Northeast Ohio, or to American psychology.

The University libraries' collections contain more than 2.8 million items: books, periodicals, government documents, curricular materials, microforms, maps, audio-visual materials, and archival documents. The library receives more than 6,000 magazines, journals, newspapers, and other serial publications, such as annual reports and the publications of various societies.

Through the library's memberships in the Center for Research Libraries, the Northeast Ohio Major Academic and Research Libraries consortium, the Online Computer Library Center (OCLC), and the Ohio Network of American History Research Centers, access to vast resources is greatly increased for University students, faculty, and staff.

University identification cards function as library cards. Photocopy services and equipment for use in making paper copies from microforms are available in the main library and the science and technology department. Group study rooms and typing facilities are also available in the main library.

Audio-Visual Services, located in Bierce Library 63B, maintains an extensive centralized collection of media hardware and audio-visual resources and materials for student and faculty use. It also has a collection of instructional materials in various media formats (filmstrips, slides, etc.) to supplement classroom instruction.

RESIDENCE HALLS

Through the Office of Residence Hall, the University provides comfortable and safe living accommodations for the noncommuting student. The residence hall program is committed to providing a living/learning experience that contributes to the educational, social, and personal development of each resident student.

The Office of Residence Halls, located in Bulger Hall 109, supervises and manages ten on-campus residence facilities housing approximately 2200 students.

Living in each hall is a full-time staff person, a Hall Director who is a graduate student; and selected upperclass students, resident assistants (RA's) who are assigned to each floor. Most of the halls are fully air-conditioned and offer a variety of room styles, ranging from traditional, two-person rooms to rooms/apartments that have greater occupancy and include private bathroom facilities. A limited number of guaranteed singles are available in the north quad at an additional premium rate. Rooms are furnished minimally with a bed, desk, desk chair, clothes storage, limited lighting, a telephone, and window drapes. Most students find they want to augment that which is provided with their own furnishings.

The residence halls have coin-operated washers and dryers as well as public lounge and study areas. A resident may have a car on campus, but must purchase and display a student parking permit. Residents are *not* permitted to have pets.

Robertson Dining Hall

A student who lives in the residence halls must participate in a board plan. A residence hall occupant receives a meal card, which is not transferable, entitling the holder to meals according to one of the available board options.

Cost: Room and Board

The current rate for housing accommodations and food service is \$3,660 per year (\$1,830 per semester).

Housing is also available during the summer on a limited basis. The charges are: per night, \$8; per session, \$256; and for the entire summer school period, \$512. Summer session prices reflect the cost of room only. A student is responsible for meals.

In the event surplus space becomes available in University residence halls, the University shall enforce a rule requiring occupancy of facilities by students attending the University.

Residence Hall Program Board (RHPB)

RHPB is a student-operated programming organization that provides a variety of social activities for residence hall students. RHPB's six standing committees — Major Events, Music and Comedy, Telecom, Publicity, Technical and Special Features — sponsor an array of activities such as Residence Hall Orientation, Little Sibs Weekend, Hall Fest, dances, miniconcerts, contests, talent shows, movies, and trips to sports events. RHPB was named best program board in its division by the National Association for Campus Activities.



Residence Hall Student Council Government

Residence Hall Council (RHC) is the major governmental body for residence hall students. The purpose of RHC is to facilitate communication among students, faculty, and administration; to provide services for the residence hall community; and to plan educational and recreational activities to enhance residence hall living.

RHC consists of executive officers and representatives from each individual residence hall. Each residence hall has its own hall government responsible for supporting and enriching hall environment and sponsoring group activities for its residents.

University Residence Halls

	Number of Residents
Bulger Hall (men) 265 Buchtel Common	476
Gallucci Hall (men and women) 200 E. Exchange Street	449
Grant Residence Center Highrise (women) 151 Wheeler Street	262
Townhouses (men and women) Sherman and Grant streets	153
Orr Hall (women) 188 S. College Street	118
Ritchie Hall (women) 269 Buchtel Common	92
Sisler-McFawn (women) 211 E. Center Street	122
Spanton Hall (women) 190 S. College Street	306
Richard S. Garson Hall (men and women, special assignment) 282 Torrey Street	29
Brown Street Hall (men) 333 Brown Street	136

Private Residence Halls

Berns Hall (women) 503-505 Vine Street	106
Concord Hall (women) 389 Sherman Street	35
Ellis House (graduate men and women) 195 Wheeler Street	53
Joey Hall (men and women)	118
Judson House (graduate men and women) 437 Sumner Street	51
Wallaby Hall (men and women) 323 Brown Street	116
Wallaro Hall (men and women) 420 Vine Street	164

Private Apartment Type Halls

Glenville House (men and women) 478 Orchard Street
Sherman House (men and women) 417 Sherman Street
Sumner Hall (men and women) 430 Sumner Street

SERVICES FOR STUDENTS WITH DISABILITIES

According to provisions outlined in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, students with disabilities are ensured equal access and reasonable academic adjustments and accommodations by institutions of higher learning.

The Office of Services for Students with Disabilities is in the Division of Student Support Services. It is the responsibility of this office to provide students with disabilities the necessary services that will ensure them the opportunity for full participation in University academic programs, activities, and services.

If a student has a specific disability, he or she should contact the Office of Services for Students with Disabilities, Spicer Hall 124, (216) 972-7928 (TDD/Voice).

STUDENT DEVELOPMENT

Student Development is concerned with each student's University experience outside the classroom, providing a wide range of programs, activities, resources, and professional assistance to afford students a full collegiate experience and to encourage their involvement in campus organizations and activities. Student Development serves as the central coordination point for major traditional campus events such as Homecoming, May Day, Parents'/Family Day, the International Festival, All Campus Leadership Conference, and All Campus Recognition Dinner. In addition, Student Development coordinates the registration, funding, and development of 210 student organizations. The Student Development office, located in Gardner Student Center 104, has current information about registered student groups, fraternities and sororities, as well as current procedures for student organizations and the process for registering new groups. In addition, the office advises registered student groups about planning programs, promoting events, recruiting and retaining members, managing budget, and many other organizational skill areas.

The Student Development staff assists as advisers to Interfraternity Council, Panhellenic Council, University Program Board, and Associated Student Government.

STUDENT DISCIPLINE

The disciplinary power of the University is inherent in its responsibility to protect its educational purposes and processes through the setting of standards of its conduct and scholarship for its students and through the regulation of the use of its facilities. The established standards of conduct apply to students whenever they are on property owned, leased, or operated by the University. Students are also expected to abide by applicable federal, state, and local laws. The University assesses penalties for violation of its own regulations; however, the students are subject to public laws which the University Police officers (among other law enforcement agencies) are empowered to enforce on University property. All students are advised to become aware of the disciplinary procedures published in the *University Rules and Regulations Concerning Campus Conduct and Student Discipline Procedures* available in the Student Development office, Gardner Student Center 104, (216) 972-7021.

Campus Safety and Security Information

SAFETY AND SECURITY

This information is provided as part of The University of Akron's commitment to safety and security on campus and is in compliance with the Federal Crime Awareness and Campus Security Act of 1990.

THE CAMPUS

The University of Akron is the third-largest university in Ohio with a main campus enrollment of more than 28,000 students from throughout Ohio, the United States, and more than 83 foreign countries. Within a 170-acre campus, the University now reaches into downtown Akron with the continuing renovation of the former Polsky's department store for classroom and office space, and the recent completion of the Business Administration Building.

The University employs many people to keep the campus safe and secure. The Division of Administrative Services provides for student and employee safety and security through the departments of Environmental and Occupational Health and Safety, Physical Facilities, and University Police. The Office of the Associate Provost and Dean of Student Services is responsible for security and safety policies governing residence halls, fraternities, and sororities and for teaching students about security and crime prevention.

It is the intent of the University to continue and enhance current safety and security education and awareness programs throughout the year. The purpose of these programs is to assure that the campus community frequently receives information and instruction on University crime and safety policies and procedures, and on drug and alcohol control and prevention.

A safe campus can be achieved only with the cooperation of the entire campus community. The University hopes students will read and become familiar with this material and be responsible for their own safety and the security of others.

UNIVERSITY POLICE

Campus law enforcement is primarily the responsibility of The University of Akron Department of Police. University police provide 24-hour-a-day patrol protection to the campus, parking lots, residence halls, and on-campus fraternity and sorority houses. The police station is located in the Physical Facilities Operation Center at the corner of Hill and South Forge streets and is staffed 24 hours a day by full-time dispatchers.

The University's 28 police officers are commissioned by the State of Ohio with full law enforcement authority and responsibilities identical to the local police or sheriff. The UA police department works closely with the Akron Police Department and other law enforcement agencies. Reports are exchanged every business day so that both agencies receive pertinent information. Information is shared through personal contacts and by phone and radio. University and City of Akron police regularly work together at large campus events such as athletic competitions and dances.

UA police officers have met or exceeded the training standards of the Ohio Peace Officers Training Council. They also receive ongoing in-service and specialized training in first aid, CPR, firearms, defensive tactics, legal updates, and other skills.

UA police officers enforce laws regulating underage drinking, the use of controlled substances, weapons, and all other incidents requiring police assistance. They also are responsible for public safety services such as crime reports, medical emergencies, fire emergencies, and traffic accidents.

It is the goal of every member of the University police department to promote, preserve, and deliver feelings of security and safety through quality services to the members of the University community.

DRUG AND ALCOHOL PREVENTION

The issue of drug and alcohol abuse concerns the entire University community as well as our surrounding neighborhoods. The federal *Drug Free Schools and Communities Act Amendments of 1989* require schools, colleges, and universities receiving federal financial assistance to implement and enforce drug and alcohol prevention programs for students and employees.

The University of Akron prohibits the illegal use, possession, sale, manufacture, or distribution of drugs and alcohol by all students and employees on University premises or as part of any University activity. Any misuse of substances by University students and employees that presents physical or psychological hazard to individuals also is prohibited.

It is the responsibility of The University of Akron to adopt and implement a drug prevention program for its students and employees. The University as an institution, and each of us as individuals, must eliminate the use of illicit drugs and alcohol that contribute to the unrecoverable loss of time, talent, and lives.

In accordance with the Drug Free Schools and Communities Act Amendment of 1989, The University of Akron established the Chemical Abuse Resource Education (C.A.R.E.) Center. The C.A.R.E. Center is funded by the Fund for Post Secondary Education, U.S. Department of Education. To receive resource, speaker and/or program information, call 972-5653 or stop by Gardner Student Center 210.

CRIME PREVENTION

Through the Office of Crime Prevention, University police officers provide educational programs to students and employees on personal safety, sexual assault/acquaintance rape prevention, drug and alcohol abuse prevention, and related topics. The University police department welcomes the chance to talk with any campus group. Candid dialogue between UA police and the public has created greater confidence in the community to report unlawful activities.

Potential illegal actions and on-campus emergencies can be confidentially reported by any student, faculty, or staff member. Complaints received by UA police which fall outside their jurisdiction will be referred to the appropriate agency, or the complainant will be provided a phone number where the complaint can be filed. Likewise, other agencies refer complaints to University police when appropriate.

Two police officers patrol parking lots from 7 a.m. until the latest evening classes let out. UA police also offer assistance to motorists with battery jumps, inflating tires, unlocking vehicles, and obtaining fuel for a small fee.

To request nonemergency assistance or to schedule an appointment for an educational program, call extension 7135. For emergencies, dial extension 8123 from any campus telephone.

STUDENT CAMPUS PATROL

A student escort service operates 5 p.m. to 1 a.m. seven days a week for the safety of anyone walking alone on campus during the evenings. By calling extension 7263, an escort will come to the student's location and accompany him/her to any campus building or parking lot.

Employed and trained by The University of Akron police department, the campus patrol teams are easily identified by labeled royal blue jackets. These teams assist UA police in patrolling campus parking lots and other campus areas and report suspicious individuals or activities directly to the police station dispatch center.

EMERGENCY PHONES

Yellow or red emergency phones are directly connected to the UA police department. These phones are strategically located throughout campus pedestrian walkways and inside parking decks. Police respond to the lifting of any emergency phone receiver, even if no words are spoken.

Outdoor security phones are at the main entrances of all campus residence halls. UA police and other campus numbers can be dialed on these phones.

If using an off-campus phone, dial 972 before the campus extension.

RESIDENCE HALLS

Access into the University's residence halls is restricted to student occupants, escorted guests, and authorized University personnel. No unescorted members of the opposite sex are permitted in the residence halls. The visitation schedule: Sunday through Thursday, noon to 11 p.m.; Friday and Saturday, noon to 2 a.m. These are the hours that students may have an escorted guest of the opposite sex in their rooms. Residence hall occupants have the option to restrict visitation hours further.

Residence halls are locked each evening at a designated hour. In addition, most residence halls have 24-hour-monitored entrance desks. Residents may enter and leave at their own discretion. However, after 7 p.m., residents must present their campus and separate residence hall IDs to enter.

The residence hall staff receives specialized training from UA police on security and safety procedures and enforcement of residence hall regulations.

Safety inspections every semester help students maintain a safe environment. The professional staff also conducts programs with resident students to heighten awareness of safety on campus. Sessions cover topics from common sense precautions, such as walking with a companion or in groups at night or making sure doors are locked when students leave their rooms, to more difficult issues such as acquaintance rape. Other programs are offered through student programming. "Sex Week," a nationally recognized program, covers topics such as safe sex, rape prevention, gay/lesbian issues, and interracial relationships.

CAMPUS BUILDINGS

Most University academic facilities are open to the public from 7 a.m. until the latest evening classes let out. Administrative buildings are generally locked at 6 p.m. When the University is closed, all buildings are locked and may be opened only by authorized personnel.

HEALTH AND SAFETY

Members of the Department of Environmental and Occupational Health and Safety routinely inspect the campus for environmental and safety concerns. The Department of Physical Facilities maintains University buildings and grounds and regularly inspects facilities and promptly makes repairs to ensure safety and security.

The University police department works with both units to respond to reports of potential safety and security hazards, such as broken windows and locks. UA police also work with physical facilities personnel to help maintain adequate exterior lighting and safe landscaping practices.

CRIME STATISTICS

The University of Akron police department prepares monthly statistics for the Federal Bureau of Investigation under the Uniform Crime Reporting (UCR) program. The serial numbers of property stolen on campus are reported nationwide through the National Crime Information Center. A LEADS computer terminal at the police station dispatch center allows information to be exchanged with law enforcement agencies across the United States and Canada.

The following statistics are from the University UCR reports of the past three calendar years. The statistics under O.C. are crimes reported to the City of Akron Police Department that occurred at University related properties off campus.

Crime	Number of Reports				
	1990	1991	O.C. 1991	1992	O.C. 1992
Homicide	0	0	0	0	0
Forcible Rape	3	0	0	0	1
Robbery	0	4	1	5	0
Aggravated Assault	22	3	0	3	0
Burglary					
Forcible Entry	22	37	2	33	2
Unlawful Entry (no force)	13	13	0	5	0
Attempted Forcible Entry	12	5	0	11	0
Burglary Total	47	57	0	49	2
Theft					
Under \$50	243	189	1	183	0
\$50 to \$200	179	221	0	171	1
\$200 and Over	132	129	1	108	1
Theft Total	554	541	2	462	2
Motor Vehicle Theft	12	10	1	5	0
Arson	0	7	0	1	0

Crime	Number of Arrests		
	1990	1991	1992
Liquor Law Violations	61	32	35
Drug Abuse Violations	4	2	3
Weapons Possession	4	2	4

PERSONAL RESPONSIBILITY

The cooperation and involvement of students, faculty, and staff in any campus safety program is absolutely necessary. All must assume responsibility for their own safety and security of their property by following simple, common sense precautions. For example, although the campus is well-lighted, everyone should confine their movements to well-traveled areas. There is safety in numbers, and everyone should walk with a companion or with a group at night. Valuables should be marked with a personal identification number in case of loss or theft. Bicycles should be properly secured when not in use. Automobiles should be locked at all times. Valuables and purses should never be lying in view in a car but locked in the car trunk for safekeeping.

EMERGENCY PHONE NUMBERS

Call extension 8123 on campus to reach UA police immediately.

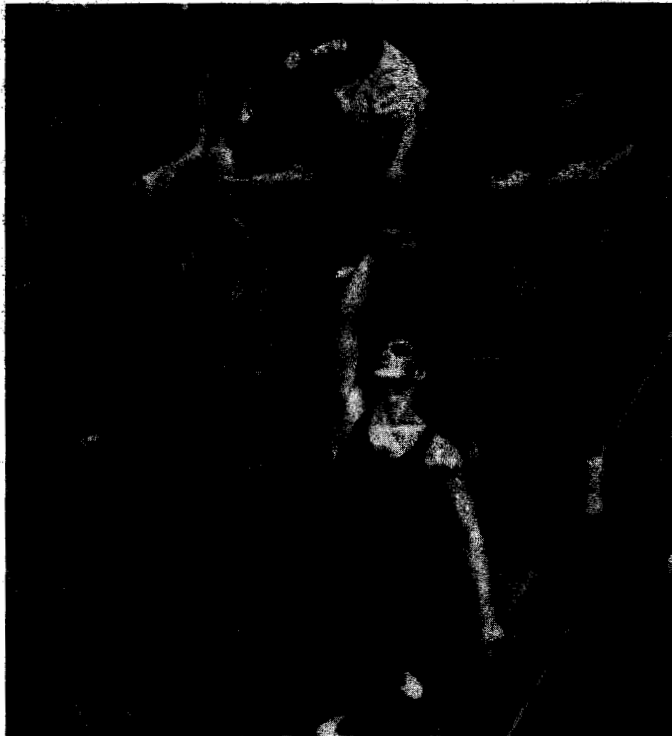
Police	8123	Campus Patrol	7263
(Police Nonemergency)	7135	Environmental and Occupational Health and Safety	6866
Fire	8123	Electrical/Plumbing	7415
EMS/Medical	8123	Closing Information	7111
Hazardous Materials	8123		

These emergency numbers are monitored 24 hours a day. If calling from an off-campus phone, dial 972 and then the four-digit number you wish to reach. Do not use 911 for emergency calls on campus.

Cocurricular Activities and Other Services

The variety of experiences gained through involvement in cocurricular and social activities during students' college years contribute to a more well-rounded University education beyond the classroom. Cocurriculars are those activities that allow students the opportunity to develop emotionally, physically, politically, academically, socially, and spiritually, and include intercollegiate and intramural sports, student publications, honor societies, departmental organizations, special interest groups, university-wide programming committees, student government, and liberal arts activities. Participation in cocurricular activities provides students with an opportunity to meet new acquaintances, network with professional contacts, broaden the classroom experience, and develop marketable leadership skills for a career search. Studies show that involved students have a higher rate of retention and job placement.

Eligibility in the 200-plus registered student organizations and other cocurricular activities is dependent on the student's maintenance of academic good standing at the University. Some selective organizations such as honoraries and varsity athletics require special eligibility criteria.



PERFORMING ARTS

Opportunities are abundant for students to develop the ability to face the public through such live audience performances as plays, debates, recitals, and dance, as well as media presentations through radio, television, and film.

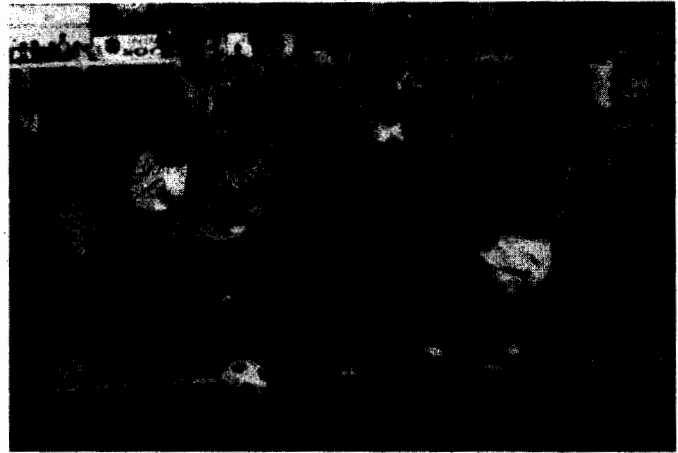
A student who aspires to act, write, or produce in theatre is encouraged to attend auditions and to apply for technical positions. The experimental theatre in Guzzetta Hall is distinguished by its flexible design. The University Theatre in Kolbe Hall, with its intimate proscenium stage, is the scene for many University productions.

Those interested in mass media communication will find that Guzzetta Hall contains fully equipped television and radio studios. A student may participate in the operation and broadcast of public radio station, WZIP (88.1 FM).

A University student interested in music may audition for membership in the famous 200-piece Marching Band, the Concert Choir, the Vocal Jazz Ensemble, the award-winning Jazz Ensemble, the University Orchestra, the Concert Band, the Symphonic Band, the outstanding Opera Theatre, the Evening Chorus,

which performs regularly with the Akron Symphony Orchestra, or any number of other small or specialized musical ensembles or clubs.

An additional opportunity in the area of performing arts is offered through ballet, in the form of the Repertory Dance Ensemble, which works closely with the world-renowned Ohio Ballet.



SPORTS

The University of Akron believes that intercollegiate athletics are an important and wholesome adjunct to the principal mission of the University. The University believes that it serves a purpose for the physical well-being and health of its students, as well as for their mental development. Accordingly, it provides programs of intercollegiate and intramural sports. Participants in either program must be, first and foremost, full-time students whose fundamental aim is to obtain a sound education.

The University of Akron currently competes in 17 NCAA Division I intercollegiate sports. The three athletic seasons include: Fall — football, soccer, men's and women's cross country, and women's volleyball; Winter — men's and women's basketball, men's and women's indoor track, and riflery; Spring — women's fast-pitch softball, baseball, golf, men's and women's tennis, and men's and women's outdoor track. The athletic program actively seeks participants from the campus population and annually attracts some 400 students for participation in various intercollegiate sports. Likewise the athletic department selects each spring a cheerleader squad and dance team from the campus community and incoming high school seniors.

Intercollegiate athletic programs enhance the educational opportunities of the students who participate in those activities. The men and women who are involved in intercollegiate athletic programs at The University of Akron shall be expected to maintain the academic standards required of all students at the University and adhere to applicable NCAA and Mid-American Conference regulations.

Students are admitted free to all regular season home intercollegiate contests with a validated I.D. Likewise, students who wish to work for the promotion of intercollegiate athletics on campus are urged to join the student sports committee.

Further educational opportunities in athletics can be pursued through the Director of Athletics Office (JAR 183).

STUDENT PUBLICATIONS

The *Buchtelite* is a student newspaper issued twice weekly during the academic year. It serves as the campus "voice" with news stories, interest columns, and photographs revolving around campus events. Copies of each edition are distributed to students free of charge at various campus locations. Students interested in becoming a member of the *Buchtelite* staff should visit the office located in Gardner Student Center, third floor.

The *Tel-Buch* is the University's yearbook with comprehensive editorial and photographic coverage of student life at The University of Akron. This impressive 300-page publication is free to students in attendance during the school year that the yearbook summarizes. The *Tel-Buch* office is located in the lower level of Gardner Student Center.

Akros Review is a literary journal of creative writing and art work primarily by students of The University of Akron and secondarily by artists and writers in the Northeast Ohio area.

ARETE is composed of journals and newsletters produced by law students to advance the goals of the profession, present opinions of contemporary issues related to law, and to facilitate communication among law students in the University of Akron School of Law.

DEPARTMENTAL ORGANIZATIONS

Academic departments sponsor organizations that provide social and educational programs and activities in special fields of study so that students may enhance and expand their knowledge of their academic field outside of the classroom. Guest speakers, community service projects, and career nights are often included in the calendar of programs. Joining a departmental organization allows students the opportunity to meet classmates with similar interests, to develop study groups, to network with the professional world, and to build a strong academic foundation for future career paths.

ASSOCIATED STUDENT GOVERNMENT

The Associated Student Government (ASG), the representative government for undergraduate students, provides services and forums to address student needs, participates in University governance, and decides budgetary allocations to student groups. The ASG holds general elections in mid-March of each year to decide the student leadership for the following academic year. Student Government works to assess and fulfill the special needs of students, including the extension of library hours, the addition of student campus escorts, and the increase in diversity planning. Freshmen can also become involved as a Freshman Senator through elections that occur in October. At the All Campus Recognition Dinner at the end of the year, ASG recognizes outstanding achievement by awarding Who's Who and A-Key awards. Open to all undergraduate students, the ASG office is located on the lower level of Gardner Student Center, (216) 972-7002.

FRATERNITY AND SORORITY LIFE

Greek Life at The University of Akron is as unique as the college experience itself. The Office of Fraternity and Sorority Life assists 26 registered fraternities and sororities with a common founding principle of friendship, scholarship, leadership, and community service. Students may become involved by serving as president of an organization, playing intramural sports, participating in a leadership conference, sponsoring an alumni event, coordinating a fund raising project to benefit a local charity, tutoring disadvantaged children, or attending a social function or a Zip game. The opportunities for meaningful campus and community involvement in the Greek system are endless. Members of the Greek System are the most active segment of the student population. From this involvement, each student learns new skills and experiences personal growth and development. Studies have shown that members of Greek organizations have a higher rate of graduation and remain more active as loyal UA alumni than those who chose not to join fraternities and sororities. The Office of Fraternity and Sorority Life is located in Gardner Student Center 104, (216) 972-7909.

UNIVERSITY PROGRAM BOARD

University Program Board (UPB) is the all-campus activities board responsible for programming educational, recreational, social, and musical events, with renowned lecturers and popular musical performance groups, and well-known artists displaying their talents. Committees range from Special Events and Cultural Diversity, to Technical and Arts & Entertainment. Leadership for the organization is selected every March and is open to any student interested in developing organizational, leadership, and management skills. Events programmed include Attallah Shabazz, daughter of Malcolm X, Children's Holiday on Campus, Perkins Art Gallery Exhibits, Faculty Feud, The Steadies Game, and the popular Twister Tournament. UPB office is located in the lower level of Gardner Student Center, (216) 972-7021.

DIVERSITY OPPORTUNITIES

The University of Akron is a diverse community of students representing more than 80 countries. As such, we are provided with a unique opportunity to celebrate this diversity through multicultural programming, international celebrations, and sensitivity seminars. The Student Development office provides the International Festival celebrating the food, dance, music, customs, and talents of our international students. The Diversity Committee programs the annual Martin Luther King, Jr. Day Celebration during the observed holiday and works to provide sensitivity seminars throughout the year. In addition, the Cultural Diversity committee of University Program Board presents a multitude of diverse talents and addresses issues through Diversity Week, human and civil rights lectures, and entertainers from every walk of life. Greek students address topics of gender during Gender Issues month and Associated Student Government's Multicultural Issues Committee offers opportunities for confronting these issues.

A number of campus departments such as the Black Cultural Center, International Programs Office, Peer Consultants, Minority Affairs, and the campus-wide Diversity Council attend to supporting the value of diversity programming and multicultural awareness. For more information about specific programs, consult the Directory for these mentioned departments.



DIRECTORY OF STUDENT ORGANIZATIONS

March 1993

Honoraries

Alpha Epsilon Rho (communications)
Alpha Kappa Delta (sociology)
Alpha Sigma Lambda
(non-traditional scholastic)
Beta Alpha Psi (accounting)
Beta Gamma Sigma (business)
Chi Sigma Iota (counseling)
Delta Phi Alpha (German)
Eta Kappa Nu (electrical engineering)
Gamma Theta Upsilon (geography)
Golden Key National Honor Society
Kappa Delta Pi (education)
Kappa Omicron Nu (home economics)
Mortar Board (leadership/scholastic)
National Residence Hall Honorary
Omicron Delta Kappa (leadership/
scholastic)
Order of Omega (interfraternity)
Phi Alpha Theta (history)
Phi Eta Sigma (freshmen scholastic)
Phi Theta Kappa (Community &
Technical College)
Pi Delta Phi (French)
Pi Mu Epsilon (mathematics)
Rho Lambda (panhellenic)
Sigma Delta Pi (Spanish)
Sigma Iota Epsilon (management)
Tau Alpha Pi (engineering & science
technology)
Tau Beta Pi (engineering)

Professional

American Chemical Society
American Institute of Aeronautics &
Astronautics
American Institute of Chemical
Engineers
American Production & Inventory
Control Society
American Society for Training
and Development
American Society of Civil Engineers
American Society of Mechanical
Engineers
Biomedical Engineering Society
Delta Nu Alpha Transportation Fraternity
Delta Sigma Pi
Financial Management Association
Institute of Management Accountants
National Society of Black Engineers
Ohio Collegiate Music Educators
Association
Phi Alpha Delta Law Fraternity
Phi Delta Phi
Pi Sigma Epsilon
Polymer Science Student Organization
Public Relations Student Society
of America
Society for Human Resource
Management
Society of Plastics Engineers
Women in Communications, Inc.

Publications

Akros Review
The Buchtelite
Tel-Buch

Special Interests

Alpine Ski Team
Amateur Radio Club
Aquatics Club
Association for Systems Management
BACCHUS
Bike Club
Black United Students
Campus Habitat for Humanity
Chess & Go Club
Circle K
Contemporary Students Organization
Forensic Union
Gay/Lesbian Student Resource
Gospel Choir
Green Dragon Kung-Fu Club
Inroads
Karate/Judo/Taekwondo Club
Lacrosse Club
Le Cercle Francais
Northeastern Ohio Flute Association
Outing Club
Senior Class Board
Ski Club
Students for Choice
Students for Akron Fighting for
the Environment (SAFE)
Students for Life
Sun Dragon Martial Arts Club
The Ambassadors
Unity Players
University Gaming Society
Women's Network Student Chapter

Nontraditional

Alpha Sigma Lambda (scholastic
honorary)

Graduate

Association of Chemistry
Graduate Students
Chi Sigma Iota
Counseling Psychology Graduate
Student Organization
Graduate Nursing Student Organization
Graduate Student Government
Industrial/Organizational Psychology
Graduate Students
Minority Graduate Student Council
Polymer Science Student Organization
Society of Plastics Engineers
Student Association of Graduates
in Education (SAGE)

Law

Association of Trial Lawyers of America
Black Law Student Association
Bracton's Inn Oral Advocacy Society
Delta Theta Phi Law Fraternity
Environmental Law Society
International Law Society
Jewish Law Students Association
Law Association for Women's Rights
National Association of Criminal
Defense Lawyers
Phi Alpha Delta Law Fraternity
Phi Delta Phi
Sports and Entertainment Law Society
Student Bar Association

Religious

Baptist Student Union
Campus Bible Fellowship
Campus Crusade for Christ
Campus Focus
Christians in Effect
Ecumenical Christian Association
Great Commission Students
Interarsity Christian Fellowship
Muslim Students Association
Newman Catholic Community
True Vine Campus Ministry
University Christian Outreach

Political

College Republicans
University Democrats

Military

Arnold Air Society
Association of the U.S. Army
National Society of Pershing Rifles
Rangers
Sabre Drill Team

Programming

Residence Hall Program Board
University Program Board

International

African Students Association
Chinese Student Association
Chinese Student Society
Hellenic Club
Hispanos Organizados por
Lengua y Amistad (HOLA)
Indian Students Association
International Students Club
Italian Club
Japanese Ambassador's Council
Korean Student Association
Lebanese Student Club
Slavic Society
Thai Student Organization

Governing Bodies

Associated Student Government
Black Greek Council
Graduate Student Government
Interfraternity Council
Panhellenic Council
Residence Hall Council
Student Bar Association

Social Fraternities

Alpha Phi Alpha
Delta Tau Delta
Lambda Chi Alpha
Phi Beta Sigma
Phi Delta Theta
Phi Gamma Delta
Phi Kappa Psi
Phi Kappa Tau
Phi Sigma Kappa
Pi Kappa Epsilon (Lone Star)
Sigma Nu
Sigma Pi
Sigma Tau Gamma
Tau Kappa Epsilon
Theta Chi
Triangle

Social Sororities

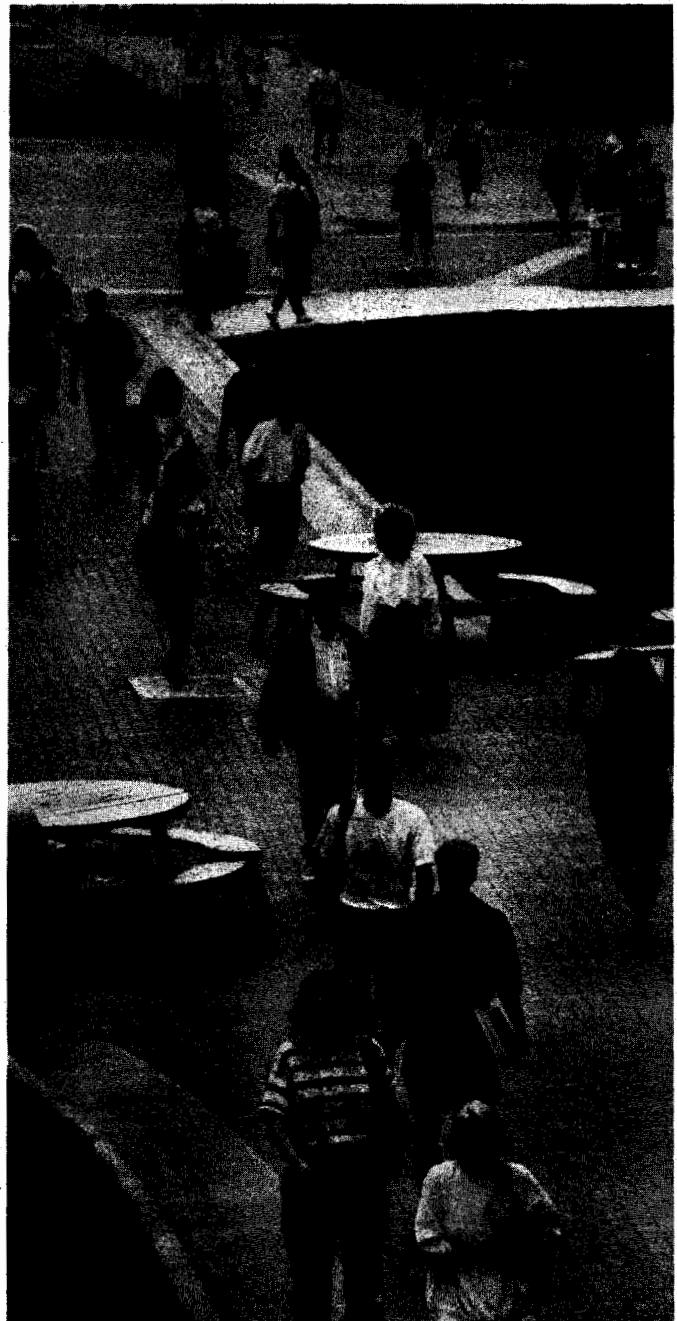
Alpha Delta Pi
Alpha Gamma Delta
Alpha Kappa Alpha
Alpha Phi
Chi Omega
Delta Gamma
Delta Sigma Theta
Kappa Kappa Gamma
Sigma Gamma Rho
Zeta Phi Beta

Departmental

Accounting Association
Advertising Club
Akron Council of Education Students
American Design/Drafting Association
Association of Business
Communicators
Association of Chemistry
Graduate Students
Association of Collegiate
Entrepreneurs
Biology Club
Black Education Students
Business Professionals of America
College of Business Students Association
College of Engineering Student
Council
Collegiate Nursing Club

Collegiate Secretaries International
Computer Science Club
Computer Society of the IEEE
Counseling Psychology
Graduate Student Organization
Data Processing Management
Association
Economics Club
Fire Protection Society
Future Physicians Club
Geography Club
Geology Club
Gerontology Association
Honors Club
Hospitality Club
Industrial/Organizational Psychology
Graduate Students
Institute of Electrical & Electronics
Engineers
International Business Association
International Law Society
Kappa Kappa Psi
League of Black Communicators
Literary Guild

Math Club
National Association of Black
Accountants
Organization for Children's Health Care
Philosophy Club
Psi Chi
Psychology Club
Society for the Advancement of
Materials & Process Engineering
Society of Automotive Engineers
Society of Interior Design Students
Society of Physics Students
Society of Students in Construction
Sociology Club
Student Art League
Student Association of Graduates
in Education
Student Council for Exceptional Children
Student Dietetic Association
Student Fashion Association
Student Social Work League
Student Toastmasters
Tau Beta Sigma
Theatre Guild



THE BLACK CULTURAL CENTER (BCC)

The Black Cultural Center (BCC) plans and implements educational and cultural programs and activities which address and reflect the African American Cultural experience. The center has as part of its mission the responsibility to ensure that the culture of African Americans is celebrated, understood, expanded, and transmitted within the context of the University and the Greater Akron community. In addition, the Center seeks to create opportunities to increase multicultural communication, awareness, and sensitivity. The BCC provides supports to minority students as appropriate. The BCC is presently located in East Hall 202, (216) 972-7030, but is scheduled to move to BCCE in early 1994.

NURSERY CENTER

The University of Akron Nursery Center provides a variety of early childhood programs which are open to students, faculty, staff, and the community. Each classroom is staffed with a Pre-K certified teacher and student aides. Opportunities are provided for the children to engage in developmentally appropriate activities in the following areas: creative art, language arts, music and rhythms, science exploration, gross motor and fine motor development, socio-dramatic play, multi-sensory activities, and computer experience. The program emphasizes the development of a positive self concept through an anti-bias curriculum.

The Nursery Center is open between 7:30 a.m. and 6:00 p.m. Monday through Friday during the fall and spring semesters offering hourly flextime and half day programs for children three to five years old. Full-day sessions are available for three to five years olds year around.

A summer program is also offered for school-aged children who are graduates of kindergarten and first grade. This program is offered during summer sessions I and II from 7:00 until 6:00 p.m.

For more information call the Nursery Center, 972-7760.

ECUMENICAL CAMPUS MINISTRY

The Ecumenical Campus Ministry is a Christian Ministry funded by the Christian Church (Disciples of Christ), American Baptist (USA), United Church of Christ, United Methodist, Presbyterian Church (USA), Church of the Brethren, and the Episcopal Church. This Ministry is on the University Campus to provide programming and activities, counseling, and as a visual representative of the various denominations. Its services are available to all members of the academic community, students, faculty, and staff.

The Ministry provides social projects and activities, special worship celebrations, discussion groups, and personal counseling. Students are invited to share in this Ministry through participation in any of its programs and services. For more information call the office at 253-9370, or stop in at 292 East Market Street (First Congregational Church), Room 202.

For more information on other campus activities, call 376-3585. A priest is available to all of the Eastern Orthodox faith at the Greek Orthodox Church of the Annunciation adjacent to the campus at 129 South Union Street. There are synagogues in the city for the student of orthodox, conservative, and reformed Jewish faith. The Akron Jewish Center, located on the west side of the city, provides cultural opportunities for all students and residents of the city.

Admissions

Admission is necessarily limited by the University's capacity to provide for the student's educational objectives. The University reserves the right to approve admission only to those whose ability, attitude, and character promise satisfactory achievement of University objectives.

Special consideration for admissions and housing may be given to those applicants who provide The University of Akron with cultural, racial, economic, and geographic diversity, who possess outstanding talents, or whose previous academic performance may have been affected by physical, mental, or learning environment factors.

CONDITIONAL/ UNCONDITIONAL ADMISSION*

The University of Akron had adopted a "conditional/unconditional" admission policy for traditional-aged entering freshmen effective Fall 1994. Traditional-aged freshmen are defined as those who have graduated from high school within the previous two years. The policy was established to communicate to students whether they are academically prepared to be successful at the University. The key elements of the policy are:

- Entering freshmen who are identified as being academically underprepared will be admitted "conditionally" and required to complete skill building courses and other prescriptive activities.
- Students who meet or exceed minimum academic criteria are admitted "unconditionally."
- Academically talented freshmen will have the option of admission directly to a degree-granting college unit.

Unconditionally admitted students are admitted directly to an academic program of their choice (degree-granting college), to the University College of The University of Akron, or to UA's Community and Technical College. To be directly admitted to a specific academic program, a student must meet certain academic standards based on specific criteria such as high school grade-point average, test scores, class rank, and core curriculum (see chart). Students are admitted unconditionally to the University College if their credentials are above standards for conditional admission but below the requirements of direct admission to an academic program. All undecided students will be admitted to the University College if admitted unconditionally.

Conditionally admitted students are enrolled in the University College or the Community and Technical College. Conditionally admitted students are those with a high school grade-point average of less than 2.3 and lower than a 16 ACT/650 SAT score **with** or **without** the core curriculum or a high school grade-point average of less than 2.8 and lower than a 19 ACT/800 SAT score **without** the core curriculum.

Core curriculum is defined by the following:

English	4 units
Mathematics	3 units
Natural Science	3 units
Social Science	3 units
Foreign Language	2 units

Criteria for Direct Admission to Degree-Granting College

COLLEGE/DEPT.	MINIMUM REQUIREMENTS
Buchtel College of Arts and Sciences	Requirements vary by department
Biology	<ul style="list-style-type: none"> • 3.0 high school grade point average • 21 ACT - 880 SAT • upper 50% of high school graduating class • core curriculum
Chemistry	<ul style="list-style-type: none"> • 3.0 high school grade point average • 20 ACT - 840 SAT • upper 50% of high school graduating class • core curriculum
Classics	<ul style="list-style-type: none"> • 3.3 high school grade point average • 25 ACT - 1050 SAT • upper 50% of high school graduating class • core curriculum
Economics	<ul style="list-style-type: none"> • 2.7 high school grade point average • 20 ACT - 840 SAT • upper 50% of high school graduating class • core curriculum
English	<ul style="list-style-type: none"> • 2.75 high school grade point average • 20 ACT - 840 SAT • upper 50% of high school graduating class • core curriculum
Geography and Planning	<ul style="list-style-type: none"> • 2.75 high school grade point average • 20 ACT - 840 SAT • upper 50% of high school graduating class • core curriculum
Geology	<ul style="list-style-type: none"> • 2.75 high school grade point average • 21 ACT - 880 SAT • upper 50% of high school graduating class • core curriculum
History	<ul style="list-style-type: none"> • 2.75 high school grade point average • 21 ACT - 880 SAT • upper 50% of high school graduating class • core curriculum
Mathematics	<ul style="list-style-type: none"> • 3.0 high school grade point average • 22 ACT - 920 SAT • upper 50% of high school graduating class • core curriculum
Modern Languages	<ul style="list-style-type: none"> • 3.0 high school grade point average • 20 ACT - 840 SAT • upper 50% of high school graduating class • core curriculum
Philosophy	<ul style="list-style-type: none"> • 3.0 high school grade point average • 26 ACT - 1090 SAT • upper 50% of high school graduating class • core curriculum
Physics	<ul style="list-style-type: none"> • 3.0 high school grade point average • 22 ACT - 920 SAT • upper 50% of high school graduating class • core curriculum
Political Science	<ul style="list-style-type: none"> • 3.0 high school grade point average • 21 ACT - 880 SAT • upper 50% of high school graduating class • core curriculum
Psychology	<ul style="list-style-type: none"> • 2.5 high school grade point average • 19 ACT - 800 SAT • upper 50% of high school graduating class • core curriculum
Sociology	<ul style="list-style-type: none"> • 2.7 high school grade point average • 18 ACT - 740 SAT • upper 50% of high school graduating class • core curriculum
College of Business Administration (all departments)	<ul style="list-style-type: none"> • 3.5 high school grade point average or • upper 25% of high school graduating class • 25 ACT - 1050 SAT • core curriculum

COLLEGE/DEPT.	MINIMUM REQUIREMENTS
Community and Technical College (all departments)	All students both conditional and unconditional will be admitted directly.
College of Education (all departments)	<ul style="list-style-type: none"> • 3.5 high school grade point average • 25 ACT - 1050 SAT • upper 20% of high school graduating class • core curriculum
College of Engineering (all departments)	<ul style="list-style-type: none"> • 3.4 high school grade point average • 24 ACT - 1010 SAT Composite score • 25 ACT - 560 SAT Math score • upper 25% of high school graduating class • core curriculum including: <ul style="list-style-type: none"> • 4 units Math, including Trigonometry, with grade of B or above, • 1 unit Chemistry, with grade of B or above
College of Fine and Applied Arts	requirements vary by major below
Art	<ul style="list-style-type: none"> • 3.3 high school grade point average • 22 ACT - 920 SAT • upper 30% of high school graduating class • core curriculum
Communication	<ul style="list-style-type: none"> • 3.4 high school grade point average • 25 ACT - 1050 SAT Composite score • 27 ACT - 600 SAT Verbal score • upper 25% of high school graduating class • core curriculum
Communicative Disorders	<ul style="list-style-type: none"> • 3.5 high school grade point average • 25 ACT - 1050 SAT • upper 10% of high school graduating class • core curriculum
Dance	<ul style="list-style-type: none"> • 3.0 high school grade point average • 19 ACT - 800 SAT • upper 50% of high school graduating class • core curriculum • at point of audition, student must qualify for admission to Ballet Technique I or higher • must continue in good standing and pass sophomore jury at end of sophomore year
Music	No direct admission
Theatre Arts	<ul style="list-style-type: none"> • 2.5 high school grade point average • 19 ACT - 800 SAT • upper 65% of high school graduating class • core curriculum
Social Work	No direct admission
Home Economics and Family Ecology	Requirements vary by major below
Family Development, Child Development, and Pre-K Certification	<ul style="list-style-type: none"> • 3.0 high school grade point average • 19 ACT - 800 SAT • upper 50% of high school graduating class • core curriculum • enroll in and complete 7400:147 during first year of coursework
Child Life	<ul style="list-style-type: none"> • 3.0 high school grade point average • 19 ACT - 800 SAT • directly admitted as Child Development major • as a junior must complete further evaluation based on interviews, interests, and grade point average
Clothing & Textiles, Fashion Retailing, and Interior Design	<ul style="list-style-type: none"> • 3.0 high school grade point average • 19 ACT - 800 SAT • upper 50% of high school graduating class • core curriculum • enroll in and complete 7400:147 during first year of coursework

COLLEGE/DEPT.	MINIMUM REQUIREMENTS
Dietetics, Foods and Nutrition, and Food Science	<ul style="list-style-type: none"> • 3.5 high school grade point average • 20 ACT - 840 SAT • upper 25% of high school graduating class • core curriculum • enroll in and complete 7400:147 during first year of coursework • Food Science students must take Chemistry I and II courses • Didactic Dietetics students may be admitted directly to Dietetics; as juniors they must receive committee approval based on interviews
Home Economics Education, Vocational Home Economics Teacher Education	<ul style="list-style-type: none"> • 3.0 high school grade point average • 19 ACT - 800 SAT • upper 50% of high school graduating class • core curriculum • enroll in and complete 7400:147 during first year of coursework • meet with Home Economics adviser during first semester on campus
College of Nursing	<ul style="list-style-type: none"> • 3.5 high school grade point average • 25 ACT - 1050 SAT • upper 10% of high school graduating class • core curriculum including: <ul style="list-style-type: none"> • Algebra and Geometry • Biology and Chemistry
Wayne College (all departments)	All students both conditional and unconditional will be directly admitted

CLASSIFICATION OF STUDENTS

The University of Akron classifies its students according to their needs, educational background, goals, and abilities. Classifications include:

- **Undergraduate** — A student who has not earned the baccalaureate degree and is eligible to enroll in undergraduate-level credit courses.
- **Postbaccalaureate** — A student who holds the baccalaureate degree from an accredited institution, who is eligible to enroll in credit courses on the undergraduate level, and who has not been admitted to the Graduate School. A postbaccalaureate student applies for admission to the college (arts and sciences, education, etc.) where undergraduate credit is to be earned.
- **Graduate** — A student who holds the baccalaureate degree from an accredited institution, has been admitted to the Graduate School, and is eligible to enroll in graduate-level credit courses.
- **Professional** — A student who holds the baccalaureate degree from an accredited institution and has been admitted to the School of Law.
- **Special Non-Degree** — A student who desires to complete a minimum number of credits to fulfill a specific objective such as personal growth or job training. The student must be graduated from high school at least one year prior to application and/or not have attended another college or university for at least one year. A special non-degree student will be limited to two courses or six credits per term to a maximum of 18 credits total.
- **Special Student** — A student who does not meet the regular admissions requirement but qualifies by certain abilities or maturity and is admitted by the dean after special petition.
- **Auditor** — A student who wishes to enroll in a course without obtaining a grade-point value ("A-F") or a grade of noncredit or credit. Such students must indicate that they are auditors at the time of registration. Audit status may be denied if space is not available. An auditor is expected to do all prescribed coursework except the writing of examinations.
- **Post-Secondary Enrollment Options** — A student who is currently enrolled in high school may enroll in the post-secondary enrollment options program. Students must meet the outlined requirements for these programs.
- **Guest — (from another institution)** A student who is regularly enrolled and eligible to continue at another institution, and who desires to enroll at The University of Akron for specified courses.

— (from **The University of Akron**) A student enrolled at The University of Akron who must obtain written permission from the dean of the student's college before enrolling (guest student status) for credit work at another institution. Credit for such work may be granted at the discretion of the dean.



ADMISSION PROCEDURE

The University of Akron operates under a policy of rolling admissions, which means an applicant receives a letter of admission as soon as all credentials are processed. There is no set date for notification of admission; it is an ongoing process. However, it is advisable for a prospective student to submit all credentials as early as possible to be assured the best selection of classes and/or a room in the residence halls.

Admission procedures vary for different types of students. The various admissions categories include: recent high school graduate, "new majority" adult student, transfer student, postbaccalaureate student, special student, guest student, post-secondary enrollment options student, non-degree student, and international student.

Please contact the Office of Admissions for application deadlines and admission information, (216) 972-7100.

Graduating High School Seniors

A student currently enrolled as a high school senior or a student who has graduated from high school not more than one year ago should apply for admission as follows:

- Obtain an application form from the Office of Admissions, either by calling (216) 972-7100 or writing the Office of Admissions, The University of Akron, Akron, OH 44325-2001. Fill it out and return it as soon as possible with the nonrefundable application fee (a one-time charge). All checks should be made payable to The University of Akron and should specify what fees and for which student the payment is being made.
- Send a completed copy of the College Prep Core Curriculum form to the Office of Admissions at the time of application. This record must be received before any admission action can be taken by the University.
- Send a student transcript to the Office of Admissions at the time of application. This record must be received before any admission action can be taken by the University.
- Take entrance tests. Arrangements may be made through the student's high school to take the ACT or SAT. (The University's Counseling and Testing Center also serves as a testing site for the ACT test.) Test scores must be submitted before an applicant can be formally admitted to the University.
- The University requires enrollment in basic mathematics and/or English if the student's academic adviser determines that deficiencies exist in one or both of these areas. This recommendation will be based on the following: work completed at a previous institution in mathematics and/or English, high school academic record (if available), standardized test results (ACT or SAT if available), and University mathematics and/or placement test results. If a mathematics or English placement test is deemed necessary to comply with this policy, the student must take the appropriate placement test(s) by the completion of the first term of attendance.

To arrange for the mathematics test, contact the Testing Bureau, Simmons Hall 161, at (216) 972-7084. The English test can be taken by contacting the Department of Developmental Programs, Carroll Hall 210, at (216) 972-7087. Have test score(s) interpreted by contacting the dean of the University College, Spicer Hall 214, at (216) 972-7066 two days after taking the appropriate test(s). Please note that failure to take the required test(s) prohibits enrollment in college-level mathematics and/or English courses.

- A health record will be sent from the Office of Admissions after the student has been admitted. Please complete the form and return it. This provides the University with the information necessary for a complete health record on every student.
- In the letter of admission to the University, directions for new student orientation and academic counseling will be explained.

Adult Students

An adult student who has graduated from a regionally accredited Ohio secondary school or completes the GED test is eligible to enroll.

The following application procedures should be followed:

- Obtain an application form from the Office of Admissions, either by calling (216) 972-7100 or by writing the Office of Admissions, The University of Akron, Akron, OH 44325-2001. Fill it out and return it as soon as possible with the nonrefundable application fee (a one-time charge). All checks should be made payable to The University of Akron, and should specify what fees and for which student the payment is being made.
- If the student is under 25 years of age, the student must request a high school transcript. This official record must be received and evaluated before admission action can be taken.
- If the student is under 21 years of age, the student must submit results of either the ACT or SAT. (The University of Akron's Counseling and Testing Center serves as a testing center for the ACT test.) These test scores are needed before an applicant is formally admitted to the University.
- A health record will be sent from the Office of Admissions after the student has been admitted. Please complete the form and return it. This provides the University with the information necessary for a complete health record on every student.
- In the letter of admission to the University, the student will receive directions concerning new student orientation. All freshmen receive academic advising through the Academic Advising Center.

Transfer Students

A student applying for admission who has formerly attended another regionally accredited institution of higher learning may apply to transfer to The University of Akron. Also, the student must present scholastic records judged to be satisfactory by University of Akron officials. The assessment of scholastic records may include consideration of prior courses, grade-point average, credit value, and other such factors which the University or individual colleges use in evaluating, ranking, or otherwise determining admissibility to the University or to specific programs. Please contact the Office of Admissions for admission criteria.

A transfer student should apply as follows:

- Obtain an application form from the Office of Admissions, either by calling (216) 972-7100 or writing the Office of Admissions, The University of Akron, Akron, OH 44325-2001. Fill it out and return it as soon as possible with the nonrefundable application fee (a one-time charge). All checks should be made payable to The University of Akron, and should specify what fees and for which student the payment is being made.
- A transfer applicant must request the official transcripts from the records office of all institutions previously attended. They should be mailed to the Office of Admissions.
- A student under 25 years of age and with fewer than 12 credits of accredited transfer work must submit a high school transcript or GED scores along with the college transcript(s). A student under 21 years of age and having fewer than 12 transfer credits must submit results from the ACT or SAT test in addition to a high school transcript or GED scores. If it appears necessary to validate the transfer credits of a student with more than 12 credits, the appropriate admitting officer may also require the ACT battery. These documents must be received and evaluated before any admission action can be taken by the University.
- The University requires enrollment in basic mathematics and/or English if the student's academic adviser determines that deficiencies exist in one or both of these areas. This recommendation will be based on the following: work completed at a previous institution in mathematics and/or English; high school academic record (if available); standardized test results, ACT or SAT (if available); and University mathematics and/or English placement test results. If a mathematics or English placement test is deemed necessary to comply with this policy, the student must take the appropriate placement test(s) by the completion of first term of attendance. Arrange for the mathematics test by contacting the Testing Service (Simmons 161, (216) 972-7084); arrange for the English test by contacting the Department of Developmental Programs (Carroll 210, (216) 972-7087); and, have test score(s) interpreted by contacting the dean of the University College two days after taking the appropriate test(s). Please note that failure to take the required test(s) prohibits enrollment in college-level mathematics and/or English courses.

- A health record will be sent from the Office of Admissions after the student has been admitted. Please complete the form and return it. This provides the University with the information necessary for a complete health record on every student.
- In the letter of admission, the student will receive directions concerning academic counseling. University College freshmen and some sophomore day students receive academic advisement through the Academic Advising Center. A student in the Community and Technical College or another degree-granting college will be advised by a faculty member in the appropriate department.

State Policy on Institutional Transfer

The Ohio Board of Regents, following the directive of the Ohio General Assembly, has developed a new statewide policy to facilitate movement of students and transfer credits from one Ohio public college or university to another. The purpose of the State Policy is to avoid duplication of course requirements and to enhance student mobility throughout Ohio's higher education system. Since independent colleges and universities in Ohio may or may not be participating in the transfer policy, students interested in transferring to an independent institution are encouraged to check with the college or university of their choice regarding transfer agreements.

Transfer Module

The new Ohio Board of Regents' Transfer and Articulation Policy established the Transfer Module, which is a specific subset or the entire set of a college or university's general education requirements. The Transfer Module contains 54-60 quarter hours or 36-40 semester hours of specified course credits in English composition, mathematics, fine arts, humanities, social science, behavioral science, natural science, physical science, and interdisciplinary coursework.

A transfer module completed at one college or university will automatically meet the requirements of the transfer module at the receiving institution, once the student is accepted. Students may be required, however, to meet additional general education requirements that are not included in the Transfer Module.

Conditions for Transfer Admission

Students meeting the requirements of the Transfer Module are subject to the following conditions:

1. The policy encourages receiving institutions to give *preferential consideration* for admission to students who complete the Transfer Module and either the Associate of Arts or the Associate of Science degrees. These students will be able to transfer all courses in which they received a passing grade of D or better. Students must have an overall grade point average of 2.0 to be given credit for the Transfer Module.
2. The policy also encourages receiving institutions to give *preferential consideration* for admission to students who complete the Transfer Module with a grade C or better in each course and 90 quarter hours or 60 semester hours. Students must have an overall grade point average of 2.0 to be given credit for the Transfer Module and only courses in which a C or better has been earned will transfer.
3. The policy encourages receiving institutions to admit on a *non-preferential consideration* basis students who complete the Transfer Module with a grade of C or better in each course and less than 90 quarter hours or 60 semester hours. These students will be able to transfer all courses in which they received a grade of C or better.

Admission to a given institution, however, does not guarantee that a transfer student will be automatically admitted to all majors, minors, or fields of concentration at that institution. Once admitted, transfer students shall be subject to the same regulations governing applicability of catalog requirements as all other students. Furthermore, transfer students shall be accorded the same class standing and other privileges as native students on the basis of the number of credits earned. All residency requirements must be successfully completed at the receiving institution prior to the granting of a degree.

Responsibilities of Students

In order to facilitate transfer with maximum applicability of transfer credit, prospective transfer students should plan a course of study that will meet the requirements of a degree program at the receiving institution. Specifically, students should identify early in their collegiate studies an institution and major to which they desire to transfer. Furthermore, students should determine if there are language requirements or any special course requirements that can be met during the freshman or sophomore year. This will enable students to plan and pursue a course of study that will articulate with the receiving institution's major. Students are encouraged to seek further information regarding transfer from both their advisor and the college or university to which they plan to transfer.

Appeals Process

A multi-level, broad based appeal process is required to be in place at each institution. A student disagreeing with the application of transfer credit by the receiving institution shall be informed of the right to appeal the decision and the process for filing the appeal. Each institution shall make available to students the appeal process for that specific college or university.

If a transfer student's appeal is denied by the institution after all appeal levels within the institution have been exhausted, the institution shall advise the student in writing of the availability and process of appeal to the state level Articulation and Transfer Appeals Review Committee.

The Appeals Review Committee shall review and recommend to institutions the resolution of individual cases of appeal from transfer students who have exhausted all local appeal mechanisms concerning applicability of transfer credits at receiving institutions.

Postbaccalaureate Students

A student who holds the baccalaureate degree from an accredited college, and wishes to continue educationally but has not been admitted to the Graduate School, should apply as a postbaccalaureate student through the Office of Admissions.

This procedure should be followed:

- Obtain an application form from the Office of Admissions, either by calling (216) 972-7100 or writing the Office of Admissions, The University of Akron, Akron, OH 44325-2001. Fill it out and return it as soon as possible with the nonrefundable application fee (a one-time charge). All checks should be made payable to The University of Akron, and should specify what fees and for which student the payment is being made.
- A postbaccalaureate student must request the registrar of the institution(s) from which he or she graduated to send an official and complete transcript. These documents must be received and evaluated before any admission action can be taken by the University.
- A health record will be sent from the Office of Admissions after the student has been admitted. Please complete the form and return it. This provides the University with the information necessary for a complete health record on every student.
- In the letter of admission, the student will receive information on registration and instructions for academic counseling by a faculty member in the appropriate department.

Special Student

A special student is one who does not qualify for regular admission to the University or who is participating in a special short-term academic program.

A special student may not take more than 15 credits unless official status as a regular student is gained.

This procedure should be followed:

- Obtain a special student application from the Office of Admissions, The University of Akron, Akron, OH 44325-2001.
- Information regarding registration for classes and academic advising will be forthcoming in the letter of admission to the special student program.

Special Non-Degree Students

This student is one who desires to complete a minimum number of credits to fulfill a specific objective such as personal growth or job training. The student has graduated from high school at least one year prior to application, and has not attended another college or university for at least one year. A student enrolled under the special non-degree status is limited to 18 credits.

This procedure should be followed:

- Obtain an application from the Office of Admissions, The University of Akron, Akron, OH 44325-2001. Complete and return it with the non-refundable application fee (a one-time charge).

Post-Secondary Enrollment Options

A student in the 11th or 12th grade may enroll in the Post-Secondary Enrollment Options program. A student below the 10th grade may enroll in the Youth Enrollment Options Program. Students must meet the outlined criteria:

- Demonstrated academic ability, maturity, and preparation.
- 3.0 grade point average (GPA) for college preparatory coursework.
- Students above 9th grade must have passed the 9th grade proficiency tests.
- Students without college preparatory coursework must have a 3.3 GPA for work completed.
- Students without college preparatory coursework and with less than a 3.3 GPA are limited to performance type coursework such as music, art, etc.
- The Post-Secondary Enrollment Options programs are limited and selective. The University reserves the right to accept only as many qualified students as can be properly served.

This procedure should be followed:

- Obtain a post-secondary enrollment options application from the Office of Admissions, The University of Akron, Akron, OH 44325-2001.

- Complete and return the form with the guidance counselor's and parent's signatures and the non-refundable application fee (a one-time charge).
- Information regarding acceptance into the program, registration for classes, and academic advising will be forthcoming in the letter of admission to the post-secondary enrollment options program.

Guest Students (Non-University of Akron Students)

An undergraduate guest student must apply to the Office of Admissions. A graduate student must apply through the dean's office of the Graduate School.

A guest student may not, as a general rule, attempt more than 16 credits in any semester or session and is subject to all rules and regulations of The University of Akron. Guest students must be in good standing at their home school.

The following procedures should be followed when applying to the University as a guest student:

- Obtain a guest student application from the Office of Admissions, The University of Akron, Akron, OH 44325-2001. Complete it and return it with the nonrefundable application fee (a one-time charge).
- Receive advice and written approval by the home institution of the coursework for which the student plans to enroll.
- After admittance, information regarding registration will be sent to the student. The admissions officers act as guest student counselors.

Audit Policy

A student choosing to audit a course must be admitted and indicate audit at the time of registration. The student pays the enrollment fee and may be expected to do all the work prescribed for students taking the course for credit, except that of taking the examination. Any faculty member may initiate withdrawal for a student not meeting these expectations.

INTERNATIONAL STUDENTS AND SCHOLARS

The University of Akron welcomes international students and visiting scholars and seeks to make their educational experience pleasant and meaningful. Each year, approximately 1,200 international students and scholars from 88 countries pursue studies and research at The University of Akron.

Admission Procedures

International students are normally admitted for the Fall semester. Applications should be submitted at least six months prior to the beginning of the school year.

The following application procedures should be followed:

- Obtain an international student application from the University's foreign admissions officer by writing to the: International Admissions Officer, Graduate School, The University of Akron, Akron, OH 44325-2101. Return the completed form with the nonrefundable application fee of \$50 (a one-time charge).
- Submit an official transcript from all secondary and all universities attended previously. Original records in languages other than English must be accompanied by exact English translations and certified by the school or consulate or other appropriate verifications.
- International students must also include an autobiographical essay with the application. This essay should cover significant personal, occupational, and educational experiences.
- Proof of English language proficiency. The University requires each student for whom English is not the native language to take the Test of English as a Foreign Language (TOEFL). This test is administered throughout the world in major cities. Applications may be obtained from binational agencies, United States Information Service (USIS) offices, or by applying directly to Educational Testing Service, Princeton, NJ 08540. Because it normally takes six to eight weeks for the University to receive the results of the TOEFL, the student is encouraged to take the examination in October or January. The student who takes the examination in

March cannot be guaranteed that the records will be processed completely before the July 1 application deadline.

- **The English Language Institute** at the University offers a program in English for the student who has not reached the level of proficiency required for full admission. A student who has not yet taken or passed the TOEFL can still enroll in the English Language Institute.
- Proof of adequate financial support. An international student is requested to submit a *Declaration and Certification of Finances* and bank statement showing the availability of sufficient funds to cover the cost of the student's education while attending the University and that these funds will be available to the student in this country. International students will need approximately \$17,000 per calendar year for tuition and living expenses while in attendance. Immigration regulations prevent students from earning any substantial portion of this amount through enrollment in the U.S. There are virtually no scholarships available to an undergraduate from abroad, although a graduate student may request financial aid through fellowships and graduate assistantships. A graduate student interested in applying for this aid should request the necessary forms at the time of application for admission.

The University of Akron requires all international students and scholars to carry medical insurance. Such health insurance coverage must be in effect during their stay in the United States. *International students will not be permitted to register without proof of such coverage.*



Orientation - International Students

International students are required to attend a special orientation program which begins the week before classes. The schedule for orientation will be mailed with the *Certificate of Eligibility* (I-20 or IAP-66) from the office of the immigration specialist. Students may be required to participate in noncredit English classes if the results of their placement examination warrant such action.

English Language Institute

The University offers an intensive English Language Institute for those whose command of the English language has not reached a level of proficiency sufficient to enable them to begin full-time academic coursework. The English Language Institute operates on a schedule of two 15-week semesters and an 8-week summer session.

Special Note

International students are encouraged to contact the Office of International Programs directly with questions about housing, climate, or immigration regulations. Questions concerning degree programs should be directed to the appropriate academic department.

Procedures and Requirements



NEW STUDENT ORIENTATION

All new freshmen and University College transfer students are required to attend an orientation program in conjunction with registration. Traditional freshmen attend a two-day program intended to insure a smooth transition from high school to college. It includes sessions on academic responsibility, current campus issues, finances, cultural diversity, and involvement in campus life as well as a tour, placement testing, academic advising, and registration. Transfer and adult students will attend a specialized full one-day session tailored to their particular needs.

Details and various orientation fees are included in the material received after admission. Multiple orientation sessions are available prior to each term and are filled on a first-come, first-served basis. Therefore, early and careful planning is important.

ACADEMIC ADVISING

New students are required to meet with academic advisers upon initial entry to the University. Thereafter, students are strongly encouraged to see advisers each term to discuss degree requirements, career goals, major choice, course selection, and other academic concerns.

REGISTRATION

Each term it is necessary for a student to select courses, complete required forms, and pay the appropriate fees to register officially for classes.

The student may elect to register by telephone or in person. Details about these options are described in the *Schedule of Classes* published every academic period and available upon request from the student's advising agency, the Office of Academic Advising Services, or the degree-granting college. Students enrolling after the official open registration period will be charged a nonrefundable late registration fee.

CLASS ATTENDANCE

A student is expected to attend all meetings of a class for which he or she is registered. A student may be dropped from a course by the dean if absences are repeated and the instructor recommends this action; a student can gain readmission only with permission of both dean and instructor. A student dropped from a course receives an "F" which counts as work attempted whenever grade-point ratio calculations are made.

STUDENT SCHEDULES

Modification of Student Schedules

A student must register for a course before the end of the first week of the term. Alterations in the student's official schedule may be made only with the permission of the dean or the dean's designate.

A student in the University College should make all changes through an adviser in the Office of Academic Advising Services, Spicer Hall.

Withdrawal Policy

A student may withdraw from a course without an adviser's or course instructor's signature through the 14th day of a semester or comparable dates during summer session, intersession, etc. After the 14th day of a semester, and up to the midpoint of a semester, a student may withdraw from a course with the signature of the student's adviser.

After the midpoint of a semester, a student must have the signature of both the course instructor and the adviser. Such authorization must be dated and processed through the offices of the Registrar and Cashier no later than the last day of the 12th week of classes or comparable dates during summer session, intersession, etc.

Should the instructor or adviser refuse to sign the withdrawal form, the student may appeal to the dean of the student's college, who shall make the final decision after consultation with the instructor or adviser who declined to approve the withdrawal.

An approved withdrawal will be indicated on the University official academic record by a "WD." A student who leaves a course without going through the withdrawal procedure will be given an "F" in the course.

Guest Student — (University of Akron Students)

A University of Akron student may take coursework at another institution of higher education as a guest student. For all courses other than general studies, the student must obtain prior written permission from the dean of the college in which the student is enrolled; for general studies courses, prior written permission must be obtained from the dean of the University College. These courses will be listed on the University official academic record. Each course will reflect the course number, title, grade, and credit value; no grade-point value will appear on the record and no grade-point average will be calculated for the coursework listed. The name of the institution will be listed on the University official academic record as well as the date that the coursework was taken.

GRADE POLICIES AND CREDIT

Credit/Noncredit Option (undergraduate and postbaccalaureate only)

A student who takes a course on a "credit" or "noncredit" ("CR/NC") basis, and who earns a grade equivalent of "A" through "C-," shall receive credit ("CR") for the course and have the grade, "CR," placed on the permanent record; a grade equivalent of "D+" through "F" will be recorded with the noncredit grade, "NC."

A student who has completed 50 percent of the number of credits required for a degree with a grade-point average of at least 2.30, shall be allowed, with the consent of an adviser, to take one free elective (not in major field)* course per term on a "CR/NC" basis.

With the consent of the student's adviser, the first or second year of foreign languages may be taken on a "CR/NC" basis at any time the student is registered, regardless of the grade-point average.

No more than 16 credits of nonlanguage courses and no more than 20 credits in total, including language courses, may be taken on a "CR/NC" basis (for an associate degree, half this number is permitted).

*Free electives are defined for the present purposes as courses other than those required for all undergraduates students for graduation by their respective colleges, or by their major department.

The election to take a course on a "CR/NC" basis can be made *only* at the time of registration for that course. A student who elects to take a course on a "CR/NC" basis cannot withdraw and register to take that course for a letter grade after the first week of that term. The registrar will notify the instructor by means of the final class list of students who have elected to utilize the "CR/NC" option.

Courses for which "CR" is awarded will be counted as *hours completed* only; courses for which "NC" is awarded shall *not* be counted as *hours attempted*; in neither case shall "CR" or "NC" be considered in calculating grade-point average, but in both instances the course shall be entered on the student's official academic record.

A student may repeat a course for credit ("CR"), or a grade ("A-F") after receiving a grade of "NC."

A college may, due to a closed class problem, designate in the printed schedule, on an annual basis, a course as not available to be taken on a "CR/NC" basis.

A student taking a course on a noncredit basis is expected to meet the full requirements of the course as required by the instructor.

Re-Examination

A student may not request re-examination in order to raise a grade.

Repeating Courses

Any course may be repeated TWICE by an undergraduate student subject to the following conditions:

- To secure a grade ("A-F") or a grade of "NC," "CR" or "AUD," a student may repeat a course in which the previously received grade was "C," "D+," "D," "D-," "F," "AUD" or "NC." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- With the dean's permission, a student may substitute another course if the previous course is no longer offered. Courses must be repeated at The University of Akron.
- Grades for all attempts at a course will appear on the student's official academic record.
- Only the grade for the last attempt will be used in the graduation grade-point average.
- All grades for attempts at a course will be used in grade-point calculation for the purpose of determining graduation with honors and class standing.
- For purposes of this section, credit for this course or its equivalent will apply only once toward meeting degree requirements.

Academic Reassessment

An undergraduate student who has not attended The University of Akron for at least three calendar years and re-enrolls and maintains a grade-point average of 2.50 or better for the first 24 credits may petition the dean to delete from the grade-point average the grades attained under the previous University of Akron enrollment.

This policy is to apply only to the grade-point average. All grades will remain on the student's official academic record. A student may utilize this academic reassessment policy only once.

In the determination of graduation with honors and class standing, all grades obtained at the University shall be used in the calculations.

Grades and the Grading System

A student will receive grades on various types of classroom performance during the process of most courses and a final grade at the end of the term. At the end of the term, the Office of the Registrar mails grade reports to a student's home address; summer grade reports are mailed for both summer sessions at the end of the second summer session.

Individual tests are usually graded with percentage or letter marks, but official academic records are maintained with a grade-point system.

This method of recording grades is as follows:

Grade	Grade Points Per Credit
A	4.00
A-	3.70
B+	3.30
B	3.00
B-	2.70
C+	2.30
C	2.00
C-	1.70
D+	1.30
D	1.00
D-	0.70
F	0.00
AUD (Audit)	0.00
CR (Credit)	0.00
NC (Noncredit)	0.00

The following grades may also appear on the term grade reports or on the official academic record. There are no grade points associated with these grades.

I — Incomplete: Indicates that the student has done passing work in the course but that some part of the work is, for good and acceptable reason, not complete at the end of the term. Failure to make up the omitted work satisfactorily by the end of the following term, not including summer sessions, converts the "I" to an "F". When the work is satisfactorily completed within the allotted time the "I" is converted to whatever grade the student has earned.**

IP — In Progress: Indicates that the student has not completed the scheduled coursework during the term because the nature of the course does not permit completion within a single term, such as work toward a thesis.

PI — Permanent Incomplete: Indicates that the student's instructor and the instructor's dean have for special reason authorized the change of an incomplete ("I") to a permanent incomplete ("PI").

W — Withdraw: Indicates that the student registered for the course but withdrew officially sometime after the second week of the term.

NGR — No Grade Reported: Indicates that, at the time grades were processed for the current issue of the record, no grade had been reported by the instructor.

INV — Invalid: Indicates the grade reported by the instructor for the course was improperly noted and thus unacceptable for proper processing.

Importance of Grades

Grades determine whether a student is either eligible or ineligible to remain at the University. A student who maintains specified levels of scholastic achievement receives privileges to participate in extracurricular activities.

On the basis of grades, a student receives opportunities to take additional courses to accelerate academic progress.

A student should transfer from the University College to a degree-granting college upon meeting the grade and credit hour requirements of that college. Acceptance is dependent on the approval of the dean of the college which the student chooses to enter and on academic performance to date.

Dean's List

Students who carry 12 graded credits or more without receiving an "Incomplete" or "In Progress" grade and earn a grade point average of 3.25 or better are eligible for inclusion on the Dean's List for their respective college. This is an academic honor recognizing excellence in the classroom prior to the completion of the degree.

Probation-Dismissal

A student who fails to maintain a grade-point average of 2.00 ("C") is placed on academic probation and may be subject to a change of courses, suspension, or some other form of discipline. Academic discipline is determined by the dean of the college in which the student is enrolled. Reinstatement of a student is determined by the dean of the college from which the student was dismissed.

Once dismissed from the University, a student is not eligible to register for credit courses until readmitted.

ACADEMIC DISHONESTY

Students at The University of Akron are an essential part of the academic community, and enjoy substantial freedom within the framework of the educational objectives of the institution. Securing the freedom necessary for learning in a community so rich in diversity and achieving success toward our educational objectives requires the implementation of high standards of academic integrity. Academic dishonesty has no place in an institution of advanced learning. The University community should become familiar with the policies and regulations contained within the *University Rules and Regulations Concerning Campus Conduct and Student Discipline Procedures* available in the Student Discipline Office, Buchtel Hall 51, (216) 972-7907.

Because The University of Akron considers academic integrity to be an essential part of each student's personal and intellectual growth, instances of academic dishonesty are addressed consistently. All members of the community should become actively involved in building a strong reputation of academic excellence and integrity here at The University of Akron.

**If instructors wish to extend the "I" grade beyond the following term for which the student is registered, prior to the end of the term they must notify the Office of the Registrar in writing of the extension and indicate the date of its termination. It is the responsibility of the student to make arrangements to make up the incomplete work. The faculty member should submit the new grade to the Office of the Registrar in writing.

It is each student's responsibility to know what constitutes academic dishonesty and to seek clarification directly from the instructor if necessary. Examples of academic dishonesty include, but are not limited to:

- Submission of an assignment as the student's original work that is entirely or partly the work of another person.
- Failure to use appropriate referencing of published or unpublished works or print/non-print materials.
- Unauthorized copying of an assignment in computer programming, or the unauthorized examination or view of the computer, specifically during examinations.
- Possession and/or unauthorized use of tests, notes, books, calculators or formulas stored in calculators not authorized by the instructor during an examination.
- Providing and/or receiving information from another student other than the instructor, by any verbal or written means.
- Observing or assisting another student's work.
- Violation of the procedures prescribed by the professor to protect the integrity of the examination.
- Cooperation with a person involved in academic misconduct.

A student who has been accused of academic dishonesty will be asked to meet with the course instructor. The matter can be resolved informally at the College level and/or an academic sanction can be imposed. If the student opposes the decision, he/she may appeal to the College Dean. If the matter is referred to the Student Discipline Office, an informal meeting will occur and, if substantial evidence exists, the office has the authority to take formal action against the student including, but not limited to, suspension or dismissal from the University. A more detailed discussion of these procedures can be found in the *University Rules and Regulations Concerning Campus Conduct and Student Discipline Procedures*.

Credit by Examination

A student interested in earning credits by special examination may do so with the permission of the dean of the student's college and the dean of the college in which a particular course is offered and by payment of a special examination fee. The grade obtained in such an examination is recorded on the student's permanent record. Credit by examination is not permitted in the semester before graduation. Credit by examination may not be used to repeat for change of grade.

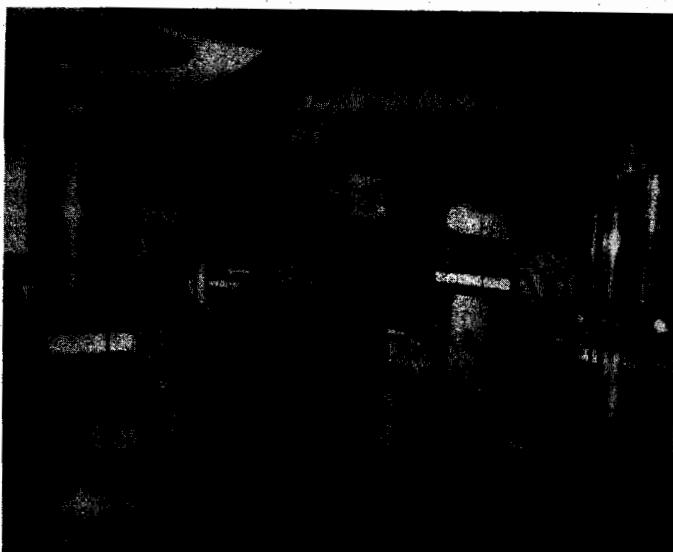
Bypassed Credit

Certain courses designated in this *Bulletin* by each department enable a student to earn "bypassed" credit. A student who completes such a course with a grade of "C" or better is entitled to credit for designated prerequisite courses which carry the same departmental code number. Credit for such bypassed prerequisites shall be included in the total credits earned but shall not count in the quality point ratio, class standing or hours required for graduation with honors. Bypassed credit is not awarded on the basis of completing a course either credit-by-examination or credit/noncredit.

Course	Prerequisite	Approved for Bypassed Credit
University College		
1100:112*	1100:111	1100:111
Community & Technical		
Mathematics	2030:151	2030:151
	2030:152	2030:152
	2030:153	2030:153
	2030:154	2030:154
	2030:255	2030:255
Office Administration	2540:150	2540:150
	2540:151	2540:150,1
	2540:171	2540:171

Course	Prerequisite	Approved for Bypassed Credit
Buchtel College of Arts and Sciences		
Classics	3210:122	3210:121
	3210:223	3210:121,2
	3210:224	3210:121,2, 223
	3210:303	3210:121,2,223,4
	3210:304	3210:121,2,223,4
	3220:122	3220:121
	3220:223	3220:121,2
	3220:224	3220:121,2,223
	3220:303	3220:121,2,223,4
	3220:304	3220:121,2,223,4
Economics	3250:400	3250:201,2
	3250:410	3250:201,2
Geography and Planning	3350:314	3350:310
	3350:442	3350:341
	3350:444	3350:341
	3350:495	3350:310
Mathematical Sciences	3450:215	3450:145 or 149
	3450:216	3450:215
	3450:221	3450:149
	3450:222	3450:221
	3450:223	3450:222
	3460:210	3460:209, 3450:208
	3470:282	3470:261
	3470:253	3470:261
Modern Languages	3520:102	3520:101
	3520:201 or 207	3520:102
	3520:202	3520:201
	3520:208	3520:201 or 207
	3520:301,2,5,6	3520:202
	3520:309,10,11	3520:302 or 306
	3520:312,351,2,313,401	3520:202
	3520:403,4	3520:302
	3520:407,411,415,418,427,429,450	3520:302 or 306
	3530:102	3530:101
	3530:201 or 207	3530:102
	3530:202	3530:201
	3530:208	3530:201 or 207
	3530:301,2,305,6	3530:202
	351,2	3530:202
	3530:403,4	3530:302
	3530:406,7,419,20,431,2,435,6,439,440	3530:302 or 306
	3550:102	3550:101
	3550:201 or 207	3550:102
	3550:202	3550:201
	3550:208	3550:201 or 207
	3550:301,2,305,6	3550:202
	3570:102	3570:101
	3570:201 or 207	3570:102
	3570:202	3570:201
	3570:208	3570:201 or 207
	3570:301,2,305,6,309,10	3570:202
	3570:403,4	3570:302
	3570:420,1	3570:301 or 302
	3570:427,8	3570:202
	3570:439	3570:404
	3580:102	3580:101
	3580:201 or 207	3580:102
	3580:202	3580:201
	3580:208	3580:201 or 207
	3580:301,2,305,6	3580:202
	3580:403,5,6	3580:302
	3580:407,8	3580:302 or 306
	3580:409,10,11	3580:302
	3580:415,419	3580:302 or 306
	3580:422	3580:202
	3580:423,427,8,9	3580:302 or 306
Philosophy	3600:374	3600:170
College of Engineering		
	4200:200	4200:120
Nursing BSN-RN Sequence (Limited to Licensed Registered Nurses)		
	8200:420	8200:101,305,405,415
		8200:320,400
Nursing MSN-RN Sequence		
	8200:450,460,470,485	8200:200,300,320,400

*An ACT English score of 32 and an SAT verbal score of 625 is needed to enroll in 1100:112 without the prerequisite.



ADVANCED PLACEMENT CREDIT

Many high schools offer special Advanced Placement courses through the auspices of the Educational Testing Service for possible college credit. By enrolling in such courses during high school and taking the Advanced Placement Tests at the end of each course, high school students may earn undergraduate credits in a number of different academic areas. The test score required to receive credit for a specific course is determined by the Academic Department in which the course is offered. Credits earned in this manner are included in the total credits completed, but are not assigned a grade and do not count in the quality point ratio, class standing, or graduation with honors calculations. Students must take the tests while they are attending their high school. It is not possible to take the tests once a student at The University of Akron.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

College Level Examination Program (CLEP) is a national program that offers the opportunity of obtaining college credit by examination. A variety of experiences may have prepared a person to earn college credit. Each institution determines which CLEP tests it will accept, the passing score, and the amount of credit that will be awarded.

The University of Akron does not accept the results of all CLEP tests for college credit. Contact the Counseling and Testing Center for current information.

CLEP tests are administered during the third week of each month in the University's Counseling and Testing Center. Test fees are \$45 for each General or Subject examination. There is no additional fee for essay tests that may accompany certain exams.

CLEP examinations for credit toward any degree are not permissible in the term before graduation. Credit by CLEP may not be used to repeat for change of grade.

Transfer Credit

Coursework taken at an institution of higher education in the United States which is fully accredited or has been granted candidacy status by Middle States Association of Colleges and Schools/Commission on Higher Education (MSA/CHE); New England Association of Schools and Colleges (NEASC); North Central Association of Colleges and Schools (NCA); Northwest Association of Schools and Colleges (NASC); Southern Association of Colleges and Schools — Commission on Colleges (SACS); Western Association of Schools and Colleges — Accrediting Commission for Senior Colleges (WASC-Sr.); Western Association of Schools and Colleges — Accrediting Commission for Community and Junior Colleges (WASC-Jr.) as designated in *Accredited Institutions of Postsecondary Education — Programs/Candidates* as published for The Council on Postsecondary Accreditation (COPA) by the American Council on Education will be listed on The University of Akron official academic record. Each course will

reflect the course number, title, grade, and credit value; no grade-point value will appear on the record and no grade-point average will be calculated for the coursework listed; however, grade-point average may be considered for purposes of evaluating, ranking, or otherwise determining admissibility to the University or to specific programs. In addition, the name of the institution as well as the time period during which the courses were taken, will be listed on The University of Akron official academic record.

For courses that have been taken at an institution of higher education noted in the reference document above, the dean of the college in which the student intends to obtain a degree will specify which courses listed, other than general studies, will apply toward the degree requirements at the University. This specification will be made at the time the student enters the degree-granting college. The dean of the University College will specify which courses listed will apply toward the general studies requirements when the student enters the University.

COURSE NUMBERING SYSTEM

Each course at the University has two numbers. One designates the college and department of which it is a part; one specifies the subject matter of the particular course. For instance:

3300:220 English Literature

In the above example, the first four digits of the number (3300) indicate the college and department. In this case, 3000 represents the Buchtel College of Arts and Sciences; 300 refers to the Department of English. The second set of digits (220) following the colon, indicates exactly which course in the Department of English is being specified. The course number also indicates the level at which the course is being taught and the point at which the student is ready to take the course.

An explanation of that numbering system follows:

100-199	First-year-level courses
200-299	Second-year-level courses
300-399	Third-year-level courses
400-499	Fourth-year-level courses
500-699	Master's-level courses
600-799	J.D.-level courses
700-899	Doctoral-level courses

When approved 400-level undergraduate courses are taken for graduate credit, they become 500-level courses. A student must apply for and be admitted to the Graduate School to receive graduate credit.

GRADUATION

Requirements for Baccalaureate and Associate Degrees

A candidate for the baccalaureate or the associate degree must:

- File an application for graduation with the registrar. If the candidate plans to complete degree requirements at the end of fall semester, submit an application by or before May 15. If the plan is to complete degree requirements at the end of spring semester, submit an application by or before September 15.
- Earn a minimum 2.00 grade-point average as computed by the Office of the Registrar for work attempted at the University consistent with the *Repeating Courses* policy. The grade-point average achieved at the time of completion of requirements for a degree will include repeated and reassessed courses which will be used to calculate rank in class and honors.
- Meet all degree requirements which are in force at the time a transfer is made to a degree-granting college. If the student should transfer to another major, then the requirements should be those in effect at the time of the transfer. For a student enrolled in an associate degree program in the Community and Technical College, the requirements shall be those in effect upon entrance into the program.
- Be approved for graduation by appropriate college faculty, University Council, and Board of Trustees.
- Complete the requirements for a degree in not more than five calendar years from the date of transfer, as defined below. In the event the student fails to complete the degree requirements within five calendar years from the date of transfer, the University reserves the right to make changes in the number of credits and/or courses required for a degree.
- The date of transfer for a student in a baccalaureate program will be the date that the student is accepted by the degree-granting college. For a student enrolled in an associate degree program in the Community and Technical College, the date of transfer refers to the date of entrance into the program.

- Earn the last 32 credits in the baccalaureate degree total or 16 credits in the associate degree total in residence at The University of Akron unless excused in writing by the dean of the college in which the student is enrolled.
- Complete a minimum of 32 earned credits in the baccalaureate degree total or a minimum of 16 earned credits in the degree total in residence at The University of Akron.
- If a student who has transferred from another institution wishes to present for the student's major fewer than 14 credits earned at The University of Akron, written permission of both the dean and head of the department concerned is required.
- Discharge all other obligations at the University.

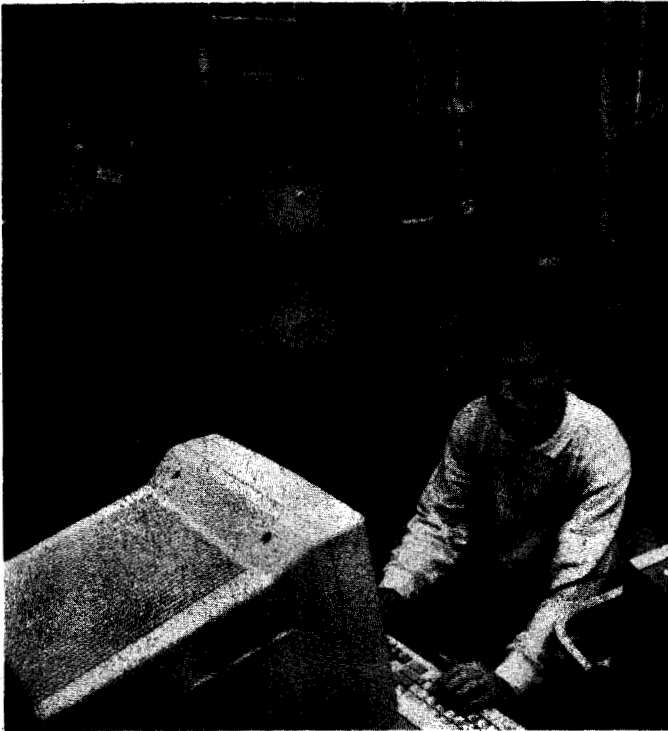
Requirements for Additional Baccalaureate and Associate Degrees

- Meet requirements given in Section 3, Requirements for Baccalaureate and Associate Degrees.
- Earn a minimum of 32 credits which have not counted toward the first baccalaureate degree or 16 credits which have not counted toward the first associate degree.
- Earn the above credits in residence at the University.

Change of Requirements

To accomplish its objectives better, the University reserves the right to alter, amend, or revoke any rule or regulation. The policy of the University is to give advance notice of such change, whenever feasible.

Unless the change in a rule or regulation specifies otherwise, it shall become effective immediately with respect to the student who subsequently enters the University, whatever the date of matriculation.



Without limiting the generality of its power to alter, amend, or revoke rules and regulations, the University reserves the right to make changes in degree requirements of the student enrolled prior to the change by:

- Altering the number of credits and/or courses required in a major field of study.
- Deleting courses.
- Amending courses by increasing or decreasing the credits of specific courses, or by varying the content of specific courses.
- Offering substitute courses in same/or cognate fields.

The dean of the college, in consultation with the department or division head of the student's major field of study, may grant waivers in writing if a change in rules affecting degree requirements is unduly hard on a student enrolled before the change was effective. The action of the dean of the college in granting or refusing a waiver must be reviewed by the senior vice president and provost on his or her own motion, or at the request of the dean of the college of the student affected, or at the request of the student affected.

Credit and Grade-Point Requirements for Graduation Listed by College and Degrees Granted

	Min. Cr.	Min. Grade-Point Avg. Req.
Arts and Sciences		
Bachelor of Arts	128	2.00
Bachelor of Science	128	2.00
Bachelor of Science in Chemistry	128	2.30
Bachelor of Science in Cytotechnology	128	2.00
Bachelor of Science in Geography/Cartography	128	2.00
Bachelor of Science in Labor Economics	128	2.00
Bachelor of Science in Medical Technology	128	2.00
Bachelor of Science in Political Science/Criminal Justice	131	2.20
Bachelor of Arts in Political Science	128	2.20
Bachelor of Arts in Political Science/Public Policy Management	128	2.20
Engineering		
Bachelor of Science in Chemical Engineering	136	2.00
Bachelor of Science in Civil Engineering	136	2.00
Bachelor of Science in Electrical Engineering	136	2.00
Bachelor of Science in Engineering	136	2.00
Bachelor of Science in Mechanical Engineering	136	2.00
Bachelor of Construction Technology	136	2.00
Education*		
Bachelor of Arts in Education	128	2.50
Bachelor of Science in Education	128	2.50
Bachelor of Science in Technical Education	128	2.50
Business Administration**		
Bachelor of Science in Accounting	128	2.00
Bachelor of Science in Business Administration/Advertising	128	2.00
Bachelor of Science in Business Administration/Finance	128	2.00
Bachelor of Science in Business Administration/Marketing	128	2.00
Bachelor of Science in Industrial Management	128	2.00
Fine and Applied Arts***		
Bachelor of Arts	128	2.30
Bachelor of Arts in Business and Organizational Communication	128	2.30
Bachelor of Arts in Food Science	128	2.30
Bachelor of Arts in Clothing, Textiles, and Interiors	128	2.30
Bachelor of Arts in Family and Child Development	128	2.30
Bachelor of Arts in Communicative Disorders	128	2.30
Bachelor of Arts in Theatre Arts	128	2.30
Bachelor of Arts in Mass Media-Communication	128	2.30
Bachelor of Arts in Interpersonal and Public Communication	128	2.30
Bachelor of Arts (Dance)	128	2.30
Bachelor of Fine Arts	128	2.30
Bachelor of Music	129-141	2.30
Bachelor of Arts/Social Work	128	2.30
Bachelor of Science in Dietetics	130-138	2.30
Nursing		
Bachelor of Science in Nursing	133	2.30

*Grade-point average of 2.50, effective July 1, 1991, for entering freshmen.

**A separate 2.00 is required in the major and a separate 2.00 is required in all business and economics courses.

***The 2.30 requirement applies to all new freshmen entering as of January 1991.

	Min. Cr.	Min. Grade-Point Avg. Req.
Community and Technical		
Associate of Arts	64	2.00
Associate of Individualized Study	64	2.00
Associate of Labor Studies (inactive)	64	2.00
Associate of Technical Studies in:		
Automotive Technology (ASSET)	64	2.00
Associate of Applied Business in:		
Business Management Technology	64	2.00
Commercial Art	64	2.00
Computer Programming Technology	64	2.00
Hospitality Management in:		
Restaurant Management	67	2.00
Culinary Arts	72	2.00
Hotel/Motel Management	68	2.00
Hospitality Marketing/Sales	64	2.00
Marketing and Sales Technology	64	2.00
Office Administration in:		
Administrative Assistant	66	2.00
Executive Secretarial	68	2.00
Office Information Management	67	2.00
Legal Secretarial	66	2.00
International Secretarial	70	2.00
Office Services Technology (inactive)	64	2.00
Real Estate	64	2.00
Transportation	64	2.00
Associate of Applied Science in:		
American Sign Language Interpreting and Transliterating Technology	74	2.00
Chemical Technology (inactive)	66	2.00
Community Services Technology	64	2.00
Criminal Justice Technology	64	2.00
Drafting Technology	64	2.00
Educational Technology	64	2.00
Electronic Technology	70	2.00
Fire Protection Technology	64	2.00
Histologic Technology	64	2.00
Legal Assisting Technology	70	2.00
Manufacturing Technology in:		
Computer-Aided Manufacturing	68	2.00
Industrial Supervision	64	2.00
Mechanical Technology	69	2.00
Medical Assisting Technology	68	2.00
Radiologic Technology	74	2.00
Respiratory Care	70	2.00
Surgical Assisting Technology in:		
Surgical Technologist	64	2.00
Surgeon's Assistant	74	2.00
Surveying and Construction Technology	68	2.00
Bachelor of Science in Automated Manufacturing Technology	136	2.00
Bachelor of Science in Electronic Technology	138	2.00
Bachelor of Science in Mechanical Technology	135	2.00

Wayne College

Associate of Arts	64	2.00
Associate of Science	64	2.00
Associate of Technical Studies	64	2.00
Associate of Applied Business in:		
Business Management Technology	64	2.00
Office Administration	64	2.00
Associate of Applied Science in:		
Microprocessor Service Technology	67	2.00
Social Services Technology	64	2.00

Graduation with Honors

For a student who entered the University after December 1981 who is being awarded an initial baccalaureate degree and who has completed 60 or more credits at the University, the degree

will be designated if the overall grade-point average is

Summa Cum Laude..... 3.80 or higher
 Magna Cum Laude..... between 3.60 and 3.79
 Cum Laude..... between 3.40 and 3.59

For a student who entered the University after December 1981 who is being awarded an initial associate degree and who has completed 30 or more credits at the University, the degree'

will be designated if the overall grade-point average is

with highest distinction..... 3.80 or higher
 with high distinction..... between 3.60 and 3.79
 with distinction..... between 3.40 and 3.59

For a student who entered the University prior to January 1982 and is being awarded an initial baccalaureate degree and who has completed 60 or more credits at the University, the degree

will be designated if the overall grade-point average is

Summa Cum Laude..... 3.75 or higher
 Magna Cum Laude..... between 3.50 and 3.74
 Cum Laude..... between 3.25 and 3.49

For a student who entered the University prior to January 1982 and is being awarded an initial associate degree and who has completed 30 or more credits at the University, the degree

will be designated if the overall grade-point average is

with distinction..... 3.25 or higher

Fees and Expenses



Fees subject to change without notice.

Despite the willingness of taxpayers and generous friends of the University to help support higher education, some portion of this total expense must be borne by the student. Typical costs for one year (September through May) based on an average academic load of 32 credits for the two semesters are as follows:

	Commuting Residents of Ohio	Residents of Ohio Living on Campus	Non-Ohio Residents*
Undergraduate Tuition and Fees (regular load)	\$3,040	\$3,040	\$7,878
Books (average costs)	350	350	350
Room and Board	—	3,660	3,660
	<u>\$3,390</u>	<u>\$7,050</u>	<u>\$11,888</u>

Following are comprehensively outlined fees for the student at the University who is studying for credit and noncredit in all areas of instruction. Included also are the additional expenses required for special academic services available to a student such as private music lessons, thesis-binding, etc.

It is the responsibility of the student to know the correct amount of all fees including the non-Ohio resident surcharge.

In any question concerning fees, surcharge, or residence, it is the responsibility of the student, parents, or court appointed guardian, to furnish such proof as may be required by The University of Akron. A student who is in doubt about residency status should consult with the University registrar.

It is the responsibility of the registrar to assess fees and surcharges at the time of registration; information given by the student at that time is used in the assessment. Each registration is later audited by the University auditor, and appropriate additional charges or refunds will be made.

All fees and surcharges are due at the time of registration or on the specified fee payment deadline. The status of the student as of the opening day of the semester or session for which registered will determine the final, correct amount of fees and surcharges.

Fees

- **Instructional Fee:**
 - Undergraduate
 - 1-12.5 credits \$106.40 per credit
 - 13-16 credits \$1,374.20 per semester
 - Over 16 credits \$1,374.20 + \$106.40 per credit
- **Tuition Surcharge:**
 - (Nonresidents of Ohio pay the surcharge in addition to the instructional fee)*
 - Undergraduate
 - One or more credits \$151.20 per credit
- **General Fee:**
 - Undergraduate
 - \$11.34 per credit to a maximum of \$145.67 per semester

• Course Materials and Computing Fees:

For the following undergraduate courses, the fee noted will be assessed to cover the cost of instructional materials distributed by the instructor and computing fees:

Course Number	Course Title	Credits	Course Fee
University College			
1100:123	Bowling	0.5	\$15
1100:124	Canoeing	0.5	\$10
1100:137	Sailing	0.5	\$10
1100:155	Basic Kayaking	1.0	\$10
Community and Technical College			
2210:111	Introduction to Sign, Deafness, and Interpreting Services	3	\$15
2210:112	American Sign Language I	4	\$15
2210:114	ASL Semantics and Structure I	3	\$15
2210:122	American Sign Language II	4	\$15
2210:124	ASL Semantics and Structure II	3	\$15
2210:126	Advanced Fingerspelling and Numbers	2	\$15
2210:128	Profession of Interpreting	3	\$15
2210:232	American Sign Language III	4	\$15
2210:236	Consecutive Interpreting	4	\$15
2210:238	American Deaf Culture	3	\$15
2210:242	American Sign Language IV	4	\$15
2210:244	Simultaneous Interpreting	4	\$15
2210:246	Interpreter in Educational Setting	3	\$15
2210:248	Interpreting Practicum I	2	\$15
2210:252	Interpreting Practicum II	3	\$15
2210:254	Applied Situational Interpreting	4	\$15
2220:250	Criminal Case Management	6	\$20
2220:291	Special Topics: Criminal Justice	1-4	\$10
2220:292	Special Topics: Criminal Justice	1-4	\$20
2220:293	Special Topics: Criminal Justice	1-4	\$30
2230:104	Fire Investigation Methods	3	\$20
2230:153	Principles of Fire Protection and Life Safety	3	\$20
2230:205	Fire Detection and Suppression Systems I	3	\$15
2230:206	Fire Detection and Suppression Systems II	3	\$15
2240:110	Multi-Image Production	3	\$25
2240:122	Introduction to Commercial Photography	3	\$25
2240:124	Design in Commercial Art	3	\$10
2240:130	Marker Rendering	3	\$ 5
2240:140	Typography and Lettering	3	\$10
2240:210	Portrait/Fashion Photography	3	\$25
2240:224	Illustration Advertising Photography	3	\$25
2240:242	Advertising Layout Design	3	\$25
2240:245	Designing for Production	3	\$25
2240:247	Packaging Design	3	\$25
2240:248	Publication Design	3	\$25
2240:250	Advanced Commercial Photography	3	\$25
2240:252	Professional Photographic Practicum	3	\$25
2260:100	Introduction to Community Service	3	\$ 4
2260:150	Introduction to Gerontological Services	3	\$ 6
2260:260	Alcohol Use and Abuse	3	\$ 2
2260:261	Alcoholism Treatment	3	\$ 6
2260:262	Basic Helping Skills in Alcohol Problems	4	\$ 3
2260:263	Group Principles in Alcoholism	4	\$ 6
2260:278	Techniques of Community Work	4	\$ 7
2280:121	Fundamentals of Food Preparation I	4	\$70
2280:122	Fundamentals of Food Preparation II	4	\$70
2280:123	Meat Technology	2	\$55
2280:232	Dining Room Service and Training	2	\$10
2280:233	Restaurant Operations and Management	4	\$45
2280:261	Baking and Classical Desserts	3	\$50
2280:262	Classical Cuisine	3	\$55
2280:263	International Foods	2	\$50
2290:104	Basic Legal Research and Writing	3	\$30
2290:204	Advanced Legal Research	3	\$30
2420:212	Basic Accounting II	3	\$ 5
2420:213	Basic Accounting III	3	\$10
2420:217	Survey of Taxation	4	\$10
2440:120	Computer and Software Fundamentals	2	\$15
2240:121	Introduction to Programming Logic	2	\$ 5
2440:125	LOTUS 1-2-3	2	\$15
2440:130	BASIC Programming for Business	3	\$15
2440:151	PC DOS Fundamentals	1	\$ 5
2440:235	Current Programming Topics	2	\$ 5
2440:243	Information Center Practicum	3	\$ 5
2440:245	Introduction to dBase III+/IV	3	\$15
2440:251	Computer Applications Projects	5	\$15
2440:261	CICS Customer Information Control System	3	\$10
2440:267	4th Generation Language for Micros	3	\$15
2440:269	C Programming and UNIX	2	\$10
2520:221	AAF Ad Campaign I	2	\$ 5
2520:222	AAF Ad Campaign II	2	\$ 5
2540:125	Electronic Business Calculations	2	\$10
2540:129	Information/Records Management	3	\$20
2540:130	Introduction to Office Automation	4	\$20
2540:131	Computerized Document Control	4	\$20
2540:140	Keyboarding for Non-Majors	2	\$10
2540:141	PC Word Processing for Non-Majors	2	\$15
2540:150	Beginning Keyboarding	3	\$15
2540:151	Intermediate Keyboarding	3	\$15
2540:171	Shorthand Principles	4	\$ 5
2540:172	Shorthand Refresher and Transcription	4	\$10
2540:173	Shorthand and Transcription	4	\$10
2540:241	Information Management	3	\$10
2540:247	Automated Office Systems	4	\$15
2540:248	Advanced Office Technologies	3	\$15

*See The University of Akron Residency Requirements defining residency in this section.

2540:253	Advanced Keyboarding/Word Processing	3	\$20	3100:104	Introduction to Ecology Laboratory	1	\$ 5
2540:254	Legal Keyboarding	2	\$10	3100:111	Principles of Biology	4	\$ 15
2540:255	Legal Office Procedure I	3	\$15	3100:112	Principles of Biology	4	\$ 15
2540:270	Office Software Applications	4	\$20	3100:130	Principles of Microbiology	3	\$ 15
2540:271	Desktop Publishing	3	\$20	3100:206	Anatomy and Physiology	4	\$ 10
2540:274	Advanced Dictation and Transcription	4	\$10	3100:207	Anatomy and Physiology	4	\$ 10
2540:276	Executive Dictation & Transcription	4	\$10	3100:208	Human Anatomy and Physiology	4	\$ 15
2540:277	Legal Dictation and Transcription	4	\$10	3100:209	Human Anatomy and Physiology	4	\$ 15
2540:279	Legal Office Procedures II	4	\$20	3100:212	Genetics Laboratory	1	\$ 15
2540:280	Word Processing Concepts	2-3	\$ 5	3100:264	Anatomy and Physiology of Speech and Hearing	3	\$ 15
2540:281	Machine Transcription	2-3	\$20	3100:265	Introductory Human Physiology	4	\$ 15
2540:286	Keyboarding on Word Processing Equipment	3	\$10	3100:331	Microbiology	4	\$ 15
2540:287	Word Processing Application	3	\$10	3100:341	Flora and Taxonomy I	3	\$ 10
2540:288	Word Processing on Computers	2	\$10	3100:342	Flora and Taxonomy II	3	\$ 10
2560:222	Microcomputer Applications in Transportation	3	\$ 5	3100:365	Histology I	3	\$ 15
2560:231	Computer Reservations I	2	\$25	3100:366	Histology II	3	\$ 20
2560:232	Computer Reservations II	2	\$25	3100:384	Techniques and Instrumentation Laboratory	1	\$ 15
2740:135	Medical Assisting Techniques I	4	\$28	3100:421	Tropical Field Biology	4	\$100
2740:235	Medical Assisting Techniques II	4	\$28	3100:422	Conservation of Biological Resources	4	\$ 5
2740:240	Medical Machine Transcription	3	\$28	3100:424	Freshwater Ecology	3	\$ 15
2770:121	Surgical Assisting Procedures I	2	\$40	3100:433	Pathogenic Bacteriology	4	\$ 15
2770:246	Medical Lab Procedures	1	\$25	3100:435	Virology	4	\$ 20
2790:121	Introduction to Respiratory Care	3	\$25	3100:437	Immunology	4	\$ 15
2790:122	Respiratory Patient Care	3	\$25	3100:440	Mycology	4	\$ 15
2790:123	Mechanical Ventilators	3	\$25	3100:441	Plant Development	4	\$ 15
2790:223	Advanced Respiratory Care	3	\$25	3100:442	Plant Anatomy	3	\$ 15
2820:121	Technical Computations	1	\$ 5	3100:443	Phycology	4	\$ 15
2820:151	Basic Physics: Mechanics	3	\$ 5	3100:445	Plant Morphology	4	\$ 15
2820:152	Basic Physics: Electricity and Magnetism	2	\$ 5	3100:447	Plant Physiology	3	\$ 15
2820:153	Basic Physics: Heat, Light, and Sound	2	\$10	3100:451	General Entomology	4	\$ 10
2820:161	Technical Physics: Mechanics I	2	\$ 5	3100:453	Invertebrate Zoology	4	\$ 15
2820:162	Technical Physics: Mechanics II	2	\$ 5	3100:454	Parasitology	4	\$ 15
2820:163	Technical Physics: Electricity and Magnetism	2	\$10	3100:458	Vertebrate Zoology	4	\$ 10
2820:310	Fortran for Technologists	2	\$ 5	3100:461	Human Physiology	4	\$ 15
2840:100	Basic Chemistry	3	\$15	3100:462	Human Physiology	4	\$ 15
2840:101	Introductory Chemistry	3	\$15	3100:464	General and Comparative Physiology	4	\$ 15
2840:102	Introductory and Analytical Chemistry	3	\$15	3100:466	Developmental Anatomy	4	\$ 15
2840:121	Organic Principles	4	\$15	3100:467	Developmental Anatomy	4	\$ 25
2840:201	Quantitative Analysis	4	\$ 5	3100:480	Radiation Biology	3	\$ 15
2840:202	Instrumental Methods	4	\$ 5	3150:129	Introduction to General, Organic and Biochemistry I	4	\$ 20
2840:250	Elements of Physical Chemistry	3	\$ 5	3150:130	Introduction to General, Organic and Biochemistry II	4	\$ 25
2840:260	Compounding Methods	2	\$ 5	3150:132	Principles of Chemistry I	4	\$ 20
2840:270	Natural and Synthetic Organic Polymers	4	\$15	3150:133	Principles of Chemistry II	3	\$ 5
2860:120	DC Circuits	4	\$ 5	3150:134	Qualitative Analysis	2	\$ 15
2860:122	AC Circuits	3	\$ 5	3150:201	Organic Chemistry and Biochemistry I	4	\$ 25
2860:123	Electronic Devices	3	\$ 5	3150:202	Organic Chemistry and Biochemistry II	4	\$ 25
2860:225	Electronic Device Applications	4	\$ 5	3150:265	Organic Chemistry Laboratory I	2	\$ 25
2860:227	Measurements	2	\$15	3150:266	Organic Chemistry Laboratory II	2	\$ 25
2860:231	Control Principles	3	\$10	3150:380	Advanced Chemistry Lab I	2	\$ 25
2860:237	Digital Circuits I	4	\$10	3150:381	Advanced Chemistry Lab II	2	\$ 25
2860:238	Microprocessor Fundamentals	4	\$10	3150:405	Biochemistry Laboratory	2	\$ 25
2860:242	Machinery and Controls	4	\$ 5	3150:480	Analytical Chemistry Laboratory III	2	\$ 30
2860:251	Communications Circuits	3	\$ 5	3150:481	Advanced Chemistry Lab IV	2	\$ 30
2860:255	Electronic Design and Construction	2	\$15	3300:278	Introduction to Fiction Writing	3	\$ 15
2860:270	Survey of Electronics I	3	\$ 5	3300:283	Film Appreciation	3	\$ 20
2860:271	Survey of Electronics II	3	\$ 5	3300:378	Advanced Fiction Writing	3	\$ 15
2860:352	Microprocessor Systems	4	\$10	3300:380	Film Criticism	3	\$ 20
2860:353	Control Systems	4	\$10	3350:310	Physical and Environmental Geography	3	\$ 5
2860:400	Computer Simulations in Technology	3	\$ 5	3350:314	Climatology	3	\$ 5
2860:453	Control Systems	4	\$10	3350:340	Cartography	3	\$ 10
2870:311	Computer Aided Drafting II	2	\$10	3350:341	Maps and Map Reading	3	\$ 5
2870:410	Computer Aided Drafting III	2	\$15	3350:405	Geographic Information Systems	3	\$ 5
2880:201	Robotics and Automated Manufacturing	3	\$10	3350:436	Urban Land Use Analysis	3	\$ 5
2880:221	Surveying of Machine Tools & CNC	3	\$15	3350:442	Thematic Cartography	3	\$ 5
2880:222	CNC Manufacturing	3	\$15	3350:444	Map Compilation and Reproduction	3	\$ 5
2880:241	Introduction to Quality Assurance	3	\$ 5	3350:447	Introduction to Remote Sensing	3	\$ 5
2900:121	Fundamentals of Instrumentation	4	\$15	3350:448	Automated Computer Mapping	3	\$ 10
2900:232	Process Control	3	\$15	3350:449	Advanced Remote Sensing	3	\$ 5
2900:239	Pulse Circuit Testing	3	\$15	3350:495	Soil and Water Field Studies	3	\$ 5
2920:142	Design Materials	3	\$10	3370:100	Earth Science	3	\$ 5
2920:245	Mechanical Design II	5	\$10	3370:101	Introductory Physical Geology	4	\$ 10
2920:247	Technology of Machine Tools	3	\$15	3370:102	Introductory Historical Geology	4	\$ 10
2920:252	Thermo. Fluids Lab	1	\$ 5	3370:200	Environmental Geology	3	\$ 5
2920:339	Advanced Technology of Machine Tools	2	\$10	3370:202	Geology of National Parks	3	\$ 5
2920:346	Mechanical Design III	4	\$10	3370:230	Crystallography and Non-Silicate Mineralogy	3	\$ 15
2920:348	Computer Numerical Control Programming I	3	\$ 5	3370:231	Silicate Mineralogy and Petrology	3	\$ 15
2920:365	Fundamentals of Heating and Air Conditioning	3	\$ 5	3370:271	Oceanography	3	\$ 5
2920:405	Introduction to Industrial Machine Control	3	\$ 5	3370:310	Geomorphology	3	\$ 15
2920:448	Computer Numerical Control Programming II	3	\$10	3370:324	Sedimentation and Stratigraphy	4	\$ 15
2940:170	Surveying Drafting	3	\$10	3370:350	Structural Geology	4	\$ 15
2940:180	Introduction to Computer Aided Drafting	1	\$10	3370:360	Introductory Invertebrate Paleontology	4	\$ 10
2940:210	Computer Drafting	3	\$10	3370:410	Regional Geology of North America	3	\$ 10
2940:250	Architectural Drafting	3	\$ 5	3370:411	Glacial Geology	3	\$ 15
2980:122	Basic Surveying	3	\$ 5	3370:421	Coastal Geology	3	\$ 10
2980:123	Surveying Field Practice	2	\$ 5	3370:425	Advanced Stratigraphy	3	\$ 15
2980:222	Construction Surveying	3	\$ 5	3370:432	Optical Mineralogy and Introductory Petrography	3	\$ 15
2980:225	Advanced Surveying	4	\$ 5	3370:433	Petrography	3	\$ 15
2980:226	Subdivision Design	2	\$ 5	3370:436	Coal Geology	3	\$ 15
2980:237	Materials Testing I	2	\$ 5	3370:437	Economic Geology	3	\$ 15
2980:238	Materials Testing II	2	\$ 5	3370:446	Exploration Geophysics	3	\$ 15
2980:245	Cost Analysis and Estimating	3	\$ 5	3370:450	Advanced Structural Geology	3	\$ 15
2980:250	Structural Drafting	2	\$ 5	3370:463	Micropaleontology	3	\$ 15
				3370:470	Geochemistry	3	\$ 15
	Buchtel College of Arts and Sciences			3370:474	Groundwater Hydrology	3	\$ 15
3100:100	Nature Study Plants	3	\$ 5	3450:208	Introduction to Discrete Mathematics	4	\$ 5
3100:101	Nature Study Animals	3	\$ 5	3450:427	Introduction Numerical Analysis	3	\$ 5
				3450:428	Numerical Linear Algebra	3	\$ 5
				3450:429	Numerical Solutions: Ordinary Differential Equations	3	\$ 5
				3450:430	Numerical Solutions for Partial Differential Equations	3	\$ 5
				3450:435	Systems of Ordinary Differential Equations	3	\$ 5
				3460:125	Descriptive Computer Science	2	\$ 10

Note: Additional workshops and special topics courses offered on a rotation basis may include fees not listed here. Consult appropriate department for course material and computing fees for those classes.

3460:126	Introduction Basic Programming	3	\$10
3460:201	Introduction Fortran Programming	3	\$10
3460:202	Introduction Cobol Programming	3	\$10
3460:205	Introduction Pascal Programming	3	\$10
3460:206	Introduction to C Programming	3	\$10
3460:208	Introduction to C++	3	\$15
3460:209	Introduction Computer Science	3	\$15
3460:210	Data Structures and Algorithms I	3	\$15
3460:302	Programming Applications with Cobol	3	\$10
3460:306	Assembly Language Programming	3	\$15
3460:307	Applied Systems Programming	3	\$10
3460:316	Data Structures and Algorithms II	3	\$10
3460:330	Survey of Programming Languages	3	\$10
3460:406	Intro to C and UNIX	3	\$15
3460:418	Introduction Discrete Structures	3	\$10
3460:420	Structured Programming	3	\$15
3460:426	Operating Systems	3	\$15
3460:428	UNIX System Programming	3	\$10
3460:430	Theory Programming Languages	3	\$10
3460:435	Analysis of Algorithms	3	\$10
3460:440	Compiler Design	3	\$10
3460:455	Data Communications and Computer Networks	3	\$20
3460:457	Computer Graphics	3	\$20
3460:460	Artificial Intelligence and Heuristic Programming	3	\$10
3460:465	Computer Organization	3	\$10
3460:467	Microprocessor Programming and Interfacing	3	\$10
3460:470	Automata, Computability, and Formal Languages	3	\$10
3460:475	Data-Base Management	3	\$15
3470:260	Basic Statistics	3	\$5
3470:261	Introductory Statistics I	2	\$5
3470:262	Introductory Statistics II	2	\$5
3470:280	Introduction to Statistical Computing	2	\$5
3470:461	Applied Statistics I	4	\$5
3470:462	Applied Statistics II	4	\$5
3470:480	Statistical Computer Applications	3	\$10
3650:261	Physics for Life Sciences I	4	\$20
3650:262	Physics for Life Sciences II	4	\$20
3650:291	Elementary Classical Physics I	4	\$20
3650:292	Elementary Classical Physics II	4	\$20
3650:310	Electronics	3	\$20
3650:322	Intermediate Lab I	2	\$25
3650:323	Intermediate Lab II	2	\$25
3650:451	Advanced Laboratory I	2	\$25
3650:452	Advanced Laboratory II	2	\$25
3650:468	Digital Data Acquisition	3	\$20
3700:201	Introduction to Political Research	3	\$10
3700:301	Advanced Political Research	3	\$10
3700:370	Public Administration: Concepts and Practices	4	\$10
3700:440	Public Opinion and Political Behavior	4	\$10
3700:442	Methods of Policy Analysis	3	\$10
3850:301	Methods of Social Research I	3	\$10
3850:302	Methods of Social Research II	3	\$10
3850:320	Social Inequality	3	\$10

College of Engineering

All courses at the undergraduate level in the College of Engineering are assessed a minimum of a \$5 fee with the exception of the introductory courses 4200:120, 4300:130, and 4400:101. The following courses are assessed fees as listed:

4100:101	Tools of Engineering	3	\$50
4200:352	Transport Laboratory	2	\$50
4200:435	Process Analysis and Control	3	\$5
4200:454	Operations Laboratory	1	\$50
4200:466	Digitized Data and Simulation	3	\$60
4300:314	Foundation Engineering	3	\$30
4300:380	Engineering Materials Laboratory	2	\$30
4300:424	Water-Wastewater Laboratory	1	\$50
4300:448	Hydraulics Lab	1	\$30
4400:340	Electric Circuits Lab	1	\$40
4400:361	Electronic Design	4	\$40
4400:363	Switching and Logic	4	\$40
4400:365	Microprocessor System	3	\$40
4400:371	Control Systems I	3	\$40
4400:385	Energy Conversion Lab	2	\$40
4400:455	Microwaves	4	\$40
4400:465	Computer Circuits	4	\$40
4400:470	Microprocessor Interfacing	3	\$40
4400:472	Control Systems II	4	\$40
4400:484	Power Electronics Laboratory and Design Project	2	\$40
4600:165	Tools for Mechanical Engineering Graphics	3	\$40
4600:401	Design of Energy Systems	2	\$40
4600:420	Introduction to Finite Element Method	3	\$40
4600:461	Design of Mechanical Systems	2	\$40
4600:463	CAD/CAM	3	\$40
4600:483	Mechanical Engineering Measurements Laboratory	2	\$40
4600:484	Mechanical Engineering Laboratory	2	\$40
4980:355	Computer Applications in Construction	3	\$30
4980:358	Advanced Estimating	3	\$30
4980:470	Advanced Construction Graphics	3	\$30

College of Education

5050:210	Characteristics of Learners	3	\$10
5050:211	Teaching Learning Strategies	3	\$10

Note: Additional workshops and special topics courses offered on a rotation basis may include fees not listed here. Consult appropriate department for course material and computing fees for those classes.

5050:310	Instructional Design	3	\$8
5050:311	Instructional Resources	3	\$10
5050:320	Diversity in Learners	3	\$10
5050:330	Classroom Management	3	\$10
5050:410	Professional Issues in Education	3	\$10
5100:412	Design & Production of Instructional Materials	3	\$25
5100:420	Introduction to Computer-Based Education	3	\$25
5200:141	Handicrafts in Elementary School	2	\$5
5200:225	Elementary Field Experiences I	2	\$10
5200:321	Art for the Grades	2	\$5
5200:325	Elementary Field Experience II	2	\$10
5200:337	Teaching of Reading	3	\$10
5200:339	Principles of Diagnostic Teaching of Reading	3	\$10
5200:425	Elementary Field Experience III	2	\$10
5200:495	Student Teaching	4-8	\$25
5200:496	Student Teaching	1-6	\$25
5300:375	Exploratory Experience in Secondary Education	1	\$10
5300:425	Advanced Micro App. in Secondary Schools	3	\$20
5300:445	Microcomputer Literacy for Secondary Teachers	2	\$20
5300:495	Student Teaching	4-11	\$50
5550:102	Physical Education Activities I	2	\$15
5550:193	Methods of Teaching Physical Education	3	\$15
5550:202	Diagnosis of Motor Skills	2	\$15
5550:211	First Aid and CPR	2	\$15
5550:235	Concepts of Motor Development	3	\$10
5550:302	Physiology of Exercise	3	\$10
5550:340	Care and Prevention: Athletic Injury	3	\$20
5570:101	Personal Health	2	\$3
5570:202	Stress, Life-Style, and Health	3	\$10
5570:350	Measure and Evaluation in Health Education	3	\$5
5610:470	Clinical Practicum in Special Education	3	\$10

College of Business Administration

All courses at the undergraduate level in the College of Business Administration are assessed a \$5 fee.

College of Fine and Applied Arts

7100:120	Fundamentals of Sculpture	3	\$25
7100:121	Three-Dimensional Design	3	\$25
7100:130	Fundamentals of Screen Printing	3	\$25
7100:132	Instrument Drawing	3	\$5
7100:150	Fundamentals of Ceramics	3	\$25
7100:160	Fundamentals of Jewelry	3	\$25
7100:170	Fundamentals of Photography	3	\$25
7100:184	Introduction to Graphic Design	3	\$5
7100:185	Computer Graphics for Art I	3	\$20
7100:190	Fundamentals of Off-Loom Weaving	3	\$25
7100:213	Introduction to Lithography	3	\$30
7100:214	Introduction to Screen Printing	3	\$30
7100:215	Introduction to Relief Printing	3	\$30
7100:216	Introduction to Intaglio Printing	3	\$30
7100:221	Design Applications	3	\$25
7100:222	Introduction to Sculpture	3	\$35
7100:254	Introduction to Ceramics	3	\$25
7100:266	Introduction to Metalsmithing	3	\$25
7100:268	Colors in Metal	3	\$25
7100:275	Introduction to Photography	3	\$25
7100:285	Computer Graphics for Art II	3	\$20
7100:286	Graphic Design II	3	\$5
7100:288	Letterform & Typography	3	\$10
7100:293	Introduction to Fiber Arts	3	\$25
7100:317	Printmaking II	3	\$30
7100:321	Figurative Sculpture	3	\$35
7100:322	Sculpture II	3	\$35
7100:354	Ceramics II	3	\$30
7100:366	Metalsmithing II	3	\$25
7100:368	Colors in Metals II	3	\$25
7100:375	Photography II	3	\$25
7100:376	Photographics	3	\$25
7100:380	Graphic Video	3	\$25
7100:385	Computer Graphics for Art III	3	\$25
7100:386	Packaging Design	3	\$25
7100:387	Advertising Layout Design	3	\$5
7100:388	Advertising Production and Design	3	\$25
7100:393	Advanced Fiber Arts	3	\$25
7100:418	Advanced Printmaking	3	\$30
7100:422	Advanced Sculpture	3	\$35
7100:454	Advanced Ceramics	3	\$35
7100:466	Advanced Metalsmithing	3	\$25
7100:475	Advanced Photography	3	\$25
7100:482	Corporate Identity and Graphic Systems	3	\$25
7100:488	Publication Design	3	\$25
7100:489	Special Topic: Studio Art	3	\$20
7100:491	Architectural Presentations I	3	\$5
7100:492	Architectural Presentations II	3	\$5
7400:121	Textiles	3	\$5
7400:123	Fundamentals of Construction	3	\$10
7400:133	Nutrition Fundamentals	3	\$5
7400:141	Food for the Family	3	\$25
7400:158	Introduction to Interior Design and Furnishings	3	\$10
7400:159	Family Housing	3	\$5
7400:219	Clothing Communication	3	\$5
7400:221	Evaluation of Apparel and Household Textiles	3	\$3
7400:239	The Fashion Industry	3	\$5
7400:259	Family Housing	3	\$5
7400:265	Child Development	3	\$5
7400:305	Advanced Construction and Tailoring	3	\$5
7400:310	Food Systems Management I	5	\$30
7400:311	Contemporary Needle Arts	3	\$5

7400:316	Science of Nutrition	4	\$ 5	7910:105	Musical Comedy Ensemble	1	\$ 5
7400:317	Historic Costume	3	\$ 5	7910:106	Opera Dance Ensemble	1	\$ 5
7400:340	Meal Service	2	\$30	7910:107	Experimental Dance Ensemble	1	\$ 5
7400:403	Advanced Food Preparation	3	\$15	7910:108	Choreographer's Workshop	1	\$ 5
7400:414	Food Systems Management II — Clinical	3	\$60	7910:109	Ethnic Dance Ensemble	1	\$ 5
7400:418	History of Furniture and Interiors I	3	\$ 5	7910:110	Period Dance Ensemble	1	\$ 5
7400:419	History of Furniture and Interiors II	3	\$ 5	7910:111	Touring Ensemble	1	\$ 5
7400:420	Experimental Foods	3	\$15	7910:112	Dance Production Ensemble	1	\$ 5
7400:423	Professional Image Analysis	3	\$ 8	7920:122	Ballet Technique I	5	\$ 5
7400:425	Advanced Textiles	3	\$10	7920:141	Pointe I	2	\$ 5
7400:426	Therapeutic Nutrition	4	\$10	7920:145	Beginning Tap Styles	2	\$ 5
7400:429	Nutrition in Medical Science II — Clinical	3	\$60	7920:222	Ballet Technique I	5	\$ 5
7400:432	Interiors, Textiles, and Product Analysis	3	\$10	7920:229	Contemporary Technique I	3	\$ 5
7400:433	Residential Design	3	\$10	7920:241	Pointe II	2	\$ 5
7400:434	Commercial Design	3	\$10	7920:246	Intermediate Tap Styles	2	\$ 5
7400:435	Principles and Practices of Interior Design	3	\$10	7920:316	Choreography I	2	\$ 5
7400:436	Textile Conservation	3	\$ 5	7920:317	Choreography II	2	\$ 5
7400:447	Senior Seminar: Critical Issues in Professional Development	1	\$ 5	7920:320	Dance Notation	2	\$ 5
7400:449	Flat Pattern Design	3	\$ 5	7920:322	Ballet Technique III	5	\$ 5
7400:450	Demonstration Techniques	2	\$ 5	7920:329	Contemporary Technique II	3	\$ 5
7400:459	Machine Stitchery	3	\$ 5	7920:334	Pas De Deux I	2	\$ 5
7400:481	Community Nutrition I	1	\$30	7920:341	Pointe III	2	\$ 5
7400:483	Community Nutrition II	1	\$30	7920:342	Men's Class	2	\$ 5
7500:100	Fundamentals of Music	2	\$20	7920:351	Jazz Dance Styles	2	\$ 5
7500:101	Introduction to Music Theory	2	\$20	7920:416	Choreography III	2	\$ 5
7500:104	Classic Piano I	2	\$15	7920:417	Choreography IV	2	\$ 5
7500:105	Classic Piano II	2	\$15	7920:422	Ballet Technique IV	5	\$ 5
7500:141	Ear Training/Sight Reading I	1	\$15	7920:434	Pas De Deux II	2	\$ 5
7500:142	Ear Training/Sight Reading II	1	\$15	7920:451	Advanced Jazz Dance Styles	2	\$ 5
7500:154	Music Literature I	2	\$10	7920:490	Workshop in Dance	1-3	\$ 5
7500:155	Music Literature II	2	\$10	7920:497	Independent Study in Dance	1-3	\$ 5
7500:241	Ear Training/Sight Reading III	1	\$15	7920:498	Senior Honors Project in Dance	1-3	\$ 5
7500:242	Ear Training/Sight Reading IV	1	\$15				
7500:254	String Instruments Techniques I	2	\$20	8200:210	College of Nursing		
7500:255	String Instruments Techniques II	2	\$20	8200:220	Basic Concepts of Nursing	4	\$25
7500:261	Keyboard Harmony I	2	\$15	8200:225	Foundations of Nursing Practice	5	\$25
7500:262	Keyboard Harmony II	2	\$15	8200:300	Health Assessment	3	\$25
7500:275	Double Reed/Drum Methods	1	\$15	8200:350	Nursing: Health	10	\$50
7500:276	Brass Methods	1	\$15	8200:360	Nursing: Diminished Health I	12	\$50
7500:277	Woodwind Methods	1	\$15	8200:370	Nursing of the Childbearing Family	5	\$25
7500:342	Elementary Instrumental Music	2	\$20	8200:400	Nursing Care of Adults	5	\$25
7500:343	Secondary Instrumental Music	2	\$20	8200:405	Nursing Care of Older Adults	5	\$25
7500:351	Music History I	3	\$10	8200:415	Nursing: Diminished Health II	12	\$60
7500:352	Music History II	3	\$10	8200:420	Health Maintenance Nursing	5	\$25
7500:353	Electronic Music	3	\$25	8200:425	Diminished Health Nursing	6	\$25
7500:453	Music Software Survey and Use	2	\$25		Nursing: Synthesis	10	\$25
7600:201	News Writing	3	\$10		Basic Assessment	3	\$25
7600:204	Editing	3	\$ 5				
7600:280	Media Production Techniques	3	\$15				
7600:282	Radio Production	3	\$10				
7600:283	Television Production	3	\$15				
7600:288	Film Production	3	\$15				
7600:301	Advanced Newswriting	3	\$ 5				
7600:303	Public Relations Writing	3	\$10				
7600:307	Commercial Electronic Publishing	3	\$10				
7600:309	Promotional Publications	3	\$10				
7600:361	Audio Recording Techniques	3	\$15				
7600:362	Video Camera and Recording	3	\$15				
7600:363	Advanced Television Production	3	\$10				
7600:405	Media Copywriting	3	\$10				
7600:436	Organizational Communication II	3	\$ 5				
7600:463	Corporate Video Design	3	\$10				
7600:464	Corporate Video Management	3	\$10				
7600:466	Audio and Video Editing	3	\$15				
7600:467	Directing Video Productions	3	\$15				
7600:482	Corporate Video Practicum	2-6	\$15				
7700:350	Clinical Practicum: Articulation/Phonology	1	\$10				
7700:351	Clinical Practicum: Language	1	\$10				
7700:352	Clinical Practicum: Aural Rehab	1	\$10				
7700:450	Assessment of Communicative Disorders	3	\$15				
7700:451	Clinical Practicum: Diagnostic Audiology	1	\$10				
7800:106	Intro to Scenic Design	3	\$ 5				
7800:107	Intro to Stage Costume Techniques	3	\$10				
7800:225	Stage Lighting	3	\$10				
7800:263	Scene Painting	3	\$ 5				
7800:265	Basic Stagecraft I	3	\$10				
7800:266	Basic Stagecraft II	3	\$10				
7800:307	Advanced Costume Techniques	3	\$10				
7800:365	Stage Design	3	\$ 5				
7800:470	Practicum in Production Design Techniques	1-3	\$ 5				
7800:490	Stage Makeup	1-3	\$45				
7900:119	Introduction to Contemporary Dance I	2	\$ 5				
7900:120	Introduction to Contemporary Dance II	2	\$ 5				
7900:124	Introduction to Ballet I	2	\$ 5				
7900:125	Introduction to Ballet II	2	\$ 5				
7900:130	Introduction to Jazz Dance I	2	\$ 5				
7900:144	Introduction to Tap Technique I	2	\$ 5				
7900:219	Introduction to Contemporary Dance III	2	\$ 5				
7900:220	Introduction to Contemporary Dance IV	2	\$ 5				
7900:224	Fundamental Ballet Technique	3	\$ 5				
7900:230	Introduction to Jazz Dance II	2	\$ 5				
7910:101	Classical Ballet Ensemble	1	\$ 5				
7910:102	Character Ballet Ensemble	1	\$ 5				
7910:103	Contemporary Dance Ensemble	1	\$ 5				
7910:104	Jazz Dance Ensemble	1	\$ 5				

• Admission Application Fee:
(Nonrefundable)

Undergraduate and postbaccalaureate	\$25
Entering postbaccalaureate	\$25
Guest student (first enrollment only)	\$25
International Students	\$50

• Special Fees:

Late Registration Fee	
Charged to student who has not completed registration and paid fees before close of open registration or by final date of payment	\$25
Delayed Registration Fee	\$10
Assessed for any continuing student (enrolled immediately preceding regular semester) who registers other than during the time specified for his or her rank/level group.	
Schedule Adjustment Fee	
Assessed for any schedule change form processed in person after an initial registration occurs for a particular term.	\$5
International Program Fees	
Visa Form (spouse and/or dependents)	\$50
Practical Training (non-enrolled students)	\$35
Study Abroad (non-refundable deposit)	\$50
Music Fees	
Private lessons in band instrument, organ, piano, violin and voice (in addition to normal instructional fees):	
One-hour lesson per week (undergraduate and graduate)	\$140
One 1/2-hour lesson per week (undergraduate and graduate)	\$70
Student Nursing Liability Insurance Fee	\$15*
Thesis and Binding Fees	
Binding (per volume)	\$9.50
Microfiling (for Ph.D. degrees only)	\$60
Copyright	\$35
Graduation Fees (nonrefundable)	
Each degree (except law)	\$30
Graduate Late Application Fee	\$10
Minor Application Fee and/or Second Major Application Fee	\$5
Department of Special Programs and ICE (Course charge based on number of Continuing Education Units.)	
One CEU (10.0 contact hours)	\$41
Continuing Education	
Transcript fee, first print	\$4
Each copy	\$2
Each copy of certificate of completion	\$4
Career Planning and Placement	
Mailing of professional credentials prepared and maintained by Placement Office for students and alumni to prospective employers.	\$3

Note: Additional workshops and special topics courses offered on a rotation basis may include fees not listed here. Consult appropriate department for course material and computing fees for those classes.

*Student Nursing Liability Insurance Fee is automatically assessed as an additional fee for the following Nursing courses: 8200:210, 220, 300, 320, 400, 420.

• Miscellaneous Fees:

Health Services Allergy injections	\$5
Counseling and Testing Center	
ACT Test	\$25
ACT Special Testing	\$30
Correspondence Testing	\$12/hr
Education Administration Battery	\$25
Miller Analogies Test	\$37
Professional Consultation Fee per hour	\$80
Police Service Calls	\$10
Police Report	
Per report (first 2 pages, \$2 each additional page)	\$4
Fingerprinting	\$5
Transcripts	
(If more than one copy is ordered at the same time, the fee is \$4 for the first transcript and \$2 for each additional one)	\$4
Additional "Speedy" Transcript Fee	\$10
Transcript Evaluation for Certification Fee	\$15
I.D., late or lost	\$5
Credit by Examination (undergraduate and postbaccalaureate) per credit	\$21
Storage Drawer Rental for Mechanical Technology (\$2 refundable)	\$5
Locker fee (\$3 refundable fall-spring semesters)	\$10
Locker fee (\$3 refundable, spring semester only)	\$7
Locker fee, physical education and Schrank Hall (\$3 refundable) per semester	\$7
Laboratory breakage and late service deposit (refundable)	\$15
Instructional Material, Loss/Damage Deposit (refundable)	\$20
"Insufficient Funds" or returned check charge and VISA/Mastercard Returns for Insufficient Funds	\$20
Co-op course fee	\$55
Bypassed credit, per credit	\$5
CLEP, per credit awarded	\$5
Advanced Placement Credit, per credit awarded	\$5
Speech and Language Services	
Minimum Fee	\$2
Speech/Language Screening	\$6
Therapy (1/2 hour)	\$12.50
Speech/Language Evaluation	\$75
Counseling (1/2 hour)	\$20
Group Therapy (session)	\$15
Special Testing (per hour)	\$50
Primary Services Delivered by Licensed Certified Speech-Language Pathologist and Audiologist*	
Speech-Lang. Eval. (person)	\$100
Audiology Evaluation (person)	\$60
Therapy/Direct intervention services/hr.	\$40
Speech-Language hearing screening (person)	\$20
Counseling/In-service training/hr.	\$40
Audiological Services*	
Minimum Fee	\$1.50
Hearing Evaluation	\$45
Hearing Aid Evaluation, Selection, Orientation	\$175
Hearing Screening (per person)	\$15
Counseling (1/2 hour)	\$20
Aural Rehab (1/2 hour)	\$20
Interpreting (per hour)	\$40
Immittance Only (1/2 hour)	\$15
Hearing Aid Recheck (1/2 hour)	\$20
Special Testing (per hour)	\$40
Industrial Screening (per person)	\$15
Brain Stem Evoked Potential	\$225
Central Audio Processing	\$100
Swim Plugs/Ear Plugs	\$20
Nursery Center	
Registration:	
Academic year	\$30
Summer session	\$10
Both summer sessions	\$15
Insurance:	
Child, per academic year	\$20
Child, per summer (ages 3-6)	\$12
Child, per summer (ages 7-12)	\$15
Enrollment:	
Full time, per week (after 45 hours, charged hourly)	\$85
Half time, per week (after 20 hours, charged hourly)	\$40
Hourly	\$2.75

Dance Institute	
Academic Year (three sessions)	
Advanced	\$2,218
Intermediate II	\$2,087
Intermediate I	\$2,087
Advanced beginner	\$795
Beginner	\$539
Pre-schoolers	\$282
Adults—beginners to intermediate I-II	\$265
Performance	\$265
Summer (four weeks)	
Advanced	\$545
Intermediate II	\$512
Intermediate I	\$428
Advanced beginner	\$160
Beginner	\$160
Pre-schoolers	\$70
Adults—beginners to intermediate I-II	\$144
Performance	\$144
Audition Fee	\$17
English Language Institute	
tuition fee — semester	\$2,450
10-week summer program	\$1,530
Application Fee	\$35
Materials fee, per course (minimum)	\$20
Kvam's Kinder Camp	
Enrolled Camper (total five-week fee) No transportation	\$100
Transportation provided	\$200
Rental of campground by non-profit organization:	
rental of all facilities per diem (includes water safety instructor)	
group size — under 25	\$55
25-50	\$65
51-75**	\$85
76 and over**	\$110
rental of all facilities per diem (except swimming pool)	
group size — under 25	\$40
25-50	\$50
51-75**	\$70
76 and over**	\$85
rental of building only per diem	
group size — under 25	\$25
25-50	\$35
51-75**	\$55
76 and over**	\$70
Hower House	
Rental per event (non-University) (first 3 hours, \$50 each additional hour)	\$350
University departments and registered student organizations (first 3 hours, \$100 each additional hour)	\$100
Wedding or reception (first 3 hours, \$50 each additional hour)	\$350
Meetings (M, T, Th for 3 hrs. between 9 a.m.-3 p.m.)	
Non-University	\$100
University departments and registered student organizations	\$50
Ocacek Natatorium and Memorial Hall Pool	
Facility Guest Fees	
Single-visit guest pass	\$3
Multi-use guest passes	
10 visits	\$18
25 visits	\$40
University Spouse and Dependent	
Photo ID card (annual update)	\$5
Facility use	No charge
Group Rental Fees	
University groups	
during open building hours	No charge
exclusive or special use	\$7/hr.
Community, individual or business rental	
25-yard lane in pool	\$6/hr
50-yard lane in pool	\$13/hr
Entire pool (swim team practice)	\$80/hr
Swimming lessons Infant and Preschool (8 one-half hour sessions)	\$25
All other swimming lessons (8 one-half hour sessions)	\$20
Racquetball court	\$5/hr
Weight room	\$25/hr
Entire facility	\$100/hr
Shooting Facility Use	
Univ. depts. and student organizations	No charge
Public Agencies	
1 hour	\$35
4 hours	\$125
8 hours	\$200
Private Organizations	
1 hour	\$50
4 hours	\$150
8 hours	\$300

*The School of Communicative Disorders charges no fees for clinical services to students, full-time and part-time faculty and staff or their immediate families.

**The University will provide additional restroom facilities.

• Parking Fees:	
Student enrolled for 5 or more credits per semester	\$55
Student enrolled for less than 5 credits per semester	\$33
Summer session student, per session	\$19.50
Workshop participant	\$2 per day up to \$16
Department of Noncredit Courses	
7 weeks	\$9.50 per course
15 weeks	\$19 per course
Off-campus Instruction Student	\$17.50
Temporary Permit (per week)	\$4.25
(per day)	\$1
Conference participant, per day	\$2
Commercial visitor, per semester	\$55
per week	\$4.25
per summer	\$34
Replacement parking permit service charge	\$5
Special University event parking, per event	\$2
Special non-Univ. event parking, per event	Up to \$5
Visiting Parking:	
meter, per hour	\$.25
pre-arranged permit less than 4 hours	\$1
pre-arranged permit more than 4 hours	\$2
Motorcycle if purchased in conjunction with regular vehicle permit:	
per semester	\$4
per summer session	\$4
Motorcycle if purchased as sole vehicle permit:	
per semester	\$25
per summer session	\$10
• Parking Fines:	
For most infractions (Sections (J) (1) (A) through (J) (1) (K) of the Parking Regulations)	
If paid within 5 University business days	\$5
If paid thereafter	\$8
For ignoring parking attendant's directions or parking in handicapped space (Sections (J) (1) (L) and (J) (1) (M) of the Parking Regulations)	
If paid within 5 University business days	\$15
If paid thereafter	\$15
For displaying a false, altered, or forged permit	\$50
Boot Fee	\$20
• Student Orientation Program Fees	
Traditional Freshman Program	
Student Commuting to Program	\$45
Student Staying in Residence Halls	\$55
Transfer Student and Non-Traditional Student Program	
One-day Program	\$20
Traditional Freshman Parents Program	
Two-day Program, Parent Staying in Residence Halls	\$45
Two-day Program, Parent Commuting	\$30
One-day Program, Parent attending one-day program	\$20
Traditional Freshman Spring Program	
One-day Program	\$20

Installment Payment Plan

This plan is designed to spread registration and University housing fees into as many as four installments depending on when the application is received. A service charge of \$17 per semester for registration fees and \$17 per semester for University housing fees is assessed for the Installment Payment Plan. If a payment is not received on the due date, a late payment penalty is assessed at \$20 per payment for registration fees or \$40 per payment if University housing is included. These fees are subject to change.

For applications received up to and including the published semester fee deadline, a 30% down payment is required. Applications received after the fee deadline and up to the first day of classes will require a one-half down payment. Subsequent installments are due approximately 30 and 60 days after the start of classes.

This plan is not offered during Summer Sessions. Application forms may be obtained in Spicer Hall or by calling (216) 972-5100.

Special Payment Arrangments

Charged to students who are not participating in Installment Payment Plan but who require special payment terms to pay off a new or existing accounts receivable (per installment service charge).

Amount of Installment	\$ 0	to	\$ 300	\$10.00
	301	to	600	15.00
	601	to	900	20.00
	901	to	1,200	25.00
	1,201	and	over	30.00

Room and Board

Residence hall facilities are available for the housing of a limited number of undergraduate students. The current total cost of housing accommodations and food service is \$1,830 per semester or \$3,660 per year. All students who live in the residence halls must participate in one of the provided board plan options.

A student living off campus may participate in the residence hall board program, the current rate being \$662 per semester.

Veterans Expenses

A disabled veteran who is eligible for admission to the University may register for courses without payment of fees if the disabled veteran has been authorized for training by the V.A. If the disabled veteran has not been authorized, payment of all fees is required. However, the University will return to the veteran the payment made when the official authorization is received.

A nondisabled veteran must pay fees at the time of registration. The non-disabled veteran will receive direct payment from the V.A. after enrollment has been certified under the provision of USC Title 38.

An Ohio Veterans Bonus Commission recipient may arrange with the Accounts Receivable Office to have the Ohio Bonus Commission billed directly for tuition charges only.

Dependents of a veteran covered under other provisions of USC Title 38 must pay fees at the time of registration. The V.A. will make direct payment to the payee.

Auditors

The fees for an auditor in any course or group of courses are the same as if taken for credit.

Student Health and Accident Insurance

Student health and accident insurance designed specifically for a student of The University of Akron is required of all residence hall students and all international students except those who present proof that they already have similar coverage. Other students carrying nine or more credits, or graduate students carrying six or more credits may purchase this insurance, at the same annual individual rate, through the Student Health Services Office.

THE UNIVERSITY OF AKRON RESIDENCY REQUIREMENTS

Payment of nonresident tuition surcharge is required of any student who does not qualify as a permanent resident of Ohio as defined by one or more of the following sections:

3333-1-10 Ohio student residency for state subsidy and tuition surcharge purposes.

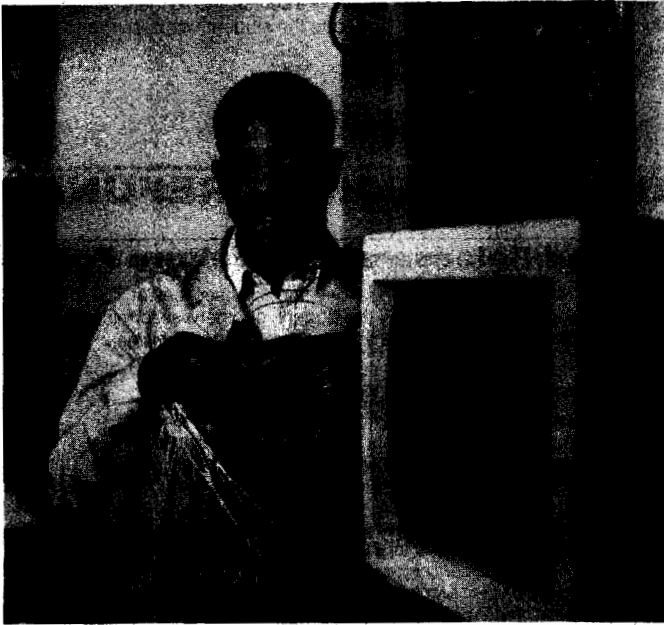
A. Intent and Authority

1. It is the intent of the Ohio board of regents in promulgating this rule to exclude from treatment as residents, as that term is applied here, those persons who are present in the state of Ohio primarily for the purpose of receiving the benefit of a state-supported education.
2. This rule is adopted pursuant to Chapter 119 of the Revised Code, and under the authority conferred upon the Ohio board of regents by Section 3333.31 of the Revised Code.

B. Definitions

For purposes of this rule:

1. A "resident of Ohio for all other legal purposes" shall mean any person who maintains a 12-month place or places of residence in Ohio, who is qualified as a resident to vote in Ohio and receive state welfare benefits, and who may be subjected to tax liability under Section 5747.02 of the Revised Code, provided such person has not, within the time prescribed by this rule, declared himself or herself to be or allowed himself or herself to remain a resident of any other state or nation for any of these or other purposes.
2. "Financial support" as used in this rule, shall not include grants, scholarships, and awards from persons or entities which are not related to the recipient.
3. An "institution of higher education" as used in this rule shall mean any university, community college, technical institute or college, general and technical college, medical college or private medical or dental college which receives a direct subsidy from the state of Ohio.
4. For the purpose of determining residency for tuition surcharge purposes at Ohio's state-assisted colleges and universities, "domicile" is a person's permanent place of abode; there must exist a demonstrated intent to live permanently in Ohio, and a legal ability under federal and state law to reside permanently in the state. For the purpose of this policy, only one (1) domicile may be maintained at a given time.
5. For the purpose of determining residency for tuition surcharge purposes at Ohio's state-assisted colleges and universities, an individual's immigration status will not preclude an individual from obtaining resident status if that individual has the current legal status to remain permanently in the United States.



C. Residency for subsidy and tuition surcharge purposes

The following persons shall be classified as residents of the state of Ohio for subsidy and tuition surcharge purposes:

1. A dependent student, at least one of whose parents or legal guardian has been a resident of the state of Ohio for all other legal purposes for 12 consecutive months or more immediately preceding the enrollment of such student in an institution of higher education.
2. A person who has been a resident of Ohio for the purpose of this rule for at least 12 consecutive months immediately preceding his or her enrollment in an institution of higher education and who is not receiving, and has not directly or indirectly received in the preceding 12 consecutive months, financial support from persons or entities who are not residents of Ohio for all other legal purposes.
3. A dependent child of a parent or legal guardian or the spouse of a person who, as of the first day of a term of enrollment, has accepted full-time self-sustaining employment and established domicile in the State of Ohio for reasons other than gaining the benefit of favorable tuition rates.

Documentation of full-time employment and domicile shall include both of the following documents:

- a. A sworn statement from the employer or the employer's representative on the letterhead of the employer or the employer's representative certifying that parent or spouse of the student is employed full-time in Ohio.
- b. A copy of the lease under which the parent or the spouse is the lessee and occupant of rented residential property in the state; a copy of the closing statement on residential real property located in Ohio of which parent or spouse is the owner and occupant; or if parent or spouse is not the lessee or owner of the residence in which he or she has established domicile, a letter from the owner of the residence certifying that parent or spouse resides at that residence.

D. Additional criteria which may be considered in determining residency for the purpose may include but are not limited to the following:

1. Criteria evidencing residency:
 - a. if a person is subject to tax liability under Section 5747.02 of the Revised Code;
 - b. If a person qualifies to vote in Ohio;
 - c. if a person is eligible to receive state welfare benefits;
 - d. if a person has an Ohio driver's license and/or motor vehicle registration.
2. Criteria evidencing lack of residency:
 - a. if a person is a resident of or intends to be a resident of another state or nation for the purposes of tax liability, voting, receipt of welfare benefits, or student loan benefits (if the loan program is only available to residents of that state or nation);
 - b. if a person is a resident or intends to be a resident of another state or nation for any purpose other than tax liability, voting, or receipt of welfare benefits.

E. Exceptions to the general rule of residency for subsidy and tuition surcharge purposes.

1. A person who is living and is gainfully employed on a full-time or part-time and self-sustaining basis in Ohio and who is pursuing a part-time program of instruction at an institution of higher education.
2. A person who enters and currently remains upon active duty status in the United States military service while a resident of Ohio for all other legal purposes and his or her dependents shall be considered residents of Ohio for these purposes as long as Ohio remains the state of such person's domicile.
3. A person on active duty status in the United States military service who is stationed and resides in Ohio and his or her dependents shall be considered residents of Ohio for these purposes.
4. A person who is transferred by his or her employer beyond the territorial limits of the fifty states of the United States and the District of Columbia while a resident of Ohio for all other legal purposes and his or her dependents shall be considered residents of Ohio for these purposes as long as Ohio remains the state of such person's domicile as long as such person has fulfilled his or her tax liability to the state of Ohio for at least the tax year preceding enrollment.
5. A person who has been employed as a migrant worker in the state of Ohio and his or her dependents shall be considered a resident for these purposes provided such person has worked in Ohio at least four months during each of the three years preceding the proposed enrollment.

F. Procedures

1. A dependent person classified as a resident of Ohio for these purposes* and who is enrolled in an institution of higher education when his or her parents or legal guardian removes their residency from the State of Ohio shall continue to be considered a resident during continuous full-time enrollment and until his or her completion of any one academic degree program.
2. In considering residency, removal of the student or the student's parents or legal guardian from Ohio shall not, during a period of 12 months following such removal, constitute relinquishment of Ohio residency status otherwise established under paragraphs C. 1. or C. 2. of this rule.
3. For students who qualify for residency status under C.3., residency status is lost immediately if the employed person upon whom resident student status was based accepts employment and establishes domicile outside Ohio less than 12 months after accepting employment and establishing domicile in Ohio.
4. Any person once classified as a nonresident, upon the completion of 12 consecutive months of residency, must apply to the institution he or she attends for reclassification as a resident of Ohio for these purposes if such person in fact wants to be reclassified as a resident. Should such person present clear and convincing proof that no part of his or her financial support is or in the preceding 12 consecutive months has been provided directly or indirectly by persons or entities who are not residents of Ohio for all other legal purposes, such person shall be reclassified as a resident. Evidentiary determinations under this rule shall be made by the institution which may require, among other things, the submission of documentation regarding the sources of a student's actual financial support.
5. Any reclassification of a person who was once classified as a nonresident for these purposes shall have prospective application only from the date of such reclassification.
6. Any institution of higher education charged with reporting student enrollment to the Ohio board of regents for state subsidy purposes and assessing the tuition surcharge shall provide individual students with a fair and adequate opportunity to present proof of his or her Ohio residency for purposes of this rule. Such an institution may require the submission of affidavits and other documentary evidence which it may deem necessary to a full and complete determination under this rule.

Regulations Regarding Refunds— Credit/Noncredit

Registration does not automatically carry with it the right of a refund or reduction of indebtedness in cases of failure or inability to attend class or in cases of withdrawal. The student assumes the risk of all changes in business or personal affairs.

*Under the provisions of Section C.1 of this rule.

Fees Subject to Refund—Credit

Certain fees are subject to refund.

- Instructional and nonresident surcharge.
- General fee.
- Parking (only if permit is returned).
- Student teaching.
- Laboratory breakage and late service deposit.
- Residence hall fees (note: subject to special policy).
- Course fees.

Amount of Refund—Credit

Amount of refund is to be determined in accordance with the following regulations:

- In full
 - if the University cancels the course;
 - if the University does not permit the student to enroll or continue;
 - if the student dies before or during the term or is drafted into military service by the United States; or if the student enlisted in the National Guard or Reserve prior to the beginning of the term called to active duty, presents notice of induction or orders to Active Duty. A student who enlists voluntarily for active duty should see "in part" below.
- In part
 - less \$5 per enrolled credit to a maximum of \$50 if the student requests in writing to the dean or designate official withdrawal from all credit courses on or before the second day of the enrolled term.
 - if the student requests in writing to the dean or designate official withdrawal after the second day of the fall or spring semesters, the following refund percentages apply:

.3 through 12 calendar days*	70%
13 through 24 calendar days*	50%
25 through 33 calendar days*	30%
Thereafter	0%
 - if the student requests in writing to the dean or designate official withdrawal after the second day of any Summer Session the following refund percentages apply:

3 through 7 calendar days*	60%
8 through 15 calendar days*	40%
Thereafter	0%
- Refunds for course sections which have not been scheduled consistent with either the standard 15-week fall/spring semester or the five-week summer term scheduling pattern will be handled on a pro rata basis according to the number of days the section (class, institute, or workshop) has been attended compared to the number of days said section has been scheduled to meet.
- Refunds will be determined as of the date of official withdrawal unless proof is submitted that circumstances beyond control of the student prevented the filing of the formal withdrawal earlier, in which case the refund will be determined as of the last day of attendance. The student assumes responsibility for filing for a refund.
- Refunds will be mailed as soon as possible. Refund checks are subject to deduction for any amount owed to The University of Akron by the student.
- No refund will be granted to a student dismissed or suspended for disciplinary reasons.

Amount of Refund—Noncredit

- In full less \$10
 - upon written request of the student who is officially withdrawn from any course three working days before the first class meeting. Withdrawals may be made in person in the Business Services office.
- In part

<i>Courses of 4 class meetings:</i>	
After the first class meeting	50%
After the second class meeting	0%
<i>Courses of 5 to 11 weeks:</i>	
After the first class meeting	60%
After the second class meeting	30%
After the third class meeting	0%
<i>Courses of 12 weeks or more:</i>	
After the first class meeting	60%
After the second class meeting	45%
After the third class meeting	30%
After the fourth class meeting	0%
- No refund on courses of less than six weeks.

Refunds will be determined by the date (postmark of written request) of formal withdrawal, unless proof is submitted that circumstances beyond the control of the student prevented filing of the formal withdrawal earlier. In this case, the refund will be determined from the date of the last attendance in class. Refunds will be mailed within six weeks after the beginning of the session.

*If the 7th, 12th, 15th, 24th, or 33rd day falls on Friday, Saturday or a holiday, the deadline will become the next business day.

The University reserves the right to cancel a course should there be insufficient enrollment. A full refund will be mailed to the student within four to six weeks when a course is cancelled.

RESIDENCE HALL REFUNDS

Refund/Release and Forfeiture Policy

A contract for housing accommodations and food services at The University of Akron upon being breached by the student, or otherwise terminated by The University of Akron, is subject to the following refund provisions:

- A full refund of any prepaid fees (including the \$150 deposit) and release of other financial liability therefore under the following circumstances:
 - Graduation of the student from The University of Akron.
 - Academic dismissal of the student from The University of Akron.
 - Non-attendance or complete withdrawal by the student from The University of Akron prior to the start of the Contract Terms (except the advance rental payment of \$150 which shall be forfeited). The \$150 deposit will be refunded for new entering students when notification of intent to break Contract is received prior to May 15 for the following fall semester.
 - In the event mandatory or recommended participation in academic programs of The University of Akron requires the student to commute regularly beyond the Akron metropolitan area (i.e., student teaching or co-op engineering assignments).
- With a partial refund of prepaid fees (except the advance \$150 rental payment) according to the Refund Schedule below, and release of financial liability for subsequent semesters covered by the Contract Term, in the event the student completely withdraws from The University of Akron after the start of the Contract Term. In such instances, the student shall not be liable for further forfeiture.
- With a partial refund of prepaid fees in accordance with the Refund Schedule below:
 - In the event the University, in its sole discretion, terminates the Contract for reasons related to the orderly operation of the Residence Halls, or for reasons relating to the health, physical, or emotional safety and well-being of the student, or for reasons relating to the health and well-being of the persons or property of other students, faculty, staff, or University property. In such instances the student shall not be liable for further forfeitures and shall be released of further financial liability beyond the date of termination.
 - In the event the student breaches the Contract for any reason, except that as set forth in C-3 below, prior to the end of the terms thereof but continues to be enrolled as a student at The University of Akron. In addition, if the student has contracted for any subsequent semester beyond that semester in which the Contract is terminated, the student shall pay as forfeiture for breach of the term of the Contract an additional amount of \$200.
 - In the event that the student is dismissed or suspended from The University of Akron for disciplinary reasons in accordance with laws or rules and regulations of the Board of Trustees; or, if the student is placed on terms of disciplinary probation in accordance with laws or rules and regulations of the Board of Trustees, whereby such terms of probation prohibit the student from residing in University housing accommodations.

These conditions do not release the student from financial liability for any fees which are due not later than the effective date of such termination, dismissal, suspension, or probation.

Refund Schedule

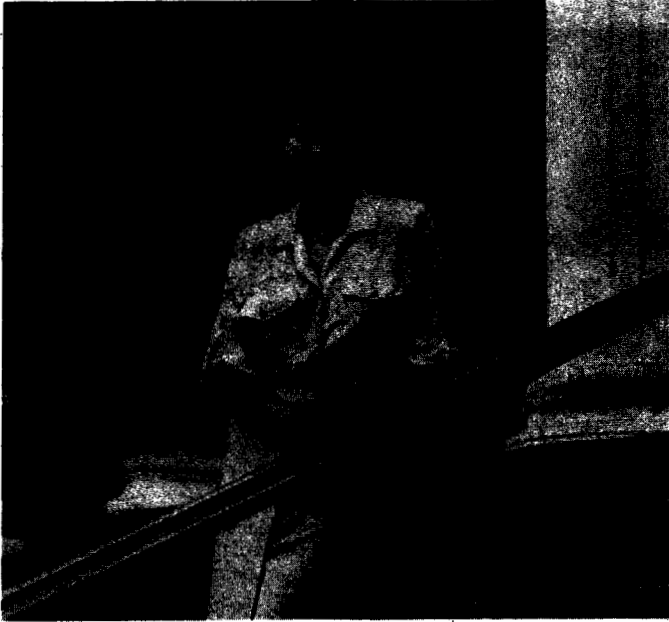
Beginning with the first day of the fall and spring semesters, the following refund percentages shall apply for all contracts for housing accommodations and food services:

Inclusive Dates	Refund Applicable
1-12 calendar days	70% refund of housing and 70% of unused declining balance plus 70% of traditional food plan, if applicable
13-24 calendar days	50% refund of housing and 50% of unused declining balance plus 50% of traditional food plan, if applicable
25-36 calendar days	30% refund of housing and 30% of unused declining balance plus 30% of traditional food plan, if applicable
Thereafter	0%

Notice Requirements

All notices of intent to break this contract must be submitted in writing to the Office of Residence Halls. If the student is a minor (under the age of 18 years), the written notification of termination must be signed by the student's parent or legal guardian.

Financial Aid



Financial aid programs were developed by the federal and state governments as well as by institutions of postsecondary education to assist students from families with limited resources to meet educational expenses. The primary purpose of financial aid is to ensure that no one is denied the opportunity of a college education because of financial need.

When applying for financial aid at The University of Akron, the Office of Student Financial Aid determines a budget that best suits the needs of the student. The budget includes direct costs that must be paid to the University (instructional and general fees and room and board in the residence halls) and variable expenses such as transportation and personal expenses.

Generally, financial aid is provided in three forms: gift aid, loans, and work. It is not unusual for a student to have all three forms of aid. This is called a "financial aid package." If a person receives a proper financial aid package, it is assumed that the family will not be expected to contribute more than is reasonable for a family member's education. The word "family" is crucial because the financial aid system assumes that the family will work together to assist a family member meet college expenses.

Sources of Aid

To meet the needs of the financial aid applicant there are a number of sources from which aid can be received. The following programs represent those sources of aid for which The University of Akron selects recipients and/or distributes the funds. The application(s) for these programs can be obtained at the Office of Student Financial Aid.

Federal Programs

Pell Grant

The Pell Grant is the foundation of student financial aid. The grant is awarded to the student by the federal government. After applying for the grant, the student will receive a Student Aid Report (SAR) which must be taken to the Office of Student Financial Aid. The office then calculates the amount of the grant which is based on financial need and enrollment status (full or part time).

Supplemental Educational Opportunity Grant

The Supplemental Educational Opportunity Grant (SEOG) is a federal grant that is awarded by The University of Akron. The amount of the grant is determined by the school attended, and is based on the need and the costs at that school. Entering freshmen and continuing students must have a 2.00 grade-point average to be eligible for the SEOG.

College Work-Study Program

The College Work-Study Program (CWSP) is a program that provides an eligible student with a job on campus. Eligibility for CWSP is determined on the basis of need. The office determines the amount of money that can be earned, and places the student in a suitable job. The student and job supervisor adapt working hours to meet the student's class schedule. Students must have a 2.00 grade-point average to be eligible.

Perkins Loan

The Perkins Loan Program offers low interest, long-term loans for an eligible student. Eligibility and loan amounts are determined by the office on the basis of need. This federal loan must be repaid, beginning nine months after ceasing to be at least a half-time student. Interest at five percent is calculated at the time repayment of the loan begins. If the student is teaching in certain fields or locations after graduation, eligibility for cancellation of all or part of the amount that was borrowed is possible. Entering freshmen and continuing students must have a 2.00 grade-point average to be eligible for the Perkins Loan.

Subsidized Stafford Loan

This program offers low-interest loans to an eligible student on the basis of financial need. After a Free Application for Federal Student Aid (FAFSA) has been received from the need analysis processor and processed by the University, an Award Proposal and a Loan Request Form will be sent to the student. The Award Proposal will estimate potential eligibility for the loan, and the Loan Request Form will start the application process. While the student is in school, the interest is paid by the federal government.

Unsubsidized Stafford Loan

This loan is not based on financial need. The combination of loans under both Subsidized and Unsubsidized Stafford cannot exceed the maximum eligibility for the entire year. Interest will begin accumulating on the unsubsidized portion immediately. Steps for application are the same as the Subsidized Stafford Loan.

Nursing Student Loan

A low-interest federal loan is available to an eligible student who is pursuing the Bachelor of Science in Nursing. It is based on need, and the amounts are determined by the Office of Student Financial Aid. Repayment begins nine months after ceasing to be a half-time student. Interest upon repayment is five percent.

PLUS/Supplemental Loan

This loan is available to parents, independent students, and all graduate/professional students. Unlike the other federal loan programs, eligibility is not based on financial need. Low monthly payments for this variable-interest rate loan, however, begin 30-60 days after loan receipt unless alternative arrangements are made with the lender. Applications may be obtained at the University or by contacting your local lending institution.

ROTC Scholarships

Two- and three-year scholarships paying tuition, fees, flat rates for books each semester, and subsistence allowances of \$100 per month are available to full-time students. Contact the Army or Air Force offices for additional information.

State Programs

Ohio Instructional Grant (OIG)

The OIG is available to an eligible student who is an Ohio resident. Eligibility is based on family income. The grant is awarded by the Ohio Student Aid Commission. If eligible, the student will receive an award certificate which must be taken to the financial aid office.

Ohio Academic Scholarship

The state of Ohio awards scholarships each year to a graduating senior from each high school in Ohio. The scholarship must be used at a college in Ohio. The amount is \$1,000 and is renewable for four years.

Ohio National Guard Scholarship

This scholarship is available to the student who enlists in the Ohio National Guard. Contact a local recruiter for information.

Ohio War Orphans Scholarship

Scholarships are available to a student whose father or mother was a veteran from Ohio and has been disabled or deceased. For information contact the Ohio Student Aid Commission.

University Programs

Scholarships

The University offers scholarships to the student with high academic achievement. Academic scholarships are awarded to the continuing student as well as the outstanding high school student who plans to enroll. These academic scholarships are renewable each year based on continued high academic performance. A University Scholarship Application must be submitted, but a need analysis form is not required. The majority of awards are \$500.

Presidential Scholarships are targeted to students in the top three percent of their high school graduating class and in the upper ten percent nationally in test scores. Approximately 60 scholarships are awarded each year to new freshmen.

The **Honors Program** targets scholarships to students with at least a 3.5 high school grade-point average and in the upper ten percent nationally in test scores. The scholarships are competitive and interviews are required.

National Merit Finalists are awarded full scholarships for the freshmen year and full tuition scholarships for each year thereafter of undergraduate education.

Installment Payment Plan

The University offers an installment payment plan (IPP) to the student who needs temporary help in paying tuition and housing. This must be repaid in full before the end of the term for which the money was borrowed. Information and applications are available at the IPP Office (Spicer Hall 105) (216) 972-5100.

Special long-term loans are available to selected students in certain fields who need partial help.

Student Employment

Check the "Student Job Board" near Spicer Hall 119 for on- and off-campus part-time job listings. Register for the applicant pool in Room 119.

Application for Financial Aid

- To apply for the Pell Grant, Supplemental Educational Opportunity Grant, Perkins Loan, Nursing Student Loan, Stafford Loan, and the College Work-Study Program, the student must complete and submit the Free Application for Federal Student (FAFSA) to the College Scholarship Service.
- To apply for the Ohio Instructional Grant, a student must complete and submit the Ohio Instructional Grant application to the Ohio Board of Regents.
- To apply for a Stafford Loan, a financial form (FAFSA) must be sent to the College Scholarship Service (CSS) for processing and transmittal to the University. After the University has received and processed the FAFSA, an Award Proposal will be sent to the student with an estimate of potential Stafford Loan eligibility. With the Award Proposal will be a Loan Request Form that will allow the student to initiate the application process.
- Applications are available in January for the following school year.

Computation of Financial Aid

Government formulas determine what the family may be able to contribute toward the student's education. This amount is called the family contribution. Some of the key factors involved in computing the family contribution are as follows:

- Family income.
- Family assets.
- Family size.
- Number of family members in college.
- Medical bills.
- Unusual expenses.

The difference between the cost of education and the family contribution is called the unmet need. The unmet need is the amount the Office of Student Financial Aid attempts to cover through various financial aid programs to assist a student in meeting educational costs.



Notification of Award

A student will be notified of the aid package by a Financial Aid Award Proposal sent to the mailing address. If accepting the proposal, the student must sign the proposal and return it to the Office of Student Financial Aid as soon as possible.

If questions arise regarding your *Financial Aid Award Proposal*, either call or write the office for clarification.

If denied aid, (the family contribution exceeds the cost of education), the student will be informed by mail. Advisement as to alternatives such as the PLUS/Supplemental Loan and/or University loans, will be made.

Distribution of Aid

Financial aid will be applied directly to the tuition fee invoice. Awards are based on full-time enrollment (12 semester credits). If the student is not taking at least 12 credits, contact the Office of Student Financial Aid so that financial aid may be adjusted.



The student is awarded aid for the entire academic year; however, the aid is disbursed proportionately each semester. A brochure giving specific instructions will be included with the student's award proposals.

If the student's aid exceeds the direct costs, the difference is given to the student prior to the beginning of each semester to assist with other educational expenses such as transportation, housing, books, etc.

The student must maintain satisfactory enrollment status to be eligible for the expense check.

Revision of Awards

After receipt of the financial aid award, situations may arise which may necessitate a revision in the aid package. A revision may result from receipt of an outside scholarship; a dramatic change in the family income such as unemployment of a parent or a divorce, etc.

If family circumstances alter, contact the Office of Financial Aid so the aid package may be reviewed.

Eligibility for Aid as it Applies to Certain Classifications of Students

Transfer Students

A student transferring to The University of Akron at the beginning of fall semester must have the previous college complete a financial aid transcript and send it to the Office of Student Financial Aid.

If a student is transferring to the University during the academic year and has received a Federal Pell Grant and/or OIG the previous session, the student must:

- Request a duplicate Student Aid Report from Federal Pell Grant. This duplicate Student Aid Report must be sent to the Office of Student Financial Aid before any funds can be disbursed to the student. Instructions for receiving a duplicate Student Aid Report can be obtained from the office.
- Have the former Financial Aid Office provide a transfer of remaining funds request to have the OIG transferred to The University of Akron.

Federal Perkins Loans, Federal College Work-Study Programs, Federal Supplemental Educational Opportunity Grants, and scholarships do not automatically transfer. The student must reapply for these programs at The University of Akron.

Graduate Students, Law Students and Postbaccalaureate Students

A graduate or professional student who has already received a bachelor's degree can apply for the Federal Perkins Loan, Stafford Loan, PLUS or Supplemental Loan, and the College Work-Study Program. The Federal Pell Grant, Ohio Instructional Grant and Federal Supplemental Educational Opportunity Grant may not be received. Post-baccalaureate students may only apply for Stafford or SLS loans.

A graduate assistantship is available through various graduate departments. A graduate fellowship and other graduate awards are distributed by the Graduate School; therefore, a separate application is required.

Guest Students

A guest student is one who is taking classes at The University of Akron but will receive the degree at another institution. Contact the Office of Student Financial Aid for written instructions on how to receive financial aid.

International Students

A student in the United States on a student or other temporary visa is not eligible for any state or federal financial aid. Application for scholarships, short-term loans, and some types of employment may be made.



Veterans

A veteran may be eligible to receive educational benefits through the Veterans Administration and should contact the Veterans Office at the University for details.

Student Rights and Responsibilities

A student who applies for student financial aid has the right to expect confidentiality regarding all personal information. After submitting applications, the student should expect to receive a reply in a reasonable amount of time. It is the student's responsibility to notify the Office of Student Financial Aid of any changes in name, address, graduation plans, etc. A student must also report any outside scholarships received. It is the student's responsibility to be aware of the types and amounts of aid received.

Standards of Satisfactory Progress

To receive or maintain eligibility for federal financial aid, the student must meet the requirements outlined in the "Standards of Satisfactory Progress" policy. The policy states that a student must make progress toward a degree. This rule applies to each potential financial aid recipient, whether a previous aid recipient or not. A copy of this policy is available in the Office of Student Financial Aid.

Inquiries

Since the process of applying for financial aid may at first seem complicated, it is suggested that families contact a high school counselor or a University financial aid officer for additional information. Direct inquiries to:

Office of Student Financial Aid
Spicer Hall 119
The University of Akron
Akron, OH 44325-6211
Phone: (216) 972-7032

Community and Technical College

Frederick J. Sturm, Ed.D., *Dean*

Minnie C. Pritchard, M.S.T.E., *Associate Dean*

Holly C. Clark, M.Ed., *Assistant to the Dean, Advising Services*

OBJECTIVES

The Community and Technical College helps to further the goals and purposes of the University by emphasizing the following objectives:

- The college serves the student by providing the means to examine academic and career opportunities considering interests, abilities and achievements.
- The college provides for industry, business, government agencies, health-care establishment and human service occupations; pre-service and in-service training for entry-level positions or advancement in employment.
- Consistent with the philosophy of learning as a life-long experience, the college provides educational opportunities for the student no matter the age, background and need; full- or part-time, day or evening.
- The college provides quality instruction with qualified and experienced teachers who are encouraged to use the community as a "laboratory" for achieving educational goals.

The college recommends each student for the appropriate degree in accordance with the level of accomplishment.

The college offers both pre-service and in-service training; pre-service for the recent high school graduate who can receive an associate degree upon the satisfactory completion of two years of full-time studies; and in-service through evening courses where employed persons may pursue the same degrees while working full time. The college also offers some bachelor's degree programs.

COLLEGE REQUIREMENTS

Baccalaureate Degrees

The baccalaureate-level programs in engineering technology are intended to fill the widening gap in modern industry between the professional engineer and the engineering technician. The graduate of a program works in close support of engineers, translating conceptual ideas into functioning systems and providing supervisory direction for the implementation of these ideas by technicians and craftsmen.

These programs are designed as transfer programs to permit the qualified engineering technology student to continue education to the baccalaureate degree. During the first and second years, a student follows an associate degree program in the corresponding engineering technology. The third and fourth years provide the additional study required for the baccalaureate degree. Emphasis is placed on advanced training in the student's field of specialization, broadened knowledge of related technical fields, extended general education and basic management training.

The programs are available in automated manufacturing engineering technology, electronic engineering technology, and mechanical engineering technology. It is intended that a graduate will find employment in manufacturing, technical sales and service, application engineering, inspection and testing and the more standardized aspects of engineering design.

The requirements for the Bachelor of Science in Automated Engineering Manufacturing Technology, the Bachelor of Science in Electronic Engineering Technology, or the Bachelor of Science in Mechanical Engineering Technology are as follows:

- Compliance with the general University requirements for a baccalaureate degree as listed in this *Bulletin*.
- Compliance with the requirements of the general studies program as outlined in this *Bulletin*.
- Completion of the requirements for the associate degree in a related engineering technology at The University of Akron or other accredited institution.
- Successful completion of a minimum of 136 credits in BSAMET, 136 credits in BSMET, and 138 in the BSEET Program including associate degree program, general studies courses, and the following course requirements.

Bachelor of Science in Automated Manufacturing Engineering Technology

The Bachelor of Science in Automated Manufacturing Engineering Technology is offered as a "plus-two" program—the second two years of a baccalaureate degree. A Manufacturing Engineering Technology associate degree program serves as the first two years. Although an associate manufacturing program is cited, graduates from other related associate programs can frequently enter the program with little or no bridgework.

		Credits
1100:112	English Composition	4
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:33-	World Civilizations	2
1100:33-	World Civilizations	2
1100:106	Effective Oral Communications	2
	or	
2040:247	Survey of Basic Economics	3
2030:345	Basic Techniques for Data Analysis	2
2030:356	Mathematics for Engineering Technology III	3
2820:310	Fortran for Technologists	2
2840:101	Introductory Chemistry	3
2870:301	Computer Control of Automated Systems	3
2870:311	Computer Aided Drafting II	2
2870:420	Materials and Processes	2
2870:470	Simulation of Manufacturing Systems	2
2870:480	Automated Manufacturing	2
2870:490	Manufacturing Project	2
2920:310	Economics of Technology	3
2920:348	CNC Programming I	3
2920:448	CNC Programming II	3
2940:210	Computer Drafting	3
6500:301	Management: Principles and Concepts	3
6500:331	Production and Systems Management	3
6500:435	Quality Control	3
	Technical Electives	5

Bachelor of Science in Electronic Engineering Technology

(Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology) (TAC/ABET)

For the first- and second-year requirements, see associate degree program in 2860: Electronic Engineering Technology.

		Credits
Third- and fourth-year requirements:		
1100:106	Effective Oral Communication	3
1100:112	English Composition	4
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:—	World Civilizations	2
1100:—	World Civilizations	2
2030:345	Basic Techniques for Data Analysis	2
2030:356	Mathematics for Engineering Technology III	3
2840:101	Introductory Chemistry	3
2860:350	Advanced Circuit Theory	3
2860:352	Microprocessor Systems	4
2860:354	Advanced Circuit Applications	4
2860:400	Computer Simulations in Technology	3
2860:406	Communication Systems	3
2860:453	Control Systems	4
2920:310	Economics of Technology	3
3460:201	Introduction to FORTRAN Programming	3
	or	
3460:205	Introduction to Pascal	2
	or	
2820:310	Fortran for Technologists	2
6500:301	Management Principles and Concepts	3
6500:331	Production and Systems Management	3
	Technical Electives	5
2860:451	Electronic Technology Electives: Industrial Electronic Systems	3
	or	
2860:420	Biomedical Electronic Instrumentation	3
	or	
2860:430	Senior Topics in Electronic Technology	3

Prior to enrolling in the program and to taking 2860:350 *Advanced Circuits*, a student must have completed at least 45 credits of a two-year electronic technology associate degree program; maintained a grade-point ratio of 2.00 or higher in major courses (*Mathematical Analysis* or equivalent, *Basic Physics* or equivalent, and technical courses in the 2860 or 2900 series or equivalent); and maintained a minimum overall grade-point ratio of 2.00.

Bachelor of Science in Mechanical Engineering Technology

(Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology) (TAC/ABET)

For first- and second-year requirements, see associate degree program in mechanical engineering technology.

		Credits
Third- and fourth-year requirements:		
1100:112	English Composition	4
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4

1100:—	World Civilizations	2
1100:—	World Civilizations	2
2030:356	Math for Engineering Technology III	3
2040:247	Survey of Basic Economics	3
2820:310	Fortran for Technologists	2
2840:101	Introductory Chemistry I	3
2840:102	Introductory and Analytical Chemistry	3
2860:270	Survey of Electronics I	3
2860:271	Survey of Electronics II	3
2880:241	Intro to Quality Assurance	3
2920:310	Economics of Technology	3
2920:346	Mechanical Design III	4
2920:347	Production Machinery and Processes	3
2920:348	CNC Programming I	3
2920:402	Mechanical Projects	1
2920:405	Industrial Machine Control	3
2920:448	CNC Programming II	3
6500:301	Management Principles and Concepts	3
	Technical Electives	5

Prior to enrolling in the program, a student must have completed at least 45 credits of the two-year program with a grade-point ratio of 2.00 or higher in *Math for Engineering Technology*, *Technical Physics* and technical courses (2920 series) in the two-year program; and a minimum overall grade-point ratio of 2.00.

Associate Degrees

Specialized technical programs are offered in the following divisions of the college:

- Allied Health Technology
- Associate Studies
- Business Technology
- Engineering and Science Technology
- Public Service Technology

These programs lead to the Associate in Applied Science, Associate in Applied Business (carrying a designation of the specific program), and Associate of Technical Study. In addition, a program in liberal arts leading to the Associate of Arts and a program leading to the Associate of Individualized Studies are offered in the Associate Studies Division.

Requirements for Graduation

Candidates for the associate degree must have the following:

- Complete the required courses listed in the program.
- Complete as a minimum, the number of credits listed for each program.
- Earn a minimum grade-point average of 2.00 in all work taken at The University of Akron.
- Be recommended by the faculty.
- Spend the last semester in residence (earning a minimum of 16 credits) at the University unless excused by the dean of the college.
- Complete other University requirements as in "Requirements for Graduation," Section 3 in this *Bulletin*.

A student who expects to receive a second associate degree must earn a minimum of 16 credits in residence which have not counted toward the student's first degree.

Cooperative Education

Minimum requirements for cooperative education students include the following:

- Enrollment in a program of study offered by the Community and Technical College wherein cooperative education has been established.
- Minimum grade-point average of 2.00 for all University of Akron course work and a minimum of 2.00 for all course work applicable to program of study.
- Completion of specific courses and/or credits for a particular program as approved by the college faculty.

Minor Areas of Study

For an explanation of minor areas of study in the Community and Technical College, see Section 5 of this *Bulletin*.

PROGRAMS OF INSTRUCTION

Allied Health

2730: Histologic Technology*

A histologic technician prepares sections of body tissue for microscopic examination by a pathologist. The technician specializes in techniques involving the use of the electron microscope and special studies which determine a patient's diagnosis.

*Limited enrollment program, contact college for details.

1100:—	Physical Education	1	Credits
1100:105	Introduction to Public Speaking	3	
2020:121	English	4	
2020:222	Technical Report Writing	3	
2030:152	Elements of Math II	2	
2030:153	Elements of Math III	2	
2040:240	Human Relations	3	
2040:242	American Urban Society	3	
2730:225	Histotechnology Practicum	5	
2740:120	Medical Terminology	3	
2840:101	Introduction to Chemistry	3	
2840:102	Introductory and Analytical Chemistry	3	
3100:111	Principles of Biology	4	
3100:112	Principles of Biology	4	
3100:130	Principles of Microbiology	3	
3100:265	Introduction to Human Physiology	4	
3100:365	Histology I	3	
3100:366	Histology II	3	
3100:383	Laboratory Techniques and Instrumentation in Biology	2	
3100:384	Techniques and Instrumentation Laboratory in Biology	1	
3850:342	Sociology of Health and Illness	3	
	Electives	4	

2740: Medical Assisting Technology

This program provides students with the background to perform receptionist, record keeping and general office duties and to assist physicians in examining patients, performing simple laboratory tests and helping with treatment in physicians' offices, clinics and hospital outpatient departments.

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3
2040:244	Death and Dying	2
2420:211	Basic Accounting I	3
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:129	Information/Records Management	3
2540:130	Introduction to Office Automation	4
2540:151	Intermediate Keyboarding	3
2740:100	Introduction to Medical Assisting	2
2740:120	Medical Terminology	3
2740:121	Study of Disease Process for Medical Assisting	3
2740:135	Medical Assisting Techniques I	4
2740:230	Basic Pharmacology	3
2740:235	Medical Assisting Techniques II	4
2740:240	Medical Machine Transcription	3
2740:241	Medical Records	3
2740:260	Externship in Medical Assisting	3
2780:106,7	Anatomy and Physiology for Allied Health I, II	6
5550:211	First Aid	2

2760: Radiologic Technology

This program prepares graduates to perform radiologic examinations under a physician's direction for diagnosis and treatment of physical diseases and injuries. Although the University is authorized to offer the associate degree in radiologic technology, this degree program is not fully operational on campus at this time but is offered in conjunction with area hospital schools of radiology. A student who satisfactorily completes an accredited program in radiologic technology at a hospital school having an affiliation with the University may earn the associate degree by completing additional courses at the University. The student will then receive a block of credit for the hospital program that is applicable only to the associate degree in radiologic technology.

The degree requirements for the student are as follows:

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2030:130	Introduction to Technical Mathematics	3
2040:240	Human Relations	3
2780:106	Anatomy and Physiology for Allied Health I	3
	or	
3100:206	Anatomy and Physiology	4
2780:107	Anatomy and Physiology for Allied Health II	3
	or	
3100:207	Anatomy and Physiology	4
2760:161	Physical Science for Radiologic Technology I	2
2760:165	Radiographic Principles	3
2760:261	Physical Science for Radiologic Technology II	3
3750:100	Introduction to Psychology	3
	General Electives	2
	Credits for Hospital Program	41

Radiology schools at the following hospitals are affiliated with the University:

- Children's Hospital Medical Center of Akron
- Akron General Medical Center
- Summa Health Systems (Akron City and St. Thomas hospitals)

Applications for admission to these programs should be made directly to the hospital school.

2770: Surgical Assisting Technology*

This program trains people to prepare equipment and assist the physician and other members of the surgical team with patient care and related services in the hospital operating room. Selective admission.

Surgical Technologist Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2030:130	Introduction to Technical Mathematics	3
2040:240	Human Relations	3
2040:242	American Urban Society	3
2740:120	Medical Terminology	3
2740:230	Basic Pharmacology	3
2770:100	Introduction to Surgical Assisting Technology	4
2770:121	Surgical Assisting Procedures I	2
2770:131	Clinical Application I	2
2770:148	Surgical Anatomy I	3
2770:222	Surgical Assisting Procedures II	4
2770:232	Clinical Application II	5
2770:233	Clinical Application III	5
2840:100	Basic Chemistry	3
3100:130	Principles of Microbiology	3
3100:208	Anatomy and Physiology	4
3100:209	Anatomy and Physiology	4
	General Elective	2

Surgeon's Assistant Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3
2040:242	American Urban Society	3
2740:120	Medical Terminology	3
2740:230	Basic Pharmacology	3
2770:100	Introduction to Surgical Assisting Technology	4
2770:121	Surgical Assisting Procedures I	2
2770:148	Surgical Anatomy I	3
2770:151	Clinical Experience I	2
2770:152	Clinical Experience II	3
2770:153	Clinical Experience III	5
2770:243	Introduction to Medicine	2
2770:244	Medical History and Physical Evaluation	2
2770:245	Roentgenogram Assessment	1
2770:246	Medical Laboratory Procedures	1
2770:247	Pulmonary Assessment and Electrocardiography	2
2770:249	Surgical Anatomy II	3
2770:254	Clinical Experience IV	3
2770:255	Clinical Experience V	5
2770:256	Primary Care: Clinical Experience	2
3100:130	Principles of Microbiology	3
3100:208	Anatomy and Physiology	4
3100:209	Anatomy and Physiology	4
	General Electives	3

2790: Respiratory Care*

This program prepares persons, under the supervision of a physician, to administer medical gases, medications and operate equipment in the medical care of patients with respiratory disorders. Selective admission.

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:130	Introduction to Technical Mathematics	3
2040:240	Human Relations	3
2040:242	American Urban Society	3
2780:106,7	Anatomy and Physiology for Allied Health I, II	6
2790:121	Introduction to Respiratory Care	3
2790:122	Respiratory Patient Care	3
2790:123	Mechanical Ventilators	3
2790:131	Clinical Application I	3
2790:132	Clinical Application II	2
2790:133	Clinical Application III	5
2790:134	Clinical Application IV	5
2790:141	Pharmacology	2
2790:242	Pathology for Respiratory Care	3
2790:201	Anatomy and Physiology of Cardiopulmonary System	3
2790:223	Advanced Respiratory Care	3
2790:224	Pulmonary Rehabilitation and the Respiratory Care Department	2
2840:100	Basic Chemistry	3
3100:130	Principles of Microbiology	3
	Electives	2

Associate Studies**2020: Arts**

Through basic course work and general education, this program is intended to produce a socially intelligent individual, one who understands effective social values as well as scientific facts.

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
1100:112	English Composition II	4
1100:—	Science Requirement†	6
1100:—	World Civilizations	2
1100:—	World Civilizations	2
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
2020:121	English	4
2040:240	Human Relations††	3
2040:242	American Urban Society††	3
2040:247	Survey of Basic Economic††	3
3450:—	Math Requirement	4
	Electives	21

2100: Individualized Study

The Associate of Individualized Study (AIS) is designed for students whose educational goals cannot be met through one of the structured associate degree programs. It makes available a program of study which combines course work from various disciplines and focuses on education for individual development.

A student at The University of Akron may apply for the AIS program by meeting with the AIS coordinator and submitting the AIS application. The purpose of this procedure is to determine the appropriateness of the program for the student; and, with the assistance of the AIS coordinator, to select the areas of study.

Although students assume the responsibility for the selection of their areas of study, they must receive assistance and approval from the Coordinator of the AIS program. Requirements for graduation from the AIS program are:

1. Completion of:
 - a. course 2100:190 Individualized Study Evaluation;
 - b. minimum of 40 credits in the AIS program after acceptance to the program;
 - c. minimum of 20 credits of Community and Technical College courses;
 - d. minimum of 16 credits in the General Course Category;
 - e. at least one-half of the courses in the approved areas of concentration at the 200 or above level number equally divided among the selected areas;
 - f. all other University of Akron requirements for graduation.
2. Areas of concentration will be formed by courses drawn from a minimum of two and a maximum of four instructional areas.
3. AIS degree will not be awarded in any combination of areas of concentration for which The University of Akron offers either an associate or baccalaureate degree.
4. Areas of concentration must serve a coherent educational or occupational goal.
5. Only previous coursework completed with a grade of "C" or higher may be applied toward the AIS degree.

2240: Commercial Art

This program enables individuals to gain skills as artists and designers for employment involving the development of materials included in visual advertising and communication for art studios, advertising agencies, and industry.

1100:—	Physical Education	1
2020:121	English	4
2030:151	Elements of Math I	2
2030:152	Elements of Math II	2
2240:122	Introduction to Commercial Photography	3
2240:124	Design in Commercial Art	3
2240:130	Marker Rendering	3
2240:140	Typography and Lettering	3
2240:242	Advertising Layout Design	3
2240:245	Designing for Production	3
2240:247	Packaging Design	3
2240:248	Publication Design	3
2440:120	Computer and Software Fundamentals	2
2520:103	Advertising Principles	3
7100:131	Introduction to Drawing	3
7100:132	Instrument Drawing	3
7100:233	Life Drawing	3
7100:275	Introduction to Photography	3
	Technical Studio Electives	7
	General Electives	7

†Two of the following are required: 1100:221,2,3,4.

††See "The University College," Section 4 of this Bulletin for alternate course options.

The seven hours of Technical Studio Electives must come from the following list of courses:

2240:110	Multi-Image Production	3
2240:210	Portrait/Fashion Photography	3
2240:224	Illustration/Advertising Photography	3
2240:250	Advanced Commercial Photography	3
2240:252	Professional Photographic Practices	3
2240:290	ST: In Commercial Art (any and all listings)	1-3
2240:290	ST: Offset Lithography	3
2240:290	ST: Beginning Typesetting	3
2240:295	Practicum in Commercial Art	1-3
7100:185	Computer Graphics for Art I	3
7100:214	Introduction to Screen Printing	3
7100:215	Introduction to Relief Printing	3
7100:216	Introduction to Intaglio Printing	3
7100:246	Introduction to Watercolor Painting	3
7100:248	Introduction to Airbrush Painting	3
7100:283	Drawing Techniques	3
7100:285	Computer Graphics for Art II	3
7100:317	Printmaking II	3
7100:385	Computer Graphics for Art III	3
7100:480	Advanced Graphic Design	3
7100:482	Corporate Identity & Graphic Systems	3
7100:484	Illustration	3
7100:485	Advanced Illustration	3
7100:489	ST: Illustrative Cartooning	3
7100:491	Architectural Presentations I	3
7100:492	Architectural Presentations II	3

It is recommended that the seven hours of General Electives for both Commercial Art and Commercial Photography majors come from the following list of courses:

2020:222	Technical Report Writing	3
2020:224	Writing for Advertising	4
2040:240	Human Relations	3
2040:241	Technology and Human Values	2
2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2040:251	Human Behavior at Work	3
2040:254	The Black American	2

Commercial Photography Option

The Commercial Photography Option provides comprehensive hands-on training in varied commercial photography specialties, preparing students for entry level employment in commercial photography studios, professional portrait studios, advertising agencies and industry.

1100:—	Physical Education	1
2020:121	English	4
2030:151	Elements of Math I	2
2030:152	Elements of Math II	2
2240:110	Multi-Image Production	3
2240:122	Intro to Commercial Photography	3
2240:124	Design in Commercial Art	3
2240:140	Typography and Lettering	3
2240:210	Portrait/Fashion Photography	3
2240:224	Illustration/Advertising Photography	3
2240:245	Designing for Production	3
2240:250	Advanced Commercial Photography	3
2240:252	Professional Photographic Practices	3
2440:120	Computer and Software Fundamentals	2
2520:103	Advertising Principles	3
7100:131	Introduction to Drawing	3
7100:132	Instrument Drawing	3
7100:275	Introduction to Photography	3
	Technical Studio Electives	7
	General Electives	7

The seven hours of Technical Studio Electives for Commercial Photography majors must come from the following list of courses:

2240:130	Marker Rendering	3
2240:242	Advertising Layout Design	3
2240:247	Packaging Design	3
2240:248	Publication Design	3
2240:290	ST: (Any and all listings)	1-3
7100:121	Three-Dimensional Design	3
7100:144	Two-Dimensional Design	3
7100:213	Introduction to Lithography	3
7100:214	Introduction to Screen Printing	3
7100:215	Introduction to Relief Printing	3
7100:216	Introduction to Intaglio Printing	3
7100:222	Introduction to Sculpture	3
7100:231	Drawing II	3
7100:233	Life Drawing	3
7100:246	Introduction to Watercolor Painting	3
7100:254	Introduction to Ceramics	3
7100:266	Introduction to Metals	3
7100:283	Drawing Techniques	3
7100:285	Computer Graphics for Art II	3
7100:293	Introduction to Fiber Arts	3
7100:317	Printmaking II	3
7100:375	Photography II	3
7100:385	Computer Graphics for Art III	3
7100:475	Advanced Photography	3

Associate of Technical Study

The Associate of Technical Study (ATS) program is available primarily to adult "non majority" students whose educational objectives and interests cannot be met through one of the formal associate degree programs.

Requirements

- Completion of the ATS application including the selection of a minimum of one and a maximum of three major areas of study with a reasonable selection of courses from each area.
- Approval of the ATS application by the ATS coordinator, the faculty in the appropriate division(s), the ATS Committee, the dean of the C&T College.
- Application towards the degree of only that transfer course category and 14 semester credits in the basic course category.
- Completion of at least one half of the technical courses taken at The University of Akron, in the approved area(s) of study at the 200 level or higher, to be equally divided among the selection areas* where applicable.
- Completion of a minimum total of 64 semester credits with a grade point average of 2.0
- Completion of all other University of Akron graduation requirements.

2960: Associate of Technical Studies — Automotive Technology

This program prepares persons to be competent automotive technicians with a breadth of general studies which provides them with the communication and interaction skills needed for advancement in the automotive service industry.

The Community and Technical College of The University of Akron, the Portage Lakes Career Center in Greensburg, Ohio, and the Ford Motor Company cooperate in the program which is known as ASSET (Automotive Student Service Educational Training). Students alternate school and employment in a Ford dealership in approximately eight-week sessions. Selective admission.

1100:—	Physical Education	1
2020:121	English	4
2020:222	Technical Report Writing	3
2030:130	Introduction to Technical Math	3
2040:240	Human Relations	3
2040:241	Technology and Human Values	2
2042:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2040:251	Human Behavior at Work	3
2820:121	Technical Computations	1
2860:110	Basic Electricity and Electronics	4
2920:110	Fundamental Science for Automotive Technology	4
	Technical Credits from Portage Lakes Career Center	30

Business Technology

2280: Hospitality Management

Through educational and technical skills offered in a professional environment, this program emphasizes the development of expertise in food service management, hotel/motel management or culinary arts.

Options

Restaurant Management

1100:—	Physical Education	1
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2280:120	Safety and Sanitation	3
2280:121	Fundamentals of Food Preparation I	4
2280:122	Fundamentals of Food Preparation II	4
2280:123	Meat Technology*	2
2280:135	Menu Planning and Purchasing	3
2280:232	Dining Room Service and Training	2
2280:233	Restaurant Operations and Management	4
2280:238	Cost Control Procedures	3
2280:237	Internship	1
2280:240	Systems Management and Personnel	3
2280:243	Food Equipment and Plant Operations	3
2280:265	Beverage Operations	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
	or	
2540:263	Business Communications	3
2420:280	Essentials of Law	3
2520:103	Principles of Advertising	3
	or	
2440:120	Computer and Software Fundamentals	2**
2540:119	Business English	3

*Course is not transferable to College of Business Administration.
 **Students enrolled in 2440:120 Computer and Software Fundamentals must complete two semesters of 2280:237 Internship.

Culinary Arts

1100:—	Physical Education	1
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2280:120	Safety and Sanitation	3
2280:121	Fundamentals of Food Preparation I	4
2280:122	Fundamentals of Food Preparation II	4
2280:123	Meat Technology	2
2280:135	Menu Planning and Purchasing	3
2280:160	Wine and Beverage Service	3
2280:232	Dining Room Service and Training	2
2280:238	Cost Control Procedures	3
2280:237	Internship	1
2280:233	Restaurant Operations and Management	4
2280:240	Systems Management and Personnel	3
2280:261	Baking and Classical Desserts	3
2280:262	Classical Cuisine	3
2280:263	International Foods	2
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
	or	
2540:263	Business Communications	3
2420:280	Essentials of Law	3
2540:119	Business English	3
7400:133	Nutrition Fundamentals	3

Hotel/Motel Management

1100:—	Physical Education	1
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2230:153	Principles of Fire Protection and Life Safety	3
2280:120	Safety and Sanitation	3
2280:135	Menu Planning and Purchasing	3
2280:150	Front Office Procedures	3
2280:152	Maintenance and Engineering for Hotels and Motels	3
2280:232	Dining Room Service and Training	2
2280:237	Internship	1
2280:238	Cost Control Procedures	3
2280:240	Systems Management and Personnel	3
2280:254	Hotel/Motel Housing Management	3
2280:255	Hotel/Motel Sales Promotion	3
2280:256	Hospitality Law	3
2280:265	Beverage Operations	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
	or	
2540:263	Business Communications	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2**
	or	
2520:103	Principles of Advertising	3
2540:119	Business English	3

Hospitality Marketing and Sales

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2040:247	Survey of Basic Economics	3
2280:120	Safety and Sanitation	3
2280:121	Fundamentals of Food Preparation I	4
2280:135	Menu Planning and Purchasing	3
2280:233	Restaurant Operations and Management	4
2280:238	Cost Control Procedures	3
2280:237	Internship	1
2280:240	Systems Management and Personnel	3
2280:243	Food Equipment and Plan Operations	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
	or	
2540:263	Business Communications	3
2420:280	Essentials of Law	3
2520:103	Principles of Advertising	3
2520:202	Retailing Fundamentals	4
2520:212	Principles of Salesmanship	4
2540:119	Business English	3

2420: Business Management Technology

This program provides comprehensive training in varied business activities which prepare for beginning management or supervisory-level positions in business, industry or self-employed management.

Options**General**

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:103	Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:121	Office Management	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2440:125	Lotus 1-2-3	2
2540:119	Business English	3
2540:263	Business Communications	3
2560:110	Principles of Transportation	3
2880:232	Labor Management Relations	3
	Electives	4

Accounting

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3
	or	
2040:251	Human Behavior at Work	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
	or	
2420:202	Personnel Practices	3
2420:103	Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:213	Basic Accounting III	3
2420:214	Essentials of Intermediate Accounting*	3
2420:216	Survey of Cost Accounting*	3
2420:217	Survey of Taxation*	4
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2440:125	Lotus 1-2-3	2
2440:151	PC DOS Fundamentals	1
2440:245	Introduction to Database III+/IV	3
2540:119	Business English	3
2540:—	Skills Elective †	2

Banking

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3
	or	
3750:100	Introduction to Psychology	3
2020:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:103	Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:113	Introduction to Banking	2
2420:123	Federal Regulation of Banking	2
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:233	Installment Credit	2
2420:243	Survey in Finance	3
2420:253	Elements of Bank Management	2
2420:273	Monetary Systems and the Payments Mechanism	3
2420:280	Essentials of Law	3
2430:105	Real Estate Principles	2
2430:245	Real Estate Finance	2
2440:120	Computer and Software Fundamentals	2
2540:119	Business English	3
2540:263	Business Communications	3

Credit Union (Inactive)

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3

**Students enrolled in 2440:120 Computer and Software Fundamentals must complete two semesters of 2280:237 Internship.

*Course is not transferable to College of Business Administration.

†Student shall select one of the following courses: 2540:125 Electronic Business Calculations (2); 2540:140 Keyboarding for Nonmajors (2); 2540:141 PC Word Processing for Nonmajors (2).

2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:103	Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:105	Introduction to Credit Unions	2
2420:115	Credit Union Operations	2
2420:125	Personal Financial Counseling	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:221	Administrative Office Supervision	2
2420:225	Credit Union Lending and Collections	2
2420:243	Survey in Finance	3
2420:245	Credit Union Financial Management	2
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2540:119	Business English	3
2540:263	Business Communications	3
	Technical Electives	2
Recommended Electives:		
2420:101	Elements of Distribution	3
2420:221	Administrative Office Supervision	2
2440:239	RPG II Programming	1
2880:232	Labor-Management Relations	3
2540:125	Electronic Business Calculations	2

Data Administration

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2030:130	Introduction to Technical Mathematics	3
	or	
2420:101	Elements of Distribution	3
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:103	Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2440:121	Introduction to Programming Logic	2
2440:125	Lotus 1-2-3	2
2440:133	Structured COBOL Programming	2
2440:151	PC DOS Fundamentals	1
2440:220	Software Applications for Business	2
2440:245	Introduction to dBase III/IV	3
2540:119	Business English	3
2540:263	Business Communications	3
	Electives	3

Small Business Management

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:103	The Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:117	Small Business Development	3
2420:118	Small Business Management and Operations	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:227	Entrepreneurship Projects	4
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2450:119	Business English	3
2520:103	Principles of Advertising	3
2540:263	Business Communications	3
	Electives	2
Recommended Electives:		
2040:254	The Black American	2
2420:111	Public Relations	2
2420:233	Installment Credit	2
2520:106	Visual Promotion	3
2520:201	Principles of Wholesaling	2
2520:202	Retailing Fundamentals	3
2520:210	Consumer Service Fundamentals	2
2520:211	Mathematics for Retail Distribution	3
2520:212	Principles of Sales	3
2540:125	Electronic Business Calculations	2
2540:140	Keyboarding for Nonmajors	2

2430: Real Estate

Designed to educate the student in all areas of the field, this program prepares students for entry-level positions in sales and management in the real estate industry through the study of products, professions and processes involving real estate.

1100:—	Physical Education	1
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1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:104	Introduction to Business	3
2420:121	Office Management	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2430:105	Real Estate Principles	2
2430:185	Real Estate Law	2
2430:245	Real Estate Financing	2
2430:255	Valuation of Residential Property	2
2430:265	Real Estate Brokerage	2
2430:275	Real Estate Project	2
2440:120	Computer and Software Fundamentals	2
2520:212	Principles of Sales	3
2540:119	Business English	3
2540:263	Business Communications	3
	Electives	6

2440: Computer Programming Technology

This program prepares graduates to enter the job market as computer programmers for business and industry. Emphasis of the curriculum is on programming computers to solve business problems.

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
2020:121	English	4
2030:141,2	Mathematics for Data Processing I, II	7
2020:222	Technical Report Writing	3
	or	
2540:263	Business Communications	3
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:104	Introduction to Business	3
2420:211,12	Basic Accounting I, II	6
2440:120	Computer and Software Fundamentals	2
2440:121	Introduction to Programming Logic	2
2440:131	Introduction to Programming	2
2440:132	Assembler Programming	2
2440:133	Structured COBOL Programming	3
2440:234	Advanced COBOL Programming	3
2440:241	Systems Analysis and Design	3
2440:251	Computer Applications Projects	4
2440:252	Job Control Language	2
2440:263	Data Base Concepts	3
	Computer Programming Electives	5
Computer Programming Electives:		
2440:235	Current Programming Topics	2
2440:239	RPG II Programming	2
2440:243	Information Center Practicum	3
2440:261	CICS	3
2440:262	COBOL Efficiency	2
2440:267	4GL for Micros: dBase III Plus	3
2440:269	C Programming and UNIX	2

2520: Marketing and Sales Technology

This program equips graduates to fill entry-level positions in distributive business areas including retailing, industrial distribution and fashion.

Core Program

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2520:103	Principles of Advertising	3
2520:106	Visual Promotion	3
2520:202	Retailing Fundamentals	3
2520:210	Consumer Service Fundamentals	2
2520:211	Mathematics of Retail Distribution	3
2520:212	Principles of Sales	3
2540:119	Business English	3
	Option Requirements	16
Suggested Electives:		
2520:221	AAF Advertising Campaign I	2
2520:222	AAF Advertising Campaign II	2

Options**Advertising**

Required Technical Courses:

2020:224	Writing for Advertising	4
2420:202	Personnel Practices	3
2520:215	Advertising Projects	2
	and	
2520:217	Merchandising Projects	2
	or	
2520:219	Sales Projects	2
2520:234	Humor in Advertising	2
	Electives	3

Suggested Electives:

2420:243	Survey in Finance	3
2520:221	AAF Advertising Campaign I	2
2520:222	AAF Advertising Campaign II	2

Computer Sales

2440:125	Lotus 1-2-3	2
2440:151	PC DOS	1
2440:247	Microcomputer Hardware and Software Selection	3
2520:217	Merchandising Projects	2
2520:219	Sales Projects	2
2540:140	Keyboarding for Non-Majors	2
	or	
2540:141	PC—Word Processing for Non-Majors	2
	Electives	4

Fashion

2420:202	Personnel Practices	3
7400:121	Textiles	3
7400:219	Clothing Communication	3
7400:221	Evaluation of Apparel	3
7400:239	The Fashion Industry	3
	Elective	1
	Suggested elective:	
2520:217	Merchandising Projects	2

Retailing

2420:202	Personnel Practices	3
2420:243	Survey in Finance	3
2520:215	Advertising Projects	2
	or	
2520:219	Sales Projects	2
2520:217	Merchandising Projects	2
	Electives	6

Sales

Required Courses:

2420:202	Personnel Practices	3
2420:243	Survey in Finance	3
2520:215	Advertising Projects	2
2520:217	Merchandising Projects	2
2520:219	Sales Projects	2
	Electives	4

Suggested Electives:

2520:221	AAF Advertising Campaign I	2
2520:222	AAF Advertising Campaign II	2

2540: Office Administration

Preparing students for the different but often overlapping fields of administrative assisting, secretarial, word processing, information management, or clerical work, this program is based on personal career objectives. Students choose from program options that prepare them for positions in administrative assistant work; medical, legal, or international secretarial; or office/information management. **

Options**Medical Secretarial**

1100:	Physical Education	1
2020:121	English	4
2040:240	Human Relations	3
2040:244	Death and Dying	2
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2540:119	Business English	3
2540:121	Intro to Office Procedures	3
2540:125	Electronic Business Calculations	2
2540:129	Information/Records Management	3
2540:130	Intro to Office Automation	4
2540:151	Intermediate Keyboarding	3
2540:243	Internship	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:270	Office Software Applications	4
2740:100	Intro to Medical Assisting	2
2740:120	Medical Terminology	3
2740:121	Study of Disease Processes for Medical Assisting	3

2740:240	Medical Machine Transcription	3
2740:241	Medical Records	3
5550:211	First Aid	2
	Elective	1

International Secretarial

1100:	Physical Education	1
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:125	Electronic Business Calculations	2
2540:129	Information/Records Management	3
2540:130	Introduction to Office Automation	4
2540:151	Intermediate Keyboarding	3
2540:243	Internship	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:270	Office Software Applications	4
2540:281	Machine Transcription	3
	Beginning Language	4
	Beginning Language	4
	Intermediate Language	3
	Intermediate Language	3
	General Elective	2

Suggested Electives:

2020:222	Technical Report Writing	3
2040:242	American Urban Society	3
2040:241	Technology & Human Values	3
2040:244	Death and Dying	2
2040:251	Human Behavior at Work	3
2040:254	The Black American	2

Legal Secretarial

1100:	Physical Education	1
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:280	Essentials of Law	3
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:125	Electronic Business Calculations	2
2540:129	Information/Records Management	3
2540:130	Introduction to Office Automation	4
2540:151	Intermediate Keyboarding	3
2540:243	Internship	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:255	Legal Office Procedures I	3
2540:263	Business Communications	3
2540:270	Office Software Applications	4
2540:279	Legal Office Procedures II	4
2540:281	Machine Transcription	3
	General Elective	2

Suggested Electives:

2020:222	Technical Report Writing	3
2040:242	American Urban Society	3
2040:241	Technology and Human Values	3
2040:244	Death and Dying	2
2040:251	Human Behavior at Work	3
2040:254	The Black American	2

Administrative Assistant

1100:	Physical Education	1
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:125	Electronic Business Calculations	2
2540:129	Information/Records Management	3
2540:130	Introduction to Office Automation	4
2540:151	Intermediate Keyboarding	3
2540:243	Internship	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:270	Office Software Applications	4
2540:281	Machine Transcription	3
	Specialization Electives	10
	General Electives	2

Recommended General Electives:

2020:222	Technical Report Writing	2
2040:242	American Urban Society	3
2040:241	Technology and Human Values	3
2040:244	Death and Dying	3
2040:251	Human Behavior at Work	3
2040:254	Black American	2

** Associate degree courses may be applied toward a four-year business or technical education degree.

Recommended Specialization Electives:		10
2540:131	Computerized Doc Control	4
2540:247	Automated Office System	4
2540:264	Advanced Business Communications	3
2540:171	Shorthand Principles	4
2540:173	Shorthand and Transcription	4
2540:271	Desktop Publishing	3
2540:274	Advanced Dictation and Transcription	4

Office Information Management

1100:	Physical Education	1
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:125	Electronic Business Calculations	2
2540:129	Information/Records Management	3
2540:130	Introduction to Office Automation	4
2540:131	Computerized Document Control	4
2540:151	Intermediate Keyboarding	3
2540:243	Internship	3
2540:247	Automated Office Systems	4
2540:248	Advanced Office Technologies	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:270	Office Software Applications	4
2540:281	Machine Transcription	3
	General Elective	2

Suggested General Electives:		
2020:222	Technical Report Writing	3
2040:242	American Urban Society	3
2040:241	Technology and Human Values	3
2040:241	Death and Dying	2
2040:251	Human Behavior at Work	3
2040:254	The Black American	2

2550: Office Services (Inactive)

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
2020:121	English	4
2040:240	Human Relations	3
2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution or	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:280	Essentials of Law	3
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:125	Electronic Business Calculations	2
2540:130	Introduction to Office Automation	4
2540:150	Beginning Keyboarding	3
2540:151	Intermediate Keyboarding	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:264	Advanced Business Communications	3
2540:275	Administrative Office Procedures	3
2540:281	Machine Transcription	3
	General Elective	3

2560: Transportation

This program is aimed at developing technical knowledge and skills in the area of transportation management.

Options

Airline/Travel Industry

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking or	3
1100:106	Effective Oral Communication	3
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2520:212	Principles of Sales	3
2540:119	Business English	3
2540:140	Keyboarding for Nonmajors or	2
2540:141	PC Word Processing for Nonmajors	2
2560:110	Principles of Transportation	3
2560:116	Air Transportation	2
2560:118	Transportation Rate System	3
2560:221	Traffic and Distribution Management	3
2560:228	Introduction to Travel	2
2560:229	Passenger Ticketing	2

2560:230	Tour Planning and Packaging	2
2560:231	Computerized Reservations I	2
2560:232	Computerized Reservations II	2
	Elective	1

General

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking or	3
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:104	Introduction to Business	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2540:119	Business English	3
2540:263	Business Communications	3
2560:110	Principles of Transportation	3
2560:115	Motor Transportation	3
2560:116	Air Transportation	2
2560:117	Water Transportation	2
2560:118	Transportation Rate Systems	3
2560:221	Traffic and Distribution Management	3
2560:222	Microcomputer Applications in Transportation	3
2560:224	Transportation Regulation	3
2560:227	Transportation of Hazardous Materials and Wastes	2

Engineering and Science Technology

2860: Electronic Engineering Technology

(Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology.) (TAC/ABET)

This program prepares individuals for work as technicians in developing, manufacturing, installing, testing and maintaining electronic equipment and systems.

1100:—	Physical Education	1
2020:121	English	4
2020:222	Technical Report Writing	3
2030:152	Elements of Mathematics II	2
2030:153	Elements of Mathematics III	2
2030:154	Math for Engineering Technology I	3
2030:255	Math for Engineering Technology II	3
2040:240	Human Relations	3
2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2820:121	Technical Computations	1
2820:161	Technical Physics: Mechanics I	2
2820:162	Technical Physics: Mechanics II	2
2820:164	Technical Physics: Heat and Light	2
2860:120	DC Circuits	4
2860:122	AC Circuits	3
2860:123	Electronic Devices	3
2860:136	Introduction to Digital Concepts	1
2860:225	Electronic Devices Applications	4
2860:231	Control Principles	3
2860:237	Digital Circuits	4
2860:238	Microprocessor Fundamentals	4
2860:242	Machinery and Controls	4
2860:251	Communications Circuits	3
2860:255	Electronic Design and Construction	2
2860:260	Electronics Project	2

2880: Manufacturing Engineering Technology

Through the study of basic technical subjects and through concentration on work measurement, manufacturing computer applications, quality control, robotics, manufacturing work cells, and MRPII, this program educates the student in the areas of analysis, design and management of the resources, facilities and people involved in modern manufacturing.

Options

Computer-Aided Manufacturing Option

1100:—	Physical Education	1
2020:121	English	4
2020:222	Technical Report Writing	3
2030:152	Elements of Mathematics II	2
2030:153	Elements of Mathematics III	2
2030:154	Math for Engineering Technology I	3
2030:255	Math for Engineering Technology II	3
2040:240	Human Relations	3
2820:121	Technical Computations	1
2820:161	Technical Physics: Mechanics I	2
2820:162	Technical Physics: Mechanics II	2
2820:163	Technical Physics: Electricity and Magnetism	2
2880:100	Basic Principles of Manufacturing Management	4
2880:130	Work Measurement and Cost Estimating	3
2880:201	Robotics and Automated Manufacturing	3

2880:211	Computerized Manufacturing Control	3
2880:221	Survey of Machine Tools & CNC Machinery	3
2880:222	Computer Numerically Controlled Manufacturing	3
2880:232	Labor-Management Relations	3
2880:241	Introduction to Quality Assurance	3
2940:121	Technical Drawing I	3
2940:180	Introduction to CAD	1
	Technical Electives	3
	General Electives	6

Industrial Supervision Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:151	Elements of Mathematics I	2
2030:152	Elements of Mathematics II	2
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2040:251	Human Behavior at Work	3
2420:103	Role of Supervision in Management	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:280	Essentials of Law	3
2820:121	Technical Computations	1
2880:100	Basic Principles of Manufacturing Management	4
2880:110	Manufacturing Processes	2
2880:130	Work Measurement and Cost Estimating	3
2880:211	Computerized Manufacturing Control	3
2880:232	Labor Management Relations	3
2880:241	Introduction to Quality Assurance	3
	General Electives	3
	Technical Electives	3

Technical Electives (two credits required from following):

2030:142	Math for Data Processing II	3
2030:153	Elements of Math III	2
2420:243	Survey in Finance	3
2440:120	Computer and Software Fundamentals	2
2940:121	Technical Drawing I	3

General Electives (two credits required from following):

2040:242	American Urban Society	3
2040:254	The Black American	2

2920: Mechanical Engineering Technology

(Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology.) (TAC/ABET)

This program prepares individuals to work as technicians in developing, designing, manufacturing, testing and servicing mechanical equipment and systems.

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:152	Elements of Mathematics II	2
2030:153	Elements of Mathematics III	2
2030:154	Math for Engineering Technology I	3
2030:255	Math for Engineering Technology II	3
2040:240	Human Relations	3
2040:242	American Urban Society	3
2820:121	Technical Computations	1
2820:161	Technical Physics: Mechanics I	2
2820:162	Technical Physics: Mechanics II	2
2820:163	Technical Physics: Electricity and Magnetism	2
2820:164	Technical Physics: Heat and Light	2
2920:101	Introduction to Mechanical Design	3
2920:142	Design Materials	3
2920:201	Mechanical Design I	4
2920:231	Kinematics/Dynamics	3
2920:245	Mechanical Design II	5
2920:247	Technology of Machine Tools	3
2920:249	Applied Thermal Energy	2
2920:251	Fluid Power	2
2920:252	Thermo-Fluids Laboratory	1
2940:121	Technical Drawing I	3
2940:180	Introduction to CAD	1
2980:125	Statics	3

2940: Drafting and Computer Drafting Technology

This program prepares an individual to work as a drafter by providing in-depth knowledge of drafting principles as well as computer-aided drafting. The program is designed to prepare the student to work in the major fields of technology, including electrical, architectural, mechanical, manufacturing, surveying, and structural technology. It will educate the individual to compile detailed drawings based on rough sketches, specifications and calculations made by engineers, architects and designers. This daytime program is especially suitable for those who have a special interest or talent for spatial visualization, but do not want an extensive coverage of advanced mathematics or physics.

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:151	Elements of Mathematics I	2

2030:152	Elements of Mathematics II	2
2040:240	Human Relations	3
2820:121	Technical Computations	1
2870:311	Computer-Aided Drafting II	2
2880:110	Manufacturing Processes	2
2920:247	Technology of Machine Tools	3
2940:121	Technical Drawing I	3
2940:122	Technical Drawing II	3
2940:150	Drafting Design Problems	2
2940:170	Surveying Drafting	3
2940:200	Advanced Drafting	3
2940:210	Computer Drafting	3
2940:230	Mechanical Systems Drafting	3
2940:240	Electrical and Electronic Drafting	3
2940:250	Architectural Drafting	3
2940:260	Drafting Technology Project	3
2980:231	Building Construction	2
2980:250	Structural Drafting	2
3350:340	Cartography	3
	General Electives	6

General Electives:

2030:153	Elements of Mathematics III	2
2030:154	Mathematics for Engineering Technology I	3
2040:241	Technology and Human Values	2
2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2040:251	Human Behavior at Work	3
2040:254	The Black American	2

2980: Surveying and Construction Engineering Technology

(Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology.) (TAC/ABET)

Designed to provide a foundation in mathematics, physics, technical drawing and communication skills, this program allows increased application of these areas in order to build an in-depth background in either construction or surveying.

Options

Construction

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	
	or	
1100:106	Effective Oral Communications	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:152	Elements of Mathematics II	2
2030:153	Elements of Mathematics III	2
2030:154	Math for Engineering Technology I	3
2030:255	Math for Engineering Technology II	3
2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2820:121	Technical Computations	1
2820:161	Technical Physics: Mechanics I	2
2820:162	Technical Physics: Mechanics II	2
2820:163	Technical Physics: Electricity and Magnetism	2
	or	
2820:164	Technical Physics: Heat and Light	2
2940:121	Technical Drawing I	3
2980:122	Basic Surveying	3
2980:123	Surveying Field Practice	2
2980:125	Statics	3
2980:222	Construction Surveying	3
2980:231	Building Construction	2
2980:232	Construction	3
2980:234	Elements of Structures	3
2980:237	Materials Testing I	2
2980:238	Materials Testing II	2
2980:241	Strength of Materials	3
2980:245	Cost Analysis and Estimating	3
2980:250	Structural Drafting	2

Surveying

1100:—	Physical Education	1
1100:105	Introduction Public Speaking	
	or	
1100:106	Effective Oral Communications	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:152	Elements of Mathematics II	2
2030:153	Elements of Mathematics III	2
2030:154	Math for Engineering Technology I	3
2030:255	Math for Engineering Technology II	3
2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2820:121	Technical Computations	1
2820:161	Technical Physics: Mechanics I	2
2820:162	Technical Physics: Mechanics II	2
2820:163	Technical Physics: Electricity and Magnetism	2
	or	
2820:164	Technical Physics: Heat and Light	2
2940:121	Technical Drawing I	3
2980:122	Basic Surveying	3
2980:123	Surveying Field Practice	2
2980:125	Statics	3
2980:222	Construction Surveying	3
2980:224	Land Surveying	3

2980:225	Advanced Surveying	4
2980:226	Subdivision Design	2
2980:232	Construction	3
2980:237	Materials Testing I	2
2980:241	Strength of Materials	3
3350:340	Cartography	3

Public Service Technology

2200: Educational Technology

This program prepares individuals for employment as elementary aides, assisting the professional teacher; library technicians, assisting the professional librarian or information specialist; or child development workers, filling a variety of staff positions in either a day-care center, nursery school or Head Start program with infants, toddlers, and pre-Kindergarten children. Graduates can own their own center, run a family day care home, or be a center director.

Core Program

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2030:130	Introduction to Technical Math	3
2040:240	Human Relations	3
2040:242	American Urban Society	3
5550:211	First Aid	2
5850:295	Education Technician Field Experience	5
	Option Requirements	40

Options

Child Development††

2200:245	Infant/Toddler Day-Care Programs	3
2200:250	Observing and Recording Children's Behavior	3
5200:310	Introduction to Early Childhood Education	3
5200:315	Issues and Trends in Early Childhood Education	3
5200:360	Teaching in the Nursery Center	2
5200:370	Nursery Center Laboratory	2
5610:450	Special Education Programming: Early Childhood	3
7400:132	Early Childhood Nutrition	2
7400:265	Child Development	3
7400:270	Theory and Guidance of Play	3
7400:280	Creative Activities for Pre-Kindergarten Children	4
7400:448	Before and After School Child Care	2
7400:460	Organization and Supervision of Child Care Centers	3
—	Humanities Elective*	2-4
—	General Elective	0-2

Voluntary Pre-Kindergarten Associate Certification is available. See coordinator for other requirements for certification.

Elementary Aide‡§

2540:140	Keyboarding for Non-Majors	2
3750:100	Introduction to Psychology	3
5200:335	Teaching Language Arts	4
5850:207	Mechanics of Student Appraisal††	3
	General Electives	28

Library Technician#§

2200:100	Introduction to Library Technology	3
2200:201	Processing, Cataloging and Classifying Materials	3
2200:202	Organizing and Operating Library Media Centers	3
2200:203	Materials Selection	2
2200:204	Reference Procedures	3
2200:205	Information Retrieval Systems in Library Technology	3
2540:140	Keyboarding for Non-Majors	2
2540:141	PC Word Processing for Non-Majors	2
3750:100	Introduction to Psychology	3
	General Electives	16

††Must complete 7400:265, 275 and 5200:360, 370 and 310 before taking 5850:295. See coordinator the previous semester.

‡Must complete required courses before taking 5850:295. See coordinator the previous semester.

‡‡Elementary aide students may substitute 5100:480, Special Topics: Educational Media and Technology.

*See department for list of humanities options.

Library courses are offered in alternate years. See adviser or coordinator.

§See coordinator regarding a Special Topics course for Educational Media and Technology.

2210: American Sign Language Interpreting and Transliterating Technology

The program provides intensive interpreter preparation training for students who wish to become professional interpreters or "communication facilitators" between hearing and deaf/hearing impaired consumers.

1100:—	Physical Education	1
2020:121	English	4
2210:111	Intro. to Sign, Deafness & Interpreting Services	3
2210:112	American Sign Language I	4
2210:114	American Sign Language Semantics & Structure I	3
1100:106	Effective Oral Communication	3
2210:122	American Sign Language II	4
2210:124	American Sign Language Semantics & Structure II	3
2210:126	Advanced Fingerspelling & Numbers	2
2210:128	The Profession of Interpreting	3
2210:232	American Sign Language III	4
2210:234	Translating/Interpreting Skills in English and ASL	4
2210:236	Consecutive Interpreting	4
2210:238	American Deaf Culture	3
3750:100	Introduction to Psychology	
	or	
2040:240	Human Relations	3
2210:242	American Sign Language IV	4
2210:244	Simultaneous Interpreting	4
2210:246	The Interpreter in an Educational Setting	3
2210:248	Interpreting Practicum I	2
2040:242	American Urban Society	3
2420:170	Business Math	3
2210:252	Interpreting Practicum II	3
2210:254	Applied Ethics in Interpreting	4

2220: Criminal Justice Technology

This program provides the student with a professional perspective of criminal justice through skills and technical functions and offers courses designed to develop a better understanding of our rapidly changing society.

1100:—	Physical Education**	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:152	Elements of Math II	2
2030:153	Elements of Math III	2
2040:240	Human Relations	3
2040:242	American Urban Society	3
2220:100	Introduction to Criminal Justice	3
2220:102	Criminal Law for Police	3
2220:104	Evidence and Criminal Legal Process	3
2220:106	Juvenile Justice Process	3
2220:110	Social Values and Criminal Justice Process	3
2220:200	Criminal Justice Theory and Practice	3
2220:240	Dynamics of Vice Crime and Substance Abuse	3
2220:250	Criminal Case Management	6
2250:260	Administration and Supervision in the Public Service	3
2840:100	Basic Chemistry	3
3850:100	Introduction to Sociology	4
	General Electives	5
	Technical Elective	1

Options

Criminal Justice Advanced Officer Training

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:151	Elements of Math I	2
2030:152	Elements of Math II	2
2040:240	Human Relations	3
2040:242	American Urban Society	3
2220:104	Evidence and Criminal Legal Process	3
2220:200	Criminal Justice Theory and Practice	3
2220:212	Traffic Accident Investigator	4
2220:222	Interview and Interrogation	3
2220:242	Organized Crime/Vice Crime	3
2220:252	Advanced Criminal Case Management	4
2220:262	Police Administration	3
2220:290	Special Technical Topics in Criminal Justice	6
2230:250	Hazardous Materials	4
2840:100	Basic Chemistry	3
3850:100	Introduction to Sociology	4
3850:330	Criminology	3

Security Administration

1100:—	Physical Education**	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:152	Elements of Math II	2
2030:153	Elements of Math III	2
2040:240	Human Relations	3
2040:242	American Urban Society	3

**The following are recommended: 139, Life Saving; 155, Swimming; 173, Self-Defense; or 174, Karate.

2220:101	Introduction to Security	4
2220:102	Criminal Law for Police	3
2220:104	Evidence and Criminal Legal Procedure	3
2220:240	Dynamics of Vice Crime	3
2220:250	Criminal Case Management	6
2230:204	Fire Hazards Recognition	3
2030:250	Hazardous Materials	4
2250:260	Administration and Supervision for Public Services	3
2420:104	Introduction to Business	3
2440:120	Computer and Software Fundamentals	2
2840:100	Basic Chemistry	3
2882:141	Safety Procedures	3
	Technical Electives	3

Social Work Emphasis

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:221	Natural Science: Biology	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:152	Elements of Math II	2
2030:153	Elements of Math III	2
2040:240	Human Relations	3
2040:242	American Urban Society	3
2220:100	Introduction to Criminal Justice	3
2220:102	Criminal Law for Police	3
2220:104	Evidence and Criminal Legal Process	3
2220:106	Juvenile Justice Process	3
2220:110	Social Values and Criminal Justice Process	3
2220:200	Criminal Justice Theory and Practice	3
2250:260	Administration and Supervision in the Public Service	3
2840:100	Basic Chemistry	3
3850:100	Introduction to Sociology	4
7750:270	Poverty in the United States	3
7750:276	Introduction to Social Welfare	4
7750:427	Human Behavior in Social Environment	3
	General Electives	2

A student with a particular interest in corrections may vary the program of study by making the following substitutions: 3850:330 *Criminology*, three credits; 3850:432 *Probation and Parole*, three credits; or 2260:278 *Techniques of Community Work*, four credits; and 3850:431 *Corrections*, three credits, for courses: 2220:250 *Criminal Case Management*, six credits; and 2220:240 *Dynamics of Vice Crime and Substance Abuse*, three credits. Students must complete electives to equal the 64-credit program requirement.

2230: Fire Protection Technology

This program prepares persons to serve governmental, industrial and other fire protection agencies in fire fighting and prevention, property protection and in handling emergency situations.

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:151	Elements of Math I	2
2030:152	Elements of Math II	2
2040:240	Human Relations	3
2040:242	American Urban Society	3
2230:100	Introduction to Fire Protection	3
2230:102	Fire Safety in Building Design and Construction	3
2230:104	Fire Investigation Methods	3
2230:202	Fire Suppression Methods	3
2230:204	Fire Hazards Recognition	3
2230:205	Fire Detection and Suppression Systems I	3
2230:206	Fire Detection and Suppression Systems II	3
2230:250	Hazardous Materials	4
2230:254	Fire Codes and Standards	3
2230:257	Fire Protection for Business and Industry	3
2250:260	Administration and Supervision for Public Services	3
2840:100	Basic Chemistry	3
5550:211	First Aid	2
	General Electives	2
	Technical Electives	2

2260: Community Services Technology

This program prepares individuals for employment supportive of social work of other professional community service personnel providing social services for individuals, families, groups and communities.

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2040:242	American Urban Society	3
2040:254	The Black American	2
2260:100	Introduction to Community Services	3
2260:150	Introduction to Gerontological Services	3
2260:240	Chemical Dependency**	3
2260:260	Alcohol Use and Abuse	3
2260:278	Techniques of Community Work	4
2260:279	Technical Experience: Community and Social Services	5
3850:100	Introduction to Sociology	4
7750:276	Introduction to Social Welfare	4
	Technical Electives	16

**Not required for Social Service Emphasis (2+2) majors.

Options

Alcohol Services

2260:261	Alcoholism Treatment	3
2260:262	Basic Helping Skills in Alcohol Problems	4
2260:263	Group Principles in Alcoholism	4
2260:—	Alcohol Services Elective	1-3

Gerontology

1850:450	Interdisciplinary Seminar in Gerontology	2
1850:486	Retirement Specialist	2
2040:244	Death and Dying	2
7400:390	Family Relationships in Middle and Later Years	3
—	Gerontology Electives	4

Volunteer Programming

2260:280	Fundamentals of Volunteer Management	3
2260:281	Recruitment and Interviewing of Volunteers	3

Technical Electives (suggested):

2200:245	Infant/Toddler Day-Care Programs	3
2220:106	Juvenile Justice Process	3
2260:230	Community-Based Residential Services	3
2260:240	Chemical Dependency	3
2260:241	Chemical Dependency II	3
2260:290	Special Topics in Community Services Technology	2-4
2540:140	Keyboarding for Non-Majors	3

Social Services Emphasis†

1100:—	Physical Education	1
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
1100:112	English Composition	4
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2040:254	The Black American	2
2260:100	Introduction to Community Services	3
2260:150	Introduction to Gerontological Services	3
2260:260	Alcohol Use and Abuse	3
2260:278	Techniques of Community Work	4
2260:279	Technical Experience: Community and Social Service	5
3750:100	Introduction to Psychology	3
3850:100	Introduction to Sociology	4
7750:—	Social Work Prerequisites†	6
7750:270	Poverty in the United States	3
7750:276	Introduction to Social Welfare	4

2290: Legal Assisting Technology

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
2020:121	English	4
2020:222	Technical Report Writing	3
2030:151	Elements of Math I	2
2030:152	Elements of Math II	2
2040:240	Human Relations	3
2220:104	Evidence and Criminal Legal Process	3
2290:101	Introduction to Legal Assisting	3
2290:104	Basic Legal Research and Writing	3
2290:106	Business Associations	3
2290:108	Real Estate Transactions	3
2290:110	Tort Law	3
2290:112	Family Law	3
2290:118	Probate Administration	4
2290:204	Advanced Legal Research	3
2290:214	Civil Procedure	3
2290:216	Debtor-Creditor Relations	3
2290:218	Advanced Probate Administration	3
2290:220	Legal Assisting Internship	4
2420:211	Basic Accounting I	3
2440:120	Computer and Software Fundamentals	2
	General Electives	3
	Technical Electives	3

Recommended General Electives (choose one)

2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3
2040:251	Human Behavior at Work	3

Recommended Technical Electives (choose one)

2220:102	Criminal Law for Police	3
2220:106	Juvenile Justice Process	3

†For students who wish to pursue a baccalaureate degree in social work in a "2+2" arrangement. Prerequisites include 7750:427 *Human Behavior in Social Work Environment* (3) and 1100:221 *Natural Sciences: Biology* (3).

Wayne College

Tyrone M. Turning, Ed.D., *Dean*

Helene S. Thall, M.S., *Assistant Dean and Director of Student Services*

HISTORY AND MISSION

To meet the needs of the citizens of Wayne, Holmes and Medina counties, The University of Akron — Wayne College opened its doors in 1972. Wayne College offers seven technical programs and six certificate programs, as well as the first two years of most baccalaureate programs. The following degrees are available from The University of Akron — Wayne College: Associate of Arts; Associate of Science; Associate of Technical Studies; Associate of Applied Business in Business Management Technology and in Office Administration; Associate of Applied Science in Microprocessor Service Technology and in Social Services Technology.

ADMISSIONS

Admission materials can be obtained by writing the Admissions Office at Wayne College or the Office of Admissions of The University of Akron, or by calling 683-2010 in the Orrville/Wooster area, or 1-800-221-8308 in Ohio.

The student enrolled at Wayne College may also take courses at the main campus of The University of Akron while attending Wayne College. Likewise, a student enrolled on the main campus may take courses at Wayne College. The University of Akron-Wayne College is accredited at the associate degree level by the North Central Association of Colleges and Schools.

WAYNE COLLEGE PROGRAMS

The following associate degree programs are available at Wayne College. The structure of these programs may differ from similar programs within the Community and Technical College of The University of Akron. All required courses for these programs are available at the college for students attending day or evening classes. A diploma issued as a result of the completion of one of these programs carries The University of Akron — Wayne College designation. In some instances, specific course sequencing is necessary, especially to the student attending full time, to accommodate completion of the program in two years. Please consult an adviser at Wayne College for further details.

Associate of Technical Studies

The Associate of Technical Studies (ATS) provides an integrated program of study for those students whose educational objectives and interests cannot be met through the college's formal associate degree programs. The Associate of Technical Studies permits students to combine various courses from two or more of the college's existing programs with other University credits, with credits earned at other postsecondary institutions, and/or with training received through other educational enterprises.

The Associate of Technical Studies is administered through the Office of the Dean and coordinated by the Assistant Dean and Director of Student Affairs. Interested students must complete a formal Associate of Technical Studies application. Upon application, the Assistant Dean and Director of Student Affairs makes an initial assessment of any transfer work and assists the applicant in selecting relevant areas of study. The application is then forwarded for review by the faculty most closely associated with the proposed area of study. Upon faculty acceptance, the application is submitted to the Associate of Technical Studies Committee who, upon approval, forwards the application to the dean of Wayne College for final approval.

The following are the graduation requirements for the Associate of Technical Studies:

- Completion of an Associate of Technical Studies application specifying a coherent combination of technical courses selectively drawn from two but no more than three major areas of study and reflecting a reasonable array of courses within each area of study.
- Approval of the Associate of Technical Studies application by the Assistant Dean and Director of Student Affairs relevant faculty, the Associate of Technical Studies committee, and the dean of Wayne College.

- Degree application of only that transfer coursework completed with a "C" (2.0) grade or better.
- Completion of at least 14 credits of "general education" courses and 14 credits of "basic" courses, as required by the Ohio Board of Regents.
- Completion of at least one-half of the technical credits at The University of Akron and/or Wayne College, equally divided among the selected areas of study.
- Completion of a minimum of 64 credits with a grade point average of 2.0
- Completion of all other University graduation requirements.

2020: Associate of Arts/Associate of Science

The Associate of Arts and Associate of Science degree (sometimes referred to as the university parallel, transfer, or general studies) programs are intended to produce an intelligent individual who understands effective social behavior and appreciates scientific fact and human values. The programs are designed to impart specific skills essential to effective adult functioning. These include the abilities to write and speak effectively, to calculate, and to think constructively and critically. The programs also provide a broad foundation of general knowledge about the physical and social universe as preparation for advanced baccalaureate study.

Most recipients of the Associate of Arts and the Associate of Science degrees transfer to bachelor's degree-granting institutions to complete their intellectual, professional, and cultural goals. The Associate of Arts and the Associate of Science degrees meet the general requirements for most baccalaureate degree programs at The University of Akron and other college and universities throughout the country.

Arts Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
1100:112	English Composition II	4
1100:320	Western Culture Traditions ¹	4
1100:321	Western Culture Traditions ¹	4
1100:33—	World Civilizations ¹	2
1100:33—	World Civilizations ¹	2
3250:201	Principles of Macroeconomics	3
3400:251	U.S. History since 1877	4
	or	
3700:100	Government and Politics in the U.S.	4
	or	
3850:100	Introduction to Sociology	4
3750:100	Introduction to Psychology	3
	Mathematics requirement ²	3
	Natural Science requirement ³	6
	Electives ⁴	21
		<u>64</u>

Science Option

11:00—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
1100:112	English Composition II	4
1100:320	Western Culture Traditions ¹	4
1100:321	Western Culture Traditions ¹	4
1100:33—	World Civilizations ¹	2
1100:33—	World Civilizations ¹	2
3250:201	Principles of Macroeconomics	3
3400:251	U.S. History since 1877	4
	or	
3700:100	Government and Politics in the U.S.	4
	or	
3850:100	Introduction to Sociology	4
3750:100	Introduction to Psychology	3
	Mathematics requirement ²	3
	Natural Science requirement ³	6
	Electives ⁵	21
		<u>64</u>

¹ Students must have completed a minimum of 64 semester credits or have permission before enrolling for these courses.

² The mathematics requirement varies by department. Please consult an adviser for specific requirements.

³ A minimum of six credits of natural science are required. However, departmental requirements may vary. Please consult an adviser for specific information.

⁴ In the arts program, a student is free to choose any electives, but they must be in some logical sequence. They should lead to some upper-college degree program, i.e., arts and sciences, education, or fine and applied arts.

⁵ In the science program, a student is free to choose any electives. However, at least two-thirds of the credits must be in the natural sciences; mathematics, statistics or computer science; engineering; business administration; or nursing department; and should lead to some upper-college degree objective.

2260: Social Services Technology

This program prepares the individual for employment in support of social workers or other professional human services personnel. It includes courses in social work, sociology, psychology and various aspects of community services.

General Options

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
1100:112	English Composition II	4
2040:240	Human Relations	3
2040:260	The Arts and Human Experience	3
2260:150	Introduction to Gerontological Services	3
2260:260	Alcohol Use and Abuse	3
2260:278	Techniques of Community Work	4
2260:285	Social Services Practicum	2-4
2260:288	Techniques of Community Work II	4
2260:294	Social Services Practicum Seminar	2
3750:100	Introduction to Psychology	3
3750:230	Developmental Psychology	4
3850:100	Introduction to Sociology	4
3850:104	Social Problems	3
7400:201	Relational Patterns: Marriage and Family	3
7750:270	Poverty in the U.S.	3
7750:276	Introduction to Social Welfare	4
	Electives	0-2
		<u>64</u>

2+2 Option with four-year Social Work degree

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
1100:112	English Composition II	4
1100:221	Natural Science-Biology	3
2260:150	Introduction to Gerontological Services	3
2260:260	Alcohol Use and Abuse	3
2260:278	Techniques of Community Work	4
2260:285	Social Services Practicum	2-4
2260:288	Techniques of Community Work II	4
2260:294	Social Services Practicum Seminar	2
3700:100	Government and Politics in the U.S.	4
3750:100	Introduction to Psychology	3
3850:100	Introduction to Sociology	4
7750:270	Poverty in the U.S.	3
7750:276	Introduction to Social Welfare	4
	Human Development requirement	3
	Natural Science requirement	3
	Social Services Elective(s)	2-4
	Economics elective	3
		<u>64</u>

2420: Business Management Technology

The Accounting Option provides paraprofessional training for a variety of accounting positions. Graduates will be prepared for immediate employment in the areas of financial accounting, sales, procurement, credit and collections, business research, data compilation and reporting. The Data Management Option prepares graduates to use personal computers effectively in a business environment. Graduates will be prepared to fill entry-level positions where micro-computers are used in office management, computer sales, or local area network management. The General Option provides training in varied business activities in preparation for a first-level management position in business, industry, government and nonprofit organizations or as a self-employed manager. The Sales and Services Option equips graduates for entry-level sales or service support positions, with special emphases in banking, financial services, general sales, insurance, and real estate.

Accounting Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
2040:247	Survey of Basic Economics	3
2040:251	Human Behavior at Work	3
2040:260	The Arts and Human Experience	3
2420:103	The Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:171	Business Calculations	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:213	Basic Accounting III	3
2420:214	Essentials of Intermediate Accounting	3
2420:216	Survey of Cost Accounting	3
2420:217	Survey of Taxation	4
2420:218	Automated Bookkeeping	1
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2440:125	Lotus 1-2-3	2
2540:119	Business English	3
2540:263	Business Communications	3
	Elective	4
		<u>66</u>

Data Management Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
2030:141	Mathematics for Data Processing I	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2040:260	The Arts and Human Experience	3
2420:101	Elements of Distribution	3
2420:103	The Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:218	Automated Bookkeeping	1
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2440:125	Lotus 1-2-3	2
2440:130	BASIC Programming for Business	3
2440:245	Introduction to dBase III+/IV	3
2440:255	Introduction to Data Communications	2
2440:267	4GL for Micros: dBase III+	3
2540:119	Business English	3
2540:263	Business Communications	3
		<u>67</u>

General Business Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2040:251	Human Behavior at Work	3
2040:260	The Arts and Human Experience	3
2420:101	Elements of Distribution	3
2420:103	The Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:171	Business Calculations	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
2420:218	Automated Bookkeeping	1
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2540:119	Business English	3
2540:140	Keyboarding for Nonmajors	2
2540:263	Business Communications	3
2880:232	Labor-Management Relations	3
	Electives	3
		<u>64</u>

Sales and Services Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
2040:247	Survey of Basic Economics	3
2040:251	Human Behavior at Work	3
2040:260	The Arts and Human Experience	3
2420:101	Elements of Distribution	3
2420:103	The Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:171	Business Calculations	3
2420:211	Basic Accounting I	3
2420:218	Automated Bookkeeping	1
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals	2
2520:210	Consumer Service Fundamentals	2
2520:212	Principles of Sales	3
2540:119	Business English	3
2540:263	Business Communications	3
	Emphasis Courses	15
		<u>67</u>

Bank Teller/Supervisor emphasis

2420:113	Introduction to Banking	2
2420:202	Personnel Practices	3
2420:212	Basic Accounting II	3
2420:233	Installment Credit	2
2420:253	Elements of Bank Management	2
2440:125	Lotus 1-2-3	2
	and	
2440:151	PC-DOS Fundamentals	1
	or	
2440:245	Introduction to dBASE III+/IV	3

Financial Services emphasis

2420:125	Personal Financial Counseling	3
2420:212	Basic Accounting II	3
2420:217	Survey of Taxation	4
2420:234	Survey of Investment Products and Services	3
2440:125	Lotus 1-2-3	2

General Sales emphasis

2520:103	Principles of Advertising	3
2520:106	Visual Promotion	3
2520:202	Retailing Fundamentals	3
	or	
2520:203	Fundamentals of Industrial Distribution	3
2520:219	Sales Projects	2
3250:248	Consumer Economics	3
	Elective	1

Insurance Client Services emphasis

2420:206	Survey of Insurance Products and Services I	3
2420:207	Survey of Insurance Products and Services II	3
2440:245	Introduction to dBASE III+/IV	3
2540:121	Introduction to Office Procedures	3
2540:289	Career Development for Business Professionals	3

Real Estate emphasis

2420:202	Personnel Practices	3
2430:105	Real Estate Principles	2
2430:185	Real Estate Law	2
2430:245	Real Estate Finance	2
2430:255	Valuation of Residential Property	2
2440:125	Lotus 1-2-3	2
	and	
2440:151	PC-DOS Fundamentals	1
	or	
2440:245	Introduction to dBASE III+/IV	3

2540: Office Administration

The following programs provide thorough training in typing, shorthand and communications and are designed to prepare the individual for secretarial, stenographic or clerical positions in a variety of business settings.

Executive Secretary Option

1100:—	Physical Education	1
1100:111	English Composition I	4
2040:240	Human Relations	3
2040:260	The Arts and Human Experience	3
2420:171	Business Calculations	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:218	Automated Bookkeeping	1
2440:125	Lotus 1-2-3	2
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:150	Beginning Keyboarding	3
2540:151	Intermediate Keyboarding	3
2540:171	Shorthand Principles	4
	or	
2540:172	Shorthand Refresher and Transcription	4
2540:173	Shorthand and Transcription	4
2540:241	Information Management	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:281	Machine Transcription	2
2540:286	Keyboarding on Word Processing Equipment	3
2540:287	Word Processing Applications	3
2540:289	Career Development for Business Professionals	3
	Electives	1
		64

Legal Secretary Option

1100:—	Physical Education	1
1100:111	English Composition I	4
2040:240	Human Relations	3
2040:260	The Arts and Human Experience	3
2420:171	Business Calculations	3
2420:211	Basic Accounting I	3
2420:218	Automated Bookkeeping	1
2420:280	Essentials of Law	3
2440:125	Lotus 1-2-3	2
2540:119	Business English	3
2540:150	Beginning Keyboarding	3
2540:151	Intermediate Keyboarding	3
2540:171	Shorthand Principles	4
	or	
2540:172	Shorthand Refresher and Transcription	4
2540:173	Shorthand and Transcription	4
2540:241	Information Management	3
2540:255	Legal Office Procedures I	3
2540:263	Business Communications	3
2540:279	Legal Office Procedures II	4
2540:281	Machine Transcription	2
2540:286	Keyboarding on Word Processing Equipment	3
2540:287	Word Processing Applications	3
2540:289	Career Development for Business Professionals	3
		64

Medical Secretary Option

1100:—	Physical Education	1
1100:111	English Composition I	4
2040:240	Human Relations	3
2040:260	The Arts and Human Experience	3
2420:171	Business Calculations	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:218	Automated Bookkeeping	1
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:150	Beginning Keyboarding	3
2540:151	Intermediate Keyboarding	3
2540:243	Internship	2
2540:256	Medical Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:282	Medical Machine Transcription	3
2540:283	Medical Terminology	3
2540:284	Office Nursing Techniques	2
2540:286	Keyboarding on Word Processing Equipment	3
2740:241	Medical Records	3
2780:106	Anatomy and Physiology for Allied Health I*	3
2780:107	Anatomy and Physiology for Allied Health II*	3
5550:211	First Aid	2
	Elective	1
		64

Office Services Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
2040:240	Human Relations	3
2040:260	The Arts and Human Experience	3
2420:101	Elements of Distribution	3
	or	
2420:104	Introduction to Business	3
2420:103	The Role of Supervisor in Management	3
2420:171	Business Calculations	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:218	Automated Bookkeeping	1
2420:280	Essentials of Law	3
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:150	Beginning Keyboarding	3
2540:151	Intermediate Keyboarding	3
2540:241	Information Management	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:281	Machine Transcription	2
2540:286	Keyboarding on Word Processing Equipment	3
2540:289	Career Development for Business Professionals	3
	Electives	2
		64

Word Processing Option

1100:—	Physical Education	1
1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
2040:240	Human Relations	3
2040:260	The Arts and Human Experience	3
2420:104	Introduction to Business	3
2420:171	Business Calculations	3
2420:211	Basic Accounting I	3
2420:218	Automated Bookkeeping	1
2440:120	Computer and Software Fundamentals	2
2440:125	Lotus 1-2-3	2
2440:130	BASIC Programming for Business	3
2440:151	PC-DOS Fundamentals	1
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:150	Beginning Keyboarding	3
2540:151	Intermediate Keyboarding	3
2540:241	Information Management	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:281	Machine Transcription	2
2540:286	Keyboarding on Word Processing Equipment	3
2540:287	Word Processing Applications	3
2540:289	Career Development for Business Professionals	3
		64

*Students who begin this sequence on the University's main campus must complete it at the main campus. Students who begin the sequence at Wayne College must complete it at Wayne College.

2600: Microprocessor Service Technology

This program is designed to prepare students to carry out preventive maintenance and repairs on microprocessor-based systems in varied manufacturing and service organizations. Graduates will be equipped to maintain a microprocessor-based system; repair it by performing appropriate software diagnostics; isolate and correct hardware casualties; and troubleshoot the interface between the system and ancillary and peripheral equipment.

Students completing this program may assume job titles in industry such as: computer repair technician; electrical/electronic maintenance technician; field service technician; industrial process control technician; or instrumentation technician.

1100:—	Physical Education	1
1100:106	Effective Oral Communications	3
1100:111	English Composition I	4
2020:222	Technical Report Writing	3
2030:152	Elements of Math II	2
2030:153	Elements of Math III	2
2040:251	Human Behavior at Work	3
2040:260	The Arts and Human Experience	3
2440:151	PC DOS Fundamentals	1
2440:235	Current Programming Topics	2
2520:210	Consumer Service Fundamentals	2
2600:100	Basic Electronics for Technicians	5
2600:125	Digital Electronics for Technicians	4
2600:155	Microprocessor Assembly Language	2
2600:160	Personal Computer Servicing	3
2600:180	Microprocessor Service Practicum	2
2600:185	Microprocessor Service Practicum Seminar	1
2600:190	Microprocessor Systems Architecture	4
2600:210	Industrial Electronics for Technicians	4
2600:230	Microprocessor and Digital Technology	4
2600:275	Digital Data Communications	5
2820:161	Technical Physics: Mechanics I	2
2820:162	Technical Physics: Mechanics II	2
2820:164	Technical Physics: Heat and Light	2
	Approved Basic or Technical Elective	2
		<hr/> 67

ONE-YEAR CERTIFICATE PROGRAMS

Certificate programs are designed to provide students with specialized job training in two 15-week semesters. The programs offer courses from the college's associate degrees. These courses can later be applied toward the Associate of Applied Business in Office Administration or Business Management Technology degrees, the Associate of Applied Science in Social Services Technology degree, or the Associate of Applied Science in Microprocessor Service Technology.

Administrative Secretary Certificate

The administrative secretary program provides intensive administrative secretarial training. The certificate is designed for those who seek to enhance their career opportunities with administrative secretarial skills. Students who complete this certificate are prepared to fill positions in areas of personnel, sales, secretarial or administration.

2420:103	The Role of Supervision in Management	3
2420:171	Business Calculations	3
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:150	Beginning Keyboarding	3
2540:151	Intermediate Keyboarding	3
2540:171	Shorthand Principles	4
2540:173	Shorthand and Transcription	4
2540:241	Information Management	3
2540:263	Business Communications	3
2540:286	Keyboarding on Word Processing Equipment	3
		<hr/> 35

Data Management Certificate

This certificate will provide collegiate credit for those who find themselves in supervisory or managerial positions without formal training or education and who wish to obtain specialized training in data management.

2040:240	Human Relations	3
2420:103	The Role of Supervision in Management	3
2420:104	Introduction to Business	3
2420:211	Basic Accounting I	3
2420:218	Automated Bookkeeping	1
2440:120	Computer and Software Fundamentals	2
2440:125	Lotus 1-2-3	2
2440:130	BASIC Programming for Business	3
2440:245	Introduction to dBase III+/IV	3
2440:255	Introduction to Data Communications	2
2440:267	4GL for Micros: dBase III+	3
2540:119	Business English	3
2540:263	Business Communications	3
		<hr/> 34

Gerontological Social Services Certificate

Jobs in gerontological social services are expected to increase significantly in coming years because of rapidly growing numbers of older persons in our society. This one-year certificate program is designed to respond to the need for individuals with specialized knowledge and skills for employment in nursing homes, retirement communities, senior centers, nutrition sites and similar programs.

1100:111	English Composition I	4
1100:221	Natural Science: Biology	3
2260:117	Exploratory Experience in a Social Service Agency	1
2260:150	Introduction to Gerontological Services	3
2260:251	Community Services for Senior Citizens	3
2260:278	Techniques of Community Work	4
2260:285	Social Services Practicum	2
2260:288	Techniques of Community Work II	4
2260:294	Social Services Practicum Seminar	1
3100:108	Introduction to Biological Aging	3
7750:276	Introduction to Social Welfare	4
		<hr/> 32

Medical Transcription Certificate

There is substantial demand for skilled medical transcriptionists. This certificate will prepare individuals for entry-level positions in physicians' offices, hospitals, clinics, and insurance companies. The emphasis will be on keyboarding, medical terminology, and communication skills.

2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:151	Intermediate Keyboarding	3
2540:256	Medical Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:282	Medical Machine Transcription	3
2540:283	Medical Terminology	3
2540:286	Keyboarding on Word Processing Equipment	3
2740:241	Medical Records	3
2780:106	Anatomy and Physiology for Allied Health I*	3
2780:107	Anatomy and Physiology for Allied Health II*	3
		<hr/> 33

Personal Computer Repair Certificate

This certificate is designed to prepare individuals to maintain and repair personal computers in enterprises where they are sold or where they are used in day-to-day operations.

1100:106	Effective Oral Communication	3
1100:111	English Composition I	4
2030:151	Elements of Math I	2
2030:152	Elements of Math II	2
2440:151	PC-DOS Fundamentals	1
2520:210	Consumer Service Fundamentals	2
2600:100	Basic Electronics for Technicians	5
2600:155	Microprocessor Assembly Language Programming	2
2600:160	Personal Computer Servicing	3
2600:180	Microprocessor Service Practicum	2
2600:185	Microprocessor Service Practicum Seminar	1
2600:190	Microprocessor Systems Architecture	4
		<hr/> 31

Word Processing Certificate

This certificate prepares a student for an entry-level job in word processing. Applicants for this program must have one year of formal typewriting instruction or two years of work experience as a typist. Recipients of this certificate are prepared to fill positions in secretarial or clerical areas.

2420:171	Business Calculations	3
2420:211	Basic Accounting I	3
2420:218	Automated Bookkeeping	1
2440:120	Computer and Software Fundamentals	2
2540:119	Business English	3
2540:121	Introduction to Office Procedures	3
2540:151	Intermediate Keyboarding	3
2540:241	Information Management	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:281	Machine Transcription	2
2540:286	Keyboarding on Word Processing Equipment	3
		<hr/> 32

*Students who begin this sequence on the University's main campus must complete it at the main campus. Students who begin the sequence at Wayne College must complete it at Wayne College.

GENERAL STUDIES/ TRANSFER PROGRAM

Wayne College offers the first two years of general baccalaureate education for transfer to the Akron Campus of The University of Akron or to any other college or university. The following list indicates baccalaureate programs of The University of Akron for which students may take one or two years of coursework at Wayne College.

Arts and Sciences

- Biology
- Chemistry
- Computer Science
- Economics
- English
- Geology
- History
- Mathematics & Statistics
- Medical Technology
- Political Science
- Psychology
- Sociology/Anthropology

Business Administration

- Accounting
- Advertising
- Finance
- Management
- Marketing

Education

- Elementary
- Physical
- Secondary
- Special

Engineering

- Chemical
- Civil
- Electrical
- Mechanical
- B.S. in Engineering

Fine and Applied Arts

- Art
- Communication
- Home Economics and Family Ecology
- Social Work

Nursing

The General Studies Transfer Program also leads to the Associate of Arts or the Associate of Science degree.

University College

Karla Mugler, Ph.D., *Senior Coordinator and Dean, University College*

Ralph McNerny, M.Ed., *Director, Cooperative Education*

Kenneth Pakenham, Ph.D., *Director, International Programs*

Pamela Rupert, Ph.D., *Director, Developmental Programs*

Charles Stephens, M.Ed., *Director, Minority Student Retention*

OBJECTIVES

The purpose of the University College is to further the objectives of The University of Akron by providing a quality program of collegiate education and to pursue the following aims:

- To offer the student a basic program of general studies and the prerequisite courses for advancement to the degree-granting colleges.
- To offer a program of courses to prepare students for enrollment in General Studies courses.
- To provide academic support services for students to strengthen their basic skills and facilitate their success in college courses.
- To assist new students in their transition to college through a semester-length University Orientation course.
- To direct students to the proper curricula to ensure that students will enter their degree-granting colleges prepared to undertake advanced course work.
- To provide career-related preprofessional work assignments for students in industrial, commercial, professional, governmental, or service organizations.
- To encourage, foster, and support departmental, collegiate, and community programs and projects which further intercultural awareness and international understanding.
- To provide services to international students, visiting scholars, and University foreign employees to facilitate their degree objectives, enhance their research, secure their immigration status, and use their intercultural experiences as educational resources.
- To enhance the academic success of minority students through advising and workshops.

The college recommends the student for advancement to the degree-granting colleges upon satisfactory completion of the appropriate requirements.

A student who completes 30 semester credits and achieves a grade-point average of 2.00 ("C") or better may be eligible for transfer to a degree-granting college. A student should always check with an adviser to determine specific requirements for transfer to the program of the student's choice.

Acceptance of a student in a degree-granting college is the responsibility of the respective collegiate dean, the dean of the University College, and heads of departments concerned.

GENERAL STUDIES

General Studies courses provide the University College student with the opportunity to gain a foundation of general knowledge which will assist the student to be an intelligent citizen of our ever-changing world. Upon successful completion of the General Studies courses, the student will be able to understand and express ideas effectively, comprehend the process involved in critical thinking, and learn the responsibilities of an educated member of society. Through knowledge obtained in the General Studies courses students have a better self-understanding and a recognition of their talents and abilities. The General Studies courses are continually reviewed by a faculty committee.

Students who are successful in their General Studies courses are academically prepared to advance to upper division course work. The curriculum has proved to be an advantageous starting point for students regardless of major or career goal.

Program of Instruction

Students are required to take the following General Studies courses:

Communications

		Credits
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3

English

1100:111	English Composition I	4
1100:112	English Composition II	4

Social Science

The social science requirement may be met by completion of a minimum of two courses totalling **at least** six credits selected from two of the following four sets of options:

Economics

3250:100	Introduction to Economics	3
	or	
3250:201	Principles of Macroeconomics	3
	or	
3250:244	Introduction to Economic Analysis	3

Engineering students are advised to take 3250:244. Students majoring in business are advised to take 3250:201 and in addition enroll in 3250:202.

U.S. History

3400:201	U.S. History to 1877	4
	or	
3400:202	U.S. History since 1877	4

Political Science

3700:100	Government and Politics in the United States	4
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Sociology/Anthropology

3850:100	Introduction to Sociology	4
	or	
3870:150	Cultural Anthropology	4

Note: Students with a Community and Technical College major should complete the following three courses:

2040:240	Human Relations	3
2040:242	American Urban Society	3
2040:247	Survey of Basic Economics	3

Physical Education

1100:120-81	Physical Education	1
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Western Cultural Traditions

1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4

World Civilizations

Students should select two courses from the following list to total four credits:

1100:330	China
1100:331	Japan
1100:332	Southeast Asia
1100:333	India
1100:334	Near East
1100:335	Africa
1100:336	Latin America

A student majoring in engineering is only required to take two credits in this area of General Studies.

Mathematics

Students are advised to consult with their Academic Adviser to determine the math course or courses required for their major. The mathematics requirement may vary by department. A *minimum* of three credits is required. **3450:100 does not** meet the General Studies requirement.

Natural Science

Students must take a minimum of six credits of science. This requirement may be met either by taking courses in the departments of biology, chemistry, geology, or physics, or by any combination of **two** of the following courses:

1100:221	Biology	3
1100:222	Chemistry	3
1100:223	Geology	3
1100:224	Physics	3

Since various majors require specific science courses, students are urged to consult with their Academic Adviser to determine the **appropriate** science courses for their degree.

DEVELOPMENTAL PROGRAMS

The Department of Developmental Programs provides academic support for all University students, especially those who wish to strengthen their educational preparation in specific areas or who have been out of school for a number of years and feel the need for academic support. Through developmental courses, individual tutoring and work in the writing, reading, and math laboratories, such a student can develop the skills necessary for acceptable performance at the college level.

Developmental courses are offered in writing, reading, college reading and study skills, mathematics, and chemistry. Classes are small to provide maximum opportunity for individual help.

The writing, reading and math laboratories are open to all undergraduate students without charge and provide professional assistance in these vital skills.

Free peer-tutoring is provided for most freshman and sophomore courses.

UNIVERSITY ORIENTATION 101

The first semester at a university should be a challenging experience for each student. University College offers a course which can help turn the challenges into successes. University Orientation 101 is a two-credit course which provides students with the opportunity to discover more about the institution and to learn strategies for a successful college experience. Time management, effective communication, critical-thinking skills, note-taking and test-taking skills are highlighted as well as information about University services available to students. Students may register for University Orientation 101 during their New Student Orientation. For additional information, contact University College at 972-7066.

TUTORIAL SERVICES

A number of tutorial services are available free of charge to help students develop academically.

- Peer tutoring is available for most freshmen and sophomore courses including Chemistry, Physics, Mathematics, Sociology, Psychology, Science, Business, and Modern Languages. Tutoring is conducted either on an individual basis or in small groups. Interested students should inquire at 215 Carroll Hall.
- The Mathematics Lab, Carroll Hall 208, provides professional help for students who are having difficulty in any entry-level mathematics course.
- The Writing Lab, Carroll Hall 212, offers professional assistance to students taking any course requiring writing.
- The Reading Lab, Carroll Hall 217, provides professional instruction in a variety of reading and study strategies, memory techniques, and test-taking methods as they apply to the specific courses a student is taking.

All of these services are located on the second floor of Carroll Hall; main office Carroll Hall 210, (216) 972-7087.

MINORITY STUDENT RETENTION

The Office of Minority Student Retention was created to enhance the academic success of minority students. The major services and programs provided by this department include:

- Academic Advising and Counseling
- Minority Freshmen Orientation
- Academic Monitoring of Freshmen Grades
- Cultural Awareness Workshops
- Support and Resource Service for Minority Parents
- Workshops on Minority Retention Strategies
- Faculty Mentoring Program

COOPERATIVE EDUCATION PROGRAMS

These programs combine classroom learning with paid work experience. Qualified students are placed in career-related preprofessional work assignments in industrial, commercial, professional, governmental, or service organizations. The programs enhance a student's education and career preparation by: integrating classroom theory with on-the-job performance; providing an understanding of work environments and professional requirements; testing career and professional goals; developing confidence, maturity, and skills in human relations; and establishing professional contacts and interests.

Students are typically eligible for work assignments if they are in good academic standing, have completed half of their academic requirements, attend an orientation program, and are accepted by the cooperative education coordinator in their respective fields. Additional standards may be required by some departments or employers. Final hiring decisions are made by the employers.

Students and employers participating in cooperative education are subject to all federal, state, and local labor laws. Additionally, students on a work assignment must abide by all the rules and regulations of the participating employer and of cooperative education.

Participating students are recognized as full-time students at The University of Akron when working on an approved cooperative education field assignment and when complying with the rules and regulations of the cooperative education programs.

The Cooperative Engineering Education Program is located in Auburn Science and Engineering Center 203, (216) 972-7818. The University-wide Cooperative Education Program is in Simmons Hall 178, (216) 972-6722.

OFFICE OF INTERNATIONAL PROGRAMS

The mission of the Office of International Programs is to bring The University of Akron students and faculty into contact with foreign cultures over a sufficient period of time, to foster cross-cultural awareness, and international understanding in the following areas.

- Encourage, foster, and support departmental, collegiate and community programs and projects which further intercultural awareness and international understanding both on and off campus.
- Administer educational programs in cooperation with foreign universities of sufficient frequency, duration and depth to advance the cognitive and affective development of students, faculty, and staff at The University of Akron.
- Plan, develop, and implement an international student recruitment program which would bring diversity to the student body and enhance the mutual understanding of cultures.
- Provide services to international students, visiting scholars, and University foreign employees, to facilitate their degree objectives, enhance their research, secure their immigration status, and use their intercultural experiences as educational resources.
- Design and implement on-campus co-curricular, educational activities, and projects which promote awareness, appreciation, and knowledge of cultural diversity, intercultural contact, and international understanding.

DIPLOMA NURSING PROGRAM

The University, in cooperation with the hospital school of nursing at SUMMA St. Thomas School of Nursing in Akron, provides courses basic to a diploma in nursing.

Nursing students must meet the University entrance requirements and are enrolled in regular credit courses.

Applications for this program are handled through SUMMA St. Thomas School of Nursing which awards the diploma.

The following University courses are included in the two-year program:

3100:130	Microbiology	Credits	3
3100:208	Anatomy and Physiology		4
3100:209	Anatomy and Physiology		4
3750:100	Introduction to Psychology		3
3750:230	Developmental Psychology		4
3850:100	Introduction to Sociology		4
7400:316	Science of Nutrition		4

Reserve Officer Training Corps (ROTC)

1500: AEROSPACE STUDIES

The Department of Aerospace Studies provides the student with the opportunity to pursue a commission in the United States Air Force while qualifying for graduation from The University of Akron. The United States Air Force has been in the forefront of contributions to flight, research and development, effective management of resources and people, and education largely because of the existence of a well-educated, versatile and professional officer corps. The primary source of these officers is the Air Force ROTC.

The program is designed to prepare the student to become an officer who is dedicated and responsible; critical and creative in thinking; able to communicate clearly; and skilled in effective management.

Both the four- and two-year programs are open to male and female students who will have completed at least one course in mathematical reasoning and a baccalaureate degree at commissioning. Registration information may be obtained by contacting the Department of Aerospace Studies, 185 S. Forge St., Schrank Hall South 9, Akron, Ohio 44325-6102, (216) 972-7653.

Programs

Four-Year Program

Students of The University of Akron may pursue the four-year program. (Must be a full-time student during the last two years of the program.) Enrollment procedures for the first two years of Air Force ROTC known as the general military course (GMC) are the same as for any other University courses. The GMC consists of one hour of classroom work and one hour of *Aerospace Studies Laboratory* (Leadership Laboratory) each week and provides 1.5 semester credits.

Portions of the GMC may be accredited for completion of two or more years of high school junior ROTC, participation in Civil Air Patrol, military school training or prior service in any branch of the United States Armed Forces.

GMC cadets who wish to compete for the last two years of the AFROTC program, the Professional Officer Course (POC), must meet the additional qualifications.

Two-Year Program

The basic requirement for entry into the two-year program is to have two academic years remaining, either at the undergraduate or the graduate level, or a combination of the two. Entry into the POC is competitive in nature. A two-year program applicant must meet the qualifications described below. A student in the POC receives a non-taxable monthly subsistence allowance of \$100. Applications for the two-year program should be made as early in the academic year as possible so that all requisites may be completed in time for summer field training. The POC consists of three hours of classroom work and one hour of *Aerospace Studies Laboratory* (Leadership Laboratory) each week, and provides three semester credits.

Supplemental Courses

All GMC scholarship cadets are required, and nonscholarship cadets encouraged, to demonstrate proficiency or successfully complete a course in English composition. One year of college instruction in a major Indo-European or Asian language is also required for all scholarship cadets. All POC cadets must demonstrate proficiency or complete a course in mathematical reasoning.

Field Training

In the summer prior to entering the POC, all four-year program AFROTC cadets and student applicants for the two-year program must attend field training at an Air Force base where they will learn and make use of training and leadership techniques in close contact with other cadets.

The four-year program student spends four weeks at an encampment, while field training for the two-year program applicant lasts six weeks. The additional two weeks for the two-year program applicant are used to cover the academic work taken by the cadet who completed the General Military Course (GMC). Uniforms, lodging and meals are provided without charge, and travel pay is authorized to and from the individual's home or school. The cadet and applicant receive pay at approximately half the rate of a second lieutenant.

Flight Training

Pilot-qualified students must either possess a private pilot's license or successfully complete the Flight Screening Program (FSP). The FSP is held in conjunction with field training. In addition to participation in a ground school covering aircraft systems, navigation, and regulations pertaining to flying, cadets will receive flight instruction from qualified civilian or Air Force instructors.

Base Visits

Classroom instruction is made more meaningful for the cadet through visits to Air Force bases. To bring the scope of Air Force operations into a clearer perspective, Air Force ROTC strives to enable every cadet to make at least one such visit each year. Many cadets have the opportunity to make more.

Requirements for Admission

General Qualifications

- Be a citizen of the United States or applicant for naturalization.
- Be in sound physical condition.
- Be of good moral character.
- Meet age requirements as follows:
 - AFROTC four-year scholarship recipients must be at least 17 years of age and able to complete commissioning requirements prior to age 25.
 - If not on scholarship status, but designated for pilot or navigator training, be able to complete all commissioning requirements prior to age 26½.
 - If not on scholarship status and not qualified for flying training, be able to complete commissioning requirements prior to age 30.

Additional Qualifications for Professional Officer Course

- Be at least 17 years of age.
- For the four-year program cadet, complete the General Military Course or receive credit for junior ROTC, Civil Air Patrol, military school training or prior service.
- For the two-year student applicant, complete the six-week field training course.
- Receive a satisfactory score on the Air Force Officer Qualifying Test (AFOQT).
- Pass an Air Force physical examination.
- Be interviewed and selected by a board of Air Force Officers.
- Enlist in the Air Force Reserve prior to entry into the Professional Officer Course.

Requirements for Commissioning

- Complete the POC and field training.
- Earn at least a baccalaureate degree.
- Agree to accept, if offered, a commission in the United States Air Force.
- Agree to serve for a period of not less than four years on active duty after commissioning; or, if accepted for a flying training program, agree to serve for six years after navigator training or eight years after pilot training.

Scholarships

Air Force ROTC college scholarships are available to a qualified applicant in both the two- and four-year AFROTC programs covering periods of one through four years. Every scholarship pays for tuition, and most laboratory, textbook and incidental fees.

Four-year scholarships are available for an applicant in scientific/engineering and some nontechnical fields. An applicant will be evaluated on the basis of:

- CEEB Scholastic Aptitude Test (SAT) or the American College Test (ACT) results.
- High school academic record.
- Extracurricular and athletic activities.
- Interview.
- Passing an Air Force medical examination.

All three- and two-year scholarships are awarded on a competitive basis and an applicant is evaluated on:

- Air Force Officer Qualifying Test.
- Collegiate grade-point averages.
- Extracurricular and athletic activities.
- Screening and nomination board rating.
- Academic major and potential active duty career.

Scholarship information may be obtained by contacting the Department of Aerospace Studies.

Financial Allowances

A cadet enrolled in the POC will receive a non-taxable subsistence allowance of \$100 per month.

Uniforms and Textbooks

All AFROTC uniforms and textbooks are provided by the Air Force both for on-campus courses and at field training.

1600: MILITARY SCIENCE

The University's Army Reserve Officer Training Corps (ROTC) was established in 1919, making it one of the oldest in the country. The main goal of the Army program is to provide both the active Army and Army Reserve and National Guard with commissioned male and female officers whose civilian education and attitudes contribute to the development of a military defense structure which reflects as well as defends our society. The graduate perpetuates and strengthens the tradition of our nation's citizen soldier concept.

A student enrolled in Army ROTC has an unusual opportunity to study and participate in leadership and management experiences which are unique to the college curriculum. Leadership, self-discipline, responsibility and physical stamina are stressed as the student learns to plan, organize, motivate and lead others. Program goals are to develop decision-making capabilities through detailed examination of leadership factors; expand oral and written communication arts; provide some technical training in basic military skills; and develop an understanding of the relationship between the student's basic degree field and its application in one of 47 management fields in the United States Army.

Programs

Four-Year Program

A full-time student enrolled in The University of Akron or Wayne College may enroll in the Army four-year program. Freshmen and sophomores enroll in the basic military course Military Science I and II (MS I, MS II) of the four-year program for two credits per semester. MS I and II classes are held three hours each week, to include a mandatory two-hour leadership laboratory, and cover studies in military history, leadership fundamentals, basic military skills, first aid, Leadership Assessment Program, and Army organization. Enrollment in MS I or MS II constitutes no obligation to military service or continuance into the advanced course and the credits received can be applied toward elective requirements. A student who completes the basic course (MS I and MS II) is eligible for and may apply for enrollment into the advanced course, which may lead to a commission. Advanced course studies are held four hours per week, to include a mandatory two-hour leadership laboratory and physical training three times per week for three semester credits. The course of study includes: advanced leadership, application of tactics, ethics and professionalism, methods of instruction, resource management, and the responsibilities of an officer. The advanced course includes a six-week paid summer camp attended usually between the junior and senior year. A student in the advanced course is paid \$100 per month, or approximately \$1,000 per school year. Upon commissioning, the student will serve either with the Reserves, the National Guard or on active duty.

Two-Year Program

A student can also enter the advanced course by attending a basic six-week military skills summer camp at Fort Knox, Kentucky, just prior to the MS III year or Junior year, or by having prior military service or training. This equals the basic course of the four-year program, and makes the student eligible to enter the advanced course as described under the four-year program.

Cadet Activities

The Department of Military Science offers numerous activities to enrich classroom instruction; provide a better understanding of the military and military life; and improve technical skills. These include the following:

- Military post orientation visits (at least one per year).
- Adventure training: marksmanship, rappelling, backpacking, water survival training and white water rafting.
- Social organizations.
- Fraternal organizations.
- Battlefield tours.
- Intercollegiate military skills competition (Ranger Challenge).

Advanced Military Training

Students enrolled in Military Science classes may volunteer for the following U.S. Army specialty schools as quotas become available. Special requirements and prerequisites must be met.

- Airborne Training
- Air Assault Training
- Jungle Warfare School
- Northern Warfare School

Requirements for Admission

Basic Course: None.

Advanced Course:

- Completion of basic course, basic summer camp or prior service.
- Qualify on the Army physical evaluation.
- Permission of the professor of military science.
- Be in good academic standing with the University.

Requirements for Commissioning

- Completion of a baccalaureate or advanced degree to include the following types of college courses:
 - Written Communications
 - Human Behavior
 - Computer Literacy
 - Math Reasoning
 - Military History
- Completion of the basic ROTC course or equivalent credit.
- Completion of advanced summer camp normally between Junior and Senior year.
- Pass Army physical fitness test.
- Agree to fulfill a service obligation to serve as a commissioned officer on active duty, in the Army Reserve, or in the Army National Guard.

Scholarships

The Army ROTC has four-year scholarships available to high school seniors. Additionally, there are three- and two-year scholarships available on a competitive basis to students attending the University, whether or not they are enrolled in ROTC when applying for the scholarship. These scholarships provide tuition, fees, a flat rate for texts, and \$100 per month allowance to the student for up to 10 months of the school year. Scholarship students may spend three to four years on active duty. Free room scholarships are available to four-year scholarship winners.

Uniforms and Textbooks

Textbooks for all courses and equipment for military training are provided free by the Department of Military Science. Uniforms are issued free to all students while enrolled in the program.

Financial Allowances

An advanced course cadet and scholarship students are paid a non-taxable allowance of \$100 per month for up to 10 months of the school year. A student attending basic summer camp or advanced camp is paid for travel expenses, meals, housing, and a salary.

The Professor of Military Science also awards cash stipends up to \$250 to students who excel in their academic studies. Stipends are strictly based on academic merit.

The starting salary for a newly commissioned officer is approximately \$25,000 per year which increases 15% per year on average for the next four years. Officers receive 30 days paid vacation per year.

SPECIAL RESERVE AND NATIONAL GUARD PROGRAMS

Simultaneous Membership Program (SMP)

Members of the Reserves or National Guard who are enrolled full-time in the University may enroll in advanced ROTC if they apply for SMP membership through their unit, are accepted by the professor of military science, and meet all other admission requirements for the advanced course (MS III and MS IV). Commissioning may occur upon completion of the advanced ROTC course, and the member will serve as an officer in the Reserves or National Guard. An SMP member receives \$100 tax-free per month while in ROTC, is promoted to an E-5 officer trainee in the reserve/guard unit and receives E-5 pay.

Buchtel College of Arts and Sciences

Randy Moore, Ph.D., *Dean*

William A. Francis, Ph.D., *Associate Dean*

Randall H. King, Ph.D., *Associate Dean*

OBJECTIVES

The Buchtel College of Arts and Sciences serves the objectives of the University, which states that learning may be procured, preserved and enlarged. More particularly, the college seeks to foster:

- The commitment to humanity — that loyal devotion to the heritage contained in those disciplines growing out of the ancient liberal arts which teach limitations and potentialities. The college seeks to provide an appropriate environment for students to acquire an ability to evaluate, integrate and understand the conditions of human existence, to understand themselves in the natural world and in a particular civilization or society. No course or combination of courses can ensure such understanding, and there is no schooling that can guarantee wisdom. Therefore, the college requires the student to study ideas and experiences that are the subject matter of a variety of disciplines:
 - the nurture of civility — those actions whereby virtue, the advancement of society, and wise and humane government are encouraged;
 - the advancement of learning — that substantive knowledge discovered and cultivated by critical curiosity, tested by experimentation, propagated by instruction and capable of affecting lives so that all may in a free society exercise responsible liberty. The most enduring contribution which the college can make is to help individuals acquire the skill, motivation and breadth of knowledge to continue their intellectual development throughout their lives.

The college recommends each student for the appropriate bachelor's, master's or doctoral degrees in accordance with the level of accomplishment.

Buchtel College is one of 10 degree-granting colleges at the University. Its name truthfully implies that its traditions date back farther than those of the other undergraduate colleges, since the University itself is an outgrowth of Buchtel College, a liberal arts institution founded in 1870.

When Buchtel College became the Municipal University of Akron the original name was retained in the College of Liberal Arts which was subsequently renamed the Buchtel College of Arts and Sciences. Then, and now, the liberal arts goal has been to offer broad training to the college student so that the student can prosper in life and sustain a creative appreciation of the arts and sciences.

The college is composed of the following three administrative divisions.

Humanities Division

It is concerned with the intellectual traditions that have formed human nature and with their application to the present and future growth of the human being by affording insights into contemporary life and by promoting the development of the individual as a creative, critical and articulate person through the study of the classics, languages, literature and philosophy.

Natural Sciences Division

It is the most professionally oriented division in this college, with the highest number of graduates continuing their education in specific areas of advanced study. In undergraduate years, a natural sciences student has a course of study with a strong emphasis in biology, chemistry, computer science, geology, mathematics, physics or statistics.

Social Sciences Division

It stresses intelligent participation in community affairs through education in economics, geography, history, political science, psychology and sociology.

COLLEGE REQUIREMENTS

Admission

To be admitted to the college the student must have completed 30 credits of work and have the approval of the dean of the college.

Degrees Awarded

Humanities Division: Bachelor of Arts.

Natural Sciences Division: Bachelor of Arts, Bachelor of Science, Bachelor of Science in Cytotechnology, Bachelor of Science in Medical Technology.

Social Sciences Division: Bachelor of Arts, Bachelor of Science in Geography/Cartography, Bachelor of Science in Labor Economics, Bachelor of Science in Political Science/Criminal Justice, Bachelor of Science in Political Science/Public Policy Management.

Baccalaureate Degrees

A student transferring into the college must have completed the equivalent of, or taken, 1100:111,2 English Composition I, II, three credits of mathematics or statistics earned in the Department of Mathematical Sciences, and the remainder of the lower-division General Studies program.

Requirements for the bachelor's degree include:

- Completion of the General Studies program.
- Three credits of mathematics or statistics earned in the Department of Mathematical Sciences.
- A minimum of 47 credits (exclusive of workshops and General Studies courses) consisting of either:
 - 300/400-level courses both in and outside the student's major;
 - any courses outside major department as specified in and approved by the student's major adviser and the department or division head (permission should be obtained prior to enrollment), except workshops and General Studies courses.
- Demonstration of ability to use English and another language:
 - for English, this ability will be shown by the completion of the General Studies sequence of 1100:111,2 English Composition I, II;
 - for the other language, this ability will be shown by the completion of a second year of a foreign language on the University level or by demonstrating equivalent competence through a test approved by the Department of Modern Languages.
- Completion of requirements in a major field of study (see **Programs of Instruction**) and the recommendation of the student's major department.
- Attaining a minimum grade-point average of 2.00 in all work attempted in the major field at The University of Akron.
- Attaining a minimum grade-point average of 2.00 in all work in the major field, including transfer credits.
- Fulfilling the University requirements for a baccalaureate degree set forth in **Section 3** of this *Bulletin*.

Any student who wishes to receive a second baccalaureate degree must complete 32 credits of coursework in addition to the credits necessary for the first degree; 16 of the 32 credits must be in 300/400-level courses or other approved courses.

Major Field

To qualify for graduation, a student must concentrate or major in the work of either a department or a division of the College. Part or all of these credits may be taken in specifically required courses depending upon the major chosen. The longer and more professionally oriented majors should be started during the first year when the student is still under the guidance of the Office of Academic Advising Services.

Ordinarily a student will select a department in which to major. The exact requirements for each major will be found on the following pages. Some departments offer more than one type of major. No minor is required; but in some cases, the major includes certain courses in other departments. As soon as the student is transferred to the college, the head of the student's major department or designate becomes the academic adviser.

A student who desires a broader education than the departmental major offers may elect a divisional major and qualify in the general area of the humanities, natural sciences or social sciences. The exact requirements for these majors will be found on the following pages. As soon as the student contemplating a divisional major is transferred to the college, the chair of the student's major division becomes the academic adviser.

Preparation for High School Teaching

A student interested in a teaching career on the high school level may qualify for secondary school certification by the Ohio State Department of Education while enrolled in the Buchtel College of Arts and Sciences. Generally the arts and sciences major subject will also constitute a teaching major, although a second teaching field usually is required. The education and psychology courses required for the secondary school teaching certificate may be taken as electives toward the arts and sciences degrees. Additional elective credits will generally enable the student to meet the requirement of a second teaching field, without exceeding the credits necessary for graduation.

The number of credits in a teaching field required for certification can be determined by referring to "Teaching Fields," College of Education, **Section 4** of this *Bulletin*.

In addition to meeting the requirements in a teaching field, a student must also take the following courses:

		Credits
5100:150	Introduction to Professional Education	3
5100:250	Human Development and Learning	3
5100:350	Educational Measurement and Evaluation	2
5100:450	Problems in Education	2
5300:265	Introduction to Secondary Education	1
5300:275	Exploratory Experience	1
5300:310	Principles of Teaching in the Secondary School	3
5300:325	Content Reading in Secondary School	3
5300:345	Human Relations in Secondary Education	1
5300:355	Managing Classroom Behavior at the Secondary Level	1
5300:375	Exploratory Experience	1
5300:411	Instructional Techniques Secondary Education	4
5300:445	Minicomputer Applications in Secondary Classroom	1
	or	
5300:403	Student Teaching Seminar	1
5300:455	Career Options in Secondary Education	1
5300:495	Student Teaching	8

Minor Areas of Study

For an explanation of minor areas of study in the Buchtel College of Arts and Sciences, see **Section 5** of this *Bulletin*.

PROGRAMS OF INSTRUCTION

3100: Biology

Bachelor of Science

- The General Studies and the second year of a foreign language.*
- Core requirements:

		Credits
3100:111,2	Principles of Biology	8
3100:211	General Genetics	3
3100:217	General Ecology**	3
3100:316	Evolutionary Biology**	3
3100:311	Cell Biology**	3
3150:132,3	Principles of Chemistry	7
3150:134	Qualitative Analysis	2
3150:201,2	Organic Chemistry and Biochemistry I and II††	8
	or	
3150:263,4,5,6	Organic Chemistry	10
3450:145	College Algebra	4
3450:149	Precalculus Mathematics	4
3470:261	Statistics††	2

- 300/400-level courses: the student is required to complete one course in anatomy/physiology and two courses in organismal biology which have been approved by the department.
- A student majoring in biology or medical technology should consult a member of the biology faculty during the first year.

Areas of Specialization

To obtain a B.S. degree with a designated Area of Specialization within Biology, the student must take the required courses listed below for that specific area. Additional courses are listed as electives that may be taken to further strengthen a student's knowledge in a particular area.

*Second year of foreign language and Eastern Civilizations not required for B.S. in Medical Technology.

**Not required for B.S. in medical technology.

††Required for B.S. in cytotechnology.

Most of these courses will be taken during the third or fourth years:

Botany		
3100:342	Flora and Taxonomy II	3
3100:440	Mycology	4
	or	
3100:443	Phycology	4
3100:441	Plant Development	4
	or	
3100:445	Plant Morphology	4
3100:442	Plant Anatomy*	3
	Electives:	
3100:440	Food Plants	2
3100:447	Plant Physiology	3
3100:448	Economic Botany	2
Ecology		
	Required:	
3100:464	General and Comparative Physiology	4
	At least one of the following:	
3100:421	Tropical Field Biology	4
3100:424	Freshwater Ecology	3
3100:426	Applied Aquatic Ecology	3
	At least one of the following:	
3100:342	Flora and Taxonomy	3
3100:440	Mycology	4
3100:443	Phycology	4
3100:445	Plant Morphology	4
	At least one of the following:	
3100:428	Biology of Behavior	2
3100:451	General Entomology	4
3100:453	Invertebrate Zoology	4
3100:456	Ornithology	4
3100:458	Vertebrate Zoology	4
Microbiology		
	Required:	
3100:331	Microbiology	4
3100:433	Pathogenic Bacteriology	4
	or	
3100:435	Virology	4
3100:437	Immunology	4
	Electives:	
3100:440	Mycology	4
	or	
3100:443	Phycology	4
3100:454	Parasitology	4
3100:481	Advanced Genetics	3
3150:401,2	Biochemistry	6
Physiology		
	Required:	
3100:461,2	Human Physiology	8
	or	
3100:464	General and Comparative Physiology	4
3100:465	Advanced Cardiovascular Physiology	3
	or	
3100:469	Respiratory Physiology	3
	Electives:	
3100:365	Histology I	3
3100:401,2	Biochemistry	6
3100:466	Vertebrate Embryology	4
3100:467	Comparative Vertebrate Morphology	4
3100:480	Radiation Biology	3
3450:215	Concepts of Calculus I	4
	or	
3450:221	Analytic Geometry-Calculus I	4
3470:261	Introductory Statistics I	2
3650:261,2	Physics for Life Sciences I & II	8
Pre-Professional		
(Pre-medical, pre-dental, pre-veterinary and pre-pharmacy student)		
	Required:	
3100:461,2	Human Physiology	8
	or	
3100:466	Vertebrate Embryology	4
	and	
3100:467	Comparative Vertebrate Morphology	4
3450:221	Analytical Geometry-Calculus I	4
	or	
3450:215	Concepts of Calculus I	4
3470:261	Introductory Statistics I	2
3650:261,2	Physics for Life Sciences I and II	8
	Electives:	
3100:365	Histology I	3
3100:465	Advanced Cardiovascular Physiology	3
3100:469	Respiratory Physiology	3
3100:480	Radiation Biology	3
3150:401,2	Biochemistry	6
3450:222	Analytic Geometry - Calculus II	4
3650:267,8	Life Sciences Physics Computations I and II	2
Zoology		
	Required:	
3100:428	Biology of Behavior	2
3100:453	Invertebrate Zoology	4
	or	
3100:458	Vertebrate Zoology	4
3100:464	General and Comparative Physiology	4

Electives:		
3100:365	Histology	3
3100:421	Tropical Field Biology	4
3100:451	General Entomology	4
3100:454	Parasitology	4
3100:456	Ornithology	4

High School Biology Teaching

For certification, additional courses in the College of Education are required. See the College of Education and the Buchtel College of Arts and Sciences "Preparation for High School Teaching," Section 4 of this *Bulletin*.

Required:		
3100:130	Principles of Microbiology	3
	or	
3100:331	Microbiology	4
3100:265	Introductory Human Physiology	3
3100:342	Flora and Taxonomy II	3
	or	
3100:445	Plant Morphology	4
3100:453	Invertebrate Zoology	4
	or	
3100:458	Vertebrate Zoology	4
Electives:		
3100:383	Laboratory Techniques and Instrumentation	3
3100:426	Applied Aquatic Ecology	3
3100:428	Biology of Behavior	2
3100:440	Mycology	4
	or	
3100:443	Phycology	4
3100:464	General and Comparative Physiology	4

Bachelor of Science in Medical Technology*

- A foreign language and Eastern Civilizations are not required.
- The following credits are required:

3100:111,2	Principles of Biology	8
3100:206,7	Anatomy and Physiology	8
3100:211	General Genetics	3
3100:331	Microbiology	4
3100:383	Laboratory Techniques and Instrumentation	2
3100:384	Techniques and Instrumentation Laboratory	1
3100:433	Pathogenic Bacteriology	4
3100:437	Immunology	4
3100:454	Parasitology	4

- The first three years of instruction are given in the University. The senior year consists of a minimum of 32 credits of course work in the 3120 series. These courses will be available only to the student selected for the clinical experience portion of the B.S.M.T. program in a CAHEA-approved hospital school; normal tuition will be charged. The University is affiliated with the following hospital schools: Cleveland Clinic Foundation, Cleveland Metropolitan General Hospital, Cooperative Medical Technology Program of Akron, Ohio Valley Hospital (Steubenville), Saint Alexis Hospital (Cleveland), and Saint Thomas Hospital Medical Center (Akron). The student must apply to a hospital school for separate admission. The University cannot guarantee placement. A student may train at other approved schools after obtaining special permission from the head of the Department of Biology.
- The University grants the B.S. in Medical Technology after receipt of evidence of satisfactory completion of the hospital instructional program.

A minimum of 36 credits in biology is necessary to qualify for a Bachelor of Science degree. Additional courses in biology or other sciences are usually necessary to satisfy the admission requirements of graduate and professional schools for advanced work and professional studies.

All majors for a Bachelor of Science in Biology take the sequence of courses listed above which will provide an understanding of the fundamentals of modern biology. During the first year, a student intending to major in biology should consult a member of the biology faculty.

Bachelor of Science in Cytotechnology*

- A foreign language is not required.
- The first three years of instruction are given in the University. The senior year consists of a maximum of 32 credits in the 3130 series. These courses are available only to the student selected for the clinical experience portion of the B.S.C.T. program in a CAHEA-approved school. Normal tuition will be charged. The student must apply with a separate admission to an approved school. The University will assist in the process but cannot guarantee admission.
- The University will grant the B.S. in Cytotechnology after receipt of satisfactory completion of the hospital instructional program.
- The following credits are required:

3100:111,2	Principles of Biology	8
3100:206,7	Anatomy and Physiology	8
3100:211	General Genetics	3
3100:311	Cell Biology	3
3100:331	Microbiology	4
3100:365,6	Histology I, II	6
3100:383	Laboratory Techniques and Instrumentation	2
3100:384	Techniques and Instrumentation Laboratory	1
3100:437	Immunology	4

*See Bachelor of Science for additional requirements.

Bachelor of Arts

- The General Studies and the second year of a foreign language.
- At least 17 credits in the humanities or social sciences, including at least two of the following:

3400:477	Western Science to 1800	3
3400:478	Western Science since 1800	3
3400:479	Western Technology	3
3600:464	Philosophy of Science	3

- At least 24 credits in the biological sciences which must include:

3100:111,2	Principles of Biology	8
3100:211	General Genetics	3
3100:217	General Ecology	3
3100:311	Cell Biology	3
	or	
3100:130	Principles of Microbiology (with permission)	3
3100:316	Evolutionary Biology	3

- At least one year of chemistry, including, preferably, some biological chemistry (3150:129,30 General Chemistry is suggested).

3150: Chemistry**Statement of Policies — Admission**

For students enrolled at The University of Akron and for students wishing to transfer directly to Buchtel College of Arts and Sciences from other institutions, the following criteria must be satisfied for admission to the Department of Chemistry:

- The student must be admissible to Buchtel College of Arts and Sciences.
- Principles of Chemistry I and II, Qualitative Analysis, Organic Chemistry Lecture I, Analytical Geometry and Calculus I and II, and Elementary Classical Physics I must be completed, and the grades must have been recorded. For the Bachelor of Arts in Chemistry program, Elementary Classical Physics I may be replaced by Physics for Life Sciences I.
- A minimum grade-point average of 2.30 must be met in all university work, including transfer credits.
- A minimum grade-point average of 2.30 must be met in all work in major field, including transfer credits.
- A minimum grade-point average of 2.30 must be met in all work in the major on The University of Akron campus.
- A minimum grade-point average of 2.00 must be met in all work in mathematics, including transfer credits.
- A minimum grade-point average of 2.00 must be met in all work in physics, including transfer credits.

Only credits earned at an accredited institution of postsecondary education, as recognized by The University of Akron, will be considered for transfer credit, and only those grades will be considered in the grade-point average.

An exception to this admission policy is that Honors Program students who choose chemistry as their major are automatically admitted to the department.

Retention

Students in the chemistry programs must maintain a minimum grade-point average of 2.30 overall and a minimum of 2.30 grade-point average in chemistry courses in order to remain in the program. A student who fails to maintain the 2.30 cumulative average, including transfer credits, will be placed on academic probation. Failure to raise the average to 2.30 in a period of one semester or one 10-week summer session will result in dismissal from the program. The student may not apply for readmission for at least one semester.

A student receiving a grade below C- in a required chemistry course will be required to repeat the course.

Graduation

The student must earn a 2.30 cumulative grade-point average in chemistry coursework on The University of Akron campus and a 2.30 cumulative grade-point average for all chemistry coursework including transfer credits.

Grades below C- obtained in any course at other institutions will not apply toward a chemistry degree at The University of Akron. Grades below C- obtained in chemistry courses will not apply toward the chemistry degree.

The student must earn a 2.30 cumulative grade-point average in all degree coursework.

Bachelor of Science

- The General Studies and the second year of a foreign language.
- At least 45 departmental credits including:

3150:132	Principles of Chemistry I	4
3150:133	Principles of Chemistry II	3
3150:134	Qualitative Analysis	2
3150:263	Organic Chemistry Lecture I	3

3150:264	Organic Chemistry Lecture II	3
3150:265	Organic Chemistry Laboratory I	2
3150:266	Organic Chemistry Laboratory II	2
3150:313	Physical Chemistry Lecture I	3
3150:314	Physical Chemistry Lecture II	3
3150:380	Advanced Chemistry Laboratory I	2
3150:381	Advanced Chemistry Laboratory II	2
3150:423	Analytical Chemistry I	3
3150:424	Analytical Chemistry II	3
3150:472	Advanced Inorganic Chemistry	3
3150:480	Advanced Chemistry Laboratory III	2
3150:481	Advanced Chemistry Laboratory IV	2

• At least two of the following advanced courses:

3150:401	Biochemistry Lecture I	3
3150:402	Biochemistry Lecture II	3
3150:405	Biochemistry Laboratory	2
3150:415	Chemical Instrumentation	3
3150:416	Instrumental Methods of Analysis	3
3150:421	Qualitative Organic Analysis	4
3150:463	Advanced Organic Chemistry	3
3150:499	Research Problems	2
3650:481	Methods of Mathematical Physics I	3
9871:407	Polymer Science	4

• Mathematics:

3450:221	Analytic Geometry-Calculus I	4
3450:222	Analytic Geometry-Calculus II	4
3450:223	Analytic Geometry-Calculus III	4
3450:235	Differential Equations	3

• Physics:

3650:291,2	Elementary Classical Physics I, II	8
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• Recommended:

4100:206	FORTTRAN (Science and Engineering)	2
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• Graduates of the Bachelor of Science program receive a degree certified by the American Chemical Society.

Bachelor of Arts

• The General Studies and the second year of a foreign language.

• Chemistry:

3150:132	Principles of Chemistry I	4
3150:133	Principles of Chemistry II	3
3150:134	Qualitative Analysis	2
3150:263	Organic Chemistry Lecture I	3
3150:264	Organic Chemistry Lecture II	3
3150:265	Organic Chemistry Laboratory I	2
3150:266	Organic Chemistry Laboratory II	2
3150:313	Physical Chemistry Lecture I	3
3150:314	Physical Chemistry Lecture II	3
3150:380	Advanced Chemistry Laboratory I	2
3150:423	Analytical Chemistry I	3
3150:424	Analytical Chemistry II	3

• At least two courses from the following:

3150:381	Advanced Chemistry Laboratory II	2
3150:401	Biochemistry Lecture I	3
3150:402	Biochemistry Lecture II	3
3150:405	Biochemistry Laboratory	2
3150:415	Chemical Instrumentation	3
3150:416	Instrumental Methods of Analysis	3
3150:421	Qualitative Organic Analysis	4
3150:463	Advanced Organic Chemistry	3
3150:472	Advanced Inorganic Chemistry	3
3150:480	Advanced Chemistry Laboratory III	2
3150:481	Advanced Chemistry Laboratory IV	2
3150:499	Research Problems	2
9871:401	Introduction to Elastomers	3
9871:402	Introduction to Plastics	3
9871:407	Polymer Science	4
9871:411	Molecular Structure and Physical Properties of Polymers I	3
9871:412	Molecular Structure and Physical Properties of Polymers II	2
9871:413	Molecular Structure and Physical Properties of Polymers III	2

• Physics:

3650:291,2	Elementary Classical Physics I and II or	8
3650:261,2	Physics for the Life Sciences I and II	8

• Mathematics:

3450:149	Precalculus Mathematics	4
3450:221,2	Analytic Geometry-Calculus I and II (or equivalent)	8

• Recommended:

4100:206	FORTTRAN (Science and Engineering)	2
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Cooperative Education Program in Chemistry

Qualifications

Arrangements for entry into the program are on an individual basis and are initiated by the student during the second year of undergraduate study. Full-time B.S. chemistry majors at The University of Akron must meet the following requirements:

- Satisfactory completion of 60 credits with a quality point average of at least 2.3 in chemistry courses and on schedule in their curriculum.
- Acceptance by a cooperative education coordinator or director following a series of interviews.

Part-time students must have completed 60 credits with a 2.3 average and be on schedule in their curriculum. They are expected to become full-time students while not on their co-op job.

Transfer students must have preparation equivalent to the minimum requirements for The University of Akron students and must have completed at least one semester of full-time study at The University of Akron.

Placement in an industrial or other position is not guaranteed, and foreign students should recognize that many companies require U.S. citizenship or possession of a permanent visa. In any case, final acceptance of a student for any position is the decision of the employer.

Schedule

The work-study schedule for students in the co-op program is as follows:

Year	Fall	Spring	Summer
1	School	School	Vacation/School
2	School	School	Vacation/School/Work
3	School	Work	School
4	Work	School	Work
5	School	School	—

Admission to Program

A student who desires to participate in the Cooperative Education Program should fill out a Personal Data form and submit it to the chemistry department head. The student should then meet with a member of the Cooperative Education staff to discuss the availability of prospective employers and to sign a Cooperative Education Agreement and a grade release form which will become effective upon employment. Students will be expected to remain with their employer for all co-op work periods in order to provide a progression of experience and responsibility. Employment must have approval of the department and the Cooperative Education director, but the University does not guarantee employment.

Registration

Students register for Cooperative Work Periods in the same manner that a student registers for any other University courses. The courses are:

3150:300	Cooperative Education Work Period	Summer, year two
3150:301	Cooperative Education Work Period	Spring, year three
3150:302	Cooperative Education Work Period	Fall, year four
3150:403	Cooperative Education Work Period	Summer, year four

A certificate is awarded upon completion of the Cooperative Education Program. Courses required for certification are 3150:301, 302 and 403; 3150:300 is optional.

A registration fee for each work period is charged to offset the expenses of administering the Co-op Program. Upon completion of a work period, a statement will appear on the student's official transcript listing the course number, title, and name of employer. In place of a grade, "credit" or "no credit" will be given, depending upon the student's satisfactory or unsatisfactory completion of the following:

- Work performance as evaluated by the employer.
- Submission of a written Work Report and its approval by the department head and the Cooperative Education staff.
- Submission of a Cooperative Work Period Summary Form.

3200: Classics

3200: Classics; 3210: Greek; 3220: Latin

Bachelor of Arts

Classics

• The General Studies.

• At least 39 departmental credits including the following:

3200:189	Mythology	3
3200:313	Archaeology of Greece	3
3200:314	Archaeology of Rome	3
3200:361	Literature of Greece	3
3200:362	Literature of Rome	3

- Two of the following courses:

3400:304	The Ancient Near East	3
3400:305	Greece	3
3400:306	Rome	3
3400:307	The Eastern Roman Empire (324-1453)	3
3400:438	Bronze Age and Archaic Greece	3
3400:439	Classical and Hellenistic Greece	3
3400:440	Roman Republic	3
3400:441	Rome Empire	3

- Electives in Classics 6
- Language credits (a minimum of four semesters of either Greek or Latin; 12 credits) must be above the 200 level in order to be included in the 39 credits. In the case of a Latin major, three credits must be taken during the senior year.
- The student wishing to be certified for public school teaching with Latin as the principal teaching field must complete the state requirements in that language. In addition, the required credits in a second academic teaching field must be completed. See "Teaching Fields," College of Education, Section 4 of this *Bulletin*.

Classical Civilization

- The General Studies and the second year of a foreign language.
- At least 36 department credits including the following:

3200:189	Mythology	3
3200:313	Archaeology of Greece	3
3200:314	Archaeology of Rome	3
3200:361	Literature of Greece	3
3200:362	Literature of Rome	3
- One of the following courses:

3400:304	The Ancient Near East	3
3400:307	The Eastern Roman Empire	3
- One of the following groups of courses:

(A)		
3400:305	Greece	3
3400:440	The Roman Republic	3
3400:441	The Roman Empire	3
(B)		
3400:306	Rome	3
3400:438	Bronze Age and Archaic Greece	3
3400:439	Classical and Hellenistic Greece (or an approved substitute)	3
- Electives in Classics, Ancient Philosophy or Cultural Anthropology 9

It is strongly recommended that a major in classical civilization fulfill the foreign language requirement by taking two years of Greek or Latin.

3250: Economics

Bachelor of Arts

- The General Studies and the second year of a foreign language.
- At least 30 departmental credits including:

3250:201	Principles of Macroeconomics	3
3250:202	Principles of Microeconomics	3
3250:400	Macroeconomics	3
3250:410	Microeconomics	3
- Departmental Electives 18
- Mathematics:

3450:215	Concepts of Calculus I	4
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- Statistics (one of the following):

3470:460	Statistical Methods	4
or		
3470:461	Applied Statistics	4
- Electives — 30-32 credits.

Bachelor of Science in Labor Economics

- The General Studies.
- At least 30 departmental credits including:

3250:201	Principles of Macroeconomics	3
3250:202	Principles of Microeconomics	3
3250:330	Labor Problems	3
3250:410	Microeconomics	3
- Two of the following:

3250:333	Labor Economics	3
3250:430	Labor Market Policy	3
3250:431	Labor and the Government	3
3250:432	Collective Bargaining	3
- Departmental Electives. 12
- Mathematics:

3450:215	Concepts of Calculus I	4
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- Statistics (one of the following):

3470:460	Statistical Methods	4
or		
3470:461	Applied Statistics	4

- At least eight credits in 300/400-level courses geography, history, political science, psychology or sociology.
- Electives — 45-47 credits.

Note: 3250:100 Introduction to Economics cannot be used to satisfy the requirements for a major or minor in economics.

3300: English

Bachelor of Arts

- The General Studies and the second year of a foreign language.
- At least 35 credits in the department including the following course and distribution requirements:

Required courses:		
3300:301*	English Literature I	4
3300:302*	English Literature II	4
3300:316	Shakespeare: The Mature Plays	3
3300:341*	American Literature I	3
3300:342*	American Literature II	3

*The Department of English recommends that students take English Literature I before English Literature II and American Literature I before American Literature II.

Distribution of requirements:

One linguistics or English language course. A minimum of four 400-level courses.

Of the total number of courses taken for the major, at least two must be in literature written before 1800 and two after; 3300:301, 2, 316, 341 and 342 may not be used to meet this requirement. Courses which satisfy the language requirement and the literature before and after 1800 requirements are identified in the course descriptions.

Recommended:		
3300:280	Poetry Appreciation	3

- Electives — 40 credits.

3350: Geography and Planning

Bachelor of Arts

- The General Studies and the second year of a foreign language.
- At least 26 departmental credits including the following:

3350:310	Physical and Environmental Geography	3
3350:320	Economic Geography	3
3350:330	Rural and Urban Settlement	3
3350:340	Cartography	3
3350:341	Maps and Map Reading	3
3350:481	Geographic Research Methods	3
3350:483	Spatial Analysis	3
3350:496	Field Research Methods	3
- At least one course from the following:

3350:350	Geography of the United States and Canada	3
3350:353	Latin America	3
3350:356	Europe	3
3350:358	U.S.S.R.	3
3350:360	Asia	3
3350:363	Africa South of the Sahara	3
- Electives — 46 credits.

Bachelor of Science in Geography/Cartography*

- Completion in the Community and Technical College of an Applied Science degree in the surveying option of the construction technology program or the computer drafting technology program.
- Completion of General Studies requirements.
- Completion of at least 47 credits of 300/400-level courses in addition to the General Studies requirement.
- At least nine credits of course work which will introduce students to a foreign culture. Such courses shall be selected by the student with the approval of the adviser in the Department of Geography and Planning. Such courses may be chosen from those foreign culture courses offered in any of the following departments: anthropology, classics, non-U.S. history and modern languages. Foreign language is strongly recommended.
- At least 30 credits in geography including the following:**

3350:442	Thematic Cartography	3
3350:444	Map Compilation and Reproduction	3
3350:447	Introduction to Remote Sensing	3
3350:448	Automated Computer Mapping	3
3350:449	Advanced Remote Sensing	3
3350:481	Introduction to Geographic Research	3
3350:483	Introduction to Spatial Analysis	3
3350:496	Field Research Methods	3

*Students planning to pursue the Bachelor of Science in Geography/Cartography should select courses 2040:242 American Urban Society and 247 Survey of Basic Economics as general electives in their C and T program.

**See department head for possible substitutions.

Bachelor of Arts in Geography/Travel and Tourism

- Completion of all requirements for the Associate Degree in the Airline/Travel Industry Option established by the Community and Technical College.
- Completion of General Studies requirements and the second year of a foreign language.
- Completion of 47 credits of 300/400 level courses.
- Completion of at least 30 credits in geography, including the following:

3350:100	Introduction to Geography	3
3350:300	Geography of Travel and Tourism	3
3350:314	Climatology	3
3350:335	Recreation Resource Planning	3
3350:341	Maps and Map Reading	3
3350:350	Geography of the U.S. and Canada	3

And at least two of the following:

3350:353	Latin America	3
3350:356	Europe	3
3350:358	U.S.S.R.	3
3350:360	Asia	3
3350:363	Africa South of the Sahara	3

3370: Geology

Bachelor of Science

Engineering Geology

- The General Studies and the second year of a foreign language.
- At least 39 departmental credits including the following:

3370:101	Introductory Physical Geology	4
3370:102	Introductory History Geology	4
3370:230	Crystallography and Nonsilicate Mineralogy	3
3370:231	Silicate Mineralogy and Petrology	3
3370:301	Engineering Geology	3
3370:324	Sedimentation and Stratigraphy	4
3370:350	Structural Geology	4
3370:446	Exploration Geophysics††	3
3370:496	Geology Field Camp	6
	Geology Electives from List	5

• Non-Geology Required Courses:

3150:132,3	Principles of Chemistry I and II	7
3450:221, 2, 3	Analytical Geometry and Calculus I, II, and III	12
3450:235	Differential Equations	3
3650:291,2	Elementary Classical Physics I and II	8
4300:201	Statics	3
4300:202	Introduction to Mechanics of Solids	3
4300:203	Dynamics	3
4300:313	Soil Mechanics	3
4300:314	Geotechnical Engineering	3
4600:310	Fluid Mechanics	3
	Non-Geology Electives	4

• Geology Elective List

3370:310	Geomorphology	3
3370:421	Coastal Geology	3
3370:432	Optical Mineralogy-Introductory Petrography	3
3370:435	Petroleum Geology	3
3370:436	Coal Geology	3
3370:437	Economic Geology	3
3370:470	Geochemistry	3
3370:474	Groundwater Hydrology	3

• Non-Geology Elective List

3460:201-7	Introduction to Programming Languages (or equivalent)	2
4300:341	Hydraulic Engineering	3
4300:414	Design of Earth Structure	3
4300:445	Hydrology	3
4600:305	Thermal Science	2

Geology

- The General Studies and the second year of a foreign language.
- At least 47 departmental credits including:

3370:101	Introductory Physical Geology	4
3370:102	Introductory Historical Geology	4
3370:230	Crystallography and Non-Silicate Mineralogy	3
3370:231	Silicate Mineralogy and Petrology	3
3370:324	Sedimentation and Stratigraphy	4
3370:350	Structural Geology	4
3370:360	Introductory Invertebrate Paleontology	4
3370:432	Optical Mineralogy-Introduction Petrography	3
3370:496	Geology Field Camp	6
	300/400-level courses	12

• Non-geology courses required for majors:

3150:132,3	Principles of Chemistry I and II	7
3450:221,2	Analytic Geometry-Calculus I and II	8
3650:291,2	Elementary Classical Physics I and II†	8

• Electives:

Additional work in a supporting science, mathematics or engineering is strongly recommended. During the first year, a student intending to major in geology should consult the Director of Undergraduate Studies in the Geology Department.

Geophysics

- The General Studies and the second year of a foreign language.
- At least 30 departmental credits including the following:

3370:101	Introductory Physical Geology	4
3370:102	Introductory Historical Geology	4
3370:350	Structural Geology	4
3370:441	Fundamentals of Geophysics	3
3370:446	Exploration Geophysics	3
3370:496	Geology Field Camp	6
	Geology Electives (as approved by geophysics adviser)	6

• Science Electives — 9 credits. At least three of the following courses:

3460:201	Introduction to FORTRAN Programming	2
	or	
	Equivalent	
3650:350	Computational Physics	3
3650:406	Waves	3
3650:431	Mechanics I	3
3650:436	Electromagnetism I	3

3650:431 and 3650:436 are strongly recommended for students planning to pursue a graduate degree in geophysics.

• Non-geology required courses:

3150:132,3	Principles of Chemistry I and II	7
3450:221,2,3	Analytic Geometry-Calculus I, II and III	12
3450:235	Differential Equations	3
3650:291,2	Elementary Classical Physics I and II	8

Bachelor of Arts

- The General Studies and the second year of a foreign language.
- At least 44 departmental credits including the following:

3370:101	Introductory Physical Geology	4
3370:102	Introductory Historical Geology	4
3370:231	Silicate Mineralogy and Petrology	3
3370:350	Structural Geology	4
3370:360	Introductory Invertebrate Paleontology	4
3370:496	Geology Field Camp	6
	Elective geology courses (minimum eight credits at the 300/400 level)	19

• Non-geology courses required for majors:

3150:132	Principles of Chemistry I	4
3450:149	Precalculus	4

• At least seven credits from the following:

3100:111,2	Principles of Biology (or equivalent)	4
3150:133	Principles of Chemistry II (or equivalent)	3
3650:291,2	Elementary Classical Physics I and II†	4

3400: History

Bachelor of Arts

- The General Studies and the second year of a foreign language (French, German, Spanish or Russian suggested).
- A minimum of 32 credits in history, but up to six credits in cognate fields may be substituted with the adviser's approval. These credits must include some distribution of United States and European or non-United States history; and 3400:405, Historical Methods (taken in the sophomore or junior year). The minimum shall be 16 credits in 300/400-level history courses.

3450: Mathematics

Bachelor of Science

Bachelor of Arts

Mathematics

- The General Studies and the second year of a foreign language.
- At least 40 departmental credits including:

3450:221,2,3	Analytic Geometry-Calculus I, II, III	12
3450:307	Fundamentals of Advanced Mathematics	3
3450:312	Linear Algebra	3
3450:411,2	Abstract Algebra I, II	6
3450:421,2	Advanced Calculus I, II	6
3450:445	Topology	7
	Math electives	7

- Complete nine credits of course work outside the major and beyond the General Studies in a suitable area of concentration as approved by the department.

- For the Bachelor of Arts degree; complete 18 credits of humanities or social sciences beyond the General Studies. The 18 credits are to be from more than one department.

- Electives — 17 credits.

†Undergraduate geology adviser may approve substitution of 3650:261,2.

††May also be satisfied by: 4300:418 Soil and Rock Exploration.

Applied Mathematics

- The General Studies and the second year of a foreign language.
- At least 40 departmental credits including:*

3450:221,2,3	Analytic Geometry-Calculus I, II, III	12
3450:235	Differential Equations	3
	or	
3450:335	Introduction to Ordinary Differential Equations	3
3450:307	Fundamentals of Advanced Mathematics	3
3450:312	Linear Algebra	3
3450:421,2	Advanced Calculus I, II	6
3450:427	Introduction to Numerical Analysis	3
3450:436	Mathematical Models	3
3470:461	Applied Statistics I	4
	Math electives	3

- Complete a six-credit sequence at the 300/400 level in some approved area, such as chemistry, physics, engineering, economics, etc.
- Complete nine credits of course work outside the major and beyond the General Studies in a suitable area of concentration as approved by the department. These hours may include the six-hour sequence in the applied area described.
- For the Bachelor of Arts degree: complete 18 credits in the humanities and social sciences beyond the General Studies. These 18 credits are to be from more than one department.
- Electives — 17 credits.

Cooperative Education Program — Mathematical Sciences**Schedule**

The work-study schedule for a student participating in the Cooperative Education Program is as follows:

Year	Fall	Spring	Summer
1	School	School	Vacation/School
2	School	School	Vacation/School
3	School	Work	School
4	Work	School	Work
5	School	School	

Admission

Arrangements for student entry into the program are on an individual basis, and must be initiated by the student during the second year of undergraduate study. The Cooperative Education Program is an optional program available only to all full-time mathematical sciences students at The University of Akron who have satisfactorily met the following requirements:

- Sixty credits with a grade-point average of at least 2.00 out of a possible 4.00 in the program of mathematical sciences curriculum and be on schedule in the curriculum.
- Acceptance by a cooperative education coordinator or director following interviews.
- A transfer student must complete 16 credits of academic work at The University of Akron with a grade-point average of at least 2.00 out of a possible 4.00 and be on schedule in the mathematical sciences curriculum.

A student who desires to participate in the program will fill out a Personal Data form and submit it to the department head. The student will then meet with a member of the cooperative education staff to discuss the availability of prospective employers. During this interview, the student will be asked to sign a Cooperative Educational Agreement and a grade release form which will become effective upon employment. Employment must be coordinated or have approval of the department and the cooperative education director. The University does not guarantee employment for the student. The student will be expected to remain with the employer for all cooperative work periods in order to provide a progression of experience and responsibility.

Registration

While no academic credits are assigned, each student must register for 3000:301 Cooperative Education in the same manner that a student registers for any other University course. See department adviser before enrolling for this course.

A cooperative program fee for each work period is charged. Upon completion of a work period, a statement will appear on each student's official transcript listing the course number, title and name of the employer. In the place of a grade, "credit" or "no credit" will be given, depending upon the student's satisfactory or unsatisfactory completion of the following:

- Work performance as evaluated by the employer.
- Written work report as approved by department head and cooperative education staff.
- Cooperative Work Period Summary form.

Usually, work progresses satisfactorily on the job and a grade of "credit" is assigned at the end of the semester. If all the above conditions are not met, a change of grade to "no credit" will be submitted.

3460: Computer Science**Bachelor of Science**

- The General Studies and the second year of a foreign language.
- Core curriculum:

3460:209	Introduction to Computer Science	4
3460:210	Data Structures and Algorithms I	4
3460:306	Assembly Language Programming	3
3460:307	Applied Systems Programming	3
3460:316	Data Structures and Algorithms II	3
3460:330	Survey of Programming Languages	3
3460:426	Operating Systems	3
3460:430	Theory of Programming Languages	3
3460:465	Computer Organization	3

Option I

- Other required courses:

3450:208	Introduction to Discrete Mathematics	4
3450:221	Analytic Geometry-Calculus I	4
3450:222	Analytic Geometry-Calculus II	4
3460:418	Introduction to Discrete Structures	3
3460:428	Unix System Programming	3
3470:461	Applied Statistics I	4

Electives — approved upper-level computer science courses — 12 credits.

Option II (Business)

- Other required courses:

3450:208	Introduction to Discrete Mathematics	4
3450:215	Concepts of Calculus I	4
3450:216	Concepts of Calculus II	4
3460:302	Programming Applications with COBOL	3
3460:475	Data Base Management	3
3470:461	Applied Statistics I	4
6200:201	Accounting I	4
6200:202	Accounting II	4

Select two of the following courses:

6400:371	Business Finance	3
6500:301	Management: Principles and Concepts	3
6600:300	Marketing Principles	3

- Electives — approved upper-level computer science courses — nine credits.

3470: Statistics**Bachelor of Arts
Bachelor of Science**

- The General Studies and the second year of a foreign language.
- Core curriculum:

3450:221,2,3	Analytic Geometry-Calculus I, II and III	12
3450:235	Differential Equations	3
3450:312	Linear Algebra	3
3470:451,2	Theoretical Statistics I, II	6
3470:461,2	Applied Statistics I, II	8

Options**Option I**

- Other Required Courses:

3450:421	Advanced Calculus I	3
3450:422	Advanced Calculus II	3
	Electives — approved 300/400-level mathematical sciences courses	5

Option II

- Other Required Courses:

3470:415	Mathematical Concepts for Statistics	4
3470:480	Statistical Computer Applications	3
3470:495	Statistical Consulting	2
	Electives — approved 300/400-level statistical courses	2

*The courses 3450:110, 113-138, 145, 149, 301; 3470:250-257, 260-262, 280; and most 3460 courses do not meet these degree requirements.

Option III (Actuarial Sciences BS only)

- Other Required Courses:

3450:138	Mathematics of Finance	1
3470:415	Mathematical Concepts for Statistics	4
	or	
3450:421,2	Advanced Calculus I, II	6
3450:471,2	Actuarial Science I, II	6
- Select two of the following:

3450:427	Numerical Analysis	3
3450:428	Numerical Linear Algebra	3
3450:436	Mathematical Models	3
3450:469	Reliability Models	3
6500:421	Operations Research	3
- For the Bachelor of Science degree: complete 18 credits of course work outside the major and beyond the General Studies in a suitable area of concentration as approved by the department.
The recommended area of concentration for the Actuarial Sciences degree:

3250:244	Introduction to Economic Analysis	3
6200:201,2	Accounting I, II	8
6400:318	Risk Management and Insurance	3
6400:371	Business Finance	3
- For the Bachelor of Arts degree: complete 18 credits of humanities or social sciences beyond the General Studies. The 18 credits are to be from more than one department.
- Electives — 13-17 credits.

3500: Modern Languages

3520: French; 3530: German; 3550: Italian; 3570: Russian; 3580: Spanish.

Bachelor of Arts

French:

- The General Studies.
- Completion of 27 credits above the second year (200 level): six credits in literature, six credits in culture, six credits of electives in the major language and six credits in composition and conversation and three credits in advanced grammar.

German:

- The General Studies.
- Completion of 24 credits above the second year (200 level); six credits in literature, six credits in culture, six credits of electives in the major language and six credits in composition and conversation.

Spanish:

- The General Studies.
- Completion of 28 credits above the second year (200 level); including at least one language course, one literature course, and one cultural course, all at the 400 level.

3600: Philosophy

Bachelor of Arts

- The General Studies and the second year of a foreign language.
- A minimum of 30 departmental credits including:

3600:101	Introduction to Philosophy	3
3600:120	Introduction to Ethics	3
3600:170	Introduction to Logic	3
3600:211	History of Ancient Philosophy	3
3600:312	History of Medieval Philosophy	3
3600:313	History of Modern Philosophy	3

 (Of the additional credits, six must be earned in 300/400-level courses.)
- Electives — 45 credits.

3650: Physics

Bachelor of Science

- This degree is intended for the student seeking the most detailed and quantitative preparation in physics available in an undergraduate curriculum.
- The General Studies and the second year of a foreign language.

- Physics:†
 - A minimum of 40 credits at 200 level or higher, including:‡

3650:291,2	Elementary Classical Physics I and II	8
3650:301	Elementary Modern Physics	3
3650:322,3	Intermediate Laboratory I, II	4
3650:340	Thermal Physics	3
3650:431	Mechanics I	3
3650:436	Electromagnetism I	3
3650:441	Quantum Physics I	3
	Physics Electives	13
 - Highly recommended courses for all students:

3650:432	Mechanics II	3
3650:437	Electromagnetism II	3
3650:442	Quantum Physics II	3
3650:451,2	Advanced Laboratory I, II	4
3650:481,2	Methods of Mathematical Physics I, II	6
- Mathematics:

3450:221,2,3	Analytic Geometry-Calculus I, II and III	12
3450:235	Differential Equations	3
- Chemistry:

3150:132,3	Principles of Chemistry I, II	7
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- Computer Science:

3460:201	Introduction to FORTRAN Programming	2
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Areas of Specialization

Applied Physics/Engineering Physics

- A suggested program of 32 credits including the following:
- | | | |
|------------|-------------------------------------|---|
| 3650:438 | Methods of Applied Physics | 3 |
| 4200:305 | Materials Science | 2 |
| 4300:202 | Introduction to Mechanics of Solids | 3 |
| 4400:231,2 | Circuits I, II | 6 |
| 4400:333,4 | Circuits III, IV | 6 |
| 4600:125 | Engineering Graphics | 2 |
| 4600:310 | Fluid Mechanics | 3 |

Biophysics

- A suggested program of 27 credits to include the following:
- | | | |
|------------|-----------------------|---|
| 3100:111,2 | Principles of Biology | 8 |
| 3100:211 | General Genetics | 3 |
| 3100:214 | Organic Evolution | 3 |
| 3100:311 | Cell Biology | 2 |
| 3100:480 | Radiation Biology | 3 |
| 3150:263,4 | Organic Chemistry | 6 |

Chemical Physics

- A suggested program of 20 credits to include the following:
- | | | |
|------------|-------------------------------------|---|
| 3150:263,4 | Organic Chemistry | 6 |
| 3150:313,4 | Physical Chemistry Lecture I, II | 6 |
| 3150:315,6 | Physical Chemistry Laboratory I, II | 4 |
| 3650:471 | NMR Spectroscopy I | 2 |

Computer Physics

- A suggested program of 21 credits to include the following:
- | | | |
|------------|-------------------------------|---|
| 3460:306 | Assembly Language Programming | 3 |
| 3460:307 | Applied Systems Programming | 3 |
| 4400:231,2 | Circuits I, II | 6 |
| 4400:333,4 | Circuits III, IV | 6 |
| 4450:410 | Computer Methods | 3 |

Geophysics

- A suggested program of 18 credits to include the following:
- | | | |
|----------|----------------------------------|---|
| 3370:101 | Introduction to Physical Geology | 4 |
| 3370:102 | Introductory Historical Geology | 4 |
| 3370:350 | Structural Geology | 4 |
| 3370:441 | Fundamentals of Geophysics | 3 |
| 3370:446 | Exploration Geophysics | 3 |

Polymer Physics

- A suggested program of 24 credits to include the following:
- | | | |
|--------------|--|---|
| 3150:263,4 | Organic Chemistry | 6 |
| 3150:313,4 | Physical Chemistry Lecture I, II | 6 |
| 9871:401 | Introduction to Elastomers | 2 |
| 9871:402 | Introduction to Plastics | 2 |
| 9871:411,2,3 | Molecular Structure and Physical Properties of Polymers I, II, III | 7 |

Physics/Astrophysics/Astronomy Pre-Graduate School

- A suggested program of 34 credits to include the following:
- | | | |
|------------|---------------------------------------|-----|
| 3650:321 | Physics Laboratory Techniques | 2 |
| 3650:331,2 | Astrophysics I, II | 6 |
| 3650:320 | Optics | 3 |
| 3650:432 | Mechanics II | 3 |
| 3650:437 | Electromagnetism II | 3 |
| 3650:438 | Methods of Applied Physics | 3 |
| 3650:481,2 | Methods of Mathematical Physics I, II | 6 |
| 3650:399 | Undergraduate Research | 1-6 |

†Additional physics courses are usually necessary to satisfy the admission requirements of graduate schools for advanced work in physics or certain other physical sciences.

‡Only one of the introductory sequences 291,2 or 261,2 is applicable toward the required 40 credits. Courses 1100:224, 3650:130, 133, 137, 138, and 160 are not applicable toward the required 40 credits of physics courses without special permission.

The preceding requirements specify the minimum curriculum for the B.S. in physics. The student expecting to specialize in a particular professional area should consider utilizing part or all elective courses toward one of the important program areas of specialization listed above. These programs are intended to be illustrative only; considerable flexibility is possible, depending upon the needs and interests of the individual student.

The physics student may consider it important in the bachelor's degree programs to prepare in greater depth in other science areas (besides physics and mathematics) than may usually be possible within the traditional four-year departmental degree curricula.

Cooperative Industrial Employment Plan

For the academically qualified undergraduate student majoring in physics, an optional cooperative plan is available which provides a scheduled sequence of professionally oriented industrial employment (totaling a full calendar year) alternating with periods of on-campus classroom instruction. This cooperative plan requires a five-year period for the completion of the bachelor's degree program in physics, with the spring term of the third year plus the fall and summer terms of the fourth year typically spent off campus with a participating industrial employer.

Arrangements are made on an individual basis and must be initiated by the student during the second year of undergraduate study. For further information, contact the department.

3700: Political Science

Statement of Policies - Admission

For students enrolled at The University of Akron and for students wishing to transfer directly to Buchtel College of Arts and Sciences from other institutions, the following criteria must be satisfied for admission to the Department of Political Science:

- The student must be admissible to Buchtel College of Arts and Sciences.
- A minimum grade point average of 2.20 must be met in all university work, including transfer credits.
- A minimum grade point average of 2.20 must be met in all work in Political Science, including transfer credits.

Only credits earned at an accredited institution of postsecondary education, as recognized by The University of Akron, will be considered for transfer credit, and only those grades will be considered in the grade point average.

Retention

Students in the Political Science programs must maintain a minimum grade point average of 2.20 overall and a minimum of 2.20 grade point average in Political Science courses in order to remain in the program. A student who fails to maintain the 2.20 cumulative average will be placed on academic probation. Failure to raise the average after one semester or one 10 week summer session will result in dismissal from the program. The student may not apply for readmission for at least one semester.

The department will limit the student's ability to withdraw from a course to the first eight weeks of the semester. No course may be repeated for a grade change more than once.

Graduation

A Political Science major must earn a cumulative 2.20 grade point average in Political Science and overall to graduate with such a declared major.

Grades of C- or below obtained in any course at other institutions will not apply toward a Political Science degree at The University of Akron.

Bachelor of Arts

- The General Studies and the second year of a foreign language.
 - At least 30 credits in the department including:

3700:100	Government and Politics in the United States	4
3700:201	Introduction to Political Research	3
3700:300	Comparative Politics	4
3700:303	Introduction to Political Thought	3
3700:310	International Politics and Institutions	4
 - An upper division American politics course from among the following:

3700:341	American Congress	3
3700:350	American Presidency	3
3700:360	Judicial Process	3
3700:402	Politics and the Media	3
3700:472	American Interest Groups	3
3700:473	American Political Parties	3
 - Political Science Electives 9
- Electives must include two 400-level courses (may include 400-level course used to meet the American politics requirement.)

Bachelor of Science in Political Science/ Criminal Justice

- Completion of all requirements for the associate degree in criminal justice technology established by the Community and Technical College.
- Completion of General Studies requirements.
- Completion of 47 credits of 300/400-level courses.
- At least six credits of course work which will introduce the student to a foreign culture. Such courses shall be selected by the student with the approval of the adviser in the Department of Political Science. Courses may be chosen from any of the following departments: modern languages, history, political science, anthropology and geography.
- At least 30 departmental credits including:

3700:100	Government and Politics in the United States	4
3700:201	Introduction to Political Research	3
3700:361	Politics of the Criminal Justice System	3
3700:370	Public Administration: Concepts and Practices	4
3700:380	Urban Politics and Policies	4
3700:395	Internship in Government and Politics	2-3
	or	
3000:301	Cooperative Education	0
3700:462	The Supreme Court and Civil Liberties	3
3700:480	Policy Problems: Criminal Justice	3
- One upper division American politics course from among the following:

3700:341	The American Congress	3
3700:350	The American Presidency	3
3700:360	The Judicial Process	3
3700:402	Politics and the Media	3
3700:472	American Interest Groups	3
3700:473	American Political Parties	3

Bachelor of Science in Political Science/ Public Policy Management

- The General Studies and the second year of a foreign language.
- Political Science:

3700:100	Government and Politics in the United States	4
3700:201	Introduction to Political Research	3
3700:301	Advanced Political Research	3
3700:370	Public Administration: Concepts and Practices	4
3700:395	Internship: Government and Politics	3
	or	
	Co-op Collegewide Level	0
3700:441	Policy Process	3
3700:442	Methods of Policy Analysis	3
3700:480	Policy Problems	3

The student will take an additional nine credits in the political science department.
- Statistics:

3470:260	Basic Statistics	3
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- Computer Science:

3460:126	Introduction to Basic Programming	3
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- Accounting:

6200:201	Accounting I	4
6200:470	Governmental and Institutional Accounting	3
- Economics:

3250:202	Principles of Microeconomics	3
3250:405	Public Finance	3
- Psychology:

3750:100	Introduction to Psychology	3
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- Management:

6500:301	Management: Principles and Concepts	3
6500:323	Computer Applications for Business	3
6500:324	Data Management for Information Systems	3
6500:341	Human Resource Management	3
	Electives at the 300/400 level	10

Special Curricular Tracks in Political Science

The department offers three special tracks for the student interested in pre-law, the international service or national, state or local government service. In addition to the requirements for the major, each of these tracks includes electives appropriate for preparation for careers in law, government service or international service.

Information about these curricular tracks may be obtained from the head of the department.

3750: Psychology

Bachelor of Arts

The General Studies and a minimum of 40 credits in psychology including:

- 12 credits of core requirements:

3750:100	Introduction to Psychology	3
3750:105	Professional and Career Issues in Psychology	1
3750:110	Quantitative Methods in Psychology	4
3750:220	Introduction to Experimental Psychology	4
- 16 credits from one of the following options:

Pregraduate School

This option is intended for students who intend to pursue graduate studies in psychology or related fields. This option requires completion of the second year of foreign language.

3750:320	Biopsychology	4
3750:335	Dynamics of Personality	4
3750:340	Social Psychology	4
3750:345	Cognitive Processes	4

Human Services and Human Resources

This option is intended for students who intend to train for psychology technician positions in human services (counseling or developmental psychology) or human resources (personnel). This option requires completion of the second year of a foreign language or a similar level of proficiency in American Sign Language.

3750:230	Developmental Psychology	4
	or	
3750:240	Industrial/Organizational Psychology	4
3750:335	Dynamics of Personality	4
	or	
3750:340	Social Psychology	4
	and	
3750:410	Psychological Tests and Measurements	4
3750:495	Field Experience in Psychology	4

- Psychology Electives 12

3850: Sociology

(3850: Sociology; Sociology/Law Enforcement; Sociology/Corrections; 3870: Anthropology)

Bachelor of Arts in Sociology

- The General Studies and the second year of a foreign language.
- A minimum of 30 credits in sociology including:

3850:100	Introduction to Sociology	4
3850:301,2	Methods of Social Research I and II	6
3850:403	History of Sociological Thought	3
3850:404	Contemporary Sociological Theories	3
	Sociology Electives	14
	(3870:150 Cultural Anthropology can be counted as part of these credits)	

- Electives

The student should consult with a departmental adviser about using electives to enhance the specialty area, e.g., academic sociology, deviance and corrections, family, agency and life cycle, urban planning and social research.

Bachelor of Arts in Sociology/Anthropology

- The General Studies and the second year of a foreign language.
- Minimum of 35 credits in the department to include:

3850:100	Introduction to Sociology	4
3850:302	Methods of Social Research II	3
3850:403	History of Sociological Thought	3
3870:150	Cultural Anthropology	4
3870:151	Evolution of Man and Culture	3
3870:356	Archaeology of the Americas	3
3870:461	Language and Culture	3
3870:405	History and Theory in Anthropology	3

- A minimum of nine additional credits to be selected from the following courses:

3870:270	Cultures of the World	3
3870:355	Indians of South America	3
3870:357	Magic, Myth and Religion	3
3870:358	Indians of North America	3
3870:397	Anthropological Research	3
3870:455	Culture and Personality	3
3870:457	Culture and Medicine	3
3870:463	Social Anthropology	3
3870:472	Special Topics: Anthropology	3

- Electives

Bachelor of Arts in Sociology/Law Enforcement

- The General Studies and the second year of foreign language.
- A minimum of 33 credits in the department including:

3850:100	Introduction to Sociology	4
3850:301,2	Methods of Social Research I, II	6
3850:320	Social Inequality	3
3850:330	Criminology	3
3850:403	History of Sociological Thought	3
3850:404	Contemporary Sociological Theories	3
3850:430	Juvenile Delinquency	3
3850:433	Sociology of Deviant Behavior	3
3850:441	Sociology of Law	3
3850:495	Research Internship	2

- Electives

Students who enter the Sociology/Law Enforcement program from the University College, or by transfer, must complete course work in the Criminal Justice Technology program. This may be done in one of two ways: (1) complete the program requirements for an A.S. in criminal justice; or, (2) complete 18 credits of criminal justice technology course work, plus 2250:260 Administration and Supervision in the Public Service. The appropriate course work will be determined by the student's sociology/law enforcement adviser.

Bachelor of Arts in Sociology/Corrections

- The General Studies and the second year of a foreign language.
- A minimum of 33 credits in sociology including:

3850:100	Introduction to Sociology	4
3850:301,2	Methods of Social Research I, II	6
3850:315	Sociological Social Psychology	3
	or	
3850:411	Social Interaction	3
	or	
3850:412	Socialization: Child-Adult	3
3850:330	Criminology	3
3850:403	History of Sociological Thought	3
3850:404	Contemporary Sociological Theories	3
3850:429	Probation and Parole	3
3850:430	Juvenile Delinquency	3
3850:431	Corrections	3
3850:495	Research Internship	2

- Electives

Students who enter the Sociology/Corrections program from the University College, or by transfer, must complete course work in the Criminal Justice Technology program. This may be done in one of two ways: (1) complete the program requirements for an A.S. in criminal justice; or, (2) complete 18 credits of criminal justice technology course work, plus 2250:260 Administration and Supervision in the Public Service. The appropriate course work will be determined by the student's sociology/corrections adviser.

Division Majors

Humanities

The humanities division consists of the departments of classics, English, modern languages and philosophy. The disciplines of history and the creative and dramatic arts (art, music, theatre arts) are included. The divisional major must include the following:

- The General Studies and the second year of a foreign language.
- A minimum of 54 credits, at least 24 of which must be in courses at the 300/400 level. The 54 credits must include 18 credits in each of any three of the following six fields: classics, English, history, modern languages, philosophy and the creative and dramatic arts.
- The first two years of any language in either classics or modern languages will not be included in the 18-credit requirement for those disciplines.

By field, the 18-credit requirement must include:

• Classics:		
	3200:361 The Literature of Greece	3
	3200:362 The Literature of Rome	3
	3200:189 Classical Mythology	3
• English:		
	300/400 level, including at least two courses at the 400 level (minimum)	9
• History:		
	300/400 level (minimum)	10
• Modern Languages:		
	Composition and Conversation	6
	Literature	6
	Any combination of linguistics and culture-civilization	6
• Philosophy:		
	3600:101 Introduction to Philosophy	3
	3600:120 Introduction to Ethics	3
	3600:170 Introduction to Logic	3

• Creative and Dramatic Arts:

Non-performance courses in art (7100), music (7500) and theatre arts (7800) 18

Courses for the humanities division major must be selected with the approval of the division adviser. For further information, please contact the Office of the Dean, Buchtel College of Arts and Sciences.

Natural Sciences

The divisional major provides for a broad background in science with concentration in selected areas. It is an appropriate major for those preparing for admission to professional programs in medicine, dentistry or veterinary science or for those desiring a Liberal Arts degree with a general emphasis in science. Additional course work is often necessary for those planning graduate studies in a particular science discipline. The natural sciences division consists of the departments of biology, chemistry, geology, mathematical sciences, physics and polymer science. The divisional major must include:

- The General Studies.
- 47 credits at the 300-400 level.
- A minimum of 64 credits in the division and/or engineering, at least 27 of which must be in divisional courses at the 300/400 level.
- At least 27 credits from one of the departments of the natural sciences division.
- At least 16 credits with at least two credits at the 300/400 level from another of the following disciplines: biology, chemistry, engineering, geology, mathematics or computer science or statistics, physics, polymer science.
- At least 16 credits from a third of these disciplines; or alternatively, at least eight credits in each of two other of these disciplines.
- A foreign language is strongly recommended.

The courses for the natural sciences division major must be selected from those courses approved by the department offering the course. In general, only courses available toward the major are acceptable. For further information, please contact the Office of the Dean, Buchtel College of Arts and Sciences.

Social Sciences

The social sciences division consists of the departments of economics, geography, history, political science, psychology, sociology and urban studies (graduate program only). The divisional major must include the following:

- The General Studies and the second year of a foreign language.
- A minimum of 54 credits, at least 24 of which must be in courses at the 300/400 level. The 54 credits must include a minimum of 15 credits in each of any three of the following six fields: economics, geography, history, political science, psychology and sociology-anthropology.

By field, the 15-credit requirement must include:

- Economics: 15
 - Any except 3250:100 Introduction to Economics* (must include 3250:201 Principles of Macroeconomics and 3250:202 Principles of Microeconomics)
- Geography: 15
- History: 15
 - At least seven of the 15 credits at the 300/400 level
- Political Science: 15
 - At least seven of the 15 credits at the 300/400 level

3700:100 Government and Politics in the United States 4

3700:201 Introduction to Political Research 3

Each student shall take at least one course in two of the four areas (American government and politics, comparative politics, international politics and political theory) shown below:

American Government and Politics:		
3700:210	State and Local Government and Politics	3
3700:341	The American Congress	3
3700:342	Minority Group Politics	3
3700:350	The American Presidency	3
3700:360	The Judicial Process	3
3700:370	Public Administration: Concepts and Practices	4
3700:380	Urban Politics and Policies	4
3700:381	State Politics	3
3700:402	Politics and the Media	3
3700:440	Public Opinion and Political Behavior	4
3700:441	The Policy Process	3
3700:461	The Supreme Court and Constitutional Law	3
3700:462	The Supreme Court and Civil Liberties	3
3700:480	Policy Problems	3
Comparative Politics:		
3700:300	Comparative Politics	4
3700:320	Britain and the Commonwealth	3
3700:321	Western Europe Politics	3

*Course will not apply toward 54 credits in the major.

3700:322	Soviet and East European Politics	3
3700:323	Politics of China and Japan	3
3700:326	Politics of Developing Nations	3
3700:327	African Politics	3
3700:420	Issues and Approaches in Comparative Politics	3
3700:425	Latin American Politics	3

International Politics:		
3700:220	American Foreign Policy	3
3700:310	International Politics and Institutions	4
3700:415	Comparative Foreign Policy	3

Political Theory:		
3700:302	American Political Ideas	3
3700:303	Introduction to Political Thought	3
3700:304	Modern Political Thought	3

- Psychology: 15
- Sociology-Anthropology: 15

Courses for the social sciences division major must be selected with the approval of the divisional adviser. For further information, please contact the Office of the Dean, Buchtel College of Arts and Sciences.

Bachelor of Science/Doctor of Medicine Degree (B.S./M.D. Program)

Introduction

The Northeastern Ohio Universities College of Medicine (NEOUCOM), in conjunction with its consortium universities, offers a six-year B.S./M.D. program. Each year The University of Akron admits a limited number of carefully selected students into its B.S./M.D. degree option. The deadline for application to the program is December 15.

Students selected for the program enter Phase I, the B.S. degree phase, where they may obtain the baccalaureate degree in two years on the Akron campus (summers included). Phase I students who successfully complete coursework requirements, maintain required grade point averages, achieve required scores on the Medical College Admission Test, and meet all other standards of readiness for medical education are then promoted directly to NEOUCOM for Phase II of the B.S./M.D. program. Phase II consists of a four-year medical school course of study, at the NEOUCOM campus and at selected clinical campuses, leading to the M.D. degree.

During Phase I, B.S./M.D. students usually pursue a natural sciences division major in the Buchtel College of Arts and Sciences, although other majors may be elected with the approval of the student's advisor and the B.S./M.D. Program Coordinators. B.S./M.D. students are eligible for participation in the University Honors Program. Curricula for both options are listed below.

B.S./M.D. students pursuing either the regular or honors track may also complete a certificate in Gerontology by fulfilling requirements from courses available from the Institute for Life-Span Development and Gerontology and the Office of Geriatric Medicine, NEOUCOM. Application is made through the Institute for Life-Span Development and Gerontology.

Requirements

Group I: 15 hours Credits

- Required:
 - 1880:310 Humanities in Medical Education 3
- Remaining 12 credits from among the following:
 - Classics (3200)
 - Greek (3210)
 - Latin (3220)
 - English (3300)
 - History (3400)
 - Philosophy (3600)
 - Western Cultural Traditions (1100:320,321)
 - Eastern Civilizations (1100:330,335)

Group II: 13 hours

- Required:
 - 1100:105 Introduction to Public Speaking 3
 - or
 - 1100:106 Effective Oral Communication 3
 - 1100:111 English Composition I — Honors 4
 - 1100:112 English Composition II — Honors 4
 - or
 - Other approved writing class 3-4
- Remaining credits from among the following:
 - Modern Languages (3520-3580 — 300 level or above)
 - Art (7100)
 - Music (7500)
 - Applied Music (7520)
 - Theatre Arts and Dance (7800)

Group III: 9 hours

- Required:
 - 3750:100 Introduction to Psychology 3
- Remaining six credits from among the following:
 - Economics (3250)
 - Geography (3350)
 - Political Science (3700)
 - Psychology (3750)
 - Sociology (3850)
 - Anthropology (3870)

Group IV: 68 hours (satisfies requirement for Natural Sciences Divisional major).*

- Required:
 - Mathematics
 - 3450:221 Analytical Geometry — Calculus I 4
 - 3460:125 Descriptive Computer Science 2
 - 3470:261,2 Introductory Statistics I, II 4
 - Biology
 - 3100:111,112 Principles of Biology 8
 - 3100:211 Genetics 3
 - 3100:466 Vertebrate Embryology 4
 - 3100:467 Comparative Vertebrate Morphology 4
 - 3100:365 Histology 3
 - (plus 5 additional biology credits as electives — may be transferred from NEOUCOM)
 - Chemistry
 - 3150:132,133 Principles of Chemistry I, II 7
 - 3150:134 Qualitative Analysis 2
 - 3150:263,264 Organic Chemistry I, II 6
 - 3150:265 Organic Chemistry Lab 2
 - 3150:401,402 Biochemistry I, II 6
 - Physics
 - 3650:261,262 Physics for Life Sciences 8

Free Electives: 14 hours

Free electives may be selected from any departments except mathematical sciences (3450, 3460, 3470) and sciences (3100, 3150, 3370, 3650). Credits earned in excess of requirements for any Group I-III may be applied toward this free elective requirement. (May be taken on credit/noncredit basis.)

Specific B.S./M.D. Program Requirements:

- 2780:290 CPR 2
- 3100:190,191 Health Care Delivery Systems 2
- 3100:290,291 Health Care Delivery Systems 2
- 1880:201 Medical Seminar and Practicum I 3
- Physical Education Requirement: 1100:120-181 1

B.S./M.D. Honors Track

Students accepted into the NEOUCOM B.S./M.D. program are also eligible to enroll in the University Honors Program. This opportunity will encourage capable students to broaden their intellectual horizons, to strive for academic excellence, and to develop respect and appreciation for superior intellectual achievement.

The B.S./M.D. Liaison Officer or designee will serve as the Honors Preceptor for the B.S./M.D. students. Other faculty will become involved as each student plans the honors project. Requirements for retention in the Honors Program are determined by the Honors Council.

Honors Requirements:

- Colloquia:*
 - 1870:250 Honors Colloquium — Humanities 2
 - 1870:360 Honors Colloquium — Social Sciences 2

Honors Project: 3
 A major research paper will be required. A University of Akron faculty member shall direct the paper. The work must be completed prior to the completion of the undergraduate degree. In any of the following options, each student would be expected to file the formal paper with the department of choice and the Honors Council in compliance with the procedures established by the Honors Council. Three options are possible:

- 1) A student may register for three hours of regular honors project hours in any department currently offering such credit. The student would be expected to complete a major research paper which in some way relates medicine to the discipline of the department.
- 2) A student may complete a research laboratory project in biology during the first summer of medical school. A formal paper, directed by a University of Akron faculty member, will be submitted as partial completion of the honors requirements.
- 3) A student may complete a major paper as part of the Human Values in Medicine curriculum at NEOUCOM and transfer up to three hours of credit back to The University of Akron. A University of Akron faculty member should act as codirector of the project.

- B.S./M.D. Honor students will be encouraged to enroll in honors sections whenever possible but honors work in the divisional major will not be required. In the exceptional case, a nonhonors section of English Composition may be approved.
- Students who withdraw from the B.S./M.D. program who are otherwise eligible to continue in the Honors Program may remain in the Honors Program under current requirements.
- Students who withdraw or are no longer eligible to remain in the Honors Program may continue in the B.S./M.D. program provided they meet current B.S./M.D. requirements. Their General Studies requirement will be met by satisfying B.S./M.D. Honors Groups I through III plus three credits of math, six credits of science, and physical education.

*The College requirement of 47 upper level credits is waived for B.S./M.D. students promoted to Phase II in two years. Those who leave the program or take a third year must satisfy this requirement. See adviser for clarification.

*These seven credits will substitute for seven of the required free elective credits.

College of Engineering

Nicholas D. Sylvester, Ph.D., P.E., *Dean*

Max S. Willis, Jr., Ph.D., *Associate Dean,
Research and Graduate Studies*

S. Graham Kelly III, Ph.D., *Associate Dean, Undergraduate Studies*

Paul Lam, Ph.D., *Assistant Dean, Director of Minority Engineering*

Richard Rice, *Assistant Dean, Director of Engineering Cooperative Education Program*

OBJECTIVES

The purpose of the College of Engineering is to further the objectives of the University by providing an excellent program of engineering education with the following objectives:

- To provide an excellent engineering education.
- To provide opportunities for research and scholarship to advance the frontiers of technology.
- To provide graduates with knowledge to facilitate economic and technological progress of society.
- To promote a strong sense of ethics and professionalism.

The college offers programs leading to the Bachelor of Science, Master of Science, and Doctor of Philosophy degrees.

At the undergraduate level the college offers a five-year cooperative educational program as well as the traditional four-year degree program. A majority of the students elect the cooperative program which provides three semesters of valuable practical experience.

The emphasis in the undergraduate programs is on the preparation of students for professional practice, and University policy assures that each student obtains a substantial exposure to the humanities and social sciences.

A graduate is prepared for employment in the engineering profession or graduate studies in engineering upon receipt of the baccalaureate degree.

COLLEGE REQUIREMENTS

Cooperative Program

The optional cooperative program provides for a coordinated sequence of alternate periods of classroom instruction and employment during the five-year program.

The cooperative program simultaneously provides for the development of fundamental principles in the classroom and for their application in practice. The student has the opportunity to find the type of work and organization in which the student can best apply individual ability. The student gains an appreciation of the problems of labor and management by first-hand experience. The student develops mature judgment by coping with the everyday problems. The employer of a cooperative student has the ability to train and select a student whose abilities and aptitudes can be adapted to the needs of technical staff requirements.

While a student is at work, all rules and regulations prescribed by the employer must be obeyed. In addition, the student is subject to all current labor laws and conditions. The student is considered a full-time student by the University while in industrial assignments.

The University does not guarantee employment, but makes every effort to place a student to the best financial advantage that is consistent with the acquisition of sound preprofessional experience.

Requirements for Admission

In addition to the general requirements for admission to the University, a student should present the following secondary school credits:

Algebra 1½ units	Solid Geometry
Plane Geometry 1 unit	or
Chemistry or Physics 1 unit	Trigonometry ½ unit

Additional credits in mathematics and physical science are strongly recommended.

Students are eligible to transfer to the College of Engineering after completion of 30 credits of work including 3450:222 Analytic Geometry and Calculus II and satisfaction of minimum grade point average requirements.

Undergraduate students may not enroll in any 300/400-level course offered by the college unless: the student has been admitted into the College of Engineering; or the student has the permission of the head of the department offering the course; or the course has been exempted from this rule.

Degrees

The college offers curricula leading to the degrees of Bachelor of Science in chemical, civil, electrical and mechanical engineering; Bachelor of Science in Engineering; and Bachelor of Construction Technology.

Requirements for Graduation

- Compliance with University requirements, **Section 3**, of this *Bulletin*.
- Completion of the requirements in the appropriate list of courses and a minimum of 136 credits of course work.
- Recommendation of the student's department.
- Achievement of 2.0 grade point average in all Engineering coursework attempted (4xxx prefix courses).

PROGRAMS OF INSTRUCTION

4200: Chemical Engineering

The goal of chemical engineering education is the development of the student's intellectual capacity and ability to apply the principles of transport phenomena, thermodynamics and chemical reaction kinetics to the creative resolution of technological problems.

The chemical engineer, like all other engineers, is trained in mechanics, materials and their properties, economics, systems and their controls. The chemical engineer differs from all other engineers because the chemical engineer is responsible for materials separations and the conversion of matter — separations such as air into components of oxygen, nitrogen, argon and conversions such as natural gas into plastics and coal into liquid fuel.

The chemical engineer finds careers mainly in the chemical process industries, usually becoming involved with inorganic and organic chemicals, rubber and plastics, detergents, petroleum products, metals, pharmaceuticals, biochemical and food products.

The chemical engineer will usually be employed in one or more of the following activities: research and development, plant design and construction, process control, plant operations, sales and management. In addition to the processing industries, the chemical engineer is increasingly in demand in such areas of current interest as pollution control, biotechnology, and energy engineering.

Accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology.

	<i>Credits</i>
• General Studies — 28 credits.	
• Natural science:	
3150:132.3 Principles of Chemistry I, II	7
3150:134 Qualitative Analysis	2
3450:221,2,3 Analytic Geometry-Calculus I, II, III	12
3450:235 Differential Equations	3
3450:— Advanced Mathematics Elective	2
3650:291,2 Elementary Classical Physics I, II	8
• Advanced chemistry:	
3150:263,4 Organic Chemistry I, II	6
3150:265 Organic Chemistry Laboratory	2
3150:313,4 Physical Chemistry I, II	6
• Engineering core:	
4100:101 Tools for Engineering	3
4200:121 Chemical Engineering Computations	2
4200:305 Materials Science	2
4300:201 Statics	3
4400:320 Basic Electrical Engineering	4
• Chemical engineering:	
4200:200 Material and Energy Balances	4
4200:225 Equilibrium Thermodynamics	4
4200:321 Transport Phenomena I	3
4200:322 Transport Phenomena II	3
4200:330 Chemical Reaction Engineering	3
4200:351 Fluid and Thermal Operations	3
4200:352 Transport Laboratory	2
4200:353 Mass Transfer Operations	3
4200:435 Process Analysis and Control	3
4200:441 Process Economics and Design	4
4200:442 Plant Design	4
4200:454 Operations Laboratory	1

• Electives:

Advanced Chemistry or Polymer Science	3
Engineering Design (two courses)	6

4300: Civil Engineering

Civil engineers plan, design, and build the infrastructure of modern society. This includes highways, bridges, large buildings, power plants, industrial facilities, tunnels, seaports, airports, offshore structures and almost anything else needed as the basis for modern life. Civil engineers are also vigorously engaged in environmental activities, creating safe water supplies and moving water where it is needed, treating waste water, cleaning up environmental problems, and insuring the safe disposal of solid waste.

Most civil engineering graduates work for design consultants, construction companies, or government bodies at all levels. Others work for industrial firms and utilities. Many civil engineering graduates own their own businesses.

The civil engineering curriculum at The University of Akron insures a firm grounding in all areas of civil engineering, while allowing specialization if desired in the environmental, geotechnical, transportation, structures, and water resources subareas.

• Accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology.

• General Studies — 28 credits.

• Natural science:

3150:132,3	Principles of Chemistry I, II	7
3370:101	Introductory Physical Geology	4
3450:221,2,3	Analytic Geometry-Calculus I, II, III	12
3450:235	Differential Equations	3
3470:461	Applied Statistics	4
3650:291,2	Elementary Classical Physics I, II	8

• Engineering core:

4100:101	Tools for Engineering	3
4200:305	Materials Science	2
4300:201	Statics	3
4300:202	Introduction to Mechanics of Solids	3
4400:320	Basic Electrical Engineering	4
4600:203	Dynamics	3
4600:305	Thermal Science	2
4600:310	Fluid Mechanics	3

• Civil engineering:

4300:230	Surveying	3
4300:306	Theory of Structures	3
4300:313	Soil Mechanics	3
4300:314	Geotechnical Engineering	3
4300:323	Water Supply and Wastewater Disposal	4
4300:341	Hydraulics	3
4300:361	Transportation Engineering	3
4300:380	Engineering Materials Laboratory	2
4300:401	Steel Design	3
4300:403	Reinforced Concrete Design	3
4300:448	Hydraulics Laboratory	1
4300:471	Construction Administration	3

• At least one of the following:

4300:426	Environmental Engineering Design	3
4300:427	Water Quality Modeling	3
4300:443	Applied Hydraulics	3
4300:445	Hydrology	3

• Electives:

Technical Electives	10
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4400: Electrical Engineering

The many branches of electrical engineering include: production and distribution of electrical energy; research, development, manufacture and operation of electrical and electronic products; and systems for instrumentation, automation, tracking and telemetry.

The growth of electronic research and manufacturing has been accelerated by the space age. There is hardly a segment of the economy which has not been influenced by electronics. The high speed digital computer has found its way into virtually all aspects of modern life. A student wishing to specialize in computer engineering will find appropriate electives available.

The wide use of electrical means for measurement, control and computation has resulted in the need for electrical engineers in all types of industries. Varied employment opportunities are available.

A student wishing to continue education in graduate school, law school or medical school will find specialized programs of preparation are available within the framework of the Department of Electrical Engineering.

Accredited by the Engineering Accreditation Commission of the Accreditation Board For Engineering and Technology

• General Studies — 28 credits.

• Natural science:

3150:132,3	Principles of Chemistry I, II	7
3450:221,2,3	Analytic Geometry-Calculus I, II, III	12
3450:235	Differential Equations	3
3450:—	Mathematics Elective	2
3650:291,2	Elementary Classical Physics I, II	8
3650:301	Elementary Modern Physics	3

• Engineering core:

4100:101	Tools for Engineering	3
4200:305	Materials Science	2
4300:201	Statics	3
4300:202	Introduction to Mechanics of Solids	3
	or	
4600:203	Dynamics	3
4450:208	Programming for Engineers	3
4600:305	Thermal Science	2

• Electrical engineering:

4400:231,2	Circuits I, II	6
4400:243	Signal Analysis	3
4400:333	Discrete-Time Systems	3
4400:340	Electric Circuits Laboratory	1
4400:353	Electromagnetic Fields I	4
4400:354	Electromagnetics II	3
4400:360	Physical Electronics	3
4400:361	Electronic Designs	4
4400:363	Switching and Logic	4
4400:371	Control Systems I	3
4400:384	Energy Conversion I	3
4400:385	Energy Conversion Lab	2

• Electives:

Electrical Engineering Electives	18
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4600: Mechanical Engineering

The mechanical engineer designs and analyzes physical systems. A high level of professional competence in this field can only be achieved through an extensive study of mathematics, mechanics, fluid flow and the thermal sciences. Among the many subtopics included in these major headings are stress analysis, vibrations, compressible and incompressible fluid flow, thermodynamics, energy conversion, environmental control, heat transfer and automatic controls. The typical mechanical engineering design problems may involve any one or possibly all of these areas in the design of a complex system.

The mechanical engineer is employed in a variety of industries in different capacities. Specific positions include management, design, analysis, safety, production and plant engineering. The types of companies include automotive, petroleum, energy generation, aerospace, tire, consulting, publishing, insurance and manufacturers in general.

The curriculum is designed to emphasize fundamentals which will place the graduate in a strong position to either pursue further education, formally or informally, or to begin a career in government or industry.

Accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology.

• General Studies — 28 credits.

• Natural science:

3150:132,3	Principles of Chemistry I, II	7
3450:221,2,3	Analytic Geometry-Calculus I, II, III	12
3450:235	Differential Equations	3
—:—	Mathematics/Science Elective	3
3650:291,2	Elementary Classical Physics I, II	8

• Engineering core:

4300:201	Statics	3
4300:202	Introduction to Mechanics of Solids	3
4400:320	Basic Electrical Engineering	4
4600:165	Tools for Mechanical Engineering	3
4600:203	Dynamics	3
4600:300	Thermodynamics I	4
4600:310	Fluid Mechanics	3

• Mechanical engineering:

4600:301	Thermodynamics II	3
4600:315	Heat Transfer	3
4600:321	Kinematics of Machines	3
4600:336	Analysis of Mechanical Components	3
4600:337	Design of Mechanical Components	3
4600:340	Systems Dynamics and Response	3
4600:360	Engineering Analysis	3
4600:380	Mechanical Metallurgy	2
4600:400	Thermal System Components	3

4600:401	Design of Energy Systems	2
4600:431	Fundamentals of Mechanical Vibrations	3
4600:441	Control System Design	3
4600:460	Concepts of Design	3
4600:461	Design of Mechanical Systems	2
4600:484	Mechanical Engineering Laboratory	2
4600:493	Measurements Laboratory	2
• Electives:		
	Technical Electives credits (includes three credits design)	9
	Free Electives credits, adviser approval	3

4980: Construction Technology

The curriculum in construction technology is designed to produce a graduate with a strong fundamental knowledge of technology, combined with management ability and a familiarity with business, economics and personnel management. The program is designed to provide graduates for employment at all levels of the construction industry and allied support industries.

The program is a "two-plus-three" arrangement with the Community and Technical College and includes one full year of on-the-job experience. All students must meet the requirements of both the associate and baccalaureate programs. Transferees from other programs where the course content compares favorably may be admitted to the program.

Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology.

• General Studies — 14 credits:		
1100:112	English Composition	4
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:3-	Eastern Civilizations	2
• Required Science and Mathematics — seven credits:		
2030:356	Mathematics for Engineering Technology III	3
3370:101	Introduction to Physical Geology	4
• Required Technical Courses — 28 credits:		
2920:244	Dynamics	2
4980:352	Field Management	2
4980:354	Foundation Construction Methods	3
4980:356	Safety in Construction	2
4980:357	Construction Administration	2
4980:358	Advanced Estimating	3
4980:361	Construction Formwork	3
4980:453	Legal Aspects of Construction	2

4980:462	Mechanical Service Systems	3
4980:463	Electrical Service Systems	3
4980:466	Hydraulics	3
• Required Business Courses — 14 credits:		
6200:201	Accounting I	4
6200:202	Accounting II	4
6400:371	Business Finance	3
6500:301	Management Principles and Concepts	3
• Technical Electives — five credits:		
3370:210	Geomorphology	3
4100:206	FORTRAN	2
4300:313	Soil Mechanics	3
4300:314	Geotechnical Engineering	3
4300:361	Transportation Engineering	3
4300:414	Design of Earth Structures	3
4300:418	Soil and Rock Exploration	3
4300:450	Urban Planning	2
4300:474	Underground Construction	2
4980:351	Construction Quality Control	2
4980:355	Computer Applications in Construction	3
4980:465	Heavy Construction Methods	3
4980:467	Special Projects	1-3
4980:468	Construction Management	3
4980:470	Advanced Construction Graphics	3

Bachelor of Science in Engineering

This degree program was established to introduce flexibility into the College of Engineering. Within the 66 credits of the option portion of the program, a student can pursue a focused curriculum in areas such as business administration, industrial management, environmental engineering or pre-medicine. The program of study may be very narrow as in the case of a student wishing to specialize in structural design, foundations and soil mechanics. For another student interested in patent law, the program may be broad, touching on chemical, mechanical and electrical engineering subjects. The individual's program is designed to meet each student's announced goals.

Entrance to this program is restricted. A student requests admission by letter to the dean of the College of Engineering, outlining in some detail the particular objective and how the B.S.E. program may enable the student to prepare for career goals. The mathematics, physics and chemistry requirements are identical to those of the ABET approved programs of the college.

General Studies and Science Core	60
Program Options — Engineering	40
Program Options	26
Free Electives, adviser approval	10

College of Education

William E. Klingele, Ed.D., *Dean*
 Larry G. Bradley, Ph.D., *Associate Dean*
 Martha D. Collins, Ph.D., *Assistant Dean*

OBJECTIVES

The purpose of the College of Education is to further the objectives of the University by providing quality programs for the student of education and by helping the student attain the following:

- Special experiences, knowledge and skills particularly useful for teaching in urban and inner-city educational institutions, in keeping with the urban missions of the University.
- A knowledge of a major field and related fields of inquiry and the ability to use this knowledge in explaining the realities of life today.
- A knowledge of instructional materials and new technology and skill in recognizing and utilizing instructional tools most suitable for specific purposes.
- A knowledge of the social issues relevant to education and living in a pluralistic society and the competence to translate implications of changes in society into instructive action as teacher-citizens as well as teacher-scholars.
- An understanding of the learner and the learning processes and the ability to translate these into appropriate teaching behaviors in acting and reacting with students.
- Skills in the acquisition of inquiry techniques appropriate to generalizing knowledge and choices, and practice in using them to inquire into educational problems in rational, defensible ways.
- Human relations skills, including an appreciation of the values and feelings essential for working with young people and with adults, and the ability to develop relationships in a wide variety of professional and social roles in an educational or community setting.

To achieve these objectives, the College offers programs for the preparation of teachers and other educational personnel pre K-adult. The bachelor's, master, and doctoral degrees are awarded upon successful completion of the appropriate courses of study.

Programs include a balanced offering of a foundation in general education, intensive study in the teaching and/or administration content area, and those professional courses and other learning experiences which attempt to combine theory and practice.

The education program and courses presented in this bulletin reflect the most current courses and program offerings. For further information about specific programs and requirements, contact the Dean's office.

COLLEGE REQUIREMENTS

Selection, Admission, Retention, and Teacher Certification*

The College of Education has selective admission, retention, and graduation requirements for the completion of a program at The University of Akron.

A student admitted to The University of Akron, Fall 1992 Semester and thereafter will be expected to meet certain requirements of the College of Education and the respective department. The final decision for admission will be made by the student's department.

For retention through graduation, all decisions are made by the department, following the College's or department's approved criteria. Prior to admission to a program, Ohio requires all colleges and universities preparing teachers and educational personnel to assess students in the areas of oral and written communication, mathematics, academic aptitude and achievement, interpersonal relations and motivation. The University of Akron's College of Education admission procedures are designed to establish admission criteria, provide for assessments, allow for skills enhancement, reassessment and reapplication where appropriate, and support the admission of under-represented groups in education.

- **General Studies Requirements** — To be admitted to the College of Education, all students must be able to meet the following criteria: A student must have completed at least 30 semester hours of required general studies courses in the humanities, social sciences, and mathematics. This course-work must include three semester hours in each of the required courses in mathematics, science, social science, and public/oral communications, four (4) semester hours in English composition and one (1) semester hour of physical education. Appropriate General Studies equivalencies for transfer students will be determined by the University College Dean's Office. The remaining 13 semester hours must consist of general education coursework that meets the requirements of the University and the admission requirements of the department's program studies area.
- **Grade Point Average** — For admission, the minimum standard for overall academic achievement is a 2.5 G.P.A. based on *General Studies coursework only*.
- **College Mathematics** — All students must have at least an average of "B" in three semester credit hours, subject to meeting the department's and the University's general education requirement, or A Pre-Professional Skills Test subscore in mathematics of 171, or A passing score on AP Test in mathematics, or A passing score on the CLEP test.
- **Reading and Writing** — All students must have at least a "B" in English Composition I, or A Pre-Professional Skills Test Writing subscore of 169 and reading subscore of 171, or A passing score on AP Test in English, or A passing score on English CLEP test.
- **Speech and Hearing** — Ohio law requires that all education students take a speech and hearing test through a licensed professional and/or approved clinic. Students with deficiencies must follow through on recommended treatment.
- **Good Moral Character** — Ohio law requires that all students sign a statement attesting to good moral character.
- **College of Education Application** — All students must complete a College of Education application form.

Application for Admission to Professional Education Programs

All students are expected to complete an application for admission. Applications are available in the Dean's Office.

- **References** — Students are expected to ask two individuals, not related to them, but who know them well, to complete a reference form attesting to their interpersonal skills and motivation to teach.
- **Program Area of Study** — All students are expected to comply with requirements specified by the program to which they are applying. These are available in the department.
- **Advisement** — All students will be assigned an advisor, who will complete an individual advisement program plan. All students will meet annually (or more often if necessary) for academic advisement regarding progress through their programs of study.
- **Retention** — Retention of students in each program will be evaluation-based. Students will have opportunities to upgrade their skills and achievement in areas where such needs may exist. Completion of program requirements will be reviewed annually by the student and advisor. Areas of strength and weakness are to be evaluated, and, if a student presents an area of weakness, the advisor will refer the student for remediation. Approval to student teach is contingent on the student's progress through the program of study with satisfactory grades. Graduation is contingent on completion of coursework, student teaching, G.P.A. of 2.5 overall, 2.5 in education classes, and 2.5 in the student's major, and a comprehensive assessment of basic competency to be administered during the senior year.
- **Certification** — After graduation, students may apply for certification through the Office of Student Services. The State of Ohio requires all applicants for certification to pass the National Teachers Examination (NTE). Information about specific requirements for specific certificates can be obtained from the departments. All criteria and procedures regarding selective admission and retention are available in the Office of the Dean, Zook Hall, The University of Akron, Akron, OH 44325, phone (216) 972-5188.
- **Conditional Admission** — Students who meet all admission requirements except the completion of the 30 hours, and are currently enrolled in the courses to complete these hours, may take Phase I education courses.
- **Transfer Students** — Transfer students will be expected to meet the same admission standards as Akron students.
- **Post-Baccalaureate Students** — Qualified post-baccalaureate students will be admitted conditionally to the College of Education and the appropriate department.

*These requirements do not apply to non-teacher certification degree programs. See specific program requirements for those areas.

Bachelor's Degrees

A student prepares to teach any one of the following areas or fields: pre-kindergarten, elementary; the conventional academic fields found in middle, junior and senior high schools; the special fields of art, drama, dance, business, home economics, music, health education, education of exceptional pupils and post-secondary technical education. A minimum of 128 credits with a grade-point average of 2.50 overall, 2.5 in education classes, and 2.5 in the student's major must be completed to qualify for the bachelor's degree.

The specific subjects required for degrees in certain fields are set forth in subsequent pages. In all cases, the requirements include courses in the General Studies, content areas and professional education.

The Bachelor of Arts in Education degree is granted to those whose major is in one of the academic fields. The Bachelor of Science in Education is granted to those whose major is in the other special fields or in elementary education. The Bachelor of Science in Technical Education is awarded to those who complete the requirements of that program.

Teacher Education Program

Overview The central theme of The University of Akron's Teacher Education Program is "Educator as Decision-Maker." This was chosen because the complexity of teaching is increasing and the professional knowledge base is growing. Consequently, the most important skill a future teacher can have is good decision making; knowing "when to do what." Decision making is reflected in the program's 17 beginning teacher competencies (BTC's), which are stressed throughout the program, in all courses and field experiences.

Beginning Teacher Competencies (BTC's) Regardless of their area of certification, all teacher education students will receive training in 17 competencies that the College faculty believe every beginning teacher should have. They are: 1) Communication skills, 2) Characteristics of learners, 3) Planning and instruction, 4) Knowledge of teaching strategies, 5) Commitment to lifelong learning, 6) Problem solving, 7) Decision making, 8) Motivation, 9) Communication with parents, 10) Assessment, 11) Diversity of learners, 12) Appreciation of the right of equal access to education, 13) Use of instructional resources, 14) Knowledge of health and safety needs, 15) Ability to structure subject matter, 16) Classroom management, and 17) Knowledge of a specialty area. These competencies include knowledge, skills, attitudes, and values.

Professional Preparation

Built on a foundation of general studies that begins prior to admission, the Teacher Education Program is organized into four phases that reflect how teachers can learn to make good decisions.

- *Phase I. Learning About Learners.* "How can I use information about myself and others to understand decisions about students and learners?"
- *Phase II. Learning About Teaching.* "How do I use principles of learning to make instructional decisions?"
- *Phase III. Learning to Apply the Principles of Teaching.* "How do I make instructional decisions for specific groups of students?"
- *Phase IV. Learning to Teach.* "How do I make the best decisions for students?"

During each phase of the program, students take a combination of core courses, field experiences, and courses in their program studies area that are tied to each phase. The core courses cover the knowledge base that is common for all teachers, regardless of their teaching field. The field experiences provide students with experience in schools from the very beginning of their program. Program studies area courses are related to students' intended area of certification. In addition, students have an adviser to help plan what to study and to review what has been accomplished.

Some courses are taught in blocks, which permit students to integrate what they are learning. For example, students will take instructional design and instructional resources as a block; this provides an opportunity to plan instruction and develop resource materials for instruction at the same time. Additionally during their field and clinical experiences, teacher education students learn to apply what they are learning in courses.

The culminating experience for teacher education students is student teaching. Under the supervision of a team of college faculty and a classroom teacher, each student teacher begins to put newly developed competencies into practice.

Clinical and Field-Based Experiences

All teacher education students are required to participate satisfactorily in clinical and field-based experiences for a minimum of 600 hours prior to recommendation for certification for teaching in Ohio. These clinical and field-based experiences are designed to provide teacher education students with the opportunity to apply theory and skills related to their areas of certification in at least one-half of the clinical and field-based clock hours. The field-based experiences are planned in culturally, racially, and socio-economically diverse

settings. Clinical experiences are those planned activities in which teacher education students apply the principles of the field of teaching to individual cases or problems.

Student Teaching

Student teaching is done in the public schools under the direction of a cooperating teacher and a representative of the College of Education faculty.

All students must have their education adviser's recommendation and approval of the Teacher Education Review Committee prior to the student teaching experience.

To qualify for student teaching, students must have a 2.50 average overall, 2.5 in education classes, and 2.5 in the student's major, and in methods courses (as defined by departments), core courses and in their teaching field(s). Satisfactory completion of at least 300 hours of field and clinical experience is also required before student teaching.*

Certification

Every teacher in Ohio public schools is required to have a teaching certificate covering the fields in which teaching is being done. This certificate is issued by the Ohio State Department of Education upon recommendation of the dean of the college. The student must pass the National Teacher Examination, complete the appropriate program requirements successfully, and be recommended for a teaching certificate. Application for the NTE and the certificate may be obtained from the Office of the Dean, College of Education, Zook Hall 210; (216) 972-5188.

Students Enrolled In Other Colleges at The University of Akron

All students, regardless of the degree-granting college in which they are enrolled, must fulfill requirements for admission to a teacher education program within the College of Education and must comply with procedures on selective admission and retention, and recommendation for certification. (Please see requirements listed elsewhere in the bulletin section.)

Cooperative Education

The requirements for participation in the Co-op Program are as follows. The student must:

- Be admitted to the College of Education, which requires completion of 30 credit hours with at least a 2.50 overall grade-point average.
- Sign an agreement card which states that participation in Cooperative Education will not meet College of Education or State of Ohio requirements for clinical/field experience or student teaching.
- Agree to abide by all rules and regulations of Cooperative Education.
- Apply for admission to Cooperative Education through the completion of a Cooperative Education workshop.

*Music majors, before assignment for student teaching, are required to pass the General Musician-ship Examination described in the music section of the College of Fine and Applied Arts. To avoid possible delay in graduation, it is necessary for the student to take the examination six months prior to the anticipated assignment for student teaching.

PROGRAMS OF INSTRUCTION

5200: Elementary Education

Elementary

The elementary program is for those preparing to teach in grades one through eight inclusive. The requirements for a major in elementary education are as follows:

- General Studies — 40 credits.**

1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	4
1100:111	English Composition I	4
1100:112	English Composition II	4
- One of the following:

3400:201	United States History	4
3400:202	United States History	4
3700:100	Government and Politics in the United States	4
- One of the following:

3250:100	Introduction to Economics	3
3250:201	Principles of Macroeconomics	3
3250:244	Introduction to Economic Analysis	3
3850:100	Introduction to Sociology	4
3870:150	Cultural Anthropology	4
- Math Requirement (Options available; 3450:100 is not acceptable)

1100:221	Natural Science: Biology	3
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- One of the following:

1100:222	Natural Science: Chemistry	3
1100:223	Natural Science: Geology	3
1100:224	Natural Science: Physics	3
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:33x	World Civilizations	2
1100:33x	World Civilizations	2
1100:—	Physical Education	1
- Pre-Professional Education:

3350:100	Introduction to Geography	3
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- Professional Education:

5050:210	Characteristics of Learners	3
5050:211	Teaching and Learning Strategies	3
5050:310	Instructional Design	3
5050:311	Instructional Resources	3
5050:320	Diversity in Learners	3
5050:330	Classroom Management	3
5050:410	Professional Issues in Education	3
5200:215	The Child, the Family, and the School	2
5200:220	Visual Arts Culture in the Elementary School	1
5200:245	Understanding Language Literacy	3
5200:250	Developing the Processes of Investigation	3
5200:320	Visual Arts Application in the Elementary School	3
5200:325	Elementary Field Experience	2
5200:333	Science for Elementary Grades	3
5200:338	Teaching of Social Studies	3
5200:342	Teaching of Elementary School Mathematics	4
5200:345	Teaching Language Literacy	4
5200:365	Music for Elementary Teachers	3
5200:403	Student Teaching Seminar	1
5200:445	Evaluating Language Literacy	3
5200:450	Integrated Curriculum Application in the Elementary School	3
5200:495	Student Teaching	5
5200:496	Student Teaching	5
5550:334	Games and Rhythms	3
5570:101	Personal Health	2

Area of Concentration — 20 credits

A minimum of 20 hours in an area of concentration is required. Some general studies courses fulfill partial requirements in selected concentrations. Specific requirements for each area are available in the Office of Elementary Education, Zook Hall. Areas of concentration have been approved in the following disciplines:

Communication
Economics
English and Literature
Foreign Language
Geography
History
Mathematics
Psychology
Science
Sociology
The Family

Minimum number of hours required for graduation and certification 134

**Six credits of science are included in the General Studies. Three of these six credits must be in biological sciences to meet certification requirements.

Kindergarten Endorsement

The student in the elementary program may receive endorsement for kindergarten by taking the following courses:

- Required:

5200:330	Kindergarten Policies, Issues, and Trends	4
5200:331	Kindergarten Methods and Materials	4
7400:265	Child Development	3

Pre-Kindergarten Validation

The student in the elementary program may also receive validation in pre-kindergarten by taking the following courses:

- | | | |
|----------|--|---|
| 5200:310 | Introduction to Early Childhood Education | 3 |
| 5200:360 | Teaching in the Nursery Center | 2 |
| 5200:370 | Teaching in Nursery Center Laboratory | 2 |
| 7400:265 | Child Development | 3 |
| 7400:270 | Theory and Guidance of Play | 3 |
| 7400:280 | Creative Activities for Pre-Kindergarten Children | 4 |
| 7400:460 | Organization and Supervision of Child Care Centers | 2 |

Certification for Teaching Foreign Language in the Elementary School

A person desiring certification to teach modern foreign language on the elementary level must meet the regular requirements for certification on the secondary level, plus these Ohio requirements:

- Child psychology of human growth and development.
- Purpose and practices of elementary education or equivalent.
- Methods of teaching the modern foreign language.

TESOL Validation (Teaching English to Speakers of Other Languages)

This program introduces students to the key issues in teaching English to non-native speakers through coursework in linguistics, second language theory and methods, and in related disciplines.

Students may become validated in TESOL at either the undergraduate or graduate levels in conjunction with certification in elementary education or secondary education.

Students seeking this validation must have studied a foreign language at some time during their academic career.

Students who do not have English as a native language must demonstrate adequate proficiency in English with a valid TOEFL score of 580 or above and a score of 240 or above on the TSE (Test of Spoken English).

- Required coursework:

3300:270	Introduction to Linguistics	3
	or	
3300:489	Introduction to Bilingual Linguistics	3
3300:473	Seminar in Teaching ESL: Theory and Method	3
3300:489	Seminar in English: Sociolinguistics	3
	or	
3300:489	Seminar in English: Grammatical Structures of Modern English	3
5630:481	Multicultural Education in the United States	3
5630:487	Techniques for Teaching English as a Second Language in the Bilingual Classroom	4
	Teaching Reading and Language Arts to Bilingual Students	4
5630:485	Field Experience in Teaching English as a Second Language	2

Certification of Non-Professional Degree Holders for Elementary School

To qualify for a provisional Elementary Certificate, the holder of a baccalaureate degree in fields other than education should complete the course work equivalent to that required for a major in elementary education.

- Pre-professional education and General Studies:

A student may be required to take courses from the pre-professional education and General Studies sections if previous transcripts reveal an insufficient background in those areas or in courses listed under elementary education.

- Professional education:

- | | | |
|----------|----------------------------------|---|
| 5050:210 | Characteristics of Learners | 3 |
| 5050:211 | Teaching and Learning Strategies | 3 |
| 5050:310 | Instructional Design | 3 |
| 5050:311 | Instructional Resources | 3 |
| 5050:320 | Diversity in Learners | 3 |
| 5050:330 | Classroom Management | 3 |
| 5050:410 | Professional Issues in Education | 3 |
| 5200:451 | Elementary Education | 3 |

• Elementary Education:

5200:215	The Child, The Family, and The School	2
5200:220	Visual Arts Culture in the Elementary School	1
5200:245	Understanding Language Literacy	3
5200:250	Developing the Processes of Investigation	3
5200:320	Visual Arts Application in the Elementary School	3
5200:325	Elementary Field Experience	2
5200:333	Science for Elementary Grades	3
5200:338	Teaching of Social Studies	3
5200:342	Teaching of Elementary School Mathematics	4
5200:345	Teaching Language Literacy	4
5200:365	Music for Elementary Teachers	3
5200:403	Student Teaching Seminar	1
5200:445	Evaluating Language Literacy	3
5200:450	Integrated Curriculum Application in the Elementary School	3
5200:495	Student Teaching	5
5200:496	Student Teaching	5
5500:334	Games and Rhythms	2
5570:101	Personal Health	2

If certification for teaching kindergarten is desired, the following courses must be scheduled as follows:

5200:330	Kindergarten Policies, Issues and Trends	4
5200:331	Kindergarten Methods and Materials	4
7400:265	Child Development	3

**Pre-Kindergarten Certification
Birth to Kindergarten**

• General Studies — 40 credits

• Professional Education

5050:210	Characteristics of Learners	3
5200:200	Pre-K Participation	1
5200:300	Pre-K Participation	1
5200:310	Introduction to Early Childhood Education	3
5200:403	Student Teaching Seminar	1
5200:495	Student Teaching	8
7400:265	Child Development	3
7400:280	Creative Activities for Pre-K Children	4
7400:303	Children as Consumers	3
	or	
7400:448	Before/After School Child Care	2
7400:360	Parent-Child Relations	3
7400:401	Family Life Styles: Economically Deprived Home	2
7400:460	Organization and Supervision of Child Care Centers	3

• Curriculum

2200:245	Infant-Toddler Day Care	3
2200:250	Observation and Recording Child Behavior	3
5200:315	Issues and Trends in Early Childhood Education	3
5200:355	Language, and Literature for Early Childhood Education	3
5200:360	Teaching in the Nursery Center	2
5200:370	Nursery Center Lab	2
5550:336	Motor Learning	2
5610:450	Special Education Programming: Early Childhood	3
7400:132	Early Childhood Nutrition	2
7400:270	Theory and Guidance of Play	3

• Area of Concentration — minimum of 20 credits from the following:

Communications	Mathematics
Economics	Psychology
English and Literature	Science
Foreign Languages	Sociology
Geography	The Family
History	

**Certification for Teaching Music
in the Elementary School**

Any student who completes a regular four-year program which qualifies for a Four-Year Provisional Elementary Certificate* may have that certificate validated for teaching music in the elementary school by completing the following courses:

7500:497	Independent Study (Music Student Teaching)	2
7500:107	Class Voice	2
	or	
7520:124	Applied Voice	2
7500:151,2	Music Theory I and II	6
7500:154,5	Music Literature I and II	4
7500:261	Keyboard Harmony I	2
7500:340	General Music	3
7500:341	Wind- Percussion Instrument Techniques	3
7500:356	Music: Teaching Handicapped	2
	or	
7500:110	Class Guitar	2
7500:497	Independent Study	2
7510:—	Music Organization	2

**Dual Certification Program
Elementary and Secondary**

This curriculum prepares teachers for both elementary and secondary school. A student completing this curriculum will receive the Four-Year Provisional Certificate to teach in the secondary school and a certificate which will qualify the holder to teach in grades one through eight in the elementary school.

A student in this program must meet the requirements for elementary education; must complete 5300:310, Principles of Secondary Education, and 5300:311, Instructional Techniques in Secondary Schools; and must meet the requirements in the field or fields of teaching at the secondary level in which certification is requested. For advisement in this area, contact the head of the department.*

A combination elementary and special education program is offered; see **5610: Special Education**.

Reminder: All students pursuing teacher education programs at The University of Akron are subject to the selective admission and retention requirements. Criteria and procedures are available in the Office of the Dean, College of Education, Zook Hall 210, The University of Akron, Akron, OH 44325; (216) 972-5188.

5300: Secondary Education

The secondary program is for the student preparing to teach in middle, junior and senior high schools. A list of the specific requirements for the various teaching fields will be provided for the student by the college adviser or by the head of the Department of Secondary Education. For information regarding employment in non-school settings which capitalize on a teacher's skills, see the department head.

A student must have completed at least eight semester credits in the teaching field with a 2.5 grade-point average, both overall and in the teaching field(s), before transferring to the upper college and must have at least a "C" grade in English composition or its equivalent. A student must have a minimum of a 2.5 grade-point average in the declared teaching fields and education courses to be eligible for placement for student teaching.

The general requirements for a major in secondary education are as follows:

• General Studies — 39 credits

• Professional courses (courses to be taken in an approved sequence):

5050:210	Characteristics of Learners	3
5050:211	Teaching and Learning Strategies	3
5050:310	Instructional Design	3
5050:311	Instructional Resources	3
5050:320	Diversity of Learners	3
5050:330	Classroom Management	3
5050:410	Professional Issues in Education	3
5300:311	Instructional Techniques	5
5300:375	Exploratory Experience	1
5300:445	Microcomputer Literacy	2
5300:495	Student Teaching	8
5300:496	Student Teaching Colloquium	1

• Courses in teaching field(s) and electives as determined by the department.

Teaching Fields

Each student preparing for secondary school teaching must have at least two defined teaching fields. However, if a student chooses one of the comprehensive or special teaching fields, as listed below, preparation in a second field will not be required.

**Minimum Number of Credits Required for
Approval in Various Teaching Fields**

Comprehensive Subjects by Field

Business Education* (with shorthand)***	65-67
Business Education (without shorthand)	65-67
Communications	62
Marketing Education	60-64
Consumer Homemaking and Multi-Area Vocational	55
Science—Physical Science	85-87
Social Studies	60
Vocational Business Education	70-74
Vocational Consumer Home Economics*	56
Vocational Consumer Home Economics w/ Multi-Area Job Training**	63

*Home Economics and Family Ecology majors.

**Options are also available in Job Training for the fields of Food Service, Fabrics, Child Care, and Health and Community.

***See adviser.

*The elementary education major is responsible for completing 300 field and clinical hours in addition to student teaching. It will be the responsibility of the department to assign these credits to the appropriate courses.

Special Fields K-12

Dance	45
Foreign Language	45
Health — as determined by Department of Physical and Health Education	62-65
Library/Media	
Music — as determined by Department of Music	
Physical Education — As determined by Department of Physical and Health Education	59
Speech and Hearing Therapy — as determined by Department of Communicative Disorders	Graduate
Special Education — as determined by Department of Counseling and Special Education	57-71
Visual Arts	58

Specific Subjects by Field

	<i>Credits</i>
Biology	51
Bookkeeping Basic Business	30-32
Chemistry	53
Computer Science	39
Drama/Theatre	30
Earth Science	51-52
Economics	30
English	38
Foreign Languages	45
General Science	44
Geography	30
Health Education (7-12)	59-61
History	32
Home Economics	45
Latin	30
Library/Media	30
Mathematics	32-33
Physical Education (7-12)	51
Physics	55-56
Political Science	30
Psychology/Sociology	38
Sales Communication	32
Speech/Communications	30
Stenography and Typewriting/Keyboarding**	35
Visual Art	35

5400: Technical Education

The undergraduate program in technical education is designed to prepare instructors and other personnel for post-secondary educational institutions, industry and public and private agencies engaged in the education and training of technicians. The program is divided into the following major classifications: business technologies, engineering technologies, health technologies, natural science technologies and public service technologies. The baccalaureate program is intended to produce instructors primarily for teaching subjects within a technical specialty. Graduates of this program are awarded the degree of Bachelor of Science in Technical Education.

A student may elect other career areas when the courses are available and the adviser approves.

The technical education program includes work in four areas: General Studies; the technical specialty; professional education; and occupational experience. Specific course requirements may be secured from the Department of Secondary Education or from the advisers in technical education.

Requirements for Graduation

In addition to the general requirements of the College of Education, a student in technical education must obtain at least a 2.50 average in all major departmental professional courses (5400), all professional education courses and a 2.50 average in all technical courses directly related to the student's teaching field.

Reminder: All students pursuing teacher education programs at The University of Akron are subject to the selective admission and retention requirements. Criteria and procedures are available in the Office of the Dean, College of Education, Zook Hall 210, The University of Akron, Akron, OH 44325; (216) 972-5188.

5550: Physical Education

5550: Physical Education*
and 5570: Health Education.*

Undergraduate programs in the Department of Physical and Health Education lead to state certification in health and physical education (7-12 and K-12). There is also a school nurse certification program, as well as one in dance. State validation is also available in adapted physical education.

*Certification through the State of Ohio.
**See adviser.

Certificate programs are offered in athletic training for sports medicine and athletic coaching. In addition to public school employment, graduates may be prepared for employment in various recreation professions, business and industry fitness centers, and numerous allied health and exercise professions.

• **General Studies Courses for all Department of Physical Education and Health Education majors (45-46 credits)**

1100:105	Introduction to Public Speaking**	3
	or	
1100:106	Effective Oral Communication**	3
1100:111	English Composition**	4
1100:112	English Composition**	4
1100:—	Social Science course**	3
1100:—	Physical Education (Health Education/Athletic Training/ Dance Education only)	1
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:33—	World Civilizations	2
1100:33—	World Civilizations	2
3100:208	Human Anatomy and Physiology** and	4
3100:209	Human Anatomy and Physiology**	4
3750:100	Introduction to Psychology	3
3850:100	Introduction to Sociology**	4

Mathematics (choose one option)**

Option 1		
3450:113	Combinatorics and Probability	1
3450:114	Matrices	1
3450:138	Mathematics of Finance	1
Option 2		
3470:260	Basic Statistics	3
Option 3		
3450:138	Mathematics of Finance	1
3470:261	Introduction to Statistics	2
Option 4		
3450:145	College Algebra	4

• **Professional Education Courses for all Department of Physical Education and Health Education majors*** (33 credits)**

5050:210	Characteristics of Learners# and	3
5050:211	Teaching and Learning Strategies#	3
5050:310	Instructional Design## and	3
5050:311	Instructional Resources##	3
5050:320	Diversity in Learners	3
5050:330	Classroom Management	3
5050:410	Professional Issues in Education	3
5550:494	Student Teaching Colloquium for Physical and Health Education%	10
5550:495	Student Teaching for Physical and Health Education%	2

K-12 Physical Education Courses

- General Studies and Professional Education Courses listed above
- Courses should be taken from the following areas in the recommended sequence (see adviser):

Area 1		
5550:102	Fitness and Contemporary Activities	2
5550:308	Dance and Tumbling	2
Area 2 Choose at least four credits from the following:		
5550:204	Soccer and Swimming	2
5550:205	Basketball and Track/Field	2
5550:306	Badminton and Golf	2
5550:307	Tennis and Volleyball	2
Area 3		
5550:130	Physical Education Activities for Elementary School Children	2
5550:193	Orientation to Teaching Physical Education**	3
5550:195	Concepts of Games and Play	2
5550:201	Kinesiology	3
5550:202	Diagnosis of Motor Skills	2
5550:203	Measurement and Evaluation in Physical Education	3
5550:211	First Aid and CPR	2
5550:235	Concepts of Motor Development and Learning	3
5550:245	Adapted Physical Education	3
5550:302	Physiology of Exercise	3
5550:335	Movement Experiences for Elementary School Children	3
5550:345	Instructional Techniques: Elementary Physical Education	3
5550:346	Instructional Techniques: Secondary Physical Education	3
5550:450	Organization and Administration of Physical Education, Intramurals, and Athletics	3
5550:452	Foundations of Physical Education	3
5550:454	Resident Outdoor Education	2

*Certification through the State of Ohio.

**Required for admission to College of Education.

***These courses are not required of Athletic Training for Sports Medicine (NATA).

Take these courses together.

Take these courses together.

% The following courses should be taken together but only after completion of all General Studies, Professional Education, and departmental requirements are completed.

Secondary School (7-12) Certification

Courses required for secondary certification include all of the requirements for Provisional Special (K-12) Certification (listed above) except: 5550:130, 335, and 345.

5570: Health Education

K-12 Health Education

- See 5550 Physical Education for General Studies and Professional Education requirements
- Courses should be taken in the recommended sequence (see adviser):

2260:240	Chemical Dependency I	3
3100:130	Principles of Microbiology	3
5300:325	Content Reading in Secondary Schools	3
5550:211	First Aid and CPR	2
5550:302	Physiology of Exercise	3
5570:101	Personal Health	2
5570:201	Foundations in Health Education	3
5570:202	Stress, Life Style, and Your Health	3
5570:320	Community Health	2
5570:321	Organization and Administration of School and Health Services	4
5570:322	Current Topics in Health Education	3
5570:323	Methods and Materials of Teaching Health Education	3
5570:350	Measurement and Evaluation in Health Education	3
5570:395	Field Experience in Health Education	1-3
5570:400	Environmental Health	3
5570:460	Practicum in Health Education	2
5570:497	Independent Study	1-2
7400:133	Nutrition Fundamentals	3
-----	Elective(s) (see adviser)	3

Secondary Health Education (7-12)

Courses required for certification in secondary school health education include all of the requirements for Provisional Special (K-12) Certification in Health Education (listed above) except: 5570:460 and 497.

School Nurse Certification*

The provisional school nurse's certificate will be issued to the holder of a bachelor's degree from an approved college or university, provided the pattern of preparation leading to the degree conforms to the following requirements:

- Coursework well distributed over the following areas:
 - Community health and family counseling
 - Mental and emotional health
 - The school in relation to society
 - The learner and the learning process
 - The school health program
 - School health services and environment
 - Principles, organization, and administration of school health services
- A supervised school nurse experience in an approved school setting to approximate the school day for a period not less than one full semester.

5050:210	Characteristics of Learners**	3
5050:211	Teaching and Learning Strategies**	3
5550:495	Student Teaching for Physical and Health Education	10
5570:101	Personal Health	2
	or	
5570:202	Stress, Life Style and Your Health	3
5570:320	Community Health	2
5570:321	Organization and Administration of School Health and School Health Services	4
7400:201	Relational Patterns in Marriage and Family	3

Certification in Dance (K-12)

- See 5550 Physical Education for General Studies and Professional Education courses
- Courses should be taken in the recommended sequence (see adviser):

5300:325	Content Reading in Secondary Schools	3
7500:100	Fundamentals of Music	2
7900:115	Dance as an Art Form	2
7910:101-111	Dance Organization***	1
7910:101-111	Dance Organization***	1
7910:101-111	Dance Organization***	1
7910:108	Choreographers' Workshop***	1

7910:112	Dance Production Ensemble	1
7920:116	Physical Analysis for Dance I	2
7920:117	Physical Analysis for Dance II	2
7920:222	Ballet Technique II*	5
7920:316	Choreography I	2
7920:317	Choreography II	2
7920:320	Dance Notation	2
7920:329	Contemporary Technique II*	3
7920:351	Jazz Dance Styles I*	2
7920:361	Learning Theory for Dance	2
7920:362	Instructional Strategies for Dance	2
7920:416	Choreography III	2
7920:417	Choreography IV	2
7920:432	Dance History: 1661 Through Diaghlev Era	2
	or	
7920:433	Dance History: 20th Century	2
7920:461	Seminar and Field Experience in Dance Education	2
7920:462	Professional Issues in Dance Education	2
-----	Electives (see adviser)	4

Adapted Physical Education (Validation)

A validation of an existing Ohio Standard Physical Education certificate may be granted upon successful completion of the following courses:

5550:395	Field Experience (at least two credits required)	1-3
5550:436	Foundations and Elements of Adapted Physical Education	3
5550:451	Assessment and Evaluation in Adapted Physical Education	3
5550:455	Motor Development of Special Populations	3
5550:497	Independent Study (at least two credits required)	1-2
5610:440	Developmental Characteristics of Exceptional Individuals	3
5610:465	Neuromotor Aspects of Physical Disabilities	3
5610:467	Classroom Behavior Management of Exceptional Individuals	3

Athletic Training for Sports Medicine‡

To be eligible to take the National Athletic Trainer's Association certification test, the student must complete a course of study at The University of Akron and compile at least 1,500 hours of practical field and clinical experiences.

- See 5550 Physical Education for General Studies requirement
- Courses should be taken in the recommended sequence (see adviser):

2740:120	Medical Terminology	3
3100:130	Principles of Microbiology	3
3150:129,130	Introduction to General, Organic and Biochemistry I, II	8
3750:100	Introduction to Psychology	3
3750:230	Developmental Psychology	4
3850:100	Introduction to Sociology	3
5550:150	Concepts of Health and Fitness	3
5550:201	Kinesiology	3
5550:202	Diagnosis of Motor Skills	2
5550:211	First Aid and CPR	2
5550:245	Adapted Physical Education	3
5550:302	Physiology of Exercise	3
5550:340	Care and Prevention of Athletic Injuries**	3
5550:395	Field Experience	3
5550:441	Advanced Athletic Injury Management***	4
5550:442	Therapeutic Modalities and Equipment in Sports Medicine***	3
5550:450	Organization and Administration of Physical Education, Intramurals, and Athletics	3
5550:460	Practicum in Physical Education	3
5550:460	Practicum in Physical Education	4
5550:475	Seminar in Health and Physical Education	3
5550:480	Special Topics: Pharmacology for Sports	3
5550:497	Independent Study	1
5570:202	Stress, Life-Style, and Your Health	3
7400:133	Nutrition Fundamentals	3
7400:487	Sports Nutrition	3
- Select at least ten credits from the following electives. The elective courses *must* first be approved by adviser.

2260:240	Chemical Dependency	3
3100:111	Introduction to Biology	4
3100:112	Introduction to Biology	4
3100:461	Human Physiology	3
3100:462	Human Physiology	3
3100:465	Advanced Cardiovascular Physiology	3
3650:261	Physics for Life Sciences	4
3650:262	Physics for Life Sciences	4
5550:---	Sports Medicine Workshops	1-3
5550:---	Physical Education Workshops	1-3
5570:---	Health Education Workshops	1-3

Reminder: All students pursuing teacher education programs at The University of Akron are subject to the selective admission and retention requirements. Criteria and procedures are available in the Office of the Dean, College of Education, Zook Hall 210, The University of Akron, Akron, OH 44325, (216) 972-5188.

*The applicant for any school nurse certificate shall be a holder of a current license to practice as a Registered Nurse in the State of Ohio.
 **Courses should be taken together.
 ***By Audition.

*Placement by Audition
 **Prerequisite 3100:206 or 208
 ***Prerequisite 5550:340
 ‡Students interested in this program should contact Mr. Art McCreary, MH 77, (216) 972-6056.

5610: Special Education

This program involves in-depth preparation in the areas of developmentally handicapped, specific learning disabilities, orthopedically handicapped, severe behavior handicapped and multihandicapped. The program incorporates courses from secondary education, elementary education, health and physical education, foundation and communicative disorders. All special education training programs lead to independent certification K-12.

Developmentally Handicapped

- General Education (43 credits):

1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
1100:111	English Composition	4
1100:112	English Composition	4
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:33x	World Civilizations	2
1100:33x	World Civilizations	2
1100:xxx	Physical Education	1
3100:206	Anatomy and Physiology	4
3100:207	Anatomy and Physiology	4
3400:201	U.S. History to 1877	4
	or	
3400:202	U.S. History Since 1877	4
	or	
3700:100	Government and Politics	4
3450:xxx	Math (for options see adviser)	3
3850:100	Introduction to Sociology	4
- Professional Education (34 credits):

5050:210	Characteristics of Learners	3
5050:211	Teaching/Learning Strategies	3
5050:310	Instructional Design	3
5050:311	Instructional Resources	3
5050:320	Diversity of Learners	3
5050:330	Classroom Management	3
5050:410	Professional Issues in Education	3
5610:403	Student Teaching Colloquium: Special Education	1
5610:480	Student Teaching: Developmentally Handicapped	12
- Curriculum Content (25 credits):

5200:220	Visual Arts Culture	1
5200:245	Understanding Language Literacy	3
5200:336	Teaching of Elementary School Mathematics	3
5200:345	Teaching Language Literacy	4
5550:211	First Aid and CPR	2
5550:345	Adapted Physical Education	2
5610:459	Communication and Consultation with Parents and Professionals	3
5610:461	Technology and Materials in Special Education	3
5610:463	Assessment in Special Education	3
7700:430	Aspects of Normal Language Development	3
- Specialization (22 credits):

5610:440	Developmental Characteristics of Exceptional Individuals	3
5610:441	Developmental Characteristics of the Mentally Retarded	4
5610:450	Special Education Programming: Early Childhood	3
5610:451	Special Education Programming: Elementary Level	3
5610:452	Special Education Programming: Secondary/Vocational	3
5610:467	Classroom Behavior Management	3
5610:470	Clinical Practicum in Special Education	3
- Choose four credits of electives in consultation with adviser 4

Specific Learning Disabled

- General Education (43 credits):

1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
1100:111	English Composition	4
1100:112	English Composition	4
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:33x	World Civilizations	2
1100:33x	World Civilizations	2
1100:xxx	Physical Education	1
3100:206	Anatomy and Physiology	4
3100:207	Anatomy and Physiology	4
3400:201	U.S. History to 1877	4
	or	
3400:202	U.S. History Since 1877	4
	or	
3700:100	Government and Politics	4
3450:xxx	Math (for options see adviser)	3
3850:100	Introduction to Sociology	4
- Professional Education (34 credits):

5050:210	Characteristics of Learners	3
5050:211	Teaching/Learning Strategies	3
5050:310	Instructional Design	3
5050:311	Instructional Resources	3
5050:320	Diversity of Learners	3
5050:330	Classroom Management	3
5050:410	Professional Issues in Education	3
5610:403	Student Teaching Colloquium: Special Education	1
5610:481	Student Teaching: Specific Learning Disorders	12

- Curriculum Content (25 credits):

5200:220	Visual Arts Culture	1
5200:245	Understanding Language Literacy	3
5200:336	Teaching of Elementary School Mathematics	3
5200:345	Teaching Language Literacy	4
5550:211	First Aid and CPR	2
5550:345	Adapted Physical Education	2
5610:459	Communication and Consultation with Parents and Professionals	3
5610:461	Technology and Materials in Special Education	3
5610:463	Assessment in Special Education	3
7700:430	Aspects of Normal Language Development	3
- Specialization (21 credits):

5610:440	Developmental Characteristics of Exceptional Individuals	3
5610:443	Developmental Characteristics of the Specific Learning Disabled	3
5610:450	Special Education Programming: Early Childhood	3
5610:451	Special Education Programming: Elementary Level	3
5610:452	Special Education Programming: Secondary/Vocational	3
5610:467	Classroom Behavior Management	3
5610:470	Clinical Practicum in Special Education	3
- Choose five credits of electives in consultation with adviser 5

Orthopedically Handicapped

- General Education (41 credits):

1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
1100:111	English Composition	4
1100:112	English Composition	4
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:33x	World Civilizations	2
1100:33x	World Civilizations	2
1100:xxx	Physical Education	1
3100:206	Anatomy and Physiology	4
3100:207	Anatomy and Physiology	4
3400:201	U.S. History to 1877	4
	or	
3400:202	U.S. History Since 1877	4
	or	
3700:100	Government and Politics	4
3450:xxx	Math (for options see adviser)	3
3850:100	Introduction to Sociology	4
- Professional Education (34 credits):

5050:210	Characteristics of Learners	3
5050:211	Teaching/Learning Strategies	3
5050:310	Instructional Design	3
5050:311	Instructional Resources	3
5050:320	Diversity of Learners	3
5050:330	Classroom Management	3
5050:410	Professional Issues in Education	3
5610:403	Student Teaching Colloquium: Special Education	1
5610:482	Student Teaching: Orthopedically Handicapped	12
- Curriculum Content (34 credits):

5200:245	Understanding Language Literacy	3
5200:336	Teaching of Elementary School Mathematics	3
5550:211	First Aid and CPR	2
5610:459	Communication and Consultation with Parents and Professionals	3
5610:461	Technology and Materials in Special Education	3
5610:463	Assessment in Special Education	3
5610:467	Management Strategies in Special Education	3
5610:470	Clinical Practicum in Special Education	3
7700:271	Language of Signs I	3
7700:430	Aspects of Normal Language Development	3
7700:485	Special Topics: Augmentation Communication	3
- Specialization (34 credits):

5610:440	Developmental Characteristics of Exceptional Individuals	3
5610:445	Developmental Characteristics of the Orthopedically Handicapped	3
5610:450	Special Education Programming: Early Childhood	3
5610:451	Special Education Programming: Elementary Level	3
5610:452	Special Education Programming: Secondary/Vocational	3
5610:453	Special Education Programming: Severely Handicapped I	3
5610:454	Special Education Programming: Severely Handicapped II	3
5610:465	Neuromotor Aspects of Physical Disabilities	3

Severe Behavior Handicapped

- General Education (43 credits):

1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
1100:111	English Composition	4
1100:112	English Composition	4
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:33x	World Civilizations	2
1100:33x	World Civilizations	2
1100:xxx	Physical Education	1
3100:206	Anatomy and Physiology	4
3100:207	Anatomy and Physiology	4

3400:201	U.S. History to 1877	4
	or	
3400:202	U.S. History Since 1877	4
	or	
3700:100	Government and Politics	4
3450:xxx	Math (for options see adviser)	3
3850:100	Introduction to Sociology	4
• Professional Education (34 credits):		
5050:210	Characteristics of Learners	3
5050:211	Teaching/Learning Strategies	3
5050:310	Instructional Design	3
5050:311	Instructional Resources	3
5050:320	Diversity of Learners	3
5050:330	Classroom Management	3
5050:410	Professional Issues in Education	3
5610:403	Student Teaching Colloquium: Special Education	2
5610:483	Student Teaching: Severe Behavior Handicapped	14
• Curriculum Content (25 credits):		
5200:220	Visual Arts Culture	1
5200:245	Understanding Language Literacy	3
5200:336	Teaching of Elementary School Mathematics	3
5200:345	Teaching Language Literacy	4
5550:211	First Aid and CPR	2
5610:459	Communication and Consultation with Parents and Professionals	3
5610:461	Technology and Materials in Special Education	3
5610:463	Assessment in Special Education	3
7700:430	Aspects of Normal Language Development	3
• Specialization (24 credits):		
5610:440	Developmental Characteristics of Exceptional Individuals	3
5610:446	Developmental Characteristics of Severe Behavior Handicapped	3
5610:450	Special Education Programming: Early Childhood	3
5610:451	Special Education Programming: Elementary Level	3
5610:452	Special Education Programming: Secondary/Vocational	3
5610:456	Special Education Programming: Severe Behavior Handicapped	3
5610:467	Management Strategies in Special Education	3
5610:470	Clinical Practicum in Special Education	3
• Electives: Select 2-4 credits of electives from the following list in consultation with adviser:		
3750:420	Abnormal Psychology	4
3850:430	Juvenile Delinquency	3
7400:401	Family Life Patterns in Economically Deprived Home	2
7500:446	Culture, Ethnicity, and Family	3

Multihandcapped

• General Education (43 credits):		
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
1100:111	English Composition	4
1100:112	English Composition	4
1100:115	Institutions in the United States	3
1100:116	Institutions in the United States	3
1100:320	Western Cultural Traditions	4
1100:321	Western Cultural Traditions	4
1100:33x	Eastern Civilizations	2
1100:33x	Eastern Civilizations	2
1100:xxx	Physical Education	1
3100:206	Anatomy and Physiology	4
3100:207	Anatomy and Physiology	4
3400:201	U.S. History to 1877	4
	or	
3400:202	U.S. History Since 1877	4
	or	
3700:100	Government and Politics	4
3450:xxx	Math (for options see adviser)	3
3850:100	Introduction to Sociology	4
• Professional Education (34 credits):		
5050:210	Characteristics of Learners	3
5050:211	Teaching/Learning Strategies	3
5050:310	Instructional Design	3
5050:311	Instructional Resources	3
5050:320	Diversity of Learners	3
5050:330	Classroom Management	3
5050:410	Professional Issues in Education	3
5610:403	Student Teaching Colloquium: Special Education	1
5610:484	Student Teaching: Multihandcapped	12
• Curriculum Content (29 credits):		
5200:245	Understanding Language Literacy	3
5550:211	First Aid and CPR	2

5610:459	Communication and Consultation with Parents and Professionals	3
5610:461	Technology and Materials in Special Education	3
5610:463	Assessment in Special Education	3
5610:467	Management Strategies in Special Education	3
5610:470	Clinical Practicum in Special Education	3
7700:271	Language of Signs I	3
7700:430	Aspects of Normal Language Development	3
7700:485	Special Topics: Augmentative Communication	3
• Specialization (25 credits)		
5610:440	Developmental Characteristics of Exceptional Individuals	3
5610:441	Developmental Characteristics of the Mentally Retarded	4
5610:450	Special Education Programming: Early Childhood	3
5610:451	Special Education Program: Elementary	3
5610:452	Special Educational Programming: Secondary/Vocational	3
5610:453	Special Education Programming: Severely Handicapped I	3
5610:454	Special Education Programming: Severely Handicapped II	3
5610:465	Neuromotor Aspects of Physical Disabilities	3

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5630: Bilingual Multicultural Education

This program provides education majors with the knowledge, skills and attitudes necessary to teach bilingual students. The program incorporates course work in the history and philosophy of bilingual multicultural education, linguistics, English as a second language instruction, culture and theories and practices for teaching bilingual students language arts, reading, mathematics, social studies and science. Students may become validated in bilingual multicultural education at either the undergraduate or graduate levels in conjunction with certification in elementary education, secondary education, special education or physical education. Students must demonstrate proficiency in English and a language other than English in order to meet the validation requirements of the Ohio State Department of Education.

Credits

• Requirements:		
3300:489	Seminar in English: Introduction to Bilingual Linguistics	3
5630:482	Characteristics of Culturally Different Youth	3
5630:484	Principles of Bilingual Multicultural Education	3
5630:485	Teaching Reading and Language Arts to Bilingual Students	4
	or	
5630:488	Teaching Mathematics, Social Studies and Science to Bilingual Students	4
5630:487	Techniques for Teaching English as a Second Language in the Bilingual Classroom	4
	Field experience of bilingual classrooms/settings	3

Combination Special Education-Elementary Education Program

The addition of 50-68 special education credits, including student teaching, to the standard elementary education degree program will provide the student with certification in the areas of teaching the developmentally handicapped, specific learning disabled, orthopedically handicapped, severe behavior handicapped or multi-handicapped. Selection of this option will require an extended program or post-baccalaureate study.

Special Education as a Secondary Teaching Field

The addition of 57-71 special education credits, including student teaching, to the professional education courses required of secondary teachers may comprise a second teaching field in developmentally handicapped, specific learning disabled, orthopedically handicapped, severe behavior handicapped or multihandcapped.

Specific details for the above programs with elementary or secondary can be obtained from the Department of Counseling and Special Education.

Speech and Hearing Therapy

Certification in the area of speech and hearing therapy is available to students only as part of a master's degree. Specific program details can be obtained from the Department of Counseling and Special Education and/or the Department of Communicative Disorders.

College of Business Administration

Russell J. Petersen, Ph.D., *Dean*
 James E. Inman, L.L.M., *Associate Dean*
 Kenneth E. Mast, D.B.A., *Assistant Dean, Undergraduate Programs*
 J. Daniel Williams, D.B.A., *Assistant Dean, Graduate Programs*

OBJECTIVES

The College of Business Administration is a professional college of the University that is dedicated to teaching, business research, and public service. The college is accredited by the American Assembly of Collegiate Schools of Business (AACSB) and offers accredited baccalaureate and master's degree programs during the day, evening, and weekend.

The purpose of the College of Business Administration is to provide a quality program of collegiate education in business to prepare the student for a professional career in commerce, industry, and government. This is to be secured with the following aims:

- To instill in the student competence in the basic functional areas of business enterprise.
- To develop in the student an analytical ability and balanced judgment in the solution of business problems.
- To promote in the student an understanding of human behavior and the impact of social, political and economic forces in the decision-making process.
- To cultivate in the student a facility for the use of management tools of accounting, quantitative techniques, and communications.
- To encourage in the student the development of a business code of ethics.
- To foster in the student a desire to continue the pursuit of knowledge and the achievement of excellence in the area of administration.

The College of Business Administration seeks to provide a comprehensive educational experience for its students, foster faculty scholarly activities, and provide service to the University and external organizations. With quality instruction as its highest priority, the college offers baccalaureate, masters and professional education programs which place major emphasis on applied concepts. In all of its endeavors, the College seeks to develop an appreciation for life-long learning.

At The University of Akron there has been a long and eventful history of education relating to the field of commerce and industry. Beginning in 1919, courses were offered in the Department of Commerce. Eventually the department became the nucleus of the College of Business Administration, which was established in 1953.

Since its inception, the college curriculum has been designed with equal emphasis on broad basic theoretical principles as well as immediate applied practices. Classroom knowledge is consistently made more significant by visits to businesses, the college's excellent tradition of student organizations, guest speaker programs, and other efforts to bring students and business people closer together.

Similarly, the college maintains a sound balance between education in the arts, humanities and sciences and professional business courses. Half of the courses of study at the undergraduate level are in the areas of liberal arts and sciences; the remaining courses are divided between general business subjects and the student's indicated area of specialization.

COLLEGE REQUIREMENTS

Requirements for Admission

The college will accept students who have completed at least 45 semester hours of credit, who possess the necessary ability and desire to earn a business administration degree and who meet the academic performance requirements established by the faculty of the college. The number of credits to have been completed will vary from student to student, but will be at least 45 credits with a 2.70 overall grade-point average for unconditional acceptance.

Academic Performance Requirements: The following coursework or equivalent must be included in the 45-hour requirement:

- 3450:145 and 3450:215
- a behavioral science course
- 3250:201 or 3250:202
- 6200:201

Enrollment in upper-college business courses is limited to a student who has done the following:

- Applied for transfer to the college.
- Successfully completed at least 60 credits.
- Earned at least a 2.70 overall grade-point average required for acceptance and at least a 2.00 grade-point average in business administration and economics courses for unconditional acceptance.

Unconditional Admission

Students accepted into the University honors program as business majors automatically qualify for unconditional admission. Other students who meet the requirements outlined above and who also possess an overall grade-point average of 2.7 or above at the time of admission will be admitted to the college without submitting a comprehensive application.

Conditional Admission

Students who meet all of the requirements for admission to the College of Business, but who do not possess the 2.7 grade-point average may apply for admission on a conditional basis by submitting a comprehensive application to the office of the Director of Undergraduate Studies. Application forms and procedures may be obtained from the office, located in Room 412 of the Business Administration Building. Application deadlines to the College of Business are 60 days prior to the beginning of the semester in which the student intends to begin study in the College of Business. Students admitted under conditional admission rules will normally be provided with academic performance requirements and alternate study programs as conditions for continued study in the College of Business.

Transfer of Courses and Advanced Standing

For courses taken outside of the University College or the College of Business Administration to be accepted as part of an approved program of study in lieu of college and departmental requirements, the courses to be transferred must be of an equivalent level. The College of Business Administration will consider the following in granting credit: the content, complexity and grading standards of courses taken elsewhere and the suitability of courses taken elsewhere for the program of study chosen here. A grade of at least "C" must have been earned in any business and economics course work for transfer consideration. Subject matter reserved for junior- and senior-level courses in this college will not be transferable through courses taken in any two-year institution. All work transferred may be subject to examination to validate credits.

Continuation of the Baccalaureate Program

Academic Probation

A CBA student shall be subject to academic probation if any one of the following six conditions exists:

- The accumulated GPA for all courses is less than 2.0; or
- The accumulated GPA for all CBA and Economics courses is less than 2.0; or
- The accumulated GPA in the major is less than 2.0; or
- After any two attempts (including withdrawals) in a CBA course, a student has not earned a minimum grade of D = 1.0 in that course; or
- At least one withdrawal (WD) is incurred in each of two consecutive terms; or
- A student violates the criteria for enrollment in upper college business courses.

Withdrawal/"Repeat" Limits

A CBA student will be allowed:

- Not more than one withdrawal in any one CBA course numbered 300 and above;
- A total of not more than three withdrawals in all CBA courses numbered 300 and above;
- Not more than one repeat for change of grade in any one CBA course numbered 300 and above; and
- A total of not more than three repeats for change of grade in all CBA courses numbered 300 and above.

A CBA student with withdrawals or repeats for change of grade in excess of the above allowed limits shall be subject to suspension from the College of Business Administration. The College of Business Administration will only use the grade for the first repeat attempt in calculating the grade point average in all Business Administration and Economics courses.

Degrees and Co-Majors

The College of Business Administration, organized on a departmental basis, offers programs of study in accounting, finance, management, marketing and advertising. A program of study leading to a co-major in international business is also offered. Six baccalaureate degrees are offered: the Bachelor of Science in Accounting, the Bachelor of Science in Business Administration (not currently awarded), the Bachelor of Science in Industrial Management, the Bachelor of Science in Business Administration/Finance, the Bachelor of Science in Business Administration/Marketing, and the Bachelor of Science in Business Administration/Advertising. The co-major in international business is available with each degree program.

Requirements for Graduation

To receive a baccalaureate degree from the College of Business Administration, a student must meet the following requirements:

- Complete a minimum of 128 semester credits with a minimum 2.00 grade-point average. Not more than one credit of physical education may be included.
- Obtain at least a 2.00 grade-point average in all courses in the major as well as in all courses in business administration and economics.
- Receive admission to the College of Business Administration and earn at least 15 credits within the college after admission is granted.
- Obtain the recommendation of the department faculty in the student's primary major.
- Complete other University requirements listed in **Section 3** of this *Bulletin*.
- General Studies — 36 credits.*
- Complete the following courses:

		Credits
3450:145	College Algebra	4
3450:215	Concepts of Calculus I	4

Two sequential courses in psychology or sociology; or two courses chosen from psychology and/or sociology.†

Non-Accounting Majors: 2440:130 or 3460:126 (Computer Programming prerequisite) 3

The following core program in business and economics:

3250:201	Principles of Macroeconomics	3
3250:202	Principles of Microeconomics	3
6200:201,202	Accounting	8
6500:221	Quantitative Business Analysis I	3

Accounting Majors:

6200:255	Accounting Information Processing**	3
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Non-Accounting Majors:

6500:323	Computer Applications for Business**	3
6400:220	Legal and Social Environment of Business**	4
	or	
6400:321,2	Business Law I, II**	6
6400:371	Business Finance	3
6500:301	Management: Principles and Concepts	3
6500:322	Quantitative Business Analysis II	3
6500:490	Business Policy	4
6600:300	Marketing Principles	3
6800:305	International Business	3

Minor Areas of Study

For an explanation of minor areas of study in the College of Business Administration, see **Section 5** of this *Bulletin*.

Cooperative Education Program

Students are encouraged to participate in the University-wide Cooperative Education Program.

The requirements are as follows:

- Attain college admissions status.
- Complete 3250:201,2 and 6200:201,2 with at least a 2.00 grade-point average.
- Apply for participation in the program through the University's director of Cooperative Education.

Three employment experiences are required, with no more than one work period in a summer. The work experience must relate to the business administration area.

*The prebusiness administration requirements from this group are the General Studies courses in public speaking/oral communications, English, institutions, physical education, natural sciences, and mathematics.

†3870:150 can substitute for 3850:100.

**Accountancy majors must take 6200:255. Other majors take 6500:323. Accountancy majors may take 6400:321,2 or 6400:220. Other majors take 6400:220.

PROGRAMS OF INSTRUCTION

6200: Accountancy

The accountancy curriculum in the **George W. Daverio School of Accountancy** is designed to prepare the student for professional service, including sitting for the uniform certified public accounting examination and other professional accounting examinations and to prepare the student to undertake advanced study. The functions of accountancy are essential to the decision-making process in commerce, industry and government. Because of the important role it plays in economic affairs, accountancy has attained the professional status of law and medicine.

The three major fields of employment for accountants are public, private and governmental accounting. Regardless of the areas of concentration, standards, ethics and the mastery of accounting concepts and procedures are essential. An accounting graduate who chooses public accounting may become a senior manager, principal or partner in public accounting firms. A student who chooses an accounting career in private industry may hold the position of accountant, cost accountant, senior accountant, budget director, internal auditor, treasurer or controller. Federal, state and local governments provide a wide variety of job opportunities at the professional level for well-educated accountants. There are exceptional opportunities for professional advancement regardless of the type of institution a graduate may choose.

To receive the Bachelor of Science in Accounting degree from the **George W. Daverio School of Accountancy**, a student must complete the college requirements and the following School requirements:

		Credits
6200:301	Cost Accounting	3
6200:317	Intermediate Accounting I	4
6200:318	Intermediate Accounting II	4
6200:420	Advanced Accounting	3
6200:430	Taxation I	4
6200:440	Auditing	4
6200:454	Information Systems	3
6200:460	Advanced Managerial Accounting	3

In addition to the required accounting courses listed above, a student may count not more than three additional accounting (6200) credits toward the 128 credits required for the degree Bachelor of Science in Accounting.

Communication skills are vital, so a major is urged to take 3300:275, *Specialized Writing in Business* and to participate in the Student Toastmasters organization. Because of the increasing demand for accountants with a knowledge of computer usage, additional courses in mathematics and computer science are strongly recommended. A major preparing for an industrial accounting career should take electives in management.

6400: Finance

The study of finance prepares students to understand the financial implications inherent in virtually all business decisions. Students majoring in finance are prepared for careers in corporate financial management, investment management, and depository institutions. The finance curriculum emphasizes financial markets, evaluation of investments, and efficient allocation of resources.

Careers in corporate financial management include financial analyst positions in manufacturing, commercial, and service enterprises where initial assignments might include credit analysis, long-range planning, capital expenditure analysis, cash management, lease evaluation, and special assignments. Students with an interest in investment management are trained for careers as account executives, security analysts, and portfolio managers. Management positions in financial institutions include assignments in the lending, trust, investments, real estate and international divisions of commercial banks and other financial institutions.

The finance major must complete three *required* major courses with an average grade of C over the three courses:

Core:		
6400:338	Financial Markets and Institutions	3
6400:343	Investments	3
6400:479	Advanced Business Finance	3

The finance major must also select at least five *elective* courses (three must be 6400 courses) from the following list:

6400:318	Risk Management and Insurance	3
6400:400	Real Estate Principles: A Value Approach	3
6400:401	Real Estate Investment	3
6400:402	Income Property Appraisal	3
6400:403	Real Estate Finance	3
6400:417	Life and Health Insurance	3
6400:419	Property and Liability Insurance	3
6400:432	Personal Financial Planning	3
6400:436	Commercial Bank Management	3
6400:447	Security Analysis	3

6400:473	Financial Statement Analysis	3
6400:475	Commercial and Consumer Credit Management	3
6400:481	International Business Finance	3
6400:490	Special Topics in Finance	3
6400:495	Internship in Finance	1-3
6400:497	Honors Project	1-3
6200:301	Cost Accounting	3
6200:317	Intermediate Accounting I	4
6200:318	Intermediate Accounting II	4
6200:430	Taxation I	4
6200:460	Advanced Managerial Accounting	3

Total credits for a finance major — eight courses with 24 to 27 credit hours minimum depending on how many four credit courses taken.

6500: Management

The University of Akron was one of the first institutions of higher learning to establish an industrial management curriculum. Important factors in the decision to establish such a program were the location of the University in a major industrial area and the recognition of an emerging educational need.

The emphasis on education for management is the result of several factors. First, managers are becoming increasingly aware that a professional approach to management requires understanding of quantitative methods, the behavioral sciences and the use of computers. Second, the management task is becoming much more complex in terms of the number of activities, volume of work and the broader impact of managerial decisions. Third, the practice of management in any setting requires a measure of specific preparation and qualification.

Events of the past several years have brought about a rapid and sweeping change in the business and industry of our society. The major in industrial management reflects the complex directional problems of firms involved in manufacturing and/or service in a highly competitive and interactive global economy. The curriculum is designed to provide the student with a solid foundation in management. It also allows the student to emphasize one area of study by pursuing one of the management options.

The graduate with an industrial management degree finds many employment opportunities with firms in staff, supervisory and other management positions. The graduate possesses, in addition, the required basic understanding for effectively managing facilities, equipment and personnel in a variety of activities such as transportation, warehousing, research or institutional management. Also, the graduate has the fundamental preparation to undertake advanced study leading to a master's degree.

To receive the Bachelor of Science in Industrial Management with a major in management, a student must complete the college requirements, the common departmental requirements, and an option. The common departmental requirements are as follows:

6500:331	Production and Systems Management	3
6500:332	Production and Operations Management	3
6500:341	Human Resource Management	3
And one of the following:		
6500:471	Management Problems	3
6500:472	Management Problems—Production	3
6500:473	Management Problems—Human Resource	3
6500:497	Honors Project	3

The student, then, must select one of the options listed below:

Production Option

6500:433	Business Operational Planning	3
6500:434	Production Planning and Control	3
6500:435	Quality Control	3

Human Resource Option

6500:342	Labor Relations	3
6500:442	Compensation Management	3
6500:443	Advanced Human Resource Management	3

The B.S. in Industrial Management Personnel Option combined with a Certificate in Gerontology constitutes the Ohio Board of Examiners of Nursing Home Administrators approved course of study in Nursing Home Administration. Application is made through the Institute for Life-Span Development and Gerontology.

Quality Management Option

6500:435	Quality Control	3
6500:436	Advanced Quality Control Applications	3
6500:438	Product Quality Design Techniques	3

Information Systems Management Option

6500:324	Data Management for Information Systems	3
6500:325	Analysis and Design of Information Systems	3
6500:425	Decision Support Systems	3

Materials Management Option

(Joint Program with the Marketing Department)

6600:320	Physical Distribution	3
6600:370	Purchasing	3
6500:434	Production Planning and Control	3
6500:435	Quality Control	3

Industrial Accounting Emphasis

The industrial accounting emphasis, jointly administered by the George W. Daverio School of Accountancy and the Department of Management, is designed to benefit the student who may wish to pursue a career in the field of accounting but does not wish to become a CPA. The industrial accounting emphasis is a production option with added emphasis in accounting. The courses selected are those which will furnish the student with a background in the operational management of production activities as well as in the accounting and budgeting procedures utilized in the control of these activities. The curriculum leads to the Bachelor of Science in Industrial Management degree. The requirements are similar to the Management Major with a Production concentration.

The student selecting the industrial accounting emphasis must successfully complete the college requirements and the following courses:

6200:301	Cost Accounting	3
6200:460	Advanced Managerial Accounting	3
6500:331	Production and Systems Management	3
6500:332	Production and Operations Management	3
6500:341	Human Resource Management	3
6500:433	Business Operational Planning	3
6500:434	Production Planning and Control	3
6500:435	Quality Control	3
Recommended electives:		
6200:317	Intermediate Accounting I	4
6200:318	Intermediate Accounting II	4

Marketing

Marketing is concerned with exchange—the process by which individuals or organizations provide or receive anything of value. The American Marketing Association defines marketing as “the process of planning and executing the conception, pricing, promotion, and distribution of ideas, goods, and services to create exchanges that satisfy individual and organizational objectives.” While marketing was traditionally considered a business function actively practiced only by for-profit corporations, it is now generally accepted that a marketing perspective and the use of marketing techniques can improve the operation of any organization, including not-for-profit organizations, government agencies, and other groups and individuals who were not historically thought to be among the users of marketing concepts and practices.

Given the rather broad and encompassing view of marketing, it is not surprising that a significant proportion of the workforce is employed in some aspect of the various marketing functions and activities. While job opportunities are diverse, some of the more common areas of employment include retail merchandising and management, product development and planning, physical distribution and logistics, marketing communications and advertising, industrial purchasing, and marketing research. In addition, a significant proportion of marketing graduates launch and pursue very successful careers in professional sales and sales management within the business to business sector of the economy. Consequently, the Department of Marketing offers a specialized program in Sales Management in addition to its program in Marketing Management.

A marketing major must meet all requirements of: (1) the General Studies Program, (2) the Pre-Business Program, (3) the College of Business Administration Core Courses Program, (4) the Marketing Major Required Courses Program, and (5) the Marketing Major Elective Courses Program.

To receive a Bachelor of Science in Business Administration/Marketing degree, the student must select either the Marketing Management Program or the Sales Management Program and successfully complete one or the other of these 23 credit hour programs.

Marketing Management Program

Required: Complete all courses - 20 credits		
6600:293	Career Orientation	1
6600:350	Advertising	3
6600:355	Buyer Behavior	3
6600:390	Marketing Channels	3
6600:440	Product Planning	3
6600:460	Marketing Research	3
6600:490	Marketing Strategy	3
6600:493	Career Management	1
Electives: Complete one course - 3 credits		
6600:385	International Marketing	3
6600:415	Business Logistics	3
6600:430	Promotional Campaigns	3
6600:450	Strategic Retail Management	3
6600:470	Business To Business Marketing	3

Sales Management Program

Required: Complete all courses - 20 credits		
6600:293	Career Orientation	1
6600:370	Purchasing	3
6600:375	Professional Selling	3
6600:460	Marketing Research	3
6600:470	Business To Business Marketing	3
6600:480	Sales Management	3
6600:490	Marketing Strategy	3
6600:493	Career Management	1
Electives: Complete one course - 3 credits		
6600:350	Advertising	3
6600:385	International Marketing	3
6600:430	Promotional Campaigns	3
6600:440	Product Planning	3
6600:450	Strategic Retail Management	3

Advertising

Advertising majors can obtain advertising positions with manufacturers, retailers, service and nonprofit organizations, advertising agencies, advertising specialty houses such as market research firms or with such advertising vehicles as newspapers, magazines, radio or television stations, direct mail operations, and telemarketing firms. While the focus of this program is on advertising (the indirect, impersonal communications carried by a mass medium and paid for by an identified sponsor), students will also explore other elements of the "promotional mix" including sales promotions, publicity, personal selling and visual merchandising. Some of the more frequently obtained advertising positions include media buyer, media planner or supervisor, advertising accounts manager, copywriter and creative director, sales representative, and a host of other entry level positions within the promotions field. Advanced career paths in advertising and promotions would involve managerial responsibilities over the above mentioned positions.

An advertising major must meet all requirements of: (1) the General Studies Program, (2) the Pre-Business Program, (3) the College of Business Administration Core Courses Program, (4) the Advertising Major Required Courses Program, and (5) the Advertising Major Elective Courses Program.

To receive a Bachelor of Science in Business Administration/Advertising degree, the student must successfully complete the following 23 credit hour program:

Required: Complete all courses - 17 credits		
6600:293	Career Orientation	1
6600:350	Advertising	3
6600:355	Buyer Behavior	3
6600:425	Advertising Research And Evaluation	3
6600:430	Promotional Campaigns	3
6600:490	Marketing Strategy	3
6600:493	Career Management	1
Electives: Complete two courses - 6 credits. At least one of the two electives courses must be selected from 3300, 7100, and/or 7600 fields of study.		
3300:390	Professional Writing	3
7100:190	Graphic Design	3
6600:375	Professional Selling	3
6600:385	International Marketing	3
6600:440	Product Planning	3
6600:450	Strategic Retail Management	3
6600:480	Sales Management	3
7600:280	Media Production Techniques	3
7600:282	Radio Production	3
7600:283	Television Production	3
7600:387	Radio And Television Writing	3
7600:486	Broadcasting Sales And Management	3

6800: International Business

The dynamic changes in the world's physical, political, economic, and cultural environments are resulting in threats to the well being of both individuals and organizations, as well as creating totally new market opportunities for business firms and enterprises. The challenge is to effectively compete in the global marketplace as it exists today and develops tomorrow. This academic program views international business in the broad content of all business transactions devised and carried out across national borders to satisfy the organizational and personal goals of firms and individuals. International business studies incorporates all of the functional business operations of accounting, finance, management, and marketing, as such, it is an integrative field of study within

an international framework. Given the growth and complexity of international business activities and practices, career opportunities are available and rewarding. Entry into international business careers is best accomplished by first securing a functional area position (accounting, finance, management, or marketing) within a business organization and then moving into the firm's international operations. This preferred career path and its associated employment opportunities are the reasons why the international business program is structured as a co-major with one of the functional areas of business.

6800: International Business Co-Major

The International Business Co-Major requires that each student successfully complete all requirements for a Bachelor of Science in Business Administration in one of the following functional areas of business: Accounting, Finance, Management, Marketing or Advertising (see Undergraduate General Bulletin for degree requirements). In addition to the functional area's major degree requirements, each student must successfully complete the course requirements in each of the following International Business components:

Required International Business Courses: (Complete all courses - 5 credits)

6600:293	Career Orientation (1 credit)
6600:493	Career Management (1 credit)
6800:405	Multinational Corporations (3 credits)

Elective International Business Courses: (Complete two courses - 6 credits)

6400:323	International Business Law (3 credits)
6400:481	International Business Finance (3 credits)
6500:457	International Management (3 credits)
6600:385	International Marketing (3 credits)
6800:425	International Business Practices (3 credits)

Elective Interdisciplinary Courses: (Complete three courses - 9 credits)

3250:450	Comparative Economic Systems (3 credits)
3250:460	Economic Development and Planning For Underdeveloped Nations (3 credits)
3250:461	Principles of Economic Development (3 credits)
3350:450	Development Planning in the Third World (3 credits)
3700:300	Comparative Politics (4 credits)
3700:310	International Politics And Institutions (4 credits)
3700:321	Western European Politics
3700:322	Soviet and European Politics
3700:323	Politics of China and Japan
3700:312	The Politics Of International Trade And Money (3 credits)
3700:326	Politics Of Development Nations (3 credits)
3870:270	Cultures Of The World (3 credits)

Required Foreign Language Component: (Complete One Language Sequence - 14 credits)

3520:—	French Language
3520:101	Beginning French I (4 credits)
3520:102	Beginning French II (4 credits)
3520:201	Intermediate French I (3 credits)
3520:202	Intermediate French II (3 credits)
3530:—	German Language
3530:101	Beginning German I (4 credits)
3530:102	Beginning German II (4 credits)
3530:201	Intermediate German I (3 credits)
3530:202	Intermediate German II (3 credits)
3550:—	Italian Language
3550:101	Beginning Italian I (4 credits)
3550:102	Beginning Italian II (4 credits)
3550:201	Intermediate Italian I (3 credits)
3550:202	Intermediate Italian II (3 credits)
3570:—	Russian Language
3570:101	Beginning Russian I (4 credits)
3570:102	Beginning Russian II (4 credits)
3570:201	Intermediate Russian I (3 credits)
3570:202	Intermediate Russian II (3 credits)
3580:—	Spanish Language
3580:101	Beginning Spanish I (4 credits)
3580:102	Beginning Spanish II (4 credits)
3580:201	Intermediate Spanish I (3 credits)
3580:202	Intermediate Spanish II (3 credits)

Other languages can be used to fulfill the language requirement. In such cases, competency exams are approved and administered by the Department of Modern Languages.

Required Geography Component: (Complete one course - 3 credits)

3350:320	Economic Geography (3 credits)
3350:353	Latin America (3 credits)
3350:356	Europe (3 credits)
3350:358	USSR (3 credits)
3350:360	Asia (3 credits)
3350:363	Africa South of Sahara (3 credits)

College of Fine and Applied Arts

Linda Moore, Ph.D., *Dean*
DuWayne H. Hansen, D.M.E., *Associate Dean*

OBJECTIVES

The purpose of the College of Fine and Applied Arts is to further the objectives of the University by providing a quality program of undergraduate and graduate education with artistic, technological, clinical performance, research and studio experience in the fine and applied arts, as well as:

- To maintain curricula for the preparation of a student majoring in these areas.
- To prepare a student for graduate study and career opportunities on a professional competence level.
- To provide instruction designed to meet specific curricular needs of all the colleges of the University.
- To serve the elective interests of the student seeking diversity and enrichment in academic programs.
- To encourage the development of technical knowledge and professional skills which underlie the communicative functions of human expression.
- To nurture and expand, through this congregation of the arts, not only a knowledge of creative and cultural heritage but also a perceptual and aesthetic awareness of direct sensory experience through creation and performance.

The college recommends each student for the appropriate bachelor's or master's degree in accordance with the student's specialization.

COLLEGE REQUIREMENTS

Requirements for Admission

To be admitted to the College of Fine and Applied Arts, the student must have completed at least 30 credits of work with at least a 2.30 grade-point average or above and have the approval of the dean. A student transferring to the School of Art from another institution must submit a portfolio of work for approval before admission. A student transferring from another college or institution into the music program must submit to a placement examination. The longer and more professionally oriented programs should be started during the first or second year when the student is still under the guidance of the Office of Academic Advising. The shorter majors need not be declared before the student is ready for transfer to the college. At the time of admission to the college, the student is assigned an adviser by the Director of the School.

Requirements for Baccalaureate Degrees

- Compliance with University requirements, **Section 3** of this *Bulletin*.
- Completion of a major program of instruction (see below).
- Electives consisting of courses offered for credit in the University's four-year degree programs, provided that the prerequisites as set forth in this *Bulletin* are met, and further provided that not more than two credits of physical education activities, eight credits of applied music or four credits of music organizations are included. (Credit limitations on applied music and music organizations do not apply to the Bachelor of Music degree.) While credits from another institution or college may be accepted, application toward graduation will depend upon the nature of the student's program of study.
- The recommendation of the head of the student's major department.
- Demonstrated ability to use English. One other language may be required depending upon the degree program.

Degrees

The following baccalaureate degrees are granted in the College of Fine and Applied Arts:

Bachelor of Arts/Dance
Bachelor of Arts in Business and Organizational Communication
Bachelor of Arts in Communication and Rhetoric
Bachelor of Arts in Communicative Disorders
Bachelor of Arts in Family and Child Development
Bachelor of Arts in Foods and Nutrition

Bachelor of Arts in General Speech
Bachelor of Arts in Mass Media-Communication
Bachelor of Arts in Textiles and Clothing
Bachelor of Arts in Theatre Arts
Bachelor of Arts/Social Work
Bachelor of Fine Arts
Bachelor of Music
Bachelor of Science in Dietetics

Graduation Requirements

A student must earn a major in a school of the college. A major consists of 24 to 62 credits in addition to the required General Studies and, in the case of the Bachelor of Arts degree, foreign language courses. Part or all of these credits may be taken in specifically required courses depending upon the major. The exact requirements for each major will be found on the following pages in the section headed "Programs of Instruction."

Minor Areas of Study

For an explanation of minor areas of study in the College of Fine and Applied Arts, see **Section 5** of this *Bulletin*.

PROGRAMS OF INSTRUCTION

7100: Art

Bachelor of Arts

- General Studies and completion of a second year of a foreign language — 53 credits.
- Completion of studio art or history of art option.
- Electives — 23-25 credits.

Interior Design Option

- General Studies

7100:131	Introduction to Drawing	3
7100:132	Instrument Drawing	3
7100:144	Two Dimensional Design	3
7100:244	Color Concepts	3
7100:246	Introduction to Watercolor Painting	3
7100:275	Introduction to Photography	3
7100:283	Drawing Techniques	3
7100:293	Introduction to Fiber Arts	3
7100:491	Architectural Presentations I	3
7100:492	Architectural Presentations II	3
7100:496	Internship in Art	3
7100:—	Design Electives	9
7400:121	Textiles	3
7400:158	Introduction to Interior Design and Furnishings	3
7400:302	Consumers of Services	3
7400:418	Furnishings and Interiors I	3
7400:419	Furnishings and Interiors II	3
7400:432	Interior Textiles and Product Analysis	3
7400:433	Residential Design	3
7400:435	Principles and Practices of Interior Design	3
- 7100:100 Survey of Art History I 4
- 7100:101 Survey of Art History II 4
- 7100:— Art History Elective
- 2940:250 Architectural Drafting 3
- 7400:434 Commercial Design 3

Studio Art Option

- General studies and completion of a second year of a foreign language or the following courses in American Sign Language — 53 credits:

7700:101	Beginning Sign Language I	3
7700:102	Beginning Sign Language II	3
7700:201	Intermediate Sign Language	3
7700:202	Advanced Sign Language	3
7700:222	Survey of Deaf Culture in America	2
- Studio art coursework including one course in each of six different areas of emphasis: e.g., printmaking, sculpture — 41 credits.
- *Survey of History of Art I and II* (7100:100,1) plus one additional advanced-level art history course — 11 credits.

History of Art Option

- History of art including one history of art seminar, one special problems in history of art course and one special topics in history of art course. 7100:100,1 *Survey of History of Art* (eight credits) included. — 38 credits.
- Studio art course work to include at least four different areas of emphasis: e.g., painting, photography (7100:275 recommended) — 12 credits.

Bachelor of Fine Arts

- General Studies — 39 credits.
- Foundations Curriculum in Art
 - 7100:100 Survey of History of Art I 4
 - 7100:101 Survey of History of Art II 4
 - 7100:121 Three-Dimensional Design 3
 - 7100:131 Introduction to Drawing 3
 - 7100:132 Instrument Drawing 3
 - 7100:144 Two-Dimensional Design 3
 - or
 - 7100:286 Commercial Design Theory (for graphic design major) 3
 - 7100:233 Life Drawing 3
 - 7100:250 Portfolio Review 0
- Electives — 6-9 credits.
- Two advanced-level art history courses (one in graphic design, three credits).
- Senior exhibition: Student must secure a faculty adviser in the major during the first week of the semester the student plans a senior show. The exhibition must be approved by the adviser prior to presentation.
- Portfolio review as specified for student's area of emphasis.
- Studio art courses must include one area of major emphasis as described below, plus studio electives to equal no less than 68 credits.

Ceramics

7100:222	Introduction to Sculpture	3
7100:231	Drawing II	3
7100:254	Ceramics I	3
7100:354	Ceramics II	3
7100:454	Advanced Ceramics (to be repeated)	15

Crafts

Major courses:
A minimum of 36 credits in the craft areas of ceramics, fibers, and metalsmithing to include at least nine credits in three of these areas.

Drawing

7100:131	Introduction to Drawing	3
7100:231	Drawing II	3
7100:491	Architectural Presentations I	3
	or	
7100:283	Drawing Techniques	3
7100:331	Drawing III	3
7100:333	Advanced Life Drawing (to be repeated)*	6
7100:431	Drawing IV (to be repeated)*	6
7100:—	Printmaking	3

Graphic Design

2240:122	Introduction to Commercial Photography	3
7100:121	Three-Dimensional Design	3
7100:131	Introduction to Drawing	3
7100:132	Instrument Drawing	3
7100:184	Graphic Design I	3
7100:231	Drawing II	3
7100:275	Introduction to Photography	3
7100:283	Drawing Techniques	3
7100:286	Graphic Design II	3
7100:288	Letterform and Typography	3
7100:384	Graphic Design Portfolio Review	0
7100:386	Packaging Design	3
7100:387	Advertising Layout Design	3
7100:388	Advertising Production and Design	3
7100:480	Advanced Graphic Design (may be repeated to 12 credits)	3
7100:482	Corporate Identity and Graphic Systems	3
7100:484	Illustration	3
7100:485	Advanced Illustration	3
7100:488	Publication Design	3

Metalsmithing

2920:247	Technology of Machine Tools	3
7100:222	Introduction to Sculpture	3
7100:268	Introduction to Metalsmithing	3
7100:268	Color in Metals	3
7100:283	Drawing Techniques	3
7100:366	Metalsmithing II	3
7100:466	Advanced Metalsmithing (to be repeated)	12**

Painting

7100:131	Introduction to Drawing	3
7100:144	Two-Dimensional Design	3
7100:231	Drawing II	3
7100:245	Introduction to Polymer Acrylic Painting	3
7100:246	Introduction to Watercolor Painting	3
7100:247	Introduction to Oil Painting	3
7100:348	Painting II (to be repeated in different media)	6
7100:449	Advanced Painting (to be repeated)	6

Photography

2240:122	Introduction to Commercial Photography	3
3650:137	Light	3
7100:—	Printmaking	3
7100:231	Drawing II	3
7100:275	Introduction to Photography	3
7100:370	History of Photography	3
7100:375	Photography II	3
7100:475	Advanced Photography (to be repeated)	12

*Required to be repeated once for drawing majors only. (6 credits total).

**May take one 7100:388 Color in Metals II in place of one 7100:466.

Printmaking

7100:131	Introduction to Drawing	3
7100:144	Two-Dimensional Design	3
7100:213	Introduction to Lithography	3
7100:214	Introduction to Screen Printing	3
7100:215	Introduction to Relief Printing	3
7100:216	Introduction to Intaglio Printing	3
7100:231	Drawing II	3

Two of the following:

7100:275	Introduction to Photography	3
7100:375	Photography II	3
7100:317	Printmaking II (may be repeated)	3
7100:418	Advanced Printmaking (may be repeated)	3

One of the following:

7100:245	Introduction to Acrylic Painting	3
7100:246	Introduction to Watercolor Painting	3
7100:247	Introduction to Oil Painting	3

Sculpture

7100:221	Design Applications	3
7100:222	Introduction to Sculpture	3
7100:231	Drawing II	3
7100:254	Introduction to Ceramics	3
	or	
7100:266	Introduction to Metalsmithing	3
7100:321	Figurative Sculpture	3
7100:322	Sculpture II	3
7100:422	Advanced Sculpture (to be repeated)	9

Art Education

A student wishing state teachers certification has several degree options; further information can be obtained from the department and in the College of Education.

- Bachelor of Fine Arts — College of Fine and Applied Arts/Certification in Teacher Education
- Bachelor of Fine Arts — College of Fine and Applied Arts/Graphic Design Emphasis and Certification in Teacher Education
- Bachelor of Arts — College of Fine and Applied Arts/Certification in Teacher Education
- Bachelor of Science — College of Education/Certification in Teacher Education
- Bachelor of Science — College of Education/Certification in Visual Arts for the Elementary School

7400: Home Economics and Family Ecology*

The mission of the School of Home Economics and Family Ecology is to prepare professionals to take leadership positions as generalists and specialists in the areas of home economics. These include dietetics, family and child development, child life, foods and nutrition, clothing, textiles and interiors and vocational home economics education. Graduates are employed in public and private sectors in retailing, health and human services, dietetics, nutrition education and counseling, commercial and interior design, child care in hospital and community settings, food product development and food service administration.

- General Studies — 39 credits.**
- Home Economics and Family Ecology Core:

All students enrolled in baccalaureate programs in the School of Home Economics and Family Ecology are required to complete the following core of requirements:

7400:147	Orientation to Professional Studies in Home Economics & Family Ecology I	1
7400:447	Senior Seminar: Critical Issues in Professional Development	1

One course to be chosen from each of the following divisions outside the area of specialization:

Clothing, Textiles and Interiors:		
7400:121	Textiles	3
7400:159	Family Housing	3
7400:419	Clothing Communication	3
Family and Child Development:		
7400:201	Relational Patterns in Marriage and Family	3
7400:265	Child Development	3
Foods and Nutrition:		
7400:133	Nutrition Fundamentals†	3
7400:141	Food for the Family	3
Management:		
7400:362	Family Life Management	3

Bachelor of Arts in Family and Child Development

This degree offers the following emphases: family development, child development, pre-kindergarten teaching certification and child-life specialist. Students interested in pre-kindergarten teaching certification should consult an adviser from the School of Home Economics and Family Ecology during first semester freshman year. In addition to departmental requirements listed under 7400: Home Economics and Family Ecology, a student must complete one of the following options:

*The second year of a foreign language is an optional requirement for the School of Home Economics and Family Ecology. Please consult with the adviser in the proper degree area for options available.

**The University College's requirement for general studies for the Bachelor of Science in Dietetics and the Bachelor of Arts in Food Science is 42 credits. The additional three credits come from the use of 3150:129,30 *General Chemistry* (eight credits) to meet the natural science requirements, and from the use of 3650:100 *Introduction to Sociology* (four credits) and 3250:100 *Introduction to Economics* (three credits) to meet the Social Studies requirement. The above mentioned courses met American Dietetic Association requirements.

†Required for B.S. in dietetics and B.A. in food science.

Family Development

3750:100	Introduction to Psychology	3
3750:130	Developmental Psychology	4
7400:255	Fatherhood: The Parent Role	2
7400:301	Consumer Education	3
7400:360	Parent-Child Relations	3
7400:390	Family Relationships in Middle and Later Years	3
7400:401	Family-Life Patterns in Economically Deprived Home	2
7400:404	Adolescence in the Family Context	3
7400:406	Family Financial Management	3
7400:440	Family Crisis	3
7400:442	Human Sexuality	3
7400:445	Public Policy and The American Family	3
7400:496	Parenting Skills	3
7400:497	Internship in Home Economics	5
7750:276	Introduction to Social Welfare	4
	Electives selected in consultation with adviser	10

Child Development

2200:245	Infant/Toddler Day-Care Programs	3
2200:250	Observing and Recording Child Behavior	3
5200:310	Introduction to Early Childhood	3
5200:315	Issues and Trends in Early Childhood Education	3
5200:360	Teaching in the Nursery Center	2
5200:370	Nursery Center Laboratory	2
5850:295	Education Technician Field Experience	5
	or	
7400:497	Internship in Home Economics	5
7400:132	Early Childhood Nutrition	2
7400:255	Fatherhood: The Parent Role	2
7400:270	Theory and Guidance of Play	3
7400:280	Creative Activities for Pre-Kindergarten Children	4
7400:303	Children As Consumers	3
7400:360	Parent-Child Relations	3
7400:401	Family-Life Patterns in Economically Deprived Home	2
7400:404	Adolescents in the Family Context	3
7400:460	Organization and Supervision of Child-Care Centers	3
	Electives selected in consultation with adviser	10

Pre-Kindergarten Certification:

2200:245	Infant/Toddler Day Care Programs	3
2200:250	Observing & Recording Children's Behavior	3
3850:340	The Family	3
3850:344	The Sociology of Sex Roles	3
3850:412	Socialization: Child to Adult	3
5050:210	Characteristics of Learners	3
5200:200	Pre-Kindergarten Participation	1
5200:300	Pre-Kindergarten Participation	1
5200:310	Introduction to Early Childhood	3
5200:315	Issues and Trends in Early Childhood Education	3
5200:355	Language and Literacy in Early Childhood Education	3
5200:360	Teaching in the Nursery Center	2
5200:370	Nursery Center Laboratory	2
5200:403	Student Teaching Seminar	1
5200:495	Student Teaching	8
5500:336	Motor Learning and Development for Early Childhood	2
5610:450	Special Education Programming: Early Childhood	3
7400:132	Early Childhood Nutrition	2
7400:270	Theory and Guidance of Play	3
7400:280	Creative Activities for Pre-Kindergarten Children	4
7400:303	Children as Consumers	3
7400:360	Parent-Child Relations	3
7400:401	Family Life Patterns: Economically Deprived Home	2
7400:404	Adolescent in the Family Context	3
7400:448	Before and After School Care	2
7400:460	Organization and Supervision of Child Care Centers	3
	Elective	1

Child-Life Specialist

3750:100	Introduction to Psychology	3
2740:120	Medical Terminology	3
3750:430	Psychological Disorders of Children	4
5200:360	Teaching in Nursery School	2
5200:370	Nursery Center Laboratory	2
5800:450	Counseling Problems Related to Life Threatening Illness and Death	3
5610:440	Developmental Characteristics of Exceptional Individuals	3
7400:270	Theory and Guidance of Play	3
7400:280	Creative Activities for Pre-Kindergarten Children	4
7400:404	Adolescence in the Family Context	3
7400:451	The Child in the Hospital	4
7400:455	Practicum: Establishing and Supervising a Child-Life Program Centers	3
7400:484	Orientation to the Hospital Setting	2
7400:495	Internship: Guided Experience in a Child-Life Program	8
7400:496	Parenting Skills	3
	Electives selected in consultation with adviser	11

Bachelor of Arts in Food Science

In addition to school requirements listed under 7400: Home Economics and Family Ecology, the student must complete the following courses:

• Core		
(A minimum grade of C (2.00) required)		
7400:245	Food Theory and Application I	3
7400:246	Food Theory and Application II	3
7400:403	Advanced Food Preparation	3
7400:420	Experimental Foods	3

• Supporting Discipline Requirements:

2280:233	Restaurant Operations and Management	4
	or	
7400:310	Food Systems Management I	5
	and	
7400:315	Food Systems Management I, Clinical	2
2440:120	Computer and Software Fundamentals	2
3100:130	Principles of Microbiology	3
3750:100	Introduction to Psychology	3
6500:301	Management Principles and Concepts	3
6600:300	Marketing Principles	3
7400:301	Consumer Education	3
7400:316	Science of Nutrition	4
7400:497	Internship in Home Economics and Family Ecology	5
7400:340	Meal Service	2
7400:450	Demonstration Techniques	2
7400:497	Internship in Home Economics and Family Ecology	5

• Food Science Electives:

(Students select one or more of the following upper division Food Science courses. A minimum grade of C is required.)

7400:470	The Food Industry: Analysis and Field Study	3
7400:474	Cultural Dimensions of Food	3
7400:475	Analysis of Food	3
7400:476	Developments in Food Science	3

• Language or Language Option Requirements:

14

• General Electives:

7-10

Bachelor of Arts in Clothing, Textiles and Interiors**Business Option**

• Core:

6200:201	Accounting I	4
	or	
2420:211	Basic Accounting I	3
6600:300	Marketing Principles	3
	or	
2420:101	Elements of Distribution	3
6600:340	Retail Management	3
	or	
2520:202	Retailing Fundamentals	3
6600:350	Advertising and Marketing Communications	3
	or	
2520:103	Principles of Advertising	3
7400:121	Textiles	3
7400:123	Fundamentals of Construction	3
7400:158	Introduction to Interior Design and Furnishings	3
7400:219	Clothing Communications	3
7400:221	Evaluation of Apparel and Household Textiles	3
7400:239	The Fashion Industry	3
7400:302	Consumers of Services	3
7400:317	Historic Costume	3

• Electives: Student must select 18 hours from the following courses.

7400:159	Family Housing	3
7400:305	Advanced Construction and Tailoring	3
7400:311	Contemporary Needle Arts	3
7400:418	History of Furnishings and Interiors I	3
7400:419	History of Furnishings and Interiors II	3
7400:423	Professional Image Analysis	3
7400:432	Interior Textiles and Product Analysis	3
7400:436	Textile Conservation	3
7400:438	History of Fashion Since 1780	3
7400:439	Fashion Analysis	3
7400:449	Flat Pattern Design	3
7400:485	Seminars	3
7400:490	Workshops	3
7400:497	Fashion Retailing Internship	3

Interior Design Option

• Core:

7400:121	Textiles	3
7400:123	Fundamentals of Construction	3
7400:158	Introduction to Interior Design and Furnishings	3
7400:258	Seminar: Lighting for Man Made Environments	3
7400:259	Family Housing	3
7400:302	Consumers of Services	3
7400:358	Seminar: CAD for Interior Designers	3
7400:418	History of Furnishings and Interiors I	3
7400:419	History of Furnishings and Interiors II	3
7400:432	Interior Textiles and Product Analysis	3
7400:433	Residential Design	3
7400:434	Commercial Design	3
7400:435	Principles and Practices of Design	3
7400:458	Seminar: Office Design	3
7400:497	Interior Design Internship	3

• Electives: (Student must select 20 hours from the following courses, two of which must be from starred (*) courses)

6200:201*	Accounting I	4
	or	
2420:211	Basic Accounting I	3
6600:300*	Marketing Principles	3
	or	
2420:101	Elements of Distribution	3

6600:340*	Retail Management	3
	or	
2520:202	Retailing Fundamentals	3
6600:350*	Advertising and Marketing Communications	3
	or	
2520:103	Principles of Advertising	3
7100:105	Understanding Art	3
7100:131	Introduction to Drawing	3
7400:423	Professional Image Analysis	3
7400:485	Seminar	3
7400:485	Seminar	3

• Additional Requirements: (Students are required to take the following courses; however, they may be used to fulfill the language alternative requirements)

2940:250	Architectural Drafting	3
7100:131	Introduction to Drawing	3
7100:144	Two Dimensional Design	3
7100:491	Architectural Presentations I	3
7100:492	Architectural Presentations II	3

Theatre Costume Option

• Core:

7100:131	Drawing	3
7100:144	2 Dimensional Design	3
7400:121	Textiles	3
7400:123	Fundamentals of Construction	3
7400:219	Clothing Communication	3
7400:305	Advanced Construction and Tailoring	3
7400:317	Historic Costume	3
7400:418	History of Furnishings and Interiors I	3
7400:419	History of Furnishings and Interiors II	3
7400:449	Flat Pattern Design	3
7800:100	Experiencing Theater	3
7800:334	Stage Costume Construction	3
7800:335	Introduction to Stage Costume History and Design	3
7800:435	Stage Costume Design	3
7800:437	Styles of Stage Costume Design	3

• Electives: (Student must select 12 hours from the following courses)

7400:239	Fashion Industry	3
7400:311	Contemporary Needle Arts	3
7400:423	Professional Image Analysis	3
7400:432	Textile Conservation	3
7400:439	Fashion Analysis	3
7400:459	Machine Stitchery	3
7400:485	Seminars	3
7400:490	Workshops	3
7800:262	Stage Make Up	3
7800:336	History and Construction of Period Furnishings for the Stage	3
7800:370	The American Theatre: Play, Players, and Playwrights	3

Bachelor of Arts (2+2) with C & T College Marketing and Sales Technology

General Information

The Fashion Option student will complete 64 hours in the Community and Technical College and 65-66 hours in the College of Fine and Applied Arts. The Retailing Option student will complete 66 hours in the Community and Technical College and 71 hours in the College of Fine and Applied Arts.

In the first two years the student will be advised by faculty in the Community and Technical College. In the last two years, the student will be advised by the Clothing, Textiles, and Interiors faculty in the School of Home Economics and Family Ecology, College of Fine and Applied Arts.

Bachelor of Arts in Clothing, Textiles and Interiors, Business Option (2+2) with C & T Marketing and Sales Technology, Fashion Option

- Completion of all requirements for the Associate Degree in Marketing and Sales Technology, Fashion Option, as established by the Community and Technical College, with technical electives taken from courses in the School of Home Economics and Family Ecology, College of Fine and Applied Arts.

C&T Requirements

1100:105	Introduction to Public Speaking	3
1100:—	Physical Education	1
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:243	Survey of Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals and	2
2520:215	Advertising Projects	2
	or	
2520:219	Sales Projects	2
2520:103	Principles of Advertising	3
2520:106	Visual Promotion	4
2520:202	Retailing Fundamentals	4
2520:210	Consumer Service Fundamentals	2
2520:211	Mathematics of Retail Distribution	3
2520:212	Principles of Sales	4
2520:217	Merchandising Projects	2
2540:119	Business English	3
7400:121	Textiles	3
7400:219	Clothing Communication	3
7400:239	The Fashion Industry	3

2520:210	Consumer Service Fundamentals	2
2520:211	Mathematics of Retail Distribution	3
2520:212	Principles of Salesmanship	4
2520:217	Merchandising Projects	2
2540:119	Business English	3

Fashion Option

7400:121	Textiles	3
7400:317	Historic Costume	3
7400:219	Clothing Communication	3
7400:239	The Fashion Industry	3

College of Fine and Applied Arts Requirements

- Completion of remaining General Studies requirements
- Completion of language alternative: 14 hours of specified course work, completed as a part of the requirements for the Associate Degree, will be accepted as language alternatives for the Bachelor's degree.
- The following courses required for the Associate Degree programs will be accepted as language alternative for those students completing both the Associate Degree in Marketing and Sales Technology, Fashion or Retailing Options, and the Bachelors of Arts in Clothing, Textiles, and Interiors, Business Option:

2020:240	Human Relations	3
2440:120	Computer and Software Fundamentals	2
2520:211	Mathematics and Retail Distribution	3
2520:212	Principles of Sales	3
2520:106	Visual Promotion	3
- Completion of remaining credits in the School of Home Economics and Family Ecology curriculum.

7400:123	Fundamentals of Clothing Construction	3
7400:133	Nutrition Fundamentals	3
	or	
7400:141	Food for the Family	3
7400:147	Orientation to Professional Studies	1
7400:158	Introduction to Interior Design and Furnishing	3
7400:221	Evaluation of Apparel and Household Textiles	3
7400:201	Relational Patterns in Marriage and Family	3
	or	
7400:265	Child Development	3
7400:302	Consumers of Services	3
7400:362	Family Life Management	3
7400:447	Senior Seminar: Critical Issues	1
7400:	Clothing, Textiles, and Interiors Electives (see Clothing, Textiles and Interiors Business Option)	18

Bachelor of Arts in Clothing, Textiles and Interiors, Business Option (2+2) with C & T Marketing and Sales Technology, Retailing Option

- Completion of all requirements for the Associate Degree in Marketing and Sales Technology, Retailing Option, as established by the Community and Technical College with the addition of two elective hours. Total electives is thus brought to nine which students fulfill by taking three courses selected from a list of suggested Clothing, Textiles, and Interiors courses from the School of Home Economics and Family Ecology.

C&T College Requirements

1100:105	Introduction to Public Speaking	3
1100:	Physical Education	1
2020:121	English	4
2040:240	Human Relations	3
2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:170	Business Mathematics	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:243	Survey in Finance	3
2420:280	Essentials of Law	3
2440:120	Computer and Software Fundamentals and	2
2520:215	Advertising Projects	2
	or	
2520:219	Sales Projects	2
2520:103	Principles of Advertising	3
2520:106	Visual Promotion	4
2520:202	Retailing Fundamentals	4
2520:210	Consumer Service Fundamentals	2
2520:211	Mathematics of Retail Distribution	3
2520:212	Principles of Sales	4
2520:217	Merchandising Projects	2
2540:119	Business English	3
7400:121	Textiles	3
7400:219	Clothing Communication	3
7400:239	The Fashion Industry	3

College of Fine and Applied Arts Requirements

- Completion of remaining General Studies requirements.
- Completion of language alternatives: 14 hours of specified course work completed as a part of the requirements for the Associate Degree will be accepted as language alternatives for the Bachelor's degree (see requirements for Marketing and Sales Technology, Retailing Option).

7400:123	Fundamentals of Construction	3
7400:133	Nutrition Fundamentals	3
	(see catalogs for alternatives)	
7400:147	Orientation to Professional Studies	1

7400:158	Introduction to Interior Design and Furnishing	3
7400:221	Evaluation of Apparel and Household Textiles	3
7400:201	Relational Patterns in Marriage and Family or Child Development	3
7400:265	Child Development	3
7400:302	Consumers of Services	3
7400:317	Historic Costume	3
7400:362	Family Life Management	3
7400:447	Senior Seminar: Critical Issues	1
7400:	Clothing, Textiles, and Interiors Electives (see Clothing, Textiles and Interiors, Business Option)	18

Bachelor of Science in Dietetics

Both the Coordinated Program (CP) and the Didactic Program (DPD) lead to a Bachelor of Science degree. The Coordinated Program integrates clinical experiences within the junior and senior years, allowing active membership in the American Dietetic Association and eligibility to take the registration examination following graduation from the four-year program. The Didactic Program requires an approved pre-professional practice (dietetic internship or AP4) following graduation to become eligible for active membership in the American Dietetic Association and to take the registration examination.

Basic American Dietetic Association Requirements for Coordinated and Didactic Dietetics Programs

2420:211	Basic Accounting I	Credits	3
	or		
6200:201	Accounting I		4
3100:130	Principles of Microbiology		3
3100:206	Anatomy and Physiology I		4
3100:207	Anatomy and Physiology II		4
3150:203	Nutritional Biochemistry		3
3470:260	Basic Statistics		3
	or		
70:261	Introductory Statistics I		2
3750:100	Introduction to Psychology		3
5400:351	Consumer Homemaking Methods		4
6500:480	Introduction to Health-Care Management		3
6500:341	Personnel Management		3
7400:245	Food Theory and Application I		3
7400:246	Food Theory and Application II		3
7400:310	Food Systems Management I		5
7400:315	Food Systems Management I - Clinical		2
7400:328	Nutrition in Medical Science I		4
7400:413	Food Systems Management II		3
7400:424	Nutrition in the Life Cycle		3
7400:426	Therapeutic Nutrition		4
7400:428	Nutrition in Medical Science II		5
7400:480	Community Nutrition I		3
7400:482	Community Nutrition II		3
Additional Coordinated Program requirements:			
7400:329	Nutrition in Medical Science I - Clinical		2
7400:414	Food Systems Management II - Clinical		3
7400:429	Nutrition in Medical Science II - Clinical		3
7400:481	Community Nutrition I - Clinical		1
7400:483	Community Nutrition II - Clinical		1
7400:486	Staff Relief: Dietetics		1
Additional Didactic dietetics requirements:			
7400:301	Consumer Education		3

Bachelor of Science in Dietetics (2+2) with C & T (Restaurant Management)

1100:_____	Physical Education	1
1100:_____	Eastern Civilization	2
1100:105	Introduction to Public Speaking	3
	or	
1100:106	Effective Oral Communication	3
1100:112	English Composition II	4
1100:320	Western Cultural Traditions	8
2020:121	English	4
2020:222	Technical Report Writing	3
2040:247	Survey of Basic Economics	3
2280:120	Safety and Sanitation	3
2280:121	Fundamentals of Food Preparation I	4
2280:122	Fundamentals of Food Preparation II	4
2280:123	Meat Technology	2
2280:135	Menu Planning and Purchasing	3
2280:232	Dining Room Service and Training	2
2280:233	Restaurant Operation and Management	4
2280:236	Food and Beverage Cost Control	3
2280:237	Internship	1
2280:240	Systems Management and Personnel	3
2280:243	Food Equipment and Plant Operations	3
2420:170	Business Mathematics	3
2420:211	Basic Accounting I	3
2420:212	Basic Accounting II	3
	or	
2540:263	Business Communications	3
2420:280	Essentials in Law	3
2520:103	Principles of Advertising	3
2540:119	Business English	3
3100:130	Principles of Microbiology	3
3100:206	Anatomy and Physiology	4

3100:207	Anatomy and Physiology	4
3150:129	General Chemistry I	4
3150:130	General Chemistry II	4
3150:203	Nutrition Biochemistry	3
3450:104	College Algebra	4
3470:260	Basic Statistics	3
	or	
3470:261	Introductory Statistics I	2
3750:100	Introduction to Psychology	3
3850:100	Introduction to Sociology	4
5400:351	Consumer Homemaking Methods	4
6500:480	Introduction to Health Care Management	3
7400:_____	Clothing Communication, Textiles or Housing option	3
7400:133	Nutrition Fundamentals	3
7400:147	Home Economics Survey	1
7400:201	Family Development	2
	or	
7400:265	Child Development	3
7400:301	Consumer Education	3
7400:328	Nutrition in Medical Science I	4
7400:362	Home Management Theory	3
7400:413	Food Systems Management II	3
7400:420	Experimental Foods	3
7400:421	Special Problems: Food Theory and Application	3
7400:421	Special Problems: Food Systems Management I	2
7400:424	Nutrition in Life Cycle	3
7400:426	Therapeutic Nutrition	3
7400:428	Nutrition in Medical Science	5
7400:447	Critical Issues in Home Economics	1

Home Economics Teacher Education

Home economics education majors receive training and preparation to teach in grades 7 through 12. Options are available in vocational work and family life education (consumer homemaking), vocational job training and non-vocational home economics. Vocational job training specializations are available in foods and hospitality, child-care/day-care, fabrics and interiors, health, home and community, and multi-area options. A minor in home economics education is also available. Home economics education students may elect to graduate from the College of Education or the College of Fine and Applied Arts. Contact the School of Home Economics and Family Ecology for copies of these specific programs or to meet with the home economics education adviser. Transcript analysis for these specific vocational options is available upon request.

Senior Honors Program

Senior honors project in home economics and family ecology is one to three credits per semester and may be repeated for a total of six credits. Prerequisite: Senior standing in the Honors Program and approval of honors project by faculty preceptor.

7500: Music

Students wishing to major in music must complete the standard undergraduate application for admission and return it to the Office of Admissions. A student cannot be formally admitted to the School of Music until admitted to the University. To be accepted as a music major, both freshmen and transfer students must successfully complete an audition on their major applied instrument and be tested in the knowledge of rudimentary theory, ear training, and keyboard skills. Prospective students should contact the School of Music for information on specialized programs.

Changing Major Instruments

A student may later change his declared major instrument after being admitted to the School of Music, but must then audition and satisfy all requirements for the new area as an entering student.

Applied Music Requirements

- **Studio Study (Private Lessons)** — Skill in at least one major area of performance must be progressively developed to the highest level appropriate to the student's major. All students majoring in music are required to enroll in applied music on their declared major instrument every semester.

A performance major in the Bachelor of Music program must enroll for four credits in applied music each semester which equates to one-hour lesson or two half-hour lessons each week. All other students enroll for two credits in applied music on their declared major instrument each semester which equates to a half-hour lesson each week. Because of the tutorial nature of applied music study, there is an additional fee for applied music registration beyond the normal credit-hour tuition and general service fee.

The offering of applied music instruction is dependent upon the availability of instructors. Although students may request study with a given instructor, the audition does not guarantee study with a particular member of the faculty. The priority for assignment is as follows: 1) collegiate music majors; 2) music minors; 3) non-music majors who are members of University performing ensembles; 4) pre-college students in the high school/college program of the School of Music; and, 5) all others.

Students will not be eligible for applied music study 1) if they fail to pass the entrance audition; 2) if a particular instructor's studio is full; 3) if the quality of work demonstrated is judged unacceptable by the applied instructor; or 4) if faculty in the student's applied area conclude on the basis of a jury that a continuation of applied study is not merited. Students in the studio are expected to exhibit a mature attitude and productive behavior.

Levels of Applied Music Study

- The study of applied music is divided into seven course levels. These conform to levels of proficiency and the requirements of the various degree programs. Entrance to applied music is by audition. Advancement in level is by jury examination only.

7520:000 Level for elective credit in non-music programs, pre-college adults, preparatory program enrollment, and for correcting deficiencies before permission is granted to enroll at the 100 level. Credits in applied music at this level cannot be counted toward any degree requirements in music.

Music majors may apply a maximum of eight credits from any of the following levels to their degree program. A maximum of 32 credits may be counted toward degree requirements.

7520:100	Freshman level
7520:200	Sophomore level
7520:300	Junior level
7520:500	Senior level

Minimum Performance Levels Required by Degree Program

- Bachelor of Music in Performance Major** — Thirty-two credits and completion of the 400 level in the primary performance area. A full senior recital required.
- Bachelor of Music in Theory/Composition Major** — Eight credits in a performance area and completion of the 200 level in piano. A full senior composition recital is required.
- Bachelor of Music in Music Education** — Sixteen credits and completion of the 200 level in the primary performance area. A half recital is required.
- Bachelor of Music in Jazz Studies** — Sixteen credits and completion of the 200 level in the primary performance area; additional completion of the 100 level in flute and clarinet for saxophone majors and the 200 level in classical guitar for electric guitar majors. A full senior recital is required.
- Bachelor of Music in History and Literature** — Sixteen credits in the primary performance area and completion of the 200 level in that area. A half senior recital is required.

Jury System in Applied Music

- A jury examination is the only way in which a student may advance from one course level to another. Each music major may take a jury examination on the declared major instrument in the primary performance area once each year, after two semesters of study, and/or after the minimum number of credits is attained. However, a faculty member of an applied area may require a student to take a jury examination at the end of any semester.
- Each applied area is empowered to terminate applied study, to advise a student that further study will not apply to a degree program unless the next jury examination demonstrates capacity to continue. A jury examination may be used by a student studying applied music at the 000 level as an audition to the 100 level.

Applied Repertory of Study

- Each applied music section (brass, composition, guitar, keyboard, percussion, piano, strings, voice, and woodwinds) has a published repertory of study requirements for each of the course levels. These requirements are available from the Applied Area Coordinator, individual applied instructors, and the School of Music office.

Studio Classes

- Each music major is required to attend the weekly 50-minute class taught by his applied instructor. Attendance at studio class is part of the requirement for applied music study, and reflects in the student's grade in applied music. Every student is required to perform in studio class at least once each semester.

Sectional Recitals

- Each applied section holds a sectional recital each week. Attendance by students studying in the section is required. Students who have performed in studio class may sign up to perform on sectional recitals.

Applied Study for Non-music Majors

- Non-music majors may enroll for applied music with the permission of the individual applied instructor or the area coordinator, whichever is appropriate to the area of study. Acceptance for studio study is based upon an audition, usually given the first week of classes. Only students who meet applied studio standards will be accepted for applied instruction.

Recital Attendance Requirements

- Bachelor of Music majors are required to enroll for eight semesters of 7500:157 (Student Recital). Bachelor of Arts music majors are required to enroll for four semesters. Student Recital (7500:157) carries no academic credit and has no fee. Further information on the attendance requirement is available in the School of Music office.

Ensemble Requirement

Enrollment in all ensembles requires permission of the instructor.

- Major Conducted Ensemble Requirement** — Students who are music majors must enroll every semester in a major conducted performance ensemble on their declared major instrument. Auditions for membership are held each year and occasionally each semester. Students must enroll in the major conducted ensemble appropriate to their declared major each semester, on an academic year basis.

Students pursuing a major in History and Literature, Performance, Theory-composition, and Music Education must complete a minimum of eight semesters. However, keyboard majors in Music Education may substitute one year of a major choral ensemble in place of a Keyboard Ensemble. Four semesters are required for Jazz Studies majors, music minors, and those pursuing the Bachelor of Arts degree in music. Students who do not complete degree requirements within eight semesters must continue to enroll in a major conducted ensemble each semester until graduation requirements are met.

Major conducted Ensembles include: Freshman Chorale, Concert Choir, Guitar Ensemble, Keyboard Ensemble, Concert Band, Symphonic Band, University Symphony Orchestra, and University Singers.

- Non-major Conducted Ensemble Requirement** — Non-major conducted ensembles may be taken in addition to, but not instead of, major conducted ensembles. Jazz Studies majors are required to complete eight credits in jazz ensembles in addition to four semesters of major conducted ensembles.

Non-major conducted Ensembles include: the Akron Symphony Chorus, Brass Choir, Chamber Orchestra, University Band, Instrumental Ensembles, Jazz Ensemble, Jazz Lab Band, Madrigal Singers, Marching Band, New Music Ensemble, Steel Drum Band, Blue and Gold Brass (Basketball Band), and Wind Choir.

- Unconducted Ensembles** — Unconducted ensembles may be taken in addition to, but not instead of, major conducted ensembles.

Unconducted ensembles include: Brass Ensembles, Jazz Combos, Mixed Ensembles, Percussion Ensembles, String Ensembles, Vocal Ensembles, and Woodwind Ensembles.

Minimum Proficiency Requirements in Keyboard and Voice

- All music majors must meet minimum proficiencies in keyboard, and music education students, in voice.

Keyboard proficiency is met by successfully completing keyboard Harmony I and II and passing a final keyboard examination.

The voice proficiency requirement (for music education students only) is met by successfully completing one semester of Class Voice, or by passing a voice jury.

- Core curriculum in music (for all degree programs)

7500:141	Ear Training/Sight Reading I	1
7500:142	Ear Training/Sight Reading II	1
7500:151	Theory I	3
7500:152	Theory II	3
7500:154	Music Literature I	2
7500:155	Music Literature II	2
7500:241	Ear Training/Sight Reading III	1
7500:242	Ear Training/Sight Reading IV	1
7500:251	Theory III	3
7500:252	Theory IV	3
7500:261	Keyboard Harmony I	2
7500:262	Keyboard Harmony II	2
7500:351	Music History I	3
7500:352	Music History II	3

- Total core credits — 30

Bachelor of Arts

- Total of 128 credits required for degree.
- General Studies and the second year of a foreign language — 53 credits.
- Core Curriculum in music — 30 credits.

- Performance courses:

7500:157	Student Recital (four semesters)	0
7510:—	Music Organization (four semesters in a major conducted ensemble on primary instrument)	4
7520:—	Applied Music	8

- Electives — 33 credits.

The Bachelor of Arts program is intended as a cultural course or as a preparation for graduate study but not as professional preparation for a performance or teaching career.

Bachelor of Music in Piano Performance (emphasis in accompanying)

- Total of 130 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Applied music and performance courses:

7510:114	Keyboard Ensemble (eight semesters in a major conducted ensemble)	8
7520:—	Applied Piano (completion of the 400 level is required prior to graduation)	32
	Applied Voice	2

- In order to complete this program, students are required to have a reading knowledge of French, German, and Italian. This can be accomplished through 7500:265 and 266.

- Additional required music courses — 14 credits

7500:325	Research in Music	2
7500:361	Conducting	2
7500:365	Song Literature	2
7500:371	Analytical Techniques	2
7500:451	Introduction to Musicology	2
7500:452	Composition	2
7500:497	Independent Study (Chamber Music)	2

- Electives 5
- Senior recital (to include works as soloist, accompanist and in chamber ensembles).

Performance (emphasis in brass)

- Total of 129 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Applied music and performance courses — 40 credits

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music - primary instrument (completion of the 400 level is required prior to graduation)	32

- Additional required music courses — 14 credits

7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:372	20th Century Analysis	2
7500:452	Composition	2
7500:454	Orchestration	2
7500:471	Counterpoint	2
7500:497	Independent Study (with approval of applied instructor and adviser)	2

- Electives — 6 credits.
- Senior recital (full recital required).

Performance (emphasis in piano/harpsichord)

- Total of 129 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Applied music and performance courses — 40 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music - primary instrument (completion of the 400 level is required prior to graduation)	32

- Additional required music courses — 14 credits.

7500:271	Piano Pedagogy and Literature I	2
7500:272	Piano Pedagogy and Literature II	2
7500:325	Research in Music	2
7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:451	Introduction to Musicology	2
7500:497	Independent Study (with approval of applied instructor and advisor)	2

- Electives — 6 credits.
- Senior recital (full recital required).

Performance (emphasis in strings)

- Total of 130 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Applied music and performance courses — 40 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music - primary instrument (completion of the 400 level is required prior to graduation)	32

- Additional required music courses — 15 credits

7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:372	20th Century Analysis	2
7500:454	Orchestration	2
7500:463	Repertoire and Pedagogy: String Instruments	3
7500:471	Counterpoint	2
7500:497	Independent Study (with approval of applied instructor and advisor)	2

- Electives — 6 credits.
- Senior Recital (full recital required)

Performance (emphasis in voice)

- Total of 141 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.

- Applied music and performance courses — 40 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music - primary instrument (completion of the 400 level is required prior to graduation)	32

- Additional required music courses — 14 credits.

7500:371	Analytical Techniques	2
7500:471	Counterpoint	2
7500:361	Conducting	2
7510:108	Opera Workshop	2
7500:265	Diction I	2
7500:266	Diction II	2
7500:365	Song Literature	2

- Foreign Language Requirement — 12 credits

3550:101	Italian	4
3530:101	German	4
3520:101	French	4

- Senior recital (full recital required).
- Electives — 6 credits.

Performance (emphasis in woodwinds)

- Total of 129 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Applied music and performance courses — 40 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music - primary instrument (completion of the 400 level is required prior to graduation)	32

- Additional required music courses — 14 credits

7500:325	Research in Music	2
7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:452	Composition	2
7500:454	Orchestration	2
7500:471	Counterpoint	2
7500:497	Independent Study (with approval of applied instructor and advisor)	2

- Electives — six credits.
- Senior recital (full recital required).

Performance (emphasis in organ)

- Total of 128 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music (7500:262 not required) — 28 credits.
- Applied music and performance courses — 40 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music - primary instrument (completion of the 400 level is required prior to graduation)	32

- Additional required music courses — 15 credits

7500:263	Service Playing for Organists (in lieu of 7500:262)	2
7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:456	Advanced Conducting: Choral	2
7500:462	Repertoire and Pedagogy: Organ	3
7500:471	Counterpoint	2
7500:497	Independent Study (Choral Arranging)	2

- Electives — 6 credits.
- Senior recital (full recital required).

Performance (emphasis in percussion)

- Total of 129 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Applied music and performance courses — 40 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music - primary instrument (completion of the 400 level is required prior to graduation)	32

- Additional required music courses — 14 credits

7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:372	20th Century Analysis	2
7500:432	Teaching and Literature: Percussion Instruments	2
7500:454	Orchestration	2
7500:455	Advanced Conducting: Instrumental	2
7500:471	Counterpoint	2

- Electives — 6 credits.
- Senior recital (full recital required).

*Eight semesters in a major conducted ensemble.

*Eight semesters in a major conducted ensemble.

Performance (emphasis in guitar)

- Total of 129 credits required for degree.
- General studies — 39 credits.
- Core curriculum in music (7500:262 not required) — 28 credits.
- Applied music and performance courses — 40 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music — primary instrument (completion of the 400 level is required prior to graduation)	32
- Additional required music courses — 16 credits.

7500:259	Fretboard Harmony (in lieu of 7500:262)	2
7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:467	Guitar Pedagogy	2
7500:469	History and Literature of the Guitar and Lute	2
7500:468	Guitar Arranging	2
7500:471	Counterpoint	2
7500:497	Independent Study (with approval of applied instructor and advisor)	2
- Electives — 6 credits.
- Senior recital (full recital required).

History and Literature

- Total of 130 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Applied music and performance courses — 24 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music — primary instrument (completion of the 200 level is required for graduation)	16
- Additional music courses — 14 credits.

7500:325	Research in Music	2
7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:451	Introduction to Musicology	2
7500:452	Composition	2
7500:454	Orchestration	2
7500:455	Advanced Conducting: Instrumental	2
- Special study electives in music — 8 credits.

Graduate-level courses are available to those undergraduate upperclassmen who qualify for special permission to register.

- | | | |
|----------|---|--|
| 7500:497 | Independent Study in Music | |
| 7500:601 | Choral Literature | |
| 7500:621 | Music History Survey: Middle Ages and Renaissance | |
| 7500:622 | Music History Survey: Baroque Era | |
| 7500:623 | Music History Survey: Classical and Romantic Eras | |
| 7500:624 | Music History Survey: Twentieth Century | |
- Cognate area such as history, language or other arts. 8
 - Electives 7
 - A reading proficiency equal to the second year of undergraduate study in an approved foreign language (preferably German, French, or Italian) is required for completion of the degree program.

Theory-Composition

- Total of 130 credits required for degree.
- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Additional music performance courses — 32 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music — primary instrumental††	8
7520:—	Applied Music — composition (completion of the 200 level piano proficiency is required)	16
- Additional music courses — 22 credits.

7500:325	Research in Music	2
7500:361	Conducting	2
7500:362	Choral Arranging	2
7500:371	Analytical Techniques	2
7500:372	Techniques for Analysis: 20th Century Music	2
7500:451	Introduction to Musicology	2
7500:452	Composition	2
7500:454	Orchestration	2
7500:455	Advanced Conducting: Instrumental	2
	or	
7500:456	Advanced Conducting: Choral	2
7500:471	Counterpoint	2
7500:472	Advanced Orchestration	2

- Senior recital of original composition.
- Electives — seven credits.

Jazz Studies†

- Total of 132 credits required for degree.
- General Studies — 39 credits.*
- Core curriculum in music — 30 credits.
- Additional music courses — 6 credits.

7500:361	Conducting	2
7500:371	Analytical Techniques	2
7500:454	Orchestration	2
- Additional jazz courses — 21 credits.

7500:210,1	Jazz Improvisation I, II	4
7500:212	The Music Industry: A Survey of Practices and Opportunities	2
7500:307	Techniques of Stage Band Performance and Direction	2
7500:308	Jazz History and Literature	3
7500:309	Jazz Keyboard Techniques	2
7500:310	Jazz Improvisation III	2
7500:311	Jazz Improvisation IV	2
7500:407	Jazz Arranging and Scoring	2
7500:497	Independent Study (Practicum in Jazz Studies)	2
- Applied music and performance courses — 28 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization	
	Major Conducted	4
	Jazz Ensembles	8
7520:—	Applied Music — primary instrument (completion of 200 level is required for graduation)	16
	Saxophone major must pass flute and clarinet proficiency (completion of 100 level is required)	
	Guitar majors must pass classical guitar proficiency (completion of the 300 level is required)	
- Electives — eight credits.
- Senior recital.

Music Education

The music education curriculum strives to bring each of its students to an intellectual understanding of the pedagogical, historical, and theoretical aspects of musical performance while demanding the highest levels of technical and artistic development in the teaching and performing of music.

In view of the heavy educational requirements, students may be required to attend eight semesters plus one or two summer terms in order to complete the degree within a four-year period.

- General Studies — 39 credits.
- Core curriculum in music — 30 credits.
- Applied music and performance courses — 24 credits.

7500:157	Student Recital (eight semesters)	0
7510:—	Music Organization*	8
7520:—	Applied Music — primary instrumental (completion of the 200 level is required prior to graduation)	16
- Additional music courses — 10 credits.

7500:254	String Instruments I	2
7500:297	Introduction to Music Education	2
7500:340	Teaching General Music	2
7500:342	Elementary Instrumental Music	2
7500:361	Conducting	2
- Additional music courses by major:

Vocal and Keyboard — 11 credits		
7500:341	Curricular Innovations in General Music	3
7500:362	Choral Arranging	2
7500:456	Advanced Conducting: Choral	2
	Approved Electives	4
Instrumental (Band) — 11 credits		
7500:205	Marching Band Organization and Technique	1
7500:275	Double Reeds/Percussion Methods	1
7500:276	Brass Methods	1
7500:277	Woodwind Methods	1
7500:307	Techniques of Stage Band Performance and Direction	1
7500:343	Secondary Instrumental Music	2
7500:454	Orchestration	2
7500:455	Advanced Conducting: Instrumental	2
Instrumental (String) — 11 credits		
7500:255	String Instruments Techniques (second semester)	2
7500:276	Brass Methods	1
7500:277	Woodwind Methods	1
7500:454	Orchestration	2
7500:455	Advanced Conducting: Instrumental	2
	Approved Electives	3
- Professional Education (including Student Teaching and 7500:492 Senior Seminar) — 25 credits.

*Eight semesters in a major conducted ensemble.

††Passage to the 300 level in the primary applied area is required before graduation.

*Eight semesters in a major conducted ensemble.

‡Acceptance in the jazz program is by permission of the coordinator of Jazz Studies.

- One-half recital during 12 months prior to graduation but not during the semester of student teaching except with special permission of Area Coordinator.
- Minimum vocal, keyboard and conducting proficiencies must be attained before assignment to student teaching.

7600: Communication

Requirements for transferring into the School of Communication
 Completion of 7600:102, 7600:115, 1100:111 or 2020:121, 1100:112 and 1100:105 or 1100:106 with grade of C or better in each course required to transfer into the department as a major or to enroll in 300-400 level courses in the School of Communication.

Bachelor of Arts

• General Studies and Second Year of a Language	53
• Core (Grade of C or better required for all core courses.)	
7600:102 Survey of Mass Communication	3
7600:115 Survey of Communication Theory	3
7600:200 Careers in Communication	1
7600:384 Communication Research	3
• Concentration in business and organizational communication, interpersonal and public communication or mass media communication as described in tracks plus departmental electives.	36
• University electives	29

Bachelor of Arts in Business and Organizational Communication

Bachelor of Arts in Communication/Rhetoric

Bachelor of Arts in Mass Media-Communication

• General Studies and "tag" degree course work	53
• Core	10
• Area of specialization as described below plus School of Communication electives	36
• University electives	29
• Total	128

Exit requirement

To graduate with a degree from the School of Communication, a student must attain an overall minimum 2.30 GPA for all courses taken in the School of Communication.

Business and Organizational Communication

- Core curriculum 10
- Major: Choice of Organizational Communication or Public Relations track as follows:

Public Relations Track:

Major area: (required)	
7600:201 Newswriting	3
7600:280 Media Production Techniques	3
7600:303 Public Relations Writing	3
7600:309 Promotional Publications	3
7600:403 Communication in Public Relations I	3
7600:404 Communication in Public Relations II	3
Choose nine credits from the following list:	
7600:235 Interpersonal Communications	3
7600:252 Persuasion	3
7600:345 Business & Professional Speaking	3
7600:405 Media Copywriting	3
Communication electives: (not used for above requirements)	9

Organizational Communication Track:

Major area: (required)	
7600:226 Interviewing	3
7600:235 Interpersonal Communication	3
7600:344 Group Decision Making	3
7600:345 Business & Professional Speaking	3
7600:435 Organizational Communication I	3
7600:436 Organizational Communication II	3
Choose nine credits from one of the following lists:	
7600:201 Newswriting	3
7600:303 Public Relations Writing	3
7600:309 Promotional Publications	3
7600:405 Media Copywriting	3
or	
7600:280 Media Production Techniques	3
7600:245 Argumentation	3
7600:252 Persuasion	3
7600:357 Speech in America	3
7600:454 Theory of Group Processes	3
School of Communication Electives: (not used for above requirements)	9

Communication and Rhetoric

Required courses	
7600:235 Interpersonal Communication	3
7600:245 Argumentation	3
7600:346 Advanced Public Speaking	3
Select a total of nine credits from the following list:	
7600:225 Module: Listening	1
7600:226 Interviewing	3
7600:227 Nonverbal Communication	3
7600:252 Persuasion	3
7600:325 Intercultural Communication	3
7600:344 Group Decision Making	3
7600:355 Freedom of Speech	3
And a total of six credits from the following list:	
7600:454 Theory of Group Processes	3
7600:457 Public Speaking in America	3
7600:470 Analysis of Public Discourse	3
7600:471 Theories of Rhetoric	3
School Electives	12

A total of 12 credits selected from any courses in the School of Communication; may include additional courses from the lists above.

School of Communication Total 46

Mass Media-Communication

- Core requirements
- Major: Choice of Broadcasting, Corporate Video, or News Track as follows:

Broadcasting Track:

Required courses	
7600:280 Media Production Techniques	24
7600:388 History and Structure of Broadcasting	3
Select a total of 18 credits from these two blocks*:	
7600:282 Radio Production	3
7600:283 Television Production	3
7600:288 Film Production	3
7600:361 Audio Recording Techniques	3
7600:383 Advanced Television Production	3
7600:387 Radio Television Writing	3
7600:201 Newswriting	3
7600:395 Radio Station Programming and Operations	3
7600:396 Television Station Programming and Operations	3
7600:484 Regulation of Media	3
7600:486 Broadcast Sales/Management	3
School Electives	12
School Total	46

Corporate Video Track:

Required courses	
7600:201 Newswriting	26-30
7600:280 Media Production Techniques	3
7600:361 Audio Recording Techniques	3
7600:362 Video Camera and Recording	3
7600:463 Corporate Video Design	3
7600:464 Corporate Video Management	3
7600:283 TV Production**	3
7600:466 Audio and Video Editing**	3
7600:467 Directing Video Productions**	3
7600:492 Corporate Video Practicum	2-6
School of Communication Electives	6-10
School Total	46

News Track:

Required News courses	
7600:201 Newswriting	12
7600:206 Feature Writing	3
7600:301 Advanced Newswriting	3
7600:484 Regulations in Mass Media	3
And choose one course (3 credits):	
7600:302 Broadcast News Writing	3
7600:306 Magazine Writing	3
And choose two courses (6 credits):	
7600:204 Editing	3
7600:282 Radio Production	3
7600:283 TV Production	3
7600:307 Commercial Electronic Publishing	3
And choose one course (3 credits):	
7600:395 Radio Station Programming and Operations	3
7600:396 Television Station Programming and Operations	3
7600:410 Journalism Management	3
School of Communication Electives	12
School Total	46

*May select a maximum of 15 credits from each section.

**May select two of three courses.

Bachelor of Arts (2+2) with C&T College (Computer Programming Technology)

Communication Major

• Communication core	18
• Area of specialization: Business and Organizational Communication	18
• Communication electives	9
• Tag in Computer Programming	14
• Total	59
• General Studies	39
• Other Required Courses for the Associate Degree	33
• University Electives	0
• Total Credits for Bachelor's Degree	131
1100:22x Natural Science	6
1100:33x World Civilization	4
1100:105 Introduction to Public Speaking	3
or	
1100:106 Effective Oral Communication	3
1100:110 Physical Education	1
1100:112 English Composition II	4
1100:320 Western Cultural Traditions	4
1100:321 Western Cultural Traditions	4
2020:121 English	4
2020:222 Technical Report Writing	3
2030:141.2 Math for Data Processing I, II	7
2040:240 Human Relations	3
2040:247 Survey of Basic Economics	3
2420:211.2 Basic Accounting I, II	6
2440:xxx Computer Programming Electives	6
2420:104 Introduction to Business	3
2440:120 Computer and Software Fundamentals	2
2440:121 Introduction to Programming Logic	2
2440:131 Introduction to Programming	2
2440:132 Assembler Programming	3
2440:133 Structured Cobol Programming	2
2440:234 Advanced Cobol Programming	3
2440:239 RPG II	2
2440:241 Systems Analysis and Design	3
2440:251 Computer Applications Projects	5
2440:254 Job Control Language	3
7600:xxx Mass Media Electives	9
7600:102 Survey of Mass Communication	3
7600:115 Survey of Communication Theory	3
7600:201 Newswriting	3
7600:235 Interpersonal Communication	3
7600:245 Argumentation	3
7600:280 Media Production Technique	3
7600:309 Publications Production	3
7600:335 Organizational Communication	3
7600:344 Public Decision Making	3
7600:345 Business and Professional Speaking	3
7600:384 Communication Research	3
7600:403 Communications in Public Relations	3
7600:282 Radio Production	
or	
7600:361 Audio Recording Techniques	3
7600:283 Television Production	3
7600:288 Film Production	3
7600:387 Radio and TV Writing	
or	
7600:463 Corporate Video Design	3
7600:388 History and Structure of Broadcasting	
or	
7600:464 Corporate Video Management	3
Additional production course	3
Communication electives -	12

7700: Communicative Disorders

Bachelor of Arts (Clinical or Non-Clinical Option)* Bachelor of Arts in Communicative Disorders (Clinical or Non-Clinical Option)*

Program Description

The School of Communicative Disorders offers an undergraduate (pre-professional) and graduate program of academic and clinical training in speech-language pathology and audiology. Audiologists are responsible for the non-medical management of hearing loss including testing hearing, selecting and working with hearing aids, counselling individuals concerning hearing loss, providing auditory rehabilitation and making noise measurements. A speech-language pathologist works with children and adults who have problems with communication. A clinician first determines the presence of a problem, then designs a plan for treatment. The speech-language pathologist's therapeutic goal is to help individuals communicate more effectively.

*Courses in the Department of Biology are required to fulfill the natural sciences requirement (3100:264,265). A.B.A. in Communicative Disorders substitutes a core of courses in psychology and related disciplines for the foreign languages (see adviser for specific courses).

Course work focuses on the evaluation and treatment of the many disordered communication processes. Students gain clinical experience at the undergraduate level, which requires a grade point average of at least 2.50 in major field course work plus grades of "C" or better in prerequisite classes for each clinical practicum. Students wishing to study this field without clinical experience at the undergraduate level may pursue a non-clinical curricular option. Decisions regarding degree options and graduate study should be made only after consultation with departmental advisers. A master's degree is required for employment as a speech-language pathologist or audiologist.

Typical work settings for M.A.-level speech-language pathologists and audiologists include: schools, hospitals, clinics, private practice, physicians' offices, hearing aid dealerships, and universities. For employment in school settings, individuals must be certified by the department of education of the state in which they will be working. Since more than 65 percent of practicing speech-language pathologists work in public school settings, it is recommended that undergraduate students who are interested in pursuing careers in the communicative disorders professions, complete the requirements for educational certification, except for student teaching, which can be taken only at the graduate level. These educational requirements can be taken as electives. Each student should consult with an adviser about this option.

Program Requirements:

- Completion of the General Studies and the second year of a foreign language for the B.A., or the non-foreign language option for the tag degree (B.A. in Communicative Disorders) — 54 credits. Students may count 14 credits of American Sign Language for the foreign language requirement.
- Electives — 22 credits:
- Core in Communicative Disorders:

7700:101	Beginning Sign Language I	3
7700:110	Introduction to Disorders of Communication	3
7700:111	Introduction to Phonology	2
7700:130	Bases and Structure of Languages	3
7700:140	Introduction to Hearing Science	3
7700:210	Applied Phonology	3
7700:211	Introduction to Speech Science	2
7700:230	Speech and Language Development	3
7700:240	Aural Rehabilitation	4
7700:241	Principles of Audiometry	3
7700:250	Observation and Clinical Methods	2
7700:321	Communicative Disorders I	4
7700:322	Communicative Disorders II	4
7700:330	Language Disorders	4
7700:340	Audiologic Evaluation	2
7700:450	Assessment of Communicative Disorders	3

*Clinical Option

Add the following Clinical Practica to the above requirements. Each practicum is taken two times; however, only four practicum credits may be applied towards the B.A.

7700:350	Clinical Practicum: Articulation/Phonology	1
7700:351	Clinical Practicum: Language	1
7700:352	Clinical Practicum: Aural Rehabilitation	1
7700:451	Clinical Practicum: Diagnostic Audiology	1

*Non-Clinical Option

To the University electives and core curriculum, add the following for a total of at least 4 credits:

7700:480	Seminar in Communicative Disorders	2
7700:481	Special Projects: Communicative Disorders	2-4

7750: Social Work

Program Description

The social work major is an accredited undergraduate professional program preparing students for entry level practice positions in social service agencies employing Social Workers. Social Work is concerned with the restoration of human social and emotional functioning, with the provision of services to meet social needs and with the prevention of social dysfunctions. Most Social Workers function in agencies responding to specific social problems.

Elective courses are available in such areas as health, community development, child welfare, mental health or retardation, family service, corrections, etc. Certificate programs in Afro-American Studies and Gerontology (Aging) can be scheduled within the elective framework of the curriculum.

Programs can be designed for the student wishing to prepare specifically for generalist practice in the above-mentioned areas. Students will also be prepared for entry into graduate schools of social work for completion of the Master of Social Work degree.

The Bachelor of Arts degree with a major in social work requires completion of two years of a foreign language (Spanish is recommended). The Bachelor of Arts in Social Work degree does not require a language.

Curricula have been developed so that students completing the two-year associate degree programs in Community Services Technology (C & T) and Social Services Technology (Wayne College) with social services emphasis programs can complete either the B.A. or B.A./S.W. four-year curriculum in social work with two additional years of course work. Similarly, curricula have been developed so that students completing the two-year associate degree program in criminal justice technology can complete either the B.A. or B.A./S.W. four-year curriculum in social work in the two additional years' course work.

There are 2+2 arrangements between this program and both the Associate in Community Services Technology and the Associate of Criminal Justice Technology programs offered in the Community and Technical College, as well as the Associate in Social Services Technology program at the Wayne General and Technical College.

The program can be completed by taking courses in the evening, except for the "field work" experience.

The Social Work Program at The University of Akron is fully accredited by the Council on Social Work Education.

Certificate programs can be designed in Afro-American Studies, Life-Span Development: Adulthood and Aging, Gender Identity and Roles.

Students wishing to major in social work must file an application with the College of Fine and Applied Arts. In addition, a separate application packet must be filed with the School of Social Work. A 2.3 grade point average is required for admission to the School. Once admitted, the student should maintain a 2.5 grade point average in social work major courses.

Bachelor of Arts

- Completion of the General Studies, including 40 credits.
 - 1100:221 Natural Science Biology 3
 - and
 - 3850:100 Introduction to Sociology 4
- Course Prerequisites for the Social Work major:
 - 7750:270 Poverty in the United States 3
 - 7750:276 Introduction to Social Welfare 4
 - 7750:427 Human Behavior and Social Environment for Social Workers I 3
- Social Work major:
 - 7750:401,2,3,4 Social Work Practice I, II, III, IV 12
 - 7750:410 Minority Issues in Social Work Practice 3
 - 7750:421 Field Experience Seminar (two semesters; one credit each) 2
 - 7750:425 Social Work Ethics 3
 - 7750:430 Human Behavior and Social Environment for Social Workers II 3
 - 7750:440 Social Work Research I 3
 - 7750:441 Social Work Research II 3
 - 7750:445 Social Policy Analysis for Social Workers 3
 - 7750:495 Field Experience: Social Agency (two semesters, four credits each) 8
 - 7750:---- Electives in Social Work 6
- General Electives, including 14 credits in a foreign language.

A total of 22 credits in approved courses in the social and behavioral sciences must be taken in addition to the 10 credits that are required (3250:100, Introduction to Economics; 3700:100, Government and Politics in the United States; 3750:100, Introduction to Psychology). The 22 credits may be chosen from the following suggested disciplines: Anthropology, Economics, History, Political Science, Psychology, and Sociology. Associate degree, Minor, and certificate requirements may satisfy some of the general electives.

The general studies courses, course prerequisites for the social work major, foreign language, and general electives requirements for the Bachelor of Arts degree in social work are the same requirements that students in the following 2+2 programs must complete:

Bachelor of Arts (2+2) with C&T [Community Services Technology (Social Service Emphasis)]

Bachelor of Arts (2+2) with C&T (Criminal Justice Technology)

Bachelor of Arts (2+2) with Wayne College [Social Services Technology (Social Service Emphasis)]

Bachelor of Arts/Social Work

- General Studies — 40 credits including:
 - 1100:221 Natural Science Biology
 - and
 - 3850:100 Introduction to Sociology
- Course Prerequisites for Social Work major:
 - 7750:270 Poverty in the United States 3
 - 7750:276 Introduction to Social Welfare 4
 - 7750:427 Human Behavior and Social Environment for Social Workers I 3

- Social Work major:
 - 7750:401,2,3,4 Social Work Practice I, II, III, IV 12
 - 7750:410 Minority Issues in Social Work Practice 3
 - 7750:421 Field Experience Seminar (two semesters; one credit each) 2
 - 7750:425 Social Work Ethics 3
 - 7750:430 Human Behavior and Social Environment for Social Workers II 3
 - 7750:440 Social Work Research I† 3
 - 7750:441 Social Work Research II 3
 - 7750:445 Social Policy Analysis for Social Workers 3
 - 7750:495 Field Experience in a Social Agency (two semesters; four credits each) 8

- General Electives:

A total of 22 credits in approved courses in the Social and Behavioral Sciences must be taken in addition to the 10 credits that are required (3250:100, Introduction to Economics; 3700:100, Government and Politics in the United States; 3750:100, Introduction to Psychology). The 22 credits may be chosen from the following suggested disciplines: Anthropology, Economics, History, Political Science, Psychology, and Sociology. Associate degree, Minor, and certificate requirements may satisfy some of the general electives.

The general studies courses, course prerequisites for the social work major, and general electives requirements for the Bachelor of Arts/Social Work degree are the same requirements that students in the following 2+2 programs must complete:

Bachelor of Arts/Social Work (2+2) with C&T [Community Services Technology (Social Service Emphasis)]

Bachelor of Arts/Social Work (2+2) with C&T (Criminal Justice Technology)

Bachelor of Arts/Social Work (2+2) with Wayne College [Social Services Technology (Social Service Emphasis)]

7800: Theatre

Bachelor of Arts

- General Studies program and second year of a foreign language — 53 credits.
- Core curriculum:
 - 7800:100 Experiencing Theatre 3
 - 7800:106 Introduction to Scenic Design 3
 - 7800:107 Introduction to Stage Costume Techniques 3
 - 7800:145 Movement for Actors I 3
 - 7800:151 Voice for the Stage 3
 - 7800:172 Acting I 3
 - 7800:230 Development of Theatre: History of Theatre 3
 - 7800:262 Stage Make-up 3
 - 7800:265 Basic Stagecraft I 3
 - 7800:271 Directing I 3
 - 7800:330 Development of Theatre: Dramatic Literature I 3
 - 7800:430 Development of Theatre: Dramatic Literature II 3
 - 7810:100-400 Production Design/Technical Laboratory 4
- Theatre Electives — 23 credits‡.
- General Electives — 12 credits‡.
- All candidates for the B.A. will be required to earn at least eight credits of 7810 laboratory work. At least four of these credits must be in 7810 *Production Laboratory*. Majors must enroll in at least one credit of production laboratory every semester they are in residence. To earn laboratory credit, theatre majors must attend all University mainstage auditions. A maximum of sixteen 7810 credits may count toward requirement for the B.A.

†Students are strongly encouraged to complete their Math requirement before enrolling in 7750:440 Social Work Research I.
‡Consult academic adviser.

Bachelor of Arts in Theatre Arts

(1) Theatre Arts

The concentration is designed to prepare the student for competency in all areas of theatre — acting/directing, theatre history/criticism and design/technical theatre — in order that the student can acquire the skills to teach theatre, to undertake graduate work in theatre or to undertake professional work in commercial or regional theatre. Consult an adviser.

- General Studies — 39 credits.
- Tag Area of Study — 14 credits.
- Theatre — 63 credits.
Required Theatre Arts Core Courses — 40 credits.
Theatre Electives — 23 credits.
- General Electives — 12 credits.
Minimum Semester Hours Required — 128

(2) Acting

- General Studies — 39 credits.
- Theatre — 73 credits.
- Required Theatre Arts core — 40 credits.
(See Bachelor of Arts listing).
- Required Performance/Movement/Voice Classes — 19 credits.

7800:245	Movement for Actors II	3
7800:350	Advanced Voice for Stage	3
7800:373	Acting II	3
7800:374	Acting III	3
7800:474	Acting IV	3
7810:110-410	Performance Laboratory	4
- Music Courses — 8 credits.

7520:024	Voice (repeat for 8 credits)	2
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- Dance courses:

7900:119	Introduction to Contemporary Dance	2
7900:120	Introduction to Contemporary Dance II	2
	or	
7900:130	Introduction to Jazz Techniques	2
7900:124	Introduction to Ballet I	2
- Electives (with approval of adviser) — 16 credits.

(3) Design/Technology

- General Studies — 39 credits.
- Required Theatre Arts core — 40 credits.
- Basic preparation — 12 credits.

7800:225	Stage Lighting	3
7800:263	Scene Painting	3
7800:337	Stage Costume History and Design I	3
7800:365	Stage Design	3
- Intermediate Studio courses — 12 credits.

7800:215	Production and Stage Management	3
7800:338	Stage Costume History and Design II	3
7800:355	Stage Lighting Design	3
7800:436	Styles of Scenic Design	3
- Advanced Studio courses — 7-9 credits.

7800:286	Basic Stagecraft II	3
7800:307	Advanced Costume Techniques	3
7800:470	Practicum in Design/Technology	1-3
- Production laboratory course:

7810:100-400	Production Design/Technology	4
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- Electives (with approval of adviser) — 12-14 credits.
(Recommended electives are: 7100:121; 7100:131; 7100:132; 7100:144; 7100:185; 7100:190; 7100:191)

(4) Musical Theatre

- General Studies — 39 credits.
- Theatre Core Courses — 26 credits

7800:145	Movement for Actors	3
7800:151	Voice for the Stage	3
7800:172	Acting I	3
7800:262	Stage Makeup	3
7800:421	Musical Theatre Production	3
7800:475	Acting for Musical Theatre	3
7810:110	Performance Lab	4
7810:100	Production Lab	2
7800:321	Musical Theatre History & Literature II	2
- Theatre Option — 21 credits

7800:100	Experiencing Theatre	3
7800:230	Development of Theatre	3
7800:245	Movement for Actors II	3
7800:265	Basic Stagecraft I	3
7800:271	Directing I	3

- | | | |
|----------|-----------------|---|
| 7800:273 | Acting II | 3 |
| 7800:430 | Dramatic Lit II | 3 |
- Dance Core Courses — 13 credits

7900:119	Intro to Contemporary Technique I	2
7900:124	Intro to Ballet I	2
7900:130	Intro Jazz Dance I	2
7900:230	Intro Jazz Dance II	2
7900:324	Intro to Tap Tech I	2
7920:270	Musical Theatre Dance Technique	3
 - Music Core Courses — 17 credits

7520:024	Class/Applied Voice (4 semesters) (must include 1 semester of Applied Voice)	8
7520:025	Class/Applied Piano (2 semesters)	4
7500:101	Intro to Music Theory	2
7510:108	Opera Workshop	1
7500:320	Musical Theatre History & Literature I	2
 - Electives from Theatre, Music & Dance — 14 credits

7900: Dance

Bachelor of Fine Arts

The dance major is designed for the student who wishes to pursue professional training in dance through the Bachelor of Fine Arts degree. Technical, performing and choreographic skills, as well as an in-depth knowledge of dance history, are developed in the degree program.

Admission to the program is by *audition only*.

Every student must pass a sophomore jury in ballet and modern technique at the completion of two years of study to be admitted to upper-division standing in the dance area. Students must complete one full year of Ballet Technique IV and must be enrolled in a ballet technique class each semester.**

- General Studies program — 39 credits.
- Required dance courses:

7900:115	Dance as an Art Form (Bypass exam available)	2
7920:116,7	Physical Analysis for Dance I, II	4
7920:122, 222	Ballet Technique I, II	20**
7920:229	Contemporary Technique I	6
7920:316,7	Choreography I, II	4
7920:320	Dance Notation	2
7920:322, 422	Ballet Technique III, IV	20**
7920:329	Contemporary Dance Technique II	6
7920:361	Learning Theory for Dance	2
7920:362	Instructional Strategies for Dance	2
7920:416	Choreography III	2
7920:417	Choreography IV	2
7920:431	Dance History: Prehistory to 1661	2
7920:433	Dance History: 20th Century	2
7920:432	Dance History: 1661 through Diaghilev Era	2
- Electives (with approval of adviser) — 8 credits.
- All candidates for the B.F.A. will be required to earn at least five credits of 7910: *Dance Organizations*.

7910:101	Classical Ballet Ensemble	1
7910:102	Character Ballet Ensemble	1
7910:103	Contemporary Dance Ensemble	1
7910:104	Jazz Dance Ensemble	1
7910:105	Musical Comedy Ensemble	1
7910:106	Opera Dance Ensemble	1
7910:107	Experimental Dance Ensemble	1
7910:108	Choreographers' Workshop	1
7910:109	Ethnic Dance Ensemble	1
7910:110	Period Dance Ensemble	1
7910:111	Touring Ensemble	1
7910:112	Dance Production Ensemble	1
	Total Dance Curriculum	81-83

Bachelor of Arts

The dance major is designed for the student who wishes to pursue a more generalized degree in dance.

Admission to the degree is by audition only.

Every student must pass a sophomore jury in ballet, modern, tap, and jazz technique at the completion of two years of study to be admitted to upper-division standing in the dance area. All students are required to study dance technique every semester they are enrolled and must be promoted into Ballet Technique III for graduation.

- General Studies program and foreign language* — 53 credits.

†See School of Dance or School of Music for placement
*Sign language may be taken in place of a foreign language.
**Students are required to complete 40 credits of ballet technique for graduation regardless of level originally placed in at time of admission.

• Required dance courses:

7900:115	Dance as an Art Form	2
7920:116, 7	Physical Analysis for Dance I, II	4
7920:122, 222	Ballet Technique I, II	20
7920:229	Contemporary Technique I	3
7920:316, 7	Choreography I, II	4
7920:320	Dance Notation	2
7920:361	Learning Theory for Dance	2
7920:362	Instructional Strategies for Dance	2

• Choose one of the following:

7920:431	Dance History: Prehistory to 1661	2
7920:433	Dance History: 20th Century	2
7920:432	Dance History: 1661 through Diaghilev Era	2

• Choose a minimum of one from each category as dance electives for a minimum of nine credits

Category A

7920:229	Contemporary Technique I (second semester)	3
7920:329	Contemporary Technique II (may be taken twice)	3

Category B

7900:323	Jazz Styles	2
7900:377	Advanced Jazz Styles	2

Category C

7920:145	Beginning Tap Styles	2
7920:246	Intermediate Tap Styles	2

• Choose one category D, E, or F for a total of four credits:

Category D

7920:416	Choreography III	2
7920:417	Choreography IV	2

Category E*

7920:431	Dance History: Prehistory to 1661	2
7920:432	Dance History: 1661 - Diaghilev Era	2
7920:433	Dance History: 20th Century	2

Category F

7920:461	Seminar and Field Experience in Dance Education	2
7920:462	Professional Issues in Dance Education	2

• All candidates for the B.A. will be required to earn at least four credits of 7910: Dance Organizations.

7910:101	Classical Ballet Ensemble	1
7910:102	Character Ballet Ensemble	1
7910:103	Contemporary Dance Ensemble	1
7910:104	Jazz Dance Ensemble	1
7910:105	Musical Comedy Ensemble	1
7910:106	Opera Dance Ensemble	1
7910:107	Experimental Dance Ensemble	1
7910:108	Choreographers' Workshop	1
7910:109	Ethnic Dance Ensemble	1
7910:110	Period Dance Ensemble	1
7910:111	Touring Ensemble	1
7910:112	Dance Production Ensemble	1
	Total Dance Curriculum	58
	General Electives	17

*Dance History course taken for requirement does not fulfill this elective.

College of Nursing

V. Ruth Gray, Ed.D., R.N., *Interim Dean*

Dolores A. Bower, Ph.D., R.N., *Interim Associate Dean, Graduate Program*

Elaine F. Nichols, Ed.D., R.N., *Associate Dean, Undergraduate Program*

Phyllis A. Fitzgerald, Ph.D., R.N., *Assistant Dean of Student Affairs*

Janne R. Dunham-Taylor, Ph.D., R.N., *Assistant Dean of Continuing Education*

Diana Barhyte, Ph.D., R.N., *Director of Nursing Research*

Barbara Lee, M.S., *Director of the Learning Resource Center*

Maryhelen Kreidler, Ed.D., R.N., *Director of the Center for Nursing*

ACCREDITATION

The Baccalaureate nursing program is approved by the Ohio Board of Nursing. The Baccalaureate and Masters programs are fully accredited by the National League for Nursing, Council of Baccalaureate and Higher Degree Programs.

PHILOSOPHY

The College of Nursing, an integral part of The University of Akron, accepts the responsibility for promoting the general mission of the University, which is the dissemination and pursuit of knowledge, the nurturing of intellectual curiosity, the search for truth and a conscious effort to serve the (nursing) student in the urban and rural community.

The College of Nursing faculty believe that the foci of professional nursing are individuals, families and communities.

The individual is seen as a complex whole whose existence involves patterns, dynamic change, transformation and interdependence. The individual interrelates within the environment in biological, psychological, social, spiritual, cultural and other dimensions. The individual is unique and universal. The individual is a thinking, feeling, interacting, evolving, creating, valuing being.

Families are individuals dynamically connected with each other over time. Family configurations may be traditional or nontraditional.

Communities are groups of people with one or more common characteristics who are in relationship to one another and may or may not interact.

Health is comparative, dynamic, multidimensional and has personal meaning. It includes disease, nondisease, and quality of life. People have the right to participate in decisions affecting and effecting personal health.

Environment includes all living and nonliving dimensions with which the individual, family and community have interrelationships. The dynamic environmental interrelations define and establish rules for health and modes of action.

Nursing is an art and a science. The discipline of nursing is concerned with individual, family and community and their responses to health within the context of the environment. Professional nursing includes the appraisal and the enhancement of health. Personal meanings of health are understood in the nursing situation within the context of familial, societal and cultural meanings. The professional nurse uses knowledge from theories and research in nursing and other disciplines in providing nursing care. The practice of nursing occurs in a variety of settings. The role of the nurse involves the exercise of social and cultural responsibilities, including accountability for professional actions and provision of quality nursing care.

Education is an individualized, lifelong process. Learning is a continual process and includes the individual's interrelations with the environment. Knowledge acquisition, development of critical thinking and self-expression enable the student to respond to clients who have unique human values and cultural heritage. Each nursing student brings attitudes, beliefs, values, feelings, knowledge and experience into the learning environment. These variables influence learning. Learning occurs through continual construction and reconstruction of experiences in relation to environmental influences.

Nursing education at the baccalaureate level synthesizes knowledge from nursing, humanities, and social, cultural, physical and natural sciences to operationalize the nursing process in practice. The student is prepared to function as a nurse generalist in a variety of settings. Faculty and students continually seek to refine the commitment to and understand the relationship between theory and practice. Students are encouraged to become self-directed, collaborative,

interdependent and independent. These variables are the foundation for lifelong learning and professional development.

Nursing education at the master's level builds upon baccalaureate nursing preparation and is a foundation for doctoral study. Graduate education provides advanced learning to prepare specialists, educators, and administrators in the practice of nursing. College of Nursing graduate students analyze and use a variety of theoretical formulations and research findings in advanced practice, as well as plan and conduct research with guidance. The students develop expertise through self-direction, peer relations, personal valuing and faculty modeling and facilitation.

REQUIREMENTS

Admission to Baccalaureate Program

Five classifications of students will be considered for admission to the baccalaureate nursing program: 1) the basic student (entering freshman), 2) the registered nurse, 3) the licensed practical nurse, 4) the postbaccalaureate student and 5) the transfer student from other colleges and universities. The College of Nursing offers separate sequences which provide both the R.N. and L.P.N. with the opportunity to earn a Baccalaureate Degree. These sequences begin nursing courses in the summer.

A transfer student may receive credit for quality work earned in approved colleges. Transfer students entering The University of Akron from an accredited institution must have all course work applicable to the College of Nursing requirements evaluated in writing by the respective University of Akron departments. A copy of the departmental course approval or denial must be contained in the student's file when the student applies for an intercollegiate transfer. Enrollment of a transfer student is contingent upon availability of University facilities and an assessment of the sufficiency of prior academic work. Transfer course grades will be combined with courses taken at The University of Akron when ranking students for College of Nursing admission.

A registered nurse (RN) who receives preparation in a diploma or associate degree program is evaluated individually. An RN/BSN student is expected to meet the same course requirements as the basic student and those of The University of Akron.

A student who wishes to be considered for admission to the College of Nursing must meet the following requirements:

- Complete all University College requirements and College of Nursing prerequisites with a grade of "C" or higher by the end of spring semester.
- Complete an Intercollegiate Transfer Form with a University College academic adviser during the designated period of the spring semester in the year that the applicant is ready to seek admission.
- Have a 2.50 grade-point average or higher.
- All grades of transfer work will be combined with those earned at The University of Akron in the computation of a GPA for admission ranking purposes to the College of Nursing.

Admission Procedures

All applicants will be considered at once and will be selected in the spring to start the following fall. All student applicants will be ranked in order from the highest grade-point average (GPA) down until the class is filled. Presently there are 160 students admitted to the basic program. Registered nurse students are not counted with the 160 basic students. Having a GPA of 2.5 will not guarantee admission to the College.

Acceptance of the student into the college is the responsibility of the dean in consultation with the dean of the University College and the Admissions Committee of the College of Nursing. Admission to the program in nursing does not guarantee the student's placement in the nursing courses at the time the student may wish to pursue them. The college reserves the right to approve admission to those individuals whose abilities, attitudes, and character promise satisfactory achievement of the college objectives.

Upon admission to the College, all students must adhere to the following policies and the deadline of July 31:

- Pay the Liability Insurance Fee included in the Fall tuition invoice.
- If a licensed nurse, show valid Ohio license to Records Coordinator.
- Complete required immunizations.
- Complete CPR certification prior to starting nursing courses. Maintain current CPR certification throughout the program. Failure to maintain current CPR certification will result in removal from clinical courses.

Written evidence of completion of these requirements must be submitted to the College of Nursing Records Coordinator prior to July 31.

Notification of Admission

Following the completion of Spring semester, all applicants will be notified of admission by mid-June. Notification of admission status will be either full admission, placement on a waiting list, or denial due to the filling of the 160 available spaces. A limited number of students who do not receive full admission will be placed on a waiting list. The waiting list exists through the first week of Fall classes.

Reapplication Process

Applications for the College of Nursing are only effective for the current academic year. A student not admitted from the wait list or denied admission may reapply during the next intercollege transfer period. Students reapplying are again ranked in the applicant pool for admission consideration.

Continuation in the Baccalaureate Program

A student must maintain a grade-point average of 2.30 (C+) or higher on a 4.00 scale in the nursing major to progress and graduate from the College. A student receiving a C- or below in any nursing course (8200) or corequisite course will be required to repeat the course. Only one course repeat is allowed during the nursing program. Students may not progress into the next course with an incomplete or failing grade.

Students should refer to their Student Handbooks for the policies and procedures of the College. Handbooks will be distributed to students upon admission to the College. Students should also refer to each course syllabus distributed at the beginning of each semester for course expectations/requirements.

Requirements for Graduation

- Complete all University requirements as listed in **Section 3** of this *Bulletin*.
- Complete a minimum of 134 semester credits for the degree and earn a minimum of 2.30 grade-point average in the nursing major and a 2.00 grade-point average for all collegiate work attempted at The University of Akron.
- Complete all courses required in the *Program of Study for Nursing Students*.
- Complete the last 32 credits in the baccalaureate program at The University of Akron.
- Complete all requirements which were in effect at the time of transfer to the College of Nursing.

Program of Studies

Changes to the Undergraduate baccalaureate nursing program are taking place during 1992-1993 and 1993-1994. Prerequisites will change as of Fall 1992 and nursing courses will also change in the Fall 1992. Please contact the Admissions Office, Academic Advising, or the College of Nursing for information.

Nursing Courses Being Phased In Starting Fall 1992 thru Spring 1995**

8200:205	College of Nursing Orientation	1
8200:210	Basic Concepts of Nursing	4
8200:215	Professional Role Development	2
8200:220	Foundations of Nursing Practice	5
8200:225	Health Assessment	3
8200:315	Pathophysiology for Nurses	3
8200:325	Cultural Dimensions in Nursing	2
8200:330	Nursing Pharmacology	3
8200:350	Nursing of the Childbearing Family	5
8200:360	Nursing of Adults	5
8200:370	Nursing of Older Adults	5
8200:380	Mental Health Nursing	5
8200:410	Nursing of Families with Children	5
8200:430	Nursing: Complex/Critical Situations	3
8200:435	Nursing Research	3
8200:440	Nursing of Communities	5
8200:445	Nursing Leadership for Client Care	2
8200:450	Senior Practicum	3
8200:455	Professional Issues	2

Transition Program: Fall 1992

In effect only for first time students at the University Fall 1992.

Freshman Year

1100:111,112	English Composition	8
3150:129,130	Introduction to General, Organic and Biochemistry	8*
3850:100	Introduction to Sociology	4*
	or	
3870:150	Cultural Anthropology	4*
3100:130	Principles of Microbiology	3
3250:100	Introduction to Economics	3
8200:100	Introduction to Nursing	1

Sophomore Year

3470:260	Basic Statistics	3*
	or	
3470:261,262	Statistics I, II	4
1100:120-188	Physical Education	1
3100:208,209	Anatomy & Physiology	8
3750:100	Introduction to Psychology	3
3750:230	Developmental Psychology	4
1100:106	Oral Communication	3*
3600:120	Introduction to Ethics	3

Apply to the College of Nursing, Spring 1994

First Year, Fall 1994 - Spring 1995 (27 credits)

7400:316	Science of Nutrition	4
1100:320	Western Cultural Traditions	4
1100:—	World Civilizations	2
1100:—	World Civilizations	2
8200:205	College of Nursing Orientation	1
8200:210	Basic Concepts of Nursing	4
8200:215	Professional Role Development	2
8200:220	Foundations of Nursing Practice	5
8200:225	Health Assessment	3

Second Year, Fall 1995 - Spring 1996 (28 credits)

8200:315	Pathophysiology for Nurses	3
8200:325	Cultural Dimensions in Nursing	2
8200:330	Nursing Pharmacology	3
8200:350	Nursing of the Childbearing Family	5
8200:360	Nursing of Adults	5
8200:370	Nursing of Older Adults	5
8200:380	Mental Health Nursing	5

Third Year, Fall 1996 - Spring 1997 (27 credits)

1100:321	Western Cultural Traditions	4*
8200:410	Nursing of Families with Children	5
8200:430	Nursing: Complex/Critical Situations	3
8200:435	Nursing Research	3
8200:440	Nursing of Communities	5
8200:445	Nursing Leadership for Client Care	2
8200:450	Senior Practicum	3
8200:455	Professional Issues	2

Total Minimum Credits for Graduation: 134

Fall 1993, Basic Baccalaureate Program

In effect for first time students at The University Fall 1993 and thereafter.

Freshman Year

1100:111,112	English Composition I	8
1100:120-188	Physical Education	1
3100:130	Principles of Microbiology	3
3150:129,130	Introduction to General, Organic and Biochemistry	8
3750:100	Introduction to Psychology	3
3250:100	Introduction to Economics	3*
3600:120	Introduction to Ethics	3
3850:100	Introduction to Sociology	4*
	or	
3870:150	Cultural Anthropology	4*
8200:100	Introduction to Nursing	1

Apply to the College of Nursing

Sophomore Year

3100:208,209	Anatomy and Physiology	8
3470:260	Basic Statistics	3*
	or	
3470:261,262	Statistics I, II	4
3750:230	Developmental Psychology	4
1100:106	Oral Communications	3*
8200:205	College of Nursing Orientation	1
8200:215	Professional Role Development	2
8200:210	Basic Concepts of Nursing	4
8200:220	Foundations of Nursing Practice	5
8200:225	Health Assessment	3

*Introduction to Economics and either Introduction to Sociology or Cultural Anthropology fulfills the General Studies Social Science requirements. Oral Communications fulfills the General Studies Communication requirement. Basic Statistics fulfills the General Studies Mathematics requirement.

**Nursing courses in effect prior to Fall 1992 will be phased out starting Summer 1992 through May 1994.

Note: Electives. Students may select courses numbered 100 and above as electives. A list of suggested elective courses is available through Academic Advising or the College of Nursing.

Junior Year

7400:316	Science of Nutrition	4
8200:315	Pathophysiology for Nurses	3
8200:325	Cultural Dimensions in Nursing	2
8200:330	Nursing Pharmacology	3
8200:350	Nursing of Childbearing Families	5
8200:360	Nursing of Adults	5
8200:370	Nursing of Older Adults	5
8200:380	Mental Health Nursing	5

Senior Year

1100:320,321	Western Cultural Traditions	8
1100:—	World Civilizations	2
1100:—	World Civilizations	2
8200:410	Nursing of Families with Children	5
8200:430	Nursing in Complex/Critical Situations	3
8200:435	Nursing Research	3
8200:440	Nursing of Communities	5
8200:445	Nursing Leadership for Client Care	2
8200:450	Senior Practicum	3
8200:455	Professional Issues	2

Total minimum credits for graduation: 134

R.N./B.S.N. Registered Nurse Sequence

(limited to registered nurse graduates of Associate Degree and Diploma nursing programs)

Prerequisite Courses

Freshman Year

1100:111,112	English Composition	8
3100:130	Principles of Microbiology	3
3150:129,130	Introduction to General, Organic and Biochemistry	8
3750:—	Introduction to Psychology	3
1100:120-188	Physical Education	1
3800:120	Introduction to Ethics	3
3850:100	Introduction to Sociology	4
or		
3850:150	Cultural Anthropology	4

Sophomore Year

3100:208,209	Anatomy & Physiology	8
3250:100	Introduction to Economics	3
3750:230	Developmental Psychology	4
1100:106	Oral Communication	3
3470:260	Basic Statistics	3
or		
3470:261,262	Introduction Statistics I, II	4
Electives***		5-8

Apply to the College of Nursing, Spring 1993

Summer Session Start		
8200:336	Concepts of Professional Nursing	4
8200:225	Health Assessment	3
8200:325	Cultural Dimensions in Nursing	3
1100:320	Western Cultural Traditions	4
Fall		
1100:—	World Civilizations	2
8200:405	Nursing of the Healthy Individual	5***
8200:440	Nursing of Communities	5***
8200:435	Nursing Research	3
Spring		
1100:321	Western Cultural Traditions	4
1100:—	World Civilizations	2
8200:415	Nursing Care of Individuals with Complex Health Problems	5***
8200:446	Professional Nursing Leadership	5***

Note: By-pass credit upon successful completion of 8200:415 and 446, 32 hours of by-pass credit will be awarded for courses in the basic program. Total credits for graduation are 134.

LPN/BSN Sequence

Changes in the LPN/BSN Sequence are taking place during 1992-1993 and 1993-1994. Prerequisites will change as of Fall 1992 and nursing courses will also change in the Fall 1992. Please contact the Admissions Office, Academic Advising, or the College of Nursing for information.

***Courses 8200:405, 415, 440, and 446 are 7½ weeks in length.

Prerequisites in Effect Only for First Time LPN/BSN Students at the University Fall 1992 and Transferring to the College of Nursing, Spring 1994

Freshman Year

1100:111,112	English Composition	8
3150:129,130	Introduction to General, Organic and Biochemistry	8
3850:100	Introduction to Sociology	4+
or		
3870:150	Cultural Anthropology	4+
3100:130	Principles of Microbiology	3
3250:100	Introduction to Economics	3+
8200:101	Introduction to Baccalaureate Nursing	1

Sophomore Year

3470:260	Basic Statistics	3
or		
3470:261,262	Statistics I, II	4
1100:120-188	Physical Education	1**
3100:208,209	Anatomy & Physiology	8
3750:100	Introduction to Psychology	3
3750:230	Developmental Psychology	4
1100:106	Oral Communication	3+
3800:120	Introduction to Ethics	3

Prerequisites in Effect Only for First Time LPN/BSN Students at the University Fall, 1993 and Thereafter

Freshman Year

Fall		
1100:111	English Composition I	4
1100:120-188	Physical Education	1
3150:129	Introduction to General, Organic and Biochemistry	4
3750:100	Introduction to Psychology	3
3850:100	Introduction to Sociology	4
or		
3870:150	Cultural Anthropology	4
8200:101	Introduction to Baccalaureate Nursing	1
Spring		
100:112	English Composition II	4
3100:130	Principles of Microbiology	3
3150:130	Introduction to General, Organic and Biochemistry	4
3250:100	Introduction to Economics	3
3800:120	Introduction to Ethics	3

LPN/BSN Sequence in Effect 1993 and Thereafter

Option I (Includes 8200:220)

Sophomore Year

Summer session start		
8200:336	Concepts of Professional Nursing	4
Fall		
8200:210	Basic Concepts of Nursing	4
3100:208	Anatomy & Physiology	4
1100:106	Oral Communications	3
3470:260	Basic Statistics	3
or		
3470:261,262	Introductory Statistics I, II	4
Spring		
8200:220	Foundations of Nursing Practice	5
8200:225	Health Assessment	3
3100:209	Anatomy & Physiology	4
3750:230	Develop. Psychology	4

Junior Year

Fall		
8200:315	Pathophysiology for Nurses	3
8200:360	Nursing of Adults	5
8200:370	Nursing of Older Adults	5
7400:316	Science of Nutrition	4
Spring		
8200:330	Nursing Pharmacology	3
8200:350	Nursing of Childbearing Families	5
8200:360	Mental Health Nursing	5
8200:325	Cultural Dimensions in Nursing	2

**Physical Education. For the student over the age of 24, substitute any one credit general studies course.

+ Introduction to Economics and either Introduction to Sociology or Cultural Anthropology fulfill the General Studies Social Science requirements. Oral Communications fulfill the General Studies Communication requirement. Basic Statistics fulfill the General Studies Mathematics requirement.

Note: After satisfactory completion of prerequisites, transfer to the College of Nursing. There are two options for the LPN/BSN Sequence after completion of prerequisites. Option 1 follows the more traditional path and takes the student 3 years plus the summer sessions to complete. Option 2 allows the student to graduate in 2½ years plus the summer session provided that 8200:220 Foundations in Nursing Practice is waived by testing. NLN Mobility Profiles, Skills and Math Competency Testing are conducted during late May and early June.

Senior Year

Fall		
8200:430	Nursing in Critical/Complex Situations	3
8200:450	Senior Practicum	3
8200:435	Nursing Research	3
8200:445	Nursing Leadership for Client Care	2
1100:—	World Civilizations	2
1100:320	Western Cultural Traditions	4
Spring		
8200:430	Nursing of Families with Children	5
8200:440	Nursing of Communities	5
1100:—	World Civilizations	2
1100:321	Western Cultural Traditions	4
Fall		
8200:210	Basic Concepts of Nursing	4
3100:208	Anatomy & Physiology	4
1100:106	Oral Communications	3
3470:260	Basic Statistics	3
	or	
3470:262,262	Introduction to Statistics I, II	4
Spring		
3100:209	Anatomy & Physiology	4
3750:230	Develop. Psychology	4
8200:360	Nursing of Adults	5
8200:370	Nursing of Older Adults	5

LPN/BSN Sequence

Option 2 (Excluding 8200:220)

Sophomore Year

Summer session start		
8200:336	Concepts of Professional Nursing	4
8200:225	Health Assessment	3
1100:320	Western Cultural Traditions	4

Junior Year

Fall		
8200:315	Pathophysiology for Nurses	3
8200:350	Nursing of Childbearing Families	5
8200:360	Mental Health Nursing	5
7400:316	Science of Nutrition	4
Spring		
8200:430	Nursing of Families with Children	5
8200:440	Nursing of Communities	5
1100:—	World Civilizations	2
8200:325	Cultural Dimensions in Nursing	2
8200:330	Nursing Pharmacology	3

Senior Year

Fall		
8200:430	Nursing in Critical/Complex Situations	3
8200:450	Senior Practicum	3
8200:435	Nursing Research	3
8200:445	Nursing Leadership for Client Care	2
1100:—	World Civilizations	2
1100:321	Western Cultural Traditions	4

Note: Credit for prior learning. The LPN/BSN student who receives a score of 75% or higher on the NLN Mobility Profiles and successfully complete skills testing will receive a range of possible credits for the following courses:

8200:220	Foundations of Nursing Practice	0 to 5 credits
8200:330	Nursing Pharmacology based on pharmacology certification and score of C or higher on N330 final examination.	0 to 3 credits
8200:350	Nursing of Childbearing Families	0 to 1 credit
8200:360	Nursing of Adults	0 to 1 credit
8200:370	Nursing of Older Adults	0 to 1 credit
8200:410	Nursing of Families with Children	0 to 1 credit

Students who receive full credit for 8200:220 will be exempt from the course. Students receiving one credit for any of the remaining courses will be exempt from one clinical day and selected Learning Resource Center activities based on the results of skill testing. Students also have the option of testing out of 8200:330 Nursing Pharmacology.

Total minimum credits for graduation: 134

Agencies

Some of the agencies which provide clinical experiences for the baccalaureate program are:

- Akron City Hospital
- Akron General Medical Center
- Akron Health Department
- Akron Public Schools: Lincoln
- Akron Senior Resource Center
- Aultman Hospital
- Barberton Citizens Hospital
- Barberton Schools
- Barrett School
- Brecksville Veterans Administration Hospital
- Canton Schools
- College of Nursing, Center for Nursing
- Chambrel at Montrose
- Children's Hospital Medical Center
- Community Support Services
- Decker Family Development Center
- Edwin Shaw Hospital
- Haven of Rest
- Homeless Outreach Program
- Kandy Kane Christian Day Care Center
- Margaret Park School
- Planned Parenthood
- Red Cross
- Rockynol Retirement Community
- Salvation Army Child Development Center
- St. Edward's Home
- St. Thomas Medical Center
- Summit County Health Department
- University Nursery Center
- Visiting Nurse Service

Northeastern Ohio Universities College of Medicine

HISTORY AND PURPOSE OF THE COLLEGE OF MEDICINE

The Northeastern Ohio Universities College of Medicine (NEOUCOM) was created by an act of the 100th General Assembly of Ohio and was officially established as a public institution of higher learning on November 23, 1973. The college is governed by a board of trustees appointed by the boards of trustees of The University of Akron, Kent State University and Youngstown State University. All three universities are accredited by the North Central Association of Colleges and Secondary Schools. The college was first accredited by the Liaison Committee on Medical Education of the Association of American Medical Colleges in May 1981, and in 1989 received full re-accreditation from the LCME for a seven-year period.

ADMISSION: B.S./M.D.

High school seniors and recent high school graduates, having demonstrated appropriate academic competence and motivation toward a career in medicine, will be considered for admission into the B.S./M.D. program. Students who have not attended college should write to the Office of Admissions, The University of Akron, Akron, OH 44325-2001 for application forms. Applicants should indicate interest in the Phase I, B.S./M.D. Program and return all forms prior to December 31.

ADMISSION: M.D.

Applicants with a more traditional college background may be considered by NEOUCOM for admission to the M.D. Program (Phase II). Students should contact the Northeastern Ohio Universities College of Medicine, Rootstown, OH 44272, for further information. Criteria for admission to the M.D. Program include demonstrated proficiency in appropriate coursework, scores from the Medical College Admission Test (MCAT) taken at least one year prior to anticipated fall enrollment date, as well as a commitment to the field of medicine and extracurricular and work activities.

THE B.S./M.D. PROGRAM

The curriculum* requires that the student be enrolled for 11 months in each of six academic years. The first two years (Phase I) are spent on one of the consortium university campuses. The course work during this period focuses chiefly on studies in the humanities, social sciences, and all basic premedical sciences but will also include orientation to clinical medicine. Progress through Phase I will be based on academic performance and development of personal maturity appropriate to assumption of professional responsibility. The Phase I Academic Review and Promotion Committee, including University and College of Medicine faculty, will assess these factors and will recommend the Phase I student for promotion and formal admission to Phase II, or the third year of the program.

The third year of study is devoted primarily to the basic medical sciences, e.g., anatomy, physiology, microbiology, etc., and will be conducted at the NEOUCOM campus in Rootstown.

In years four, five and six, the student will develop competence in the clinical aspects of medicine through instruction provided principally at one or more of the associated community hospitals. The student may return to the University campus for part of one term in each of these last three years to complete the requirements for the Bachelor of Science degree at that university.

Successful completion of the six-year program leads to the award of the Bachelor of Science degree by one of the universities and the Doctor of Medicine degree by the College of Medicine.

COST

Normal undergraduate fees will be assessed for years one and two. Fees for years three through six are set by the College of Medicine Board of Trustees and are commensurate with those at publicly supported medical schools elsewhere in this state.

LOCATION

The NEOUCOM campus is located on S.R. #44 in Rootstown just south of the I-76 intersection, across from the Rootstown High School.

*See B.S./M.D. program, Section 4 of this Bulletin for a description of the requirements for the Bachelor of Science part of this program.

University Honors Program

Robert M. Holland, Ph.D., *Master*

INTRODUCTION

The University Honors Program recognizes and supports the highly motivated and achievement-oriented student in all major programs. To help the participant discover potential capabilities and sense of direction, this unique learning experience emphasizes individualized curricula and a close student-faculty relationship.

ADMISSION

Students are admitted to the Honors Program as new freshmen, as continuing undergraduates, or upon transfer from other colleges or universities.

A student entering from high school must have achieved at least two of the following:

- A high school grade-point average of 3.50 or better.
- Scores on the Scholastic Aptitude Test (SAT) or American College Test (ACT) which place the applicant nationally in the 90th percentile or higher.
- A class rank within the top 10%.

Other students, whether undergraduates, transfer students, or adult "new majority" students (for example, those who have been away from school for several years) are also invited to apply; their applications will be evaluated on the basis of the cumulative GPA and other appropriate documentation.

Every applicant for admission to the Honors Program must take three steps:

- Provide documentation of academic or other achievements.
- Submit an Honors Program application essay.
- Interview with a member of the University Honors Council.

To be admitted to the Honors Program, a student must be enrolled as a full-time student in a bachelor's degree program.

For information on the Honors Program and the deadline for applications call (216) 972-7966 or the Office of Admissions (216) 972-7100.

PROGRAM

General Studies

An honors student is not required to complete the General Studies except for physical education. Instead, the student completes an individualized distribution requirement which includes a balanced amount of diversified course work in the humanities, the social sciences, and the natural sciences. Honors students are expected to enroll in honor sections of classes when available. The student and the faculty preceptor plan the components of this requirement which are subject to the approval of the Honors Council.

Colloquia

Beginning at the sophomore level, an honors student attends one colloquium per year: one in the humanities; another in the social sciences; the third in the natural sciences. These one-semester, two-credit lecture and discussion sessions are interdisciplinary providing an opportunity for all honors students to meet and explore the breadth and the interrelations of academic studies.

Major Requirements

An honors student completes all requirements for a departmental or divisional major. If honors work exists in the major department, at least one of the contributing honors courses must be completed.

A faculty preceptor serves as a special adviser for the student in each department. The preceptor assists in the development of the student's major program, the selection of courses which are appropriate for the distribution requirement and other aspects of academic and professional planning.

Senior Honors Project

The honors student is expected to complete a senior honors project, an original or creative work which reflects the student's area of interest in the major field. This senior project may well become the basis for a future master's thesis in graduate school. Study abroad or field experience may be recognized as part of the project.

The citation "University Scholar" will appear on the diplomas and the transcripts of the students who complete the University Honors Program. At commencement exercises, they will be recognized as University Scholars.

OTHER FEATURES

Scholarships

Students admitted to the Honors Program are eligible for Honors Program Scholarships awarded by the University Honors Council. Honors Program Scholarships are awarded competitively, based on academic and other achievements, the honors essay, and the interview. They are renewable annually according to academic and enrollment requirements.

Priority Registration

Honors students are in the first group to register for classes each semester, so they have the best chance to enroll in the classes they need, when they choose.

Acceleration

To meet degree requirements, an honors student may use credits awarded for satisfactory achievement on Advanced Placement high school tests (AP), the College Level Examination Program (CLEP) and/or other approved placement procedures — including bypassed credits — to a maximum of 20 credits. Credits may also be earned through "credit by examination" when approved by the department in which the examination is to be administered.

Open Classroom

An honors student may attend undergraduate classes or lectures for which the student is not formally enrolled. Free access is available.

Access to Graduate Courses

With the permission of the student's preceptor and the instructor, an honors student may be enrolled in graduate courses for either undergraduate or graduate credit. This provision applies especially to graduate courses which may be of immediate benefit to the completion of the senior honors project and/or the specific requirements for a given research paper.

Credit/Noncredit Option

Upon completion of one-half of all degree requirements, an honors student may enroll in one course per semester on a credit/noncredit basis. All elective credits thus earned are not considered in calculating grade-point average, but count as credits completed toward graduation requirements.

University Honors Council

Seven faculty members representing degree-granting colleges and two honors students serve on the University Honors Council which regularly reviews existing policies and introduces such additional and/or innovative options as may be desirable in response to manifest needs.

Minor Areas of Study

REQUIREMENTS

The University of Akron has approved minor fields of study that may be placed on a student's record when all requirements have been completed.

The following rules apply to all minors:

- The student must complete at least 18 credits.
- At least six of the 18 credits must be at the 300/400 level except where the department does not offer 300/400-level courses.
- A minimum grade-point average of 2.00 in each minor is required.
- A minor may be designated at any time during the student's career up to and including the time the degree clearance is processed.
- A minor will be placed on the student's record only at the time the student receives a baccalaureate degree and only on application.
- Courses for a minor may not be taken credit/noncredit. All credits must be earned (bypassed credit may not be used).
- The student must earn at least nine credits at The University of Akron in courses approved by the faculty granting the minor. Written permission of the dean and the head of the department which grants the minor is required for any exception.

ADVISEMENT

Although not required to do so, students are advised to contact faculty in the department(s) in which they may wish to earn minors early in their undergraduate programs.

SPECIFIC PROGRAM REQUIREMENTS†

Anthropology

		Credits
3870:150	Cultural Anthropology	4
3870:151	Evolution of Man and Culture	3
3870:356	Archeology of the Americas	3
3870:461	Language and Culture	3

- A minimum of six additional credits of anthropology courses.
- Nineteen total credits are required.

Art

Art History

7100:100	Survey of History of Art I	4
7100:101	Survey of History of Art II	4
7100:300	Art since 1945	3
7100:302	Art in Europe during the 17th and 18th Centuries	3
7100:303	Renaissance Art in Italy	3
7100:304	Art in Europe During the 19th Century	3
7100:400	Art in the U.S. before World War II	3
7100:401	Special Topics in History of Art	3
7100:405	History of Art Symposium	3
7100:498	Special Problems in History of Art	1-3

Art

- Foundations curriculum need not be completed.
- Prerequisites must be honored.
- Student may complete any department courses except 7100:191.

Ceramics

7100:254	Introduction to Ceramics	3
7100:354	Ceramics II	3
7100:454	Advanced Ceramics**	3

†All programs are listed in alphabetical order.

**May be repeated for a total of 15 credits.

Commercial Photography

2240:110	Multi-Image Production	3
2240:122	Introduction to Commercial Photography	3
2240:210	Portrait/Fashion Photography	3
2240:224	Illustration/Advertising Photography	3
2240:250	Advanced Commercial Photography	3
7100:275	Introduction to Photography	3

Computer Imaging

- Requirements: Five courses in Computer Art and one of the following:
- | | | |
|----------|--|---|
| 7100:100 | Survey: History of Art I | 4 |
| 7100:105 | Understanding Art | 3 |
| 7100:401 | History of Graphic Design and portfolio review prior to the third computer art course. | 3 |

Crafts

- Students must complete courses in two of these three areas: ceramics, metal-smithing/enameling or weaving.
- | | | |
|----------|-------------------------------|---|
| 7100:254 | Introduction to Ceramics | 3 |
| 7100:266 | Introduction to Metalsmithing | 3 |
| 7100:268 | Color in Metals | 3 |
| 7100:293 | Introduction to Fiber Arts | 3 |
| 7100:354 | Ceramics II | 3 |
| 7100:366 | Metalsmithing II | 3 |
| 7100:368 | Color in Metals II | 3 |
| 7100:393 | Advanced Fiber Arts | 3 |
| 7100:454 | Advanced Ceramics** | 3 |
| 7100:466 | Advanced Metalsmithing | 3 |

Drawing

7100:131	Introduction to Drawing	3
7100:132	Instrument Drawing	3
7100:231	Drawing II	3
7100:233	Life Drawing	3
7100:283	Drawing Techniques	3
7100:331	Drawing III	3
7100:333	Advanced Life Drawing	3
7100:431	Drawing IV	3
7100:484	Illustration	3
7100:485	Advanced Illustration	3

Fiber Arts

7100:244	Color Concepts	3
7100:293	Introduction to Fiber Arts	3
7100:393	Advanced Fiber Arts (x3)#	3
7100:489	Special Topics in Studio Art	3

Graphic Design

7100:184	Graphic Design I	3
7100:293	Drawing Techniques	3
7100:286	Graphic Design II	3
7100:288	Letterform and Typography	3
7100:380	Graphic Video	3
7100:386	Packaging Design	3
7100:387	Advertising Layout Design	3
7100:398	Advertising Production Design	3
7100:480	Advanced Graphic Design	3
7100:482	Corporate Identity	3
7100:484	Illustration	3
7100:485	Advanced Illustration	3
7100:488	Publication Design	3

Illustration

7100:185	Computer Graphics for Art I	3
7100:283	Drawing Techniques	3
7100:333	Advanced Life Drawing	3
7100:480	Advanced Graphic Design/Illustration Portfolio	3
7100:484	Illustration	3
7100:485	Advanced Illustration****	3

Metalsmithing

7100:266	Introduction to Metalsmithing	3
7100:268	Color in Metal	3
7100:366	Metalsmithing II	3
7100:368	Color in Metals II	3
7100:466	Advanced Metalsmithing	3

Painting

7100:245	Introduction to Polymer Acrylic Painting	3
7100:246	Introduction to Water Color Painting	3
7100:249	Figure Painting	3
7100:348	Painting II*	3
7100:489	Advanced Painting***	3

**May be repeated for a total of 15 credits.

*Must be taken in a medium taken previously at the introductory level. May be repeated for a total of nine credits but limited to a maximum of three credits in any of the three media.

***Must be taken in a medium taken previously in Painting II. May be repeated for a total of nine credits. # Advanced Fiber Arts, 7100:393, must be repeated for a total of nine credits for Fiber Arts minor.

****Course must be taken twice for a total of six credits.

Photography

2240:122	Introduction to Commercial Photography	3
7100:275	Introduction to Photography	3
7100:375	Photography II	3
7100:376	Photographics	3
7100:475	Advanced Photography	3

Printmaking

7100:213	Introduction to Lithography	3
7100:214	Introduction to Screen Printing	3
7100:215	Introduction to Relief Printing	3
7100:216	Introduction to Intaglio Printing	3
7100:317	Printmaking II	3
7100:418	Advanced Printmaking	3

Sculpture

7100:221	Design Applications	3
7100:222	Introduction to Sculpture	3
7100:254	Introduction to Ceramics	3
	or	
7100:266	Introduction to Metalsmithing	3
7100:321	Figurative Sculpture	3
7100:322	Sculpture II	3
7100:422	Advanced Sculpture	3

Biology

• Total credits required for a minor in biology: 23-24.

3100:111,2	Principles of Biology	8
3100:211	General Genetics	3
3100:217	General Ecology	3
3100:311	Cell Biology	3
	or	
3100:130	Principles of Microbiology	3
	or	
3100:331	Microbiology	4
3100:316	Evolutionary Biology	3
3100:—	A 300/400-level course approved by department head	—

Business Administration

6200:201,2	Accounting I, II	8
6400:220	Legal Environment	4
6400:371	Business Finance	3
6500:221	Quantitative Business Analysis I	3
6500:301	Management Principles and Concepts	3
6500:322	Quantitative Business Analysis II	3
6500:323	Computer Applications for Business	3
6600:300	Marketing Principles	3

Business Management Technology

2040:247	Survey of Basic Economics	3
2420:101	Elements of Distribution	3
2420:103	Role of Supervision in Management	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2420:280	Essentials of Law	3
2420:—	Elective	3
	Elective:	
2420:170	Business Mathematics	3
	or	
2420:212	Basic Accounting II	3
	or	
2420:243	Survey in Finance	3

Chemistry

• Total credits required for a minor in chemistry: 19-22.

• Core comprised of one of the following options:

3150:132,3	Principles of Chemistry I, II	7
3150:263,4	Organic Chemistry Lecture I, II	6
	or	
3150:129,130	Introduction to General, Organic, and Biochemistry I, II	8
3150:201,2	Organic Chemistry and Biochemistry I, II	8

• An additional six credits from 300/400-level courses. For example, a pre-med or biology student might take 3150:401,2 *Biochemistry* (three credits each). An engineer or physics major might select 3150:313,4 *Physical Chemistry* (three credits each). Analytical or instrumental courses might be attractive to others.

• Chemical engineering majors also fulfill the requirements for a minor in chemistry.

• Students who intend to minor in chemistry may seek advice about the 300/400-level courses that would be most relevant to their interests.

Classics

• Total credits required for a minor in classics: 21 credits.

3200:189	Mythology	3
3200:313/14	Archaeology of Greece and Rome	6
	or	
3200:361/2	Literature of Greece and Rome	6

3210:303,4	Advanced Greek	6
	or	
3220:303,4	Advanced Latin	6
	Electives in Classics	6

• It is strongly recommended that a minor in classics take at least three credits of 3400:304,5,6,7 *Survey in Ancient History*.

Classical Civilization

3200:189	Mythology	3
3200:304,5,6,7	Ancient History (select one)	3
3200:313,14	Archaeology of Greece and Rome	6
3200:361,2	Literature of Greece and Rome	6
	Electives in Classics	3

• It is strongly recommended that a minor in classical civilization fulfill the language requirement by taking 3220:121,2,223,4 or 3210:121,2,223,4.

Communicative Disorders

• Required core courses:

7700:110	Introduction to Disorders of Communication	3
7700:120	Introduction to Audiology/Aural Rehabilitation	4
7700:130	Bases and Structure of Languages	3
7700:211	Introduction to Speech Science	2
7700:430	Aspects of Normal Language Development	3

• Select at least four hours from the following:

7700:460	Speech-Language Hearing Disorders in the Public Schools	2
7700:480	Seminar in Communicative Disorders	2
7700:481	Special Projects: Communicative Disorders	1-3
7700:483	Communication Disorders: Geriatric Population	3

Community Services Technology

2040:240	Human Relations	3
2260:100	Introduction to Community Services	3
2260:150	Introduction to Gerontological Services	3
2260:260	Alcohol Use and Abuse	3
2260:240	Chemical Dependency	3
2260:278	Techniques of Community Work	4

Computer Programming Technology

2440:120	Computer and Software Fundamentals	2
2440:121	Introduction to Programming Logic	2
2440:131	Introduction to Programming	2
2440:133	Structured COBOL Programming	3
2440:234	Advanced COBOL Programming	3
2440:241	Systems Analysis and Design	3
2440:239	RPG II Programming	2
2440:—	Technical Electives	2-3

Consumer Marketing

• Required courses - 15 credits

6160:301	Essentials of Promotion	3
6160:303	Essentials of Selling	3
6160:305	Essentials of Retailing	3
6160:307	Essentials of Buyer Behavior	3
6600:300	Marketing Principles	3

• Elective courses (choose one) - 3 credits

6160:309	Essentials of Retail Merchandising	3
6800:305	International Business	3

Criminal Justice Technology

• Core courses:

2220:100	Introduction to Criminal Justice	3
2220:102	Criminal Law for Police	3
2220:104	Evidence and Criminal Legal Process	3

• Additional courses for general criminal justice minor:

2220:240	Dynamics of Vice Crime and Substance Abuse	3
2220:250	Criminal Case Management	6
2220:260	Administration and Supervision in the Public Service	3

• Additional courses for corrections area of concentration:

3850:100	Introduction to Sociology	3
3850:330	Criminology	3
3850:431	Corrections	3
	or	
3850:429	Probation and Parole	3

• Additional courses for security area of concentration:

2220:101	Introduction to Security	4
2230:204	Fire Hazards Recognition	3
2220:290	Special Topics in Criminal Justice	6

Dance

7900:115	Dance as an Art Form	2
7900:119*	Introduction to Contemporary Dance I	2
7900:120*	Introduction to Contemporary Dance II	2
7900:124*	Introduction to Ballet I	2
7900:125*	Introduction to Ballet II	2
7900:224*	Fundamental Ballet Technique	3
	or	
7900:219*	Introduction to Contemporary Dance III	2
7900:130*	Introduction to Jazz Dance I	2
	or	
7900:144*	Introduction to Tap Technique I	2
7920:316	Choreography I	2
Choose one (total of 2 credits):		
7920:431	Dance History: Prehistory to 1661	2
7920:432	Dance History: 1661 through Diaghilev Era	2
7920:433	Dance History: Twentieth Century	2
Choose one (total of 2 credits):		
7920:317	Choreography II	2
7920:320	Dance Notation#	2
7920:361	Learning Theory for Dance	2

Economics

- One of the following:

3250:201,2	Principles of Economics	6
3250:244	Introduction to Economics Analysis	3
- One of the following:

3250:400	Intermediate Macroeconomics	3
3250:410	Intermediate Microeconomics	3
- Electives in Economics (9-12)

Labor Economics

- 3250:410 Intermediate Microeconomics 3
- One of the following:

3250:201,2	Principles of Economics	6
3250:244	Introduction to Economics Analysis	3
- Choose at least two of the following:

3250:330	Labor Problems	3
3250:333	Labor Economics	3
3250:430	Human Resource Policy	3
3250:431	Labor and the Government	3
3250:432	Collective Bargaining	3
- Electives in Economics (3-6)

English

English

Any 18 hours of courses in the English Department with at least 6 of those hours at the 300/400 level.

English Literature

Any 18 hours of courses in British literature with at least 6 of those hours at the 300/400 level.

American Literature

Any 18 hours of courses in American literature with at least 6 of those hours at the 300/400 level.

Professional Writing

3300:390,1	Professional Writing I, II	6
• One from the following:		
3300:376	Legal Writing	3
3300:489	Management Reports	3
3300:489	Science Writing	3

- One departmental linguistics or language course.
- Two additional courses from any of the literature, language or writing offerings in the department.

Creative Writing

- Two introductory courses in creative writing from the following:

3300:277	Introduction to Poetry Writing	3
3300:278	Introduction to Fiction Writing	3
3300:279	Introduction to Script Writing	3

- One advanced course in creative writing from the following:

3300:377	Advanced Poetry Writing	3
3300:378	Advanced Fiction Writing	3
3300:389	Advanced Script Writing	3
- One literature course primarily concerned with modern work.
- Two additional courses from any of the literature or language offerings of the department, which may include a second advanced course in creative writing.

Fire Protection

2230:100	Introduction to Fire Protection	3
2230:102	Fire Safety in Building Design and Construction	3
2230:104	Fire Investigation Methods	3
2230:153	Principles of Fire Protection and Life Safety	3
2230:204	Fire Hazards Recognition	3
2230:205	Fire Detection and Suppression Systems I	3

Geography and Planning

General Geography

3350:310	Physical and Environmental Geography	3
3350:320	Economic Geography	3
3350:330	Rural and Urban Settlement	3
3350:341	Maps and Map Reading	3

- The remaining six credits to be selected from any geography offerings, except 3350:100.

Planning

Students must complete 19 semester credits of course work as follows:

3350:385	Planning Seminar	1
3350:433	Urban, Regional and Resource Plan	3
3350:495	Soil and Water Field Studies	3

At least two courses (six credits) from the following:

3350:335	Recreation Resource Planning	3
3350:422	Transportation System Planning	3
3350:428	Industrial and Commercial Site Selection	3
3350:436	Urban Land Use Analysis	3

At least two courses (six credits) from the following:

3350:340	Cartography	3
3350:405	Geographic Information Systems	3
3350:447	Introduction to Remote Sensing	3
3350:483	Spatial Analysis	3
3350:496	Field Research Methods	3

Cartography

At least five courses (15 credits) from:

3350:340	Cartography	3
3350:405	Geographic Information Systems	3
3350:442	Thematic Cartography	3
3350:444	Map Compilation and Reproduction	3
3350:447	Introduction to Remote Sensing	3
3350:448	Automated Computer Mapping	3
3350:449	Advanced Remote Sensing	3

At least one course (three credits) from:

3350:481	Geographic Research Methods	3
3350:483	Spatial Analysis	3
3350:496	Field Research Methods	3

Geology

- Minimum of 20 credits of departmental courses; 17 of which must be in courses having a laboratory.
- Student should consult with the department faculty adviser for minors.

History

- Twelve of the 18 credits must be at the upper-division level (300/400). A combination of courses in United States and non-United States history is required.
- A student may work primarily in United States history, European, Medieval, Latin American and the like, provided in both cases there is some combination or distribution between United States and non-United States history.

Home Economics and Family Ecology

Apparel Design and Construction

7400:121	Textiles	3
7400:123	Fundamentals of Construction	3
7400:305	Advanced Construction & Tailoring	3
7400:311	Contemporary Needle Arts	3
7400:449	Fat Pattern Design	3
7400:—	Elective in Clothing and Textiles Area	3

* See school director for level placement.

By advisement only.

Fashion

7400:121	Textiles	3
7400:219	Clothing Communication	3
7400:239	The Fashion Industry	3
7400:317	Historic Costume	3
7400:418	History of Furnishings and Interiors I or	3
7400:419	History of Furnishings and Interiors II	3
7400:—	Elective in Clothing and Textiles Area	3

Clinical Nutrition

7400:133	Nutrition Fundamentals	3
7400:328	Nutrition in Medical Science I	4
7400:424	Nutrition in the Life Cycle	3
7400:426	Therapeutic Nutrition*	4
7400:428	Nutrition in Medical Science II	5
7400:488	Practicum in Dietetics	1-3

Community Nutrition

7400:133	Nutrition Fundamentals	3
7400:380	Introduction to Community Nutrition	1
7400:424	Nutrition in the Life Cycle	3
7400:426	Therapeutic Nutrition*	4
7400:480	Community Nutrition I	3
7400:482	Community Nutrition II	3
7400:488	Practicum in Dietetics	1-3

Consumer Services Minor

(Prerequisites must be honored.)

7400:301	Consumer Education	3
7400:302	Consumers of Services	3
7400:303	Children as Consumers	3
7400:362	Family Life Management	3
7400:406	Family Financial Management	3
7400:455	Public Policy and the American Family	3

Food Systems Administration

2280:238	Cost Control Procedures	3
6500:341	Personnel Management*	3
7400:133	Nutrition Fundamentals	3
7400:245	Food Theory and Applications I	3
7400:310	Food Systems Management I	5
7400:315	Food Systems Management I, Clinical	2
7400:413	Food Systems Management II	3

Food Science

7400:245	Food Theory and Application I	3
7400:246	Food Theory and Application II	3
7400:403	Advanced Food Preparation	3
7400:420	Experimental Foods	3

The remaining six credits may be selected from the following:

7400:470	The Food Industry: Analysis and Field Study	3
7400:474	Cultural Dimensions of Food	3
7400:475	Analysis of Foods	3
7400:476	Development in Food Science	3
7400:485	Seminar (Food Science related)	3

Family Development

(Prerequisites must be honored.)

7400:201	Relational Patterns in Marriage and Family	3
7400:265	Child Development	3

The remaining 12 credits may be selected from the following:

7400:255*	Fatherhood: The Parent Role	2
7400:360	Parent-Child Relations*	2
7400:362	Family Life Management	3
7400:390	Family Relationships in Middle and Later Years	3
7400:401	Family-Life Patterns in Economically Deprived Homes	2
7400:404	Adolescence in the Family Context*	3
7400:440	Family Crisis	3
7400:442	Human Sexuality*	3
7400:445	Public Policy and the American Family	3
7400:496	Parenting Skills*	3

Child Development

(Prerequisites must be honored.)

7400:201	Relational Patterns in Marriage and Family	3
7400:265	Child Development	3

The remaining 12 credits may be selected from the following:

7400:132	Early Childhood Nutrition	2
7400:255	Fatherhood: The Parental Role	2
7400:270	Theory and Guidance of Play	3
7400:280	Creative Activities for Pre-kindergarten Children	4

*Prerequisites required.

7400:360	Parent-Child Relations*	3
7400:401	Family-Life Patterns in Economically Deprived Homes	2
7400:404	Adolescents in the Family Context*	3
7400:460	Organization and Supervision of Child-Care Centers	3
7400:496	Parenting Skills*	3

Hospitality Management

Restaurant Management

2280:121	Fundamentals of Food Preparation I	4
2280:122	Fundamentals of Food Preparation II	4
2280:135	Menu Planning and Purchasing	3
2280:232	Dining Room Service and Training	2
2280:233	Restaurant Operations and Food Management	4
2280:238	Cost Control Procedures	3

Culinary Arts

2280:121	Fundamentals of Food Preparation I	4
2280:122	Fundamentals of Food Preparation II	4
2280:123	Meat Technology	2
2280:160	Wine and Beverage Service	3
2280:232	Dining Room Service and Training	2
2280:261	Baking and Classical Desserts	3
2280:262	Classical Cuisine	3
2280:263	International Foods	2

Hotel/Motel Management

2280:150	Front Office Procedures	3
2280:152	Maintenance and Engineering for Hotels and Motels	3
2280:153	Principles of Fire Protection and Life Safety	3
2280:240	System Management and Personnel	3
2280:256	Hospitality Law	3
2280:255	Hotel/Motel Sales Promotion	3
2280:254	Hotel/Motel Housing Management	3

Library

- Courses are offered in alternate years.
- Students are encouraged to take typing before taking library courses.

2200:100	Introduction to Library Technology	3
2200:201	Cataloging, Classifying and Processing Materials	3
2200:202	Organizing and Operating Library/Media Centers	3
2200:203	Materials Selection	2
2200:204	Reference Procedure	3
2200:205	Information Retrieval Systems in Library Technology	3
2200:297	Independent Study (Student pursues a project in major area of study utilizing library skills.)	1

Marketing and Sales Technology

2520:103	Principles of Advertising	3
2520:106	Visual Promotion	3
2520:202	Retailing Fundamentals	3
2520:211	Math of Retail Distribution	3
2520:212	Principles of Sales	3

and any TWO of the following:

2520:215	Advertising Projects	2
2520:217	Merchandising Projects	2
2520:219	Sales Projects	2
2520:221	AAF Ad Campaign I	2
2520:222	AAF Ad Campaign II	2
2520:234	Humor in Advertising	2

- To be awarded only at the time a student receives a baccalaureate degree.

Mathematical Sciences

- Total credits required for minors are as follows:

Mathematics /Applied Mathematics	24
Statistics	25
Computer Science	32

Mathematics/Applied Mathematics

3450:221,2,3	Analytic Geometry-Calculus I, II, III	12
3450:312	Linear Algebra	3

- Approved 300/400-level mathematical sciences electives (at least six credits in 3450 courses which may include 3450:235 Differential Equations.) 9

*Prerequisites required.

Statistics

3450:221.2	Analytic Geometry-Calculus I, II	8
3450:312	Linear Algebra	3
3450:461	Applied Statistics	4
3450:463	Experimental Design I	4

• Approved 400-level statistics electives. 6

Computer Science

3450:208	Introduction to Discrete Mathematics	4
3450:221	Analytic Geometry-Calculus I or	4
3450:215	Concepts of Calculus I	4
3460:209	Introduction to Computer Science	4
3460:210	Data Structures and Algorithms I	4
3460:316	Data Structures and Algorithms II	3
3460:306	Assembly Language Programming	3

• Approved 300/400-level computer science electives. 6

Military Studies

Aerospace Studies

1500:113	First Year Aerospace Studies*	1.5
1500:114	First Year Aerospace Studies*	1.5
1500:253	Second Year Aerospace Studies*	1.5
1500:254	Second Year Aerospace Studies*	1.5
1500:303	Third Year Aerospace Studies	3
1500:304	Third Year Aerospace Studies	3
1500:453	Fourth Year Aerospace Studies	3
1500:454	Fourth Year Aerospace Studies	3

Military Science

1600:100	Introduction to Military Science I*	2
1600:101	Introduction to Military Science II*	2
1600:200	Basic Military Leadership	2
1600:201	Small Unit Operations	2
1600:300	Advanced Leadership I	3
1600:301	Advanced Leadership II	3
1600:400	Military Management I	3
1600:401	Military Management II	3

Modern Languages

French, German, Spanish, or Italian

- A minimum of 18 credits is required.
- The student must have at least 12 credits beyond the second year excluding courses which are not counted for credit toward a major.

Music

Jazz Studies

7500:210	Jazz Improvisation I	2
7500:211	Jazz Improvisation II	2
7500:212	Music Industry Survey	2
7500:307	Technique of State Band Performance and Direction	2
7500:308	Jazz History and Literature	3
7500:497	Elective in Jazz**	2
7510:115	Jazz Ensemble	4
7520:—	Applied Jazz Study	8

Music

7500:151	Theory I	3
7500:152	Theory II	3
7500:301	Music Appreciation: Music before 1800	2
7500:302	Music Appreciation: Nineteenth and Twentieth Centuries	2
7520:	Applied Music†	8
7510:	Music Organization (four semesters in a major conducted ensemble)	4
7500:	Music Elective (Selected from any 7500 course at 300 or 400 level)	2

Office Administration

General Secretarial - 19 credits

2540:121	Introduction to Office Procedures	3
2540:129	Information/Records Management	3
2540:130	Introduction to Office Automation	4
2540:151,253	Intermediate & Advanced Keyboarding/Word Processing	6
2540:281	Machine Transcription	3

Word Processing - 20 credits

2540:130	Introduction to Office Automation	4
2540:151,253	Intermediate & Advanced Keyboarding/Word Processing	6
2540:270	Office Software Applications	4
2540:271	Desktop Publishing	3
2540:281	Machine Transcription	3

Information Records Management - 21 credits

2540:129	Information/Records Management	3
2540:130	Introduction to Office Automation	4
2540:131	Computerized Document Control	4
2540:151,253	Intermediate & Advanced Keyboarding/Word Processing	6
2540:247	Automated Office Systems	4

Legal Secretarial - 19 credits

2540:129	Information/Records Management	3
2540:151,253	Intermediate & Advanced Keyboarding/Word Processing	6
2540:255	Legal Office Procedures I	3
2540:279	Legal Office Procedures II	4
2540:281	Machine Transcription	3

Philosophy

Requirements

- A total of 18 semester credits in philosophy including: (a) at least three semester credits at the introductory level (introduction to philosophy, logic or ethics); and (b) at least six semester credits at the 300/400 level.
- Students may select a minor related to their major area of study.

Minors

Major Area	Philosophy Minor
Arts	philosophy of art
Humanities	philosophy
Natural sciences	philosophy of science
Computer sciences/mathematics	philosophy of mathematics
Law	philosophy of law
Business	philosophy of management
Teaching	philosophy of education
Theology	philosophy of religion
Political science	political philosophy
Communication/journalism	philosophy of communication
Social work	social philosophy
Health professions	biomedical philosophy
Technical writing	philosophy of language
Engineering	philosophy of technology

- Other minors in philosophy may be designed with the approval of the Department of Philosophy.
- Students should consult with the Department of Philosophy for courses appropriate to their minors.

Examples

- Examples of courses available for students majoring in arts, humanities and natural sciences follow:

<i>Arts (philosophy of art)</i>	
3600:120	Ethics
3600:350	Philosophy of Art
3600:211, 312,13	History of Philosophy
3600:481/581	Philosophy of Language
3600:232	Philosophy of Religion
3600:424/524	Existentialism
3600:426/526	Phenomenology
<i>Humanities (philosophy)</i>	
3600:120	Ethics
3600:170, 374	Logic
3600:211, 312,13	History of Philosophy
3600:350	Philosophy of Art
3600:462/562	Theory of Knowledge
3600:481/581	Philosophy of Language
3600:424/524	Existentialism
3600:426/526	Phenomenology
3600:471/571	Metaphysics
<i>Natural Sciences (philosophy of science)</i>	
3600:120	Ethics
3600:170, 374	Logic
3600:464/564	Philosophy of Science
3600:418/518	Analytic Philosophy
3600:471/571	Metaphysics
3600:426/526	Phenomenology
3600:462/562	Theory of Knowledge
3600:211	History of Ancient Philosophy

*These courses can be taken as "either/or" for core curriculum. Place credit can be given between the two programs.

**Elective to be determined in consultation with the director of Jazz Studies.

† This eight-credit requirement must be satisfied in four separate semesters. In order to complete the Minor in Music, the student must successfully jury to the "200" level.

Physics

- Requirements for a minor in physics include: 3650:291,2 *Elementary Classical Physics I, II* — eight credits; and, physics electives at the 300/400 level — 10 credits. Note: 3650:261,2, *Physics for the Life Sciences*, may be substituted for 3650:291,2, in whole or in part.

Recommended physics electives: most students should elect 3650:301. Unless a student has already acquired considerable expertise in electronics, courses 3650:310, 322 and 323 should prove valuable. Finally, 3650:320 provides an important background in optics, useful to engineers, geophysicists and others.

Political Science

- Each student shall complete at least nine of the required credits in 300/400-level course work in political science.
- A student may select a minor concentration from one of the five following course sequences.

American Politics

3700:100	Government and Politics in the United States	4
Fourteen credits from the following:		
3700:210	State and Local Government and Politics	3
3700:302	American Political Ideas	3
3700:341	The American Congress	3
3700:342	Minority Group Politics	3
3700:350	The American Presidency	3
3700:360	The Judicial Process	3
3700:370	Public Administration: Concepts and Practices	4
3700:380	Urban Politics and Policies	4
3700:381	State Politics	3
3700:382	Intergovernmental Relations	3
3700:395	Internship in Government and Politics	2-9
3700:402	Politics and the Media	3
3700:440	Public Opinion and Political Behavior	4
3700:470	Campaign Management	3
3700:471	Campaign Finance	3
3700:472	American Interest Groups	3
3700:473	American Political Parties	3

Comparative Politics

3700:300	Comparative Politics	4
Fourteen credits from the following:		
3700:304	Modern Political Thought	3
3700:320	Britain and the Commonwealth	3
3700:321	Western European Politics	3
3700:322	Soviet and East European Politics	3
3700:323	Politics of China and Japan	3
3700:325	Comparative Public Policy	3
3700:326	Politics of Developing Nations	3
3700:327	African Politics	3
3700:330	Canadian Politics	3
3700:405	Politics in the Middle East	3
3700:420	Issues and Approaches in Comparative Politics	3
3700:425	Latin American Politics	3

International Politics

3700:100	Government and Politics in the United States	4
3700:310	International Politics and Institutions	4
3700:415	Comparative Foreign Policy	3
Seven credits from the following:		
3700:220	American Foreign Policy	3
3700:300	Comparative Politics	4
3700:304	Modern Political Thought	3
3700:312	The Politics of International Trade and Money	3
3700:320	Britain and the Commonwealth	3
3700:321	Western European Politics	3
3700:322	Soviet and East European Politics	3
3700:323	Politics of China and Japan	3
3700:325	Comparative Public Policy	3
3700:326	Politics of Developing Nations	3
3700:327	African Politics	3
3700:330	Canadian Politics	3
3700:405	Politics in the Middle East	3
3700:410	International Defense Policy	3
3700:411	Theories of International Political Economy	3
3700:425	Latin American Politics	3

Public Policy Analysis

3700:100	Government and Politics in the United States	4
3700:201	Introduction to Political Research	3
3700:441	The Policy Process	3
3700:442	Methods of Policy Analysis	3
3700:480	Policy Problems	3

Two credits from the following:

3700:301	Advanced Political Research	3
3700:325	Comparative Public Policy	3
3700:370	Public Administration: Concepts and Practices	4
3700:382	Intergovernmental Relations	3
3700:402	Politics and the Media	3
3700:440	Public Opinion and Political Behavior	4

Pre-Law

3700:100	Government and Politics in the United States	4
3700:360	The Judicial Process	3
3700:461	The Supreme Court and Constitutional Law	4
Seven credits from the following:		
3700:210	State and Local Government and Politics	3
3700:302	American Political Ideas	3
3700:341	The American Congress	3
3700:361	Politics of the Criminal Justice System	3
3700:381	State Politics	3
3700:392	Special Topic: Criminal Law and Procedures	1-3
3700:395	Internship in Government and Politics	2-9
3700:462	The Supreme Court and Civil Liberties	3

Psychology

- A total of 19 credits in Psychology with eight credits of 300/400-level coursework.
- Required for all students:

3750:100	Introduction to Psychology	Credits	3
At least one course from these 100-200-level courses:			
3750:110	Quantitative Method in Psychology	4	
3750:220	Introduction to Experimental Psychology	4	
3750:230	Development Psychology	4	
3750:240	Industrial/Organizational Psychology	4	
At least one course from these 300-level courses:			
3750:320	Biopsychology	4	
3750:335	Dynamics of Personality	4	
3750:340	Social Psychology	4	
3750:345	Cognitive Processes	4	
Courses from the following list which relate to student's area of interest:			
3750:400	Personality	4	
3750:410	Psychological Tests and Measurements	4	
3750:420	Abnormal Psychology	4	
3750:430	Psychological Disorders of Childhood	4	
3750:435	Cross-cultural Psychology	4	
3750:441	Clinical and Counseling Psychology	4	
3750:443	Human Resource Management	4	
3750:444	Organizational Theory	4	
3750:445	Psychology of Small Group Behavior	4	
3750:450	Cognitive Development	4	
3750:460	History of Psychology	3	
3750:475	Psychology of Adulthood and Aging	4	
3750:485	Applied Developmental Psychology	4	

Sociology

- Nineteen total credits are required.
 - Required for all students:
- | | | |
|----------|---------------------------|---|
| 3850:100 | Introduction to Sociology | 4 |
|----------|---------------------------|---|
- A minimum of 15 additional credits of sociology courses at the 300/400 level are required. Students may wish to select courses which relate to a particular interest area (e.g., family, health and illness, sex roles, urban life, gerontology). These areas are outlined in materials available in the Department of Sociology. Students with such interest should see an adviser in the Department of Sociology for assistance in course selection for the minor program.

Theatre Arts

(Requires a minimum of 24 credits.)

7800:100	Experiencing Theatre	3
7800:265	Basic Stagecraft I	3

Twelve additional credits are required: three credits from each of the following areas, three credits of theatre electives, plus three credits of practical theatre experience.

Design/Technology

7800:106	Introduction to Stage Design	3
7800:107	Introduction to Stage Costume Techniques	3
7800:255	Stage Lighting	3

Acting/Directing

7800:172	Acting I	3
7800:271	Directing I	3

Musical Theatre

7800:421	Music Theatre Production	3
7800:475	Acting for the Musical Theatre	3

History/Dramatic Literature

7800:370	The American Theatre	3
7800:467	Contemporary Theatre Styles	3

Theatre Production/Performance

7810:—	Production/Performance	3
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Theatre Electives

3

Transportation

- Core:

2560:110	Principles of Transportation	3
2560:118	Transportation Rate Systems	3
2560:221	Traffic and Distribution Mangement	3
2560:224	Transportation Regulation	3

• Six credits from the following:

2560:115	Motor Transportation	3
2560:116	Air Transportation	2
2560:117	Water Transportation	2
2560:222	Microcomputer Applications in Transportation	3
2560:227	Transportation of Hazard Materials and Wastes	2

Airline/Travel Industry Option

Students wishing to obtain a minor in this option must complete the following courses with a 2.0 grade point average.

• Core:

2560:110	Principles of Transportation	3
2560:116	Air Transportation	2
2560:228	Introduction to Travel	2
2560:229	Passenger Ticketing	2
2560:230	Tour Planning and Packaging	2

In addition to the above core, a minimum of seven hours must be completed from the following:

2540:140	Keyboarding for Nonmajors	2
2560:118	Transportation Rate Systems	3
2560:221	Traffic and Distribution Management	3
2560:231	Computerized Reservations I	2
2560:232	Computerized Reservations II	2

Interdisciplinary and Certificate Programs of Study

OVERVIEW

To add to the dimensions of the traditional disciplines, the University has established interdisciplinary and interdepartmental programs of study. In addition to a major, the student may elect to pursue one of these programs.

Interdisciplinary Studies programs feature courses which integrate and analyze issues and concepts from more than one field. The goal of this type of study is to place knowledge into a greater perspective than would be possible through any one traditional field. This is accomplished by taking courses from a variety of departments as well as courses which may be team taught. Interdisciplinary Studies and certificate programs will include coursework designated as 1800:_____

Upon completion of any of these programs, a statement will be placed on the student's permanent record indicating the area of concentration. The certificate indicating the area of concentration will be awarded when the student completes requirements for a degree unless the program specifies that it is free standing and does not require participation in a degree program.

AFRICAN-AMERICAN STUDIES

N. Holmes, M.C.P., *Director*

Requirements

To satisfy the requirements for the certificate, a student must complete at least 11 semester credits and four courses with a minimum 2.00 GPA from the list of acceptable courses or other courses identified by the director. The requirements are as follows:

		Credits
1810:401	General Seminar in African-American Studies (A research paper in African-American Studies will be written in this course.)	3
3400:220	Black People of the United States	3

Acceptable Courses

1100:335	Eastern Civilizations — Africa	2
1810:301	The Civil Rights Movement in America 1945-1974	3
1810:401	General Seminar in African-American Studies	3
1810:420	Special Topics in African-American Studies	3
2040:254	The Black American	2
3250:486	Ghetto Economic Development	3
3300:350	Black American Literature	3
3300:389	United States Dialects: Black and White	3
3300:389	Special Topics: African-American Novel	3
3300:389	Special Topics: African-American Drama	3
3300:689	Special Topics: Seminar Wright/Elison/Baldwin	3
3350:363	Africa South of the Sahara	3
3400:220	Black People of the United States	3
3400:413	Black Social and Intellectual History	3
3500:350	Special Topics: African Experiences in Latin America	3
3700:327	African Politics	3
3850:421	Racial and Cultural Intergroup Relations	3
7750:270	Poverty in the United States	3
7750:276	Introduction to Social Welfare	4
7750:410	Minority Issues in Social Work	3
7750:455	Black Family Issues	3

Research Paper

The research paper will: be written under the direction of a faculty member most suitable to the area of concern of the student's research interest; be one semester in duration; and be approved by that faculty member. The director of Afro-American Studies, in consultation with the faculty member, will approve the topic for the research paper.

A student undertaking the Afro-American Studies Certificate Program must have prior consultation with the director of Afro-American Studies.

AGING SERVICES

John Mumper, J.D., *Coordinator*

This program is intended for individuals who wish to enhance their knowledge of the aging process, study issues pertinent to the elderly, and develop skills useful in working with senior citizens. This program is not limited to community services majors.

This certificate is generally designed for individuals in one of the following categories:

- The person with no degree but who is contemplating working with senior citizens.
- The person with a degree who has not had specialized training in the field of gerontology, but who would like to work in this field.
- The person employed in this field who would like to upgrade his/her knowledge and skills.
- Persons interested in enhancing the quality of their post-retirement years or those of family and friends.

Persons interested in this program should consult with the Coordinator of Community Services Technology or an academic adviser in the Community and Technical College. This certificate may be earned independent of earning a degree.

Requirements

1850:450	Interdisciplinary Seminar in Gerontology	2
1850:486	Retirement Specialist	2
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2040:244	Death and Dying	2
2260:150	Introduction to Gerontological Services	3
2260:278	Techniques of Community Work	4
2260:279	Technical Experience: Community and Social Services	5
7400:390	Family Relationships in Middle and Later Years	3

ALCOHOL SERVICES AIDE

John Mumper, J.D., *Coordinator*

This program is intended for individuals who wish to enhance their knowledge of alcohol use and abuse and the treatment of alcoholism. The program is not limited to community services majors. This certificate is generally designed for individuals in one of the following categories:

- The person with no degree but who is contemplating working in the field of alcoholism treatment.
- The person with a degree who has not had specialized training, but who would like to be employed in the field of alcoholism treatment.
- The person employed in this field who would like to upgrade his/her knowledge and skills.

Persons interested in this program should consult with the Coordinator of Community Services Technology or an academic adviser in the Community and Technical College.

Requirements

2020:121	English	4
2020:222	Technical Report Writing	3
2260:260	Alcohol Use and Abuse	3
2260:261	Alcoholism Treatment	3
2260:262	Basic Helping Skills in Alcohol Problems	4
2260:263	Group Principles in Alcoholism	4
2260:278	Techniques of Community Work	4
2260:279	Technical Experience: Community and Social Services	5

APPLIED POLITICS

John C. Green, Ph.D., *Director*

The Certificate Program, through the Ray C. Bliss Institute of Applied Politics, offers concentrated coursework in the history, organization and management of campaigns intended to influence the outcome of political decisions. This includes as a major focus, but is not limited to, efforts to capture elective public office in partisan contests. This program is available to any student who has a deep interest in practical politics. The set of courses comprising the certificate program is also incorporated as a track within the Bachelor of Arts and Bachelor of Science in Public Policy Management Program. Interested students are able to create degree programs with an emphasis on campaign management.

Requirements

Persons are eligible for admission to the Certificate Program in Applied Politics if they have been admitted to study as special, non-degree or full-time students in any department of the University. Students who are pursuing a graduate degree in other departments at the University may be admitted to the master's level certificate program upon the recommendation of the head of the department in which they are enrolled. Students shall seek admission to this program by filing an application with the Ray C. Bliss Institute of Applied Politics.

Core Courses

3700:440/540	Public Opinion and Political Behavior	4
3700:470/570	Campaign Management	3
3700:471/571	Campaign Finance	3
3700:473/573	American Political Parties	3
3700:395/695	Internship	3

Electives

In addition to the core courses, students must complete two of the following elective courses:

3700:392/690	Special Topics (Applied Politics Focus)*	3
3700:397/697	Independent Study*	3
3700:402/502	Politics and the Media	3
3700:472/572	American Interest Groups	3
3700:6XX	One American Politics Graduate Seminar*	3

Students must maintain at least a 3.0 average in the certificate coursework.

Certificate

The Certificate in Applied Politics is not part of any degree program, but will only be granted upon completion of a B.A., B.S., or M.A. degree or if such a degree has already been earned.

CANADIAN STUDIES

Mary K. Kirtz, Ph.D., *Director*

Requirements

The student in the Canadian Studies Certificate Program will complete 15 hours of coursework offered by the designated departments in the Buchtel College of Arts and Sciences. An independent study or a course with Canadian content not on the following list may be substituted for one of the electives with the approval of the Canadian Studies Committee. Persons admitted to study as special, non-degree or full-time students are eligible to apply for the certificate.

Required Course:

3005:300	Introduction to Canadian Studies	3
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Electives (4 must be taken):

3300:382	Contemporary Canadian Literature	3
3350:350	Geography of Canada & U.S.	3
3700:330	Canadian Politics	3
3850:389	Comparative Sociology	3
3500:315	French-Canadian Literature	3
3400:414	History of Canada	3

*Students must have prior approval of the Bliss Institute Director.

CARTOGRAPHIC SPECIALIZATION

Thomas L. Nash, Ph.D., *Director*

Requirements

This program of professional and scientific education is intended to enhance cartographic training in data handling, analysis and graphic communication of simple and complex geographic data and information. The program is not limited to geography majors and is designed to introduce automated and traditional cartographic skills to the student in a wide spectrum of disciplines offered through the laboratory for cartographic and spatial analysis housed in the Department of Geography. These training opportunities provide for specialized study in the rapidly changing and significant area of cartography as a method of graphic communication. The program is flexible to meet the varied backgrounds and interests of the individual student.

In addition to cartographic courses in the Department of Geography, many useful courses are found in other departments. The program is designed to permit the student to combine interesting and useful elements of art, science and technology. This certificate may be earned independent of a degree program.

Cartography has a very long and rich history and, while it is eminently practical, has a strong component of theory. For this reason, a student may elect to take cartographic courses simply because they are focused on an interesting and exciting liberal arts subject. Other students choose cartography courses with the thought of increasing their potential of finding a position subsequent to graduation. There is a well-documented need for persons trained in cartographic awareness and skill in business, industry and government, as well as the academic community.

Core

Complete five of the following basic courses:

		Credits
3350:240	Maps and Map Reading	3
3350:340	Cartography	3
3350:442	Thematic Cartography	3
3350:444	Map Compilation and Reproduction	3
3350:447	Introduction to Remote Sensing	3
3350:448	Automatic Computer Mapping	3
3350:449	Advanced Remote Sensing	3

Electives

Each student must complete at least seven credits distributed between professional, technical and research offerings in departments other than the Department of Geography. These courses will be selected in consultation with the program's director. Similar courses completed at other universities, up to five years prior to admission to candidacy, may be approved by the director.

The electives help develop a diverse cartographic skill and perspective which is significant and useful for persons working with data systems management, urban planning and environmental impact studies. To be truly effective and comprehensive in a career, the student must know a variety of professional and technical approaches to cope with social, economic, political, geographical, physical design and governmental problems. Selecting courses that duplicate or continue topical interests already well established in a particular student's background will be discouraged.

Internship

Internship in an agency, firm or office engaged in related graphic and cartographic work; or an internship in the University's Laboratory for Cartographic and Spatial Analysis.

Final Examination and Defense of Cartographic Works

After the completion of coursework each student undergoes an oral examination covering samples of the student's cartography, conducted by two members of the department and one from the elective area. Questions cover the specific projects and topics covered in the coursework completed specifically for the program. One week before the scheduled examination, the student submits samples of cartographic work.

The works must be acceptable by the examination committee and reduced photographic copies will be kept for permanent record in the laboratory's file. After passing the oral examination and the acceptance of the samples of cartography, the student is considered to have completed the program.

A minimum grade of "C" is required in all elective courses taken as part of the certificate program. In the five core courses, an average grade of "B" is required.

CHEMICAL DEPENDENCY

This program is intended for individuals who wish to enhance their knowledge of chemical dependency treatment. The program is not limited to community service majors. This certificate, which requires 42 credits of course work, is designed for individuals in one of the following categories.

- The person with no degree but who is interested in working in the field of chemical dependency.
- The person with a degree who has not had specialized training, but who would like to have specialized training.
- The person employed in this field who would like to upgrade his/her knowledge and skills.

Persons interested in this program should consult the Coordinator of Community Services Technology or an academic adviser in the Community and Technical College. This certificate may be earned independent of earning a degree.

Requirements

2260:100	Introduction to Community Services	3
2260:240	Chemical Dependency	3
2260:241	Chemical Dependency II	3
2260:260	Alcohol Use and Abuse	3
2260:261	Alcohol Treatment	3
2260:262	Basic Helping Skills in Alcohol Problems	4
2260:263	Group Principles in Alcoholism	4
2260:278	Techniques of Community Work	4
2260:279	Technical Experience in Community and Social Services	5
2260:286	Counselor Assistant Internship	4
	Electives in Chemical Dependency	6

CHILD CARE WORKER*

Harriet K. Herskowitz, M.A., *Coordinator*

Requirements

The establishment of this certificate program provides basic vocational training for child-care practitioners. The course of study is a means of meeting the short range goals of students interested in acquiring skills for immediate job placement. This certificate may be attained independent of earning a degree.

2040:240	Human Relations	3
2200:245	Infant/Toddler Day-Care Programs	3
2200:250	Observing and Recording Children's Behavior	3
5200:310	Introduction to Early Childhood Education	3
5200:315	Issues and Trends in Early Childhood Education	3
5200:360	Teaching in the Nursery Center	2
5200:370	Nursery Center Laboratory	2
7400:265	Child Development	3
7400:270	Theory and Guidance of Play	3
7400:280	Creative Activities for Pre Kindergarten Children	4

COMMERCIAL PHOTOGRAPHY

Neil Sapienza, M.S., *Coordinator*

This certificate program will enhance students' knowledge of the Commercial Photography field and its relationship with the design and advertising industries. This program is designed for individuals who are presently working in a related field, or who are pursuing a two year degree in a related field.

Required Courses:

2240:110	Multi-Image Production	3
2240:122	Introduction to Commercial Photography	3
2240:210	Portrait/Fashion Photography	3
2240:224	Illustration/Advertising Photography	3
2240:250	Advanced Commercial Photography	3
7100:275	Introduction to Photography	3

*The awarding of this certificate is not contingent upon completion of a degree program. Undergraduate certificate programs require a 2.00 grade-point average; graduate certificate programs require a 3.00 grade-point average.

COMPUTER PHYSICS

E. Von Meerwall, Ph.D., *Director*

Requirements

To qualify for the certificate program, a student must be in good academic standing in the major department and must submit a written request for admission to the director of the program. This course of study adds a component of both physics and computer science to a major in a traditional area of science. The physics courses, beyond *Elementary Classical Physics*, emphasize computer applications, including interfacing and data acquisition, data analysis and use of computers to solve physical problems.

Physics

3650:291,2	Elementary Classical Physics I, II	8
3650:350	Computational Physics	3
3650:468	Digital Data Acquisition	3

Mathematics

3450:221,2	Analytic Geometry-Calculus I, II	8
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Computer Science

3460:206	Introduction to C Programming	3
3460:209	Computer Programming I	3
3460:210	Computer Programming II	3

The certificate program has been structured to be accessible to most students working toward an undergraduate degree in a traditional area of science. The certificate may be combined with a minor in physics for students who wish to obtain a background in physics which emphasizes applications and uses of computers to collect and analyze data and to solve physical problems.

COMPUTER SCIENCE

David C. Buchthal, Ph.D., *Department Head*

Requirements

Entrance

To qualify for the Computer Science Certificate Program, a student must be in good academic standing in the major department, must have completed four credits of mathematics in the Department of Mathematical Sciences and must submit to the department head a written request for admission to the program. The request will outline the student's reasons and goals for enrolling in the program. The area of concentration adds a further dimension of both mathematics and computer science to the student's major in one of the traditional academic disciplines. A minimum grade-point average of 2.00 in the certificate is required. The Certificate in Computer Science will only be granted upon completion of a degree program or if a degree has already been earned.

Courses

3450:208	Discrete Mathematics	4
3450:215	Concepts of Calculus I	4
	or	
3450:221	Analytic Geometry-Calculus I	4
3460:209	Introduction to Computer Sciences	4
3460:210	Data Structures and Algorithms I	4
2460:306	Assembly Language Programming	3
3460:316	Data Structures and Algorithms II	3
	Approved 300/400-Level Computer Science Electives	6

COMPUTER SOFTWARE FOR BUSINESS

Rebecca Marsh, M.A., *Coordinator*

Requirements

The Computer Software for Business certificate provides the opportunity for those with little or no prior computer experience to become proficient in the use of

popular microcomputer software and understand the fundamental concepts of software development. This certificate may be obtained independent of a degree.

2440:120	Computer and Software Fundamentals	2
2440:121	Introduction to Programming Logic	2
2440:125	Lotus 1-2-3	2
	or	
2440:243	Information Center Practicum	3
2440:133	Structured COBOL Programming	3
	or	
2440:130	BASIC Programming for Business	3
2440:151	PC DOS Fundamentals	1
2440:245	Introduction to dBase III+/IV	3
	or	
2440:267	4GL for Micros:dBase III+	3

DRAFTING AND COMPUTER DRAFTING TECHNOLOGY

Paul R. John, M.S.T.E., *Coordinator*

Requirements

The certificate program in Drafting and Computer Drafting Technology is intended for individuals who wish to enhance or update their drafting skills. The program has been designed so that an individual can emphasize a specific area of drafting. A minimum of 18 credits is required. All courses taken may be applied toward an associate degree in Drafting and Computer Drafting Technology. This certificate may be earned independent of any degree program.

The following 9 semester hours are required:

2940:121	Technical Drawing I	3
2940:122	Technical Drawing II	3
2940:210	Computer Drafting	3

A minimum of 9 semester hours selected from the following:

2870:311	Computer Aided Drafting II	2
2940:170	Surveying Drafting	3
2940:200	Advanced Drafting	3
2940:230	Mechanical Systems Drafting	3
2940:240	Electrical & Electronic Drafting	3
2940:250	Architectural Drafting	3
2980:250	Structural Drafting	2
3350:340	Cartography	3

CRIMINAL JUSTICE TECHNOLOGY

Charles F. Williams, B.A., *Coordinator*

Requirements*

The program specified is designed to provide background, proficiency and updating in the criminal justice area. In the immediate geographic area there are approximately 2,200 police officers and support personnel in police departments. While many of these police officers have completed a degree, many more would benefit by this type of approach. The designed program would provide a measure of recognition for those students enrolled and completing the program. The program would be continually monitored and has been included in many localities as an incentive for promotion, pay increases and lateral movement within the police agency. This certificate may be obtained independent of a degree.

2200:100	Introduction to Criminal Justice	3
2220:102	Criminal Law for Police	3
2220:104	Evidence and Criminal Legal Process	3
2220:240	Dynamics of Vice Crime and Substance Abuse	3
2220:250	Criminal Case Management	6
3850:100	Introduction to Sociology	4

CRIMINAL JUSTICE/ SECURITY EMPHASIS

Charles F. Williams, B.A., *Coordinator*

Requirements*

The program specified is designed as an integrated approach to provide proficiency and updating in the security field. The security field is one of the fastest growing areas of business today. There are approximately 750,000 individuals in the United States dealing with security problems. In the state of Ohio, there are approximately 70,000 and in the local area, 2,500 security personnel. The field is upgrading very rapidly by accepted state training and there is a move now for more education to be provided at the college level. This certificate may be obtained independent of a degree.

2220:101	Introduction to Security	4
2220:290	Special Topics in Criminal Justice	3
2230:204	Fire Hazards Recognition	3
2230:250	Hazardous Materials	4
2250:290	Administration and Supervision for Public Service	3
2880:141	Safety Procedures	3

ENVIRONMENTAL HEALTH

John Olive, Ph.D., *Coordinator*

Students majoring in any department may earn the certificate in environmental health by completing a program agreed on in advance by the coordinator and the major adviser, to include at least 21 credits in approved core and elective courses. Students must also complete a course in statistics approved by the Environmental Health Committee. The certificate program is designed to supplement the student's major and therefore the certificate will be awarded only upon completion of the bachelor's degree.

Core Courses

1890:300	Introduction to Environmental Health	3
1890:410	Epidemiology	3
1890:497	Individual Studies or Internship in Environmental Health or Approved Equivalent	13

Electives

Students will complete courses in at least two departments in the natural sciences and two in the social sciences, not to include the major department, from the following list or others approved by the Environmental Health Committee.

Environmental Health

1890:450	Seminar in Environmental Health	1
1890:480	Special Topics in Environmental Health	13

NATURAL SCIENCES

Biology

3100:130	Principles of Microbiology (non majors)	3
3100:331	Microbiology (majors)	4
3100:383	Laboratory Techniques and Instrumentation in Biology	2
3100:426	Applied Aquatic Ecology	3
3100:450	Animal Pests and Vectors	3
3100:480	Radiation Biology	3

Chemistry

3150:498	Special Topics: Environmental Chemistry	3
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Geography

3350:495	Soil and Water Field Studies	3
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*The awarding of this certificate is not contingent upon completion of a degree program. Undergraduate certificate programs require a 2.00 grade-point average; graduate certificate programs require a 3.00 grade-point average.

Geology

3370:200	Environmental Geology	3
3370:470	Geochemistry	3
3370:474	Groundwater Hydrology	3

Civil Engineering

4300:423	Water Pollution Principles	4
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Home Economics and Family Ecology

7400:133	Fundamentals of Nutrition	3
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SOCIAL SCIENCES

Philosophy

3600:120	Introduction to Ethics	3
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Political Science

3700:441	Policy Processes	3
3700:442	Methods of Policy Analysis	3
3700:480	Policy Problems	3

Psychology

3750:340	Social Psychology	4
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Sociology

3850:323	Social Change	3
3850:342	Sociology of Health and Illness	3
3850:457	Culture and Medicine	3

Health Education

5570:400	Environmental Aspects of Health Education	3
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Social Work

7750:450	Social Needs and Services: Aging	3
7750:452	Social Work: Mental Health	3
7750:456	Social Work in Health Services	3

3850:321	Population	3
3850:425	Sociology of Human Life	3
4100:201	Energy and Environment	2
4100:202	Atmosphere Pollution	2
4200:463	Pollution Control	3
4300:428	Hazardous and Solid Waste	3
9200:661	Environmental Law	3

FIRE PROTECTION TECHNOLOGY

David H. Hoover, Ph.D., *Coordinator*

Requirements*

Although fire continues to be a growing problem in the United States with more than 2,300,000 fires annually causing 6,000 fatalities and 30,000 injuries, many municipalities are financially unable to provide a full-time fire department and instead must depend upon the dedicated volunteer firefighter. As this trend continues, the need for the well-educated volunteers will be even more critical as these citizens assume responsible officer positions.

The Fire Protection Technology certificate will assist the student in acquiring the skills and knowledge to function effectively as a volunteer/paid on-call firefighter or officer in addition to receiving a certificate of completion and accomplishment.

2230:100	Introduction to Fire Protection	3
2230:102	Fire Safety in Building Design and Construction	3
2230:104	Fire Investigation Methods	3
2230:202	Fire Suppression Methods	3
2230:204	Fire Hazards Recognition	3
2230:205	Fire Detection and Suppression Systems I	3
2230:250	Hazardous Materials	4

GERONTOLOGY

Harvey Sterns, Ph.D., *Director*
 Isadore Newman, Ph.D., *Associate Director*
 Raymond E. Sanders, Ph.D., *Associate Director of Research*
 Evelyn Sutton, M.A., *Program Coordinator, Gerontology Certificate Program*
 Jerome Kaplan, Ph.D., *Program Coordinator, Nursing Home Administrator Program*

Requirements

This certificate program is a special course of study in gerontology that complements undergraduate degree programs in various departments and colleges throughout the University. Individuals who already hold an undergraduate degree may also pursue the certificate. The program represents a concentration involving current knowledge and research in gerontology. It adds another dimension to the knowledge and skills a student is able to offer in the many professions that are becoming specialized in research and service to adults and older adults. This course of study coordinates multidisciplinary training of personnel in adult development and aging and helps to meet the critical shortage of trained individuals in the field of gerontology.

The undergraduate curriculum committee of the Institute for Life-Span Development and Gerontology will oversee this certificate program and certify through the director of the institute that all requirements for the certificate have been completed.

A sequence of study is available in Nursing Home Administration through the institute. The undergraduate certificate is included in the Ohio Board of Examiners of Nursing Home Administrators approved course of study in Nursing Home Administration which combines a Bachelor of Science in Industrial Management (Personnel Option) with a Certificate in Gerontology.

*This awarding of this certificate is not contingent upon completion of a degree program. Undergraduate certificate programs require a 2.00 grade-point average; graduate certificate programs require a 3.00 grade-point average.

ENVIRONMENTAL STUDIES

Jim L. Jackson, Ph.D., *Director*

Requirements

To qualify for the certificate program, a student must be in good academic standing with the major department and request admission to the program. The request will outline the student's reasons and goals for enrolling in the program.

The student will take a minimum of six courses from a list approved by the committee on environmental studies. Two of these courses will be:

1830:201	Man and the Environment	2
1830:401	Seminar in Environmental Studies	2

Students will select courses from areas other than their major.

The student's plan of study for this certificate will be developed in consultation with the director of the Center for Environmental Studies.

Courses

1830:201	Man and the Environment	2
1830:401	Seminar in Environmental Studies	2
1830:490	Workshop in Environmental Studies	1-4
1830:602	Evaluation of Environmental Data	3
1830:661	Graduate Seminar in Environmental Studies	3
3100:105	Introduction to Ecology	2
3100:217	General Ecology	3
3100:422	Conservation of Biological Resources	3
3100:424	Freshwater Ecology	3
3100:426	Applied Aquatic Ecology	3
3250:385	Economics: Natural Resources and Environment	3
3350:314	Climatology	3
3350:335	Recreational Resource Planning	3
3350:436	Urban Land Use Analysis	3
3350:447	Introduction to Remote Sensing	3
3350:495	Soil and Water Field Studies	3
3370:200	Environmental Geology	3
3370:474	Ground Water Hydrology	3
3370:678	Urban Geology	3
3400:434	American Environmental History	3

B.S./M.D. students may complete the Practicum/Internship and electives from courses available from the institute or the Office of Geriatric Medicine and Gerontology, NEOUCOM.

Admission

To participate in the program, a student must:

- Obtain admittance to The University of Akron as an undergraduate or postbaccalaureate student.
- Submit an application to the program countersigned by the student's major academic adviser.
- Participate in an interview with a designated faculty member of the Institute for Life-Span Development and Gerontology.
- Consult with the Director or a designated faculty member to formulate a program of study.
- Receive written notification of admission from the Director of the Institute for Life-Span Development and Gerontology.

Program

Minimum: 20 credits.

Core

1850:450	Interdisciplinary Seminar in Gerontology	2
1850:495	Practicum/Internship (within Institute or in individual departments)	2
3100:392	Biology of Aging	3
	Prerequisite: 3110:112 or 265 or 206 or 207 or equivalent	
3750:475	Psychology of Adulthood and Aging	4
	Prerequisite: 3750:100 or permission	
3850:343	The Sociology of Aging	3
	Prerequisite: 3850:100 or permission	

Electives (must be outside of student's major degree department)

1850:486	Retirement Specialist	2
1850:490	Workshop—Women: Middle and Later Years	2
1850:490	Workshop—Aging: Process and Intervention	2
1850:485-001	Special Topics—Long Term Care: Case Management/Patient Services	3
1850:485-003	Special Topics—Long Term Care: Health and Nutrition	3
2040:244	Death and Dying	2
3700:480	Policy Problems: Aging*	3
3850:365	Special Topics in Sociology: Death and Dying	3
3850:444	Social Issues in Aging	3
5400:440	Life-Span and Community Education	2
6500:480	Introduction to Health Care Management	3
7400:390	Family Relationships in Middle and Later Years	3
7700:110	Introduction to Disorders of Communication	3
7750:450	Social Needs and Services for Later Adulthood and Aging	3

For students in course sequence for Nursing Home Administration, the following courses are required:

1850:485	ST: Long Term Care Administration	3
1850:485	ST: Long Term Care Case Management and Patient Services	3
1850:485	ST: Long Term Care Health and Nutrition	3
1850:485	ST: Long Term Care Administrator-in-Training Experience	3

Many courses have prerequisites which must be met.

HOME-BASED INTERVENTION

Helen Cleminshaw, Ph.D., *Coordinator*

This certificate program is a special course of study along with the undergraduate degree programs in various departments and colleges throughout the University. Undergraduate students will earn the certificate upon their graduation in their degree program. Individuals who already hold an undergraduate degree may pursue the certificate in the postbaccalaureate program. The program represents a concentration in current theoretical knowledge and practice in home-based intervention. It adds another dimension to the knowledge and skills a student is able to offer in the many professions that relate to services to at-risk children and their families. This course of study coordinates multidisciplinary training of personnel in home-based intervention and helps to meet the need for trained professionals in home-based intervention.

The undergraduate curriculum committee of the Center for Family Studies will oversee the certificate program and certify through the certificate program director that all requirements for the certificate have been completed.

*Offered every other year.

Admission

To participate in the program the student should:

- Be formally admitted to The University of Akron as an undergraduate or post-baccalaureate student.
- Make written application to the program countersigned by the student's major adviser (if applicable).
- Have an interview with the director of the certificate program in Home-based Intervention.
- Consult with the director to formulate a program of study.
- Receive written notification from the director of admission to the program.

Program

All students enrolled in the home-based certificate program will enroll in the core courses in Home-based Intervention. Students will complete 18 credits in core and elective course work.

Core (9-11 credits)

1820:403	Home-based Intervention Theory
1820:404	Home-based Intervention Techniques and Practice
1820:405	Home-based Intervention Internship

Eligibility courses (9 credits)

Students must have completed at least nine undergraduate credits in theoretical frameworks from their discipline or in related areas as follows:

Students will select at least one course from each area or document the same or an equivalent course from transcripts.

Psychology

3750:100	Introduction to Psychology	3
3750:230	Developmental Psychology	4
3750:335	Dynamics of Personality	4

Home Economics and Family Ecology

7400:265	Child Development	3
7400:360	Parent-Child Relations	3
7400:362	Family Life Management	3

Sociology/Social Work

7750:276	Introduction to Social Welfare	4
7750:401	Introduction to Social Work Practice I	3
7750:455	The Black Family	3
3850:100	Introduction to Sociology	4
3850:340	The Family	3

Electives (9 credits)

Select one course from three different disciplines. (Must be outside student's major degree area.)

Home Economics and Family Ecology

7400:401	Family Life Patterns in the Economically Deprived Home	2
7400:404	Adolescence in the Family Context	3
7400:406	Family Resource Management	3
7400:440	Family Crisis	3
7400:442	Human Sexuality	3
7400:492	Parenting Skills	3

Sociology

3850:410	Social Structures and Personality	3
3850:412	Socialization: Child to Adult	3
3850:430	Juvenile Delinquency	3
3850:450	Sociology of Mental Illness	3

Psychology

3750:400	Personality	4
3750:420	Abnormal Psychology	4
3750:430	Psychological Disorders of Children	4

Social Work

7750:410	Minority Issues in Social Work Practice	3
7750:451	Social Work and Child Welfare	3
7750:452	Social Work and Mental Health	3
7750:454	Social Work in Juvenile Justice	3

Multicultural Education

5630:482	Characteristics of Culturally Different Youth	3
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Special Education

5610:440	Developmental Characteristics of Exceptional Individuals	3
5610:446	Developmental Characteristics of Behaviorally Disordered Individuals	3
5610:459	Communication and Consultation with Parents and Professional	3
5610:468	Advanced Behavioral Management	3

HOSPITALITY MANAGEMENT

Don V. Laconi, M.E., *Coordinator*

Program

The Hospitality Management certificates in Culinary Arts, Hotel/Motel Management, and Restaurant Management are intended to meet the need of persons who are active or wish to become active in the hospitality industry and are seeking to acquire specific knowledge which will be of immediate use in their careers. The certificates are also of use to nonhospitality majors who wish to broaden their skills and employability by completing the required 32 credits of class and laboratory credits.

The award of this certificate is not contingent upon completion of a degree program. All courses taken may be applied toward an associate degree in hospitality management.

Culinary Arts

2280:120	Safety and Sanitation	3
2280:121,2	Fundamentals of Food Preparation I, II	8
2280:123	Meat Technology	2
2280:160	Wine and Beverage Service	3
2280:232	Dining Room Service and Training	2
2280:233	Restaurant Operation and Management	4
2280:240	Systems Management and Personnel	3
2280:261	Baking and Classical Desserts	3
2280:262	Classical Cuisine	3
2280:263	International Foods	2

The awarding of this certificate is not contingent upon completion of a degree program.

Hotel/Motel Option

2280:120	Safety and Sanitation	3
2280:135	Menu Planning and Purchasing	3
2280:150	Front Office Procedures	3
2280:152	Maintenance and Engineering for Hotels and Motels	3
2230:153	Principles of Fire Protection and Life Safety	3
2280:232	Dining Room Service and Training	2
2280:238	Cost Control Procedures	3
2280:240	Systems Management and Personnel	3
2280:254	Hotel/Motel Housing Management	3
2280:255	Hotel/Motel Sales Promotion	3
2280:256	Hospitality Law	3

The awarding of this certificate is not contingent upon completion of a degree program.

Restaurant Management Option

2280:120	Safety and Sanitation	3
2280:121	Fundamentals of Food Preparation I	4
2280:122	Fundamentals of Food Preparation II	4
2280:123	Meat Technology	2
2280:135	Menu Planning and Purchasing	3
2280:232	Dining Room Service and Training	2
2280:233	Restaurant Operation and Management	4
2280:237	Internship	1
2280:238	Cost Control Procedures	3
2280:240	Systems Management and Personnel	3
2280:243	Food Equipment and Plant Operations	3

The awarding of this certificate is not contingent upon completion of a degree program.

INTERIOR DESIGN

Carolyn Albanese, M.S., *Associate Professor*

Requirements

This certificate program represents a concentration of study in interior design emphasizing an interdisciplinary approach between the Department of Home

Economics and Family Ecology and the Department of Art. The program is designed to add another dimension to the four-year baccalaureate degree in clothing and textiles and the four-year baccalaureate degree in graphic design. The certificate program is open to undergraduates in other disciplines as well as persons with baccalaureate degrees from the University or other accredited institutions. The certificate must be issued simultaneously with a baccalaureate degree or to those already holding a baccalaureate degree. The following requirements must be met:

7100:131	Drawing I	3
7100:244	2 Dimensional Design	3
7100:491	Architectural Presentations I	3
7100:492	Architectural Presentations II	3
7400:121	Textiles	3
7400:158	Introduction to Interior Design	3
7400:418	History of Furnishings and Interiors I	3
7400:419	History of Furnishings and Interiors II	3
7400:432	Interior Textiles and Product Analysis	3
7400:433	Residential Design	3
7400:434	Commercial Design	3
7400:435	Principles and Practices of Design	3
	Total Hours Required:	36

- Students must select 6 hours from the following courses:

7100:121	3 Dimensional Design	3
7100:244	Color Concepts	3
7400:302	Consumers of Services	3
7400:485	Seminar: Lighting for Man Made Environments	2
7400:485	Seminar: Office Design	2
7400:485	Seminar: CAD for Interior Designers	2
7400:497	Internship: Interior Design	3

LATIN AMERICAN STUDIES

Hugo Lijeron, Ph.D., *Director*

Requirements

The student in the Latin American Studies Certificate Program will major in the respective disciplines: economics, geography, history, political science, sociology and Spanish.

In addition, the student will take 12 credits in the three separate disciplines chosen from the following list:

Political Science

3700:425	Latin American Politics	3
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History

3400:415	Latin America: National Origins	3
3400:416	Latin America: 20th Century	3
3400:417	United States, Latin America and Imperialism	3
3400:418	Mexico	3
3400:419	Central America and the Caribbean	3

Geography

3350:353	Latin America	3
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Sociology/Anthropology

3870:355	Indians of South America	3
3870:356	New World Prehistory	3

Economics

3250:460	Economic Development and Planning for Underdeveloped Countries	3
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The student is also required to study three years of Spanish or the equivalent.

*Some prerequisites to these courses are core courses that are sequenced. The other courses that are prerequisites are presently part of the clothing and textiles and graphic design curricula. The student opting to take the certificate program who is from other disciplines is required to take the prerequisites to raise the level of competency to that of a major in clothing and textile and/or graphic design.

LEGAL ASSISTING

Jo Ann Harris, J.D., *Coordinator*

This certificate prepares students who already have earned an academic degree or who already have basic English, reading and writing skills to gain the technical courses necessary to assist lawyers participating in the private practice of law, corporate law or agency practice.

Admission Requirements:

Students interested in the certificate program must meet one of the following criteria in order to be admitted:

- Bachelor's degree;
- Associate degree;
- Three years experience in providing legal assistance in a law office (within the past five years). Students must get their experience verified and it must be approved by the program coordinator.

Graduation Requirements:

- 2.0 GPA in major;
- Minimum of 31 credits as in curriculum outline;
- No grade below a C in major.
- Required coursework includes

2290:101	Introduction to Legal Assisting	3
2290:104	Basic Legal Research and Writing	3
2290:106	Business Associations	3
2290:108	Real Estate Transactions	3
2290:118	Probate Administration	4
	or	
2290:220	Legal Assisting Internship	4

- Students are required to take 15-16 hours from the following courses:

2290:110	Tort Law	3
2290:112	Family Law	3
2290:204	Advanced Legal Research	3
2290:216	Debtor-Creditor Relations	3
2290:218	Advanced Probate Administration	3
2290:214	Civil Procedures	3
2290:220	Legal Assisting Internship	4

Students interested in a **Probate** emphasis shall take 2290:204, 2290:218, 2290:220, and two other courses of their choice during the Spring Semester.

Students interested in a **Civil Litigation** emphasis shall take 2290:220, 2290:204, 2290:214 and two other courses of their choice during the Spring Semester.

LIBRARY STUDIES

Harriet S. Herskowitz, M.A., *Coordinator*

Requirements

The Certificate Program in Library Studies provides basic library skills for library paraprofessionals. It will help students meet their short-range goals in acquiring skills for immediate job placement. In addition to providing entry-level skills, the program would be responsive to the needs of small businesses who need employees with organizational skills. This certificate may be earned independent of earning a degree.

2200:100	Introduction to Library Technology	3
2200:201	Cataloging, Classifying, and Processing Materials	3
2200:202	Organizing and Operating Library/Media Centers	3
2200:203	Materials Selection	2
2200:204	Reference Procedures	3
2200:205	Information Retrieval Systems in Library Technology	3

LINGUISTIC STUDIES

Arthur Palacas, Ph.D., *Director*

Requirements

Completion of six linguistically oriented courses as follows: the foundation course, two core courses and at least three elective courses. Three or more of the courses must be at the 300/400 level. (Subject to approval by the program director, other theoretically oriented linguistics courses may substitute for core courses.)

To obtain the certificate, the student must have at least two semesters of language. A student entering the program should discuss plans with the director.

Foundation**

3300:371	Introduction to Linguistics	3
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Core†

3300:472	Syntax	3
3600:481	Philosophy of Language	3
3870:461	Language and Culture	3
7700:230	Speech and Language Development	3
	or	
7700:430	Aspects of Normal Language Development	3

Electives

3300:400	Anglo Saxon	3
3300:470	History of the English Language	3
3300:471	U.S. Dialects: Black and White	3
3300:473	ST: Teaching ESL: Theory and Method	3
3300:489	ST: Sociolinguistics	3
3460:460	Artificial Intelligence and Heuristics Programming	3
3460:470	Automata, Computability and Formal Language	3
3580:405.6	Spanish Linguistics	8
3600:170	Introduction to Logic	3
3600:374	Symbolic Logic	3
3600:418	Analytic Philosophy	3
3600:471	Introduction to Metaphysics	3
5200:335	Teaching of Language Arts	5
5630:481	Multicultural Education in the United States	3
7600:325	Intercultural Communication	2
7700:111	Introduction to Phonetics	2
7700:271	Language of Signs I	3

MANUAL COMMUNICATION

Mona S. Klingler, M.A., *Coordinator*

Requirements

This certificate, designed for those who use American Sign Language to communicate with the hearing impaired population, is open to undergraduate majors in any discipline as well as persons with a baccalaureate degree from the University or any other accredited institution. This certificate may also be earned independent of earning a degree.

7700:101	Beginning Sign Language I	3
7700:102	Beginning Sign Language II	3
7700:120	Introduction to Audiology/Aural Rehabilitation	4
7700:121	Psychosocial Aspects of Deafness	2
7700:201	Intermediate Sign Language	3
7700:202	Advanced Sign Language	3
7700:222	Survey of Deaf Culture in America	2

For students majoring in Communicative Disorders 7700:140 and 7700:240 (departmental required courses) will be substituted for 7700:120.

OFFICE ADMINISTRATION

Martha W. Vye, M.Ed., *Coordinator*

Administrative Assistant

Requirements

This 32 credit program is designed for the individual who has had previous college training and/or extensive office experience and who wishes to add administrative secretarial skills to enhance career opportunities. The student will develop effective letter writing ability, use new office machines and correlate secretarial skills and administrative ability.

**Required

† At least two required.

Courses

2040:251	Human Behavior at Work	3
2420:103	Role of Supervision in Management or Women in Management	3
2540:265	Basic Accounting I	3
2420:211	Information/Records Management	3
2540:129	Introduction to Office Automation	4
2540:130	Intermediate Keyboarding	3
2540:151	Internship	3
2540:243	Advanced Keyboarding/Word Processing	3
2540:253	Business Communications	3
2540:263	Office Software Applications	4

Office Information Management**Requirements**

This 28 credit program emphasizes the expertise needed to operate automated office equipment. It provides students with hands-on experience using automated devices including microcomputers, facsimile devices, micrographics systems, telecommunications and transmission equipment, as well as the knowledge needed to manage the information generated by this equipment.

Courses

2540:129	Information/Records Management	3
2540:130	Introduction to Office Automation	4
2540:131	Computerized Document Control	4
2540:247	Automated Office Systems	4
2540:248	Advanced Office Technologies	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:270	Office Software Applications	4

Word Processing**Requirements**

This 26 credit program is designed to enable the student who has some beginning keyboarding skills to prepare for an entry-level job in word processing. Study focuses on the applied use of word processing procedures and equipment in a word processing office environment. All courses may be applied toward an associate degree in Office Administration.

Courses

2540:119	Business English	3
2540:130	Introduction to Office Automation	4
2540:151	Intermediate Keyboarding	3
2540:253	Advanced Keyboarding/Word Processing	3
2540:263	Business Communications	3
2540:270	Office Software Applications	4
2540:271	Desktop Publishing	3
2540:281	Machine Transcription	3

PEACE STUDIES

John F. Seiberling, L.L.B., *Director*

The Center for Peace Studies offers two interdisciplinary programs, one leading to a Certificate in Peace Studies, the other to a Certificate in Conflict Resolution/Management. Certificates awarded are in addition to any degree the student receives in his or her major field of concentration. Both programs are at the undergraduate level, but are open to post-baccalaureate students. All courses carry full academic credits. The programs are meant to add further dimensions to the student's major field. The awarding of a certificate is not contingent upon completion of a degree program.

Admission Procedure

Students must:

- Be formally admitted as an undergraduate or be a postbaccalaureate student.
- If undergraduate, receive concurrence from their major adviser to pursue this area of study.
- Make formal application to the program through form available at the Center for Peace Studies.
- Schedule an interview with the Director of the Center for Peace Studies.

Peace Studies Certificate

To satisfy the requirements for a certificate in Peace Studies, a student must complete at least 15 credits from the courses listed below. The courses must be distributed so that work will be included from three separate departments. Where specialized training is relevant to a particular student's interest, alternatives to those on the list of acceptable courses may be approved by the director. A paper or project is to be completed in conjunction with one of the 300/400-level courses chosen and in consultation with the instructor involved.

Required courses (6 credits):

1860:301	Value Concepts on Peace and War	3
3400:380	Peace and War: The Historical Perspective	3

Elective Courses (9 credits)

1830:201	Man and the Environment	2
1860:230	Introduction to Conflict Management/Resolution	3
1860:300	S.T.: Alternatives to Violence	3
1860:350	Independent Study in Peace Studies	1-3
1860:360	The Vietnam War	3
1860:378	Introduction to Human Rights Concepts	3
1860:390	Workshop in Peace Studies	1-3
3250:385	Economics of Natural Resources and the Environment	3
3250:450	Comparative Economic Systems	3
3250:460	Economic Development and Planning for Underdeveloped Countries	3
3250:461	Principles of International Economics	3
3300:489	Seminar in 20th Century Literature and History	3
3350:100	Introduction to Geography	3
3350:320	Economic Geography	3
3350:450	Development Planning in the Third World	3
3400:460	United States Diplomacy to 1919	3
3400:461	United States Diplomacy Since 1914	3
3400:474	The United States, Latin America and Imperialism	3
3400:438	Nazi Germany	3
3400:482	War and Western Civilization	3
3600:120	Introduction to Ethics	3
3600:324	Social and Political Philosophy	3
3700:220	American Foreign Policy	3
3700:303	Introduction to Political Thought	3
3700:310	International Politics and Institutions	4
3700:312	The Politics of International Trade and Money	3
3700:322	Soviet and East European Politics	3
3700:341	The American Congress	3
3700:405	Politics in the Middle East	3
3700:410	International Defense Policy	3
3700:415	Comparative Foreign Policy	3
3850:321	Population	3
3870:150	Cultural Anthropology	4
4100:203	Environmental Science and Engineering	2

Conflict Resolution/Management Certificate

This program focuses on principles and skills for achieving non-violent resolution of conflicts and tensions. It consists of a minimum of 21 semester credit hours. Eleven of these must be at the 300/400 level.

Required Courses (6 credits)

1860:230	Introduction to Conflict Management/Resolution	3
1860:430	Integrative Approaches to Conflict Management/Resolution	3

Basic Background Courses (6 credits)

Choose two courses from the following list in consultation with adviser. This requirement is designed to provide general ideas and tools.

1860:378	Introduction to Human Rights Concepts	3
3600:120	Introduction to Ethics	3
3600:170	Introduction to Logic	3
3700:303	Introduction to Political Thought	3
3700:304	Modern Political Thought	3
3870:150	Cultural Anthropology	4
7600:235	Interpersonal Communication	3
7600:325	Intercultural Communication	3

Topical Courses (9 credits)

Choose courses in one of the following areas. The area chosen need not be, but in most instances, will be related to a student's major or minor.

- Business/Economics/Labor
- Community/Social/Family
- Education
- History/Government/Politics

Business/Economics/Labor

2880:232	Labor Management Relations	3
3250:330	Labor Problems	3
3250:431	Labor and Government	3
3250:432	Economics and Practice of Collective Bargaining	3
3750:240	Introduction to Industrial/Organizational Psychology	4
3850:443	Industrial Sociology	3
6400:425	Business and Society	3
6500:301	Management: Principles and Concepts	3
6500:302	Introduction to Organizational Behavior	3
6500:341	Personnel Management	3
6500:342	Labor Relations	3
6500:455	Management of Arbitration	3
6500:458	Managerial Arbitration, Mediation, Conciliation	1-3
6500:471	Management Problems	3
6500:473	Management Problems: Personnel	3
7600:344	Group Decision Making	3
7600:435	Organizational Communication I	3
7600:473	Management Problems: Personnel	3

Community/Social/Family

2220:110	Social Values and Criminal Justice Process	3
2260:280	Fundamentals of Volunteer Management	3
3750:340	Social Psychology	4
3750:435	Cross Cultural Psychology	4
3850:315	Sociological Social Psychology	3
3850:320	Social Inequality	3
3850:335	Social Behavior in Organizations	3
3850:341	Political Sociology	3
3850:421	Racial and Ethnic Relations	3
3870:461	Language and Culture	3
3870:463	Social Anthropology	3
7400:201	Relational Patterns in Marriage and Family	3
7400:362	Family Life Management	3
7400:401	Family Life Patterns in the Economically Deprived Home	2
7400:404	Adolescence in the Family Context	3
7400:496	Parenting Skills	3
7600:225	Listening	1
7600:227	Nonverbal Communication	1
7600:252	Persuasion	3
7600:344	Group Decision Making	3
7750:270	Poverty in the United States	3
7750:410	Minority Issues in Social Work Practice	3
7750:430	Human Behavior and Social Environment for Social Workers	3

Education

3850:442	Sociology of Education	3
5200:350	Multicultural Education: Concepts, Programs, and Practices	3
5300:460	Classroom Dynamics	2
5550:461	Sports Officialing	2
5610:456	Special Education Programming: Severely Behavior Handicapped	3
5630:483	Preparation for Teaching Culturally Different Youth	3
5850:204	Human Relations in Education	3

History/Government/Politics

3250:450	Comparative Economic Systems	3
3250:460	Economic Development and Planning for Underdeveloped Countries	3
3400:407	U.S. Diplomacy to 1919	3
3400:408	U.S. Diplomacy since 1914	3
3600:324	Social and Political Philosophy	3
3700:220	American Foreign Policy	3
3700:310	International Politics and Institutions	4
3700:326	Politics of Developing Nations	3
3700:341	The American Congress	3
3700:415	Comparative Foreign Policy	3
3700:461	Supreme Court and Constitutional Law	3

PLANNING WITH AN EMPHASIS ON CITY OR REGIONAL RESOURCE STUDIES

C. Monroe, Ph.D., *Director*

Requirements

This program is intended to enhance understanding of the planning function and to increase the research and analytical abilities of the person preparing for work in, or who is currently engaged in city, urban, regional, environmental and resource planning. The program is open to the undergraduate, as well as a person with a baccalaureate degree, employed in local agencies doing related work, e.g., urban renewal, community redevelopment, community action, environmental protection and private industry. The person with a degree can enroll as a postbaccalaureate or special student.

Program

- Employment or internship in a planning agency or in an office engaged in related work; or a sincere intention to pursue a professional career in some aspect of government work or planning after graduation.
- A statement by the applicant giving reasons for wishing to participate in the planning certificate program.

Courses

Core

Complete five of the following:

3250:244	Introduction to Economic Analysis	3
3350:320	Economic Geography	3
3350:433	Urban, Regional and Resource Planning	3
3350:495	Soil and Water Field Studies	3
3370:200	Environmental Geology	3
3400:436	The American City	3
3700:210	State and Local Government and Politics	3
3700:380	Urban Politics and Policies	4
3850:425	Sociology of Urban Life	3
4300:450	Urban Planning	2

Electives

Each student's program (subject to the program director's approval) is to include six elective courses distributed between professional, technical and research offerings. Three courses will be from the professional listing and three from the technical-research listing. In consultation with the program director, elective courses will be selected from University offerings either in the city planning or regional resource planning emphasis areas. Similar courses completed at other universities, up to five years prior to admission to candidacy, may be approved by the director.

The intent of the elective requirements is to facilitate the development of a diverse perspective which is significant for a person who will be or is already engaged in planning for present and changing future urban, regional, environmental, resource, energy and societal needs. The truly comprehensive planner must have academic acquaintance with a variety of professional and technical approaches to cope with social, geographical, physical design, economical and governmental problems. Selecting courses that duplicate or continue interests already well established in a student's background will be discouraged.

Project

Upon completion of the core and elective course requirements, the student will take 3350:385 *Planning Seminar* (one credit). In this seminar the student will produce a final paper covering a city or regional resource planning topic chosen by the student and approved by the director of the program. Each project will be presented to the seminar class and critically analyzed.

A grade of "C" or better is required in all courses undertaken as part of the certificate program. In the five core courses an average grade of "B" is required.

PROFESSIONAL COMMUNICATION

Joseph F. Ceccio, Ph.D.; Dudley Turner, Ph.D., *Codirectors*

Requirements

The program will help meet our technological society's growing need for educated people who can develop sophisticated strategies for effective communication of business and technical information. People in the business community increasingly depend on communication to solve complex management, sales and information processing problems. The communication demands of business and industry are significant, and in many ways, different from those dealt with in traditional courses and majors. Undergraduates in various fields and those who already possess a baccalaureate degree will wish to study specifically to meet communication demands. A formal certificate will recognize their preparation for handling the communication needs of business and industry. This certificate must be earned concurrently with an undergraduate (associate or bachelor's) degree. A student who already possesses an undergraduate degree may directly pursue this certificate.

TRAVEL AND TOURISM

Arthur George, M.B.A., *Coordinator*

The certificate program in Travel and Tourism will provide intensive training in the management of travel. It is designed for those individuals interested in acquiring the basic skills necessary in travel agency operations. This certificate may be earned independent of earning a degree.

A minimum of 15 semester hours is required.

Required courses:

2560:110	Principles of Transportation	3
2560:116	Air Transportation	2
2560:228	Introduction to Travel	2
2560:229	Passenger Ticketing	2
2560:230	Tour Planning and Packaging	2
2560:231	Computerized Reservations I	2
2560:232	Computerized Reservations II	2

VOLUNTEER PROGRAM MANAGEMENT†

John Mumper, J.D., *Coordinator*

This program is intended for individuals who wish to enhance their knowledge of volunteer program management. As community and social service organizations continue to rely on knowledgeable, well-trained volunteers, the role of the manager of the volunteer programs continues to be highly valued. This program is not limited to Community Services majors.

This certificate is generally designed for individuals in one of the following categories:

- The person with no degree but who is contemplating working in a social/community service organization, especially with volunteers.
- The person with a degree who has not had specialized training, but would like to be a director/coordinator of an organization's volunteer program.
- Those persons working in or with volunteer programs who would like to upgrade their knowledge and skills.

Persons interested in this program should consult with the Coordinator of Community Services Technology or an academic adviser in the Community and Technical College.

Requirements

2260:100	Introduction to Community Services	3
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2260:278	Techniques of Community Work	4
2260:279	Technical Experience: Community and Social Services	5
2260:280	Fundamentals of Volunteer Management	3
2260:281	Recruitment and Interviewing Volunteers	3

WOMEN'S STUDIES

Dawn Trouard, Ph.D., *Director*

Interdisciplinary and personalized, the Women's Studies certificate fosters a critical approach to knowledge about women; at the core of its intellectual agenda is diversity. By focusing on cultural practices that have largely excluded and devalued differences in sexual orientation, ethnicity, race, and class, Women's Studies

prepares students to appreciate and act in a pluralistic world. The Women's Studies certificate integrates scholarship and research on women and gender from literature, psychology, history, sociology, and communication. Students are challenged to debate assumptions, explore divergent viewpoints, and discover the partial and often self-interested emphases of our society's most powerful institutions—family, church, academia, business, and government.

The Women's Studies Program helps students to evaluate what they have been taught and, most importantly, it empowers them to claim their educations — ones not readily available in the traditional university curricula — and to work for social justice after their educations. Students find their own voices and develop the esteem necessary to articulate their own views. Out of such opportunities, a student culture of respect and tolerance emerges to support lasting communities that value and promote individual worth, collective action, and intellectual courage.

Students may enroll in any Women's Studies courses and/or make an appointment with the director to discuss a plan of study. Students need not be enrolled in the certificate program to take Women's Studies courses. This certificate may be earned independent of earning a degree.

Admission

To participate in the program, the student must:

- Be formally admitted to The University of Akron as an undergraduate seeking a baccalaureate degree or a postbaccalaureate student or by special admission for a free-standing certificate.
- Make written application to the program countersigned by the student's major academic adviser.
- Receive written notification of admission from the Director of the Women's Studies Program.
- Consult with the Director of the Women's Studies Program to formulate a program of study.

Program

Requirements

Total Credits Required: 19.

Core:

1840:300	Introduction to Women's Studies	3
1840:490	Women's Studies Lecture Series	1
1840:493	Individual Studies on Women	3

Electives: 12 credits (two courses 300-400 level).

(One course from each of the following three areas: social sciences, humanities, fine and applied arts.)

Humanities

3300:282	Drama Appreciation: Women in Modern Drama	3
3300:386	Women in Modern Novels	3
3300:389	Special Topics: Ethnic Women in Literature	3
3300:489*	20th Century Women Writers	3

Social Sciences

3400:336	Women in Modern Europe	3
3400:341	Soviet and U.S. Women in 20th Century	3
3400:350	Women in the U.S.	3
3400:400*	Women in Revolutionary China	3
3400:437*	American Family History	3
3700:392*	Future of Women in World Politics	3
3750:480	Special Topics: Psychology of Women	3
3850:344	The Sociology of Sex Roles	3
3850:423*	Sociology of Women	3

Fine and Applied Arts

7400:201	Relational Patterns in Marriage and Family	3
7400:442	Human Sexuality	3
7600:450	Special Topics: Women and Minorities in Films	3
7750:411	Women's Issues in Social Work Practice	3
7750:480	Special Topics: Gay and Lesbian Issues	3

Electives in Education, Institute for Life-Span Development, Community and Technical College, and Women's Studies Workshops

1840:100	Social and Cultural Diversity in the U.S.	3
1840:110	Multicultural Sensitivity Training	1
1840:490	Workshop: Women's Studies Lecture Series	1
1850:490	Workshop: Women in Mid-Life	2
2200:290	Special Topics: Women and Chemical Dependency	2
2540:265	Women in Management	3
5100:480	Special Topics: Historical and Current Perspectives on the Education of Women	3

† The awarding of this certificate is not contingent upon completion of a degree program. Undergraduate certificate programs require a 2.00 grade-point average; graduation certificate programs require a 3.00 grade-point average.

*Available also at the graduate level.

Interpersonal Skills

2040:240	Human Relations	3
2040:251	Human Behavior at Work	3

One course must be taken from each of the following three categories:

Management Theory and Skills

2250:260	Administration in the Public Services	3
2420:103	The Role of Supervision in Management	3
2880:100	Basic Principles of Manufacturing Management	4

Communication Skills

2020:121	English	4
2020:222	Technical Report Writing	3
2540:263	Business Communications	3

Math

2030:141	Math for Data Processing I	3
2030:151	Elements of Math I	2
2030:152	Elements of Math II	2
2420:170	Business Mathematics	3

In addition to the above courses, a minimum of 6 credits must be completed from the following:

2040:247	Survey of Basic Economics	3
2420:121	Office Management	3
2420:202	Personnel Practices	3
2420:211	Basic Accounting I	3
2440:120	Computer and Software Fundamentals	2
2540:265	Women in Management	3
2880:210	Controlling and Scheduling Production	2
2880:232	Labor Management Relations	3
2880:241	Introduction to Quality Assurance	3

SURGEON'S ASSISTANT

Anthony Charley, B.S.T.E., C.S.T., S.A., *Coordinator*

The program provides skills necessary to function as a surgeon's assistant and all the courses needed to sit for the certifying exam. It will enable students to meet short-range goals in acquiring skills for immediate job placement. Limited to persons already holding an associate degree in Surgical Technology.

2770:153	Clinical Experience III	5
2770:243	Introduction to Medicine	2
2770:244	Medical History and Physical Evaluation	2
2770:245	Roentgenogram Assessment	1
2770:246	Medical Laboratory Procedures	1
2770:247	Pulmonary Assessment: EKG	2
2770:249	Surgical Anatomy II	3
2770:254	Clinical Experience IV	3
2770:255	Clinical Experience V	5
2770:256	Primary Care: Clinical Experience	2

SURGICAL TECHNOLOGIST

Anthony Charley, B.S.T.E., C.S.T., S.A., *Coordinator*

The program provides skills necessary to function as a surgical technologist and all the courses needed to sit for the certifying exam. It will enable students to meet short-range goals in acquiring skills for immediate job placement. A certificate may be earned independent of earning a degree.

2740:120	Medical Terminology	3
2770:100	Introduction to Surgical Assisting Technology	4
2770:121	Surgical Assisting Procedures I	2
2770:131	Clinical Application I	2
	or	
2770:151	Clinical Experience I*	
2770:222	Surgical Assisting Procedures II	4
	or	
2770:249	Surgical Anatomy II*	
2770:232	Clinical Application II	5
	or	
2770:152	Clinical Experience II*	
2770:233	Clinical Application III	5
3100:130	Principles of Microbiology	3
3100:208	Anatomy and Physiology I	4
3100:209	Anatomy and Physiology II	4

* Clinical Experience I and II will be accepted in place of Clinical Applications I and II for students who have completed the Surgeon's Assistant Option. Surgical Anatomy II will be accepted in place of Surgical Assisting Procedures II for students who have completed the Surgeon's Assistant Option.

TEACHING ENGLISH AS A SECOND LANGUAGE†

Kenneth J. Pakenham, Ph.D., *Director*

Requirements

This program is intended for those who seek training in the teaching of English as a second language (ESL) at the elementary or high school level or who wish to obtain an initial qualification in teaching ESL in order to teach in settings other than the Ohio public school system.

The program is designed to introduce the student to the central issues in the theory and practice of teaching English to non-native speakers through courses in modern and applied linguistics, in second language pedagogy and in related disciplines.

Students who do not have English as a native language must demonstrate adequate proficiency in English with a valid TOEFL score of at least 550.

Program

This certificate requires the completion of four core courses and two elective courses for a minimum of 18 credits.

Core

3300:473	Special Topics: Teaching ESL: Theory and Method	3
3300:489	Special Topics: Grammatical Structures of English	3
5630:481	Multicultural Education in the U.S.**	3
	or	
3300:489	Special Topics: Sociolinguistics**	3
5630:487	Techniques for Teaching ESL	3

Electives

3300:371	Introduction to Linguistics	3
3300:389	Special Topics in Linguistics	3
3300:470	History of the English Language	3
3300:472	Syntax	3
3300:489	Special Topics: Sociolinguistics††	3
3580:405	Spanish Linguistics	4
3870:461	Language and Culture	3
5630:485	Teaching Reading and Language Arts to Bilingual Students	4
7600:325	Intercultural Communication	3
7700:230	Speech and Language Development	3
7700:430	Aspects of Normal Language Development	3

TRANSPORTATION STUDIES

Arthur George, M.B.A., *Coordinator*

The certificate program in Transportation Studies is aimed at developing technical knowledge and skills in the area of freight transportation management.

2560:110	Principles of Transportation	3
2560:118	Transportation Rate Systems	3
2560:221	Traffic and Distribution Management	3
2560:222	Microcomputer Applications in Transportation	3

In addition to the above core, a minimum of six semester credits must be completed from the following:

2560:115	Motor Transportation	3
2560:116	Air Transportation	2
2560:117	Water Transportation	2
2560:224	Transportation Regulation	3
2560:227	Transportation of Hazardous Materials and Waste	2

This certificate program in Transportation Studies may be earned independent of earning a degree.

** Choice to be decided in consultation with the program director.

† The awarding of this certificate is not contingent upon completion of a degree program. Undergraduate certificate programs require a 2.00 grade-point average; graduate certificate programs require a 3.00 grade-point average.

†† May not be taken both as an elective and as a core course.

TRAVEL AND TOURISM

Arthur George, M.B.A., *Coordinator*

The certificate program in Travel and Tourism will provide intensive training in the management of travel. It is designed for those individuals interested in acquiring the basic skills necessary in travel agency operations. This certificate may be earned independent of earning a degree.

A minimum of 15 semester hours is required.

Required courses:

2560:110	Principles of Transportation	3
2560:116	Air Transportation	2
2560:228	Introduction to Travel	2
2560:229	Passenger Ticketing	2
2560:230	Tour Planning and Packaging	2
2560:231	Computerized Reservations I	2
2560:232	Computerized Reservations II	2

VOLUNTEER PROGRAM MANAGEMENT†

John Mumper, J.D., *Coordinator*

This program is intended for individuals who wish to enhance their knowledge of volunteer program management. As community and social service organizations continue to rely on knowledgeable, well-trained volunteers, the role of the manager of the volunteer programs continues to be highly valued. This program is not limited to Community Services majors.

This certificate is generally designed for individuals in one of the following categories:

- The person with no degree but who is contemplating working in a social/community service organization, especially with volunteers.
- The person with a degree who has not had specialized training, but would like to be a director/coordinator of an organization's volunteer program.
- Those persons working in or with volunteer programs who would like to upgrade their knowledge and skills.

Persons interested in this program should consult with the Coordinator of Community Services Technology or an academic adviser in the Community and Technical College.

Requirements

2260:100	Introduction to Community Services	3
2020:121	English	4
2020:222	Technical Report Writing	3
2040:240	Human Relations	3
2260:278	Techniques of Community Work	4
2260:279	Technical Experience: Community and Social Services	5
2260:280	Fundamentals of Volunteer Management	3
2260:281	Recruitment and Interviewing Volunteers	3

WOMEN'S STUDIES

Dawn Trouard, Ph.D., *Director*

Interdisciplinary and personalized, the Women's Studies certificate fosters a critical approach to knowledge about women; at the core of its intellectual agenda is diversity. By focusing on cultural practices that have largely excluded and devalued differences in sexual orientation, ethnicity, race, and class, Women's Studies

prepares students to appreciate and act in a pluralistic world. The Women's Studies certificate integrates scholarship and research on women and gender from literature, psychology, history, sociology, and communication. Students are challenged to debate assumptions, explore divergent viewpoints, and discover the partial and often self-interested emphases of our society's most powerful institutions—family, church, academic, business, and government.

The Women's Studies Program helps students to evaluate what they have been taught and, most importantly, it empowers them to claim their educations—ones not readily available in the traditional university curricula—and to work for social justice after their educations. Students find their own voices and develop the esteem necessary to articulate their own views. Out of such opportunities, a student culture of respect and tolerance emerges to support lasting communities that value and promote individual worth, collective action, and intellectual courage.

Students may enroll in any Women's Studies courses and/or make an appointment with the director to discuss a plan of study. Students need not be enrolled in the certificate program to take Women's Studies courses. This certificate may be earned independent of earning a degree.

Admission

To participate in the program, the student must:

- Be formally admitted to The University of Akron as an undergraduate seeking a baccalaureate degree or a postbaccalaureate student or by special admission for a free-standing certificate.
- Make written application to the program countersigned by the student's major academic adviser.
- Receive written notification of admission from the Director of the Women's Studies Program.
- Consult with the Director of the Women's Studies Program to formulate a program of study.

Program

Requirements

Total Credits Required: 19.

Core:

1840:300	Introduction to Women's Studies	3
1840:490	Women's Studies Lecture Series	1
1840:493	Individual Studies on Women	3

Electives: 12 credits (two courses 300-400 level).

(One course from each of the following three areas: social sciences, humanities, fine and applied arts.)

Humanities

3300:282	Drama Appreciation: Women in Modern Drama	3
3300:386	Women in Modern Novels	3
3300:389	Special Topics: Ethnic Women in Literature	3
3300:489*	20th Century Women Writers	3

Social Sciences

3400:336	Women in Modern Europe	3
3400:341	Soviet and U.S. Women in 20th Century	3
3400:350	Women in the U.S.	3
3400:400*	Women in Revolutionary China	3
3400:437*	American Family History	3
3700:392*	Future of Women in World Politics	3
3750:480	Special Topics: Psychology of Women	3
3850:344	The Sociology of Sex Roles	3
3850:423*	Sociology of Women	3

Fine and Applied Arts

7400:201	Relational Patterns in Marriage and Family	3
7400:442	Human Sexuality	3
7600:450	Special Topics: Women and Minorities in Films	3
7750:411	Women's Issues in Social Work Practice	3
7750:480	Special Topics: Gay and Lesbian Issues	3

Electives in Education, Institute for Life-Span Development, Community and Technical College, and Women's Studies Workshops

1840:100	Social and Cultural Diversity in the U.S.	3
1840:110	Multicultural Sensitivity Training	1
1840:490	Workshop: Women's Studies Lecture Series	1
1850:490	Workshop: Women in Mid-Life	2
2200:290	Special Topics: Women and Chemical Dependency	2
2540:265	Women in Management	3
5100:480	Special Topics: Historical and Current Perspectives on the Education of Women	3

*Available also at the graduate level.

†The awarding of this certificate is not contingent upon completion of a degree program. Undergraduate certificate programs require a 2.00 grade-point average; graduation certificate programs require a 3.00 grade-point average.

Research Centers and Institutes

University Research Council:

Claibourne Griffin, Ph.D., *Associate Vice President for Research and Graduate Studies (chair)*

David Jamison, J.D., *Interim Senior Vice President and Provost (member)*

R. Frank Falk, Ph.D., *Interim Assistant Vice President for Research; Department Head, Sociology (vice-chairperson)*

Frank Kelley, Ph.D., *Dean, College of Polymer Science and Engineering (member)*

Randy Moore, Ph.D., *Dean of Buchtel College of Arts and Sciences (member)*

Charmaine C. Streharsky, M.S.T.E., *Director of Research Services and Sponsored Programs (member and secretary)*

Nicholas Sylvester, Ph.D., *Dean, College of Engineering, (member)*

Ted Mallo, J.D., *Assistant Professor, General Counsel, (member, ex officio)*

In the past, colleges and universities have been thought of as ivy-covered storehouses of knowledge where neatly packed information was dispensed to eager students. But this has never been true, for it is here that much of the new knowledge is developed. And with the accelerating tempo of our times, there is an increased call for universities to provide more information to enable society to cope.

The University of Akron is alive to this challenge and has sought to develop its research program with an eye to the needs of the society it serves. Here the emphasis is on work that is relevant. The University's concern with relevant research has been the number of interdisciplinary teams that have been put together to tackle specific problems. For instance, problems in connection with water pollution have used the services of chemists, biologists and chemical, mechanical and civil engineers. While the planning and organization of a research project is usually carried out by or with the assistance of a faculty member, both graduate and undergraduate students have the opportunity to participate, depending on the nature of the project and the skills and knowledge required.

Sponsored research activities on campus are coordinated by the Associate Vice President and Interim Assistant Vice President for Research and the Director of Research Services and Sponsored Programs. The University Research Council is responsible for encouraging, supporting, and making recommendations pertaining to sponsored and contractual research carried out at the University's departments, centers, and institutes. The council consists of the associate vice president for research and graduate studies, the director of research services and sponsored programs, various college deans, and general counsel.

Ray C. Bliss Institute of Applied Politics

John C. Green, Ph.D., *Director*

The Ray C. Bliss Institute of Applied Politics is a public education and research adjunct of The University of Akron and its Department of Political Science. The broad purposes of the institute, in keeping with the career of its namesake, Ray C. Bliss, are: to give all citizens, and particularly students, an opportunity to learn how to become active and competent in political life; to help maintain a tradition of ethical public service in politics; to foster useful relationships between applied politics and political science; to promote public comprehension of political organizations and the requirements for their effectiveness; and to improve understanding of continuity and change in American political institutions.

Institute for Biomedical Engineering Research

Daniel B. Sheffer, Ph.D., *Director*

This institute was established in 1979 to promote interdisciplinary studies in the rapidly growing areas of knowledge which overlap the fields of biology and medicine, on the one hand, and engineering and the physical sciences, on the other. It conducts seminars, courses and degree programs in biomedical engineering in association with the College of Engineering and individual departments.

In addition to its research and educational functions, the institute provides a research service to local hospitals and industry, as well as to private and government agencies. The premise for this program is that the combined resources of the University, Northeastern Ohio Universities College of Medicine and affiliated organizations will often permit more cost-effective solutions than would be possible by an individual or group doing the research independently.

The work of the institute is carried out by faculty of the Department of Biomedical Engineering in association with "members" selected from the faculties of The University of Akron and Northeastern Ohio Universities College of Medicine, as well as from the ranks of area physicians, engineers and scientists. The institute and the department occupy the third floor of the Olson Research Center on the north edge of the campus.

Center for Economic Education

Fred M. Carr, Ph.D., *Director*

The center exists to improve the economic literacy of individuals to help them function competently as citizens, producers and consumers.

The center conducts workshops, seminars and economic programs for teachers, students and interested groups. It provides consulting services in the area of economic education and acts as a clearinghouse for the gathering and dissemination of economic education materials and programs. It also fosters an understanding and appreciation of the American economic system.

Center for Environmental Studies

Jim L. Jackson, Ph.D., *Director*

The Center for Environmental Studies matches the expertise of 95 affiliates in 33 disciplines with the needs of students seeking study and research opportunities in complex environmental issues. Since its founding in 1970, the center has sponsored, or in other ways supported, activities appropriate to the goal of attaining a quality environment for mankind.

The center coordinates special forums, workshops and seminars that address major issues. Examples include the National Energy Forum, the World Food Forum, and Evaluation of Environmental Data. Workshops on energy, natural history and environmental studies in England also emphasize the interdisciplinary approach to the resolution of issues.

The center provides programs of environmental studies in the Cuyahoga Valley National Recreation Area (CVNRA). These programs are operated through the University's Cuyahoga River Interpretive Center. Water research is a major role of the Center.

Center for Family Studies

Helen K. Cleminshaw, Ph.D., *Director*

John S. Wodarski, Ph.D., *Associate Director of Development*

Nancy B. Miller, Ph.D., *Associate Director of Research*

The Center for Family Studies, established in 1979, was designed to stimulate and encourage the interdisciplinary study of the family. It serves both the University and the community by fostering collaboration between faculty, students, practitioners and community leaders on curriculum development, educational conferences and seminars, research and training, and public policy relevant to important family issues.

The Center is represented by faculty from five colleges and over 15 disciplines. It also includes leaders from various community systems, such as the schools, hospitals, courts, churches, mental health, social and health care agencies. In addition, the Center has a fellows program in which outstanding faculty and community leaders are named as either fellows, adjunct fellows or senior fellows.

The Center offers certificates in the following specialty areas: Divorce Mediation and Home-Based Intervention. Please refer to the sections on Certificate Programs in this *Bulletin* and the *General Bulletin* for further information.

Any student, faculty member or community person interested in family issues is invited to call the director to learn how they can participate or learn more about the Center's activities.

Training Center for Fire and Hazardous Materials

David H. Hoover, Ph.D., *Director*

The Training Center for Fire and Hazardous Materials brings the University, government and industry together into one comprehensive regional center to integrate educational programs, fire and hazardous materials training and other applications of fire and safety technology. The center coordinates seminars and workshops presented by the Federal Emergency Management Agency (FEMA), the Division of State Fire Marshal and other related organizations. Training in

all phases of hazardous materials containment and fire prevention and control is provided under contract to various municipalities, industries and agencies. The programs are supported by the faculty of the Fire Protection Technology degree program in association with other state and nationally recognized professionals.

Institute for Futures Studies and Research

Gary Gappert, Ph.D., *Director*

Jan M. Grell, M.A., *Research and Planning Associate*

The Institute for Futures Studies and Research exists to initiate and provide comprehensive programs in salient and vital policy research, including a structural framework which encompasses strategic planning, environmental scanning, trends analysis and other innovative research methods.

The Institute for Future Studies and Research was established in 1978, with its focus on interdisciplinary courses, lectures, publications, and activities relating to relevant issues which will impact the future of the local, state, national, and international arenas. It cooperates with the Center for Urban Studies and other research institutes.

Initiated in 1987, The Ohio Policy Issues Network (OPIN) continues to research and analyze emerging policy issues in the state of Ohio and beyond. In addition, in 1990, the OPIN began to provide and disseminate viable options to a diverse range of policy problems. The bimonthly publications of the Ohio Policy Issues Network are the *OPIN Policy Book*, *Ohio Foresight*, and the *Issues Analysis Report*.

More recently, the Institute has undertaken initiatives relating to international activities and global studies, with a focus on education, economic and political change as well as policy development. The Institute has cooperated with the U.S. Peace Corps in both Washington, D.C. and Africa on its new urban initiatives. An Ohio-Quebec Urban Symposium was conducted in 1990 as an effort to continue promoting Great Lakes collaboration and Canadian studies. Discussions have been held in several Eastern European countries concerning urban planning and future studies. In these emerging activities, the Institute encourages involvement and cooperation of faculty, staff, and students from a variety of disciplines.

Through its relationship with the Department of Public Administration and Urban Studies and The Center for Urban Studies, the Institute has organized and produced several books relating to the urban future including the 1990 publication, *Cities in a Global Society* and the forthcoming *The Future of Urban Environments*. It has also sponsored major conferences on George Orwell, Aldous Huxley, and Edward Bellamy in cooperation with the Ohio Humanities Council.

Institute for Life-Span Development and Gerontology

Harvey L. Sterns, Ph.D., *Director*

Isadore Newman, Ph.D., *Associate Director*

Raymond E. Sanders, Ph.D., *Associate Director for Research*

Evelyn Sutton, M.A., *Program Coordinator,
Gerontology Certificate Program*

Jerome Kaplan, Ph.D., *Program Coordinator,
Nursing Home Administrator Program*

The Institute for Life-Span Development and Gerontology, founded in 1976, coordinates multidisciplinary credit certificate programs in gerontology at the undergraduate and graduate levels. In addition, this certificate is included in the Ohio Board of Examiners of Nursing Home Administrators approved course of study in Nursing Home Administration which combines a Bachelor of Science degree in Industrial Management (Personnel Option) with a Certificate in Gerontology.

Faculty fellows at the institute representing 23 University departments conduct research, and provide special courses, workshops, and seminars as well as participate in community research and demonstration projects. Students in the certificate programs carry out field placements at numerous community service settings.

Examples of outreach activities include the Elderhostel program, offered each summer for older adults who participate in a week-long residential learning experience.

The institute is a member of the Northeastern Ohio Consortium on Geriatric Medicine and Gerontology, joining together with the Office of Geriatric Medicine and Gerontology, Northeastern Ohio Universities College of Medicine; Gerontology Center, Kent State University; and Gerontology Committee, Youngstown State University.

Center for Nursing

Maryhelen Kreidler, Ed.D., R.N., *Director*

Martha Conrad, M.S.N., R.N., *Assistant Director*

The Center for Nursing is a part of The University of Akron's College of Nursing. It is an education and practice center for College of Nursing faculty and students as well as faculty and students from other health care disciplines on campus.

Since 1981 the Center for Nursing has provided wellness services to campus students, faculty and staff as well as outreach services to community residents of all ages. Services include health assessments and nursing physicals, stress management and self-care assistance, family and group education and support sessions. Community outreach to vulnerable populations is a major emphasis of the center.

Center for Peace Studies

Hon. John F. Seiberling, L.L.B., *Director*

The Center for Peace Studies provides students with the opportunity for an interdisciplinary program of study in one of the related fields of international peace or conflict resolution and management. Course programs draw on the resources of a wide spectrum of the University's academic departments. Upon completion of all selected courses, students receive not only academic credits for the courses but a Certificate in Peace Studies or a Certificate in Conflict Resolution/Management, respectively. The Center also sponsors workshops for teachers, special campus programs, and research projects. It also collaborates with community organizations and peace centers on other campuses.

Joint Center for Policy Research

Shara L. Davis, M.A., *Director*

Designed as a partnership between The University of Akron's Center for Urban Studies (CUS) and Lorain County Community College's Public Services Institute, the Joint Center for Policy Research (JCPR) combines the energies of research faculty, staff and graduate students of a state university with the strong commitment of a community college in responding to local needs.

The Joint Center's primary mission is to serve the Lorain County community—leaders, nonprofit organizations, government agencies, and citizens—and to extend the college's commitment to local economic development. In addition, its services will be extended into western Cuyahoga, Erie, and Huron counties.

In its second year of operation, the services being offered upon request are: *Customized Policy Research and Consultation*; *Data Service Delivery System*; and *Capacity Building*. Customized policy research and consultation services involve the collection of qualitative and quantitative information utilizing various data gathering techniques, primarily survey research and focus group techniques. The data service delivery system involves the sharing of information from sources including the 1990 Census data as well as data from other JCPR and CUS research endeavors. Capacity building involves training and empowering organizations with the ability to facilitate their own qualitative information collection and to use that information through the decision making process. For now, the Joint Center carries out its projects by drawing upon the full services of the CUS Research Lab. Later on, the plan is for JCPR to have its own Research Lab on the Lorain campus.

Institute of Polymer Engineering

James L. White, Ph.D., *Director*

The Institute of Polymer Engineering carries out fundamental and applied research in polymer processing, engineering performance and associated characterization.

The institute, founded in 1983, seeks to be a major intellectual and research resource in northeast Ohio. The institute maintains up-to-date and futuristic processing and characterization laboratories, with continued interest in development investigation of new process technology and new materials. Its activities also include organization of scientific symposia and various seminars related to polymer processing and engineering.

The Maurice Morton Institute of Polymer Science

Darrell H. Reneker, Ph.D., *Director*

The institute is concerned with basic and applied research in polymers. It was established in 1956 as the Institute of Rubber Research and in 1964 became the interdisciplinary Institute of Polymer Science. The University's first Ph.D. program in polymer chemistry was started in 1956 and was administered by

the institute until a separate Department of Polymer Science was established in 1967. The institute maintains extensive laboratory facilities, an applied research group, a macromolecular modeling center, and a mini pilot plant for polymer synthesis. It is the principal organization responsible for external funding of research projects and graduate fellowships in polymer science.

Process Research Center (PRC)

Sunggyu Lee, Ph.D., *Director*

Kathy L. Fullerton, Ph.D., *Assistant Director*

The Process Research Center (PRC), founded in 1990, focuses on fundamental and applied research involving new chemical processes and novel materials.

The specialties of the PRC include chemical reactions, separation technology, new polymeric materials, biotechnology, and environmental engineering. In conjunction with this, the Center operates several scale-up and minipilot plant facilities.

The PRC aims at responding more positively to the needs of industries and enhancing cooperation between the University and industries. Great opportunities are available for both graduate and undergraduate students to conduct practical research.

Small Business Institute

Joseph C. Latona, D.B.A., *Director*

The Small Business Institute was established in 1973 and was the first Small Business Institute funded in Northern Ohio. The Small Business Institute's objective is to offer management assistance counseling to area organizations through the utilization of senior and graduate students in the College of Business Administration, working as advisers under the supervision of College of Business Administration faculty. Nearly 300 firms have been serviced by the institute since its founding. It is an integral part of the Akron/Summit Industrial Incubator project.

Survey Research Center

Jesse F. Marquette, Ph.D., *Director*

Anne-Marie Scarisbrick-Hauser, Ph.D., *Assistant Director*

The University of Akron Survey Research Center is a research organization established with the prime objective of making quality survey research facilities available to university personnel, national, state, community, and other legitimate research agencies. The Center is equipped to facilitate telephone interviewing, mail surveys, focus group administration, intercept studies and personal interviews, database analysis, and computer assisted data entry and multiple method studies. Center staff are available for consultation in the development of grant proposals and budgets.

The Survey Research Center has been in continuous operation at The University of Akron since 1982, utilizing research and professional staff, graduate assistants, and over 50 regular interviewers. Most of the work done by the Center is on behalf of government or non-profit agencies and mass media organiza-

tions such as newspapers and television stations. The Center's work, both directly and indirectly, influences public discussion and planning on significant social and political issues. The Center has, since its inception, processed more than 90,000 completed interviews in over 100 projects concerned with topics such as national or state political and social issues, government services, economic development, and public policy planning.

Center for Urban Studies

James L. Shanahan, Ph.D., *Director*

The Center for Urban Studies (CUS) is The University of Akron's oldest policy research and professional service unit. Established in 1965, the Center acts as a bridge between the University and the Akron community, Ohio and beyond in pursuit of the University's urban mission. To meet the needs of urban communities the Center engages in a wide variety of scholarly and applied research projects, research consultation, and information and data services. Using the talents of faculty, researchers, support staff, and students, the Center explores important economic, social, and political issues; works with others to reach a better understanding of these issues; and assists groups and organizations actively engaged in problem solving, coalition building, or strategic planning.

Since 1979, the Center has been the University's representative to the Ohio Board of Regent's Urban University Program (UUP) which links eight state universities to help Ohio meet the challenges of its urban future. UUP's Northeast Ohio Inter-Institutional Research Consortium focuses on the revitalization of the region through the efforts of the faculty and staff of the four urban universities in Northeast Ohio.

Over the years, the Center has expanded its programs and services, building a substantial intellectual and technological infrastructure. The majority of the Center's research and services is supported by external grants and contracts which represent UUP funding for multiyear projects, multicampus projects, and faculty research projects as well as funding from private sources for client-driven research and services.

CUS activities are organized under three broad programs: *Public Policy Issues Program*; *Public Sector Marketing Research and Data/GIS Services Program*; and *Community Institution and Leadership Building Program*. Increasingly, these areas are becoming distinct programs, each with its own program head, professional staff, and affiliated faculty from various disciplines and professions. This multidisciplinary approach encourages faculty and graduate student participation from all departments with an urban focus. A part of the Buchtel College of Arts and Sciences, the Center for Urban Studies provides the setting and facilities through which interested faculty and graduate students do become involved in urban research or professional service activities in the urban community. For many graduate students, experience gained in the Center for Urban Studies becomes an important complement to formal classroom training in their career participation.

Linked with CUS is another important center: the *Joint Center for Policy Research*, an innovative partnership with the Public Services Institute at Lorain County Community College which is intended to serve the needs of Lorain County for policy research services.

Continuing Education, Public Services and Outreach (CEPSO)

The Continuing Education, Public Services and Outreach division at The University of Akron is based on the missions of the University which relate to providing education and technical assistance to the citizens, agencies and businesses of the area, region and nation. These mission statements direct the University commitment to:

- Provide learning opportunities for the full spectrum of students.
- Prepare career-oriented persons for professional leadership roles in area, regional, national and international organizations and institutions.
- Offer educational and professional services to its various publics within available resources and established continuing education and outreach philosophies.
- Maintain its firmly established tradition of concern for the higher educational and cultural needs of our area.

The University outreach mission of The University of Akron is implemented through an organized structure within the senior vice president and provost's office. The associate provost for Continuing Education, Public Services and Outreach coordinates and takes a leading role in University efforts for all such University activities.

Continuing Education, Public Services and Outreach is a catalyst division, which focuses the skills and expertise of University personnel and units on the issues and problems of urban society and enhances the development of its citizens as leaders and members of the work force. People from all walks of life can improve or maintain their professional competence, meet the demands of a changing society and prepare to use new skills to meet both personal and professional goals. Continuing Education, Public Services and Outreach administers increased educational opportunities and services for a diverse group of new majority students* and clients, or for students in nontraditional settings**. Continuing Education, Public Services and Outreach acts in partnership with other University departments/colleges, businesses, and service and governmental agencies to coordinate and develop educational opportunities and services. In so doing, it enhances and brings greater diversity to the University's student body. This mission statement directs Continuing Education, Public Services and Outreach to:

- Develop and administer University off-campus credit courses, credit workshops, and weekend program to service the specific educational needs of new majority students.
- Develop and administer noncredit courses, conferences and seminars — both on and off campus — for professional, technical and personal development in day, evening and weekend formats.
- Provide marketing services for the continuing education, public services and outreach campus efforts to expand and encourage enrollment.
- Provide for the special admission, enrollment, registration, and cashing needs of new majority students in support of the continuing education, public services and outreach efforts of the University.

HISTORY

The University of Akron has a rich history of educating adults. In 1872, Buchtel College's first class was composed of 46 regular college freshmen and 164 preparatory noncredit students, including Civil War veterans. Within a year, Buchtel College enrolled noncredit students in business courses in an outreach center in Barberton. Adult noncredit education and outreach to the community have remained part of the University's basic fabric throughout the years.

PROGRAMS DIVISION (CREDIT)

Judy Vardon, Program Associate Outreach Credit Programs

Academic Workshops

Academic credit workshops focus on current and special topics within specific areas of knowledge in a time-intensive format. Credit workshops are offered throughout the year to provide a broad spectrum of educational opportunities for regional professionals and students.

Off-Campus Credit Courses

Off-campus credit courses enable students to begin a University degree program or re-enter post-secondary education at convenient locations and times in unconventional settings, at unique on-site locations or by interactive television technologies.

Weekend Program

A formal Weekend Program was initiated in the spring semester of 1993 although weekend courses have been offered for a number of years on both the Akron and Wayne campuses.

The Weekend Program is designed to make education as convenient as possible, particularly for New Majority (adult) students who have difficulty scheduling weekday or evening courses due to career and family obligations. Flexible scheduling of weekend courses, beginning Friday evening and running through Sunday afternoon, combined with a comprehensive support system of student services such as career counseling, admissions, etc. provides students with an ideal learning environment.

A wide variety of courses are offered on the weekend, including general studies courses, major courses, special interest courses and elective courses. In addition, a certificate in computer software for business, as well as a bachelor's degree in business administration and a master's degree in business administration can be completed entirely on the weekend. Other degree programs are available when weekend courses are combined with occasional evening courses. As student interest in the Weekend Program increases, new courses and degree programs will be offered through the Weekend Program.

The Weekend Program is administered through the Office of Continuing Education, Public Services and Outreach (CEPSO). For information, call the Weekend Program Office at (216) 972-7611.

PROFESSIONAL DEVELOPMENT (NONCREDIT)

Definition and Scope

In 1983, the Ohio Board of Regents defined noncredit continuing education as an institutionally sponsored offering which carries no credit toward a degree (e.g., associate, baccalaureate, or higher degree). Noncredit offerings include courses, seminars, and conferences for professional and career enhancement, some offering Continuing Education Units (CEUs) or similar professional certifications.

Curriculum categories include:

- Computer software training
- Professional and career enhancement programs
- Recreation, health, and fitness

On-Site Contract Training

Continuing Education offers job and career-related training for local and regional service organizations to help make more efficient use of their training dollars. Many classes are held on-site in business and industry annually. Program consultants visit the site, discuss the particular work situation, analyze needs and develop a customized training program. Scheduling is done at the organization's convenience, and the instructors are provided through The University of Akron.

* (1) all currently enrolled undergraduates age 25 or older and (2) all currently enrolled undergraduates under 25 years old who did not proceed directly from high school to college, who attend part-time, or who have "stopped out" for more than one year.

** Off-campus programs.

Conferences and Seminars

The staff conducts professional education seminars and conferences and assists in program planning for University and community organizations. Campus programming is done with University departments and colleges such as Mechanical Engineering or History for day-long or week-long seminars. The college provides instructors and authenticates the curriculum, and Non-credit facilitates the event.

Teleconferencing

The University has teleconferencing technology which makes outreach programming available for academic seminars, faculty development, continuing education, and research briefings to national/international audiences from programming available through worldwide resources.

PROMOTIONAL SERVICES

Eloise Lafferty, B.A., *Director*

The Promotional Services division aids and advises in the production of catalogs, brochures, fliers, fact sheets, newspaper advertising, and other marketing activities appropriate to promote University outreach activities.

BUSINESS SERVICES

Denise Garrett-Brown, B.S., *Director*

The Business Services division processes the registrations for all noncredit courses, conferences, seminars, credit academic workshops, off-campus courses, and studies abroad activities. Transcripts and certificates for noncredit participants are provided by this office. The unit also renders budget cashing, personnel, and reports functions for University outreach activities.

Course Numbering System*

INDEX

Department of Developmental Programs

1020 Developmental Programs

English Language Institute

1030 English Language Institute

University College

1100 General Studies

Air Force ROTC

1500 Aerospace Studies

Army ROTC

1600 Military Science

Interdisciplinary Programs

1800 Divorce Mediation
1810 African-American Studies
1820 Home-based Intervention Therapy
1830 Environmental Studies
1840 Women's Studies
1850 Institute for Life-Span Development and Gerontology
1860 Peace Studies
1870 Honors Program
1880 Medical Studies
1890 Environmental Health

Community and Technical College

2000 Cooperative Education
2020 Associate Studies — English
2030 Associate Studies — Mathematics
2040 Associate Studies — Social Sciences
2100 Individualized Study
2200 Educational Technology
2210 American Sign Language Interpreting and Transliterating Technology
2220 Criminal Justice Technology
2230 Fire Protection Technology
2240 Commercial Art
2250 Public Service Technology
2260 Community Services Technology
2270 Labor Studies
2280 Hospitality Management
2290 Legal Assisting Technology
2420 Business Management Technology
2430 Real Estate
2440 Computer Programming Technology
2520 Marketing and Sales Technology
2540 Office Administration
2560 Transportation
2730 Histotechnology
2740 Medical Assisting
2760 Radiologic Technology
2770 Surgical Assisting
2780 Allied Health
2790 Respiratory Care
2820 General Technology
2840 Chemical Technology
2860 Electronic Engineering Technology
2870 Automated Manufacturing Engineering Technology
2880 Manufacturing Engineering Technology
2900 Instrumentation Technology
2920 Mechanical Engineering Technology
2940 Drafting and Computer Drafting Technology
2980 Surveying and Construction Engineering Technology

Buchtel College of Arts and Sciences

3000 Cooperative Education	3460 Computer Science
3005 Interdisciplinary Programs	3470 Statistics
3100 Biology	3480 General Mathematical Sciences
3110 Biology/N.E.O.U.C.O.M.	3500 Modern Languages
3120 Medical Technology	3520 French
3130 Cytotechnology	3530 German
3150 Chemistry	3550 Italian
3200 Classics	3570 Russian
3210 Greek	3580 Spanish
3220 Latin	3600 Philosophy
3250 Economics	3650 Physics
3300 English	3700 Political Science
3350 Geography and Planning	3750 Psychology
3370 Geology	3850 Sociology
3400 History	3870 Anthropology
3450 Mathematics	3980 Urban Studies and Public Administration

College of Engineering

4100 General Engineering	4450 Engineering Computer Science
4200 Chemical Engineering	4600 Mechanical Engineering
4300 Civil Engineering	4800 Biomedical Engineering
4400 Electrical Engineering	4980 Construction Technology

College of Education

5000 Cooperative Education
5050 Teacher Education Core Program
5100 Educational Foundations
5200 Elementary Education
5250 Reading
5300 Secondary Education
5400 Technical and Vocational Education
5550 Physical Education
5560 Outdoor Education
5570 Health Education
5600 Educational Guidance and Counseling
5610 Special Education
5620 School Psychology
5630 Multicultural Education
5700 Educational Foundations and Leadership
5800 Special Educational Programs
5850 Educational Technology
5900 Higher Education Administration

College of Business Administration

6000 Cooperative Education	6200 Accountancy
6140 Finance for Non- Business Students	6400 Finance
6160 Marketing for Non- Business Students	6500 Management
	6600 Marketing
	6800 International Business

College of Fine and Applied Arts

7000 Cooperative Education
7100 Art
7400 Home Economics and Family Ecology
7500 Music
7510 Musical Organizations
7520 Applied Music
7600 Communication
7700 Communicative Disorders
7750 Social Work
7800 Theatre
7810 Theatre Organizations
7900 Dance
7910 Dance Organizations
7920 Dance — Performance

College of Nursing

8000 Cooperative Education
8200 Nursing

School of Law

9200 Law

College of Polymer Science and Polymer Engineering

9841 Polymer Engineering
9871 Polymer Science

*A more detailed explanation of the numbering system can be found in "Course Numbering Systems," Section 3 in this Bulletin.

Department of Developmental Programs

DEVELOPMENTAL PROGRAMS

1020:

- 040 BASIC WRITING I** 4 load hours*
Placement. Provides intensive practice in the process of writing, in sentence structure and punctuation, and in correct written expression. Upon successful completion of Basic Writing, the student should be prepared to enter English 2020:121, or English Composition I, 1100:111.
- 042 BASIC WRITING II** 4 load hours
Prerequisite: 040. Provides additional practice in the basic writing skills required for college composition. Upon successful completion of Basic Writing II, the student should be prepared to enter English, 2020:121, or English Composition I, 1100:111.
- 050 BASIC MATHEMATICS I** 4 load hours*
Placement. An intensive review of arithmetic and an introduction to the concepts of elementary algebra. Emphasis is placed on developing learning strategies and controlling anxieties.
- 052 BASIC MATHEMATICS II** 4 load hours*
Prerequisite: 050, or placement. A brief review of arithmetic and intensive instruction in elementary algebra. Emphasis is placed on developing learning strategies and controlling anxieties. Upon successful completion of Basic Mathematics II, the student should be prepared to enter Business Mathematics, 2420:170; Introduction to Technical Math, 2020:130; Elements of Math I, 2030:151; or Preparatory Math, 3450:100.
- 060 COLLEGE READING** 4 load hours*
Placement. Designed to strengthen the basic comprehension skills needed for academic work, including recognition of main points and key supporting ideas, inferencing, summarizing, and vocabulary development.
- 062 COLLEGE READING AND STUDY SKILLS** 4 load hours*
Prerequisite: 060, or placement. Continued practice of comprehensive strategies with emphasis on textbook reading, and implementation of effective study strategies such as note-taking, test-taking, and memory techniques. Upon successful completion of College Reading and Study Skills, the student should be prepared to apply reading and study strategies in college classes.
- 071,2 DEVELOPMENTAL CHEMISTRY** 4 load hours*
Prerequisite: 052 or equivalent recommended. A mathematics review applied to chemistry and intensive instruction in principles of general chemistry. Emphasis is placed on developing learning strategies and controlling anxieties. May enroll for a second semester.
- 299 SPECIAL TOPICS: DEVELOPMENTAL PROGRAMS** 1-4 load hours
Study of learning strategies for specific needs, such as critical reading, vocabulary development, memory improvement, math anxiety, and various math skills.

Note: Load hours do not carry academic credit toward a degree program but do count in computing a student's course load for financial aid or student employment.

ENGLISH LANGUAGE INSTITUTE

1030:

- 091 ENGLISH LANGUAGE INSTITUTE: WRITING**
Provides intensive instruction in English writing for native speakers of languages other than English who are planning to seek admission to a United States university.
- 092 ENGLISH LANGUAGE INSTITUTE: READING**
Provides intensive instruction in vocabulary and reading skills designed to develop the English reading ability of native speakers of languages other than English who are planning to seek admission to a United States university.
- 093 ENGLISH LANGUAGE INSTITUTE: SPEAKING/GRAMMAR**
Provides intensive instruction in English grammar, with an emphasis on oral skills, for native speakers of languages other than English who are planning to seek admission to a United States university.
- 094 ENGLISH LANGUAGE INSTITUTE: LISTENING**
Provides intensive laboratory and class instruction designed to improve the English listening skills of native speakers of languages other than English who are planning to seek admission to a United States university.
- 095 ENGLISH LANGUAGE INSTITUTE: COMPREHENSIVE**
Provides intensive instruction in English writing, reading, listening and speaking for speakers of languages other than English who are planning to seek admission to a United States university. Offered only during the summer.

University College

GENERAL STUDIES

1100:

- 101 UNIVERSITY ORIENTATION** 2 credits
Acquisition of the skills, techniques, information, and strategies necessary to aid new students in their transition from high school or work to the college environment.
- 105 INTRODUCTION TO PUBLIC SPEAKING** 3 credits
Introduction to principles and practice of speaking by reading examples of speeches, studying techniques and methods employed and applying them in a variety of speaking situations.
- 106 EFFECTIVE ORAL COMMUNICATION** 3 credits
Principles of communication in speaker-audience, group and informal settings, and application of the principles in speeches, group discussions and other oral and written assignments.
- 111,2 ENGLISH COMPOSITION I, II** 4 credits each
Sequential. Proficiency in reading and writing of English is obtained. Reading materials used are literary works of our Western tradition.
- 120-63 PHYSICAL EDUCATION** ½ credit each
Participation in individual and group sports. Individual can acquire knowledge and skill in activities which may be of value and satisfaction throughout life. One-half credit courses are offered one-half semester. Permission of coach necessary for enrollment in varsity sports (170-181).*
- 120 ARCHERY** 145 SQUASH RACQUETS
- 121 BADMINTON** 146 SWIMMING (beginning)
- 122 BASKETBALL** 147 SWIMMING (intermediate)
- 123 BOWLING** 148 SWIMMING (advanced)
- 124 CANOEING** 149 TEAM HANDBALL
- 125 DIVING** 150 TENNIS (beginning)
- 126 FITNESS AND WELLNESS†** 151 VOLLEYBALL
- 127 GOLF** 152 WATER POLO
- 128 GYMNASTICS (apparatus)** 153 WATER SAFETY†
- 129 GYMNASTICS (tumbling)** 154 WRESTLING
- 130 HANDBALL** 155 BASIC KAYAKING†
- 131 INDOOR SOCCER** 170 VARSITY BASEBALL
- 132 KARATE†** 171 VARSITY BASKETBALL
- 133 LIFEGUARD TRAINING†** 172 VARSITY CROSS COUNTRY
- 134 MODERN DANCE** 173 VARSITY FOOTBALL
- 135 RACQUETBALL** 174 VARSITY GOLF
- 136 RUGBY** 175 VARSITY SOCCER
- 137 SAILING** 176 VARSITY SOFTBALL
- 138 SCUBA** 177 VARSITY SWIMMING
- 139 SELF DEFENSE†** 178 VARSITY TENNIS
- 140 SKIING (cross country)** 179 VARSITY TRACK
- 141 SKIING (downhill)** 180 VARSITY WRESTLING
- 142 SOCCER** 181 VARSITY VOLLEYBALL
- 143 SOCIAL DANCE** 182 VARSITY RIFLERY
- 144 SQUARE AND FOLK DANCE** 163 VARSITY CHEERLEADING
- 190 SPECIAL TOPICS: GENERAL STUDIES PHYSICAL EDUCATION** 5-2 credits
Weight training, self defense for the blind, water safety instruction.
- 191 SPECIAL TOPICS: GENERAL STUDIES** 1-4 credits
- 221 NATURAL SCIENCE: BIOLOGY** 3 credits
Designed for non-science majors to illustrate fundamental concepts of living organisms with emphasis on mankind's position in, and influence on, the environment.
- 222 NATURAL SCIENCE: CHEMISTRY** 3 credits
Designed for non-science majors. Introduction to chemical principles at work in humans and in the environment.

*The Department of Developmental Programs also provides academic help to any undergraduate student via Writing, Math, and Reading Laboratories. Tutorial services are available for most first and second year courses, and a counseling service is available for developmental students. These services are all free of charge.

*Varsity sports are one credit each.

†One credit each. Two periods each week.

- 223 NATURAL SCIENCE: GEOLOGY** 3 credits
Study of basic principles and investigative techniques in various fields of geology with emphasis on relationship of geological processes to society.
- 224 NATURAL SCIENCE: PHYSICS** 3 credits
Introduction to, and commentary upon, some of the most significant principles, perspectives and developments in contemporary physics. Intended for non-science majors.
- 320.1 WESTERN CULTURAL TRADITIONS** 4 credits each
Sequential. Prerequisite: 64 credits or permission. Introduction to human experiences of the past as manifested in the ideas, music and visual arts of Western civilization, the Greeks to the present. Two lectures/two discussions per week.
- Courses 330-6 are designed to give a basic knowledge of past human experiences and an understanding of current events in some key areas of the non-Western world.*
- 330 WORLD CIVILIZATIONS: CHINA** 2 credits
Prerequisite: 64 credits.
- 331 WORLD CIVILIZATIONS: JAPAN** 2 credits
Prerequisite: 64 credits.
- 332 WORLD CIVILIZATIONS: SOUTHEAST ASIA** 2 credits
Prerequisite: 64 credits.
- 333 WORLD CIVILIZATIONS: INDIA** 2 credits
Prerequisite: 64 credits.
- 334 WORLD CIVILIZATIONS: NEAR EAST** 2 credits
Prerequisite: 64 credits.
- 335 WORLD CIVILIZATIONS: AFRICA** 2 credits
Prerequisite: 64 credits.
- 336 WORLD CIVILIZATIONS: LATIN AMERICA** 2 credits
Prerequisite: 64 credits.

Air Force ROTC

AEROSPACE STUDIES

1500:

- 113.4 FIRST YEAR AEROSPACE STUDIES** 1.5 credits each
(AS100), General Military Course. Missions and organizations of Air Force and current events discussed to show how the military contributes to national defense. Laboratory develops leadership skills.
- 253.4 SECOND YEAR AEROSPACE STUDIES** 1.5 credits each
(AS200), General Military Course. Emphasis on air power history. Films, lectures and class discussions. The politico-military environment is presented. Leadership laboratory.
- 303.4 THIRD YEAR AEROSPACE STUDIES** 3 credits each
(AS300), Professional Officer Course. Management concepts in the military. Leadership theory, functions and practices; professionalism; and responsibilities. Communicative skills are developed. Leadership laboratory.
- 453.4 FOURTH YEAR AEROSPACE STUDIES** 3 credits each
(AS400), Professional Officer Course. Focuses attention on the military profession, military justice systems, civil-military interactions, and the framework and formulation of defense policy. Communicative skills are developed. Leadership laboratory.

Army ROTC

MILITARY SCIENCE

1600:

- 100 INTRODUCTION TO MILITARY SCIENCE I** 2 credits
A study of the mission of the Army, a geographical and cultural examination of the countries where U.S. soldiers are located, the principles of basic military leadership and management, land navigation, and opportunities in the Army. Leadership laboratory required. No military obligation incurred.
- 101 INTRODUCTION TO MILITARY SCIENCE II** 2 credits
A study of the principles and techniques of military leadership and human resource management and an analysis of U.S. and Soviet military power. Leadership laboratory required. No military obligation incurred.
- 200 BASIC MILITARY LEADERSHIP** 2 credits
Study of the principles of war and military strategy integrated into a military history program. Leadership laboratory required. No military obligation incurred.
- 201 SMALL UNIT OPERATIONS** 2 credits
Study and application of the Leadership Assessment Program (LAP). Introduction to tactics, first aid, and basic military skills. Leadership laboratory required. No military obligation incurred.
- 300 ADVANCED LEADERSHIP I** 3 credits
Prerequisites: 100, 101, 200, 201 and/or permission. Study in the application of military tactics and equipment. Practical work with communications equipment. Leadership laboratory required.
- 301 ADVANCED LEADERSHIP II** 3 credits
Prerequisite: 300 or permission. Study of leadership and tactics at the small-unit level. Practical work with land navigation. Leadership laboratory required.

- 400 MILITARY MANAGEMENT I** 3 credits
Prerequisites: 300, 301, or permission. Intensive investigation of the leadership process to include applicatory work emphasizing officer ethics, duties, and responsibilities. Leadership laboratory required.
- 401 MILITARY MANAGEMENT II** 3 credits
Prerequisites: 300, 301, or permission. Study of officer leadership and managerial responsibilities. Study of Army command organization and procedures, training management, personnel system, Uniform Code of Military Justice, and continued emphasis on counseling and human relations. Leadership laboratory required.
- 490 SPECIAL TOPICS IN MILITARY SCIENCE** 1-3 credits
(May be repeated for a maximum of three credits) Prerequisite: permission. Content varies with special topics. Texts to be selected according to topic and will use relevant library periodicals and journals. Existing library resources are adequate to support the course.

Interdisciplinary Programs

AFRICAN-AMERICAN STUDIES

1810:

- 301 THE CIVIL RIGHTS MOVEMENT IN AMERICA: 1945-1974** 3 credits
Social and political actions, events and environment which produces civil rights movement in America. Legal, political and organizational strategies; philosophical arguments; prominent civil rights activists.
- 401 GENERAL SEMINAR IN AFRICAN-AMERICAN STUDIES** 3 credits
Prerequisite: 3400.220 or permission. Exploration and intensive examination of variety of issues related to role and minority group relations which normally stand outside the compass of any one subject matter area.
- 420 SPECIAL TOPICS IN AFRICAN-AMERICAN STUDIES** 1-3 credits
(May be repeated for a maximum of three semester credits). Prerequisite: permission of instructor.

ENVIRONMENTAL STUDIES

1830:

- 201 MAN AND THE ENVIRONMENT** 2 credits
Study of our relationship with nature, our dependence upon the environment and control over it. An interdisciplinary approach, with lecturers from various University departments, government and industry describing their approaches to the environment.
- 401 SEMINAR IN ENVIRONMENTAL STUDIES** 2 credits
Specific environmental topic or topics from interdisciplinary viewpoint each semester. The director of Environmental Studies coordinates course; resource persons are drawn from the University and surrounding community.
- 490/590 WORKSHOP IN ENVIRONMENTAL STUDIES** 1-4 credits
Prerequisite: varies with topic. Credit in graduate program must have prior approval of adviser. Skills, attitudes and fundamental concepts dealing with timely environmental problems and issues covered. Instruction under direction of University faculty.

WOMEN'S STUDIES

1840:

- 100 SOCIAL AND CULTURAL DIVERSITY IN THE U.S.** 3 credits
Explores the range and impact of pluralistic experience in the U.S. emerging from differences in race, class, gender, age, ability, and sexual orientation.
- 110 MULTICULTURAL SENSITIVITY TRAINING** 1 credit
Introductory course designed to teach awareness and skills necessary for coping with and appreciating diversity of race, class, ethnicity, and sexual orientation.
- 300 INTRODUCTION TO WOMEN'S STUDIES** 3 credits
Introduction to the interdisciplinary program in Women's Studies. Explores current scholarship as women's issues and experiences from perspectives of psychology, history, sociology, anthropology, and literary criticism. Feminist orientation and methodology.
- 485/585 SPECIAL TOPICS IN WOMEN'S STUDIES** 1-3 credits
(May not be repeated). Special topics and current issues in Women's Studies. Covers content not currently addressed in other courses. Fosters a critical approach to knowledge about women.
- 490/590 WORKSHOP** 1-3 credits
(May not be repeated). Various topics focused on women. Themes and course materials vary each semester. Lecture and discussion.

INSTITUTE FOR LIFE-SPAN DEVELOPMENT AND GERONTOLOGY

1850:

- 450 INTERDISCIPLINARY SEMINAR IN LIFE-SPAN DEVELOPMENT AND GERONTOLOGY** 2 credits
(May be repeated for a total of two credits) Prerequisite: permission of instructor. Introduction to interdisciplinary study of gerontology including discussion of dimensions of aging, historical framework of aging in America, demographics, service systems, and current issues.
- 485 SPECIAL TOPICS** 1-3 credits
Prerequisite: permission of instructor. Specialized topics and current issues in life-span development or gerontology. Covers content or issues not currently addressed in other academic courses.
- 486/886 RETIREMENT SPECIALIST** 2 credits
An investigation of issues related to the design and implementation of pre-retirement planning and examination of life-span planning education as employed by labor, business and education.
- 490 WORKSHOP** 1-3 credits
(May be repeated) Group studies of special topics in life-span development and gerontology. May not be used to meet certificate requirements. May be used for elective credit only.
- 495 PRACTICUM IN LIFE-SPAN DEVELOPMENT AND GERONTOLOGY** 1-3 credits
(May be repeated) Prerequisite: permission. Supervised experience in research or community agency work.

PEACE STUDIES

1860:

- 230 INTRODUCTION TO CONFLICT MANAGEMENT/RESOLUTION** 3 credits
Examination of the theoretical foundations of conflict and conflict management/resolution tactics to provide a sound and common intellectual framework for the systematic analysis and application of conflict methodologies.
- 300 SPECIAL TOPICS IN PEACE STUDIES** 1-3 credits
See Schedule of Classes for current subject. (May be repeated for a total of three credits.) Interdisciplinary topics related to peace studies.
- 301 VALUE CONCEPTS ON PEACE AND WAR** 3 credits
Interdisciplinary study of attitudes, concepts and realities regarding war and peace issues.
- 350 INDEPENDENT STUDY** 1-3 credits
(May be repeated for a total of three credits) Prerequisite: Approval of Director of Peace Studies. Detailed study on selected topics related to peace.
- 360 THE VIETNAM WAR** 3 credits
An examination and evaluation of political, military, diplomatic, and economic impact of the Vietnam War.
- 378 INTRODUCTION TO HUMAN RIGHTS CONCEPTS** 3 credits
Interdisciplinary and cross-cultural survey of basic concepts of human rights as recognized by international law. Limitations and future issues are raised.
- 390 WORKSHOP IN PEACE STUDIES** 1-3 credits
(May be repeated for a total of four credits) Group studies in peace and war-related subjects and issues.
- 430 INTEGRATIVE APPROACHES TO CONFLICT MANAGEMENT/RESOLUTION** 3 credits
Prerequisite: 230. Comparison and workshop applications of strategies and concepts of conflict management/resolution.

HONORS PROGRAM

1870:

- 250-350-450 HONORS COLLOQUIUM: HUMANITIES** 2 credits each
Prerequisite: admission to University Honors Program. Interdisciplinary colloquium on important issues in humanities.

- 260-360-460 HONORS COLLOQUIUM: SOCIAL SCIENCES** 2 credits each
Prerequisite: admission to University Honors Program. Interdisciplinary colloquium on important issues in social sciences.
- 270-370-470 HONORS COLLOQUIUM: NATURAL SCIENCES** 2 credits each
Prerequisite: admission to University Honors Program. Interdisciplinary colloquium on important issues in natural sciences.

MEDICAL STUDIES

1880:

- 201 MEDICAL SEMINAR AND PRACTICUM I** 3 credits
Prerequisites: 3100:191 and permission. Provides field experiences in health-care delivery in geographic area served by Northeastern Ohio Universities College of Medicine and The University of Akron. Student directed in supervised roles of professional and paraprofessional in meeting health-care needs of community. Open to first-year student in Phase 1 of B.S./M.D. program, others by permission.
- 301 MEDICAL SEMINAR AND PRACTICUM II** 1-3 credits
(May be repeated to a maximum of three credits) Prerequisites: 201 and permission. Continuation of 201 offered at an advanced level of professional involvement. Open to second-year student in Phase 1 of B.S./M.D. program, others by permission.
- 310 MEDICINE AND THE HUMANITIES** 3 credits
Medical history, literature, and ethics from the perspective of the Humanities, with readings from original sources and literary works on medical subjects.
- 401/501 SPECIAL TOPICS: MEDICAL EDUCATION** 1-3 credits
(May be repeated with a change of topic with a maximum of three credits toward graduation.) Prerequisites: upper-college student status and permission. Selected topics on medical education offered by professionals. Intended to provide advanced undergraduate education and continuing education for student and practitioners in the health sciences.

ENVIRONMENTAL HEALTH

1890:

- 300 INTRODUCTION TO ENVIRONMENTAL HEALTH** 3 credits
Prerequisite: permission. Introduction to environmental health, public health, industrial hygiene and related fields. The nature of the field, problems dealt with, the legal basis for action and career opportunities.
- 410 EPIDEMIOLOGY** 3 credits
Prerequisite: permission of instructor. Introduction to the study of the distribution and determinants of diseases and injuries in human populations; epidemiological statistics; research models.
- 450 SEMINAR IN ENVIRONMENTAL HEALTH** 1 credit
(May be repeated for a maximum of two credits) Prerequisite: permission of instructor. Research reports by faculty, graduate students and invited speakers.
- 480 SPECIAL TOPICS IN ENVIRONMENTAL HEALTH** 1-3 credits
(May be repeated for a maximum of six credits) Prerequisite: permission of instructor. Special courses offered once or occasionally in areas where no formal course exists.
- 497 INDIVIDUAL STUDIES OR INTERNSHIP IN ENVIRONMENTAL HEALTH** 1-3 credits
(May be repeated for a maximum of six credits) Prerequisite: permission of instructor. An internship with an appropriate employer or approved equivalent.

Community and Technical College

COOPERATIVE EDUCATION 2000:

- 201,301 COOPERATIVE EDUCATION** 0 credits
(May be repeated) Prerequisite: cooperative education students only. Work experience in business, industry or governmental agency. Comprehensive performance evaluation and written report required.

ASSOCIATE STUDIES — ENGLISH

2020:

- 121 ENGLISH** 4 credits
English composition focused on considered thought and writing. Includes inventive writing, essay structure, consideration of strength and source of evidence, and study of various options for development.
- 222 TECHNICAL REPORT WRITING** 3 credits
Prerequisite: 121, 1100:111 or equivalent. Prepares student to write the types of reports most often required of technicians, engineers, and scientists. Includes types of reports, memoranda, and letters; techniques of research, documentation and oral presentations.
- 224 WRITING FOR ADVERTISING** 4 credits
Prerequisite: 121, 1100:111 or equivalent. Introduction to the copywriter's role in print advertising and collateral materials. Study of advertising language; practice in writing advertisements, brochures, sales letters. Includes writing for a portfolio.
- 290 SPECIAL TOPICS: ASSOCIATE STUDIES** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission. Selected topics on subject areas of interest in associate studies.

ASSOCIATE STUDIES — MATHEMATICS

2030:

- 130 INTRODUCTION TO TECHNICAL MATHEMATICS** 3 credits
Elements of basic algebra; operations on signed numbers and polynomials; solutions and applications of first- and second-degree equations; English and metric systems; various types of graphs with applications; linear systems; trigonometry of right triangle. May not be used to meet General Studies mathematics requirement.
- 141 MATHEMATICS FOR DATA PROCESSING I** 4 credits
Prerequisites: two units of high school mathematics, including algebra. Numeration systems, fundamental algebraic concepts and operations, functions and graphs, systems of linear equations, determinants, matrices, factoring and algebraic fractions, and quadratic equations.
- 142 MATHEMATICS FOR DATA PROCESSING II** 3 credits
Prerequisite: 141 or equivalent. Sets, logic, basic probability and statistics, and mathematics of finance.
- 151 ELEMENTS OF MATHEMATICS I** 2 credits
Prerequisites: Two years of high school algebra and placement test. Fundamental concepts and operations, functions, graphs, factoring and algebraic fractions, variation, and quadratic equations.
- 152 ELEMENTS OF MATHEMATICS II** 2 credits
Prerequisite: 151 or three years high school mathematics and placement test. Trigonometric functions, systems of linear equations, determinants, trigonometric functions of any angle, the straight line, radians, the J-operator.
- 153 ELEMENTS OF MATHEMATICS III** 2 credits
Prerequisite: 152 or equivalent. Complex fractions, exponents and radicals, binomial theorem, exponential and logarithmic functions. Arithmetic and geometric sequences, series optional.
- 154 ELEMENTS OF MATH IV** 3 credits
Prerequisite: 153 or equivalent. Graphs of trigonometric functions, complex numbers in polar form, trigonometric identities and equations, higher degree equations, analytic geometry of the straight line and conic sections.
- 255 ELEMENTS OF CALCULUS** 3 credits
Prerequisite: 154 or equivalent. The derivative, applications of the derivative, derivatives of the trigonometric, logarithmic, and exponential functions. Integration by antidifferentiation.

- 290 SPECIAL TOPICS: ASSOCIATE STUDIES — MATHEMATICS** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission. Selected topics on subject areas of interest in associate studies.
- 345 BASIC TECHNIQUES FOR DATA ANALYSIS** 2 credits
Prerequisite: 132 or 142. Data summarization including graphic presentation, numerical measures, introduction to probability, confidence intervals and hypothesis testing. Computer usage incorporated. For Community and Technical College students only.
- 356 CALCULUS FOR TECHNICAL APPLICATIONS** 3 credits
Prerequisite: 255 or equivalent. Methods and applications of integration, first and second order differential equations, series expansion, Laplace transforms, partial derivatives, and double integrals.

ASSOCIATE STUDIES — SOCIAL SCIENCES

2040:

- 240 HUMAN RELATIONS** 3 credits
Examination of principles and methods which aid in understanding the individual's response to society and the relationship between society and individuals.
- 241 TECHNOLOGY AND HUMAN VALUES** 2 credits
Examination of impact of scientific and technical change upon people, their values and institutional arrangements. Topics include biomedical technology, automation, economic growth, natural environment and technology and quality of life.
- 242 AMERICAN URBAN SOCIETY** 3 credits
Multidisciplinary treatment of urban processes and problems. Concerns historical, political, social, economic and other environmental forces which impact the individual in an urban setting.
- 244 DEATH AND DYING** 2 credits
Multidisciplinary approach to death and dying. Emphasis on coping with death and loss on the professional and personal levels.
- 247 SURVEY OF BASIC ECONOMICS** 3 credits
Introduction to economic analysis and issues designed for the student taking only one course in economics. Coverage includes economic systems, exchange, money and banking, national income, employment, fiscal policy and current domestic economic problems.
- 251 HUMAN BEHAVIOR AT WORK** 3 credits
Examination of relationship between human behavior and the work organization. Emphasis on how contemporary organizations are changing and what makes individuals within their organizations more effective.
- 254 THE BLACK AMERICAN** 2 credits
Examination of the black American including origins, historical achievements and present striving to achieve first-class citizenship in American society. Emphasis on analysis of forces in American society that create racial separation.
- 290 SPECIAL TOPICS: ASSOCIATE STUDIES — SOCIAL SCIENCES** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission. Selected topics on subject areas of interest in the social sciences.

INDIVIDUALIZED STUDY

2100:

- 190 INDIVIDUALIZED STUDY EVALUATION** 1 credit
Prerequisite: admission to program. A continuing assessment of the student's progress and program. Enrollment required during first semester in the Individualized Study Program.

EDUCATIONAL TECHNOLOGY

2200:

- 100 INTRODUCTION TO LIBRARY TECHNOLOGY** 3 credits
Introduces student to library technology program and career opportunities available as library technologists. Includes discussions, field observations, guest speakers, lectures, readings, and extensive practical hands-on experience.
- 201 CATALOGING, CLASSIFYING AND PROCESSING MATERIALS** 3 credits
Study of principles of descriptive cataloging, Dewey decimal system, Library of Congress classifications and subject headings. Problems, practice in typing catalog cards and filing.
- 202 ORGANIZING AND OPERATING LIBRARY/MEDIA CENTERS** 3 credits
Includes functional aspects of facility, ordering and processing materials, circulation procedures and other control systems. Operational functions include program development and implementation, services of library/media centers and public relations.
- 203 MATERIALS SELECTION** 2 credits
Introduction to tools used in selecting print and nonprint materials for libraries/media centers. Problems of censorship, intellectual freedom and academic freedom discussed as they relate to evaluation selection process.
- 204 REFERENCE PROCEDURES** 3 credits
Introduction to study and use of basic information tools including almanacs, encyclopedias, dictionaries, bibliographies, yearbooks and specialized reference tools. Actual reference practices and procedures used.
- 205 INFORMATION RETRIEVAL SYSTEMS IN LIBRARY TECHNOLOGY** 3 credits
Prerequisites: 201,204; or permission. Practical introduction to information retrieval systems and their application. Emphasis on Ohio College Library Center network and its impact on library technical and public services. Hands-on experience with OCLC and other on-line terminal operations.

- 245 INFANT/TODDLER DAY-CARE PROGRAMS** 3 credits
Survey of infant/toddler development. Principles of infant/toddler care giving. Design of environment and curriculum based on child's needs. Includes observation of children. (20 field hours required)
- 250 OBSERVING AND RECORDING CHILDREN'S BEHAVIOR** 3 credits
Prerequisite: 7400:265 or permission. Develops observing and recording skills using different types of records and assesses children's development and behavior. (23 field hours required)
- 290 SPECIAL TOPICS: EDUCATIONAL TECHNOLOGY** 1-3 credits
Prerequisite: permission. Selected topics on subject areas of interest in educational technology.
- 297 INDEPENDENT STUDY** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission. Selected topics and special areas of study under supervision and evaluation of selected faculty member with whom specific arrangements have been made.

AMERICAN SIGN LANGUAGE INTERPRETING AND TRANS- LITERATING TECHNOLOGY

2210:

- 111 INTRODUCTION TO SIGN, DEAFNESS AND INTERPRETING SERVICES** 3 credits
An introduction to gesturing, American Sign Language, fingerspelling, the Deaf community. It's culture and the use of interpreting services.
- 112 AMERICAN SIGN LANGUAGE I** 4 credits
Beginning ASL interpersonal communication skills will be introduced through a functional-notional approach.
- 114 AMERICAN SIGN LANGUAGE SEMANTICS AND STRUCTURE I** 3 credits
Prerequisite or corequisite: 112. Vocabularies and grammatical skills are developed through targeted sets of lexicons and structures in ASL.
- 122 AMERICAN SIGN LANGUAGE II** 4 credits
Prerequisite: Admission; 114. Advanced beginning ASL interpersonal communication skills will be continued through a functional-notional approach.
- 124 AMERICAN SIGN LANGUAGE SEMANTICS AND STRUCTURE II** 3 credits
Prerequisite or corequisite: 122. Further development of vocabularies and grammatical skills through targeted sets of lexicons and structures in ASL.
- 126 ADVANCED FINGERSPELLING AND NUMBERS** 2 credits
Prerequisite: 114. Advanced fingerspelling and number skills. Focus will be on increasing accuracy, clarity, speed and rhythm in the application of comprehensive and production skills.
- 128 THE PROFESSION OF INTERPRETING** 3 credits
Prerequisite: 111. A working knowledge of interpreting, including its history, interpreting service models, ethical issues, and overview of settings for interpretation.
- 232 AMERICAN SIGN LANGUAGE III** 4 credits
Prerequisite: 124. Designed to provide students with an intermediate level of study and application of American Sign Language grammar/syntax, idiomatic expressions, and colloquialisms.
- 234 TRANSLATIONS/INTERPRETING SKILLS: ENGLISH AND ASL** 4 credits
Prerequisite or corequisite: 232; corequisite: 236, required. A progression of developing intralingual skills in ASL and English from translations to introducing cognitive multi-tasking interpreting skills.
- 236 CONSECUTIVE INTERPRETING** 4 credits
Corequisite: 234, required. Consecutive interpretations of prepared and spontaneous texts from a progression of interpreting with substantial delays to immediate reconstruction at completion of the source message in the target language.
- 238 AMERICAN DEAF CULTURE** 3 credits
Prerequisite: 111. The culture of American Deaf communities, the roles and impact of sociolinguistic factors and oppression will be covered.
- 242 AMERICAN SIGN LANGUAGE IV** 4 credits
Prerequisite: 236. Designed to provide students with an advanced level of study and application of American Sign Language grammar/syntax, idiomatic expressions, and colloquialisms.
- 244 SIMULTANEOUS INTERPRETING** 4 credits
Prerequisite or corequisite: 242. Focus is on simultaneous multi-cognitive tasking skills with minimum time lag from the source message to target language.
- 246 THE INTERPRETER IN THE EDUCATIONAL SETTING** 3 credits
Prerequisite or corequisite: 244. A working knowledge of interpreting/transliterating in the educational setting with application of manual code systems and technical vocabularies.
- 248 INTERPRETING PRACTICUM I** 2 credits
Prerequisite or corequisite: 246. Provides the opportunity to integrate skills and knowledge through actual interpreting/transliterating in selected and controlled situations. Includes special communicative techniques with deaf consumers.
- 252 INTERPRETING PRACTICUM II** 3 credits
Prerequisite: 248; corequisite: 254, required. This course provides the opportunity to integrate skills and knowledge through actual interpreting in a variety of practicum settings.
- 254 APPLIED SITUATIONAL INTERPRETING** 4 credits
Corequisite: 252, required. Professional interpreting issues, application of situational interpreting skills and individual preparation and feedback for certification.
- 290 SPECIAL TOPICS: AMERICAN SIGN LANGUAGE INTERPRETING AND
TRANSLITERATING TECHNOLOGY** 1-5 credits
Selected topics on subject areas of interest in American Sign Language Interpreting and Transliterating Technology.

CRIMINAL JUSTICE TECHNOLOGY

2220:

- 100 INTRODUCTION TO CRIMINAL JUSTICE** 3 credits
Overview of criminal justice system, its history, development and evolution within the United States including subsystems of police, courts, corrections. Constitutional limitations, current criminal justice practices — human relations, professionalization, prevention.

- 101 INTRODUCTION TO SECURITY** 4 credits
Overview of functions, problems and strategies of contract and proprietary security agencies. Philosophy of the protection of assets based on risk analysis and cost effectiveness.
- 102 CRIMINAL LAW FOR POLICE** 3 credits
Prerequisite: 100. Historical development and philosophy of the law. Thorough study of modern criminal law including Ohio Criminal Code and defenses to particular crimes.
- 104 EVIDENCE AND CRIMINAL LEGAL PROCESS** 3 credits
Prerequisite: 100. Study of evidence law, constitutional perspectives and law enforcement officer's relationship thereto. Court procedures from arrest to incarceration.
- 106 JUVENILE JUSTICE PROCESS** 3 credits
Prerequisite: 100. Examination of juvenile justice system, functions of its various components; adolescent subculture, legislation, causative factors, prevention and treatment methodologies and programs.
- 110 SOCIAL VALUES AND THE CRIMINAL JUSTICE PROCESS** 3 credits
Prerequisite: 100. In-depth exploration stressing philosophy that social values and ethics are basic principles of a sound criminal justice process. Roles of administration of justice practitioners in relation to public they serve.
- 200 CRIMINAL JUSTICE THEORY AND PRACTICE** 3 credits
Prerequisite: 100. Examination of criminal justice administrative problems in personnel selection, training, advancement and personnel utilization. Consolidation and cooperation between agencies. Advanced concepts for change within criminal justice system.
- 210 POLICE PATROL/TRAFFIC OPERATIONS** 3 credits
Prerequisite: 100. Designed to meet peace officer certification requirements. Emphases placed on basic patrol procedures, traffic enforcement, traffic engineering, and traffic safety education.
- 212 TRAFFIC ACCIDENT INVESTIGATOR** 4 credits
Traffic accident investigation basics with a further emphasis on technical aspects of investigation and follow-up.
- 222 INTERVIEW AND INTERROGATION** 3 credits
A course of study on interview and interrogation which will teach the student how to obtain information in an orderly, effective, and legally sufficient manner.
- 240 DYNAMICS OF VICE CRIME AND SUBSTANCE ABUSE** 3 credits
Prerequisites: 100 and permission. Introduction to problems of vice crime and narcotics and drug abuse in our society. Provides knowledge concerning issues involved in consensual acts. Impact on society of physical and psychological results of substance abuse.
- 242 ORGANIZED CRIME/VICE CRIME** 3 credits
Comprehensive examination of origins, forms, and histories of organized crime, gambling, prostitution, and substance abuse; with special emphasis on law enforcement efforts and methods.
- 250 CRIMINAL CASE MANAGEMENT** 6 credits
Prerequisites: 100, 2840:100 and permission. Reconstruction of chronological sequence of a crime including searching, collection, preserving and evaluation of physical and oral evidence. Scientific approach to criminal investigation.
- 252 ADVANCED CRIMINAL CASE MANAGEMENT** 4 credits
Designed to meet the in-service police officer/investigators need to understand new/updated technology and approaches in managing criminal cases.
- 262 POLICE ADMINISTRATION** 3 credits
Approaches to police administration from an overview perspective providing the fundamentals of administration and management while giving the law enforcement student a framework for understanding.
- 290 SPECIAL TOPICS: CRIMINAL JUSTICE** 1-4 credits
(May be repeated for a total of six credits) Prerequisite: permission. Workshops and special programs in selected areas of criminal justice such as community relations, crime statistics, ethics, survival.
- 291 SPECIAL TOPICS: CRIMINAL JUSTICE** #1-4 credits
(May be repeated for a total of six credits). Prerequisite: permission. Workshops and special programs in selected areas of criminal justice such as community relations, crime statistics, ethics, survival.
- 292 SPECIAL TOPICS: CRIMINAL JUSTICE** 1-4 credits
(May be repeated for a total of six credits). Prerequisite: permission. Workshops and special programs in selected areas of criminal justice such as community relations, crime statistics, ethics, survival.
- 293 SPECIAL TOPICS: CRIMINAL JUSTICE** 1-4 credits
(May be repeated for a total of six credits). Prerequisite: permission. Workshops and special programs in selected areas of criminal justice such as community relations, crime statistics, ethics, survival.
- 294 CRIMINAL JUSTICE INTERNSHIP EVALUATION** 1 credit
Prerequisites: 100. Thirty credits and permission; corequisite: 295. Analysis by student and instructor of internship experience. A sharing of knowledge gained by student during internships.
- 295 CRIMINAL JUSTICE INTERNSHIP** 3 credits
Prerequisites: 100. Thirty credits and permission. Supervised work experience in criminal justice agency for purpose of increasing student understanding of criminal justice process.

FIRE PROTECTION TECHNOLOGY

2230:

- 100 INTRODUCTION TO FIRE PROTECTION** 3 credits
History and philosophy of fire protection; introduction to agencies involved; current legislative developments; discussion of current related problems, expanding future of fire protection and career orientation.
- 102 FIRE SAFETY IN BUILDING DESIGN AND CONSTRUCTION** 3 credits
Exploration of building construction and design with emphasis on fire protection concerns; review of related statutory and suggested guidelines — local, state and national scope.
- 104 FIRE INVESTIGATION METHODS** 3 credits
History of fire investigation; gathering of evidence and development of technical reports; fundamentals of arson investigation; processing of criminal evidence and procedures related to local and state statutes.

- 153 PRINCIPLES OF FIRE PROTECTION AND LIFE SAFETY** 3 credits
Recognition of specialized fire hazards. Maintenance and utilization of portable and automatic fire extinguishing devices. Fire prevention methods, code compliance. Organizing fire safety training programs.
- 202 FIRE SUPPRESSION METHODS** 3 credits
Efficient and effective utilization of human resources, equipment and apparatus. Emphasis on preplanning, fireground organization problem solving related to fireground decision making and attack tactics and strategy.
- 204 FIRE HAZARDS RECOGNITION** 3 credits
Inspection techniques and procedures; setting up a fire prevention bureau. Recognition and correction of fire hazards. Public relations and code enforcement.
- 205 FIRE DETECTION AND SUPPRESSION SYSTEMS I** 3 credits
Design, installation, maintenance and utilization of portable fire extinguishing appliances and preengineered automatic systems; fire detection and alarm signaling systems operational capabilities, requirements.
- 206 FIRE DETECTION AND SUPPRESSION SYSTEMS II** 3 credits
Prerequisite: 205. Design, installation and operation of automatic fire suppression systems. Includes sprinkler, foam, carbon dioxide, dry chemical, halogenated agent systems.
- 250 HAZARDOUS MATERIALS** 4 credits
Prerequisite: 2840:100. Study of chemical characteristics and reactions related to storage, transportation and handling of hazardous materials. Emphasis on emergency situations, fire fighting and control.
- 254 FIRE CODES AND STANDARDS** 3 credits
Prerequisite: 104. Study of legal rights and duties, liabilities and responsibilities of fire department organizations.
- 257 FIRE PROTECTION FOR BUSINESS AND INDUSTRY** 3 credits
Industrial fire protection problems including specialized hazards, automatic extinguishing systems, codes and standards, fire safety planning, fire brigade organizations.
- 290 SPECIAL TOPICS: FIRE PROTECTION TECHNOLOGY** 1-2 credits
(May be repeated for a total of four credits)
Prerequisite: permission. Selected topics or subject areas of interest in fire protection technology.
- 295 FIRE PROTECTION INTERNSHIP** 4 credits
Prerequisites: 30 credits in program and permission of program coordinator. Supervised work experience in fire protection to increase student understanding of fire technology; analysis by student and instructor of internship experience; sharing of knowledge gained during internship.

COMMERCIAL ART

2240:

- 110 MULTI-IMAGE PRODUCTION** 3 credits
Prerequisites: 7100:275 or 7600:280. Students explore the equipment, techniques, and applications of multi-image presentations while producing a synchronized multi-projector A-V show.
- 122 INTRODUCTION TO COMMERCIAL PHOTOGRAPHY** 3 credits
Prerequisite: 7100:275. While working through a series of advertising-related photographic projects, students are introduced to the numerous commercial applications of studio and location photography.
- 124 DESIGN IN COMMERCIAL ART** 3 credits
Projects in visual design fundamentals. Analysis of design/research process applied to advertising layout and composition. Design constructions in pattern and self-contained forms.
- 130 MARKER RENDERING** 3 credits
Prerequisites: 124, 7100:131, 7100:132. Teaches drawing and rendering skills using markers and common visual languages necessary for communication with design professionals. Projects on various papers for comprehensive studio knowledge.
- 140 TYPOGRAPHY AND LETTERING** 3 credits
Prerequisite: 124. Letter symbols studied in terms of communication and aesthetic design. History of letter forms, type indication, copyfitting and type specification for commercial application. Analysis of contemporary typefaces.
- 210 PORTRAIT/FASHION PHOTOGRAPHY** 3 credits
Prerequisite: 122. The fundamentals of commercial portraiture and fashion photography are explored through the study of styling, posing, lighting, and working with people.
- 224 ILLUSTRATION/ADVERTISING PHOTOGRAPHY** 3 credits
Prerequisite: 122. Professionally oriented photographic skills are further developed as students confront assignments closely related to current trends in illustration and advertising photography.
- 242 ADVERTISING LAYOUT DESIGN** 3 credits
Prerequisites: 130 and 140. Problems in commercial graphic design, analysis, research, visual experimentation and finished art. Emphasis on visual problem solving in advertising and communications.
- 245 DESIGNING FOR PRODUCTION** 3 credits
Prerequisites: 140, 7100:132. Analysis of design process as applied to commercial printing processes. Design projects taken to camera-ready art. Color separation systems, key-line, mechanicals and preparation of finished art procedures.
- 247 PACKAGING DESIGN** 3 credits
Prerequisites: 242 and 245. Visual design and development of protective devices for packaging, shipment and display of consumer products. Analysis of product marketing potential and point-of-purchase advertising.
- 248 PUBLICATION DESIGN** 3 credits
Prerequisites: 242, 245 and 122. Study of publications and design of promotional brochures, annual reports and other multi-paged communication devices. Emphasis on total design systems from concept to camera-ready art. Portfolio development.
- 250 ADVANCED COMMERCIAL PHOTOGRAPHY** 3 credits
Prerequisites: 210 and 224. Students explore advanced techniques within a commercial photography specialty of their choice while producing photographs for a commercially oriented portfolio.
- 252 PROFESSIONAL PHOTOGRAPHIC PRACTICES** 3 credits
Prerequisites: 210 and 224. Students confront the business and marketing practices unique to the commercial photography industry while producing a photographically oriented self-promotional campaign.
- 290 SPECIAL TOPICS: COMMERCIAL ART** 1-3 credits
Prerequisite: permission of instructor. Selected topics or subject areas of interest in commercial art.

- 295 PRACTICUM IN COMMERCIAL ART** 1-3 credits
(Repeatable for a maximum of nine hours.) Prerequisite: 7100:231, 232, 233. Controlled by portfolio competition or permission of the instructor. Provides experience through an internal design and production studio. Involves responsibilities for the design and production of communication materials. Includes organizational, accounting and managerial responsibilities.

PUBLIC SERVICE TECHNOLOGY

2250:

- 260 ADMINISTRATION AND SUPERVISION IN THE PUBLIC SERVICE** 3 credits
Prerequisite: 2220:100 or 2230:100. Examination and analysis of basic concepts of administration, supervision, policy formulation as they pertain to public service agencies. Practical application of supervisory responsibilities.

COMMUNITY SERVICES TECHNOLOGY

2260:

- 100 INTRODUCTION TO COMMUNITY SERVICES** 3 credits
Introductory course to familiarize student with role of community services technician in service delivery. Use, history and rationale for paraprofessionals, programs, volunteer experiences, self-awareness, and interaction in community services. Students are required to do volunteer work.
- 150 INTRODUCTION TO GERONTOLOGICAL SERVICES** 3 credits
Basic orientation to gerontology and role of community service technician in service delivery to aged. Topics include social, biological, economical, and psychological aspects of aging; national and state legislation; services and service provider.
- 230 COMMUNITY-BASED RESIDENTIAL SERVICES** 3 credits
Orientation to community-based residential services and role of community services technician in delivery of services to mentally disabled. Includes historical, social and legal forces in community-based services and practical aspects of operation of a residential facility.
- 232 ADVOCACY FOR THE DISABLED** 3 credits
Working with disabled individuals. Includes legal rights, advocacy roles, civil commitment, guardianship, housing, employment, and health-care needs.
- 240 CHEMICAL DEPENDENCY** 3 credits
Basic introduction to drug use and abuse. Includes pharmacology, basic helping and crisis intervention skills, motivations, theories of treatment, and exploration of some typical drug crisis situations.
- 241 CHEMICAL DEPENDENCY II** 3 credits
Prerequisite: 240 or permission. Continued in-depth exploration of drug usage patterns, causes of chemical abuse and treatment modalities. Skills to develop alternatives to drug abuse are studied and rehearsed.
- 251 COMMUNITY SERVICES FOR SENIOR CITIZENS** 3 credits
Prerequisite: 150. A study of national and community resources for social service delivery to senior citizens. Specific agencies, program needs and senior citizens and resultant services.
- 252 RESIDENT ACTIVITY COORDINATION** 3 credits
Designed to prepare student to qualify as resident activity coordinator in Ohio nursing homes. General topics include: assessing and understanding the patient, administration of activities program and techniques of program planning.
- 280 ALCOHOL USE AND ABUSE** 3 credits
Survey of use and abuse of alcohol in our society with particular emphasis on replacing common stereotypes, myths and attitudes with improved understanding.
- 281 ALCOHOLISM TREATMENT** 3 credits
Prerequisite: 260. Survey of theory and practices in treatment of alcohol problems. Special emphasis on applicability and effectiveness of various resources and approaches.
- 282 BASIC HELPING SKILLS IN ALCOHOL PROBLEMS** 4 credits
Prerequisite: 278. Introduces the student to basic concepts of helping skills; provides opportunity to help; develops ability to give and receive feedback about relevancy and effectiveness of behavior; develops responsibility for their own learning as related to working with alcohol problems.
- 283 GROUP PRINCIPLES IN ALCOHOLISM** 4 credits
Prerequisite: 260 or permission. Introduces student to group dynamics; provides opportunity to examine their role as group members; and explores unique factors in alcoholism that influence group treatment. Practical group dynamics sessions.
- 284 CHILDREN OF ALCOHOLICS** 3 credits
A didactic and experiential in-depth study of the characteristics, behaviors, problems, and programs of recovery of children and adults who have lived in an alcoholic home.
- 285 WOMEN AND CHEMICAL DEPENDENCY** 3 credits
Exploration of social, psychological, physical, and family consequences as contributing factors in the misuse of alcohol and drugs by women.
- 278 TECHNIQUES OF COMMUNITY WORK** 4 credits
Prerequisites: 100 and 2020:121. For those intending to work in community organizations in the United States and for others desiring an understanding of technical community service roles.
- 279 TECHNICAL EXPERIENCE IN COMMUNITY AND SOCIAL SERVICES** 5 credits
Prerequisite: 278 and permission. Individual placement in selected community and social service agencies for educationally supervised experience in community and social services technician position. Does not substitute for 7750:421 or 495.
- 280 FUNDAMENTALS OF VOLUNTEER MANAGEMENT** 3 credits
Prerequisite: permission. For persons wishing to increase professional skills in volunteer administration. Includes setting goals, developing work plans, evaluating volunteer performance, recruiting volunteers, writing job descriptions, handling human relations problems, developing office procedures, keeping records, and evaluating volunteer program.

- 281 RECRUITMENT AND INTERVIEWING OF VOLUNTEERS** 3 credits
Prerequisite: 280 or permission. To provide knowledge for recruitment and interviewing of persons seeking volunteer positions. Will cover writing of volunteer job descriptions, methods of recruitment, techniques of interviewing; concentration on interviewing skills.
- 285 SOCIAL SERVICES PRACTICUM** 1-4 credits
- 286 COUNSELOR ASSISTANT INTERNSHIP** 4 credits
Prerequisites: 279 and permission of instructor. Integrates counselor assistant experience with fundamental concepts and skills from academic studies. Students required to complete 200 hours of supervised field experience.
- 288 TECHNIQUES OF COMMUNITY WORK II** 4 credits
- 290 SPECIAL TOPICS: COMMUNITY SERVICES TECHNOLOGY** 1-3 credits
Prerequisite: permission. Selected topics or subject areas of interest in community services technology.
- 294 SOCIAL SERVICES PRACTICES SEMINAR** 1-2 credits
- 297 INDEPENDENT STUDY** 1-3 credits
Prerequisite: permission. Selected topics and special areas of study under the supervision and evaluation of a selected faculty member with whom specific arrangements have been made.

LABOR STUDIES (INACTIVE)

2270:

- 101 INTRODUCTION TO LABOR STUDIES** 3 credits
Overview of Trade Unionism in America from 18th Century to present with emphasis on factors affecting growth of unions. Rise of industrial unionism as alternative to craft unions. Trade union movements in other countries examined for their influence on American unions.
- 111 COLLECTIVE BARGAINING I** 3 credits
Review of collective bargaining dealing with wages, fringes and working conditions. Examination of contract content. Development of bargaining proposals. Skills required in negotiations and union/management responsibilities to community in collective bargaining. Strikes and impasse resolution.
- 122 LEGAL FRAMEWORK FOR COLLECTIVE BARGAINING** 3 credits
Legal framework within which collective bargaining process takes place. Rights of employees, union and employer under federal and state laws discussed in context of organizing, election and bargaining.
- 123 LABOR LEGISLATION AND ECONOMIC SECURITY** 3 credits
Prerequisite: 122 or permission. Federal and state legislation governing employment conditions and standards. Includes minimum wage, health and safety, unemployment compensation, TDI, civil rights and anti-discrimination, social security, labor management reporting, and disclosure.
- 212 COLLECTIVE BARGAINING II** 3 credits
Prerequisite: 111. Mechanics and skills of formal grievance procedures in industrial, craft and public setting. Investigation, record keeping and presentation of grievance, as well as study of arbitration process and preparation and presentation of arbitration cases.
- 221 OCCUPATIONAL HEALTH AND SAFETY STANDARDS** 3 credits
Prerequisite: 122. Examination of William Steiger Occupational Safety and Health Act and rights and responsibilities conferred on unions by this act. Includes not only workings of the law but also hazards recognition study.
- 224 LABOR LAW IN THE PUBLIC SECTOR** 3 credits
Prerequisite: 271. Provides basic understanding of legal requirements and restraints placed upon parties when bargaining within federal, state and local sectors as well as postal and educational areas. Legal framework of collective negotiations or contract administration.
- 231 FAIR PRACTICES AND EQUAL OPPORTUNITY** 2 credits
Prerequisite: 101. Rights and responsibilities of unions and union members as related to Title VII of the Civil Rights Act, the Voting Rights Act and development of EEOC.
- 241 UNION LEADERSHIP** 2 credits
Prerequisite: 101. Specific skills related to administration of local unions structure and duties and responsibility of officers.
- 251 PROBLEMS IN LABOR STUDIES** 3 credits
Prerequisite: final semester or permission. Each student required to combine field research and classroom time to identify, explore and propose an approach to a current problem in labor/management relations.
- 261 WAGE ADMINISTRATION** 3 credits
Prerequisites: 101, 111 or 122. Wage and salary determination: structure of wages, salaries and fringe benefits and use of merit and incentive plans. Methods of compensation analyzed. Impact of federal and state laws governing the payment of wages.
- 271 PUBLIC SECTOR LABOR RELATIONS** 3 credits
Prerequisite: 101. Analyzes current problems, developments and issues in public sector collective bargaining from growth of public employee unions to the nature of bargaining in the public sector. Includes bargaining issues, right-to-strike and use of arbitration in public sector.
- 290 SPECIAL TOPICS: LABOR STUDIES** 1-2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or workshops in labor studies.

HOSPITALITY MANAGEMENT

2280:

- 120 SAFETY AND SANITATION** 3 credits
Introduction to food service sanitation, safety practices pertinent to hospitality manager. Emphasis on sanitation laws, rules, food microbiology, safe food handling, storage practices, accident prevention.
- 121 FUNDAMENTALS OF FOOD PREPARATION I** 4 credits
Skills and basic knowledge of food preparation procedures in a laboratory situation.
- 122 FUNDAMENTALS OF FOOD PREPARATION II*** 4 credits
Prerequisites: 120 and 121. Continuation of 121. Advanced food preparation techniques presented in laboratory situations.
- 123 MEAT TECHNOLOGY** 2 credits
Prerequisite: 120. Intensive examination of meat cutting, portioning, determining product yield, and calculating cost.

- 135 MENU PLANNING AND PURCHASING** 3 credits
Principles of food purchasing procedures including policies, writing specifications, recognizing quality standards integrated with marketing techniques, menu merchandising, menu planning.
- 150 HOTEL/MOTEL FRONT OFFICE PROCEDURES** 3 credits
Prepares student for entry-level positions in the hotel/motel industry. Basic principles of guest service, standard systems, techniques within hotel/motel industry.
- 152 MAINTENANCE AND ENGINEERING FOR HOTELS AND MOTELS** 3 credits
Familiarization with organization, terms, concepts, responsibilities common to engineering and building maintenance.
- 160 WINE AND BEVERAGE SERVICE** 3 credits
Intensive examination of wine as related to hospitality industry. Emphasis on business practices. History and development of viticulture, enology.
- 232 DINING ROOM SERVICE AND TRAINING*** 2 credits
In-depth study of the styles of dining service, development of job descriptions, importance of courtesy, customer relations.
- 233 RESTAURANT OPERATIONS AND MANAGEMENT** 4 credits
Prerequisite: 122, and 232 for restaurant management option. Additional prerequisites: 261 and 262 for culinary arts majors. Introduction to large quantity food service procedures with emphasis on sound principles of food handling service and sanitation in large quantity operations. Gourmet meals served in simulated restaurant atmosphere.
- 237 INTERNSHIP** 1 credit
Prerequisite: permission. On/off campus observation/work experience integrated with academic instruction. Concepts applied to practical situations. May be repeated for a total of two credits.
- 238 COST CONTROL PROCEDURES** 3 credits
Prerequisite: 2420:170 and 2280:135. Methods of financial control of an operation are presented and discussed with case study exercises. Hands-on experience with NCR 2160 Computer System.
- 240 SYSTEMS MANAGEMENT AND PERSONNEL** 3 credits
Identifies systems utilized in successful food service operations. General principles of each system, its interrelationships with total food service organization, explored.
- 243 FOOD EQUIPMENT AND PLANT OPERATIONS** 3 credits
Prerequisite: 120. Available food service equipment, its selection, use and care. Field trips taken to wholesale outlets and food service establishments to see food service equipment demonstrated and in operation.
- 254 HOTEL/MOTEL HOUSING MANAGEMENT** 3 credits
Analysis of housekeeping procedures; organization of successful housekeeping department.
- 255 HOTEL/MOTEL SALES PROMOTION** 3 credits
Sales promotion techniques; functioning of sales department; need for sales planning. Sales tools, selling techniques for food and beverage, group business. Advertising, community relations and internal personal and telephone selling.
- 256 HOSPITALITY LAW** 3 credits
Introduction to hotel, restaurant, travel law. Fundamental constitutional, statutory, administrative rules, regulations applicable to hospitality industry. Case study, problem-solving approaches applied to legal problems confronting hospitality executives.
- 261 BAKING AND CLASSICAL DESSERTS** 3 credits
Prerequisite: 122. Production of basic items in bakeshop; use of equipment, materials, cost control to produce the desired products.
- 262 CLASSICAL CUISINE** 3 credits
Prerequisites: 122, 123. Lecture-demonstration experience in preparation of traditional American hotel cuisine. Includes traditional repertoire of foods, spirits. Application of kitchen production controls; menu planning.
- 263 INTERNATIONAL FOODS** 2 credits
Prerequisite: 122. Lecture-demonstration laboratory experience in preparing foods of different nationalities. Demonstration, preparation of select foods by visiting chefs. Recipe file developed.
- 265 BEVERAGE OPERATIONS** 3 credits
Purchasing, inventory control, and accounting of alcoholic beverage service used in the hospitality industry. Review of local, state and federal beverage regulations.
- 290 SPECIAL TOPICS: HOSPITALITY MANAGEMENT** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in food service management.
- 298 WORKSHOP** 1-5 credits
Workshops offered to meet community training needs.

LEGAL ASSISTING

2290:

- 101 INTRODUCTION TO LEGAL ASSISTING** 3 credits
Covers the basics of legal assisting emphasizing the fundamental concepts of the legal system. Includes overview of legal assistant career and ethical considerations relative thereto.
- 104 BASIC LEGAL RESEARCH AND WRITING** 3 credits
Prerequisite: 101. Will provide the student with basic research abilities necessary in law offices. Includes the use of law library tools (reporter systems, legal encyclopedias, codes, and computer).
- 106 BUSINESS ASSOCIATIONS** 3 credits
Prerequisite: 101. Instructs students in different types of business entities, from sole proprietorships to corporations. Preparation of forms and necessary governmental filings will be stressed.
- 108 REAL ESTATE TRANSACTIONS** 3 credits
Prerequisite: 101. Acquaints students with basic real property law, including different types of deeds, ownerships, easements, and mortgages. Problems arising from sales agreements will be covered.
- 110 TORT LAW** 3 credits
Prerequisite: 101. Covers the traditional civil wrongs, from the plaintiff's and defendant's standpoints. Actual cases will be briefed and discussed. Stresses importance of preparation prior to trial.
- 112 FAMILY LAW** 3 credits
Prerequisite: 101. Covers divorce and dissolution of marriage including child support, custody, alimony, etc. Client interviewing is stressed. Juvenile court procedures are covered, including neglect and abuse.

- 116 PROBATE ADMINISTRATION** 4 credits
Prerequisite: 101. Covers law necessary to draft and interpret wills, trusts. Includes administration of a typical estate within Probate Court. Touches on guardianships, commitment of mentally ill.
- 204 ADVANCED LEGAL RESEARCH** 3 credits
Prerequisite: 101; 104. Continuation of 104. Will especially stress importance of clear, concise legal writing. Students will write briefs, motions, and complaints as part of their endeavor.
- 214 CIVIL PROCEDURE** 3 credits
Prerequisite: 101. Covers aspects of legal assisting in different types of civil litigation. Includes Ohio Rules of Civil Procedure, preparation of complaints, answers, motions, basic trial preparation.
- 216 DEBTOR-CREDITOR RELATIONS** 3 credits
Prerequisite: 101. Course covers bankruptcy, collection methods, consumer law, and credit. Course stresses law and procedures and the numerous forms that are part of this practice.
- 218 ADVANCED PROBATE ADMINISTRATION** 3 credits
Prerequisite: 101; 118. This is a continuation of 118 but will cover the more complicated trusts and estates and will stress both state and federal tax filings.
- 220 LEGAL ASSISTING INTERNSHIP** 4 credits
Prerequisite: 101; Student must have completed all first-year courses. Gives students experience in law or law-related office. Students work 14 hours per week in their placement and meet regularly with the Internship Coordinator.

BUSINESS MANAGEMENT TECHNOLOGY

2420:

- 101 ELEMENTS OF DISTRIBUTION** 3 credits
Study of basic principles and methods in distribution. Presentation of marketing process as it relates to consumer and industrial products. Emphasis on pricing, product, promotion, as well as distribution.
- 103 THE ROLE OF SUPERVISION IN MANAGEMENT** 3 credits
Presentation of basic management techniques; motivation, planning, organizing, leading and controlling. Elements of group behavior, communication and employee compensation.
- 104 INTRODUCTION TO BUSINESS** 3 credits
Survey course of business in its entirety including production, distribution, finance, control and personnel functions. Emphasis on descriptive materials, technical vocabulary and career opportunities and responsibilities in various business fields.
- 105 INTRODUCTION TO CREDIT UNIONS** 2 credits
Credit union as financial institution. History, structure, duties of board of directors, advisory committees, financial counseling, lending and analysis, evaluation of financial statements.
- 111 PUBLIC RELATIONS** 2 credits
Study of philosophy, techniques and ethics of the management function known as public relations. Defines variety of publics and methods of communication.
- 113 INTRODUCTION TO BANKING** 2 credits
Covers fundamentals of banking in operational perspective. Emphasis on bank functions, types of accounts, relationship to depositors, loans, investments trust, safe deposit operations, internal and external control, public service obligations.
- 115 CREDIT UNION OPERATIONS** 2 credits
Operations with emphasis on teller transactions, credit principles, services and loan policies, financial planning and counseling, delinquency control and collections, credit union law.
- 117 SMALL BUSINESS DEVELOPMENT** 3 credits
Prerequisite: 104. Fundamentals of small business operations; emphasis on small business marketing.
- 118 SMALL BUSINESS MANAGEMENT AND OPERATIONS** 3 credits
Prerequisite: 117. Designed to provide greater insight into the management and financial aspects of small business operations. Emphasis on small business management.
- 121 OFFICE MANAGEMENT** 3 credits
Survey of office administration with emphasis on management and interaction of human resources and new office technologies including information collection, processing, storage and retrieval.
- 123 FEDERAL REGULATION OF BANKING** 2 credits
Corequisite: 113. Study of agencies regulating banks, bank charters, bank reports and examinations, federal limitations on banking operations and regulation of bank expansion. Supervision of employees to conform with regulation.
- 125 PERSONAL FINANCIAL COUNSELING** 3 credits
Family resource management; consumer decision making including consumer credit and family budget decisions, retirement planning, types of insurance, annuities and savings, consumer education, types and techniques of counseling.
- 170 BUSINESS MATHEMATICS** 3 credits
Review of fundamentals of mathematics applicable to business, trade prices, retail pricing, interest and discounts, compound interest and annuities, consumer credit, payroll, income taxes, depreciation methods, financial statements and elementary statistics.
- 202 PERSONNEL PRACTICES** 3 credits
Provides information necessary to develop policies and programs that attract, retain and motivate employees. Includes staffing, human resources development, compensation plans, labor and management relations, appraisal systems and career planning.
- 211 BASIC ACCOUNTING I** 3 credits
Accounting for sole proprietorships and partnerships. Service and merchandising concerns. Journals, ledgers, work sheets, and financial statements. Includes handling of cash, accounts receivable, notes, inventories, plant and equipment, and payroll.
- 212 BASIC ACCOUNTING II** 3 credits
Prerequisite: 211. Study of accounting principles as applied to corporate form of business, and of manufacturing accounting for job order and process costing, budgeting and standard costs.
- 213 BASIC ACCOUNTING III** 3 credits
Prerequisite: 212. Study of information needs of management. Emphasis on the interpretation and use of accounting data by management in planning and controlling business activities.
- 214 ESSENTIALS OF INTERMEDIATE ACCOUNTING** 3 credits
Prerequisite: 212. Study of development of financial accounting theory and its application to problems of financial statement generation, account valuation, analysis of working capital, and determination of net income.

- 216 SURVEY OF COST ACCOUNTING** 3 credits
Prerequisite: 213. Provides student with conceptual understanding of how accounting information is developed and used for product costing, decision making and managerial planning and control.
- 217 SURVEY OF TAXATION** 4 credits
Prerequisite: 212. Survey course of basic tax concepts, preparation of returns, supporting schedules and forms for individuals and businesses. Federal, state and local taxes are discussed. The major emphasis of this course is on business taxes.
- 225 CREDIT UNION LENDING AND COLLECTIONS** 2 credits
Credit and collections including nature and role of credit, types of consumer credit, their management and investigation, along with collection policies, practices, systems.
- 227 ENTREPRENEURSHIP PROJECTS** 4 credits
Prerequisite: 118. An overview of small business management. A project course during which students create a hypothetical business.
- 233 INSTALLMENT CREDIT** 2 credits
Prerequisite: 113. Pragmatic course emphasizing evaluation, maintenance of consumer, commercial credit. Covers evaluation, legal aspects, collection, direct and indirect installment lending, leasing and other special situations, credit department management.
- 243 SURVEY IN FINANCE** 3 credits
Prerequisites: three credits of economics and three credits of accounting. Survey of field including instruments, procedures, practices and institutions. Emphasis on basic principles.
- 245 CREDIT UNION FINANCIAL MANAGEMENT** 2 credits
Prerequisite: 211. Credit union accounting, financial statement analysis, budgeting and planning, management of cash and investments, liquidity, cost of funds, risk.
- 253 ELEMENTS OF BANK MANAGEMENT** 2 credits
Prerequisite: 113. Applied course in bank operation and management. Bank case studies utilized to focus on objectives, planning, structure, control, and interrelationship of bank functions and departments.
- 273 MONETARY SYSTEMS AND THE PAYMENTS MECHANISM** 3 credits
Prerequisite: 280. Structure of banking system, Federal Reserve System policies and operations, Article IV of the 4CC, paperless electronic payments mechanism, bank responsibilities in deposit, collection, dishonor and return, payment of checks.
- 280 ESSENTIALS OF LAW** 3 credits
Brief history of law and judicial system, study of contracts with emphasis on sales, agency, commercial paper and bailments.
- 290 SPECIAL TOPICS: BUSINESS MANAGEMENT TECHNOLOGY** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in business management technology.

REAL ESTATE

2430:

- 105 REAL ESTATE PRINCIPLES** 2 credits
Introduction to real estate as a profession, process, product and measurement of its productivity. The student is responsible for reading and discussions relative to real estate and the American system.
- 115 ELEMENTS OF HOUSING DESIGN AND CONSTRUCTION** 2 credits
Prerequisites: 105, 185. Discussions and readings on neighborhoods and sites, details of the interior and exterior of homes, mechanical systems and house construction which help professionals discharge agency responsibilities.
- 125 ELEMENTS OF LAND AND REAL ESTATE DEVELOPMENT** 2 credits
Prerequisites: 105, 185. Learning and applying step-by-step processes needed by professional developer in producing real estate for consumption.
- 185 REAL ESTATE LAW** 2 credits
Prerequisite: 105. Contents of contemporary real estate law. The student is responsible for readings covering units on estates, property rights, license laws, contracts, deeds, mortgages, civil rights, and zoning.
- 205 INTRODUCTION TO REAL ESTATE MANAGEMENT** 3 credits
Prerequisites: 105, 185. Survey course focusing on application of management process to the specialized field and product of real estate. Discussion and research topics include property analysis, marketing and administration.
- 215 ESSENTIALS OF REAL ESTATE ECONOMICS** 2 credits
Prerequisites: 105, 185. Student learns and applies techniques of analysis found in economics to local real estate market and to parcels of real estate found within the market.
- 225 INDUSTRIAL REAL ESTATE** 2 credits
Prerequisites: 105, 185. Elements course focusing on functions of industrial real estate broker. Topics of discussion and research include site selection, development, marketing, and financing transfer of industrial property.
- 235 COMMERCIAL REAL ESTATE** 2 credits
Prerequisites: 105, 185. Elements course focusing on functions of commercial real estate broker. Topics of discussion and research include site selection; development, marketing, and financing transfer of commercial paper.
- 245 REAL ESTATE FINANCE** 2 credits
Prerequisites: 105, 185. Study of contents of contemporary real estate finance. Units on reading and discussion include mortgage instruments, financial institutions, mortgage market, governmental influence on finance, and risk analysis and mortgage lending.
- 255 VALUATION OF RESIDENTIAL PROPERTY** 2 credits
Prerequisites: 105, 185. Methods used to estimate value in residential property including cost of reproduction, market data and income approach. Student prepares an appraisal on a residential property.
- 265 REAL ESTATE BROKERAGE** 2 credits
Prerequisites: 105, 185. Application of management functions of planning, organizing, directing, controlling and staffing to real estate brokerage office. Student activities include reading, discussion and research.
- 275 SPECIAL PROJECT IN REAL ESTATE** 2 credits
Prerequisites: 105, 185, 245, 255, and 265. Student demonstrates knowledge of real estate by preparing a written report covering brokerage process as it relates to a parcel of property.

- 285 APPLIED REAL ESTATE MATHEMATICS** 2 credits
Prerequisites: 105, 185. Student learns and applies mathematics necessary to profession of real estate. Topics include proration of taxes, area calculations, appraising mathematics, mortgage mathematics, and closing statements.
- 290 SPECIAL TOPICS: REAL ESTATE** 1-3 credits
Prerequisite: permission. Selected topics or subject areas of interest in real estate.

- 289 C PROGRAMMING AND UNIX** 2 credits
Prerequisites: 132 and 133 or permission. Designing, coding, and executing C programs on the UNIX operating system. Assignments address business applications problems and include both interactive and batch processing.
- 290 SPECIAL TOPICS: DATA PROCESSING** 1-3 credits
Prerequisite: permission. Seminar in topics of current interest in data processing or special individual student projects in data processing.
- 299 WORKSHOP** 1-5 credits
Workshops offered to meet community training needs.

COMPUTER PROGRAMMING 2440:

- 120 COMPUTER AND SOFTWARE FUNDAMENTALS** 2 credits
General overview of data processing techniques providing fundamentals necessary for subsequent computer-oriented courses.
- 121 INTRODUCTION TO PROGRAMMING LOGIC** 2 credits
Corequisite: 120. Introduction to fundamental concepts of problem solving and developing programming logic, with emphasis on effective design of business application programs.
- 125 LOTUS 1-2-3** 2 credits
Emphasizes mastery of spreadsheet applications using LOTUS 1-2-3.
- 130 BASIC PROGRAMMING FOR BUSINESS** 3 credits
Introduces the student to the fundamental concepts of computer programming using the BASIC language. Emphasis is on developing computer programs on a microcomputer system.
- 131 INTRODUCTION TO PROGRAMMING** 2 credits
Corequisite: 120. Teaches fundamental programming concepts in a high-level language such as Pascal. Also provides experience with on-line job submission for execution by main-frame computers.
- 132 ASSEMBLER PROGRAMMING** 2 credits
Prerequisite: 131. Emphasis on Basic Assembler Language and practical application programming using BAL.
- 133 STRUCTURED COBOL PROGRAMMING** 3 credits
Prerequisite: 121. Introduction to COBOL with specific orientation to structured techniques.
- 151 PC DOS FUNDAMENTALS** 1 credit
Includes instruction in the standard DOS commands as well as the use of batch files, autoexec files, subdirectories, and paths.
- 220 SOFTWARE APPLICATIONS FOR BUSINESS** 2 credits
Prerequisites: 120 and 125. Emphasizes application software packages. The packages covered are selected according to current business needs.
- 234 ADVANCED COBOL PROGRAMMING** 3 credits
Prerequisite: 133. Emphasizes advanced COBOL applications, including file organization concepts.
- 235 CURRENT PROGRAMMING TOPICS** 2 credits
Prerequisite: 133. Emphasizes new developments related to programming.
- 239 RPG II PROGRAMMING** 2 credits
Prerequisite: 121 or permission of coordinator. Report Program Generator (RPGII) programming. Includes coding and debugging business applications.
- 241 SYSTEMS ANALYSIS AND DESIGN** 3 credits
Prerequisite: 133. Covers all phases of business systems analysis, design, development, and implementation. Such principles as system flowcharting and file and document design emphasized.
- 243 INFORMATION CENTER PRACTICUM** 3 credits
Prerequisite: 234 or permission. Students explore the information center concept in a business environment and acquire real world experience using and assisting others to use popular business-oriented software.
- 245 INTRODUCTION TO dBASE III+ /IV** 3 credits
Prerequisite: 120. Explains fundamental data base concepts and provides hands-on experience using dBase III+ /IV relational model.
- 247 MICROCOMPUTER HARDWARE AND SOFTWARE SELECTION** 3 credits
Prerequisites: 125; 151; 245. Familiarizes students with the advantages and disadvantages of the microcomputer hardware and software available. Product comparisons, selection criteria, and evaluation are explored.
- 250 BASIC PROGRAMMING APPLICATIONS IN BUSINESS** 5 credits
Prerequisite: 130. Offers intensive training in business applications programming on microcomputer systems including data analysis; text processing; error trapping; sorting; development of menu driven programs; ISAM file creation and upkeep.
- 251 COMPUTER APPLICATIONS PROJECTS** 4 credits
Prerequisites: 234 and 241. Provides workshop for the accomplished student to apply learned material. Projects involve systems design and implementation using COBOL.
- 252 JOB CONTROL LANGUAGE** 2 credits
Prerequisite: 234. Explanation of JOB, EXEC and DD statements and their associated parameters. JCL procedures and overrides.
- 261 CICS CUSTOMER INFORMATION CONTROL SYSTEM** 3 credits
Prerequisite: 234. Basic concepts of CICS for on-line transaction processing.
- 282 COBOL EFFICIENCY** 2 credits
Prerequisite: 234. Provides students with opportunity to enhance their knowledge of the COBOL language. The development of COBOL, its facility for change and its place in today's businesses.
- 263 DATA-BASE CONCEPTS** 3 credits
Prerequisites: 234, 241. Fundamental concepts of the main types of data-base management systems, their similarities and differences.
- 285 PROGRAMMING ETHICS AND SECURITY** 2 credits
Prerequisite: 133. Legal principles specific to field of data processing; potential for computer-oriented crimes and security measures necessary for their prevention.
- 286 BASIC FOR PROGRAMMERS** 3 credits
Prerequisite: 133 or permission of coordinator. To familiarize students with important programming techniques and concepts in BASIC language. Emphasis on complex interactive business applications programs using microcomputers.
- 287 4GL FOR MICROS: dBASE III+** 3 credits
Prerequisite: 133. Provides instruction in the development of microcomputer systems using dBase III Plus as a fourth generation language.

MARKETING AND SALES TECHNOLOGY 2520:

- 103 PRINCIPLES OF ADVERTISING** 3 credits
Review of basic principles and functions of current advertising practice. Includes overview of related distributive institutions, media types and economic functions of advertising.
- 106 VISUAL PROMOTION** 3 credits
Studio course in retail display and promotion techniques. Window, interior and point of purchase categories; principles of design as applied to commercial art; function in visual design, elements of design, color theory, lettering, printing process, layout to camera-ready art.
- 201 PRINCIPLES OF WHOLESALING** 3 credits
Examination of wholesaler and wholesaling function. Attention given to buying process and relationship of ultimate consumer to wholesaler.
- 202 RETAILING FUNDAMENTALS** 4 credits
Presents basic principles and practices of retailing operations, including site selection, buying, pricing and promotion practices. Use is made of extensive projects and investigations and actual retail operations.
- 203 FUNDAMENTALS OF INDUSTRIAL DISTRIBUTION** 3 credits
Prerequisite: 2420:101. An introductory examination of the industrial distribution network and pertinent middlemen involved. Includes wholesalers, service institutions and other channel members.
- 207 TECHNIQUES OF MERCHANDISING RESEARCH** 2 credits
Prerequisite: 2420:101. Introduction to merchandising research. Uses of research for merchandisers, concepts in planning research. Approaches to research in a non-mathematical approach to analysis. Case histories of small merchandisers.
- 210 CONSUMER SERVICE FUNDAMENTALS** 2 credits
Prerequisite: 2420:101. Discussion of problems facing business today created by social issues in society. Emphasis on understanding viewpoints of all groups involved.
- 211 MATHEMATICS OF RETAIL DISTRIBUTION** 3 credits
Prerequisite: 2420:170. Basic course dealing with merchandising mathematics. Includes understanding markup types, retail method of inventory (sales and stock planning), and open-to-buy computations.
- 212 PRINCIPLES OF SALES** 3 credits
Study of basic principles of selling, emphasizing individual demonstrations and sales projects. Includes review of sales function as integral part of marketing process.
- 215 ADVERTISING PROJECTS** 2 credits
Prerequisites: 103, 106. A workshop for students interested in developing their advertising and creative promotional skills. Projects would include "real world" situations facing prospective users of advertising.
- 217 MERCHANDISING PROJECTS** 2 credits
Prerequisites: 2420:101; 202. Students would be charged with "creating" a retail operation including the establishment and defense of planning, site selection, merchandise and pricing, and promotion strategies.
- 219 SALES PROJECTS** 2 credits
Prerequisite: 212. Allows students to sharpen skills necessary to make an effective sales presentation. Extensive use of video-tape analysis. Team as well as individual sales presentations.
- 221, 222 AAF ADVERTISING CAMPAIGN I, II** 2 credits each
Prerequisite: permission. These sequential courses have one function: to have students prepare an entry for the annual American Advertising Federation's Collegiate Advertising Competition.
- 234 HUMOR IN ADVERTISING** 2 credits
Course looks at humor in our society and how and why it has been used by advertising practitioners; uses individual and group projects.
- 290 SPECIAL TOPICS: MARKETING AND SALES** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in sales and merchandising.

OFFICE ADMINISTRATION 2540:

- 119 BUSINESS ENGLISH** 3 credits
Fundamentals of English language with emphasis on grammatical correctness, acceptable usage, spelling and punctuation. Limited writing primarily involves choice of precise words and effective sentence structure with some attention to paragraph development.
- 121 INTRODUCTION TO OFFICE PROCEDURES** 3 credits
Introduction to concepts regarding role of office worker, human relations, communications, productivity, reference materials, technological advances in processing information and employment opportunities.
- 125 ELECTRONIC BUSINESS CALCULATIONS** 2 credits
Applied business problems in retailing, payroll, interest, taxes, metrics, proration, percentages, inventories, amortization, and basic statistics using 10-key electronic calculators and personal computers.

*May be taken concurrently.

- 129 INFORMATION/RECORDS MANAGEMENT** 3 credits
Overview of records used in business. Includes filing procedures, equipment, supplies, classification systems, alphabetic rules, electronic database systems, and management and control of records systems.
- 130 INTRODUCTION TO OFFICE AUTOMATION** 4 credits
Prerequisites: 129, 150 or permission. Introduction to the equipment necessary to work in today's office. Hands-on training using several types of automated office equipment.
- 131 COMPUTERIZED DOCUMENT CONTROL** 4 credits
Prerequisite: 130. A study of the planning and controlling of documents from the time of their creation until their final disposition with emphasis on automated storage and retrieval systems.
- 140 KEYBOARDING FOR NONMAJORS** 2 credits
Beginning typewriting for the non-secretarial student. Fundamentals in the operation of the typewriter; application emphasis on individual student needs such as resumes, application letters and forms, term reports, abstracting, etc. Credit not applicable toward associate degree in Office Administration.
- 141 PC WORD PROCESSING FOR NONMAJORS** 2 credits
Prerequisites: 150 or 140, or permission. Introduction to word processing software for nonoffice administration majors. Training on personal computers for personal and business communication using various word processing software. Credit not applicable toward associate degree in Office Administration.
- 150 BEGINNING KEYBOARDING** 3 credits
For the beginning student or one who desires a review of fundamentals. Includes basic keyboard, letters, tables and manuscripts. Minimum requirement: 30 wpm with a maximum of 5 errors for 5 minutes.
- 151 INTERMEDIATE KEYBOARDING** 3 credits
Prerequisite: 150 or equivalent. Further development of typewriting. Advanced letter styles, forms, reports and shortcuts. Minimum requirement: 40 wpm with a maximum of 5 errors for 5 minutes.
- 171 SHORTHAND PRINCIPLES** 4 credits
Gregg shorthand theory is taught. Minimum attainments: reading from notes at 100 wpm and taking dictation from new material at 50 wpm for 3 minutes. Credit not allowed if taken after 172.
- 172 SHORTHAND REFRESHER AND TRANSCRIPTION** 4 credits
Accelerated review of Gregg shorthand theory. Minimum attainments: reading from notes at 100 wpm and taking dictation from new material at 60 wpm for 3 minutes. Credit allowed if taken after 171.
- 173 SHORTHAND AND TRANSCRIPTION** 4 credits
Prerequisite: 171; corequisite or prerequisite: 151. Emphasis on developing skill in taking shorthand dictation and transcribing at typewriter. Minimum speed attainment of 70 wpm for 5 minutes on new material required.
- 241 INFORMATION MANAGEMENT** 3 credits
Prerequisite: 150 or equivalent. Study of creation, classification, encoding, transmission, storage, retention, transfer and disposition of information. Emphasis on written, oral and machine language communication media used in business information systems. Offered at Wayne campus only.
- 243 INTERNSHIP** 2-3 credits
Prerequisites: 119; 121; 129; 130; 253; 270; and 281. Work experience in an office environment related to the student's degree major. Application of office administration skills/knowledge.
- 247 AUTOMATED OFFICE SYSTEMS** 4 credits
Prerequisite: 131. Examination of automated methods of controlling information. Application of office information management techniques.
- 248 ADVANCED OFFICE TECHNOLOGIES** 3 credits
Prerequisites: 131; 247. Study and application of advanced automated office systems. Emphasis on the automation of administrative support functions.
- 253 ADVANCED KEYBOARDING/WORD PROCESSING** 3 credits
Prerequisites: 151 or equivalent. To increase student's ability to produce office documents on computers. Minimum requirement: 50 wpm with maximum of 5 errors for 5 minutes.
- 255 LEGAL OFFICE PROCEDURES I** 3 credits
Prerequisite: 151. Concentration on ethics, responsibilities, and document production for the career legal secretary.
- 263 BUSINESS COMMUNICATIONS** 3 credits
Prerequisites: 119 and 2020:121 or equivalent. Business writing with emphasis on communicating in typical business situations and expressing ideas effectively to achieve specific purposes. Includes business letters, memoranda, application letters, resumes, and a business report.
- 264 ADVANCED BUSINESS COMMUNICATIONS** 3 credits
Prerequisite: 263 or equivalent. Provides information about and practice in oral and advanced written communications to strengthen skills necessary in today's business world.
- 265 WOMEN IN MANAGEMENT** 3 credits
Deals with gender-related needs and problems of women in management and supervision.
- 270 OFFICE SOFTWARE APPLICATIONS** 4 credits
Prerequisites: 130; 253. An advanced course in document production incorporating databases, spreadsheets, and graphics into various types of documents.
- 271 DESKTOP PUBLISHING** 3 credits
Prerequisites: 253 or permission. Desktop publishing software used to create printed materials such as newsletters, brochures, business forms, and resumes. Course addresses design/layout decision and editing for the office worker.
- 279 LEGAL OFFICE PROCEDURES II** 4 credits
Prerequisite: 255. Provides an understanding of various facets of the law, when and how to use documents, important legal procedures and typical office routine.
- 281 MACHINE TRANSCRIPTION** 2-3 credits
Prerequisites: 151 or permission. Transcription skills such as proofreading and editing emphasized on the transcription from taped dictation with emphasis on mailable documents — production of such on computers.
- 290 SPECIAL TOPICS: OFFICE ADMINISTRATION** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in office administration.
- 299 WORKSHOP** 1-5 credits
Workshops offered to meet community training needs.

TRANSPORTATION 2560:

- 110 PRINCIPLES OF TRANSPORTATION** 3 credits
Analysis of role of transportation in nation's economic development. Survey of historical development and economic aspects of rail, highway, water, air, and pipeline.
- 115 MOTOR TRANSPORTATION** 3 credits
Corequisite: 110 is to be taken in the first semester of the first year of the program. Study of economic characteristics of commercial motor industry with emphasis on problems, practices, rates, regulations, fares, tariffs, operations, equipment, and financial aspects.
- 116 AIR TRANSPORTATION** 2 credits
Corequisite: 110. Analysis of economic characteristics of commercial air industry. Study of its problems, practices, regulations, rates, fares, tariffs, and services.
- 117 WATER TRANSPORTATION** 2 credits
Prerequisite: 110. Theories, practices, regulations of inland and ocean-going water transportation including classification, rates, practices, and tariffs.
- 118 TRANSPORTATION RATE SYSTEMS** 3 credits
Prerequisite: 110. Analysis of freight rates, tariffs and classifications with particular attention to their application in motor transport field and extensive study through progressive problem solving.
- 221 TRAFFIC AND DISTRIBUTION MANAGEMENT** 3 credits
Prerequisite: 110. Principles and practices applicable to industrial traffic management and factors affecting transportation decisions. Some items analyzed are operations, services, warehousing, privileges, and documentation.
- 222 MICROCOMPUTER APPLICATIONS IN TRANSPORTATION** 3 credits
Prerequisite: 110; corequisite: 2440:120. Microcomputer solutions to selected transportation problems. Lease vs. buy analysis, modal selection based on cost, use of transportation algorithms, and computer simulations.
- 224 TRANSPORTATION REGULATION** 3 credits
Prerequisite: 110. Interstate Commerce Act and related acts including leading cases involving interstate commerce. Law of freight loss and damage. Regulatory procedures including practice and procedure before Interstate Commerce Commission.
- 227 TRANSPORTATION OF HAZARDOUS MATERIALS AND WASTES** 2 credits
Prerequisite: 110. Review of federal regulations covering hazardous material shipments; identification and classification of hazardous materials; marking; labeling; placarding; and documentation.
- 228 INTRODUCTION TO TRAVEL** 2 credits
Prerequisite: 110. Travel geography, overview of passenger transportation systems, role of travel agent, discussion of trends in travel industry.
- 229 PASSENGER TICKETING** 2 credits
Prerequisite: 228. Overview of the ticketing process and the use of the *Official Airline Guide*. Use and preparation of tour orders, ticket exchange notices, refund notices, and internal documents used by travel agent organizations.
- 230 TOUR PLANNING AND PACKAGING** 2 credits
Prerequisite: 228. Planning and packaging of independent and escorted tours. Cost estimating, time distribution, itinerary preparation and routing. Cruise, hotel, and rental car operations are also examined.
- 231 COMPUTERIZED RESERVATIONS I** 2 credits
Prerequisite: 228. Corequisite: 229. Hands-on experience in computerized reservation entries and applications. Course is offered off-campus at an area travel agency using a major airline reservations system.
- 232 COMPUTERIZED RESERVATIONS II** 2 credits
Prerequisite: 231. Continuation of 231. Advanced computerized reservations topics are examined. Off-campus location.
- 290 SPECIAL TOPICS: TRANSPORTATION** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics, subject areas in transportation.

HISTOTECHNOLOGY 2730:

- 225 HISTOTECHNOLOGY PRACTICUM** 5 credits
Prerequisites: 3100:366 and permission. Instruction and practical experience in a cooperative hospital, research laboratory.
- 290 SPECIAL TOPICS IN HISTOTECHNOLOGY** 1-2 credits
Prerequisite: permission. Selected topics or subject areas of interest.

MEDICAL ASSISTING 2740:

- 100 INTRODUCTION TO MEDICAL ASSISTING** 2 credits
Medical assistant's role on allied health team, history of medicine, medical practice, medical law and ethics.
- 120 MEDICAL TERMINOLOGY** 3 credits
Study of language used in medicine.
- 121 STUDY OF DISEASE PROCESSES FOR MEDICAL ASSISTING** 3 credits
Prerequisite: 120. Study of diseases of major body systems.
- 135 MEDICAL ASSISTING TECHNIQUES I** 4 credits
Introduction to medical laboratory, theories and procedures essential for a medical assistant's career.

- 230 BASIC PHARMACOLOGY** 3 credits
Overview of drugs used in a medical setting
- 235 MEDICAL ASSISTING TECHNIQUES II** 4 credits
Prerequisite: 135. Advanced medical laboratory theories and practices essential for a medical assistant's career.
- 240 MEDICAL MACHINE TRANSCRIPTION** 3 credits
Prerequisites: 2540:151; 120. Designed to correlate word processing and typing skills necessary for the transcription of a physician's dictation.
- 241 MEDICAL RECORDS** 3 credits
Prerequisites: 2540:130; 120. Introduction to insurance procedures and codings used in a physician's office.
- 260 EXTERNSHIP IN MEDICAL ASSISTING** 3 credits
Prerequisite: permission. A period of practical experience held in the office of a qualified physician.
- 290 SPECIAL TOPICS: MEDICAL ASSISTING** 1-2 credits
Prerequisite: permission. Selected topics or workshops of interest in medical assisting technology.

RADIOLOGIC TECHNOLOGY 2760:

- 101 INTRODUCTION TO RADIOLOGIC TECHNOLOGY** 2 credits
Prerequisite: admission to the program. Introduction to field of radiology including history of medicine and radiology. Ethical and professional responsibilities of radiologic technologist. Basic protection and basic skills. Orientation to radiology departments of affiliated hospitals. General patient care.
- 140 MEDICAL AND SURGICAL DISEASES, RADIOLOGY** 3 credits
Prerequisites: 101 and 161. Fundamental principles of disease processes, functional derangements. Background in pathology needed for radiographer will be provided by lecture and demonstrations.
- 161 PHYSICAL SCIENCE FOR RADIOLOGIC TECHNOLOGY I** 2 credits
Prerequisites: 2030:130 or 2030:151 and permission. Introduction to systems of measurement. Matter, force, motion, work, power, energy, basic electricity, and magnetism.
- 165,6 RADIOGRAPHIC PRINCIPLES I, II** 3 credits, 2 credits
Sequential. Prerequisite: 161. Elementary principles of ionizing radiation and their application in medical setting. Radiographic accessories and chemical processing of exposed x-ray film.
- 170 RADIOGRAPHIC POSITIONING I** 3 credits
Corequisite: 101. Introductory course in instructing student in basic positioning nomenclature and radiologic positions. Positioning laboratory experience included.
- 171 RADIOGRAPHIC POSITIONING II** 3 credits
Prerequisite: 170. Continuation of 170. Includes additional positioning and refinement of positioning strategies. Laboratory.
- 184 CLINICAL APPLICATION I** 4 credits
Corequisites: 101 and 170. Introduction to clinical procedures including clinical experience in hospital radiology departments. Lectures and laboratory experience correlated and clinical experience closely supervised. Film critique stressed. Observation rotation through nuclear medicine, therapy and diagnostic techniques. Largely student observation.
- 185 CLINICAL APPLICATION II** 4 credits
Prerequisite: 184. Continuation of 184 with more involvement by student continuing under close supervision. Special procedures introduced. Student observations and student participation.
- 230 RADIOGRAPHIC TECHNIQUE AND CONTROL** 3 credits
Prerequisite: 261. Technique and control as related to basic positioning procedures for various parts of body. Relationship among electricity, time, distance, films and contrast on radiograph. A student performs experiments to demonstrate effects of these factors. Energized but nonclinical equipment utilized.
- 261 PHYSICAL SCIENCE FOR RADIOLOGIC TECHNOLOGY II** 3 credits
Prerequisite: 161. Fundamentals of electricity and radiation physics. Principles of x-ray equipment and other radiation sources used in medical setting.
- 272 RADIOGRAPHIC POSITIONING III** 3 credits
Prerequisite: 171. Continuation of 171. Includes additional positioning and refinement of positioning strategies. Laboratory.
- 273 RADIOGRAPHIC POSITIONING IV** 3 credits
Prerequisite: 272. Continuation of 272 utilizing advanced techniques and providing concentration of different age groups in positioning care and special techniques for pediatric and geriatric patients. Laboratory.
- 286 CLINICAL APPLICATION III** 5 credits
Prerequisite: 185. Summer clinic internship in which student practices all radiographic procedures under supervision. Some independent performance with minimal supervision.
- 287 CLINICAL APPLICATION IV** 4 credits
Prerequisites: 286 and permission. Clinical performance with supervision. Application at an advanced level. Special techniques, nuclear medicine, therapy, medical surgical pathology, film examination and critique. Maintenance of equipment, department administration, ethical, legal, and professional responsibilities. Clinical experience in hospital radiology departments.
- 288 CLINICAL APPLICATION V** 4 credits
Prerequisite: 287. Clinical experience and minimally supervised clinical procedures of diagnostic radiography.
- 289 CLINICAL APPLICATION VI** 5 credits
Prerequisite: 288. Continuation of 288; final internship. Terminal course including review, lecture on correlation and interpretation of radiologic technology. Prepares student for certification examination.
- 290 SPECIAL TOPICS: RADIOLOGIC SCIENCE** 1-3 credits
(May be repeated with a change in topic) Prerequisite: permission. More advanced study in one or more topics in radiological sciences. Emphasis and topics vary from year to year but will be in areas where a formal course is not otherwise available.

SURGICAL ASSISTING 2770:

- 100 INTRODUCTION TO SURGICAL ASSISTING TECHNOLOGY** 4 credits
Prerequisite: admission to the program. Study of basic principles which underlie patient care in the operating room. Role of operating room technician and legal and ethical responsibilities defined.
- 121 SURGICAL ASSISTING PROCEDURES I** 2 credits
Prerequisite: Admission to the program. Corequisite: 100. Didactic and laboratory practice in principles and practices of surgical asepsis, the surgical patient, surgical procedures, care and maintenance of equipment and materials, immediate postoperative responsibilities and emergency situations in operating room.
- 131 CLINICAL APPLICATION I** 2 credits
Corequisites: 100 and 121. Student assigned to surgical service of affiliated hospitals. Emphasis on aseptic techniques and skills associated with their implementation.
- 148 SURGICAL ANATOMY I** 3 credits
Corequisite: 3100:206. Emphasis on human anatomy and understanding the body in its three dimensions and the relationships of parts to one another in the various surgical specialties.
- 151 CLINICAL EXPERIENCE I** 2 credits
Corequisites: 100, 121. Clinical experience in campus laboratory and surgical unit of affiliated hospitals. Emphasis on aseptic techniques, patient care concepts and suture techniques.
- 152 CLINICAL EXPERIENCE II** 3 credits
Prerequisites: 100; 121; 151. Corequisite: 249. Students assigned to assist in surgery and carry out preoperative and postoperative care procedures under supervision of surgeon or resident surgical staff.
- 153 CLINICAL EXPERIENCE III** 5 credits
Prerequisite: 152. Students assigned to surgical services of affiliated hospitals to assist in surgery and carry out preoperative and postoperative care procedures as assigned by, and under supervision of, surgeon or resident surgical staff.
- 222 SURGICAL ASSISTING PROCEDURES II** 4 credits
Prerequisite: 121. Continuation of 121.
- 232 CLINICAL APPLICATION II** 5 credits
Prerequisite: 131; corequisite: 222. Student assigned to surgical service of affiliated hospitals. Emphasis on "scrubbing" on general surgery and gynecology procedures.
- 233 CLINICAL APPLICATION III** 5 credits
Prerequisites: 232 and 222. Student assigned to surgical service of affiliated hospitals. Emphasis on "scrubbing" in the specialty areas.
- 243 INTRODUCTION TO MEDICINE** 2 credits
Prerequisites: 249. Pathophysiology, clinical manifestations, therapeutic management of surgically related disorders.
- 244 MEDICAL HISTORY AND PHYSICAL EVALUATION** 2 credits
Prerequisite: 249. Introduction to techniques of obtaining medical histories and physical evaluations. Techniques of interviewing and physical diagnosis.
- 245 ROENTGENOGRAM ASSESSMENT** 1 credit
Prerequisite: 249. Roentgenogram assessment and its use as a diagnostic tool. Recognition of gross abnormalities in roentgenograms of the head, neck, chest, abdomen, pelvis, and extremities.
- 246 MEDICAL LABORATORY PROCEDURES** 1 credit
Prerequisite: 249, second year only. Introduction of collection, preparation, and analysis of biological fluids and other substances through standard procedures utilized in medical laboratories to aid the physician in diagnosis, treatment and prevention of disease.
- 247 PULMONARY ASSESSMENT AND ELECTROCARDIOGRAPHY** 2 credits
Prerequisite: 249, second year only. Oxygen administration, humidity control, breathing exercises, postural drainage, percussion techniques, intermittent positive pressure breathing, management of ventilators and bedside ventilation measurements. Electrocardiogram recording techniques, interpretation of electrocardiographic abnormalities-arrhythmias.
- 249 SURGICAL ANATOMY II** 3 credits
Prerequisite: 148. Emphasis on human anatomy and understanding the body in its three dimensions and the relationships of parts to one another in the various surgical specialties.
- 254 CLINICAL EXPERIENCE IV** 3 credits
Prerequisite: 153. Student assigned to surgical services of affiliated hospital to assist in surgery and carry out preoperative and postoperative care procedures as assigned by, and under supervision of, surgeon or resident surgical staff.
- 255 CLINICAL EXPERIENCE V** 5 credits
Prerequisite: 254. Student assigned to surgical services of affiliated hospitals to assist in surgery and carry out preoperative and postoperative care procedures as assigned by, and under supervision of, surgeon or resident surgical staff.
- 256 PRIMARY CARE: CLINICAL EXPERIENCE** 2 credits
Prerequisites: 243; 244. Instruction in essentials of establishing a health status data base through patient interviewing and physical examination. Clinical practice in performance offered in real and/or simulated situation.
- 290 SPECIAL TOPICS: SURGICAL ASSISTING** 1-2 credits
Prerequisite: permission. Selected topics or workshops of interest in surgical assisting technology.

ALLIED HEALTH 2780:

- 101 INTRODUCTION TO PHYSICAL THERAPY** 2 credits
History of physical therapy, survey of treatment procedures. Role and rationale for physical therapist assistant. Legal, ethical responsibilities.
- 106, 107 ANATOMY AND PHYSIOLOGY FOR ALLIED HEALTH I, II** 3 credits each
Prerequisite: permission. Introduction to the study of human structure and function. No laboratory. (Will not satisfy General Studies science requirement.)
- 290 SPECIAL TOPICS: ALLIED HEALTH** 1-2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in allied health.

RESPIRATORY CARE**2790:**

- 121 INTRODUCTION TO RESPIRATORY CARE** 3 credits
Prerequisite: admission to program. Basic science and laws governing gases as well as appliances to administer and monitor oxygen. Covers equipment used to generate and give aerosol therapy. Lecture/laboratory.
- 122 RESPIRATORY PATIENT CARE** 3 credits
Prerequisites: 2780:106 (or equivalent) 2790:121. Corequisite: 2780:107 (or equivalent). Covers basic hospital practices in sterile technique, suctioning and postural drainage. Lecture/laboratory.
- 123 MECHANICAL VENTILATORS** 3 credits
Prerequisite: 122, 131, 141. Introduction to different brands of ventilators and their functions. Airway and airway complications.
- 131 CLINICAL APPLICATIONS I** 3 credits
Prerequisites: 121, 2780:106. Corequisite: 2780:107. Full admission to the program. (Implies the student has a clinical space. Students identified as Alternates do not have a clinical space.) Introduction to work in hospital and hands-on experience on hospital equipment. Laboratory.
- 132 CLINICAL APPLICATIONS II** 2 credits
Prerequisites: 122, 131, 141, 2780:107 (or equivalent). First of several rotations through hospitals. Mechanical ventilation is stressed.
- 133 CLINICAL APPLICATIONS III** 5 credits
Prerequisites: 123, 132, 201. Semester is broken into three, five-week rotations, one at each hospital to cover specialty area for that site. Laboratory.
- 134 CLINICAL APPLICATIONS IV** 5 credits
Prerequisites: 133, 223, 242. Semester has three, five-week sessions. They will be spent at different clinical sites working on their specialty areas. Laboratory.
- 141 PHARMACOLOGY** 2 credits
Corequisites: 2840:100 and 3100:130. Drugs administered by respiratory therapy and effect, route of action in the body. Lecture.
- 201 ANATOMY AND PHYSIOLOGY OF CARDIOPULMONARY SYSTEMS** 3 credits
Prerequisite: 2780:107 (or equivalent). Study of normal anatomy and physiology of heart and lungs. Lecture.
- 223 ADVANCED RESPIRATORY CARE** 3 credits
Prerequisites: 123, 201. Covers EKG, Pulmonary functions, research studies and radioactive pulmonary function studies. Lecture/laboratory.
- 224 PULMONARY REHABILITATION AND THE RESPIRATORY CARE DEPARTMENT** 2 credits
Prerequisites: 223, 242. Covers area of pulmonary rehabilitation. Includes essentials of establishing a respiratory therapy department. Lecture/laboratory.
- 242 PATHOLOGY FOR RESPIRATORY CARE** 3 credits
Prerequisites: 201, 3100:130. Discussion of disease processes, diseases of lung and heart, their effect on respiratory therapy.
- 290 SPECIAL TOPICS: RESPIRATORY CARE** 1-3 credits
(May be repeated for a maximum of three credits) Prerequisite: permission. Selected topics or subject areas of interest in respiratory therapy technology.

GENERAL TECHNOLOGY**2820:**

- 100 INTRODUCTION TO ENGINEERING TECHNOLOGY** 2 credits
Introductory course describing various engineering technologies in terms of job skills, nature of careers, and employment opportunities. Overview of technical terminology.
- 121 TECHNICAL COMPUTATIONS** 1 credit
Prerequisite: 2030:151; corequisite for drafting technology students only: 2940:151. Use of computer to solve typical problems in engineering technology. Concepts of flow charting, looping, variables, arrays, subroutines examined. BASIC computer language introduced.
- 131 SOFTWARE APPLICATIONS FOR TECHNOLOGY** 1 credit
Prerequisite: 2030:151. Emphasis will be on spreadsheets and databases to solve technical problems and incorporate results in technical reports. Limited to Engineering and Science Technology students.
- 161 TECHNICAL PHYSICS: MECHANICS I** 2 credits
Corequisite: 2030:152. Principles of mechanics. Topics include force vectors, laws of motion, work-energy relationships, and equilibrium. Laboratory.
- 162 TECHNICAL PHYSICS: MECHANICS II** 2 credits
Prerequisite: 161; corequisite: 2030:153. Principles of mechanics. Topics include motion in a plane, momentum, rotation, harmonic motion, and sound laboratory.
- 163 TECHNICAL PHYSICS: ELECTRICITY AND MAGNETISM** 2 credits
Prerequisites: 161; corequisite: 2030:153. Principles of electricity and magnetism. Electrostatics, basic direct current circuits, magnetism and electromagnetism, alternating currents, basic AC circuits. Laboratory.
- 164 TECHNICAL PHYSICS: HEAT AND LIGHT** 2 credits
Prerequisites: 161 and 2030:153. Topics include thermal behavior of matter; thermodynamics, light, geometric and physical optics. Introduction to atomic and nuclear physics.
- 310 FORTRAN FOR TECHNOLOGISTS** 2 credits
Prerequisites: 121 and 2030:153. Introduction to structured Fortran 77 programming and Hewlett-Packard computer system. Emphasis on programming to solve technical problems. Limited to students in Engineering and Science Technology Division.

CHEMICAL TECHNOLOGY**2840:**

- 100 BASIC CHEMISTRY** 3 credits
Elementary treatment of facts and principles of chemistry emphasizing biological application. Elements and compounds important in everyday life, biological processes and medicine. Introduction to laboratory techniques. Primary for medical assistant, criminal justice and allied health students. Laboratory.
- 301 INTRODUCTORY CHEMISTRY** 3 credits
Facts and theories of general chemistry. Elements and compounds and their uses. Elementary treatment of atomic structure, gaseous state, periodic table, water, solutions. For chemical technology and bachelor of technology students. Laboratory.
- 102 INTRODUCTORY AND ANALYTICAL CHEMISTRY** 3 credits
Prerequisite: 101 or permission. Chemical equilibria, ionization, radioactivity. Properties of selected metals and nonmetals. Introduction to organic chemistry. Basic concepts of qualitative analysis. Identifications of cations and anions. Laboratory.
- 105 CHEMICAL CALCULATIONS I** 1 credit
Corequisite: 101 or permission of instructor. Calculations as applied to introductory chemistry courses. Topics include unit conversions, percentages, graphs, significant figures, moles. Suitable as a refresher course.
- 106 CHEMICAL CALCULATIONS II** 1 credit
Corequisite: 102 or permission of instructor. Continuation of calculations review for introductory chemistry. Chemical equilibria, concentrations, pH, solubility products, redox reactions, calorimetry.
- 121 ORGANIC PRINCIPLES** 4 credits
Structure, nomenclature and classification of simple organic compounds: their physical and chemical properties, methods of separation, analysis and synthesis. Laboratory.
- 201 QUANTITATIVE ANALYSIS** 4 credits
Prerequisite: 102. Theory of quantitative analytical chemistry including gravimetric, volumetric and electrochemical procedures. Laboratory.
- 202 INSTRUMENTAL METHODS** 4 credits
Prerequisites: 201 and one year of physics; or permission. Instrumentation employed in qualitative and quantitative analysis. Theory and practice in chromatographic, spectrophotometric and other instrumental methods. Laboratory.
- 210 SCIENTIFIC GLASS BLOWING** 1 credit
Laboratory instruction in art of glass blowing. Fabrication and blowing of scientific glassware and chemical apparatus.
- 250 ELEMENTS OF PHYSICAL CHEMISTRY** 3 credits
Prerequisites: 102, 2820:153, 2030:154. Physical principles governing behavior of chemical systems. Introductory thermodynamics, solution properties, chemical equilibrium, phase rule, chemical kinetics and structure of matter. Laboratory.
- 255 LITERATURE OF SCIENCE AND TECHNOLOGY** 1 credit
Prerequisite: permission. Literature of science and technology as used to gather technical information. Techniques of abstracting and the computer search.
- 260 COMPOUNDING METHODS** 2 credits
Prerequisites: 102, 121 or permission. Principles and methods of selecting and compounding rubber for specific end uses. The compounding's art. Processing and testing of basic elastomers and products. Laboratory.
- 270 NATURAL AND SYNTHETIC ORGANIC POLYMERS** 4 credits
Prerequisite: 121 or permission. Structure and properties of macromolecules with particular reference to carbohydrates, proteins, nucleic acids, rubber, synthetic thermoplastic, thermo-setting and elastomeric polymers.
- 290 SPECIAL TOPICS: CHEMICAL TECHNOLOGY** 1-2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in chemical technology.

ELECTRONIC ENGINEERING TECHNOLOGY**2860:**

- 110 BASIC ELECTRICITY AND ELECTRONICS** 4 credits
Prerequisite: 2030:130 or equivalent. Principles of electronics: resistors, inductance, capacitance, transistors, microprocessors, power sources, motors, generators, test equipment, circuit diagnosis, troubleshooting. Credit not applicable toward the A.A.S. in Electronic Technology.
- 120 DC CIRCUITS** 4 credits
Corequisite: 2030:152, 153. Nature of electricity, SI units, current and voltage, Ohm's Law, network analysis, Thevenin's Theorem, inductor, capacitor, transients, DC instruments, measurements, laboratory support of circuit concepts.
- 122 AC CIRCUITS** 3 credits
Prerequisite: 120; corequisites: 2030:154 and 2820:121. Sinusoidal voltage and current, reactance and impedance, methods of AC circuit analysis, AC power, transformers, AC meters and oscilloscopes, dependent and independent sources.
- 123 ELECTRONIC DEVICES** 3 credits
Corequisite: 122. Physical theory, characteristics and operational parameters of solid-state electronic devices. Analysis and design of electronic circuits incorporating these devices, utilizing characteristic curves and linear modeling.
- 136 INTRODUCTION TO DIGITAL CONCEPTS** 1 credit
Prerequisite: 120. Introduction to devices and techniques used in the design of combinational logic circuits. Topics include number systems, various arithmetic codes, Boolean algebra and Karnaugh mapping.
- 225 ELECTRONIC DEVICES APPLICATIONS** 4 credits
Prerequisite: 123. Electronic amplifiers, power amplifiers, Classes A and B. Frequency response, Bode plots. Differential amplifiers. Operational amplifiers. Power supplies, filters and regulators. Feedback and oscillators.
- 277 MEASUREMENTS** 2 credits
Prerequisites: 123 or 271. Principles and use of electrical and electronic instruments including moving coil instruments, bridges, oscilloscopes and signal generators. Analysis of measurement errors.

- 231 CONTROL PRINCIPLES** 3 credits
Prerequisites: 225, 2030:255. Principles and design for control of physical systems. Mathematical and analog computer modeling of physical systems. Principles of closed-loop control systems. Design of simple servomechanisms.
- 237 DIGITAL CIRCUITS** 4 credits
Prerequisites: 123 and 136. Introduction to devices used in design of logic circuits. Topics include logic families, flip flops, counters, shift registers multiplexers, demultiplexers, arithmetic circuits, and memories.
- 238 MICROPROCESSOR FUNDAMENTALS** 4 credits
Prerequisite: 237. Principles and architecture of microprocessor and memory. Assembly language programming, microprocessor bus and interface applications are investigated. Techniques for hardware and software debugging.
- 242 MACHINERY AND CONTROLS** 4 credits
Prerequisites: 122 and 123 or 271. Principles, characteristics and applications of DC and AC generators and motors. Basic control circuits for rotating machinery. Principles of industrial electronic devices. Introduction into programmable controllers.
- 251 COMMUNICATIONS CIRCUITS** 3 credits
Prerequisite: 225. Resonance, coupling, filters, oscillators, mixers, power amplifiers, AM, FM, receivers.
- 255 ELECTRONIC DESIGN AND CONSTRUCTION** 2 credits
Prerequisite: 123. Drafting fundamentals. Printed circuit board layout. Shop safety practices. Tool care and use. Chassis and sheet metal layout and fabrication; metal finishing, packaging techniques.
- 260 ELECTRONIC PROJECT** 2 credits
Prerequisites: final semester or permission and 255. Design, construction and testing of an electronic circuit of choice. Progress reports, oral and written reports required. Discussion of electronic design and fabrication techniques.
- 270 SURVEY OF ELECTRONICS I** 3 credits
Corequisite: 2020:131. Fundamentals of DC and AC electrical circuits and rotating machinery. For non-electronic technology majors.
- 271 SURVEY OF ELECTRONICS II** 3 credits
Prerequisite: 270; corequisite: 2020:132. Survey of the most commonly used solid-state circuit components including typical applications. Introduction into digital circuits and microprocessor applications. For non-electronic technology majors.
- 290 SPECIAL TOPICS: ELECTRONIC TECHNOLOGY** 1-2 credits
(May be repeated for a total of four credits.) Prerequisite: permission. Selected topics of subject areas of interest in Electronic Technology.
- 350 ADVANCED CIRCUIT THEORY** 3 credits
Prerequisite: 225, 231. Corequisites: 2020:334. Nodal, mesh, Thevenin, and dependent sources in resistive circuits. Inductor and capacitor as time domain elements. First- and second-order circuit analysis. Phasor analysis. Operational amplifier analysis.
- 352 MICROPROCESSOR SYSTEMS** 4 credits
Prerequisite: 238; corequisite: 350. Study of microprocessors and microcomputers, topics in architecture, assembly language, software, operating systems, I/O interface circuits. Specific systems studied include the 8088 and the IBM PC.
- 354 ADVANCED CIRCUIT APPLICATIONS** 4 credits
Prerequisites: 350; 2030:356; and 3460:201 or 3460:205 or 2820:310. Introduction to PSPICE. Calculating electrical power. Series and parallel resonance. Laplace transforms in operational circuit analysis. Transfer functions, impulse function, Bode diagrams, Fourier Series.
- 400 COMPUTER SIMULATIONS IN TECHNOLOGY** 3 credits
Prerequisites: 2860:354, 2030:345, 3460:201 or 205 or 2820:310. Software simulation of electronic circuits. Production of circuits is simulated using random generation of components. Output is presented using both 2- and 3- dimensional techniques.
- 406 COMMUNICATION SYSTEMS** 3 credits
Prerequisites: 251 and 350. Digital communications, transmission lines, waveguides, microwave devices and antennas.
- 420 BIOMEDICAL ELECTRONIC INSTRUMENTATION** 3 credits
Prerequisite: 354. Introduction to electrical signals from the body, transducers, recording devices, telemetry, microprocessor applications, and electrical safety of medical equipment.
- 430 SENIOR TOPICS IN ELECTRONIC TECHNOLOGY** 3 credits
Prerequisites: 354, 400. Study of advanced topics in electronic technology.
- 451 INDUSTRIAL ELECTRICAL SYSTEMS** 3 credits
Prerequisites: 354, 3460:201 or 205 or 2820:310. Electric power, industrial nameplates, power factor correction, mutual inductance, linear transformers, power transformers, polyphase systems, per-phase analysis, system grounding, protective device coordination computer-aided analysis.
- 453 CONTROL SYSTEMS** 4 credits
Prerequisites: 231, 354. Modeling and responses of closed-loop systems. Laplace transforms, root-locus analysis. Stability, compensation, digital control, optimal control. Digital computer in system simulation and design.
- 497 SENIOR HONORS PROJECT: ELECTRONIC TECHNOLOGY** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program, permission of department preceptor and major in electronic technology. Independent research leading to completion of Senior Honors Thesis or other original work.

AUTOMATED MANUFACTURING ENGINEERING TECHNOLOGY

2870:

- 301 COMPUTER CONTROL OF AUTOMATED SYSTEMS** 3 credits
Prerequisite: 2880:201, 2820:121 or permission. The development of computer based systems and computer programs using robotics and machine controllers as the solutions for automated manufacturing problems.
- 311 COMPUTER-AIDED DRAFTING II** 2 credits
Prerequisite: 2940:210. Continuation of 2940:210. Deals with computer-aided drafting applications. Electrical/electronic, mechanical, construction, and architectural examples are studied.

- 420 MATERIALS AND PROCESSES** 2 credits
Prerequisite: 2920:347. A study of part production from the aspect of the proper selection of materials and processes.
- 470 SIMULATION OF MANUFACTURING SYSTEMS** 2 credits
Prerequisite: 2880:211. Computer simulation solutions applied to the traditional manufacturing problems of equipment justification and line balancing.
- 480 AUTOMATED PRODUCTION** 2 credits
Prerequisites: 410, 6500:301, 2920:448. A study of the automated production system. The various topics studied thus far — CAD, CNC, and management are integrated. Several companies are used as case studies.
- 490 MANUFACTURING PROJECT** 2 credits
Prerequisite: Final semester. Advanced CAD/CAM topics are presented. A comprehensive project is undertaken.

MANUFACTURING ENGINEERING TECHNOLOGY

2880:

- 100 BASIC PRINCIPLES OF MANUFACTURING MANAGEMENT** 4 credits
A survey of basic concepts of management and their interrelationships to a manufacturing environment. Includes production control, quality control, work measurement, and employee motivation.
- 110 MANUFACTURING PROCESSES** 2 credits
Study of the machines, methods, and processes used in manufacturing.
- 130 WORK MEASUREMENT AND COST ESTIMATING** 3 credits
Prerequisite: 100. Time and motion study. Development of accurate work methods and production standards, and their relationship to manufacturing cost estimates.
- 201 ROBOTICS AND AUTOMATED MANUFACTURING** 3 credits
Prerequisite: 100 or permission of instructor. Study of manufacturing automation and the computer-based products and processes available for this task. Robots, machine controllers, and machine/process interfaces are investigated.
- 210 CONTROLLING AND SCHEDULING PRODUCTION** 2 credits
Prerequisite: 100. Production order followed from sales order through requisitioning, plant loading, expediting, scheduling and shipping. Also covers material control and inventory record keeping. Critical path, linear programming and EDP techniques discussed.
- 211 COMPUTERIZED MANUFACTURING CONTROL** 3 credits
Prerequisite: 100. Processing of production order by computer through requisitioning, plant loading, expediting, scheduling and shipping of product. Creation on computer of material requisitions, plant schedules, sent-to-stocks and shipping orders as by-products of processing production order.
- 221 SURVEY OF MACHINE TOOLS & CNC MACHINERY** 3 credits
Introductory study of the machining process. Basic concepts start with engine lathe and mill and proceed through beginning CNC programming.
- 222 COMPUTER NUMERICALLY CONTROLLED MANUFACTURING** 3 credits
Prerequisite: 2880:110, 2030:255. CNC programming for CNC mills and lathes. Includes machine setup, tool selection as well as feed and speed calculations.
- 231 PLANT LAYOUT** 3 credits
Prerequisite: 100. Solution of activities for a production facility. Optimum arrangements of factors of production: manpower, materials, and equipment.
- 232 LABOR MANAGEMENT RELATIONS** 3 credits
Prerequisite: 100. Study of historical background of labor movement, management viewpoints, legal framework for modern labor organizations and collective bargaining process.
- 241 INTRODUCTION TO QUALITY ASSURANCE** 3 credits
Prerequisite: 100 and 2030:152. Theory and practice of inspection and sampling techniques for measurement of quality, QC charts, sampling plans, mill specs, checking machine capabilities, and setting tolerances.
- 290 SPECIAL TOPICS: MANUFACTURING TECHNOLOGY** 1-2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in industrial technology.

INSTRUMENTATION TECHNOLOGY

2900:

- 121 FUNDAMENTALS OF INSTRUMENTATION** 4 credits
Prerequisites: 2820:151 and 2860:123 or 2860:270. Study of variables encountered in process instrumentation, indicating and recording devices and applications of physical principles affecting measurement and control.
- 232 PROCESS CONTROL** 3 credits
Prerequisite: 2860:231. Study of analysis and design of process control systems with emphasis on techniques and instrumentation used in process control. Digital control fundamentals introduced.
- 239 PULSE CIRCUIT TESTING** 3 credits
Prerequisite: 2860:237. General study and analysis of digital circuits and systems. Analog-to-digital and digital-to-analog conversion. Digital troubleshooting and analysis of digital interface.
- 240 CALIBRATION AND STANDARDIZATION** 1 credit
Prerequisite: 2860:231. Laboratory experience in calibration and standardization of electrical, electronic and mechanical systems. Instrument theory, maintenance, troubleshooting, specifications, performance, and safe working practices included.
- 241 INSTRUMENTATION PROJECT** 2 credits
Prerequisite: final semester or permission. Design construction and testing of an approved instrumentation project by an individual student, promoting independent study, initiative, assumption of responsibility, and application of skills attained in related courses.

290 SPECIAL TOPICS: INSTRUMENTATION TECHNOLOGY 1-2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in instrumentation technology.

MECHANICAL ENGINEERING TECHNOLOGY

2920:

- 101 INTRODUCTION TO MECHANICAL DESIGN** 3 credits
Prerequisite: 2940:121; corequisite: 2030:154. Topics in engineering drawing: conventions, sections, dimensioning, allowances and tolerances, assembly drawings. Practice dimensional conversions, spreadsheets, test planning, data reduction. Discuss technical ethics and responsibilities.
- 110 FUNDAMENTAL SCIENCE FOR AUTOMOTIVE TECHNOLOGY** 4 credits
Prerequisite: 2030:130 with grade C or better. Scientific relationships of automotive systems: force, work, energy, friction, fluid properties, and thermodynamic principles of the engine. Credit not applicable toward the A.A.S. in Mechanical Technology.
- 142 DESIGN MATERIALS** 3 credits
Fundamental properties of materials. Material testing. Applications of methods to control material properties.
- 201 MECHANICAL DESIGN I** 4 credits
Prerequisite: 2980:125. Principles of stress and strain, combined stress, and Mohr's circle. Experimental stress analysis by strain gage and other methods. Introduction to finite element stress analysis.
- 231 KINEMATICS/DYNAMICS** 3 credits
Prerequisite: 2980:125, 2920:101, 2030:154. Motion in mechanical systems, cams, and gear trains. Computer-generated solutions of rigid-body mechanism, particle motions, displacement, velocity, and acceleration. Work and energy methods.
- 243 KINEMATICS** 2 credits
Prerequisite: 122 and 2980:125. Study of rigid-body motions of simple linkages, cams, gears and gear trains. Graphical vector solutions emphasized. Industrial applications presented.
- 244 DYNAMICS** 2 credits
Prerequisites: 243, 2030:255 and 2980:125. Introduction to particle dynamics, displacement, velocity and acceleration of a constrained rigid body in plane motion. Kinetics of particles and rigid bodies; work and energy, mechanical vibrations.
- 245 MECHANICAL DESIGN II** 5 credits
Prerequisites: 101, 201, 142. Design of machine elements: springs, shafts, fasteners, welded joints. Combined stress and fatigue analysis. Design projects. Experimental stress analysis.
- 247 TECHNOLOGY OF MACHINE TOOLS** 3 credits
Set up and operation of tool room machines: lathe, drill press, shaper, milling machine, and tool grinder. Planning operations and layout.
- 249 APPLIED THERMAL ENERGY** 2 credits
Prerequisites: 2030:255, 2820:164. Thermodynamic principles. Study of power cycles. Applications in I.C. engines, compressors, steam power cycles, refrigeration.
- 251 FLUID POWER** 2 credits
Prerequisite: 2820:162. Statics and dynamics of fluids. Viscosity, energy and momentum relationships. Fluid machinery and measurements.
- 252 THERMO-FLUIDS LABORATORY** 1 credit
Prerequisite: 251; corequisite: 249. Laboratory experiments in applied thermal energy and fluid power.
- 290 SPECIAL TOPICS: MECHANICAL TECHNOLOGY** 1-2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Selected topics or subject areas of interest in mechanical technology.
- 310 ECONOMICS OF TECHNOLOGY** 3 credits
Prerequisite: 64 credits or permission. Economic principles as they pertain to technology. Equivalence, alternatives, costs, depreciation, valuation. Project studies.
- 335 WELDING, THEORY AND PRACTICE** 3 credits
Prerequisite: 142. Design of weldments and welding processes. Welding of ferrous, nonferrous and plastic materials.
- 336 WELDING PROJECTS** 1 credit
Prerequisite: 335. Individual projects containing elements of analysis, design and laboratory implementation.
- 339 ADVANCED TECHNOLOGY OF MACHINE TOOLS** 2 credits
Prerequisite: 247, 142. Selected topics dealing with sophisticated metal cutting techniques.
- 346 MECHANICAL DESIGN III** 4 credits
Prerequisite: 245. Continuation of design of mechanical components: gears, bearings, brakes, and clutches. Special topics presented will be coordinated with assigned design projects.
- 347 PRODUCTION MACHINERY AND PROCESSES** 3 credits
Prerequisites: 247 and 2030:356. Study of modern production machines, processes, and techniques. Casting, forging, rolling, welding, powder metallurgy, plastics molding.
- 348 CNC PROGRAMMING I** 3 credits
Prerequisites: 2940:121, 2030:154. Introduction to numerical control (N/C) of operation of machine tools and other processing machines. Includes programming, types of N/C systems, economic evaluation.
- 360 FUNDAMENTALS OF AUTOMOTIVE SYSTEMS** 3 credits
Prerequisite: 249. System function and interaction of various subsystems. Diagnosis of malfunction of important systems and use of instruments such as vacuum gauge, compression and cylinder leakage test gauges, dwell meter and ignition scope. Laboratory demonstrations with hands-on experience for student dependent on available laboratory time. Field trips to observe operation of computer controlled testing and diagnosis.
- 365 FUNDAMENTALS OF HEATING AND AIR CONDITIONING** 3 credits
Prerequisite: 249. Basic design knowledge of heating and air conditioning. Includes basic heat transfer concepts, heat loss and gain of buildings, human reactions to conditioned atmosphere, heating and cooling load requirements, and variations in type of performance of heating and cooling equipment.

- 402 MECHANICAL PROJECTS** 1 credit
Prerequisite: senior standing. Individual projects emphasizing creative technical design.
- 405 INDUSTRIAL MACHINE CONTROL** 3 credits
Prerequisite: 2860:270. Principles and design of industrial machine control systems. Application oriented study of typical control devices. Utilization of programmable controllers as the system logic controllers.
- 448 CNC PROGRAMMING II** 3 credits
Prerequisite: 348. Introduction to computer-assisted interactive part programming system. Writing of milling and drilling programs.
- 460 MECHANICAL SIMULATION** 3 credits
Prerequisite: 2820:310. Structural, thermal and dynamic aspects of mechanical systems simulated using FORTRAN. Performances studied using both deterministic and trial-and-error methods. Responses in both time and frequency domains to various forcing functions. Prediction of tolerances and performance specifications by statistically studying systems produced by simulated production line.
- 470 INTRODUCTORY PLASTICS DESIGN AND PROCESSING** 3 credits
Prerequisites: 142, 201, and 2840:101 (or permission). Introduction to structure and properties of polymers, selection based on properties and cost, design of products and tools, basic principles of the major processes.
- 497 SENIOR HONORS PROJECT IN MECHANICAL TECHNOLOGY** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program, permission of area honors preceptor and major in mechanical technology. Independent research leading to completion of senior honors thesis or other original work.

DRAFTING AND COMPUTER DRAFTING TECHNOLOGY

2940:

- 121 TECHNICAL DRAWING I** 3 credits
Corequisite: 210. Lettering and proper use of drawing instruments; freehand sketching; geometric drawing; orthographic projection; auxiliary views, sections, pictorials; introduction to basic descriptive geometry.
- 122 TECHNICAL DRAWING II** 3 credits
Prerequisite: 121, 210. Covers dimensioning; allowances and tolerances; geometric tolerancing; threads and fasteners; descriptive geometry; intersections; developments; and computer applications.
- 140 SURVEY OF ENGINEERING TECHNOLOGY** 3 credits
Prerequisite: 2030:151. Introductory course in basic concepts pertaining to mechanical, civil and electrical technology. A study of technical terminology, and applied math. Graphical solutions will be emphasized.
- 150 DRAFTING DESIGN PROBLEMS** 2 credits
Prerequisite: 2030:152; corequisite: 2820:121. Introductory course in basic concepts in engineering technology computations. A study of technical terminology and applied mathematics.
- 170 SURVEYING DRAFTING** 3 credits
Prerequisite: 121; corequisite: 2030:152. Drafting procedures, techniques and tools required for the various phases of survey office work. Projects in topographic maps, plan and profile drawings, and cross-section drawings.
- 180 INTRODUCTION TO COMPUTER AIDED DRAFTING** 1 credit
Drafting techniques using AutoCAD. Topics include drawing, editing, dimensioning, plotting, layers, and text. Credit not applicable toward the A.A.S. in Drafting Technology.
- 200 ADVANCED DRAFTING** 3 credits
Prerequisite: 122. Principles of descriptive geometry applied to practical problems pertaining to the civil and mechanical fields of technology.
- 210 COMPUTER DRAFTING** 3 credits
Corequisite: 121. Drafting procedures and techniques used for creating drawings using AutoCAD software. Topics include basic components, drawing, editing, dimensioning, layers, text blocks, plotting, and hatch.
- 230 MECHANICAL SYSTEMS DRAFTING** 3 credits
Prerequisite: 122. Drawing fundamentals and terminology of welding, gears, cams, piping, sheet metal, and fluid power drawings.
- 240 ELECTRICAL AND ELECTRONIC DRAFTING** 3 credits
Corequisite: 122. Drafting fundamentals, terms, and symbols required for electrical, electronics, and instrumentation drawings. Included are interconnecting diagrams, PC boards, and architectural and industrial plans.
- 250 ARCHITECTURAL DRAFTING** 3 credits
Prerequisite: 121. Drawing fundamentals, terminology, and symbols for developing a set of basic construction plans and details. Included also are presentation drawings and interior and exterior planning.
- 260 DRAFTING TECHNOLOGY PROJECT** 3 credits
Prerequisite: Completion of 20 credits of 2940. Provides opportunity to research and develop a specific drafting project within chosen field of interest.
- 290 SPECIAL TOPICS: DRAFTING TECHNOLOGY** 1-3 credits
(May be repeated for a total of three credits) Prerequisite: permission. Selected topics on subject areas of interest in drafting technology.

SURVEYING AND CONSTRUCTION ENGINEERING TECHNOLOGY

2980:

- 122 BASIC SURVEYING** 3 credits
Basic tools and computations for surveying; measurements of distance, elevations and angles; traverse surveys. Field practice.

- 123 SURVEYING FIELD PRACTICE** 2 credits
Prerequisite: 122. Practical experience in use of surveying equipment and methods of surveying. Provides student with responsibility for making decisions and planning and directing complete project.
- 125 STATICS** 3 credits
Prerequisites: 2820:161 and 2030:153. Forces, resultants and couples. Equilibrium of force systems. Trusses, frames, first and second moment of areas, friction.
- 222 CONSTRUCTION SURVEYING** 3 credits
Prerequisite: 122. Methods and procedures for establishing line and grade for construction. Circular, spiral and parabolic curves. Cross-sectioning methods and earthwork. Field practice.
- 224 LAND SURVEYING** 3 credits
Prerequisite: 122 or permission. Historical development of boundaries, rectangular system of public land surveys, systems to describe property, working and interpretation of deed descriptions, surveyor's rights, duties and responsibilities.
- 225 ADVANCED SURVEYING** 4 credits
Prerequisite: 122. Introduction to theory of errors, precise leveling, baseline measurements, triangulation, trilateration and bearings from celestial observation. Photogrammetry. Field practice.
- 226 SUBDIVISION DESIGN** 2 credits
Prerequisite: 222; corequisite: 224. Site analysis, land use controls and plotting procedures. Laboratory includes preparation of various types of projects leading to a complete subdivision.
- 231 BUILDING CONSTRUCTION** 2 credits
Materials and types of construction used in heavy construction. Encompasses buildings constructed with heavy timber, steel, concrete or a combination of these materials.
- 232 CONSTRUCTION** 3 credits
Prerequisite: 222. Planning of construction operations. Construction equipment and selection for typical jobs. Emphasis on heavy construction.
- 234 ELEMENTS OF STRUCTURES** 3 credits
Prerequisite: 241. Principles of stress and structural analysis of members in steel, timber and concrete.
- 237 MATERIALS TESTING I** 2 credits
Laboratory testing of soils with emphasis on physical properties of soil. Laboratory and field procedures used for quality control. Testing of concrete mixes.
- 238 MATERIALS TESTING II** 2 credits
Prerequisite: 237; corequisite: 241. Mix design of concrete. Laboratory testing of ferrous and nonferrous metals, woods and concrete. Experiments demonstrate physical properties as related to design.
- 241 STRENGTH OF MATERIALS** 3 credits
Prerequisite: 125. Stress, strain and stress-strain relationships. Tension, compression, torsion, beams. Shear and moment diagrams.
- 245 COST ANALYSIS AND ESTIMATING** 3 credits
Quantity surveys in construction. Elements of cost in construction, determination of unit costs, analysis of cost records.
- 250 STRUCTURAL DRAFTING** 2 credits
Prerequisite: 2940:121. Duties of structural draftsman in preparation of detailed working drawings for steel and concrete. Emphasis on portrayal, dimensions and notes on a working drawing.
- 290 SPECIAL TOPICS: SURVEYING AND CONSTRUCTION TECHNOLOGY** 1-2 credits
Prerequisite: permission. Selected topics or subject areas of interest in surveying and construction technology.

Buchtel College of Arts and Sciences

COOPERATIVE EDUCATION 3000:

- 301 COOPERATIVE EDUCATION** 0 credits
(May be repeated) For cooperative education students only. Work experience in business, industry, or governmental agency. Comprehensive performance evaluation and written report required.

INTERDISCIPLINARY PROGRAMS 3005:

- 300 CANADIAN STUDIES: AN INTERDISCIPLINARY APPROACH** 3 credits
This course provides historical, political, geographical, sociological, and literary overworks for students pursuing a certificate in Canadian studies. Team-taught.

BIOLOGY 3100:

- 100 NATURE STUDY: PLANTS** 3 credits
Identification and biology of common plants of this region. Recommended for teachers of nature study. Not available for credit toward a degree in biology. Laboratory.
- 101 NATURE STUDY: ANIMALS** 3 credits
Identification and biology of common animals of this region. Recommended for teachers of nature study. Not available for credit toward a degree in biology. Laboratory.
- 104 INTRODUCTION TO ECOLOGY LABORATORY** 1 credit
Corequisite: 105. Short field trips and laboratory studies illustrating natural and modified characteristics of selected local ecosystems.
- 105 INTRODUCTION TO ECOLOGY** 2 credits
Basic principles governing structure and function of natural ecosystems. Various options for managing natural resources, human populations, biotic communities and industrial technologies at global level emphasized. Not available for credit toward a degree in biology.
- 108 INTRODUCTION TO BIOLOGICAL AGING** 3 credits
Prerequisite: 1100:221. Survey of normal anatomical and physical changes in aging and associate diseases. (For students in gerontological programs at Wayne College. Not for B.S. biology credit.)
- 111 PRINCIPLES OF BIOLOGY** 4 credits
Molecular, cellular basis of life; energy transformations, metabolism; nutrient procurement, gas exchange, internal transport, homeostatic mechanisms, control systems in plants and animals. Laboratory.
- 112 PRINCIPLES OF BIOLOGY** 4 credits
Prerequisite: 111. Cell reproduction, genetics, development, evolution, classification, behavior, ecology of plants and animals. (111-112 are an integrated course for majors in biology and related fields.) Laboratory.
- 130 PRINCIPLES OF MICROBIOLOGY** 3 credits
Basic principles and terminology of microbiology; cultivation and control of microorganisms; relationships of microorganisms to humans and their environment; medical microbiology. Laboratory.
- 190/191 HEALTH-CARE DELIVERY SYSTEMS*** 1 credit each
Health-care principles and practices. Restricted to the student in NEUCOM, six-year BS/MD program. Graded credit/noncredit. Not available toward credit as major in biological sciences.
- 206/207 HUMAN ANATOMY AND PHYSIOLOGY** 4 credits each
Sequential. Structure and function of the human body presented in a self-paced, audio-tutorial format. Laboratory.
- 208,9 HUMAN ANATOMY AND PHYSIOLOGY** 4 credits each
Sequential. Prerequisite: one year of college chemistry. Study of structure and function of the human body. Laboratory.
- 211 GENERAL GENETICS** 3 credits
Prerequisite: 112. Principles of heredity, principles of genetics.
- 212 GENETICS LABORATORY** 1 credit
Prerequisite or corequisite: 211. Fundamental principles of genetics illustrated by experiments with drosophilae and other organisms.
- 217 GENERAL ECOLOGY** 3 credits
Prerequisite: 112. Study of interrelationships between organisms and environment.
- 264 ANATOMY AND PHYSIOLOGY OF SPEECH AND HEARING** 3 credits
Prerequisite: 265. Study of anatomy and physiology of organs directly and indirectly responsible for sound perception and production of speech. Laboratory.

*Field trips involved; minor transportation costs.

- 285 INTRODUCTORY HUMAN PHYSIOLOGY** 4 credits
Study of physiological processes in human body, particularly at organ-systems level. Not open to preprofessional majors. Laboratory.
- 290/291 HEALTH-CARE DELIVERY SYSTEMS*** 1 credit each
Health-care principles and practices. A continuation of 190,1 for a second year student in NEUCOM six-year BS/MD program. Graded credit/noncredit. Not available toward credit as major in biological sciences. Some field trips.
- 311 CELL BIOLOGY** 3 credits
Prerequisites: 112 and 3150:202 (organic and biochemistry). Study of structure and function of cells using microbial and animal cells for demonstration of common tenets.
- 315 EVOLUTIONARY BIOLOGY DISCUSSION** 1 credit
Prerequisite: 211. Informal discussions of various aspects of organic evolution of general or special interest.
- 316 EVOLUTIONARY BIOLOGY** 3 credits
Prerequisite: 211. History of evolutionary thought; Darwinian and post-Darwinian concepts, mechanisms of evolution; molecular evolution; evolutionary history of plants and animals.
- 331 MICROBIOLOGY** 4 credits
Prerequisites: 112 and 3150:202 or equivalent. Survey of protists with emphasis on the bacteria: their morphology, cultivation and chemical characteristics. Relationships of microorganisms to humans and their environment. Laboratory.
- 341 FLORA AND TAXONOMY I*** 3 credits
Prerequisite: 112. Collection-identification of autumn-flowering plants, their family characteristics and discussion of methods used to determine their relationships. Plants used by man discussed and plant collection required. Laboratory.
- 342 FLORA AND TAXONOMY II*** 3 credits
Prerequisite: 112. Classification systems, international rules governing application of names and collection-identification of spring-flowering plants. Family characteristics. Plant collection. Laboratory.
- 365 HISTOLOGY I** 3 credits
Prerequisite: 311. Cellular structure of organs in relation to their functional activity, life history, comparative development. Laboratory.
- 366 HISTOLOGY II** 3 credits
Prerequisite: 365. Microscopic study of animal tissue preparations and histochemical stains; emphasis on functional differences. Laboratory.
- 381 HUMAN GENETICS** 2 credits
Prerequisite: 112. Principles of genetics in the human, immunogenetics, mutation, genetics of population, selection and eugenics. Not open to biology majors.
- 383 LABORATORY TECHNIQUES AND INSTRUMENTATION IN BIOLOGY** 2 credits
Prerequisites: 112 and 3150:132,133,134. Instruction in techniques and instrumentation used in biological laboratories.
- 384 TECHNIQUES AND INSTRUMENTATION LABORATORY IN BIOLOGY** 1 credit
Prerequisite or corequisite: 383. Application of biological techniques and instrumentation with emphasis on isolation and identification of cellular components and metabolites; also includes enzymology, use of radioisotopes and light and electron microscopy.
- 392 BIOLOGY OF AGING** 3 credits
Prerequisite: 112 or 265 or equivalent. Introduction to anatomical and physiological changes occurring in organ systems of humans during aging process; cellular basis for these changes; biological theories of aging.
- 400/500 FOOD PLANTS** 2 credits
Prerequisite: 311 or permission of instructor. A survey of the plants used for human food, including their history, structure, uses.
- 421/521 TROPICAL FIELD BIOLOGY** 4 credits
Prerequisites: 111/112 or equivalent. Ecology of coral reefs, tide pools, mangroves, intertidal zones, terrestrial flora and fauna, island biogeography. Taught at a field station in the tropics.
- 422/522 CONSERVATION OF BIOLOGICAL RESOURCES*** 4 credits
Prerequisite: 217 or permission. Basic principles for management of plant and animal resources and natural areas. Political, economic and social aspects of resource management. Laboratory with field trips.
- 424/524 FRESHWATER ECOLOGY*** 3 credits
Prerequisite: 217. Field, laboratory study of lake ecosystems. Species composition of selected biotic communities, community energetics, nutrient cycling. Limnological survey of a local lake. Laboratory.
- 428/525 FRESHWATER ECOLOGY FIELD AND LABORATORY STUDIES** 3 credits
Prerequisite: 217 or permission of instructor. Field and laboratory studies of local lakes, ponds, and reservoirs. Collection, identification, and ecology of aquatic plants and animals, especially phytoplankton, zooplankton and benthic organisms.
- 428/526 APPLIED AQUATIC ECOLOGY*** 4 credits
Prerequisite: permission. Biological methods for assessing quality of natural waterways. Emphasis given to use of benthic invertebrates as indices of water quality. Laboratory.
- 428/528 BIOLOGY OF BEHAVIOR** 2 credits
Prerequisites: 211, 217 and 316. Biological basis of behavior: ethological theory; function, causation, evolution and adaptiveness of behavior. May be taken without 429/529.
- 429/529 BIOLOGY OF BEHAVIOR LABORATORY** 2 credits
Prerequisites or corequisites: 428/528 and permission of instructor. Individualized, directed study to provide the student with firsthand experience in observing, describing and interpreting animal behavior.
- 431/531 GENERAL MICROBIAL PHYSIOLOGY** 2 credits
Prerequisites: 331 or permission. Physiology of microscopic eucaryotes archaeobacteria, and eubacteria.
- 432/532 ADVANCED GENERAL BACTERIOLOGY** 4 credits
Prerequisite: 331. Study of the groups of bacteria involved in the production of food or chemicals, those found in soil and water and those involved in microbial biogeochemical cycles. Laboratory.
- 433/533 PATHOGENIC BACTERIOLOGY** 4 credits
Prerequisite: 331 and prerequisite or corequisite 437. Study of major groups of bacteria which produce infections in humans. Biochemical properties of microorganisms which engender virulence and nature of host resistance. Laboratory.

*Field trips involved; minor transportation costs.

- 435/535 VIROLOGY** 4 credits
Prerequisite: 331. Physical, chemical and biological properties of viruses including mechanisms of infection, genetics and tumor formation; methods of cultivation and identification. Laboratory.
- 437/537 IMMUNOLOGY** 4 credits
Prerequisite: 331; recommended: 433. Nature of antigens, antibody response and antigen-antibody reactions. Site and mechanism of antibody formations, hypersensitivity, immunologic tolerance and immune diseases considered. Laboratory.
- 440/540 MYCOLOGY** 4 credits
Prerequisite: 112. Structure, life history, classification of representative fungi with emphasis on the importance of fungi to humans. Laboratory.
- 441/541 PLANT DEVELOPMENT** 4 credits
Prerequisites: 112 and one year of organic chemistry. Embryology and morphogenesis of plants in relation to physical, chemical, genetic and spatial factors. Laboratory.
- 442/542 PLANT ANATOMY** 3 credits
Prerequisite: 112. Structure and development of cells, tissues, organs and organ systems of seed plants. Laboratory.
- 443/543 PHYCOLOGY** 4 credits
Prerequisite: 112. Examination of the major groups of algae with emphasis on life histories and their relationship to algal form and structure. Laboratory.
- 445/545 PLANT MORPHOLOGY*** 4 credits
Prerequisite: 112. Structure, reproduction, life cycles, ecology, evolution, economic significance of land plants-bryophytes, club-mosses, whisk ferns, horsetails, ferns, seed plants. Laboratory.
- 447/547 PLANT PHYSIOLOGY** 3 credits
Prerequisites: 112 and one year of organic chemistry. Water, soil and mineral requirements of plants, and their metabolism, growth and response to internal and external stimuli. Laboratory.
- 448/548 ECONOMIC BOTANY** 2 credits
Prerequisite: 111/112 or instructor's permission. A survey of economically important plants and plant products, excluding food plants. Includes wood and fiber, dyes, drugs, resins, latex and other extracts.
- 450/550 ANIMAL PESTS AND VECTORS** 3 credits
Prerequisite: 217 or permission of instructor. Study of the biology and control of disease vectors and urban pests. Laboratory.
- 451/551 GENERAL ENTOMOLOGY** 4 credits
Prerequisites: 112, 217. Structure, physiology, life cycles, economic importance and characteristics of orders and major families of insects. Laboratories parallel lectures.
- 453/553 INVERTEBRATE ZOOLOGY** 4 credits
Prerequisites: 112, 217. Invertebrate groups, their classification, functional morphology, adaptive radiation and life history. A phylogenetic approach is used. Laboratories parallel lectures.
- 454/554 PARASITOLOGY** 4 credits
Prerequisites: 112, 3150:201. Principles of parasitism; host parasite interactions; important human and veterinary parasitic diseases; and control measures. Laboratories parallel lectures.
- 456/556 ORNITHOLOGY*** 4 credits
Prerequisite: 112. Introduction to biology of birds: classification, anatomy, physiology, behavior, ecology, evolution, natural history and field identification. Laboratory.
- 458/558 VERTEBRATE ZOOLOGY** 4 credits
Prerequisite: 316 or permission. Biology of vertebrates, except birds — evolution, ecology, behavior, systematics and anatomy. Laboratory with field trips.
- 461,2/561,2 HUMAN PHYSIOLOGY** 4 credits each
Prerequisite: senior or graduate standing. Detailed study of function of the human body with special emphasis on neuromuscular, cardiovascular, respiratory, renal and endocrine physiology. Laboratory.
- 464/564 GENERAL AND COMPARATIVE PHYSIOLOGY** 4 credits
Prerequisites: 112 and one year of organic chemistry. Study of cellular, osmoregulatory, respiratory, cardiovascular, endocrine and neural mechanisms involved in understanding physiology of variety of invertebrate and vertebrate animals. Laboratory.
- 465/565 ADVANCED CARDIOVASCULAR PHYSIOLOGY** 3 credits
Prerequisite: 462 or 562 or permission. Study of biological mechanisms involved in heart attack, strokes, fluid balance, hypertension and heart disease. Controversial issues in each area will be examined and current research presented.
- 466/566 VERTEBRATE EMBRYOLOGY** 4 credits
Prerequisite: 112. Designed to introduce the process of vertebrate development. Lecture focuses on human development. Lecture and laboratory work include descriptive and experimental embryology.
- 467/567 COMPARATIVE VERTEBRATE MORPHOLOGY** 4 credits
Prerequisite: 112. An introduction to the comparative morphology of major vertebrates. The laboratories consist of dissections of representative vertebrates.
- 468/568 THE PHYSIOLOGY OF REPRODUCTION** 3 credits
Prerequisite: 462/562 or permission. Study of the physiological mechanisms of reproduction throughout the animal kingdom with special emphasis upon mammalian endocrinological control. Controversial issues in the field will be examined and current research presented.
- 469/569 RESPIRATORY PHYSIOLOGY** 3 credits
Prerequisites: 462/562 or 464/564 or permission. Study of mechanisms determining gas exchange including mechanics, ventilation, blood flow, diffusion, and control systems. Emphasis is given to normal human lung function. (Clinical aspects are not considered in detail.)
- 480/580 RADIATION BIOLOGY*** 3 credits
Prerequisite: permission. Principles of radioactivity, interaction with matter, particularly its effects on biological systems. Detection devices, radiation safety and dosimetry, use of radiolabeled compounds in laboratory. Laboratory.
- 481/581 ADVANCED GENETICS** 3 credits
Prerequisite: 211. Nature of the gene, genetic codes; hereditary determinants; mutagenesis and genes in population. Lecture and seminar.
- 484/584 PHARMACOLOGY** 3 credits
Prerequisite: 311; recommended: college-level physiology. Interactions of drugs and living systems with emphasis on molecular and cellular mechanisms of action, drug metabolism and excretion, and selected aspects of environmental toxicology. Clinical aspects and specific drug therapies not considered in detail.
- 484/584 WORKSHOP IN BIOLOGY** 1-3 credits
(May be repeated) Prerequisite: permission of instructor. Group studies of special topics in biology. May not be used to meet undergraduate or graduate major requirements in biology. May be used for elective credit only.

*Field trips involved; minor transportation costs.

- 495 SPECIAL TOPICS: BIOLOGY** 1-3 credits
(May be repeated) Prerequisite: permission. Special courses offered once or only occasionally in areas where no formal course exists. A maximum of six credits may be applied to requirements for a major.
- 497,5/597,8 BIOLOGICAL PROBLEMS** 1-2 credits each
Prerequisite: permission. Honors-level work, usually consisting of laboratory investigations.
- 499 SENIOR HONORS PROGRAM IN BIOLOGY** 1-3 credits
(May be repeated for a total of five credits) Prerequisites: senior standing in Honors Program and approval of honors preceptor. Open only to biology and natural sciences divisional majors in Honors Program. Independent study leading to completion of approved senior honors.

MEDICAL TECHNOLOGY

3120:

- 401 SPECIAL TOPICS LABORATORY: MANAGEMENT, EDUCATION AND SAFETY** 1-4 credits
Seminars, lectures, workshops in medical technology not included in formal clinical courses. Minimum one credit required for graduation.
- 410 CLINICAL ANALYSIS OF URINE AND OTHER BODY FLUIDS I** 1 credit
Prerequisites: 3100:361, 362 or equivalent. Physiology of renal system; theory of renal functions in health and disease states. Theory of other fluid systems in diagnosis of disease.
- 411 CLINICAL ANALYSIS OF URINE AND OTHER BODY FLUIDS II PRACTICUM** 1 credit
Prerequisites: 3100:361, 362 or equivalent. Renal function tests to include chemical and microscopic examination of urine. Methods of detection of chemical and cellular elements of other body fluids.
- 420 CLINICAL CHEMISTRY AND BIOCHEMISTRY I** 4 credits
Prerequisites: 3100:383, 384 or equivalent; 3150:201, 202, 335, 336 or equivalent. Concepts of clinical biochemistry; identification and quantification of specific chemical substances in body fluids in normal and disease states; principles of instrumentation and quality control.
- 421 CLINICAL CHEMISTRY AND BIOCHEMISTRY II PRACTICUM** 4 credits
Prerequisites: 3100:383, 384 or equivalent; 3150:201, 202, 335, 336 or equivalent. Clinical application by various analytical techniques; clinical correlation of results with disease states.
- 430 CLINICAL HEMATOLOGY I** 2 credits
Prerequisites: 3100:311 and 3100:361, 362 or equivalent. Theory of blood cell formation; identification of blood and bone marrow cells; differentiation of erythrocytes, leukocytes, morphology.
- 431 CLINICAL HEMATOLOGY II PRACTICUM** 2 credits
Prerequisites: 3100:311 and 3100:361, 362 or equivalent. Clinical application and practice of blood cell mounting procedures using automated and manual techniques.
- 432 CLINICAL COAGULATION** 1 credit
Prerequisites: 3100:311 and 3100:361, 362 or equivalent. Theory of coagulation mechanisms and their relationship to disease states. Emphasis on identification of coagulation deficiencies and abnormalities.
- 440 CLINICAL IMMUNOHEMATOLOGY I** 2 credits
Prerequisites: 3100:437, 211 or equivalent. Theory of principles of immunology applied to blood grouping, cross matching; blood components; transfusion; blood collection, processing and preservation.
- 441 CLINICAL IMMUNOHEMATOLOGY II PRACTICUM** 2 credits
Prerequisites: 3100:437, 211 or equivalent. Clinical application of theory; cross matching; blood donors; blood bank management.
- 450 CLINICAL IMMUNOLOGY I** 1 credit
Prerequisite: 3100:437 or equivalent. Antigens and antibodies and their interaction in disease states.
- 451 CLINICAL IMMUNOLOGY II PRACTICUM** 1 credit
Prerequisite: 3100:437 or equivalent. Qualitative and quantitative serological laboratory procedures in immunology.
- 460 CLINICAL MICROBIOLOGY I** 4 credits
Prerequisites: 3100:331, 332 or equivalent. Theory of diagnosis of medical microbiology with emphasis on pathogenic bacteria and their relationship to disease.
- 461 CLINICAL MICROBIOLOGY II PRACTICUM** 4 credits
Prerequisites: 3100:331, 332 or equivalent. Isolation and identification of pathogenic bacteria, media making, sensitivity and antimicrobial agents, principles of sterilization and asepsis.
- 462 CLINICAL MYCOLOGY** 1 credit
Study of pathogenic fungi, basic methods of cultivation and identification, treatment and safety precautions.
- 463 CLINICAL PARASITOLOGY** 1 credit
Prerequisite: 3100:355 or equivalent. Study of parasites common to humans, life cycles, and relationship to humans, procedure for handling and examining, identification by morphological characteristics.

CYTOTECHNOLOGY

3130:

- 401 INTRODUCTION TO CYTOLOGY** 1 credit
A brief course in which by means of lecture and demonstration the student becomes familiar with the cytotechnologist's role and with cytology laboratory. Areas covered include historical background of clinical cytology, microscopy and basic histology.
- 410 CYTOPREPARATION** 2 credits
Combined lecture and laboratory of different cytologic techniques, stain preparation, staining procedures, mounting and cover slipping of specimens. Also included are pertinent laboratory measurements, record keeping and safety measures for cytopreparation laboratory.
- 411 GYNECOLOGIC CYTOPATHOLOGY** 5 credits
Anatomy, histology and cellular morphology of female reproductive system. Study of disease, processes and endocrinopathies, inflammation and benign lesions. Stressed are premalignant lesions of cervix and endometrium, as well as malignant neoplasms and their cytologic characteristics. A study of extruterine and metastatic tumors is included.

- 412 GENITO-URINARY CYTOPATHOLOGY** 3 credits
Study of anatomy, histology, pertinent physiology and cellular morphology of kidneys, ureters, bladder and lower urinary tract. Emphasis on recognition of cancer cells and various benign pathologic conditions in the urinary tract by microscopic studies of urine sediment.
- 413 RESPIRATORY CYTOPATHOLOGY** 3 credits
Study of disease processes as related to cytology of respiratory tract. Covers general anatomy, normal histology and cytology, inflammatory and mycotic diseases, benign proliferative disorders and malignant neoplasms with emphasis on their associated cell morphology.
- 414 BODY FLUIDS CYTOPATHOLOGY** 4 credits
Anatomy, histology and clinical aspects of benign and malignant diseases involving body cavities, central nervous system and synovial cavities are presented. Emphasis is placed in cellular morphology of primary and metastatic tumors and in different cytodagnosis.
- 415 CYTOPATHOLOGY OF THE ALIMENTARY TRACT** 3 credits
Anatomy, histology and pertinent physiology of the oral cavity, esophagus, stomach, small and large intestines, rectum and anal canal. The biologic behavior, clinical presentation and cellular morphology of various benign epithelial lesions and malignant tumors emphasized.
- 416 BREAST SECRETION AND NEEDLE ASPIRATION SMEARS** 2 credits
The study of anatomy and histology of body organs subject to needle aspiration biopsy with emphasis on cellular morphology of both benign and malignant tumors.
- 417 CYTOGENETICS** 1 credit
Basic genetic principles are taught to lay foundation for study of chromosomal aberrations and their pathological manifestations. Include techniques of sex chromatin determination, culturing and harvesting of blood cells, preparation of metaphase plate and preparation of karyotypes.
- 418 CYTOLOGY SEMINARS AND RESEARCH** 3 credits
Collections of American Society of Cytology Seminars are presented. Current cytology cases from within department are also utilized. Based on projected slides and pertinent clinical history, a student formulates opinions on each case. Each case presented is discussed in depth by student with faculty moderator. A term paper on an independently selected topic in cytology is to be submitted and presented to the class and faculty.
- 420 CYTOLOGY PRACTICUM** 5 credits
Involves five hours of daily prescreening of routine gynecologic and nongynecologic specimens. Abnormal cases are reviewed with a proctor who is a registered cytotechnologist or pathologist. Correlation of clinical data, follow up of patients and proper reporting is emphasized. The goal is to be able to screen accurately at least 40 cases of gynecologic specimens per day.

CHEMISTRY 3150:

- 121,2 INORGANIC CHEMISTRY I, II** 3 credits each
Sequential. Designed primarily for a student in medical technology. Fundamental laws and theories of chemistry; the more important elements and their components. Laboratory.
- 124 CHEMISTRY** 3 credits
Fundamentals of organic, inorganic and physiological chemistry. Discussion.
- 129,130 INTRODUCTION TO GENERAL, ORGANIC AND BIOCHEMISTRY I, II** 4 credits each
Sequential. Introduction to principles of chemistry and fundamentals of inorganic and biochemistry. Structure and chemistry of carbohydrates, lipids, proteins; biochemistry of enzymes, metabolism, body fluids and radiation effects.
- 132 PRINCIPLES OF CHEMISTRY I** 4 credits
Introduction to basic facts and principles of chemistry including atomic and molecular structure, states of matter and thermodynamics. For chemistry majors, pre-medical students and most other science majors. Laboratory. Discussion (day sections).
- 133 PRINCIPLES OF CHEMISTRY II** 3 credits
Prerequisite: 132. Continuation of 132, including aqueous solution theory, chemical kinetics, equilibrium, electrochemistry and nuclear chemistry. For chemistry majors, premedical students and most other science majors. Discussion (day sections).
- 134 QUALITATIVE ANALYSIS** 2 credits
Corequisite: 133. Laboratory course applying principles of chemical equilibrium to inorganic qualitative analysis.
- 201,2 ORGANIC CHEMISTRY AND BIOCHEMISTRY I, II** 4 credits each
Sequential. Prerequisite: 122. Designed especially for students in medical technology. Principles of organic chemistry with emphasis on biological systems. Laboratory.
- 203 NUTRITIONAL BIOCHEMISTRY** 3 credits
Prerequisite: 122 or 130. Catabolic processes for energy production and nutritional requirements in liver, heart and skeletal muscle and adipose tissue. Biochemistry of diabetes, heart disease, obesity and atherosclerosis. May not be used to meet undergraduate major requirements in chemistry.
- 263,4 ORGANIC CHEMISTRY LECTURE I, II** 3 credits each
Sequential. Prerequisite: 134 or permission. Structure and reactions of organic compounds, mechanism of reactions.
- 265,6 ORGANIC CHEMISTRY LABORATORY I, II** 2 credits each
Sequential. Corequisites: 263, 264. Laboratory experiments to develop techniques in organic chemistry and illustrate principles. Discussion.
- 303,4 ELEMENTARY PHYSICAL CHEMISTRY I, II** 3 credits each
Sequential. Prerequisites: 264, 3650:262 or 292, 3450:222 or permission of instructor. Chemical thermodynamics and kinetics (I) and molecular structure and spectra (II). Not accepted for credit toward B.S. degree in chemistry or chemical engineering.
- 313,4 PHYSICAL CHEMISTRY LECTURE I, II** 3 credits each
Sequential. Prerequisites: 264, 3450:235, 3650:292 or permission of instructor. Gases, thermodynamics, thermochemistry, solutions, dilute solutions, chemical equilibrium, phase rule, chemical kinetics, electrochemistry, electrolytic equilibria, atomic and molecular structure.
- 335,6 ANALYTICAL CHEMISTRY FOR LABORATORY TECHNICIANS I, II** 4 credits each
Sequential. Prerequisites: 133, 134 or 122. Intended primarily for preparing to become a laboratory or hospital technician. Theory and calculations in qualitative and quantitative analysis, laboratory, methods used in hospital laboratories.
- 360 ADVANCED CHEMISTRY LABORATORY I** 2 credits
Corequisite: 313 and 423 or permission. Integrated laboratory experience covering the areas of quantitative analysis, physical chemistry, instrumental techniques, and inorganic chemistry.
- 361 ADVANCED CHEMISTRY LABORATORY II** 2 credits
Prerequisite 360; corequisite: 314 and 424 or permission. Integrated laboratory experience covering the areas of quantitative analysis, physical chemistry, instrumental techniques, and inorganic chemistry.

- 401/501 BIOCHEMISTRY LECTURE I** 3 credits
Prerequisite: 264. Biochemistry of amino acids, carbohydrates, lipids, and nucleic acids: structure/function relations. Enzymes as catalysts: kinetics and regulation. Cofactors.
- 402/502 BIOCHEMISTRY LECTURE II** 3 credits
Prerequisite: 401/501. Overview of metabolism; thermodynamics; carbohydrates, fatty acid, amino acid, and nucleoside anabolism and catabolism; hormonal control of metabolism. Photoynthesis.
- 406/506 BIOCHEMISTRY LABORATORY** 2 credits
Prerequisite: 401/501. Methods for separation and analysis of amino acids, proteins, carbohydrates, lipids, and nucleic acids and their metabolism. Chromatography, electrophoresis, centrifugation, spectrophotometry and use of radiolabels.
- 408/508 THE PROFESSIONAL CHEMIST IN INDUSTRY** 2 credits
Prerequisite: senior year or degree in chemistry or chemical engineering or permission. Business, legal, societal, economic and other nonchemical aspects of a chemist's profession.
- 411/511 PHYSICAL CHEMISTRY FOR BIOLOGY MAJORS** 3 credits
Prerequisites: 266 and 3450:148 and permission. Gases, thermodynamics, electrochemistry, chemical kinetics, macromolecules and colloids; special topics in biochemistry, biophysics and molecular biology.
- 421/521 QUALITATIVE ORGANIC ANALYSIS** 4 credits
Prerequisite: 266. Identification and characterization of organic substances, separation and identification of components of organic mixtures. Laboratory.
- 423 ANALYTICAL CHEMISTRY I** 3 credits
Prerequisite: 264 or permission. Theoretical principles of quantitative and instrumental analysis.
- 424 ANALYTICAL CHEMISTRY II** 3 credits
Prerequisite 313 and 423 or permission. Instrumental analysis with emphasis on newer analytical tools and methods.
- 463 ADVANCED ORGANIC CHEMISTRY** 3 credits
Prerequisites: 264, 304 or 314 or permission. Introduction to study of mechanisms of organic reactions.
- 472/572 ADVANCED INORGANIC CHEMISTRY** 3 credits
Prerequisite: 304 or 314. Concepts of atomic structure integrated in systematic classification of elements. Periodic table. Chemistry of the representative elements. Transition elements including coordination compounds, organometallics and metal carbonyls.
- 480 ADVANCED CHEMISTRY LABORATORY III** 2 credits
Prerequisite 381; corequisite 472 or permission. Integrated laboratory experience covering the areas of quantitative analysis, physical chemistry, instrumental techniques, and inorganic chemistry.
- 481 ADVANCED CHEMISTRY LABORATORY IV** 2 credits
Prerequisite 480 and 472 or permission. Integrated laboratory experience covering the areas of quantitative analysis, physical chemistry, instrumental techniques, and inorganic chemistry.
- 490/590 WORKSHOP IN CHEMISTRY** 1-3 credits
(May be repeated) Group studies of special topics in chemistry. May not be used to meet undergraduate or graduate major requirements in chemistry.
- 497 HONORS PROJECT IN CHEMISTRY** 2 credits
(May be repeated for a total of eight credits) Prerequisites: junior or senior standing in Honors Program and permission of department honors preceptor. Independent research leading to completion of honors thesis under guidance of honors project adviser.
- 498 SPECIAL TOPICS: CHEMISTRY** 1-3 credits
- 499 RESEARCH PROBLEMS** 2 credits
(May be repeated for a total of eight credits) Prerequisite: permission. Assignment of special problems to student, designed as an introduction to research problems.

CLASSICS 3200:

- 189 MYTHOLOGY OF ANCIENT GREECE** 3 credits
Myth, legend and folklore in ancient Greece, with some attention to religion (Olympian deities, Orphism, etc.) and the transmission of Greek myth to Rome and the West. No foreign language necessary.
- 190 THE MAKING OF ENGLISH WORDS FROM LATIN AND GREEK ELEMENTS** 3 credits
The influence of Latin and Greek on English vocabulary with some attention to the use of these languages in the scientific and legal fields. No foreign language is necessary.
- 220 INTRODUCTION TO THE ANCIENT WORLD** 3 credits
Introduction to the civilizations of the Near East, Greece, and Rome, their cultural influences upon each other and their legacy to Europe.
- 313 ARCHAEOLOGY OF GREECE** 3 credits
The ruins and monuments of Greece; history reconstructed by examination of the material remains. No foreign language necessary. Required of majors.
- 314 ARCHAEOLOGY OF ROME** 3 credits
The ruins and monuments of Rome; history reconstructed by examination of the material remains. No foreign language necessary. Required of majors.
- 361 THE LITERATURE OF GREECE** 3 credits
Major writers of ancient Greece and their influence on later European literature. No foreign language necessary. Required of majors.
- 362 THE LITERATURE OF ROME** 3 credits
Major writers of ancient Rome and their influence on later European literature. No foreign language necessary. Required of majors.
- 401,2/501,2 EGYPTOLOGY I AND II** 3 credits each
The history and antiquities of ancient Egypt.
- 404,5/504,5 ASSYRIOLOGY** 3 credits each
(May be repeated for credit with another cuneiform language) Prerequisite: permission of instructor. The Akkadian language.
- 407,8/507,8 ANCIENT NEAR EASTERN ARCHAEOLOGY** 3 credits each
(May be repeated for credit with change of subject) Prerequisite: permission of instructor. Palestine, Mesopotamia, Asia Minor, adjacent lands; Old Testament in light of material evidence.

- 450/550 SELECTED TOPICS IN ANCIENT CULTURES** 3 credits
(May be repeated with change of subject) Varied offerings in literature, art and archaeology and religion. No foreign language necessary.
- 490/590 WORKSHOP IN CLASSICS** 1-3 credits
(May be repeated with change in topic). Group studies of special topics in Classics. Cannot be used to fulfill undergraduate major requirements in Classics; for elective credit only.
- 497.8/597.8 READING AND RESEARCH IN THE ANCIENT NEAR EAST** 1-3 credits
Prerequisite: permission of instructor. Advanced work in various aspects of Ancient Near Eastern Studies (Archaeology, Assyriology, Egyptology, etc.).
- 499 HONORS PROJECT IN CLASSICS** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission. Independent study leading to completion of a senior honors thesis under the supervision of a member of the Department of Classics.

GREEK

3210:

- 121,2 BEGINNING GREEK I AND II** 4 credits each
Sequential. Standard Attic Greek of classical times.
- 223,4 INTERMEDIATE GREEK** 3 credits each
Prerequisites: 121, 122. A survey of readings of the less difficult authors such as Homer, certain dialogues of Plato, Herodotus, Xenophon, New Testament or the like.
- 303,4 ADVANCED GREEK** 3 credits each
(May be repeated with a change of subject) Tragedy, comedy, philosophy, history, lyric poetry, prose composition or epigraphy.
- 497.8/597.8 GREEK READING AND RESEARCH** 3 credits each
(May be repeated for credit with change of subject) Prerequisite: permission of instructor. Homer, Sophocles, Plato or the like.

LATIN

3220:

- 121,2 BEGINNING LATIN I AND II** 4 credits each
Sequential. Reading, writing and translation; oral and written drill; analysis of grammatical structure and English vocabulary building.
- 223,4 INTERMEDIATE LATIN** 3 credits each
Prerequisites: 121, 122. A survey of readings of the less difficult authors such as Pliny, Caesar, Plautus, Cicero's Letters or equivalent material.
- 303,4 ADVANCED LATIN** 3 credits each
(May be repeated for credit with change of subject) Prerequisites: 223, 224 or equivalent. Satirists, dramatists, philosophical, religious writers, lyric and elegiac poets, medieval writers.
- 497.8/597.8 LATIN READING AND RESEARCH** 3 credits each
(May be repeated for credit with change of subject) Prerequisite: permission of instructor. Generally Latin epigraphy, prose composition or philology; numismatics or certain other archaeological topics may be offered.

ECONOMICS

3250:

- 100 INTRODUCTION TO ECONOMICS** 3 credits
May not be substituted for 201, 202, 244. Economics primarily considered in a broad social science context. Adequate amount of basic theory introduced. Cannot be used to satisfy major or minor requirements in economics.
- 201 PRINCIPLES OF MACROECONOMICS** 3 credits
Study of the economic factors which affect the price level, national income, employment, economic growth. No credit if 244 already taken.
- 202 PRINCIPLES OF MICROECONOMICS** 3 credits
Analysis of decision making on the part of the firm and household, and the market processes affecting price, output and resource allocation. No credit if 244 already taken.
- 244 INTRODUCTION TO ECONOMIC ANALYSIS** 3 credits
For engineering majors. Intensive introduction to analysis of modern industrial society and formulation of economic policy. Structure of economic theory and its relation to economic reality. No credit to a student who has completed 201, 202.
- 246 CONSUMER ECONOMICS** 3 credits
Spending habits of American consumers; influences affecting their spending decisions, personal finance, budget planning, saving programs, installment buying, insurance, investments, housing finance.
- 330 LABOR PROBLEMS** 3 credits
Prerequisites: 201, 202. Labor economics, principles and public policy. Study of structure of labor market and impact unions have on labor management relations.
- 333 LABOR ECONOMICS** 3 credits
Prerequisite: 202. Theoretical tools used in analysis of problems of labor in any modern economic system. Emphasis given to examination of determinants of demand for and supply of labor.
- 360 INDUSTRIAL ORGANIZATION AND PUBLIC POLICY** 3 credits
Prerequisites: 201, 202. Role of industrial structure and firm conduct in performance of industry and way in which antitrust policy is designed to provide remedies where performance is unsatisfactory.
- 380 MONEY AND BANKING** 3 credits
Prerequisite: 201. Institutions of money, banking and credit, monetary expansion and contraction, public policies affecting this process, development of our money and banking system.
- 385 ECONOMICS OF NATURAL RESOURCES AND THE ENVIRONMENT** 3 credits
Prerequisites: 100, 202, 244 or permission. Introduction to economic analysis of use of natural resources and economics of environment. Problems of water and air pollution, natural environments, natural resource scarcity, conservation, economic growth.
- 389 ECONOMICS OF ENERGY** 3 credits
Prerequisites: 201, 202 or permission of the instructor. Frame of economic theory is applied to analyze the energy sector. Theoretical issues relating energy with inflation, economic growth and public policy will also be examined.

- 400 MACROECONOMICS** 3 credits
Prerequisites: 201 and 3450:145 or equivalent. Changes in national income, production, employment, price levels, long-range economic growth, short-term fluctuations of economic activity.
- 405 ECONOMICS OF THE PUBLIC SECTOR** 3 credits
Prerequisites: 201, 202. Considers nature and scope of government activity, rationale for government intervention, problems of public choice, taxation and revenue-raising, cost-benefit analysis, program development and evaluation.
- 406/506 STATE AND LOCAL PUBLIC FINANCE** 3 credits
Prerequisite: 410; recommended: 405. Examines economic rationale and problems for provision of goods and services by different governmental units. Considers alternative revenue sources and special topics.
- 410 MICROECONOMICS** 3 credits
Prerequisites: 202 and 3450:145 or equivalent. Advanced analysis of consumer demand, production costs, market structures, determinants of factor income.
- 420 MATHEMATICAL ECONOMICS I** 3 credits
Prerequisites: 202 and 3450:215 or permission of instructor. Mathematical treatment of economic theory in framework of comparative statics. Emphasis on theory of the firm, theory of consumer behavior, general equilibrium analysis and welfare analysis.
- 421 MATHEMATICAL ECONOMICS II** 3 credits
Prerequisite: 420 or permission of instructor. Use of calculus and linear algebra to dynamic economic analysis; solution techniques; some significant dynamic models from literature.
- 426 ECONOMETRIC METHODS AND APPLICATIONS** 3 credits
Prerequisites: 3470:460 or 3470:461 or the equivalent or permission of the instructor. The study and use of regression and analysis of variance in analyzing economic data. Students will learn to specify and test economic hypotheses and make economic projections. Use of the computer will be extensive.
- 427/527 ECONOMIC FORECASTING** 3 credits
Prerequisite: 3470:460,461 or permission of instructor. Study of methods for building, identifying, fitting and checking dynamic economic models and the use of these models for forecasting. Emphasis is on the application of available computer software systems.
- 430/530 LABOR MARKET POLICY** 3 credits
Prerequisites: 330 or 333. Intensive study of current labor market policy issues (e.g., discrimination, poverty, the changing industrial structure, and the economics of education).
- 431 LABOR AND THE GOVERNMENT** 3 credits
Prerequisite: 330. Development of public policy for control of industrial-relations, from judicial control of 19th Century to statutory and administrative controls of World War II and postwar periods.
- 432 THE ECONOMICS AND PRACTICE OF COLLECTIVE BARGAINING** 3 credits
Prerequisite: 202. Principles and organization of collective bargaining, collective bargaining agreements, issues presented in labor disputes and settlements, union status and security, wage scales, technological change, production standards, etc.
- 435/535 THE DEVELOPMENT OF AMERICAN CORPORATE STRUCTURE** 3 credits
Traces evolution of American corporate structure from late 19th Century to present. Explains and analyzes changing dimensions of corporate structure and response of government. Case studies analyzed.
- 440/540 SPECIAL TOPICS: ECONOMICS** 3 credits
Prerequisite: permission. Opportunity to study special topics and current issues in economics.
- 450/550 COMPARATIVE ECONOMIC SYSTEMS** 3 credits
Prerequisites: 201, 202 or permission of instructor. Systems of economic organization, ranging from the theoretical extreme of a perfectly free market economy to the socialist varieties. Historical evolution of economic systems covering problems in theory and practice.
- 460/560 ECONOMIC DEVELOPMENT AND PLANNING FOR UNDERDEVELOPED COUNTRIES** 3 credits
Prerequisites: 201, 202. Basic problems in economic development. Theories of development. Government planning for development. Trade and development of underdeveloped countries. No credit for graduate majors in economics.
- 461 PRINCIPLES OF INTERNATIONAL ECONOMICS** 3 credits
Prerequisites: 201, 202. International trade and foreign exchange, policies of free and controlled trade, international monetary problems.
- 475/575 DEVELOPMENT OF ECONOMIC THOUGHT** 3 credits
Prerequisites: 201, 202. Evolution of theory and method, relation of ideas of economists contemporary to conditions.
- 481/581 MONETARY AND BANKING POLICY** 3 credits
Prerequisites: 380, 400. Control over currency and credit, policies of control by central banks and governments, United States Treasury and Federal Reserve System.
- 487 URBAN ECONOMICS: THEORY AND POLICY** 3 credits
Prerequisite: 410. Theoretical and empirical analyses of allocation, growth and structure in urban economy. Urban problems. Special attention given to resource allocation in urban public sector.
- 490 INDEPENDENT STUDY IN ECONOMICS** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission of instructor. Independent study in economics under supervision and evaluation of selected faculty member.
- 491/591 WORKSHOP IN ECONOMICS** 1-3 credits
(May be repeated) Group studies of special topics in economics. May not be used to meet undergraduate or graduate major requirements in economics. May be used for elective credit only.
- 497 HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: senior standing in Honors Program. Individual senior honors thesis on a creative project relevant to economics, approved and supervised by faculty member of the department.

ENGLISH

3300:

- 275 SPECIALIZED WRITING** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. (May be repeated for different topics, with permission) Principles and practice of style, structure and purpose in writing, with special applications to writing demands of a specific career area.

- 277 INTRODUCTION TO POETRY WRITING** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Practice in writing poems. Study of techniques in poetry, using contemporary poems as models. Class discussion of student work. Individual conferences with instructor to direct student's reading and writing.
- 278 INTRODUCTION TO FICTION WRITING** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Practice in writing short stories. Study of various techniques in fiction, using contemporary stories as models. Class discussion of student work. Individual conferences with instructor to direct student's reading and writing.
- 279 INTRODUCTION TO SCRIPT WRITING** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Practice in writing scripts. Study of various techniques in script writing, using contemporary models for study. Class discussion of student work. Individual conferences with instructor to direct student's reading and writing.
- 280 POETRY APPRECIATION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Close reading of a wide selection of British and American poems with emphasis on dramatic situation, description, tone, analogical language, theme and meaning.
- 281 FICTION APPRECIATION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Close reading of modern masters of short story and novel.
- 282 DRAMA APPRECIATION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. (May be repeated for credit as a text or a film appreciation course) Close reading and analysis of a variety of plays.
- 283 FILM APPRECIATION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Introduction to dramatic choices made by filmmakers in scripting, directing, editing and photographing narrative films; and qualities of reliable film reviews.
- 301 ENGLISH LITERATURE I** 4 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Studies in English literature from Old English to 1800, with emphasis upon specific representative works and upon the cultural and intellectual background which produced them. Literature to be read will include both major and minor poetry, prose and drama.
- 302 ENGLISH LITERATURE II** 4 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Studies in English literature from 1800 to present. Emphasis will be given to cultural and intellectual backgrounds and to the development of various modes and genres.
- 315 SHAKESPEARE: THE EARLY PLAYS** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Introduction to early drama of Shakespeare with close reading of tragedies, histories and comedies. Includes explanatory lectures of both the plays and their backgrounds.
- 316 SHAKESPEARE: THE MATURE PLAYS** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Study of Shakespeare's plays after 1598, beginning with mature comedies. Concentration on major tragedies and romances.
- 341 AMERICAN LITERATURE I** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Historical survey of major and minor American writers to 1865.
- 342 AMERICAN LITERATURE II** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Readings in major and minor American writers from 1865 to present.
- 350 BLACK AMERICAN LITERATURE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Survey of representative black American writers from the 19th Century to present, with particular attention to historical and social backgrounds.
- 354 FICTION OF THE SOUTH** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. A study of novels and short stories by major Southern authors such as Faulkner, O'Connor and Styron.
- 360 THE OLD TESTAMENT AS LITERATURE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. History of Hebrews to 586 B.C., as revealed through epic, fiction, saga and poetry, viewed against background of the Oriental World.
- 361 THE NEW TESTAMENT AND APOCRYPHA AS LITERATURE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. These two bodies of literature read with emphasis on form of gospel and epistle, and concept of apocalypse. Both are viewed against their historical and social backgrounds.
- 366 EUROPEAN BACKGROUNDS OF ENGLISH LITERATURE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Representative continental texts from Homer to Cervantes, selected both for their excellence and for their important influence on English and American literature.
- 371 INTRODUCTION TO LINGUISTICS** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Broad range of topics on language and introduction to its scientific study. Topics include language origins and history, dialects, sound systems, syntax, semantics, animal language, writing systems and language universals.
- 376 LEGAL WRITING** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Intensive practice in writing for prelaw students through assignments based on actual legal situations and real cases. Particular attention to stating legal issues, writing persuasively, applying rules of law, and other topics that will help those preparing for law school and the profession.
- 377 ADVANCED POETRY WRITING** 3 credits
Prerequisites: 277, and 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Advanced practice in writing poems, emphasis on shaping publishable works. Survey of market. Class discussion of student poems; individual conference with instructor.
- 378 ADVANCED FICTION WRITING** 3 credits
Prerequisites: 278, and 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Advanced practice in writing short stories, emphasis on shaping publishable works. Survey of market. Class discussion of student stories; individual conference with instructor.
- 380 FILM CRITICISM** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Application of literary critical theory to the study of film.
- 386 WOMEN IN MODERN NOVELS** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Students will read various modern novels to increase their awareness of how these texts reflect, reinforce, but more often challenge traditional attitudes towards women, their places and circumstances.
- 389 SPECIAL TOPICS: LITERATURE AND LANGUAGE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. (May be repeated for credit as different topics are offered). Traditional and nontraditional topics in English literature and language, supplementing course listed in this *General Bulletin*, generally constructed around theme, genre and language study.
- 390 PROFESSIONAL WRITING I** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Designed to help prepare student for a career as professional business writer. Stresses theory and practice of written and oral communication in business organization. Individual and group performance, relating to communication theories, concepts of semantics. Functional writing as well as special needs of business are illustrated by actual cases. Adapting style and organization is practiced.
- 391 PROFESSIONAL WRITING II** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Designed to help prepare student for a career as a professional technical writer. Covers principles and practices concerning editing company technical communications, such as specifications, annual reports, promotional brochures for technical products, services, scientific abstracts, proposals. Also treats problems of adapting materials to formats, graphic display of technical information, adaptation of technical material to nontechnical reader.
- 399 THE GOTHIC IMAGINATION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. A loosely chronological study of major British, American, and European authors in the Gothic tradition, from the 18th Century to the present. Attention will be paid to the literary conventions of Gothic fiction, to the "popular" nature of the literature and to its major themes/motifs.
- 400/500 ANGLO SAXON** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Studies in Old English language and Old English prose and poetry, including *Beowulf*.
- 403/503 DEVELOPMENT OF THE ARTHURIAN LEGEND** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Traces evolution of Arthurian materials from 540 to 1500 and beyond, with emphasis on characters, themes, events and treatments.
- 406/506 CHAUCER** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Close study of Chaucer's major works — *The Canterbury Tales* and *Troilus and Criseyde* in Middle English.
- 407/507 MIDDLE ENGLISH LITERATURE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Study of genres, topics, styles and writers of the Middle English literary works from 12th to 15th Centuries. Readings in Middle English.
- 412/512 SPENSER** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Close reading of major narrative and lyric poems and selections from the minor works, all studied in the context of Elizabethan aesthetic theory, learning and politics.
- 416/516 METAPHYSICAL POETS** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Selected 17th-Century British poets exclusive of John Donne. The course examines the particular styles and themes of the secular and sacred poets who wrote in the metaphysical mode. Particular emphasis is placed on Herbert, Crashaw, Vaughan, Traherne, Marvell, Cowley, Cleveland, Southwell and King.
- 418/518 MILTON** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Emphasis on Milton's major poems and prose works: *Paradise Lost*, *Paradise Regained*, *Areopagitica*, the divorce tracts and poems of the 1645 edition. Student becomes acquainted with Milton the man and Milton the artist.
- 421/521 SWIFT AND POPE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. An intensive study of the major satires of Swift and Pope. Concentration on the rhetorical strategies of each author within the context of the shifting intellectual and cultural milieu at the end of the 17th and beginning of the 18th Centuries.
- 424/524 EARLY ENGLISH FICTION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Development of English novel before 1830. Focus on works of Defoe, Richardson, Fielding, Smollett, Sterne, Austen and Scott.
- 425/525 STUDIES IN ROMANTICISM** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Literary, philosophical, psychological and social revolutions of romantic period as reflected in works of such major writers as Wordsworth, Byron and Keats.
- 430/530 VICTORIAN POETRY AND PROSE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Poetry, prose of the late 19th Century, excluding fiction, with attention to Tennyson, Browning, Arnold, Carlyle, Ruskin and other major writers.
- 431/531 VICTORIAN FICTION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Reading of at least five major novels of Victorian era, of varying length, by Emily Bronte, Dickens, Eliot, Thackeray and Hardy. Characterization, theme and attitude toward life emphasized.
- 434/534 CHARLES DICKENS** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Growth of Dickens as a novelist, with attention to the social and political backgrounds of the novels and changes in their structure and treatment of character.
- 436/536 20TH CENTURY BRITISH POETRY** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Concentrated study of major poems of Yeats, Eliot and Auden, with attention also to Hardy, Housman, Spender, C. Day Lewis, Dylan Thomas and others.
- 438/538 BRITISH FICTION: 1900-1925** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Study of Conrad, Joyce, D. H. Lawrence and Virginia Woolf, with attention to their innovations in narrative and style, their psychological realism and symbolism. Brief consideration of other important fiction writers of the period, including Wells, Bennett and Mansfield.

- 437/537 BRITISH FICTION SINCE 1925** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Study of important British novelists since 1925, excluding Lawrence, Joyce and Woolf. Attention to development of British short story from 1925 to present.
- 439/539 MODERN BRITISH AND IRISH DRAMA** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Study of major British dramatists, principally those of post-World War II. Focal figures are Shaw, Galsworthy, O'Casey, Osborne, Arden and Pinter.
- 443/543 MELVILLE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. A study of Herman Melville's life and works. Primary emphasis will be on Melville's major fiction (e.g., *Moby Dick*, *The Confidence Man*, *Billy Budd*), but some attention will also be given to his poetry and travel sketches.
- 446/546 AMERICAN AUTOBIOGRAPHY** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. An inquiry into the nature of autobiographical writing, with particular attention to the ontology of the "autobiographical self." Includes such authors as Henry Adams, Sherwood Anderson, Mark Twain, Gertrude Stein, Langston Hughes, William Carlos Williams, Loren Eiseley and Maya Angelou.
- 448/548 AMERICAN ROMANTIC FICTION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Examination of early American fiction, tracing its genesis, romantic period and germinal movements toward realism. Writers discussed include Cooper, Poe, Hawthorne and Melville.
- 449/549 AMERICAN FICTION: REALISM AND NATURALISM** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Examination of American writers of realistic and naturalistic fiction (e.g., Howells, James, Crane, Dreiser), tracing developments in American fiction against background of cultural and historical change.
- 450/550 MODERN AMERICAN FICTION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Study of significant American short and long fiction from World War I to the present.
- 451/551 AMERICAN POETRY TO 1900** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Survey of American poetry of the 17th, 18th and 19th Centuries.
- 452/552 MODERN AMERICAN POETRY** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Survey of 20th Century American poetry beginning with Edwin Arlington Robinson and ending with contemporary poets.
- 453/553 AMERICAN WOMEN POETS** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Study of modern poets' uses and revisions of tradition, treatment of relationships between women and men and between women, conceptions of art and of the artist-as-woman, and confrontation of the debate between "public" and "private" poetry.
- 454/554 20TH CENTURY AMERICAN DRAMA** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Examination of major, established playwrights (including O'Neill, Miller and Williams) and sampling of new and rising ones.
- 455/555 THE AMERICAN SHORT STORY** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. A study of the development of the short story as a particularly American genre, from Washington Irving to the present.
- 458/558 FAULKNER** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. An in-depth study of William Faulkner's major novels and short stories, primarily those set in the imaginary Yoknapatawpha region.
- 467/567 MODERN EUROPEAN FICTION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Representative European writers from about 1850 to present, in translation. Focus on fiction of such writers as Zola, Tolstoy, Dostoyevsky, Mann, Proust, Kafka and Solzhenitsyn.
- 469/569 EROS AND LOVE IN EARLY WESTERN LITERATURE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. An analysis of the use of sex and love in the literature of the Western World from Greco-Roman times to 1800, with special emphasis on how sexuality and "romantic" love are used as allegorical, satiric, fantastic or realistic devices.
- 470/570 HISTORY OF ENGLISH LANGUAGE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Development of English language, from its beginnings: sources of its vocabulary, its sounds, its rules; semantic change; political and social influences on changes; dialect origins; correctness.
- 471/571 U.S. DIALECTS: BLACK AND WHITE** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Study of differences in pronunciation, vocabulary and grammar among U.S. language varieties. Origins, regional and social dimensions are explored. Correctness, focusing on black English and Appalachian speech, explored.
- 472/572 SYNTAX** 3 credits
Prerequisites: 371, and 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Principles of syntactic description. Sentence structures are investigated from a variety of languages, with emphasis on English.
- 473/573 SEMINAR IN TEACHING ESL: THEORY AND METHOD** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Theoretical issues in linguistic description and language acquisition as relevant to learning of a second language. Elaboration of principles for the teaching of English as a second language based on research in linguistics, psycholinguistics and second language pedagogy.
- 475/575 THEORY OF RHETORIC** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Ancient and modern theories of rhetoric, with attention to classical oration, "topics" of rhetoric and their application to teaching of English.
- 476/576 THEORY AND TEACHING OF BASIC COMPOSITION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Review of current research and exploration of specific instructional methods for teaching basic composition.
- 482 SENIOR HONORS PROJECT IN ENGLISH** 1-3 credits
(May be repeated for a total of six credits.) Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor, senior standing in Honors Program and approval of honors preceptor; open only to English majors enrolled in Honors Program. Independent study leading to completion of senior honors thesis or other original work.

- 483/583 FANTASY AND SCIENCE FICTION** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. Selected British and American fantasy and science fiction from the 1880s to the present.
- 484/584 FANTASY** 3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. A study of forms of literature, primarily fiction, based on and controlled by an overt violation of what is generally considered as possibility.
- 489/589 SEMINAR IN ENGLISH** 2-3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. (May be repeated with different topics.) Special studies, and methods of literary research, in selected areas of English and American literature and language.
- 490/590 WORKSHOP IN ENGLISH** 1-3 credits
Prerequisite: Completion of 1100:111 and 1100:112 or their equivalents, or permission of the instructor. (May be repeated with different topics.) Group studies of special topics in English. Cannot be used to meet undergraduate or graduate major requirements in English; for elective credit only.
- 498 INDEPENDENT STUDY** 1-3 credits
Prerequisite: completion of 1100:111 and 1100:112 or their equivalents. Directed study in a special field of interest chosen by student in consultation with instructor.

GEOGRAPHY AND PLANNING

3350:

- 100 INTRODUCTION TO GEOGRAPHY** 3 credits
Analysis of world patterns of population characteristics, economic activities, settlement features, landforms, climate as interrelated factors.
- 300 GEOGRAPHY OF TRAVEL AND TOURISM** 3 credits
Prerequisite: 100. Examination of the spatial, cultural, and regional economic impact of tourism and travel; consideration of modes and purposes, origins/destinations, and tourism development and planning.
- 310 PHYSICAL AND ENVIRONMENTAL GEOGRAPHY** 3 credits
Landforms, weather and climate, soils and vegetation and natural hazards. Nature and distribution of these environmental elements and their significance to society. Laboratory.
- 314 CLIMATOLOGY** 3 credits
Prerequisite: 310 or permission. Analysis and classification of climates, with emphasis on regional distribution. Basic techniques in handling climate data.
- 320 ECONOMIC GEOGRAPHY** 3 credits
Geographical basis for production, exchange, consumption of goods. Effect of economic patterns on culture and politics.
- 326 ENERGY AND ECOLOGY** 3 credits
Prerequisite: 320 or permission. Traditional fossil fuels and recently developed alternative sources of energy studied along with electricity production. Production and consumption patterns, effects of conservation and environmental damage and energy policy considered.
- 330 RURAL AND URBAN SETTLEMENT** 3 credits
Origin, function and rationale of settlements. Includes analysis of rural settlement landscape as well as fundamentals of urban geography.
- 335 RECREATION RESOURCE PLANNING** 3 credits
Prerequisite: 330 or permission. Effect of physical and economic environment on recreational patterns. Case studies of important recreational activities and areas in which tourism contributes significantly to the area economy.
- 340 CARTOGRAPHY** 3 credits
Use of graphic/cartographic principles and techniques as a means of presenting information.
- 341 MAPS AND MAP READING** 3 credits
Interpretation and use of various map materials. Study of basic map elements, symbolism and methods of creating maps. Historical aspects associated with these developments also considered. Laboratory.
- 350 GEOGRAPHY OF THE UNITED STATES AND CANADA** 3 credits
Prerequisite: 100 or permission. Regional and topical study of United States and Canada, with emphasis on environmental, economic and cultural patterns and their interrelationships.
- 351 OHIO: ENVIRONMENT AND SOCIETY** 3 credits
Regional and topical analysis of cultural, economic and environmental patterns; also in comparison with other states.
- 353 LATIN AMERICA** 3 credits
Prerequisite: 100 or permission. Analysis of relationship of cultural and economic patterns to physical environment in Mexico, Central America, the Caribbean and South America.
- 356 EUROPE** 3 credits
Prerequisite: 100 or permission. Regional and topical analysis of cultural, economic and environmental patterns.
- 358 U.S.S.R.** 3 credits
Prerequisite: 100 or permission. Regional and topical analysis of cultural, economic and environmental patterns, with comparison to other major world regions.
- 360 ASIA** 3 credits
Prerequisite: 100 or permission. Environmental, cultural and economic geography of East, Southeast, South Asia and Middle East with emphasis on the contemporary.
- 363 AFRICA SOUTH OF THE SAHARA** 3 credits
Prerequisite: 100 or permission. Environmental and human bases of regional contrasts. Emphasis on tropical environmental systems and changing patterns of resource utilization.
- 385 PLANNING SEMINAR** 1 credit
Prerequisite: permission of instructor. Development of planning studies including completion of paper covering a planning topic in depth. Projects are presented by student and critically analyzed.
- 397 SPECIAL PROBLEMS** 1-3 credits
(May be repeated for a total of five credits.) Prerequisite: permission of instructor. Directed reading and research in special field of interest.

- 405/505 GEOGRAPHIC INFORMATION SYSTEMS** 3 credits
Prerequisites: six credits of advanced geography courses at the 300 level or above, but not including regional courses; or permission. Requirements and techniques for using all types of Geographic Information Systems (GIS). For students wishing to become applied geographers, physical and social scientists, resource managers, planners, environmental analysts.
- 422/522 TRANSPORTATION SYSTEMS PLANNING** 3 credits
Prerequisite: 320 or permission. Study and analysis of transportation systems from a geographic perspective. Emphasis on transportation problems and issues, elements of transportation planning.
- 428/528 INDUSTRIAL AND COMMERCIAL SITE LOCATION** 3 credits
Prerequisite: 320 or permission. Relationship between land, resources, population, transportation and industrial and commercial location process.
- 433/533 INTRODUCTION TO PLANNING** 3 credits
Introduction to the history, theories and forms of urban planning.
- 436/536 URBAN LAND USE ANALYSIS** 3 credits
Prerequisite: 330 or permission. Land use classification systems and their spatial variation in urban areas. Land use data are collected by student by field work and analyzed to identify the associations and structure of subregions.
- 438/538 WORLD METROPOLITAN AREAS** 3 credits
Prerequisite: 330 or permission. Comparative analysis of metropolitan regions. Urbanism, land use, housing, transportation, population and role of cities in economic development in different cultures.
- 442/542 THEMATIC CARTOGRAPHY** 3 credits
Prerequisite: 341 or permission. Principles and techniques used in thematic mapping. Stresses use of maps to indicate certain characteristics of classes of information both qualitative and quantitative.
- 444/544 MAP COMPILATION AND REPRODUCTION** 3 credits
Prerequisite: 341 or permission. Production of new/improved maps from existing maps, aerial photographs, surveys, new data and other sources. Includes special cartographic considerations for photography, lithography and printing.
- 447/547 INTRODUCTION TO REMOTE SENSING** 3 credits
Prerequisite: 341 or permission. Study of aerial photography and non-photographic imagery developed by radar, thermal, multispectral and satellite scanners. Emphasis on use in geographical, geological, biological and engineering research.
- 448/548 AUTOMATED COMPUTER MAPPING** 3 credits
Prerequisite: 341 or permission. Study of computer-assisted map compilation and execution. Emphasis on integration of computer and cartographic skills and techniques. Problems adapted to specialized interests of student.
- 449/549 ADVANCED REMOTE SENSING** 3 credits
Prerequisite: 447/547 or permission. Current research in remote sensing. Applications in study of human cultural and biophysical environment. Practice in planning, design, execution and interpretation of remote sensing studies.
- 450/550 DEVELOPMENT PLANNING** 3 credits
A study of planning concepts and techniques for developing countries, including growth and development, planning agencies, regional inequities and alternative approaches.
- 471/571 MEDICAL GEOGRAPHY AND HEALTH PLANNING** 3 credits
Spatial analysis of diseases; their socioeconomic correlates; diffusion pattern of infectious diseases with particular reference to North America; health-planning processes and spatial analysis of health-care delivery systems.
- 481/581 GEOGRAPHIC RESEARCH METHODS** 3 credits
Prerequisites: 12 credits in geography. Techniques in geographic research. Library resources, techniques of professional writing.
- 483/583 SPATIAL ANALYSIS** 3 credits
Prerequisite: 481/581 or permission. Analysis of mapped statistical surfaces. Principles for use of map as model for statistical evidence, prediction, hypothesis testing.
- 489/589 SPECIAL TOPICS IN GEOGRAPHY** 1-3 credits
(May be repeated) Selected topics of interest in geography.
- 490/590 WORKSHOP IN GEOGRAPHY** 1-3 credits
(May be repeated for a total of six credits) Group studies of special topics in geography.
- 495/595 SOIL AND WATER FIELD STUDIES** 3 credits
Prerequisite: 310 or permission. Properties, origins and uses of major soil and water regime landscapes. Stresses relationships between soil and the hydrological cycle, urbanization, suburbanization and agriculture. Field trips required.
- 496/596 FIELD RESEARCH METHODS** 3 credits
Prerequisite: 481/581 or permission. Field work enabling student to become competent in collecting, organizing and analysis of data while carrying out field research projects.
- 498 HONORS RESEARCH IN GEOGRAPHY** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission of department honors preceptor, honors student only. Exploration of research topics and issues in contemporary geography. Selection of research topic and writing of research paper in proper scholarly form under direction of faculty member.
- 201 EXERCISES IN ENVIRONMENTAL GEOLOGY** 1 credit
Prerequisite or corequisite: 200. Recognition, evaluation of environmental problems related to geology through field, laboratory exercises and demonstrations which apply concepts from 200.
- 202 GEOLOGY OF THE NATIONAL PARKS** 3 credits
Prerequisite: 1100:223, or 100 or 101. Geologic setting of major national parks, interpreted in terms of geological principles and processes which shaped them in past and/or currently affect them, including the rock cycle, evolution of landscapes and plate tectonics.
- 230 CRYSTALLOGRAPHY AND NON-SILICATE MINERALOGY** 3 credits
Morphological crystallography and crystal chemistry of minerals, followed by physical and chemical properties, crystal structure, occurrence and uses of the common non-silicate minerals. Laboratory.
- 231 SILICATE MINERALOGY AND PETROLOGY** 3 credits
Physical and chemical properties, crystal structure, occurrence, and uses of common silicate minerals, followed by megascopic identification, classification, and petrogenesis. Laboratory.
- 271 OCEANOGRAPHY** 3 credits
Prerequisite: 101. Introduction to physical processes, geologic history and development of marine areas.
- 301 ENGINEERING GEOLOGY** 3 credits
Prerequisites: Minimum of 4 credits in chemistry, 4 credits in physics, 4 credits in calculus, and 4 credits in introductory physical geology or permission. Presents quantitative analyses of geologic features and processes and is supported by the study of case histories. Lecture, lab, and field study.
- 310 GEOMORPHOLOGY** 3 credits
Prerequisite: 101. Study of landforms as a function of structure, process, and time. Laboratory.
- 324 SEDIMENTATION AND STRATIGRAPHY** 4 credits
Prerequisites: 102 and 231. Introduction to sedimentary processes and environments; stratigraphic principles and techniques. Hand specimens, thin sections, and sedimentary sequences studied. Laboratory.
- 350 STRUCTURAL GEOLOGY** 4 credits
Prerequisite: 101 or permission. Origins and characteristics of folds, faults, joints and rock cleavage. Structural features of sedimentary, igneous and metamorphic rocks. Laboratory.
- 360 INTRODUCTORY INVERTEBRATE PALEONTOLOGY** 4 credits
Prerequisite: 102 or permission. Introductory course emphasizing morphology and evolution of major invertebrate groups with consideration of practical applications of paleontology. Laboratory.
- 404/504 ASTROGEOLOGY** 3 credits
Prerequisites: 3450:222, 3650:292 or permission. Relations of planet earth to the solar system and universe. Analysis and implications of data from lunar and space probes.
- 410/510 REGIONAL GEOLOGY OF NORTH AMERICA** 3 credits
Prerequisites: 101, 102, or permission; recommended: 350. Examination of physiographic provinces of North America emphasizing structure, tectonic setting, stratigraphy and processes responsible for landforms in each province. Laboratory.
- 411/511 GLACIAL GEOLOGY** 3 credits
Prerequisite: permission. Causes and effects of Pleistocene expansion of polar ice masses with emphasis on glacial deposits and world climatic changes.
- 421/521 COASTAL GEOLOGY** 3 credits
Prerequisites: 101, 324 or permission of instructor. Study of the origins and evolution of coasts and coastal deposits with particular attention paid to the interaction of waves and currents with sediment, and the development of associated sedimentary features.
- 425/525 ADVANCED STRATIGRAPHY** 3 credits
Prerequisites or corequisites: 360, 324 or permission. Emphasis on correlation, depositional systems, sedimentation and tectonics, seismic stratigraphy, and terrain analysis. Laboratory in the field.
- 432/532 OPTICAL MINERALOGY-INTRODUCTORY PETROLOGY** 3 credits
Prerequisites: 230 and 231. Optical techniques for identification, characterization, and classification of minerals and rocks using the petrographic microscope. Laboratory.
- 433/533 ADVANCED PETROLOGY** 3 credits
Prerequisite: 432/532. Petrogenesis of igneous, metamorphic and sedimentary rocks as determined by microscopic studies of textures and mineral assemblages using thin sections. Laboratory.
- 435/535 PETROLEUM GEOLOGY** 3 credits
Prerequisite: 350 or permission; recommended: 324. Natural occurrences of petroleum. Characteristics, origin, entrapment and exploration methods. Laboratory.
- 436/536 COAL GEOLOGY** 3 credits
Prerequisites: 101, 102; recommended: 324. Origin, composition and occurrence of coal with emphasis on depositional environments, coalification processes, exploration, evaluation and exploitation. Laboratory.
- 437/537 ECONOMIC GEOLOGY** 3 credits
Prerequisites: 231 and 350. Study of metallic and nonmetallic mineral deposits emphasizing paragenesis and exploration. Laboratory.
- 441/541 FUNDAMENTALS OF GEOPHYSICS** 3 credits
Prerequisites: 3450:223 or permission and 3650:292. Fundamental concepts in solid earth geophysics, planetary physics, geodesy, and geomagnetism. Contributions of geophysics to recent major developments in geoscience.
- 448/548 EXPLORATION GEOPHYSICS** 3 credits
Prerequisites: 3450:223, 3650:292 or permission. Basic principles and techniques of geophysical exploration with emphasis on gravimetric, magnetic, seismic and electrical methods and application to geological problems. Laboratory.
- 450/550 ADVANCED STRUCTURAL GEOLOGY** 3 credits
Prerequisite: 350 or permission. Fundamental and advanced concepts of structural geology with emphasis on current and developing concepts. Laboratory.
- 483/583 MICROPALAEONTOLOGY** 3 credits
Prerequisite: 360 or permission. Introduction to techniques of micropaleontology evolution and paleoecology of selected microfossil groups. Laboratory.
- 470/570 GEOCHEMISTRY** 3 credits
Prerequisite: 101, 230, and 231, 3150:132 and 133 or permission. Application of chemical principles to the study of geologic processes. Laboratory.
- 474/574 GROUNDWATER HYDROLOGY** 3 credits
Prerequisite: 101. Origin, occurrence, regimen and utilization of groundwater. Qualitative and quantitative presentation of geological and geochemical aspects of groundwater hydrology. Laboratory.

GEOLOGY

3370:

- 100 EARTH SCIENCE** 3 credits
Introduction to earth science for non-science majors. Survey of earth in relation to its physical composition, structure, history, atmosphere, oceans; and relation to solar system and universe.
- 101 INTRODUCTORY PHYSICAL GEOLOGY** 4 credits
Comprehensive survey of minerals, rocks, structures and geologic processes of solid earth. Laboratory.
- 102 INTRODUCTORY HISTORICAL GEOLOGY** 4 credits
Prerequisite: 101. Geologic history of earth, succession of major groups of plants and animals interpreted from rocks, fossils. Laboratory.
- 200 ENVIRONMENTAL GEOLOGY** 3 credits
Analysis of geologic aspects of the human environment with emphasis on geologic hazards and environmental impact of society's demand for water, minerals and energy.

- 490/590 WORKSHOP** 1-3 credits
(May be repeated) Group studies of special topics in geology. May not be used to meet undergraduate or graduate major requirements in geology. May be used for elective credit only.
- 495 FIELD STUDIES IN GEOLOGICAL STRUCTURES AND PROCESSES** 1-2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Field trip course emphasizing phases of geology not readily studied in Ohio. Includes pretrip preparation and post-trip examination. Student will bear trip expenses.
- 496/596 GEOLOGY FIELD CAMP** 6 credits
Prerequisites: 350 and permission; recommended: 231, 324. Emphasis on collection, recording and interpretation of field data; detailed structural and stratigraphic field study.
- 497 SENIOR HONORS PROJECT IN GEOLOGY** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program, permission of department honors preceptor and major in geology or natural science. Independent research leading to completion of senior honors thesis or other original work under guidance of student's honors project adviser.
- 498 SPECIAL TOPICS** 1-3 credits
Prerequisite: permission of instructor. Special lecture courses offered once or only occasionally in areas where no formal course exists.
- 499 RESEARCH PROBLEMS** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission. Directed reading and research in an aspect of geology chosen by student in consultation with an instructor.

HISTORY

3400:

- 200 EMPIRES OF ANCIENT ASIA** 3 credits
Comparative study of the formative empires East, South, and western Asia. Emphasis on the origins and development of core institutions and early writings.
- 225 EUROPE: RENAISSANCE THROUGH THE 18TH CENTURY** 4 credits
Survey from Renaissance, Reformation; development of nation states, religious wars, Age of Louis XIV and Enlightenment.
- 226 EUROPE: 19TH AND 20TH CENTURIES** 4 credits
Survey of European history from French Revolution and Napoleon; 19th Century "isms," formation of Germany and Italy, the two world wars, totalitarian dictatorship and postwar age.
- 250 UNITED STATES HISTORY TO 1877** 4 credits
Historical survey from the Age of Discovery and North American colonization through the creation of the United States to the Civil War and Reconstruction.
- 251 UNITED STATES HISTORY SINCE 1877** 4 credits
Survey of United States history from the end of Federal Reconstruction to the present.
- 260 AFRICAN-AMERICAN PEOPLE OF THE UNITED STATES** 3 credits
Survey of social, economic, political and cultural history of African-Americans from 17th Century to present.
- 300 IMPERIAL CHINA** 3 credits
Selective study of institutional, intellectual, political and artistic developments in Chinese civilization from antiquity to 18th Century. Emphasis on general features of traditional Chinese culture.
- 301 REVOLUTIONARY CHINA** 3 credits
Survey of China since 18th Century with focus on process of modernization. Background of contemporary scene stressed.
- 303 JAPAN** 3 credits
Survey of history of Japan from 1600 to present. Emphasis on modernization and the rise of Japanese empire, 1894-1945.
- 307 ANCIENT NEAR EAST** 3 credits
Mesopotamia, Egypt; Israel, and neighbors to Persian Empire.
- 308 GREECE** 3 credits
Minoans and Mycenaeans; classical Greece to triumph of Macedon.
- 312 ROME** 3 credits
Rome and Hellenistic East to end of classical times.
- 313 EASTERN ROMAN EMPIRE** 3 credits
Byzantine culture and history from 324 to the fall of 1453.
- 325 WOMEN IN MODERN EUROPE** 3 credits
A survey of the history of women in Europe since 1500, with emphasis on their roles and the changes attendant on modernization.
- 335 RUSSIA TO 1801** 3 credits
Survey of Russian history from Kievan period to death of Paul I, emphasizing development of autocratic government, Russian culture, reigns of Peter and Catherine.
- 336 RUSSIA SINCE 1801** 3 credits
Survey of 19th and 20th Centuries. Special emphasis on problems of modernization, the revolution and development of communism.
- 338 ENGLAND TO 1688** 3 credits
Survey of English history from the Angli-Saxon conquest to the Revolution of 1688. Medieval and early modern institutions, social and cultural life.
- 339 ENGLAND SINCE 1688** 3 credits
Survey of English history from 1688 to the present. The reform of English institutions and life, modernization of the economy, the welfare state, society and war.
- 340 SELECTED TOPICS** 3 credits
Includes experimental offerings such as those crossing subject of chronological lines, and subjects not listed in this *General Bulletin*. See departmental office for current subject.
- 350 WOMEN IN THE UNITED STATES** 3 credits
Changing roles, status, self-images and activities of women in context of American social, economic, political and intellectual movements.
- 352 THE WEST IN THE DEVELOPMENT OF THE UNITED STATES** 3 credits
A survey of the history of women in Europe since 1500, with emphasis on their roles and the changes attendant on modernization.
- 354 AMERICAN IMMIGRATION** 3 credits
Examination of European migrants to American colonies and United States, their reasons for leaving Europe and coming to America, and their experience after arrival.
- 356 SPORTS IN AMERICAN HISTORY SINCE 1865** 3 credits
An examination of the reciprocal relationship between sports and various institutions of society: culture, religion, politics, education, economics, race, ethnicity, diplomacy and gender.
- 358 THE AMERICAN CITY** 3 credits
Development of urbanization and its consequences from colonial period to present.
- 364 AMERICAN FAMILY HISTORY** 3 credits
Evolution of American family, colonial times to present, including developments in structure and roles of family members, and status of the aged. Exploration of methods for historical study of the family.
- 368 HISTORY OF AMERICAN TRANSPORTATION** 3 credits
A survey of development of major transportation forms, water, road, rail and air. Special emphasis on technological change, social and economics trends, and government support and control.
- 370 EVOLUTION OF AMERICAN BUSINESS** 3 credits
An examination of the development of the American business system from the Colonial era to the present.
- 380 WAR AND PEACE: THE HISTORICAL PERSPECTIVE** 3 credits
Historical examination of theories of war and peace, including study of leaders, groups and ideas for peace.
- 382 THE VIETNAM WAR** 3 credits
An examination and evaluation of all aspects of the war in Vietnam, political, military, diplomatic and economic, including its impact domestically then and later.
- 383 SOVIET AND UNITED STATES WOMEN IN THE TWENTIETH CENTURY** 3 credits
An historical and comparative study of the status of women in both societies, with special attention to changing conditions, the efforts by women, individually and collectively, to define and shape role.
- 397 INDIVIDUAL STUDY OR RESEARCH IN HISTORY** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission. For individual study or research in history, including special projects, summer study tours or specialized training.
- 400/500 WOMEN IN REVOLUTIONARY CHINA** 3 credits
Prerequisites: 3400:300, 301 or 1100:330, or permission of instructor. A study of the changes in women's lives in China during the late imperial (1644-1911) and socialist (1949-1989) periods.
- 401/501 IMPERIALISM IN EAST ASIA** 3 credits
An examination of the East Asian relations in the modern period, highlighting China's response to British, Russian, and Japanese imperialism in the 19th and 20th centuries.
- 405/505 HISTORICAL METHODS** 3 credits
Practice in historical research and writing. Required for history major, and for graduate major who has not taken equivalent course elsewhere but does not count for graduate credit requirements.
- 407/507 BRONZE AGE AND ARCHAIC GREECE** 3 credits
An intensive survey of the history of Greece from the Neolithic period to the Persian Wars. Attention will be given to the nature of the source material, ancient historiography, text criticism and the like.
- 408/508 CLASSICAL AND HELLENISTIC GREECE** 3 credits
Prerequisite: 438/538. An intensive survey of the history of Greece from 480 B.C. to the Hellenistic Age. Attention will be given to the nature of the source material, ancient historiography, text criticism and the like.
- 412/512 ROMAN REPUBLIC** 3 credits
An intensive survey of the Roman Republic. Attention will be given to the nature of the source material, ancient historiography, text criticism and the like.
- 413/513 ROMAN EMPIRE** 3 credits
Prerequisite: 440/540. An intensive survey of the Roman Empire. Attention will be given to the nature of the source material, ancient historiography, text criticism and the like.
- 416/516 MODERN INDIA** 3 credits
History of the Indian subcontinent from c. 1500 with emphasis on India society and culture, British imperialism, and the emergence of Indian nationalism.
- 420/520 MEDIEVAL EUROPE, 400-1200** 3 credits
Migration of peoples, Carolingian revival, renewed invasions; social, economic and intellectual stirrings lead to "birth of Europe."
- 421/521 MEDIEVAL EUROPE, 1200-1500** 3 credits
Middle Ages and the middle class; economic and political change, international wars, social unrest and religious crosscurrents.
- 424/524 THE RENAISSANCE** 3 credits
The age of transition from the Middle Ages to modern times (1350-1600). Special emphasis on intellectual trends, the development of humanism, and the fine arts.
- 425/525 THE REFORMATION** 3 credits
Europe in 16th Century; its religious, cultural, political and diplomatic development, with special emphasis on Protestant, Anglican and Catholic reformations.
- 427/527 EUROPEAN ABSOLUTISM AND THE ENLIGHTENMENT, 1648-1789** 3 credits
Constitutional, diplomatic, cultural, intellectual and social developments of 17th Century Europe.
- 429/529 EUROPE IN THE FRENCH REVOLUTIONARY ERA, 1789-1815** 3 credits
Development of Revolution; Napoleon's regime and satellites.
- 431/531 19TH CENTURY EUROPE, 1815-1871** 3 credits
Europe in the century of change; revolution, romanticism, industrialization, democratization, first wars of the Industrial Age.
- 433/533 19TH CENTURY EUROPE, 1871-1914** 3 credits
Socialism, imperialism, nationalism and the great war. The *belle epoque* and contemporary artistic and intellectual currents.
- 435/535 20TH CENTURY EUROPE, 1914-1939** 3 credits
Europe between world wars; Russian revolution, fascism and national socialism; plight of democracies.
- 436/536 20TH CENTURY EUROPE SINCE 1939** 3 credits
Europe in World War II, the cold war and attempts at unity.
- 436/536 NAZI GERMANY** 3 credits
This course covers the social, economic, and political history of Germany from World War I to 1945 with emphasis on the Third Reich.
- 440/540 TUDOR AND STUART ENGLAND, 1485-1714** 3 credits
Emphasis on social, economic and cultural topics, including literature, art and architecture.
- 443/543 CHURCHILL'S ENGLAND** 3 credits
An examination of the changes that Britain experienced during the life of Winston Churchill, 1874-1965. Emphasis is on cultural, social, and political developments.

- 450/550 THE AMERICAN COLONIES IN THE 17TH CENTURY, 1607-1713** 3 credits
Establishment of European colonies in America with special emphasis on English settlements and evolution of the first British Empire to 1713.
- 451/551 THE 18TH CENTURY COLONIES AND FOUNDING OF THE U.S., 1713-1800** 3 credits
Colonial life from the Glorious Revolution to the founding of the United States. Major movements (wars, religious revivals, economic growth) and political controversies.
- 452/552 THE AMERICAN REVOLUTIONARY ERA: POLITICAL, MILITARY, AND CONSTITUTIONAL ASPECTS** 3 credits
The struggle for the rights of Englishmen and independence; the impact of war on American society and the creation of republican institutions.
- 453/553 AGE OF JEFFERSON AND JACKSON, 1800-1850** 3 credits
The evolution of the republic in its formative stages from Jefferson through Jackson to the Compromise of 1850. Emphasis upon political, social, intellectual and Constitutional developments.
- 454/554 THE CIVIL WAR AND RECONSTRUCTION, 1850-1877** 4 credits
Sectionalism, slavery and the causes of the Civil War; wartime activities of the Union and Confederacy; leading personalities; problems of reconstruction and the new Union.
- 455/555 THE ORIGINS OF MODERN AMERICA, 1877-1917** 3 credits
United States from Reconstruction Era to World War I (1877-1920); emphasis on political responses to rise of an industrialized-urbanized society, the populist and progressive movements.
- 456/556 AMERICA IN WORLD WARS AND DEPRESSION, 1917-1945** 3 credits
World War I and Versailles; the 1920s, the Great Depression and the New Deal; World War II.
- 457/557 RECENT AMERICA: THE UNITED STATES SINCE 1945** 3 credits
Nuclear age, cold war, foreign policy and domestic affairs to present. Social, political, constitutional, diplomatic, cultural and economic changes since 1945.
- 460/560 UNITED STATES DIPLOMACY TO 1919** 3 credits
Establishment of basic policies, diplomacy of expansion and emergence of a world power.
- 461/561 UNITED STATES DIPLOMACY SINCE 1914** 3 credits
Responses of government and public to challenges of war, peace making and power politics.
- 464/564 AMERICAN ECONOMY TO 1900** 3 credits
Survey of economic developments from colonial era; including agriculture, commerce, labor. Special emphasis on role of big business and evolution of monetary and fiscal policy.
- 465/565 AMERICAN ECONOMY SINCE 1900** 3 credits
Survey of economic developments since 1900; topics include agriculture, business and labor. Special emphasis on role of big business and evolution of monetary and fiscal policy.
- 466/566 UNITED STATES SOCIAL-CULTURAL HISTORY TO 1877** 3 credits
Concepts and attitudes considered in their social, cultural framework. Emphasis on population growth, rural and urban life, literature, the arts, family life, slavery and impact of Civil War.
- 467/567 UNITED STATES SOCIAL-CULTURAL HISTORY SINCE 1877** 3 credits
Concepts and attitudes; emphasis on business; agrarianism; self-made individuals; progressivism; impact of world wars; social-economic planning; trends in literature and art; social structure and change; black Americans; women's movements.
- 468 AFRICAN-AMERICAN SOCIAL AND INTELLECTUAL HISTORY** 3 credits
Examination of black thought and activities reflective of African-American culture, conditions facing black people within America and efforts toward coordinated black activity.
- 470/570 OHIO HISTORY** 3 credits
Political, social, economic and intellectual history of Ohio, with special emphasis on Ohio's relationship to Old Northwest and to the nation.
- 471/571 AMERICAN ENVIRONMENTAL HISTORY** 3 credits
Utilization, conservation of natural resources from beginnings of American society to present; combination of economic, technological history of extensive treatment of public policy, environmental issues.
- 472/572 LATIN AMERICA: ORIGINS OF NATIONALITY** 3 credits
Pre-Columbian civilizations, discovery and conquests; colonialism, struggle for independence and formation of new societies.
- 473/573 LATIN AMERICA: THE TWENTIETH CENTURY** 3 credits
Social revolution, political ideology and contemporary problems.
- 474 THE UNITED STATES, LATIN AMERICA, AND IMPERIALISM** 3 credits
Inter-American relations, militarism, dependency, Marxism, and recent international and ideological trends.
- 475/575 MEXICO** 3 credits
History of Mexico from Indian civilization to present with emphasis on relations with United States; social and political ramifications of the 20th Century Mexican revolution.
- 476/576 CENTRAL AMERICA AND THE CARIBBEAN** 3 credits
Selected aspects of the histories of Central American and Caribbean countries with emphasis on populist and peasant movements, political reform, social revolution, economic and underdevelopment, and relations with the United States.
- 481/581 HISTORY OF CANADA** 3 credits
Survey of Canadian history from the age of the explorers to the present. Special emphasis will be placed on the history of French-Canadians, on economic development and on Canadian-American relations.
- 482/582 WAR AND WESTERN CIVILIZATION** 3 credits
War and society in Europe, America and beyond from ancient world to present with special emphasis on period since 1740.
- 484/584 HISTORICAL AGENCY ADMINISTRATION** 3 credits
Organization and administration of non-academic historical agencies (e.g. societies, museums, libraries, etc.). Some field experience in a local historical agency.
- 485/585 FUNCTIONS OF HISTORICAL AGENCIES** 3 credits
Prerequisite: 410/510 or permission. The functions and programs of historical agencies. Students will develop a project that involves participating in an agency function.
- 486/586 WESTERN SCIENCE TO 1800** 3 credits
Science in Greek, Roman, Islamic, European societies with special emphasis on the scientific revolution of the 16th and 17th Centuries.
- 487/587 WESTERN SCIENCE SINCE 1800** 3 credits
Continuing development of physical, medical, biological sciences in European and American societies. Atomic physics and weapons, evolution, genetics, modern medicine.
- 488/588 WESTERN TECHNOLOGY** 3 credits
Technology in Mesopotamia, Egypt, Greece, Rome, Islam, medieval Europe; first and second industrial revolutions in Europe, America.
- 491 HONORS SEMINAR** 3 credits
Prerequisite: permission of department head or instructor. Selected readings; writing of research paper. For student seeking to graduate with honors in history and for student in Honors Program.

- 492 HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: senior standing in Honors Program. An individual research project relevant to history, supervised by a member of the Department of History, culminating in an undergraduate thesis.
- 493/593 SPECIAL STUDIES IN HISTORY** 3 credits
Includes experimental and interdisciplinary studies, as well as those subjects that are not listed in this *General Bulletin*. See departmental office for information on particular offerings.
- 494/594 WORKSHOP IN HISTORY** 1-3 credits
(May be repeated) Group studies of special subjects pertaining to history. May be used for elective credit only. May not be used to meet undergraduate or graduate major requirements in history.

MATHEMATICS

3450:

- 100 PREPARATORY MATHEMATICS** 3 credits
Prerequisite: Placement. A review of high school algebra: real numbers, exponents and radicals, factoring, linear and quadratic equations, graphing, systems of equations, and problem solving. For students whose algebraic skills are not sufficient to allow them to enroll in University mathematical science courses. Does not meet General Studies mathematics requirement.
- 113-38 MODERN UNIVERSITY MATHEMATICS** 1 credit each
A series of modules designed primarily for the non-physical science major to be taken after consultation with an adviser.
- 113 COMBINATORICS AND PROBABILITY** 1 credit
Prerequisite: 100 or placement test. Permutations, combinations, sample spaces, events; simple, compound and conditional probability; Bernoulli trials, expectations and odds.
- 114 MATRICES** 1 credit
Prerequisite: 100 or placement test. Nomenclature, operations, inverse, solution of m linear equations in n variables using elementary row operations.
- 115 LINEAR PROGRAMMING** 1 credit
Prerequisite: 114 or equivalent. Minimizing and/or maximizing a linear function subject to a system of linear inequalities (geometrically and simplex method); introduction to game theory.
- 121 ANALYTIC GEOMETRY** 1 credit
Prerequisite: 100 or placement test. Cartesian coordinate system; rational, logarithmic, exponential functions; sequences, series, limits, definition of series.
- 127 TRIGONOMETRY** 2 credits
Prerequisite: Mathematics Placement Test. A standard right triangle approach to trigonometry, including trigonometric and inverse trigonometric functions and graphing, identities, equations, triangle solutions, complex numbers.
- 131 NUMBER SYSTEMS** 1 credit
Prerequisite: 100 or placement test. Ancient number systems, number bases, Euclidean algorithm, modular arithmetic.
- 132 ELEMENTARY GEOMETRY** 1 credit
Prerequisite: 100 or placement test. Definitions and measure of line segments, angles and triangles in Euclidean plane geometry; Hilbert's axioms.
- 138 MATHEMATICS OF FINANCE** 1 credit
Prerequisite: 100 or placement test. Simple and compound interest; bank discount, ordinary annuities (present value, amount and rate), amortization, annuities, perpetuities.
- 145 COLLEGE ALGEBRA** 4 credits
Prerequisite: placement. Real numbers, equations and inequalities, linear and quadratic functions. Exponential and logarithmic functions. Systems of equations, matrices, determinants. Permutations and combinations.
- 149 PRECALCULUS MATHEMATICS** 4 credits
Prerequisite: 145 or placement. Functions, polynomial functions, complex numbers, exponential and logarithmic functions, systems of equations, trigonometric functions, mathematical inductions, sequences, and binomial theorem.
- 208 INTRODUCTION TO DISCRETE MATHEMATICS** 4 credits
Prerequisites: 145 or 149 or placement. A foundation course in discrete mathematics with applications. Topics include sets, number systems, Boolean Algebra, logic, relations, functions, recursion, matrices, induction, graphs, and trees.
- 215 CONCEPTS OF CALCULUS I** 4 credits
Prerequisite: 145 or 149 or placement. Functions; limits and continuity; differentiation and applications of differentiation; trigonometric, logarithmic, and exponential functions; integration and applications of integration; math of finance.
- 216 CONCEPTS OF CALCULUS II** 4 credits
Prerequisite: 215. Trigonometric functions, calculus of trigonometric functions, integration techniques L'Hopital's Rule, improper integrals, multiple integrals, mathematical induction, difference equations, series.
- 221 ANALYTIC GEOMETRY-CALCULUS I** 4 credits
Prerequisite: 149 or equivalent or placement. Analytic geometry, limits, continuity, derivatives, tangent and normal lines, extrema of functions, Rolle's theorem, mean value theorem, related rates, antiderivatives, definite integrals, areas, volumes, arc length.
- 222 ANALYTIC GEOMETRY-CALCULUS II** 4 credits
Prerequisite: 221. Derivatives of exponential, logarithmic trigonometric, inverse trigonometric, hyperbolic and inverse hyperbolic functions; methods of integration, sequences, series; moments, centroids, indeterminate forms, polar coordinates.
- 223 ANALYTIC GEOMETRY-CALCULUS III** 4 credits
Prerequisite: 222. Vector algebra, cylindrical, spherical coordinates, vector-valued functions, curvature; functions of several variables, limit, continuity, partial derivatives, differentials, directional derivatives, maxima and minima, multiple integrals, Divergence Theorem.
- 235 DIFFERENTIAL EQUATIONS** 3 credits
Prerequisite: 223 or permission of instructor. Methods of forming and solving important types of differential equations. Analysis of models involving differential equations of first order and simple equations of second order.
- 289 SELECTED TOPICS IN MATHEMATICS** 1-3 credits
Prerequisite: permission. Selected topics of interest in mathematics.
- 307 FUNDAMENTALS OF ADVANCED MATHEMATICS** 3 credits
Prerequisite: 222. Logic, solving problems, and doing proofs in mathematics. Sets, extended set operations, and indexed family sets, induction. Binary relations. Functions, cardinality. Introductory concepts of algebra and analysis.
- 312 LINEAR ALGEBRA** 3 credits
Prerequisite: 223 or permission of instructor. Study of vector spaces, linear transformations, matrices, determinants, inner products, the eigenvalue problem, quadratic forms and canonical forms.

- 335 INTRODUCTION TO ORDINARY DIFFERENTIAL EQUATIONS** 3 credits
Prerequisite: 223 or equivalent. Basic techniques for solving ODEs, an introduction to theoretical topics including existence and uniqueness of solutions, linear systems, stability of solutions, and phase plane analysis.
- 401/501 HISTORY OF MATHEMATICS** 3 credits
Prerequisite: 222. Origin and development of mathematical ideas. Course does not meet degree requirement in the department.
- 410/510 ADVANCED LINEAR ALGEBRA** 3 credits
Prerequisite: 312. Study of vector spaces, linear transformation, canonical and quadratic forms, inner product spaces.
- 411/511 ABSTRACT ALGEBRA I** 3 credits
Prerequisite: 307 or permission of instructor. Study of groups, rings, fields, integral domains.
- 412/512 ABSTRACT ALGEBRA II** 3 credits
Prerequisite: 411/511 or permission of instructor. Study of groups, rings, fields, integral domains, vector spaces, field extensions, Galois theory.
- 413/513 THEORY OF NUMBERS** 3 credits
Prerequisite: 222 or permission. Euclidean algorithm, unique factorization theorem, congruences, primitive roots, indices, quadratic residues, number-theoretic functions, Gaussian integers and continued fractions.
- 414/514 VECTOR ANALYSIS** 3 credits
Prerequisite: 223. Vector algebra, calculus of scalar-vector, vector-scalar, vector-vector functions; integral theorems; orthogonal and general curvilinear. Application of geometry and engineering.
- 415/515 COMBINATORICS AND GRAPH THEORY** 3 credits
Prerequisite: 222 or permission. Introduction to basic ideas and techniques of mathematical counting; properties of structure of systems.
- 421,2/521,2 ADVANCED CALCULUS I AND II** 3 credits each
Sequential. Prerequisite: 223; 307 is highly recommended. Real number system, sequences, series, set theory, continuity, differentiation, integration, partial derivatives, multiple integration, maxima and minima, convergence and uniform convergence, power series, improper integrals, transformations, line and surface integrals.
- 425/525 COMPLEX VARIABLES** 3 credits
Prerequisite: 223. Complex variables; elementary functions, differentiation and analytic functions; integration and Cauchy's theorem; power series and Laurent series; residue theorem; applications such as conformal mappings, inversion of integral transform.
- 427/527 INTRODUCTION TO NUMERICAL ANALYSIS** 3 credits
Prerequisites: 223 and 3460:201 or 330 or knowledge of FORTRAN. Mathematical analysis of numerical methods for solving equations, interpolating function values, approximating derivatives and integrals, approximating functions.
- 428/528 NUMERICAL LINEAR ALGEBRA** 3 credits
Prerequisites: 223 and 3460:201 or 330 or knowledge of FORTRAN. Mathematical analysis of numerical methods for solving systems of linear equations, eigenvalue problems, nonlinear systems, linear least square problems.
- 429/529 NUMERICAL SOLUTIONS FOR ORDINARY DIFFERENTIAL EQUATIONS** 3 credits
Prerequisite: 427/527. Mathematical analysis of numerical methods for solving ordinary differential equations. Runge-Kutta and linear multistep methods for initial value problems. Shooting, collocation and difference methods for boundary value problems.
- 430/530 NUMERICAL SOLUTIONS FOR PARTIAL DIFFERENTIAL EQUATIONS** 3 credits
Prerequisite: 428/528 or equivalent. For advanced undergraduate and graduate students. The study of finite difference and finite element methods for partial differential equations — consistency, stability, convergence and computer implementation.
- 431/531 SPECIAL FUNCTIONS AND OPERATIONAL CALCULUS** 3 credits
Prerequisite: 236 or 335. Series solutions to differential equations; Bessel functions; orthogonal polynomials; self-adjoint boundary value problems and Fourier series; Laplace transforms; Fourier transforms.
- 432/532 PARTIAL DIFFERENTIAL EQUATIONS** 4 credits
Prerequisite: 235 or 335. The classical initial value and boundary value problems of mathematical physics developed and solved using Fourier series and integral transforms.
- 435/535 SYSTEMS OF ORDINARY DIFFERENTIAL EQUATIONS** 3 credits
Prerequisites: 235 or 335 and either 312 or 428 or permission. Analysis, solution of systems of equations, linear, nonlinear. Topics: stability theory, perturbation methods, asymptotic methods, applications from physical, social sciences.
- 438/538 MATHEMATICAL MODELS** 3 credits
Prerequisite: 235 or 335, and a six-hour sequence in an approved applied area, or permission. Formulation and analysis of mathematical models in social and physical sciences. Analysis of deterministic and stochastic models. Topics may include stochastic processes, linear programming, graph theory, theory of measurement.
- 438/538 ADVANCED ENGINEERING MATHEMATICS I** 3 credits
Prerequisites: 235 and 312 or permission. Sequential. Matrices, eigenvalue problems, systems of ODEs, vector analysis, complex variables, special functions, Fourier series and transforms, PDEs.
- 439/539 ADVANCED ENGINEERING MATHEMATICS II** 3 credits
Prerequisites: 235 and 312 or permission. Sequential. Matrices, eigenvalue problems, systems of ODEs, vector analysis, complex variables, special functions, Fourier series and transforms, PDEs.
- 441/541 CONCEPTS IN GEOMETRY** 4 credits
Prerequisite: 222 or permission of instructor; 307 is recommended. Axiomatic treatment of both Euclidean and non-Euclidean geometries. Other concepts included are finite geometry, transformations, constructions and inversions.
- 442/542 PROJECTIVE GEOMETRY** 3 credits
Prerequisite: 222 or permission. Complex projective planes, duality, homogeneous coordinates, 1-1 correspondence, cross ratios, harmonic ranges, conics, quadrilaterals, quadrangles, applications to Euclidean geometry, quadric surfaces.
- 445/545 INTRODUCTION TO TOPOLOGY** 3 credits
Prerequisite: 307 or permission of instructor. Introduction to topological spaces and topologies, mappings, cardinality, homeomorphisms, connected spaces, metric spaces.
- 489/589 TOPICS IN MATHEMATICS** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission of instructor. Selected topics in mathematics and applied mathematics at an advanced level.
- 491/591 WORKSHOP IN MATHEMATICS** 1-3 credits
(May be repeated) Group studies of special topics in mathematics and statistics. May not be used to meet undergraduate or graduate major requirements in mathematics and statistics. May be used for elective credit only.
- 497 INDIVIDUAL READING** 1-2 credits
Prerequisites: senior standing and permission. Mathematics majors only. Directed studies designed as an introduction to research problems, under guidance of selected faculty member.

- 498 SENIOR HONORS PROJECT** 1-3 credits
Prerequisite: 489 (honors). Directed study for senior student in the Honors Program who has completed 489 (honors). An introduction to research problems in mathematical sciences under the guidance of selected faculty.

COMPUTER SCIENCE

3460:

- 125 DESCRIPTIVE COMPUTER SCIENCE** 2 credits
Computer literacy: terminology; methods, media for data representation, storage; elements of a computing system; data organization.
- 126 INTRODUCTION TO BASIC PROGRAMMING** 3 credits
Prerequisite: 3450:100 or placement. Introduction to elementary DOS commands and the syntax and semantics of Microsoft QuickBASIC. Includes basic control structures, subprograms, functions, arrays, and sequential files.
- 127 COMPUTERS IN TODAY'S WORLD** 3 credits
Introduction to nature of computers and their capabilities. Special attention given to topics such as effects of computer on privacy, employment and education; ethics in computer community; potential for computer crime. Designed for non-majors.
- 201-8 INTRODUCTION TO PROGRAMMING LANGUAGES** 3 credits each
Introduction to syntax and semantics of programming languages: assignment statement and arithmetic, control statements and loops, input/output, subprograms.
- 201 INTRODUCTION TO FORTRAN PROGRAMMING** 3 credits
Prerequisites: 3450:145 or 149 or equivalent. Does not meet computer science major, minor and/or certificate requirements.
- 202 INTRODUCTION TO COBOL PROGRAMMING** 3 credits
Prerequisites: 3450:145 or 149 or equivalent. Does not meet computer science major, minor and/or certificate requirements.
- 205 INTRODUCTION TO PASCAL PROGRAMMING** 3 credits
Prerequisites: 3450:145 or 149 or equivalent. Does not meet computer science major, minor and/or certificate requirements.
- 206 INTRODUCTION TO C PROGRAMMING** 3 credits
Prerequisites: programming experience and 3450:145 or 149. Provides the student with additional programming skills allowing access to assembly or high-level macros.
- 208 INTRODUCTION TO C++ PROGRAMMING** 3 credits
Prerequisites: 206 or 330. Introduction to class types and data abstraction. In addition, memory management and dynamic memory allocation will be discussed.
- 209 INTRODUCTION TO COMPUTER SCIENCE** 4 credits
Prerequisite: 3450:145, 149 or equivalent. An introduction to problem-solving methods and algorithm development. Programming in a high-level language including how to design, code, debug and document programs using techniques of good programming style.
- 210 DATA STRUCTURES AND ALGORITHMS I** 4 credits
Prerequisites: 209 and 3450:208. Dynamic memory allocation methods, elementary data structures, internal representations, and associated algorithms. Topics include lists, stacks, queues, trees, and sorting methods.
- 289 SELECTED TOPICS IN COMPUTER SCIENCE** 1-3 credits
Prerequisite: permission. Selected topics of interest in computer science.
- 302 PROGRAMMING APPLICATIONS WITH COBOL** 3 credits
Prerequisite: 210. Applications of COBOL, JCL and file manipulation; intended to introduce business data processing techniques to the business option computer science major. Does not meet major requirements for mathematics option computer science students.
- 306 ASSEMBLY LANGUAGE PROGRAMMING** 3 credits
Prerequisite: 210. Basic computer organization and data representation. Programming in assembly language on a typical digital computer Subroutine linkage and macro instructions.
- 307 APPLIED SYSTEMS PROGRAMMING** 3 credits
Prerequisite: 306. Design and implementation of assemblers, linkers, loaders and macro processors. Introduction to compilers.
- 316 DATA STRUCTURES AND ALGORITHMS II** 3 credits
Prerequisites: 210 and 3450:221 or 3450:215. A continuation of topics in 210. Topics include: graphs and graph algorithms, external sorting, hashing, advanced tree and file structures.
- 330 SURVEY OF PROGRAMMING LANGUAGES** 3 credits
Prerequisite: 210 or programming experience in a high-level block-structured procedural programming language. An introduction to programming in C, Fortran, and LISP for experienced programmers. Not an approved computer science major, minor or certificate elective.
- 406/506 INTRODUCTION TO C AND UNIX** 3 credits
Prerequisite: programming experience. Syntax of C with flow structures, pointers, and command line concepts. For UNIX, shell scripts, UNIX file structure, system calls and interprocess communication protocols. (Not an approved mathematical sciences major, minor, or certificate elective.)
- 418/518 INTRODUCTION TO DISCRETE STRUCTURES** 3 credits
Prerequisite: 210 or permission. Introduction to a number of structures in algebra of particular use to student in computer science. Topics include algorithms and flow chart language, graphs and digraphs, trees, lattices codes.
- 420/520 STRUCTURED PROGRAMMING** 3 credits
Prerequisite: 316 and 418. Techniques of block programming using a structured programming language, program readability, program verification and program design.
- 428/528 OPERATING SYSTEMS** 3 credits
Prerequisites: 307, 316 (and 330 or knowledge of C). Introduction to various types of operating systems: batch processing systems, multiprogramming systems and interacting processes: storage management; process and resource control; deadlock problem. Course is independent of any particular operating system.
- 428/528 UNIX SYSTEM PROGRAMMING** 3 credits
Prerequisite: 426 (and 330 or knowledge of C). An overview of the UNIX operating system. Shell programming. Process management, processor management, storage management, scheduling algorithms, resource protection, and system programming.
- 430/530 THEORY OF PROGRAMMING LANGUAGES** 3 credits
Prerequisite: 316 and 330. More advanced concepts underlying programming languages and their applications, formal definitions of programming languages, Backus Normal Form, semantics, compiler design.

- 435/535 ANALYSIS OF ALGORITHMS** 3 credits
Prerequisites: 316 and 418. Design and analysis of efficient algorithms for random access machines; derivation of pattern classification algorithms.
- 440/540 COMPILER DESIGN** 3 credits
Prerequisites: 307 and 316. Techniques used in writing and modifying compilers including translation, loading, execution, symbol tables and storage allocation; compilation of simple expressions and statements. Organization of a compiler for handling lexical scan, syntax scan, object code generation, error diagnostics and code optimization. Use of compiler writing languages and boot-strapping. The course requires a project involving compiler writing.
- 455/555 DATA COMMUNICATION AND COMPUTER NETWORKS** 3 credits
Prerequisites: 210 (and 330 or knowledge of C), ISO-OSI, TCP/IP, SNA data switching, protocols, flow and error control, routing, topology, Network trends, network taxonomies, and socket-based programming.
- 467/567 COMPUTER GRAPHICS** 3 credits
Prerequisites: 210 (and 330 or knowledge of C). Topics in vector graphics, scan line graphics, representations and languages for graphics.
- 460/560 ARTIFICIAL INTELLIGENCE AND HEURISTIC PROGRAMMING** 3 credits
Prerequisite: 316 (and 330 or knowledge of LISP). Study of various programs which have displayed some intelligent behavior. Exploration of level at which computers can display intelligence.
- 465/565 COMPUTER ORGANIZATION** 3 credits
Prerequisite: 306. An introduction to the hardware organization of the computer at the register, processor and systems level. An in-depth study of the architecture of a particular computer systems family.
- 467/567 MICROPROCESSOR PROGRAMMING AND INTERFACING** 3 credits
Prerequisites: 306, 316. Detailed study of a particular microprocessor architecture and instruction set. Standard device interface components. Real time programming concepts.
- 470/570 AUTOMATA, COMPUTABILITY AND FORMAL LANGUAGES** 3 credits
Prerequisite: 418. Presentation of theory of formal languages and their relation to automata. Topics include description of languages; regular context-free and context-sensitive grammars; finite, pushdown and linear-bounded automata; Turing machines; closure properties; computational complexity, stack automata and decidability.
- 475/575 DATA-BASE MANAGEMENT** 3 credits
Prerequisite: 316 (and 330 or knowledge of C). Fundamentals of data-base organization, data manipulations and representation, data integrity, privacy.
- 489/589 TOPICS IN COMPUTER SCIENCE** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission of instructor. Selected topics in computer science at an advanced level.
- 491/591 WORKSHOP IN COMPUTER SCIENCE** 1-3 credits
Group studies of special topics in computer science. May not be used to meet graduate or undergraduate requirements in mathematics, statistics or computer science.
- 497/597 INDIVIDUAL READING IN COMPUTER SCIENCE** 1-3 credits
(May be repeated) Prerequisite: permission. Computer science major only. Directed studies designed as introduction to research problems, under guidance of designated faculty member.
- 498 SENIOR HONORS PROJECT** 1-3 credits
Prerequisite: 489 (honors). Directed study for senior student in the Honors Program who has completed 3460:489. An introduction to research problems in the mathematical sciences under the guidance of selected faculty.

STATISTICS

3470:

- 250 INTRODUCTORY PROBABILITY** 2 credits
Prerequisite: 3450:145 or equivalent. Basic concepts of probability, random variables and their distributions, special discrete probability models, discrete event stochastic processes.
- 253-7 INTRODUCTION TO STATISTICS**
Introduction to fundamental ideas of statistics at precalculus level including topics from the following:
- 253 HYPOTHESIS TESTING (PARAMETRIC)** 1 credit
Prerequisite: 261.
- 255 REGRESSION AND CORRELATION** 1 credit
Prerequisite: 253
- 256 EXPERIMENTAL DESIGN** 1 credit
Prerequisite: 253.
- 257 TIME SERIES AND INDEX NUMBERS** 1 credit
Prerequisite: 255.
- 260 BASIC STATISTICS** 3 credits
Prerequisite: Mathematics Placement Test. Applied approach to data description and statistical inference (hypothesis testing, estimation). Analysis of ratios, rates, and proportions. Computer applications.
- 261 INTRODUCTORY STATISTICS I** 2 credits
Prerequisite: Mathematics Placement Test. Descriptive statistics, tabular and graphical data displays; probability, probability distributions. Introduction to statistical inference (hypothesis testing, estimation); one-sample parametric and nonparametric methods. Computer applications.
- 262 INTRODUCTORY STATISTICS II** 2 credits
Prerequisite: 261 or equivalent. Parametric and nonparametric methods of statistical inference for paired data and two-sample problems; one-way ANOVA, simple linear regression and correlation. Computer applications.
- 260 INTRODUCTION TO STATISTICAL COMPUTING** 2 credits
Prerequisite: 260 or 262 or permission of the instructor. Introduction to statistical computing using statistical packages. Emphasis is on interpreting and using computer output of statistical problems involving descriptive statistics, hypothesis testing, regression, and analysis of variance.
- 269 SELECTED TOPICS IN STATISTICS** 1-3 credits
Prerequisite: Permission. Selected topics of interest in statistics.
- 415/515 MATHEMATICAL CONCEPTS FOR STATISTICS** 4 credits
Prerequisites: 3450:223, 3450:312, or equivalent. Topics from matrix algebra and analysis: quadratic forms, eigenvalues and roots, generalized inverses, vector functions, continuity, differentiation, extrema problems, multivariate integration, infinite series, and application. May not be used to meet graduate degree requirements for mathematical sciences majors.
- 450/550 PROBABILITY** 3 credits
Prerequisite: 3450:221. Introduction to probability, random variables and probability distributions, expected value, sums of random variables, Markov processes.

- 451,2/551,2 THEORETICAL STATISTICS I AND II** 3 credits each
Sequential. Prerequisite: 3450:223. Elementary combinatorial probability theory, probability distributions, mathematical expectation, functions of random variables, sampling distributions, point and interval estimation, tests of hypotheses, regression and correlation, introduction to experimental designs.
- 460/560 STATISTICAL METHODS** 4 credits
Application of statistical methods to the social sciences including descriptive statistics, probability distributions, statistical inference (parametric, nonparametric), categorical data analysis, linear regression, correlation, computer applications. May not be used to meet Mathematical Sciences degree requirements.
- 461/561 APPLIED STATISTICS I** 4 credits
Prerequisite: 3450:222 or 216 or equivalent. Applications of statistical theory to natural and physical sciences and engineering, including probability distributions, interval estimation, hypotheses testing (parametric and nonparametric), and simple linear regression and correlation.
- 462/562 APPLIED STATISTICS II** 4 credits
Prerequisite: 461/561 or equivalent. Applications of the techniques of regression and multifactor analysis of variance.
- 465/565 DESIGN OF SAMPLE SURVEYS** 3 credits
Prerequisite: 461/561 or equivalent. Design and analysis of frequently used sample survey techniques.
- 469/569 RELIABILITY MODELS** 3 credits
Prerequisite: 461/561. Selected topics in reliability modeling including parametric and nonparametric models, competing modes of failure, censored data and accelerated life models.
- 471/571 ACTUARIAL SCIENCE I** 3 credits
Prerequisite: 3450:216 or 222 or equivalent. Study of various statistical, financial, and mathematical calculations used to determine insurance premiums related to contingent risks based on individual risk model frameworks.
- 472/572 ACTUARIAL SCIENCE II** 3 credits
Prerequisite: 471/571. Continuation of Actuarial Science I. Study of multiple life functions, multiple decrement models, valuation theory for pension plans, insurance models including expenses, nonforfeiture benefits and dividends.
- 475/575 FOUNDATIONS OF STATISTICAL QUALITY CONTROL** 3 credits
Prerequisite: 461/561 or equivalent. Course provides a solid foundation in the theory and applications of statistical techniques widely used in industry.
- 480/580 STATISTICAL COMPUTER APPLICATIONS** 3 credits
Prerequisites: 3450:222 and one semester course in statistics or permission. Translation of statistical operations into computer-languages, iterative procedures, generating data, Monte Carlo techniques, use of statistical packages.
- 489/589 TOPICS IN STATISTICS** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission. Selected topics in advanced statistics, including quality control, reliability, sampling techniques, decision theory, advanced inference, stochastic processes and others.
- 491/591 WORKSHOP IN STATISTICS** 1-3 credits
(May be repeated with change of topic) Group studies of special topics in statistics. May not be used to meet undergraduate or graduate major requirements in mathematics and statistics. May be used for elective credit only.
- 495/595 STATISTICAL CONSULTING** 1-3 credits
Prerequisites: 480/580 or permission. Students will be assigned to work with an instructor on current projects in the Center for Statistical Consulting. May be repeated for a total of 4 credits; however, only 2 credits will count toward major requirements. Does not count for elective credit for math science department majors.
- 497 INDIVIDUAL READING** 1-2 credits
(May be repeated for a total of four credits) Prerequisites: senior standing and permission. Directed studies in statistics designed as introduction to research problems under guidance of selected faculty member.
- 498 SENIOR HONORS PROJECT** 1-3 credits
Prerequisite: 489 (honors). Directed study for senior student in the University Honors Program who has completed 3450:489 (honors). An introduction to research problems in the mathematical sciences under the guidance of selected faculty.

MODERN LANGUAGES

3500:

PLACEMENT PROCEDURES FOR NEW STUDENT

Student who has taken one year or less of a foreign language in high school should enroll in 101. Those who have taken more than one year of a foreign language in high school should take the placement test (Counseling and Testing, Simmons Hall 161). For placement in third-year courses or higher, department permission is required.

- 101,2 BEGINNING MODERN LANGUAGE I AND II** 4 credits each
(May be repeated for a different language) Sequential. Reading, speaking, writing and listening comprehension; intensive drill in pronunciation; short stories, outside reading and supplementary work in language laboratory.
- 201,2 INTERMEDIATE MODERN LANGUAGE I AND II** 3 credits each
(May be repeated for a different language) Prerequisite: 102 or equivalent. Grammar review, practice in reading, writing, speaking and listening comprehension; short stories, plays, novels on intermediate level.
- 320 FRENCH CANADIAN LITERATURE IN TRANSLATION** 3 credits
Prerequisite: French major and minors only; 3520:306. Reading and discussion of English translations of French Canadian Literature. French majors and minors must read original French version and do all writing in French.
- 490/590 WORKSHOP** 2 credits
(May be repeated) Group studies of special topics in modern languages.
- 498 SENIOR HONORS PROJECT IN MODERN LANGUAGES** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission. Open only to language major enrolled in Honors Program. Independent study leading to completion of senior honors thesis or other original work.

FRENCH

3520:

- 101,2 BEGINNING FRENCH I AND II** 4 credits each
Sequential. Thorough study of sound system and basic structural patterns of French language, including oral practice and reading of simple prose. A placement test is required.
- 201,2 INTERMEDIATE FRENCH I AND II** 3 credits each
Sequential. Prerequisite: 102 or equivalent. Audio-oral sections. Practice in reading, writing, speaking and listening comprehension. Grammar review, short stories, plays and novels on intermediate level. A placement test is required.
- 207,8 INTERMEDIATE FRENCH I AND II READING OPTION** 3 credits each
Sequential. Prerequisite: 102 or equivalent. Reading and translation of texts dealing with contrasting French and American customs, values and attitudes.
- 301,2 FRENCH COMPOSITION AND CONVERSATION** 3 credits each
Sequential. Prerequisite: 202 or equivalent. Free composition, special attention to vocabulary and idioms, development of oral expression and conversational ability. Prerequisite for 302 is 301 or equivalent.
- 305,8 INTRODUCTION TO FRENCH LITERATURE** 3 credits each
Prerequisite: 202 or equivalent. Survey of French literature from its origins to present, with lectures, reading and class discussion of representative works.
- 309,10 FRENCH CULTURE AND CIVILIZATION** 3 credits each
Prerequisite: 202 or equivalent. Audio-visual presentation with class discussions of French cultural heritage from its origins to present. Conducted in French.
- 311 CONTEMPORARY FRENCH SOCIETY** 3 credits
Prerequisite: 202 or equivalent. A study of contemporary French society, including customs and political and social issues. Conducted in French. Counts toward Culture and Civilization requirement for major.
- 312 INDIVIDUAL SUMMER STUDY ABROAD** 2 credits
Prerequisites: 202 or equivalent and permission of instructor.
- 313 FRENCH CIVILIZATION AS SEEN IN THE MOVIES** 3 credits
Prerequisites: 302 (for majors). Study and discussion of various aspects of French culture and civilization as characterized in movies. Conducted in French (films, papers, and discussion). Prerequisite is 302 if course is to count toward French major. Non-majors may choose to write papers in English.
- 315 FRENCH PHONETICS** 3 credits
Prerequisite or corequisite: 202 or equivalent. Intensive drill in pronunciation with correction and improvement of student's accent, emphasis on articulation, intonation and rhythm.
- 351 TRANSLATION: FRENCH** 3 credits
Prerequisite: 202 or equivalent. Study of translation techniques, both French to English and English to French. Emphasis on stylistics and interpretation of idioms.
- 352 TRANSLATION: BUSINESS FRENCH** 3 credits
Prerequisite: 351 or equivalent. Application of translation techniques with particular stress on business styles, formats, and vocabulary. Especially recommended for students interested in international business.
- 402/502 ADVANCED FRENCH GRAMMAR** 3 credits
Prerequisite: 302 or equivalent. Advanced study of normative French grammar with emphasis on syntax, morphology, grammatical structure and phonetic principles.
- 403,4 ADVANCED FRENCH COMPOSITION AND CONVERSATION** 3 credits each
Prerequisite: 302 or equivalent. Thorough analysis of syntax, morphology, phonetic principles and grammatical structure.
- 407/507 FRENCH LITERATURE OF THE MIDDLE AGES AND THE RENAISSANCE** 4 credits
Prerequisite: 305 or 306 or equivalent. Reading and discussion of selected Medieval and Renaissance literary works. Conducted in French.
- 411/511 17TH CENTURY FRENCH LITERATURE** 4 credits
Prerequisite: 305 or 306 or equivalent. Reading and discussion of selected works in poetry, drama and novels. Conducted in French.
- 415/515 18TH CENTURY FRENCH LITERATURE** 4 credits
Prerequisite: 305 or 306 or equivalent. Reading and discussion of selected authors: emphasis on the *Philosophes*. Conducted in French.
- 419/519 19TH CENTURY FRENCH LITERATURE** 4 credits
Prerequisite: 305 or 306 or equivalent. Reading and discussion of selected works pertaining to romantic, realistic and naturalistic movements. Conducted in French.
- 427/527 20TH CENTURY FRENCH LITERATURE** 4 credits
Prerequisite: 305 or 306 or equivalent. Reading and discussion of the most representative works of period. Conducted in French.
- 429/529 FRANCOPHONE CARIBBEAN LITERATURE** 3 credits
Prerequisites: 305 or 306 or equivalent. A study of selected literary works from Haiti, Guadeloupe, and Martinique in light of their geographic, historic, socioethnic, and cultural determinants.
- 450/550 EXPLICATION DE TEXTES** 3 credits
Prerequisite: 302 or equivalent. Study of traditional French method of literary analysis based on passages of representative authors from selected periods of French literary history.
- 460/560 SELECTED THEMES IN FRENCH LITERATURE** 3 credits
Prerequisite: 305 or 306 or equivalent. (May be repeated.) Conducted in French. Prerequisite: 302 and 306 or equivalents. Reading and discussion of literary works selected according to an important theme.
- 471/571 FRENCH LANGUAGE READING PROFICIENCY** 4 credits
Designed to develop proficiency in reading comprehension. Prepares students for graduate reading examination. Does not count toward French major.
- 497,8 INDIVIDUAL READING IN FRENCH** 1-3 credits each
Prerequisite: 302 and permission of French section.

GERMAN

3530:

- 101,2 BEGINNING GERMAN I AND II** 4 credits each
Sequential. Reading, speaking, writing and listening comprehension; intensive drill in pronunciation; short stories, outside reading and supplementary work in language laboratory.

- 201,2 INTERMEDIATE GERMAN I AND II** 3 credits each
Sequential. Prerequisite: 102 or equivalent. Grammar review, reading, writing, speaking, listening comprehension; short stories, plays, novels on intermediate level; outside reading and supplementary work in language laboratory.
- 207,8 INTERMEDIATE GERMAN I AND II READING OPTIONS** 3 credits each
Sequential. Prerequisites: 102 or equivalent and permission. Reading of German texts in culture and civilization, discussion in English, translation and grammatical analysis. Not open to majors.
- 250 20TH CENTURY GERMAN LITERATURE IN TRANSLATION** 2 credits
Reading and discussion of works of Mann, Rilke, Hesse, Kafka, Benn, Brecht, Frisch, Durrenmatt, Borchert and Grass. May not be taken for credit toward the major in German.
- 251 19TH CENTURY GERMAN LITERATURE IN TRANSLATION** 2 credits
Reading and discussion of works in Kleist, Heine, Hebbel, Keller, Storm, Meyer and Hauptmann. May not be taken for credit toward the German major.
- 252 AGE OF GOETHE IN TRANSLATION** 2 credits
Reading and discussion of representative drama, prose and poetry of Lessing, Goethe and Schiller. May not be taken for credit toward the German major.
- 301,2 GERMAN CONVERSATION AND COMPOSITION** 3 credits each
Prerequisite: 202 or equivalent. Advanced composition using German models, special attention to words and idioms, development of oral expression and conversational ability.
- 305,6 INTRODUCTION TO GERMAN LITERATURE** 3 credits each
Prerequisite: 202 or equivalent. Introduction to study of German literature. Reading and class discussion of representative works. Conducted in German.
- 351,2 TRANSLATION: GERMAN** 3 credits each
- 403,4 ADVANCED GERMAN CONVERSATION AND COMPOSITION** 3 credits each
Prerequisite: 302 or equivalent. Thorough analysis of syntax, morphology, phonetic principles and grammatical structure.
- 406,7 GERMAN CULTURE AND CIVILIZATION** 3 credits each
Prerequisite: 302 or 306 or equivalent. Particular emphasis on customs, traditions, literary trends and artistic tendencies that constitute German's contribution to Western civilization.
- 419/519 THE AGE OF GOETHE I** 3 credits
Prerequisite: 302 or 306 or permission. Enlightenment and generation of Sturm und Drang, including works of Wieland, Lessing, Klopstock, Herder, the young Goethe and others. Conducted in German.
- 420/520 THE AGE OF GOETHE II** 3 credits
Prerequisites: 302, 306 or permission. Faust, selections from parts I and II. Ballads of Goethe and Schiller. Conducted in German.
- 431/531 200 YEARS OF GERMAN DRAMA** 3 credits
Prerequisite: 302 or 306 or permission. Representative works of major classical dramatics including Lessing, Goethe, Schiller, Kleist, Grillparzer. Conducted in German.
- 432/532 200 YEARS OF GERMAN DRAMA** 3 credits
Prerequisite: 302 or 306 or permission. Representative works of the major dramatists, Buchner, Hebbel, Hauptmann and Wedekind. Conducted in German.
- 435/535 GERMAN SHORT STORY** 3 credits
Prerequisite: 302 or 306 or permission. Reading and discussion of representative works of German romanticism, including those of Tieck, Kleist, E. T. A. Hoffman, Brentano, Eichendorff. Conducted in German.
- 436/536 GERMAN SHORT STORY** 3 credits
Prerequisite: 302 or 306 or permission. Reading and discussion of works representative of the period, including those of Droste-Hulshoff, Stifter, Keller, Meyer, Storm. Conducted in German.
- 439/539 20TH CENTURY LITERATURE I** 3 credits
Prerequisite: 302 or 306 or permission. Clash of the old and the new at the turn of the century. Works of T. Mann, Hauptmann, Kaiser, Hofmannsthal, Rilke, Wedekind and others. Conducted in German.
- 440/540 20TH CENTURY GERMAN LITERATURE II** 3 credits
Prerequisite: 302 or 306 or permission. Impact of modernity. Reading and discussion of writings of Hesse, Kafka, Doblin, Werfel and others. Conducted in German.
- 471/571 GERMAN LANGUAGE READING PROFICIENCY** 4 credits
Designed to develop proficiency in reading comprehension.
- 497,8 INDIVIDUAL READING IN GERMAN** 1-3 credits each
Prerequisite: permission.

ITALIAN

3550:

- 101,2 BEGINNING ITALIAN I AND II** 4 credits each
Sequential. Reading, speaking, writing and listening comprehension; intensive drill in pronunciation; short stories, outside reading and supplementary work in language laboratory.
- 201,2 INTERMEDIATE ITALIAN I AND II** 3 credits each
Sequential. Prerequisite: 102 or equivalent. Grammar review, practice in reading, writing, speaking and listening comprehension; short stories, plays, novels on intermediate level; outside reading and supplementary work in language laboratory.
- 207,8 INTERMEDIATE ITALIAN I AND II READING OPTION** 3 credits each
Sequential. Prerequisite: 102 or equivalent. Readings cover various aspects of Italian culture through the centuries, with particular emphasis on history, literature, art and contemporary Italian way of life as compared with American one.
- 250 GENIUS OF ITALIAN LITERATURE IN TRANSLATION** 2 credits
Reading and discussion of works of Dante, Petrarca, Boccaccio, Ariosto, Machiavelli, Cellini, Tasso, Bruno and Pirandello De Filippo.
- 301,2 ITALIAN COMPOSITION AND CONVERSATION** 3 credits each
Prerequisite: 202 or equivalent. Italian composition using Italian models, special attention to words and idioms and development of oral expression and conversational ability.
- 305,6 INTRODUCTION TO LITERATURE** 3 credits each
Prerequisite: 202 or equivalent. Introduction to study of Italian literature. Reading and class discussion in Italian of representative works.
- 497 INDIVIDUAL READING IN ITALIAN** 1-3 credits
Prerequisite: permission.

RUSSIAN

3570:

- 101,2 BEGINNING RUSSIAN I AND II** 4 credits each
Reading, speaking, writing, and understanding; intensive drill in pronunciation and supplementary work in language laboratory.
- 201,2 INTERMEDIATE RUSSIAN I AND II** 3 credits each
Prerequisite: 102 or equivalent. Grammar review, practice in reading, writing, speaking; short stories, novels on intermediate level; outside reading and supplementary work in language laboratory.
- 207,8 INTERMEDIATE RUSSIAN I AND II READING OPTION** 3 credits each
Sequential. Prerequisite: 102 or equivalent. Reading of texts in Russian dealing with culture of Russian-speaking people. Discussion of content of these texts in English along with review of grammar to extent necessary for accurate understanding of texts. Not open to majors.
- 301,2 RUSSIAN COMPOSITION AND CONVERSATION** 3 credits each
Prerequisite: 202 or equivalent. Advanced composition using Russian models, special attention to words and idioms; development of oral expression and conversational ability.
- 305,8 INTRODUCTION TO RUSSIAN LITERATURE** 3 credits each
Prerequisite: 202 or equivalent. Reading and class discussion in Russian of representative works.
- 308,10 RUSSIAN CIVILIZATION AND CULTURE** 3 credits each
Prerequisite: 202 or equivalent. Reading and discussion of Russian texts relating to developments in Russian civilization and culture.
- 351,2 TRANSLATION: RUSSIAN** 3 credits each
- 403,4 ADVANCED RUSSIAN COMPOSITION AND CONVERSATION** 3 credits each
Prerequisite: 302 or equivalent. Thorough analysis of syntax, morphology, phonetic principles and grammatical structure.
- 411,2 SCIENTIFIC RUSSIAN** 3 credits each
Prerequisite: 202 or equivalent. Intensive reading of scientific articles in chemistry, physics, mathematics, biology and medicine.
- 420,1 RUSSIAN LITERATURE OF THE 19TH CENTURY: ROMANTICISM AND REALISM** 3 credits each
Prerequisites: 301 or 302 or permission. Readings from representative authors such as Pushkin, Lermontov, Gogol, Turgenev, Dostoyevsky, Tolstoy, Goncharov and others.
- 427,8 RUSSIAN LITERATURE OF THE 20TH CENTURY** 3 credits each
Prerequisite: 202 or equivalent. Reading and discussion of selected literary works from Gorky to Solzhenitsyn.
- 438 ADVANCED RUSSIAN SYNTAX, GRAMMAR AND CONVERSATION** 3 credits
Prerequisite: 404 or equivalent. Advanced work in composition, translation into Russian and idiomatic use of the spoken language.
- 497,8 INDIVIDUAL READING IN RUSSIAN** 1-3 credits each
Prerequisite: permission.

SPANISH

3580:

- 101,2 BEGINNING SPANISH I AND II** 4 credits each
Sequential. Reading, speaking, writing and listening comprehension; intensive drill in pronunciation; short stories, outside reading and supplementary work in language laboratory.
- 201,2 INTERMEDIATE SPANISH I AND II** 3 credits each
Sequential. Prerequisite: 102 or equivalent. Grammar review, practice in reading, writing, speaking and listening comprehension; short stories, plays novels on intermediate level; outside reading and supplementary work in language laboratory.
- 207,8 INTERMEDIATE SPANISH I AND II READING OPTION** 3 credits each
Sequential. Prerequisites: 102 or equivalent and permission. Reading of texts in Spanish dealing with culture of Spanish-speaking people. Not open to majors.
- 301,2 SPANISH COMPOSITION AND CONVERSATION** 3 credits each
Prerequisite: 202 or equivalent. Advanced composition using Spanish models, special attention to words and idioms, development of oral expression and conversational ability.
- 311 SPANISH/SPANISH-AMERICAN CULTURAL EXPERIENCE** 1-2 credits
Prerequisite: permission. Student's residence and/or independent study in Spanish-speaking country which results in demonstrable assimilation of country's culture may earn a maximum of two credits.
- 350 CONTEMPORARY LATIN AMERICAN FICTION IN TRANSLATION** 3 credits
(May not be taken for credit toward the Spanish major.) Reading, discussion of novels, short stories of major Spanish American and Brazilian writers. Designed as an elective for upper-level students. Texts and discussion in English.
- 351,2 TRANSLATION: SPANISH** 3 credits each
- 401,2 ADVANCED COMPOSITION AND CONVERSATION** 3 credits each
Prerequisites: 302 or equivalent. Development of proficiency in speaking and writing Spanish at a level beyond that achieved in 301,2. Conducted in Spanish.
- 403 ADVANCED GRAMMAR** 3 credits
Prerequisite: 302 or equivalent. Thorough analysis of syntax, morphology, phonetic principles and grammatical structure.
- 405/505 SPANISH LINGUISTICS: PHONOLOGY** 4 credits
Prerequisite: permission. Descriptive study of Spanish phonetics and morphology, comparison of Spanish and English sounds, historical aspects, regional accents and sociolinguistic variation. Conducted in Spanish.
- 406/506 SPANISH LINGUISTICS: SYNTAX** 4 credits
Prerequisite: permission. Descriptive study of Spanish syntax; introduction to theories of grammar; overview of Spanish semantics and pragmatics. Conducted in Spanish.
- 407 INTRODUCTION TO HISPANIC LITERATURE: SPAIN** 4 credits
Prerequisites: 302 or equivalent. Reading and discussion of modern Spanish literature including drama, poetry, essay and fiction. Introduction to the fundamentals of literary criticism and literary movements. Conducted in Spanish.
- 408 INTRODUCTION TO HISPANIC LITERATURE: SPANISH AMERICAN** 4 credits
Prerequisites: 302 or equivalent. Reading and discussion of modern Spanish American drama, poetry, essay and fiction. Introduction to literary movements in Spanish American literature. Conducted in Spanish.
- 409/509 MEDIEVAL AND RENAISSANCE SPANISH LITERATURE** 4 credits
Prerequisite: 407 or 408 or permission. Reading and discussion of representative works that mark beginnings of Spanish literature in poetry, prose and drama, with emphasis given to the major works: *Cantar de Mio Cid*, *El Libro de Buen Amor*, *La Celestina* and the ballads. Conducted in Spanish.
- 411/511. SPANISH LITERATURE OF THE GOLDEN AGE** 4 credits
Prerequisite: 407 or 408 or permission. Reading and discussion of representative novels and short stories with special emphasis on works of Miguel de Cervantes. Drama, poetry and essays of 16th and 17th Centuries studied. Conducted in Spanish.
- 412/512 CERVANTES: DON QUIJOTE** 4 credits
Prerequisite: 407 or 408 or permission of the instructor. Reading and analysis of *Don Quijote* as the first modern novel in the historical context of Renaissance and Baroque aesthetics. Conducted in Spanish.
- 415/515 18TH AND 19TH CENTURY SPANISH DRAMA AND POETRY** 4 credits
Prerequisite: 407 or 408 or permission. Reading, discussion and lectures. Study of Neoclassicismo and Romanticismo. Conducted in Spanish.
- 416/516 19TH CENTURY SPANISH PROSE** 4 credits
Prerequisite: 407 or 408 or permission. Reading, discussion and lectures. Study of Realismo, Naturalismo and La Generacion del 98. Conducted in Spanish.
- 418/518 20TH CENTURY SPANISH PROSE** 4 credits
Prerequisite: 407 or 408 or permission of the instructor. Reading and analysis of representative writers of prose fiction with a selection of works that illustrates major developments and themes. Conducted in Spanish.
- 419/519 20TH CENTURY SPANISH DRAMA/POETRY** 4 credits
Prerequisite: 407 or 408 or permission. Reading and analysis of representative writers of drama and poetry with a selection of works that illustrates the major developments and themes in both genres. Conducted in Spanish.
- 422/522 SPECIAL TOPICS IN HISPANIC CULTURE** 1-4 credits
(May be repeated) Reading and discussion of significant works in literature or culture in Spain and Latin America not studied in other courses.
- 423/523 SPANISH-AMERICAN LITERATURE BEFORE 1900** 4 credits
Prerequisite: 407 or 408 or permission. Reading of representative Spanish-American literature from the discovery to 1900. Oral and written reports. Conducted in Spanish.
- 424/524 20TH CENTURY SPANISH-AMERICAN LITERATURE** 4 credits
Prerequisite: 407 or 408 or permission. Reading and analysis of selected dramas, essays, poems and short fiction written by outstanding Spanish-American authors of this century. Conducted in Spanish.
- 425/525 20TH CENTURY SPANISH-AMERICAN NOVEL** 4 credits
Prerequisite: 407 or 408 or permission. Reading and discussion of representative contemporary Latin American novels. Conducted in Spanish.
- 427,8/527,8 SPANISH AND SPANISH-AMERICAN CULTURE AND CIVILIZATION** 4 credits each
Prerequisite: 302 or permission. Emphasis on customs, traditions, literary trends and artistic tendencies that constitute Spain's specific contribution to Western civilization. Study of Spanish-speaking world. Conducted in Spanish.
- 429/529 CULTURE AND LITERATURE OF THE HISPANIC CARIBBEAN** 4 credits
Prerequisite: 302 or permission. Emphasis on customs, traditions, and literature, including lectures, films, slides, and analysis of selected writings by contemporary Hispanic authors from the Caribbean. Conducted in Spanish.
- 430/530 WOMEN IN 20TH CENTURY HISPANIC LITERATURE** 4 credits
Prerequisite: 407 or 408 or permission. Reading and analysis of selected works from the 20th Century that depict women in Hispanic countries. Methodologies of feminist criticism will be studied. Conducted in Spanish.
- 471/571 SPANISH LANGUAGE READING PROFICIENCY** 4 credits
Designed to develop proficiency in reading comprehension.
- 497 INDIVIDUAL READING IN SPANISH** 1-3 credits
Prerequisite: permission.

PHILOSOPHY

3600:

- 101 INTRODUCTION TO PHILOSOPHY** 3 credits
Introduction to philosophy problems and attitudes through acquaintance with thoughts on some leading thinkers of Western tradition.
- 120 INTRODUCTION TO ETHICS** 3 credits
Introduction to problems of moral conduct through readings from the tradition and class discussions; nature of "good," "right," "ought" and "freedom."
- 125 THEORY AND EVIDENCE** 3 credits
An investigation of the concept of evidence and the criteria for the evaluation of theories in various areas of study including the natural sciences, the social sciences and philosophy. The role of scientific information in the formation and justification of value judgments.
- 170 INTRODUCTION TO LOGIC** 3 credits
Introduction to logic and critical thinking. Includes such topics as meaning, informal fallacies, propositional logic, predicate and syllogistic logic and nature of induction.
- 211 HISTORY OF ANCIENT PHILOSOPHY** 3 credits
History and development of ancient Greek philosophy from pre-Socrates to Aristotle. Readings of primary sources in translation.
- 216 AMERICAN PHILOSOPHY** 3 credits
Prerequisite: one course in philosophy or permission of instructor. Movement of ideas in American from Royce to present.
- 232 PHILOSOPHY OF RELIGION** 3 credits
Prerequisite: one philosophy course. Discussion, analysis of problems of theology, nature of religious experience; God's nature, existence; immortality, sin, faith, reason; holy revelation, redemption.

- 280 SOPHOMORE TOPICS IN PHILOSOPHY** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission of instructor. Selected topics in philosophy at the sophomore level.
- 312 HISTORY OF MEDIEVAL PHILOSOPHY** 3 credits
History of Western philosophy from end of Roman Empire to Renaissance. Major philosophers studied include St. Augustine, St. Anselm, Peter Abelard, St. Thomas Aquinas, Duns Scotus and William of Ockham. Readings from primary sources.
- 313 HISTORY OF MODERN PHILOSOPHY** 3 credits
Analysis of major philosophical issues of 17th and 18th Centuries from Descartes through Kant. Readings of primary sources in translation.
- 314 19TH CENTURY PHILOSOPHY** 3 credits
Prerequisite: one course in philosophy or permission of instructor. Inquiry into philosophically significant ideas of Hegel, Marx, Schopenhauer, Mill, Kierkegaard and Nietzsche.
- 323 ADVANCED TOPICS IN ETHICS** 3 credits
Prerequisite: one course in philosophy or permission of instructor. An examination of selected topics in Ethical Theory such as the Naturalistic Fallacy, Ethical Non-Cognitivism, Prescriptivism, Theories of Rights, Theories of Punishment, Nihilism, Relativism, Moral Skepticism. Specific topics will be announced in the course schedule.
- 324 SOCIAL AND POLITICAL PHILOSOPHY** 3 credits
Prerequisite: one course in philosophy or permission of instructor. An examination of the normative justification of social, political institutions and practices. Analyses concepts such as rights, justice, equality, political obligation from historical as well as contemporary points of view. Application to particular social issues covered.
- 332 DIALECTICAL MATERIALISM** 3 credits
Prerequisite: 324 or permission of instructor. Includes Hegelian and other origins as well as its development in writings of Marx, Engels, Lenin and contemporary writers. Focus on metaphysics, social philosophy, philosophy of history, human nature, ethics, aesthetics.
- 350 PHILOSOPHY OF ART** 3 credits
Prerequisite: One course in philosophy or permission of instructor. An examination of theories of the nature of art and the grounds of aesthetic evaluation. Analysis of such concepts as representation, form, content, expression, institution, convention, meaning, truth as they apply in the context of the arts.
- 361 BIOMEDICAL ETHICS** 3 credits
Prerequisites: 101, 120 or 170; or permission of instructor. The identification, analysis and evaluation of ethical issues arising most critically in the biomedical setting, e.g., abortion, termination of treatment, definition of death, IVF, AIDS.
- 362 BUSINESS ETHICS** 3 credits
Prerequisites: 101, 120 or 170; or permission of instructor. Basic moral theories, moral principles and the decision-making process, applied to issues in business.
- 363 POLICE ETHICS** 3 credits
Prerequisites: 101, 120 or 170; or permission of instructor. Basic moral concepts and their application to the criminal justice system. Concerned with such issues as punishment, the use of force and conflict resolution.
- 371 PHILOSOPHY OF MIND** 3 credits
Nature of mind and the relationship between mind and body. Specific topics such as the limits of human reason, personal identity, the role of human thought in action and whether machines can think are also considered.
- 374 SYMBOLIC LOGIC** 3 credits
Prerequisite: 170 or permission of instructor. Detailed consideration of propositional and first-order predicate logic. Introduction to class logic, modal logics and axiomatics.
- 380 JUNIOR TOPICS IN PHILOSOPHY** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission of instructor. Selected topics in philosophy at the junior level.
- 390 JUNIOR HONORS COLLOQUIUM** 3 credits
Prerequisite: junior standing in Honors Program or junior honors standing as philosophy major or permission of instructor or nomination by department faculty member. Selected readings, research, writing and defense of one or more philosophical projects. Preparation and foundation for senior honors project in philosophy.
- 411/511 LATER DIALOGUES OF PLATO** 3 credits
Prerequisites: one introductory course and 211 or permission of instructor. Readings of dialogues in translation, commencing with *Theatetus* including: *Parmenides*, *Sophist*, *Statesman*, *Philebus*.
- 418/518 ANALYTIC PHILOSOPHY** 3 credits
Prerequisites: 211, 312 and 313 or permission of instructor. Study of ideal and ordinary language movements in 20th Century British and American philosophy. Deals with such figures as Russell, Carnap, Ayer, Moore, Wittgenstein, Ryle and Austen.
- 419/519 BRITISH EMPIRICISM** 3 credits
Prerequisites: one introductory course and 313 or permission of instructor. Intensive analysis of selected major writings of Locke, Berkeley and Hume.
- 421/521 PHILOSOPHY OF LAW** 3 credits
Prerequisite: one course in philosophy or permission of instructor. Philosophical inquiry into the nature of law and legal institutions.
- 422/522 CONTINENTAL RATIONALISM** 3 credits
Prerequisites: one introductory course and 313 or permission of instructor. Intensive analysis of selected major writings of Descartes, Spinoza and Leibniz.
- 424/524 EXISTENTIALISM** 3 credits
Prerequisites: one introductory course in philosophy, 314 or permission of instructor. In-depth inquiry into the thought of Kierkegaard, Jaspers, Heidegger, Sartre, Tillich and other existentialists with their concern for the human condition.
- 425/525 PHENOMENOLOGY** 3 credits
Prerequisites: one introductory course, 314 or permission of instructor. Inquiry into methodology of Husserl and Heidegger and their influence upon Western European and American thought.
- 432/532 ARISTOTLE** 3 credits
Prerequisites: 211, 312 and 313 or permission of instructor. Detailed study of Aristotle's metaphysics, philosophy of nature, philosophy of mankind and ethics.
- 434/534 KANT** 3 credits
Prerequisite: 313 or permission of instructor. Study of Kantian system of thought and its relation to history of philosophy. Includes thorough investigation of one or more of Kant's philosophic works.
- 444/544 PROBLEMS IN PHILOSOPHY** 3 credits
Prerequisites: two courses in philosophy or permission of instructor. Thorough, critical examination of one major philosophical problem.
- 482/582 THEORY OF KNOWLEDGE** 3 credits
Prerequisites: three courses in philosophy. Examination of nature of knowledge; theories of perception, conception and truth, problem of induction and relation of language to knowledge.

- 484/584 PHILOSOPHY OF SCIENCE** 3 credits
Prerequisites: 101, 170 or permission of instructor. Nature of scientific inquiry, types of explanation, laws and causality, theoretical concepts and reality. Also considers critics of hypothetical-deductive view of science, e.g., Hanson and Kuhn.
- 471/571 METAPHYSICS** 3 credits
Prerequisites: 211, 312 and 313 or permission of instructor. Theories about ultimate nature and ultimate explanation of reality. Uses readings from classical and contemporary sources.
- 480/580 SEMINAR** 3 credits
(May be repeated) Prerequisite: permission of instructor.
- 481/581 PHILOSOPHY OF LANGUAGE** 3 credits
Prerequisites: 101 and 170 or permission of instructor. Contemporary philosophies about nature of language and its relation to reality and human thinking. Includes discussion of views of linguists such as Chomsky.
- 490 SENIOR HONORS PROJECT IN PHILOSOPHY** 1-6 credits
(May be repeated for a total of six credits) Prerequisite: 390 or senior standing in Honors Program or senior honors standing as philosophy major or permission of instructor or nomination by department faculty member. Research leading to completion of senior honors thesis involving original work under faculty supervision.
- 497/597 INDIVIDUAL STUDY** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: completion of required courses of philosophy major or permission of instructor and department head. Directed independent study of philosopher, philosophy or philosophical problem under guidance of selected faculty member. Subject matter determined by selected faculty member in consultation with student. Graduate credit requires significant additional work which may include additional research paper.

PHYSICS

3650:

- 130 DESCRIPTIVE ASTRONOMY** 3 credits
Qualitative and non-mathematical introduction to subjects of astronomy and astrophysics, intended primarily as a first science course for students not majoring in physical science.
- 133 MUSIC, SOUND AND PHYSICS** 3 credits
Qualitative introduction to sound production, perception and reproduction, with emphasis on music.
- 137 LIGHT** 3 credits
Introductory, qualitative course dealing with nature of light, and interaction of light with material objects to produce common visual effects.
- 138 PROPERTIES OF LIGHT LABORATORY** 1 credit
Prerequisite or corequisite: 137 or permission. Introductory laboratory dealing qualitatively and quantitatively with properties of light and interaction of light with material objects.
- 160 PHYSICS IN SPORTS** 3 credits
An introduction to physics, particularly mechanics. Athletic activities utilized to illustrate principles.
- 261 PHYSICS FOR THE LIFE SCIENCES I** 4 credits
Prerequisites: high school algebra, trigonometry or 3450:149 as corequisite or permission. Introductory course for professional work in biology and health professions and services. Emphasizes life science applications. Mechanics: laws of motion, force, torque, work, energy, power; properties of matter: gases, liquids, solids, fluid mechanics.
- 262 PHYSICS FOR THE LIFE SCIENCES II** 4 credits
Prerequisite: 261. Laws of thermodynamics, kinetic theory. Wave phenomena: sound, light, optics; electricity and magnetism; atomic and nuclear physics; radioactivity.
- 267.8 LIFE SCIENCE PHYSICS COMPUTATIONS I AND II** 1 credit each
Corequisites: 261 (with 267); 262 (with 268). Optional companion courses to 261,2 provides additional computational experience in applications of physics to life sciences, emphasizing use of algebra and trigonometry. Particularly recommended for student with modest mathematical preparation.
- 291 ELEMENTARY CLASSICAL PHYSICS I** 4 credits
Corequisite: 3450:221. Introductory physics for student of science and engineering. Classical statics, kinematics and dynamics, as related to contemporary physics. Oscillations, waves; fluid mechanics. Vectors and some calculus introduced as needed.
- 292 ELEMENTARY CLASSICAL PHYSICS II** 4 credits
Prerequisite: 291. Thermodynamics from atomic point of view; basic laws of electromagnetism; mechanical and electromagnetic waves. Interference and diffraction; coherence; geometrical and physical optics.
- 293.4 PHYSICS COMPUTATIONS I AND II** 1 credit each
Corequisite: 291 (with 293); 292 (with 294). Optional companion courses to 291,2 provides experience in problem solving, and elaborates application of calculus to simple physical phenomena. Particularly recommended for a freshman and for student with modest preparation in mathematics or physical sciences.
- 301 ELEMENTARY MODERN PHYSICS** 3 credits
Prerequisite: 292 or permission of instructor. Special relativity, introduction to quantum physics, hydrogen atom and complex atoms, atomic spectra, topics in nuclear and solid-state physics.
- 310 ELECTRONICS** 3 credits
Prerequisite: 262 or 292. AC and DC circuit theory, digital integrated logic circuits, counters, digital waveshaping, A to D and D to A conversion and applications.
- 320 OPTICS** 3 credits
Prerequisites: 262 or 292 and 3450:223. Geometric optics: reflection, mirrors, refraction, lenses, optical instruments. Physical optics: waves, superposition, coherence, lasers, interference, diffraction, absorption and scattering, dispersion, double refraction, polarization, optical activity.
- 322.23 INTERMEDIATE LABORATORY I AND II** 2 credits each
Prerequisite: 262 or 292. Laboratory course stressing measurement techniques with contemporary laboratory apparatus. Experiment design, instrument calibration and reporting emphasized. Modern physics experiments and measurement of fundamental natural constants.

- 331,2 ASTROPHYSICS I AND II** 3 credits each
Prerequisite: 262 or 292. One-year comprehensive, qualitative course recommended for student majoring in physics or natural science, and for secondary school teachers and others desiring comprehensive survey of astronomy and astrophysics at intermediate level.
- 340 THERMAL PHYSICS** 3 credits
Prerequisite: 262 or 292. Basic principles of thermal and statistical physics. Ensembles, laws of thermodynamics, equilibrium, irreversibility, equipartition theorem, canonical distribution, Maxwell distribution, phase changes, cyclic processes, transport processes.
- 350 COMPUTATIONAL PHYSICS** 3 credits
Prerequisites: 292, or 262 and 3450:221; and 3460:201, 3460:210, or 4100:206. Numerical techniques for computer solutions to physics problems, including mechanics, gravitation, electricity and magnetism, and modern physics.
- 399 UNDERGRADUATE RESEARCH** 1-6 credits
(May be repeated) Prerequisite: permission of instructor. Participation in current research project in department under supervision of faculty member.
- 400/500 HISTORY OF PHYSICS** 3 credits
Prerequisite: 262 or 292. Study of origin and evolution of major principles and concepts characterizing contemporary physics.
- 406/506 WAVES** 3 credits
Prerequisite: 262 or 292. Analysis of phenomena common to all waves, including free oscillations, forced oscillations, traveling waves, reflection, polarization, interference and diffraction. Water, sound, electromagnetic, seismic and deBroglie waves examined.
- 431/531 MECHANICS I** 3 credits
Prerequisites: 292 and 3450:235. Mechanics at intermediate level. Newtonian mechanics, motion of a particle in one dimension, central field problem, system of particles, conservation laws, rigid bodies, gravitation.
- 432/532 MECHANICS II** 3 credits
Prerequisite: 431/531. Advanced mechanics at the senior or beginning graduate level, moving coordinate systems, mechanics of continuous media, Lagrange's equations, tensor algebra and stress analysis, rotation or rigid bodies, vibration theory.
- 436/536 ELECTROMAGNETISM I** 3 credits
Prerequisites: 292, 3450:235 or permission of instructor. Electricity and magnetism at intermediate level. Electrostatics and magnetostatics, electric field, scalar potential, dielectrics, Laplace's and Poisson's equations, currents, magnetic field, vector potential, magnetic materials, inductance.
- 437/537 ELECTROMAGNETISM II** 3 credits
Prerequisites: 436/536. Special relativity, four vectors, Maxwell's equations in covariant form; propagation, reflection and refraction of electromagnetic waves; multipole radiation.
- 441/541 QUANTUM PHYSICS I** 3 credits
Prerequisites: 301 and 3450:235. Introduction to quantum theory, Schrodinger equation, physical observables, one-dimensional systems, angular momentum, perturbation theory, the variational principle, scattering theory, emission and absorption, identical particles, and the Pauli Principle.
- 442/542 QUANTUM PHYSICS II** 3 credits
Prerequisite: 441/541. Applications of quantum mechanics to atomic, nuclear and solid state physics. Tunneling and alpha decay, potential barrier, Hydrogen and Helium atoms, interatomic forces, quantum statistics.
- 451,2/551,2 ADVANCED LABORATORY I AND II** 2 credits each
Prerequisites: 323 or permission of instructor. Applications of electronic, solid-state devices, techniques to research-type projects in contemporary physics. Introduction to resonance techniques; nuclear magnetic resonance, electron spin resonance, nuclear quadrupole resonance. Scintillation spectroscopy. Alpha- and beta-ray spectroscopy.
- 468/568 DIGITAL DATA ACQUISITION** 3 credits
Prerequisite: 262 or 292. Designed to introduce science and mathematics students to use of digital techniques of interfacing instruments to microcomputers. Physical measurements and device control are emphasized.
- 470/570 INTRODUCTION TO SOLID-STATE PHYSICS** 3 credits
Prerequisite: 441 or permission of instructor. Account of basic physical processes occurring in solids, with emphasis on fundamental relation between these processes and periodicity of crystalline lattice.
- 471,2/571,2 NMR SPECTROSCOPY I AND II** 2 credits each
Prerequisite: 292 or permission of instructor. Theoretical basis and experimental techniques of NMR spectroscopy. Classical concepts and quantum mechanical treatments of NMR. Bloch equations; spin-spin and spin-lattice relaxation times. Steady state and transient phenomena. General features of broadline and high-resolution NMR spectra. NMR instrumentation and operating principles. Theory and analysis of high-resolution NMR spectra. Quantitative applications of broadline and high-resolution NMR spectra and determination of physical and chemical structures.
- 481,2/581,2 METHODS OF MATHEMATICAL PHYSICS I AND II** 3 credits each
Prerequisites: 292, 3450:235 and senior or graduate standing in a physical science or engineering. Vectors, generalized coordinates, tensors, calculus of variations, vector spaces, linear transformations, matrices, eigenvalues, Hilbert space, boundary value problems, transcendental functions, complex variables, analytic functions, Green's functions, integral equations.
- 488/588 SELECTED TOPICS: PHYSICS** 1-4 credits
(May be repeated) Prerequisite: permission. Consideration of selected topics, procedures, techniques, materials or apparatus of current interest in physics.
- 490/590 WORKSHOP** 1-4 credits
(May be repeated) Group studies of special topics in physics. May not be used to meet undergraduate or graduate major requirements in physics. May be used for elective credit only.
- 497/597 INDEPENDENT STUDY** 1-4 credits
(May be repeated) Prerequisite: permission. Further investigations of various selected topics in physics, under guidance of faculty member.
- 498/598 PHYSICS COLLOQUIUM** 1 credit
Lectures on current research topics in physics by invited speakers. May be repeated but only one credit counts toward the M.S. Degree.

POLITICAL SCIENCE**3700:**

- 100 GOVERNMENT AND POLITICS IN THE UNITED STATES** 4 credits
Examination of American political system with emphasis on fundamental principles, ideas, institutions and processes of modern government. Lecture and discussion sections (day classes only).
- 120 CURRENT POLICY ISSUES** 3 credits
Survey of contemporary public policy issues by applying a broad conceptual framework. Cannot be used for credit toward major in political science.
- 201 INTRODUCTION TO POLITICAL RESEARCH** 3 credits
Introduction to the research process in political science through an introduction to the logic of social science inquiry and contemporary techniques of analysis.
- 210 STATE AND LOCAL GOVERNMENT AND POLITICS** 3 credits
Examination of institutions, processes and intergovernmental relations at state and local levels.
- 220 AMERICAN FOREIGN POLICY** 3 credits
Examination of American foreign policy-making process; public opinion and other limitations on policy; specific contemporary problems in selected areas.
- 300 COMPARATIVE POLITICS** 4 credits
Introduction to comparative political analysis; description of political systems of Great Britain, France, Germany and Soviet Union; contrast between democracy and totalitarianism.
- 301 ADVANCED POLITICAL RESEARCH** 3 credits
Prerequisite: 201 or permission of instructor. Study and practice of political science research methods. Data collection, statistical analysis and presentation of empirical research projects. Computer applications used.
- 302 AMERICAN POLITICAL IDEAS** 3 credits
Study of major thinkers and writers of American political thought.
- 303 INTRODUCTION TO POLITICAL THOUGHT** 3 credits
Survey of major ideas and concepts of Western political theory from pre-Socrates through period of Enlightenment.
- 304 MODERN POLITICAL THOUGHT** 3 credits
Examination of central concepts of political thought from 19th Century to present. Modern liberalism, communism, fascism and totalitarianism emphasized.
- 310 INTERNATIONAL POLITICS AND INSTITUTIONS** 4 credits
Relations among nations examined in political context.
- 311 DEVELOPING STATES IN WORLD POLITICS** 3 credits
Examines how developing states are conditioned by the global system and how they attempt to modify it.
- 312 THE POLITICS OF INTERNATIONAL TRADE AND MONEY** 3 credits
Prerequisite: 310 or permission of instructor. Examines trade and money as sources of international power; focuses on the evolution of the Bretton Woods monetary and GATT trade regimes.
- 320 BRITAIN AND THE COMMONWEALTH** 3 credits
Description and analysis of government and politics of Great Britain and leading nations of the Commonwealth.
- 321 WESTERN EUROPEAN POLITICS** 3 credits
Description and analysis of government and politics of France, Germany, Italy and Switzerland, with appropriate references to Scandinavia and Low Countries.
- 322 SOVIET AND EAST EUROPEAN POLITICS** 3 credits
Theory and practice of government and politics in Soviet Union; comparison with selected communist systems of Eastern Europe.
- 323 POLITICS OF CHINA AND JAPAN** 3 credits
Examination of governmental structures and political processes of China and Japan.
- 325 COMPARATIVE PUBLIC POLICY** 3 credits
Considers the formulation, decisions, implementation, impact of public policies in a comparative perspective. By examining public policies in a variety of countries the relationship of different economic and political systems to policy outcomes is observed.
- 326 POLITICS OF DEVELOPING NATIONS** 3 credits
General introduction to concepts and theories of political development and political institutions, elite-recruitment and political processes of selected emerging nations.
- 327 AFRICAN POLITICS** 3 credits
Examination of patterns of government and politics of nations south of Sahara.
- 330 CANADIAN POLITICS** 3 credits
An examination of the institutions and processes of Canadian government; a survey of some of the pressing issues confronting public decision makers in Canada.
- 341 THE AMERICAN CONGRESS** 3 credits
Examination of structure and function of Congress, with comparative materials on legislative process on all levels. Presidential and congressional conflict examined.
- 342 MINORITY GROUP POLITICS** 3 credits
Examination of political behavior of racial, religious and ethnic minority groups in the United States.
- 350 THE AMERICAN PRESIDENCY** 3 credits
The presidency as focal point of politics, policy and leadership in American political system.
- 360 THE JUDICIAL PROCESS** 3 credits
Role of police, lawyers, courts and judges in context of American political process. Structure and process of judicial policy making and limitations on judicial power.
- 361 POLITICS OF THE CRIMINAL JUSTICE SYSTEM** 3 credits
Examines the impact of the political process and political institutions on criminal law and policy.
- 370 PUBLIC ADMINISTRATION: CONCEPTS AND PRACTICES** 4 credits
Examines current administrative theories and their application in public bureaucracies. Emphasis is placed on practices to improve the quality of public sector administration.
- 380 URBAN POLITICS AND POLICIES** 4 credits
Examination of problems emerging from urban and regional complexes in the United States. Structure and processes of political decision making at this level analyzed.
- 381 STATE POLITICS** 3 credits
Analysis of the state political process in terms of its capacity to deal with a wide range of socioeconomic problems. Special emphasis on legislators, administrators, parties and interest groups.

PSYCHOLOGY

3750:

- 382 INTERGOVERNMENTAL RELATIONS** 3 credits
An examination of the history, theory, contemporary activities of intergovernmental relations in the United States. Interactions of local, state federal units of government will be considered.
- 391 HONORS IN POLITICAL SCIENCE** 3 credits
Prerequisites: at least 17 credits and a 3.25 average in political science and permission of adviser.
- 392 SELECTED TOPICS IN POLITICAL SCIENCE** 1-3 credits
(May be repeated, but no more than three credits can be applied to major in political science) Topics of substantial current importance, specialized topics within political science or experimental courses.
- 395 INTERNSHIP IN GOVERNMENT AND POLITICS** 2-9 credits
(May be taken twice for a total of nine hours. No more than four credits may be applied toward major in political science.) Prerequisite: Three courses in political science at The University of Akron, 2.20 average in political science, and permission of instructor. Supervised individual placement with political office holders, party groups, governmental agencies, law firms and other organizations providing professional-level work.
- 397 INDEPENDENT STUDY** 1-4 credits
(May be repeated for a total of four credits) Prerequisites: senior standing, 3.00 grade-point average and permission of adviser.
- 402/502 POLITICS AND THE MEDIA** 3 credits
Examination of relationships between the press, the news media and political decision makers.
- 405/505 POLITICS IN THE MIDDLE EAST** 3 credits
The rise of the state system in the Middle East after World War I; an analysis of the socio-cultural, ideological forces influencing the political behavior of the people of the Middle East. In-depth study of selected political systems.
- 410/510 INTERNATIONAL DEFENSE POLICY** 3 credits
Prerequisite: At least one of the following: 220, 310; 3400:380, 382, 460, 461, or permission. Introduction to political uses of military forces. Major focus on methodological, conceptual, and ethical dilemmas confronted in developing and implementing defense policy.
- 411/511 THEORIES OF INTERNATIONAL POLITICAL ECONOMY** 3 credits
Prerequisite: 310 or permission of instructor. This course examines the predominant and competing theories of international political economy, including imperialism, world systems analysis, long-wave theory, neo-mercantilism, and neo-realism.
- 412/512 GLOBAL ENVIRONMENT POLITICS** 3 credits
Prerequisites: 300, 310 or permission of instructor. Examines the general dimensions of the global environmental challenge, including the roles played by technology and the structure of the world system.
- 415/515 COMPARATIVE FOREIGN POLICY** 3 credits
Prerequisite: 310 or 220 or permission. Study of foreign policies of selected nations, with special attention to processes and instruments of decision making of the major powers.
- 420/520 ISSUES AND APPROACHES IN COMPARATIVE POLITICS** 3 credits
Prerequisite: 300 or permission of instructor. Detailed examination of approaches to the study of comparative politics, political parties, elites and various theories of revolution.
- 425/525 LATIN AMERICAN POLITICS** 3 credits
Prerequisite: 300 or permission of instructor. Examination of patterns of government and politics in Latin American area.
- 440/540 PUBLIC OPINION AND POLITICAL BEHAVIOR** 4 credits
Prerequisite: 100 or 120 or permission. Nature and role of public opinion in political process; historical development, current methods of measurement. Political behavior of American electorate.
- 441/541 THE POLICY PROCESS** 3 credits
Prerequisites: eight credits in political science. Intensive study of policy-making process, emphasizing roles of various participants in executive and legislative branches as well as private individuals and groups.
- 442/542 METHODS OF POLICY ANALYSIS** 3 credits
Prerequisite: 201. Examines variety of methods available for analyzing public policies. Techniques of cost benefit analysis, evaluation research quasi-experimentation are covered as well as consideration of ethical questions in policy analysis, the practical problems facing policy analysts.
- 461/561 THE SUPREME COURT AND CONSTITUTIONAL LAW** 3 credits
Prerequisite: 100 or permission. Interpretation of the Constitution by the Supreme Court with emphasis on federal judicial, legislative and executive power; separation of powers; and federalism.
- 462/562 THE SUPREME COURT AND CIVIL LIBERTIES** 3 credits
Prerequisite: 100 or permission. Interpretation of the Constitution by the Supreme Court with emphasis on freedom of speech and press, freedom of religion, criminal rights and right to privacy.
- 470/570 CAMPAIGN MANAGEMENT** 3 credits
Prerequisite: Six credits of political science or permission. Reading, research and practice in campaign management decision making.
- 471/571 CAMPAIGN FINANCE** 3 credits
Prerequisite: six credits of political science or permission. Reading and research in financial decision making in political campaigns.
- 472/572 AMERICAN INTEREST GROUPS** 3 credits
Prerequisite: six credits of political science or permission. Reading and research on the development, structure and function of interest groups in the United States.
- 473/573 AMERICAN POLITICAL PARTIES** 3 credits
Prerequisites: six credits of political science or permission. Reading and research on the development, structure and function of parties in the United States.
- 480/580 POLICY PROBLEMS** 3 credits
(May be repeated for a total of six credits) Prerequisite: 380 or permission. Intensive study of selected problems in public policy.
- 490/590 WORKSHOP** 1-3 credits
(May be repeated) Group studies of special topics in political science. May not be used to meet undergraduate or graduate requirements in political science. Elective credit only.
- 497 SENIOR HONORS PROJECT IN POLITICAL SCIENCE** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission. Open only to a political science major in Honors Program. Independent study leading to completion of senior honors thesis or other original work.
- 100 INTRODUCTION TO PSYCHOLOGY** 3 credits
Introduction to scientific study of behavior, survey of physiological basis of behavior, sensation and perception, development, learning and cognition, personality, social interaction and other selected topics.
- 105 PROFESSIONAL AND CAREER ISSUES IN PSYCHOLOGY** 1 credit
Corequisite: 100. An overview of the field of psychology including educational requirements, career opportunities and professional issues for students considering a psychology major.
- 110 QUANTITATIVE METHODS IN PSYCHOLOGY** 4 credits
Prerequisite or corequisite: 100. Presentation of data, descriptive statistics, correlation, hypothesis testing and introduction to statistical methodologies in psychology, including computer applications.
- 220 INTRODUCTION TO EXPERIMENTAL PSYCHOLOGY** 4 credits
Prerequisites: 100 and 110 or instructor's permission. Lectures plus laboratory experience concerning problems in scientific bases of psychology such as experimental design, methods and apparatus, collection and analysis of data and interpretation of results.
- 230 DEVELOPMENTAL PSYCHOLOGY** 4 credits
Prerequisite: 100. Determinants and nature of behavioral changes from conception to death.
- 240 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY** 4 credits
Prerequisite: 100. Survey of applications of psychology in industry, business and government. Emphasis on understanding employees and evaluation of their behavior.
- 320 BIOPSYCHOLOGY** 4 credits
Prerequisites: 100 and four credits of psychology or instructor's permission. Relationship between behavior and its biological/physiological foundations including brain structure and function, sensation, behavior genetics, learning and memory and other topics.
- 335 DYNAMICS OF PERSONALITY** 4 credits
Prerequisites: 100 and four credits of psychology or instructor's permission. Overview of theory and research involving the development, maintenance and assessment of personality and individual differences.
- 340 SOCIAL PSYCHOLOGY** 4 credits
Prerequisites: 100 and four credits psychology or instructor's permission. Examination of individuals' responses to social environment. Social perception, attitude formation and change, affiliation and attraction, altruism, group processes and nonverbal behavior.
- 345 COGNITIVE PROCESSES** 4 credits
Prerequisites: 100 and four credits of psychology or instructor's permission. Survey of the basic phenomena, concepts and theories in the areas of human perception, learning, memory and cognition.
- 400/500 PERSONALITY** 4 credits
Prerequisites: 100, 335 or instructor's permission. Consideration of current conceptualizations of the normal personality with emphasis on methods of measurement, experimental findings and research techniques.
- 410/510 PSYCHOLOGICAL TESTS AND MEASUREMENTS** 4 credits
Prerequisites: 100, 110 or permission. Consideration of nature, construction and use of tests and measurements in industry, government and education. Includes aptitude and achievement tests, rating scales, attitude and opinion analysis.
- 420/520 ABNORMAL PSYCHOLOGY** 4 credits
Prerequisites: 100 and four credits of psychology or instructor's permission. Survey of syndromes, etiology, diagnosis and treatment of major psychological conditions ranging from transient maladjustments to psychoses.
- 430/530 PSYCHOLOGICAL DISORDERS OF CHILDREN** 4 credits
Prerequisites: 100 and 230 or permission. Survey of syndromes, etiologies and treatments of behavioral disorders in children from standpoint of developmental psychology. Behavioral data and treatment approaches emphasized.
- 435 CROSS-CULTURAL PSYCHOLOGY** 4 credits
Prerequisites: 100 and four credits psychology or instructor's permission. Influence of culture and ethnicity upon development of individual psychological processes including functioning, identity, social motives, sex roles and values.
- 441 CLINICAL AND COUNSELING PSYCHOLOGY I** 4 credits
Prerequisites: 100 and four credits of psychology or instructor's permission. Overview of the fields of clinical and counseling psychology including counseling and psychotherapeutic approaches, vocational counseling, assessment, research, training and professional issues.
- 442 CLINICAL AND COUNSELING PSYCHOLOGY II** 4 credits
Prerequisite: 441. Overview of individual counseling and psychotherapy, group counseling, personality and ability testing, marriage and family counseling, hypnosis, sex therapy, psychopharmacology and related specialties.
- 443/543 HUMAN RESOURCE MANAGEMENT** 4 credits
Prerequisites: 240 and a statistics course or instructor's permission. The application of psychological theory to the effective management of human resources in an organization, including recruitment, selection, training and retention of personnel.
- 444/544 ORGANIZATIONAL THEORY** 4 credits
Prerequisites: 240 or instructor's permission. The application of psychological theory to macro-level processes in organizations including leadership, motivation, task performance, organizational theories and development.
- 445/545 PSYCHOLOGY OF SMALL GROUP BEHAVIOR** 4 credits
Prerequisites: 100 and four credits of psychology or instructor's permission. Intensive investigation of factors affecting behavior and performance in small groups including effects of personality, social structures, task, situational and social-cognitive variables.
- 446 RESEARCH DESIGN AND ANALYSIS** 4 credits
Prerequisites: 100, 110 and 220 or instructor's permission. Review of psychological methodology including research design and analysis, internal and external validity, measurement of constructs and specific analytic techniques.
- 450/550 COGNITIVE DEVELOPMENT** 4 credits
Prerequisite: 345 or instructor's permission. Theory and research on life-span changes in cognitive processes including concept formation/categorization, information processing and Piagetian assessment tasks.
- 460/560 HISTORY OF PSYCHOLOGY** 3 credits
Prerequisite: 100 and four credits of psychology or instructor's permission. Psychology in pre-scientific period and details of development of systematic viewpoints in 19th and 20th Centuries.

- 475 PSYCHOLOGY OF ADULTHOOD AND AGING** 4 credits
Prerequisites: 100 and 230 or instructor's permission. Psychological aspects of human development from adolescence to older adulthood including age-related changes in socialization, personality, intelligence, sensation, perception learning, memory and clinical application.
- 480 SPECIAL TOPICS IN PSYCHOLOGY** 1-4 credits
(May be repeated) Prerequisite: 100 or permission. Comprehensive survey of contemporary status of specialized topics and issues in psychology. Emphasis on original source materials, critical analysis and synthesis of empirical and theoretical aspects.
- 485 APPLIED DEVELOPMENTAL PSYCHOLOGY** 4 credits
Prerequisites: 100 and four credits of psychology or instructor's permission. Covers conceptual and methodological issues dealing with implementation problems in life-span developmental psychology from a multidisciplinary and problem-focused approach.
- 488.9 HONORS PROJECT IN PSYCHOLOGY** 4 credits each
Prerequisites: senior standing, psychology major and permission. 488: Selection of research topic, review of relevant literature, research design and data collection. 489: Analysis and write up of research project in journal or thesis style.
- 490/590 WORKSHOP IN PSYCHOLOGY** 1-3 credits
(May be repeated) Group studies of special topics in psychology. May not be used to meet undergraduate or graduate major requirements in psychology.
- 495 FIELD EXPERIENCE IN PSYCHOLOGY** 2-4 credits
(May be repeated. Minimum of four credits required for Psychology Technician Program). Prerequisites: 100, 110, 220, 230 or 240, 335 or 340, 410 and acceptance into the B.S. Psychology Technician Program and departmental permission. On-site supervised individual placements as a psychology assistant in appropriate community and institutional organizational settings.
- 497 INDEPENDENT READING, AND/OR RESEARCH IN PSYCHOLOGY** 1-3 credits
(May be repeated to a total of six credits). Independent reading and/or research in an area of psychology under the supervision and evaluation of a selected faculty member.

SOCIOLOGY

3850:

- 100 INTRODUCTION TO SOCIOLOGY** 4 credits
Basic terminology, concepts and approaches in sociology, including introduction to analysis of social groups and application of sociological concepts to the understanding of social systems. Required of majors. Lecture/discussion.
- 104 SOCIAL PROBLEMS** 3 credits
Prerequisite: 100 or permission. Analysis of selected contemporary problems in society; application of sociological concepts and research as tools for understanding sources of such problems. Lecture.
- 301 METHODS OF SOCIAL RESEARCH I** 3 credits
*Prerequisites: 100 or permission. Lecture/laboratory course (minimum of two laboratory hours per week). Research design and data-gathering techniques. Required of all majors except sociology/anthropology.
- 302 METHODS OF SOCIAL RESEARCH II** 3 credits
*Prerequisite: 100 and 301 (Sociology/anthropology majors are excused from the 301 prerequisite), or permission. Quantitative techniques and application to sociological data. Combination lecture and laboratory course requiring at least two laboratory hours per week. Required of majors. Lecture/laboratory.
- 315 SOCIOLOGICAL SOCIAL PSYCHOLOGY** 3 credits
Prerequisite: 100. The reciprocal influence of individuals and groups. How interpersonal processes produce and affect group structure. How groups affect the development and behavior of the social person.
- 320 SOCIAL INEQUALITY** 3 credits
Prerequisite: 100 or permission. Study of the way social rankings occur in societies and how particular rankings affect individual behavior, group relations and social structures. Lecture.
- 321 POPULATION** 3 credits
An introduction to world and national population trends, related demographic and social characteristics. Topics include fertility, mortality, morbidity, migration, abortion, birth control, population policy in relation to societal problems. Lecture.
- 323 SOCIAL CHANGE** 3 credits
Prerequisite: 100 or permission. Introduction to theories and processes of social change, dimensions of change in contemporary, traditional and urban-industrial societies; projection and prediction of selected trends and forms. Lecture.
- 324 SOCIAL MOVEMENTS** 3 credits
Prerequisite: 100 or permission. Social movements as distinguished from other forms of collective behavior; analysis of social situations which produce social movements; focus on development of social movements and their role in social change. Lecture.
- 330 CRIMINOLOGY** 3 credits
Prerequisite: 100. Major focus on interrelationships and analysis of crimes, criminals, criminal justice systems and society. Lecture.
- 334 SOCIAL ORGANIZATION** 3 credits
Prerequisite: 100 or permission. Nature of social organization, social control; organizational typologies; theories of organizational structure, functions; analysis of complex organizations in a social system. Lecture.
- 335 SOCIAL BEHAVIOR IN ORGANIZATIONS** 3 credits
Prerequisite: 100 or permission. Analysis of the structure of such complex organizations as voluntary associations, business organizations and public bureaucracies, in relation to issues including organizational effectiveness, organizational design and change, job satisfaction and quality of work experience. Lecture.
- 336 SOCIOLOGY OF WORK AND OCCUPATIONS** 3 credits
Prerequisite: 100 or permission. Survey of theory and empirical research in areas such as the structure of occupations and professions, occupational attainment, work force characteristics, work values and orientations, the nature of work. Lecture.
- 340 THE FAMILY** 3 credits
Prerequisite: 100 or permission. Analysis of family as a social system; historical, comparative and contemporary sociological approaches examined in relation to family structure and functions. Lecture.
- 341 POLITICAL SOCIOLOGY** 3 credits
Prerequisite: 100 or permission. Survey of theory and empirical research dealing with relationship between political phenomena and the larger network of social processes in human societies. Lecture.
- 342 SOCIOLOGY OF HEALTH AND ILLNESS** 3 credits
Prerequisite: 100 or permission. General survey of sociological perspectives, concepts and research on health, illness and health-care delivery systems. Lecture.
- 343 THE SOCIOLOGY OF AGING** 3 credits
Prerequisite: 100 or permission. Examination of process of aging from perspective of behavioral and sociological aspects. Lecture.
- 344 THE SOCIOLOGY OF SEX ROLES** 3 credits
Prerequisite: 100 or permission. Examination of differentiation in roles, behaviors in women, men including theory, evidence on origins and determinants of differences, on stability and change in sex roles.
- 345 FAMILY AND HEALTH** 3 credits
Prerequisites: 100 or permission. Survey of interrelationships between family structure and functioning and the health care system. Includes historical perspectives as well as current conditions.
- 365 SPECIAL TOPICS IN SOCIOLOGY** 1-3 credits
(May be repeated) Prerequisite: permission. Special topics of interest to sociology major and non-major not covered in regular course offerings.
- 397 SOCIOLOGICAL READINGS AND RESEARCH** 1-3 credits
Prerequisite: permission. Individual study of problem area of specific interest to individual student under guidance of department member. Preparation of a research paper.
- 403/503 HISTORY OF SOCIOLOGICAL THOUGHT** 3 credits
Prerequisite: 100 or permission. Examination of major scholars in the classical sociological tradition. Lecture.
- 404/504 CONTEMPORARY SOCIOLOGICAL THEORIES** 3 credits
Prerequisite: 403 or permission. Examination and critical evaluation of works of modern sociological theorists, emphasizing current theoretical approaches to issues of social order and social change. Lecture.
- 410/510 SOCIAL STRUCTURES AND PERSONALITY** 3 credits
Prerequisite: 100 or permission. Interrelationships between position in society, personality characteristics. Personality treated as both result and determinant of social structure and process. Lecture.
- 411/511 SOCIAL INTERACTION** 3 credits
Prerequisite: 100 or permission. Intensive study of advanced theory and research in social psychology, particularly how social interaction and self-conception affect one another. Lecture.
- 412/512 SOCIALIZATION: CHILD TO ADULT** 3 credits
Prerequisite: 100 or permission. Theoretical and empirical analyses of process by which infant, child, adolescent and adult learn social and cultural requirements necessary to function in new roles, changing roles and society in general.
- 421/521 RACIAL AND ETHNIC RELATIONS** 3 credits
Prerequisite: 100 or permission. Analysis of structure and dynamics of race and ethnic relations from a variety of perspectives emphasizing both historical and contemporary issues. Lecture.
- 423/523 SOCIOLOGY OF WOMEN** 3 credits
Prerequisites: 100 or permission of instructor. Examination of research and theories pertaining to women's status in society, including economic conditions, the relationship between structure and experience, and other gender-related issues.
- 425/525 SOCIOLOGY OF URBAN LIFE** 3 credits
Prerequisite: 100 or permission. Emergence and development of urban society. Examination of urban social structure from neighborhood to metropolis, the problems and prospects. Emphasis on various life styles of urban subcultures. Lecture/discussion.
- 428/528 THE VICTIM IN SOCIETY** 3 credits
Prerequisites: 100 or permission of instructor. Study of the nature, causes, and consequences of victimization with special focus on crime victimization.
- 429/529 PROBATION AND PAROLE** 3 credits
Prerequisite: 330 or 430 or permission. Analysis of how probationers and parolees are selected, supervised and then released into private life. Emphasis on current and past social research. Lecture/discussion.
- 430/530 JUVENILE DELINQUENCY** 3 credits
Prerequisite: 100 or permission. Analysis of social structure and process from which delinquency develops. Emphasis on current and past research. Lecture/discussion.
- 431/531 CORRECTIONS** 3 credits
Prerequisite: 330 or 430. Theories, belief systems, correctional practices and effectiveness as related to offender groups. Lecture/discussion/field experience.
- 433/533 SOCIOLOGY OF DEVIANT BEHAVIOR** 3 credits
Prerequisites: 100 and at least six additional credits of sociology courses or permission. Survey of theories of deviant behavior and relevant empirical research. Special emphasis given to interaction processes and social control. Lecture.
- 440/540 SOCIOLOGY OF RELIGION** 3 credits
Prerequisite: 100 or permission. Study of forms of religion and their social functions with emphasis on religion in American society. Lecture.
- 441/541 SOCIOLOGY OF LAW** 3 credits
Prerequisites: 100 and at least six additional credits of sociology courses or permission. Social origins and consequences of law and legal processes. Emphasis on uses of law, social change and aspects of legal professions. Lecture.
- 442/542 SOCIOLOGY OF EDUCATION** 3 credits
Prerequisite: 100 or permission. Analysis of education from an organizational and social psychological perspective. Topics include: desegregation; busing; neighborhood schools; impact of family, peers and teachers on learning; school organization. Lecture.
- 443/543 INDUSTRIAL SOCIOLOGY** 3 credits
Prerequisite: six credits of sociology or industrial management. Comparison of formal and informal structures in industrial organizations; analysis of work roles and status systems; communication processes; relation of work plant to community and society. Lecture.
- 444/544 SOCIAL ISSUES IN AGING** 3 credits
Prerequisite: 100 or permission. A look into the major issues and problems facing older persons. Special attention is given to the unmet needs of the elderly as well as an examination of current societal policy and programs to meet these needs.
- 450/550 SOCIOLOGY OF MENTAL ILLNESS** 3 credits
Prerequisite: 100 or permission. The social history of the mental hospital, theories and epidemiology of mental illness, community-based treatment models, the organization of mental health services, the role of personal social networks and mutual support groups.

*Consult advisor for math prerequisite.

- 494/594 WORKSHOP IN SOCIOLOGY** 1-3 credits
(May be repeated) Group studies of special topics in sociology. May not be used to meet departmental undergraduate or graduate major requirements. May be used for elective credit only.
- 495 RESEARCH INTERNSHIP** 2-4 credits
(May be repeated for credit) Prerequisites: 301, 302 and permission of a faculty supervisor. Placement in selected community organization for supervised experience in all phases of a social research project. Student must receive permission from instructor during semester prior to enrollment.
- 496 SENIOR HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: enrollment in Honors Program and senior standing, and major in sociology or sociology/anthropology. Thesis or original creative work appropriate to student's area of interest. Requirements and evaluation of project determined by departmental honors preceptor and student's honors project adviser.

ANTHROPOLOGY

3870:

- 150 CULTURAL ANTHROPOLOGY** 4 credits
Introduction to study of culture; cross-cultural view of human adaptation through technology, social organization and ideology. Lecture.
- 151 EVOLUTION OF MAN AND CULTURE** 3 credits
Biological and cultural evolution of *Homo sapiens*; comparative study of Primates; human variation; Old World archaeology. Lecture.
- 270 CULTURES OF THE WORLD** 3 credits
Prerequisite: 150 or permission of instructor. An examination of diversity in pre-industrial cultures; the ways in which cultures differ and the major processes which produce cultural differences.
- 355 INDIANS OF SOUTH AMERICA** 3 credits
Prerequisite: 150 or 3850:100 or permission. Survey of aboriginal peoples of South America, with emphasis on culture areas and continuity of culture patterns. Lecture.
- 356 ARCHAEOLOGY OF THE AMERICAS** 3 credits
Prerequisite: 150 or 3850:100 or permission. Survey of prehistoric cultures of North, Middle and South America; beginning with peopling of Western Hemisphere and ending with European contact. Lecture.
- 357 MAGIC, MYTH AND RELIGION** 3 credits
Prerequisite: 150 or 3850:100. Analysis and discussion of the data concerning the origins, roles and functions of magic and religion in a broad range of human societies, with emphasis on the non-Western, pre-industrial societies. Examination of belief and ritual systems of such societies.
- 358 INDIANS OF NORTH AMERICA** 3 credits
Prerequisite: 150 or permission. Ethnographic survey of native cultures of North America, with emphasis on variations in ecological adaptations, social organization and modern American Indians in anthropological perspective. Lecture.
- 397 ANTHROPOLOGICAL RESEARCH** 1-3 credits
(May be repeated) Prerequisite: permission. Individual study of problem areas of specific interest to an individual student under guidance of a faculty member.
- 405/505 HISTORY AND THEORY IN ANTHROPOLOGY** 3 credits
Prerequisite: 150 or permission. Survey of theories and problems in social and cultural anthropology. Historical development, methods of inquiry and contemporary theoretical perspectives.
- 455/555 CULTURE AND PERSONALITY** 3 credits
Prerequisite: 150 or permission. Examination of functional and causal relationships between culture and individual cognition and behavior. Lecture.
- 457/557 CULTURE AND MEDICINE** 3 credits
Prerequisite: 150 or permission of instructor. Analyzes various aspects of Western and non-Western medical systems from an anthropological perspective. Compares traditional medical systems around the world.
- 461/561 LANGUAGE AND CULTURE** 3 credits
Prerequisite: 150 or permission. Examination of language structure and interaction of language, cognition and culture. Lecture.
- 463/563 SOCIAL ANTHROPOLOGY** 3 credits
Prerequisite: 150 or permission. Comparative structural analysis of non-Western systems of kinship and social organization in terms of status, role, reciprocal expectation, nomenclature, nuclear and extended households and other kinship groupings. Lecture.
- 472/572 SPECIAL TOPICS: ANTHROPOLOGY** 3 credits
(May be repeated) Prerequisites: 150 and permission. Designed to meet needs of student with interests in selected topics in anthropology. Offered irregularly when resources and opportunities permit. May include archaeological field school, laboratory research or advanced course work not presently offered by department on regular basis.
- 494/594 WORKSHOP IN ANTHROPOLOGY** 1-3 credits
(May be repeated) Group studies of special topics in anthropology. May not be used to meet departmental undergraduate or graduate major requirements. May be used for elective credit only.

College of Engineering

GENERAL ENGINEERING 4100:

- 101 TOOLS FOR ENGINEERING** 3 credits
Corequisite: 3450:221. Introduction to engineering. Free hand, engineering, and CAD drawing. Introduction to computer programming, computer applications including word processing, spreadsheets, data base. Introduction to engineering economics. Required for Chemical, Civil, and Electrical Engineering majors.
- 201 ENERGY AND ENVIRONMENT** 2 credits
Interactions between energy production, consumption and environment. Case studies. Not for engineering, chemistry or physics majors.
- 202 ATMOSPHERIC POLLUTION** 2 credits
Causes of atmospheric pollution and technical economic and social problems. Technical solutions. Case studies. Not for engineering, chemistry or physics majors.
- 203 ENVIRONMENTAL SCIENCE AND ENGINEERING** 3 credits
Science and engineering fundamentals required to understand environmental issues and alternative solutions. Not for engineering, chemistry, or physics majors.
- 206 FORTRAN (SCIENCE/ENGINEERING)** 2 credits
Prerequisite: 2020:334 or 3450:221. Introduction to use of digital computers in scientific and engineering applications. For student majoring in engineering or physical sciences. No credit for person having completed 3460:201.
- 300 COOPERATIVE EDUCATION WORK PERIOD** 0 credit
Elective for cooperative education student who has completed sophomore year. Practice in industry and comprehensive written reports of this experience.
- 301 COOPERATIVE EDUCATION WORK PERIOD** 0 credit
Required for cooperative education student only. Practice in industry and comprehensive written reports of this experience. Offered spring semester of third year.
- 302 COOPERATIVE EDUCATION WORK PERIOD** 0 credit
Required for cooperative education student only. Practice in industry and comprehensive written reports of this experience. Offered fall semester of fourth year.
- 403 COOPERATIVE EDUCATION WORK PERIOD** 0 credit
Required for cooperative education student only. Practice in industry and comprehensive written reports of this experience. Offered summer after fourth year.

CHEMICAL ENGINEERING 4200:

- 121 CHEMICAL ENGINEERING COMPUTATIONS** 2 credits
Prerequisites: 101 or permission. Computer programming language, flowcharting, introductory simulation and introductory numerical analysis.
- 200 MATERIAL AND ENERGY BALANCES** 4 credits
Prerequisites: 121, 4100:206, 3450:221 and 3150:134. Introduction to material, energy balance calculations applied to solution of chemical problems.
- 225 EQUILIBRIUM THERMODYNAMICS** 4 credits
Prerequisites: 200 and 3450:222. Second law of thermodynamics, entropy, applications, comprehensive treatment of pure and mixed fluids. Phase and chemical equilibria, flow processes, power production and refrigeration processes covered.
- 305 MATERIALS SCIENCE** 2 credits
Prerequisites: 3150:133 and 3650:292 and junior standing. Structure, processing and properties of metals, ceramics and polymers. Special topics, such as composites, corrosion and wear.
- 321 TRANSPORT PHENOMENA I** 3 credits
Prerequisites: 200 and 3450:222. Constitutive equations for momentum and energy transfer. Development of microscopic and macroscopic momentum and energy equations. Analogy and dimensions correlations. Problems and applications in unit operations of chemical engineering.
- 322 TRANSPORT PHENOMENA II** 3 credits
Prerequisite: 321. Constitutive equations for mass transfer. Development of microscopic and macroscopic momentum, energy and mass transfer equations for binary systems. Problems and applications in unit operations of chemical engineering.
- 330 CHEMICAL REACTION ENGINEERING** 3 credits
Prerequisite: 225. Nonequilibrium processes including chemical reaction mechanisms, rate equations and ideal reactor design applied to homogeneous and heterogeneous systems.
- 351 FLUID AND THERMAL OPERATIONS** 3 credits
Prerequisite: 321. Applications of fluid mechanics including piping, pumping, compression, metering, agitation and separations. Applications of heat transfer by conduction, convection and radiation to design of process equipment.
- 352 TRANSPORT LABORATORY** 2 credits
Prerequisites: 322 and 351. Experiments in fluid, heat and mass transfer. Data collection, analysis and reporting in various formats. Relationships to theory emphasized.
- 353 MASS TRANSFER OPERATIONS** 3 credits
Prerequisites: 225, 351 and 322. Theory and design of staged operations including distillation, extraction, absorption. Theory and design of continuous mass transfer devices.

- 408 POLYMER ENGINEERING** 3 credits
Prerequisite: permission or senior standing. Commercial polymerization, materials selection and property modification, polymer processing, applied rheology and classification of polymer industry.
- 435 PROCESS ANALYSIS AND CONTROL** 3 credits
Prerequisites: 330, 353. Response of simple and chemical processes and design of appropriate control systems.
- 441 PROCESS ECONOMICS AND DESIGN** 4 credits
Prerequisites: 330, 351, 353. Economic evaluation of chemical plants including justification, profitability, capital investment and operating costs. Design of chemical process equipment.
- 442 PLANT DESIGN** 4 credits
Prerequisite: 441. Integration of process and equipment design for a total plant including justification, site selection and plant layout. Culminates with a case study or A.I.Ch.E. Student Contest Problem.
- 454 OPERATIONS LABORATORY** 1 credit
Prerequisites: 352, 353. Comprehensive experiments and analysis in combined heat and mass transfer, thermodynamics and reaction kinetics. Comprehensive reports.
- 461/561 SOLIDS PROCESSING** 3 credits
Prerequisites: 321 and 353 or permission. Comprehensive problems in sedimentation, fluidization, drying and other operations involving mechanics of particulate solids in liquid and gas continua.
- 462 INDUSTRIAL ENZYME TECHNOLOGY** 3 credits
Prerequisites: 330 and 351. Application of chemical engineering to biological processes involving enzymes and their industrial applications. Special emphasis given to the kinetics, control, design, and process economics aspects.
- 463/563 POLLUTION CONTROL** 3 credits
Prerequisite: 353 or permission. Air and water pollution sources and problems. Engineering aspects and methodology.
- 466/566 DIGITIZED DATA AND SIMULATION** 3 credits
Prerequisite: permission. Data acquisition and analysis by digital devices, digital control applications and design.
- 470/570 ELECTROCHEMICAL ENGINEERING** 3 credits
Prerequisites: 322, 330. Chemical engineering principles as applied to the study of electrode processes and to the design of electrochemical reactors. Topics include electrochemical thermodynamics, cell polarizations, Faraday's Laws, electrode kinetics, transport processes in electrochemical systems, current distributions, reactor design, experimental methods, commercial processes, and batteries and fuel cells.
- 471 FUEL ENGINEERING** 3 credits
Prerequisites: 330 and 351 or permission of instructor. Topics related to clean liquid and solid fuels technology. Special emphasis given to design, system analysis, environmental impacts, and novel technologies.
- 496 TOPICS IN CHEMICAL ENGINEERING** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission. Topics selected from new and developing areas of chemical engineering, such as electrochemical engineering, coal and synthetic fuels processing, bioengineering, simultaneous heat and mass transfer phenomena and new separation techniques.
- 497 HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: special permission. Individual creative project pertinent to chemical engineering culminating in undergraduate thesis, supervised by faculty member of the department.
- 499 RESEARCH PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission. Individual research project pertinent to chemical engineering under faculty supervision. Report required.

CIVIL ENGINEERING 4300:

- 201 STATICS** 3 credits
Corequisites: 3450:222 and 3650:291. Forces, resultants, couples; equilibrium of force systems; distributed forces; centers of gravity, analysis of simple structures; moments of inertia; kinematics.
- 202 INTRODUCTION TO MECHANICS OF SOLIDS** 3 credits
Prerequisite: 201. Axial force, bending moment diagrams, axial stress and deformation; stress-strain diagrams; torsion; flexural stress; flexural shearing stress; compound stresses; indeterminate beams; columns.
- 230 SURVEYING** 3 credits
Basic tools and computations for surveying: measurement of distance elevation and angles; traverse surveys. Laboratory field practice.
- 306 THEORY OF STRUCTURES** 3 credits
Prerequisite: 202. Stability and determinacy; statically determinate trusses and frames; approximate frame analysis influence lines; moving loads; virtual work analysis; moment area theorem; theorem of three moments; moment distribution for continuous beams and frames.
- 313 SOIL MECHANICS** 3 credits
Prerequisite: 202 or permission. Physical properties of soils. Soil water and groundwater flow. Stresses, displacements, volume changes, consolidation within a soil mass. Soil strength. Compaction.
- 314 GEOTECHNICAL ENGINEERING** 3 credits
Prerequisite: 313. Limiting equilibrium within a soil mass. Design of retaining walls, bulkheads, shallow, deep foundation systems. Slope stability. Laboratory study of soil properties and behavior.
- 323 WATER SUPPLY AND POLLUTION CONTROL** 4 credits
Prerequisites: 3150:133, 4600:310. Water and wastewater characteristics, criteria, quantities and distribution. Water and wastewater treatment process flowsheets, design and operation. Wastewater and residue disposal.
- 341 HYDRAULIC ENGINEERING** 3 credits
Prerequisite: 4600:310. Flow in pipelines and pipe networks, pumps and pumping stations, seepage, elements of hydrology, flow in open channels, design of hydraulic structures, water resources engineering.
- 361 TRANSPORTATION ENGINEERING** 3 credits
Prerequisite: junior standing. Introductory survey of transportation topics including transportation planning requirements and techniques, introduction to design of highways, airports and railroads and introduction to traffic engineering.

- 380 ENGINEERING MATERIALS LABORATORY** 2 credits
Prerequisite: 202. Study of laboratory instrumentation and standard techniques in testing of engineering materials. Data analysis.
- 401 STEEL DESIGN** 3 credits
Prerequisite: 306. Tension, compression members; openweb joists; beams; bearing plates; beam-columns; bolted, welded connections.
- 403 REINFORCED CONCRETE DESIGN** 3 credits
Prerequisite: 306. Ultimate strength analysis and design; compression steel; diagonal tension; stirrups; development length; one-way slab; T-beams; two-way slabs; columns; isolated and combined footings.
- 404 ADVANCED STRUCTURAL DESIGN** 3 credits
Prerequisites: 401, 403. Composite design; plate girders; plastic design; cantilever retaining walls; torsion in R/C members; deflection of R/C members; continuous girder bridge design.
- 407 ADVANCED STRUCTURAL ANALYSIS** 3 credits
Prerequisite: 306. Energy methods for beams and frames. Stiffness and flexibility formulations for framed structures using classical and matrix methods. Introduction to stability and plastic analysis. Warping-torsion behavior of beams. Analysis of axisymmetric circular plates and membrane shells.
- 414/514 DESIGN OF EARTH STRUCTURES** 3 credits
Prerequisite: 314 or permission. Design of earth structures: dams, highway fills, cofferdams, etc. Embankment construction techniques, quality control, embankment analysis, instrumentation, foundation soil stabilization, seepage analysis and control. Design problem. Graduate students will perform more advanced analysis and design.
- 418/518 SOIL AND ROCK EXPLORATION** 3 credits
Prerequisite: 314 or permission. Site exploration criteria and planning. Conventional boring, sampling and in situ testing methods. Theory and application of geophysics and geophysical methods including seismic, electrical resistivity, gravity, magnetic and radioactive measurements. Air photo interpretation.
- 424 WATER-WASTEWATER LABORATORY** 1 credit
Corequisite: 323 or permission. Analysis of water and wastewater.
- 428/526 ENVIRONMENTAL ENGINEERING DESIGN** 3 credits
Prerequisite: 323. An introduction to the physical, chemical and biological processes utilized in the treatment of water and wastewater, with design parameters emphasized.
- 427/527 WATER QUALITY MODELING AND MANAGEMENT** 3 credits
Prerequisite: 323. Analysis and simulation of the physical, chemical and biochemical processes affecting stream quality. Development of management strategies based upon the application of water quality modeling techniques to environmental systems.
- 428/528 HAZARDOUS AND SOLID WASTES** 3 credits
Prerequisite: senior standing or permission of instructor. Hazardous and solid waste quantities, properties and sources are presented. Handling, processing, storage and disposal methods are discussed with non-technical constraints outlined.
- 441 HYDRAULIC DESIGN** 3 credits
Prerequisite: 341. Collection and critical evaluation of hydraulic data related to actual design problem selected by instructor. Development and analysis of design alternatives. Preparation of reports.
- 443/543 APPLIED HYDRAULICS** 3 credits
Prerequisite: 341. Review of design principles: urban hydraulics, steam channel mechanics, sedimentation, coastal engineering.
- 445 HYDROLOGY** 3 credits
Prerequisite: 341. Surface water hydrology, water cycle, precipitation, evaporation, stream flow. Principles of hydrologic systems and their analysis. Hydrologic simulation, reservoir planning and water supply studies. Analysis of rainfall and floods.
- 448 HYDRAULICS LABORATORY** 1 credit
Prerequisite: 341. Introduction to laboratory and field devices for hydraulic measurements. Reduction and presentation of hydraulic data. Individual assignments of model studies of hydraulic structures.
- 450 URBAN PLANNING** 2 credits
Historical developments in urban planning; urban planning techniques and patterns; comprehensive master planning studies; planning regulations; design problems; class projects; class project presentation.
- 451/551 COMPUTER METHODS OF STRUCTURAL ANALYSIS** 3 credits
Prerequisite: 306. Computer methods of structural analysis. Finite element software and interactive graphics. Stiffness concepts and matrix formulation of beams; modeling of simple and complex structural systems; vibration analysis using microcomputers.
- 452 STRUCTURAL VIBRATIONS AND EARTHQUAKES** 3 credits
Prerequisite: 306. Vibration and dynamic analysis of structural systems with one, two, or more degrees of freedom; beams, frames, buildings and bridges. Numerical methods of analysis. Elastic-plastic systems. Earthquake analysis of design. Earthquake codes.
- 453/553 OPTIMUM STRUCTURAL DESIGN** 3 credits
Prerequisite: 306. Basic concepts in structural optimization. Mathematical programming methods including unconstrained minimization, multidimensional minimization and constrained minimization.
- 454/554 ADVANCED MECHANICS OF MATERIALS** 3 credits
Prerequisite: 202 or equivalent. Three-dimensional state of stress and strain analysis. Unsymmetric bending of straight and curved members with shear deformation. Beams on elastic foundations. Saint Venant's torsional problems. Inelastic analysis of bending and torsional members. Introduction to energy method. Instability behavior of prismatic members.
- 463/563 TRANSPORTATION PLANNING** 3 credits
Prerequisite: 361. Theory and techniques for development, analysis and evaluation of transportation system plans. Emphasis on understanding and using tools and professional methods available to solve transportation planning problems, especially in urban areas.
- 454/564 HIGHWAY DESIGN** 3 credits
Prerequisite: 361. Study of modern design of geometrical and pavement features of highways. Design problem and computer use. Graduate students will produce a more complete design.
- 465/565 PAVEMENT ENGINEERING** 3 credits
Prerequisite: 361. Theories of elasticity, of viscoelasticity and of layered systems as applied to pavements. Pavement materials characterization; pavement design, pavement restoration for rigid and flexible pavements.
- 466/566 TRAFFIC ENGINEERING** 3 credits
Prerequisite: 361. Vehicle and urban travel characteristics, traffic flow theory, traffic studies, accidents and safety, traffic signs and marking, traffic signal planning, traffic control and transportation administration.

- 468/568 HIGHWAY MATERIALS** 3 credits
Prerequisites: 361, 360 or permission. Properties of aggregates, manufacture and properties of portland cement concrete, properties of asphaltic materials, design and testing of hot mix asphalt pavement mixes and of surface treatments. Laboratory preparation of specimens and determination of properties. Graduate student requirement: Graduate students will be required to perform an additional eight-hour asphalt laboratory (Abson recovery of asphalt from solution) and to prepare a paper on a highway materials topic.
- 471 CONSTRUCTION ADMINISTRATION** 3 credits
Prerequisite: senior standing or permission. Organization for construction, construction contracts, estimating, bidding, bonds and insurance. Construction financial management and supervision of construction, scheduling using critical path method.
- 472 CONSTRUCTION ENGINEERING** 3 credits
Prerequisite: senior standing or permission. Construction equipment selection and management. Techniques of various engineering construction operations including blasting, tunnelling, concrete framework and dewatering.
- 473 CONSTRUCTION MATERIALS** 2 credits
Prerequisites: 380, 4200:305. Composition, structure and mechanical behavior of structural materials such as concrete, wood, masonry, plastics and composite materials. Discussion of applications and principles of evaluating material properties.
- 474/574 UNDERGROUND CONSTRUCTION** 2 credits
Prerequisite: 314. Description of practices and techniques of underground construction. Selection of proper method for individual job. Design of underground openings, support systems and linings.
- 480 RELIABILITY-BASED DESIGN** 3 credits
Prerequisite: 3470:261 and senior standing. Probability concepts in civil engineering. Risk analysis and reliability based design.
- 461 CIVIL ENGINEERING SYSTEMS** 2 credits
Prerequisite: senior standing. Systems approach to civil engineering problems. Mathematical programming; project planning, scheduling and cost analysis; basic operations research methods; decision analysis. Management of engineering design of complex civil engineering projects.
- 482 SPECIAL PROJECTS** 1-3 credits
Prerequisites: senior standing and permission. Directed individual or group research or study in student's field of interest. Topic subject to approval by adviser.
- 467 HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: senior standing in Honors Program. Individual creative project or design relevant to civil engineering, supervised by faculty member of the department.

ELECTRICAL ENGINEERING 4400:

- 231 CIRCUITS I** 3 credits
Prerequisite: 3650:291; corequisite: 3450:223. Fundamentals of circuit analysis including loop and nodal methods, phasor techniques, resonance, polyphase circuits and magnetic coupling in circuits.
- 232 CIRCUITS II** 3 credits
Prerequisite: 231; corequisite: 3450:235. Network theorems, Fourier methods, transfer functions. Laplace and Fourier transforms and their use in analyzing dynamic operation of circuits.
- 243 SIGNAL ANALYSIS** 3 credits
Prerequisite: 231. Corequisite: 232, 3450:235. Basic concepts of convolution, impulse and step responses, Laplace transforms, Fourier series, Fourier transforms, Bode diagrams, difference and differential equations.
- 320 BASIC ELECTRICAL ENGINEERING** 4 credits
Prerequisite: junior standing in engineering; corequisite: 3450:235. Covers fundamental aspects of electrical circuits, electronics and electrical machinery. Not open to an electrical engineering major.
- 333 DISCRETE-TIME SYSTEMS** 3 credits
Prerequisite: 232, 3450:235, 4100:206. Introduction to the analysis and design of discrete-time linear systems. System simulations, classical solutions, Z-transform solutions, convolution techniques, matrices, state-variable methods, and digital filters are included.
- 334 ACTIVE CIRCUITS** 3 credits
Prerequisite: 333. Applications of operational amplifiers including bilinear transfer functions, scaling, cascade design, biquad circuits, lowpass, high pass, bandpass-filters, Chebyshev response, sensitivity, delay filters, frequency transformations, ladder design, simulated element design, leapfrog simulation and switched-capacitors.
- 340 ELECTRIC CIRCUITS LABORATORY** 1 credit
Prerequisite: 231. To develop practical skills in electronic circuits. Experiments will involve analysis and measurement of circuits which will illustrate circuit theory concepts.
- 344 INSTRUMENTATION** 3 credits
Prerequisites: 340, 362. Analysis and characteristics of transducers, indicating instruments and recorders used in electrical measurements.
- 353 ELECTROMAGNETICS I** 4 credits
Prerequisite: 231, 3450:223 or permission. Vector analysis. Electrostatics: electrostatic field, scalar potential, dielectrics, boundary-value problems. Magnetostatics: magnetic circuits. Maxwell's equations: Faraday's law, time-harmonic fields. Introduction to plane waves.
- 354 ELECTROMAGNETICS II** 3 credits
Theory and application of transmission lines: transient and steady-state waves: Plane EM waves: propagation, reflection, and refraction. Waveguides open and closed-boundary guiding structures.
- 360 PHYSICAL ELECTRONICS** 3 credits
Prerequisite: 232. Corequisite: 363. PN junction, diffusion, tunneling, FET and BJT device physics, equivalent circuits for electronic devices, time and frequency analysis, biasing and logic families.
- 361 ELECTRONIC DESIGN** 4 credits
Prerequisites: 333, 360. Power amplification, feedback, oscillators, linear integrated circuits, modulation and demodulation circuits.
- 363 SWITCHING AND LOGIC** 4 credits
Prerequisites: 232, 340. Analysis of computer circuits. Introduction to use of Boolean algebra and mapping techniques in analyzing switching circuits. Sequential circuits.

- 365 MICROPROCESSOR SYSTEM** 3 credits
Prerequisite: 363. Consideration of microcomputer hardware and software components. Microprocessor and peripheral devices. Instructions set of selected microprocessor. Introduction to microcomputer software.
- 371 CONTROL SYSTEMS I** 3 credits
Prerequisite: 333. Introduction to servomechanisms and feedback. Modeling and response of feedback control systems. Stability of linear systems. Experiments include analog simulation and basic servomechanism.
- 380 ILLUMINATION** 2 credits
Fundamentals of illumination and principles underlying specifications and design for adequate electrical lighting.
- 381 ENERGY CONVERSION** 3 credits
Prerequisites: 231 and 353. Nonelectrical to electrical energy conversions and vice versa: thermal, chemical, solar. Fundamentals of electromechanical energy conversion. Principles of operation of transformers, commutator machines, induction and synchronous machines.
- 385 ENERGY CONVERSION LAB** 2 credits
Prerequisite: 381. Theoretical background and practical skills in machines measurements. Steady and transient states in transformers and machines recording and analysis. External characteristics of sources.
- 387 ADVANCED MACHINERY** 3 credits
Prerequisite: 386. d-q transformation. Reactance of synchronous machines. Parallel operation of transformers. Synchronous-induction motors. Machine saturation and harmonics.
- 391 PROBLEMS** 1-3 credits
(May be taken more than once) Prerequisite: permission of department head. Select comprehensive problems, supervised discussions and computation periods.
- 421/521 ENGINEERING ECONOMY** 2-3 credits
Prerequisites: 3250/244 and senior standing in engineering. Presents engineering economics as distinguished from classical economic theory.
- 445 ANALOG COMMUNICATION** 3 credits
Prerequisites: 243, 333, 362. Introduction to analog communication systems; amplitude, frequency, phase modulation; modulators, demodulators; noise and signal-to-noise ratio calculation; sampling; pulse modulation.
- 447 RANDOM SIGNALS** 3 credits
Prerequisite: 333. Applications of set theory, discrete and continuous sample spaces; probability, random variables, distribution functions, density functions, stochastic processes, random signals, system function, power spectrum and correlation functions.
- 449/549 DIGITAL COMMUNICATION** 3 credits
Prerequisite: 445. Introduction to digital communication theory and systems; coding of analog and digital information; digital modulation techniques. Introduction to information theory.
- 452 INTRODUCTION TO LASERS** 3 credits
Prerequisites: 333, 353. Introduction to basic concepts of maser (laser) action; emission processes and their roles in laser action; types of lasers; presentation of generalized operating criteria.
- 453/553 ANTENNA THEORY** 3 credits
Prerequisite: 354. Theory of EM radiation. Wire antennas, arrays, receiving antennas, reciprocity. Integral equations for induced currents, self and mutual impedances. Equivalence principle, radiation from aperture antennas.
- 455/555 MICROWAVES** 4 credits
Prerequisite: 354. Dynamic fields, Maxwell's equation and wave equations. Field analysis of wave guides, microwave components, techniques and systems.
- 461 PHYSICS OF ELECTRONIC DEVICES** 3 credits
Prerequisites: 3650/301, 353, 362. Physics of semiconductors. Band theory, energy distribution and electron transport. P-n junctions. BJT and FET devices. Electron emission and ballistics, gaseous discharge, dielectric and magnetic materials. Device modeling.
- 464 PULSE ELECTRONICS** 4 credits
Prerequisites: 333, 362. Waveshaping circuits, nonsinusoidal waveform generation and relaxation circuits. Pulse transformers. Application of pulse and switching circuits.
- 465/565 COMPUTER CIRCUITS** 4 credits
Prerequisite: 363. Electronic circuitry considerations in logic circuits; methods of sequential, threshold logic analysis, synthesis; development of computer arithmetic elements; memory, storage devices.
- 470 MICROPROCESSOR INTERFACING** 3 credits
Prerequisites: 362, 363. Microprocessor structure, Bus interface. Digital controller devices and their relationship to both the microcomputer and physical environment.
- 472/572 CONTROL SYSTEMS II** 4 credits
Prerequisite: 371. State variable analysis, design of control systems. Discrete systems, analysis, digital computer control. Experiments include hybrid, AC control system, digital computer control.
- 480/580 SYMMETRICAL COMPONENTS** 3 credits
Prerequisite: 381. Per unit method as applied to power system calculations. Fundamental principles of symmetrical components as applied to analysis of electrical circuits and machines.
- 481 MODERN POWER SYSTEMS** 3 credits
Prerequisite: 381. Introduction to electricity utility load flow, faulty analysis, stability, surge protection and relaying.
- 482 INDUSTRIAL POWER SYSTEMS** 3 credits
Prerequisite: 381. Introduction to industrial power systems. Local generation, power factor correction, conductor selection, code requirements, coordination of protective devices.
- 483/583 POWER ELECTRONICS I** 3 credits
Elements of power electronics circuits. Rectifiers, converters, inverters analysis and design.
- 484/584 POWER ELECTRONICS LABORATORY AND DESIGN PROJECT** 2 credits
Prerequisite: 483/583 or equivalent. Experiments on different types of power electronic converters: AC/DC, DC/DC, DC/AC, and AC/AC. Design project to include design, simulation, building, and testing of a power electronic circuit.
- 485/585 ELECTRIC MOTOR DRIVES** 3 credits
Prerequisite: 381. Application of electric machines, choice of motor for particular drive. Application of power semiconductor circuits in electric machinery.
- 497 HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: senior standing in Honors Program. Individual creative project or design relevant to electrical engineering, supervised by faculty member of the department.

- 498/598 TOPICS IN ELECTRICAL ENGINEERING** 1-2 credits
(May be taken more than once) Prerequisite: permission of department head. Special topics in electrical engineering.

ENGINEERING COMPUTER SCIENCE

4450:

- 208 PROGRAMMING FOR ENGINEERS** 3 credits
Prerequisite: 4100/101 or permission. Software design cycle. Introduction to computer organization and assemblers. Compared syntax and use of high level languages for systems software. Required for Electrical Engineering majors.
- 410 COMPUTER METHODS** 3 credits
Prerequisites: 4100/206 or equivalent in FORTRAN, and 3450/235. Numerical methods and techniques in use of central computer facilities to solve problems in science and engineering. Plotting and other FORTRAN library routines. Job Control Language. Interactive computing.
- 420/520 SOFTWARE ENGINEERING** 3 credits
Prerequisites: 3460/209 and instructor's permission. Software life cycle. Specification, design and implementation of team projects.
- 432 SYSTEM SIMULATION** 3 credits
Prerequisite: 410. Principles of modeling and simulation of discrete and continuous time models, using FORTRAN and S/360, CSMP. Discrete event models and GPSS, SIMSCRIPT.
- 441 EXPERT SYSTEMS DESIGN AND DEVELOPMENT** 3 credits
Prerequisite: Senior standing or permission. Introduction to the design and development of expert systems.
- 442 KNOWLEDGE ENGINEERING** 3 credits
Prerequisite: 441 or equivalent. Study of knowledge acquisition and expert system project management.
- 470/570 INTEGRATED SYSTEM DESIGN** 3 credits
Prerequisite for 470: 4400/465. Prerequisite for 570: 4400/565. Introduction to computer structures, design methods and development tools for VLSI systems. nMOS devices and fabrication. Processing and control design. Layout methods and tools. Design systems.
- 497/597 SPECIAL TOPICS: COMPUTER SCIENCE** 1-2 credits
(May be taken more than once) Prerequisite: permission of department head. Special topics in computer engineering.

MECHANICAL ENGINEERING

4600:

- 165 TOOLS FOR MECHANICAL ENGINEERING** 3 credits
Personal computer DOS system, word processing, spreadsheet, computer aided drafting, math calculating package, mechanical graphics.
- 203 DYNAMICS** 3 credits
Prerequisite: 4300/201. Kinematics and kinetics of particles and rigid bodies. Principles of work, energy, momentum and impulse.
- 300 THERMODYNAMICS I** 4 credits
Prerequisites: 3450/221 and 3650/291. Basic concepts of thermodynamics. The pure substance, the system and first and second laws of thermodynamics. Entropy, availability, power cycles.
- 301 THERMODYNAMICS II** 3 credits
Prerequisites: 300 and 310. Thermodynamics of state, gas mixtures and gas-vapor mixtures. Combustion. Thermodynamics of gas flow.
- 305 THERMAL SCIENCE** 2 credits
Prerequisites: 3450/222 and 3650/291. Credit not allowed for both 300 and 305. Introduction to first and second laws of thermodynamics, perfect gas relationships, equations of state, cycle analysis. Introduction to conduction, convection and radiation heat transfer.
- 310 FLUID MECHANICS** 3 credits
Prerequisite: 203. Properties and behavior of gases and liquids at rest and in motion. Energy equation. Flow in conduits. Forces on body submerged in moving fluid. Dimensional analysis and similitude.
- 315 HEAT TRANSFER** 3 credits
Prerequisites: 165, 300, 310, or 4100/206. Fundamentals of heat transfer by conduction, convection and radiation.
- 321 KINEMATICS OF MACHINES** 3 credits
Prerequisites: 165, 203. Displacements, velocities, accelerations and introduction to plan motion mechanisms. Introduction to design of gears, gear trains and cams.
- 336 ANALYSIS OF MECHANICAL COMPONENTS** 3 credits
Prerequisites: 165, 4300/202. Analysis of stress and strain at a point. Mohr's circles, shear centers, elastic instability. Stresses in thick and thin cylinders. Fatigue analysis.
- 337 DESIGN OF MECHANICAL COMPONENTS** 3 credits
Prerequisite: 336. Application of stress analysis to design of fasteners, welds, springs, ball bearings and gears. Introduction to journal bearings and lubrication. Component design projects.
- 340 SYSTEMS DYNAMICS AND RESPONSE** 3 credits
Prerequisites: 203, 3450/235. A unified approach to modeling, analysis, response and stability of engineering systems: analog, digital and hybrid computer simulation of interdisciplinary engineering problems are included.
- 360 ENGINEERING ANALYSIS** 3 credits
Prerequisite: 3450/235. Numerical methods of solution of mechanical engineering problems.
- 360 MECHANICAL METALLURGY** 2 credits
Prerequisite: 336. Structures of common metallic materials and study of their macroscopic mechanical behavior. Phase changes and heat treatment. Theories of failure.

- 400/500 THERMAL SYSTEM COMPONENTS** 3 credits
Prerequisites: 301, 310, 315. Performance analysis and design of basic components of thermal energy exchange and conversion systems. Components studied include heat exchangers, pumps, compressors, turbines and expansion engines.
- 401 DESIGN OF ENERGY SYSTEMS** 2 credits
Prerequisites: 400, 460. Analysis and design of systems for energy exchange. Performance of energy system components and their integration into complex practical systems. Design project required.
- 410/510 HEATING AND AIR CONDITIONING** 3 credits
Prerequisites: 301, 315. Thermodynamics of gas mixtures. Design and selection of air conditioning equipment. Control of gas mixtures, heating, cooling and humidity.
- 411/511 COMPRESSIBLE FLUID MECHANICS** 3 credits
Prerequisites: 301, 310. Subsonic and supersonic flow in nozzles, diffusers and ducts. One-dimensional reactive gas dynamics. Prandtl-Myer theory. Applications to design and analysis of compressors, turbines and propulsion devices.
- 412/512 FUNDAMENTALS OF FLIGHT** 3 credits
Prerequisite: 310 or equivalent or permission of instructor. Introduction to basic aerodynamics, airplane performance, stability and control, astronautics and propulsion. Design considerations are emphasized.
- 413/513 INTRODUCTION TO AERODYNAMICS** 3 credits
Introduction of aerodynamic concepts; includes conformal transformations, theory of thin airfoils, 2-dimensional airfoil theory, wings of finite span, lifting line theories, lumped vortex, vortex lattice, and panel methods.
- 414/514 INTRODUCTION TO AEROSPACE PROPULSION** 3 credits
Introduction to propulsion systems currently used in aerospace fields; propulsion principles for turbojets, turbofans, ramjets, chemical rockets, and electrical rocket propulsion.
- 415/515 ENERGY CONVERSION** 3 credits
Prerequisites: 301, 315. Topics from fields of internal combustion engines, cycle analysis, modern conversion devices.
- 416/516 HEAT TRANSFER PROCESSES** 3 credits
Prerequisite: 315. Analysis, design of extended surfaces. Natural convection and mixed convection, combined modes of heat transfer and heat transfer with phase changes.
- 420 INTRODUCTION TO FINITE ELEMENT METHOD** 3 credits
Prerequisite: 336. Introduction to matrix and finite element methods in mechanical engineering. Stiffness and flexibility formulations in both solid mechanics and thermal sciences. Basic finite element methods and its implementation. Application of NASTRAN program. Pre- and post-processing using interactive computer graphics.
- 422/522 EXPERIMENTAL STRESS ANALYSIS I** 3 credits
Prerequisite: 336 or 4300:202. Experimental methods of determining stress or strain: brittle lacquer, strain gages, photoelasticity.
- 430/530 MACHINE DYNAMICS** 3 credits
Prerequisite: 321. Static and dynamic forces in machines, products of inertia, dynamic equivalence, flywheels. Balancing of rotating, reciprocating, cyclic plane motion. Computer simulation of transient mechanism dynamics, other topics in advanced dynamics.
- 431/531 FUNDAMENTALS OF MECHANICAL VIBRATIONS** 3 credits
Prerequisites: 203 and 3450:235. Undamped and forced vibrations of systems having one or two degrees of freedom.
- 432/532 VEHICLE DYNAMICS** 3 credits
Application of dynamic systems analysis techniques to road vehicles. Newtonian and Lagrangian methods. Tire/road interface. Ride characteristics, handling and stability. Digital simulation.
- 441/541 CONTROL SYSTEMS DESIGN** 3 credits
Prerequisites: 315, 431, 340. Methods of feedback control design such as minimized error, root-locus, frequency domain. Compensation techniques. Multivariable and nonlinear design methods and computer-aided control design.
- 442/542 INDUSTRIAL AUTOMATIC CONTROL** 3 credits
Prerequisite: 440 or equivalent. Operation of basic control mechanisms. Study of mechanical, hydraulic, pneumatic, fluidic control systems, including application areas. Tuning of control devices for optimum performance of system. Case studies on control applications from industry, e.g. boilers, furnaces, process heaters.
- 443/543 OPTIMIZATION METHODS IN MECHANICAL ENGINEERING** 3 credits
Prerequisite: 360. Development and method of solution of optimization problems in mechanical engineering. The use of dynamic programming and operational research methods for optimization including computer utilization and applications.
- 444/544 ROBOT DESIGN, CONTROL AND APPLICATION** 3 credits
Prerequisites: 321, 440 or equivalent. Robot design and control. Kinematic transformations, velocities and accelerations, path trajectories and dynamics, control and sensing in robotics. The automated factory with robot applications.
- 450/550 INTRODUCTION TO COMPUTATIONAL FLUID FLOW AND CONVECTION** 3 credits
Prerequisites: 315, 360, or permission of instructor. Numerical modeling of fluid/thermal systems; numerical solution of the momentum and thermal boundary layer equations; flow simulation using advanced heat transfer/fluid/graphics packages.
- 460 CONCEPTS OF DESIGN** 3 credits
Prerequisite: 337; corequisite: 400. Design process. Creativity and inventiveness. Tools of decision making, engineering economics, reliability, optimization. Case studies.
- 461 DESIGN OF MECHANICAL SYSTEMS** 2 credits
Prerequisites: 321, 431, 460. Detailed mechanical design project and case studies.
- 462/562 PRESSURE VESSEL DESIGN** 3 credits
Prerequisite: 336 or 4300:202. Introduction to modern pressure vessel technology. Topics include basic structural considerations, materials and their environment and design-construction features.
- 463/563 COMPUTER AIDED DESIGN AND MANUFACTURING** 3 credits
The use of computer systems to assist in the creation, modification, analysis, or optimization of engineering designs, and to plan, manage, and control manufacturing plants.
- 463 MECHANICAL ENGINEERING MEASUREMENTS LABORATORY** 2 credits
Prerequisites: 203, 300, 310. Development of methods to measure temperature, pressure, flow rate, viscosity and motion. Includes both lecture and laboratory experience and emphasizes calibration and accuracy of appropriate instruments.
- 464 MECHANICAL ENGINEERING LABORATORY** 2 credits
Prerequisite: 483; corequisites: 315 and 431. Laboratory experiments in area of dynamics, vibrations, thermodynamics, fluids, heat transfer and controls.

- 466 SPECIAL TOPICS** 1-3 credits
Prerequisite: permission. Brief description of current content to be announced in schedule of classes.
- 467 HONORS PROJECT** 1-2 credits
Prerequisite: senior standing in Honors Program. Individual creative project in thermal science, mechanics or design relevant to mechanical engineering, supervised by faculty member of the department.
- 496 EXPERIMENTAL INVESTIGATION IN MECHANICAL ENGINEERING** 1-2 credits
Individual independent laboratory investigations in areas relevant to mechanical engineering. Student suggests a project and makes appropriate arrangements with faculty for supervision.

BIOMEDICAL ENGINEERING

4800:

- 409 INTRODUCTION TO BIOMEDICAL ENGINEERING RESEARCH** 3 credits
Application of engineering principles to local area medical research. Includes biomaterials, orthopedics, artificial organs, biostereometrics, biometrics, biological signal and image analysis, biomechanics and computers in medicine.

CONSTRUCTION TECHNOLOGY

4980:

- 351 CONSTRUCTION QUALITY CONTROL** 2 credits
Prerequisites: 2980:237, 238 or permission. Overview of quality control concepts and techniques as related to the construction industry including the necessary statistical tools; exposes students to civil, mechanical and electrical inspection requirements.
- 352 FIELD MANAGEMENT** 2 credits
Prerequisites: 2980:222, 245 or permission. Planning, scheduling and controlling of field work within time and cost constraints.
- 354 FOUNDATION CONSTRUCTION METHODS** 3 credits
Prerequisite: 2980:234. Soil mechanics and soils exploration as related to construction. Foundation construction methods and practice in the interest of safety and suitable economy.
- 355 COMPUTER APPLICATIONS IN CONSTRUCTION** 3 credits
Prerequisite: admission into the BCT program or permission of instructor. Focuses on realtime and batch programming of construction-oriented problems. Includes graphics, simulation, basic programming, flowcharting, hardware, software and management information applications.
- 356 SAFETY IN CONSTRUCTION** 2 credits
The purpose of this course is to explain what creates hazards and why, and to suggest where to anticipate trouble in each phase of the work as it progresses.
- 357 CONSTRUCTION ADMINISTRATION** 2 credits
Prerequisite: junior standing. Construction specification, office organization, preparation of construction documents, bidding, bonds. Construction management and supervision. Agreement and contracts.
- 358 ADVANCED ESTIMATING** 3 credits
Prerequisite: 355 or permission of the instructor. This course focuses on estimating and bidding for public and private construction. Includes heavy/highway, industrial and building construction with microcomputers to facilitate bid price.
- 381 CONSTRUCTION FORMWORK** 3 credits
Prerequisite: 2980:234 or permission. Introduction to design and construction of field structures. Emphasis on design and construction of formwork and temporary wood structures.
- 453 LEGAL ASPECTS OF CONSTRUCTION** 2 credits
Study of business of contracting and subcontracting and legal problems therein such as breach, partial performance, payment, insolvency, subsurface. Review of AIA standard contracts and construction industry rules of arbitration.
- 462 MECHANICAL SERVICE SYSTEMS** 3 credits
Introduction to materials and equipment used in mechanical heating, ventilating, air conditioning, water and waste systems.
- 463 ELECTRICAL SERVICE SYSTEMS** 3 credits
Introduction to materials and equipment in electrical and acoustical systems of buildings. Includes illumination, electrical sources, materials and distribution, acoustical problems and materials.
- 465 HEAVY CONSTRUCTION METHODS** 3 credits
Prerequisite: 2980:232 or 4300:472. Management techniques in planning, estimating and directing heavy construction operations.
- 466 HYDRAULICS** 3 credits
Prerequisite: 2020:233. Introduction to hydrology. Flow in closed conduits and open channels, distribution, systems, storage requirements and basic concepts of hydraulic structures. Basic concepts of seepage and working knowledge of pumps.
- 467 SPECIAL PROJECTS** 1-3 credits
Prerequisites: senior standing and permission of instructor. Directed individual or group research or study in student's field of interest. Topic subject to approval by adviser.
- 468 CONSTRUCTION MANAGEMENT** 3 credits
Prerequisites: senior-level standing, 352 and 357. Construction Management takes established construction practices, current technological advances and latest management methods and makes them into an efficient, smooth working system.
- 470 ADVANCED CONSTRUCTION GRAPHICS** 3 credits
This course focuses on construction graphics through microbased CAD. Topics include microcomputer systems, digitizers, plotters, printers, menus, keyboard and mouse input, introduction and advanced techniques.

College of Education

COOPERATIVE EDUCATION 5000:

- 301 COOPERATIVE EDUCATION** 0 credits
(May be repeated) For cooperative education students only. Work experience in business, industry or governmental agency. Comprehensive performance evaluation and written report required.

TEACHER EDUCATION CORE PROGRAM 5050:

- 210 CHARACTERISTICS OF LEARNERS** 3 credits
Prerequisite: Completion of all College of Education admission requirements; Corequisite: 211. Describe cognitive, psychosocial, physical, language, and moral development of learners Pre-K through adult. Identifies learner needs, roles of teachers and schools in fostering optimal development.
- 211 TEACHING AND LEARNING STRATEGIES** 3 credits
Prerequisite: Completion of all College of Education admission requirements; Corequisite: 210. From course content and activities, students will recognize, select, and practice various instructional models. Students will acquire and apply appropriate learning and motivational strategies.
- 310 INSTRUCTIONAL DESIGN** 3 credits
Prerequisites: 210, 211; Corequisite: 311. Design and teach lessons using instructional models, strategies, and resources for students with different characteristics and design appropriate assessments to measure content mastery.
- 311 INSTRUCTIONAL RESOURCES** 3 credits
Prerequisites: 210, 211; Corequisite: 310. Examines existing and developing media, technological, human and environmental resources as they relate to learning. Includes identifying, locating, evaluating, using, designing, and preparing educational resources.
- 320 DIVERSITY IN LEARNERS** 3 credits
Prerequisites: 210, 211. Students learn to appreciate common core culture, the diversity in the student population and the democratic ideal of equal access to educational opportunity.
- 330 CLASSROOM MANAGEMENT** 3 credits
Prerequisites: 210, 211. Content regarding effective organization of the classroom as well as procedures and models for mediation of student behaviors will be presented.
- 410 PROFESSIONAL ISSUES IN EDUCATION** 3 credits
Prerequisites: 310, 311, 320, 330. Coursework apply social and philosophical foundations of education to current and historical issues in education with attention to roles and responsibilities of contemporary teachers.

EDUCATIONAL FOUNDATIONS AND LEADERSHIP 5100:

- 258 SMALL GROUP INSTRUCTION** 1-3 credits
(May be repeated for a total of three credits) Prerequisites: 250 and 3750:100 or equivalent and permission of instructor. Study of student-centered group leadership skills for facilitating classroom cognitive learning. Student exposed to basic literature related to student-centered style, trained in appropriate observational techniques and provided practice in leading small instructional groups.
- 320 LEARNING AND INDIVIDUALIZED INSTRUCTION** 2 credits
Prerequisite: 250. Behavioral approach to learning and the management of students. Emphasizes design of instructional sequences using behavioral analysis of objectives in both cognitive and psychomotor domains.
- 412/512 DESIGN AND PRODUCTION OF INSTRUCTIONAL MATERIALS** 3 credits (20 clinical hours)
Covers design, adaptation and preparation and media materials. Student produces media materials including overhead projection transparencies, audio recordings, slide sequences and opaque materials. The student is offered project choices.
- 414/514 ORGANIZING AND SUPERVISING EDUCATIONAL MEDIA PROGRAMS** 3 credits
Prerequisite: 310 or permission of the instructor. Procedures for planning, organizing and evaluating educational media programs including media facilities and services.
- 420/520 INTRODUCTION TO COMPUTER-BASED EDUCATION** 3 credits
Prerequisite: graduate or senior standing. Techniques for developing, implementing and evaluating computer-based education. Participants will work with instructional paradigms and instructional computing languages. Both the hardware and software considerations associated with current applications examined.
- 430 SENIOR HONORS PROJECT: FOUNDATIONS** 1-6 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission of student's preceptor. Carefully defined individual study demonstrating originality and sustained inquiry.
- 480 SPECIAL TOPICS: EDUCATIONAL FOUNDATIONS** 1-4 credits
(May be repeated with a change in topic) Prerequisites: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.

- 490,1,2/590,1,2 WORKSHOP** 1-3 credits each
Individual work under staff guidance on curriculum problems, utilization of community resources, planning of curriculum units.
- 494/594 EDUCATIONAL INSTITUTES** 1-4 credits
Special course designed as in-service upgrading programs.
- 497 INDEPENDENT STUDY** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: permission of department head and instructor. Specific area of study determined in accordance with program and professional goals.

ELEMENTARY EDUCATION 5200:

- 141 HANDICRAFTS IN THE ELEMENTARY SCHOOL** 2 credits (15 clinical hours)
Prerequisite: 7100:191. Broad range of experiences through manipulation of various craft medium which enriches curriculum.
- 200 PRE-KINDERGARTEN PARTICIPATION I** 1 credit (30 field hours)
Prerequisite: 7400:265, 2200:245. Planned field experience in a pre-kindergarten infant/toddler classroom where students work with children age birth to 3 years both individually and in small groups.
- 215 THE CHILD, THE FAMILY, AND THE SCHOOL** 2 credits (20 clinical/field hours)
Prerequisite: 5050:210. Social, emotional, cognitive, physical, moral development of elementary and middle school children. Influence, interaction of home, family, peers, and school on the development of children.
- 220 VISUAL ARTS CULTURE IN THE ELEMENTARY SCHOOL** 1 credit
Art education concepts, structures, and knowledge base to provide curricular opportunities for education majors to develop as creative problem solvers in an elementary school setting. First offered Fall 1993.
- 225 ELEMENTARY FIELD EXPERIENCE I** 2 credits
Prerequisite: Student must be enrolled in or have completed 286 and 141. Planned field experience emphasizing field settings where the student works with small groups of children in an urban elementary classroom.
- 245 UNDERSTANDING LANGUAGE LITERACY** 3 credits
Prerequisite: 5050:210. Children's language literacy learning is explored through an integrated instructional model focusing upon reading, writing, speaking, and listening development which incorporates use of children's literature. First offered Fall 1993.
- 250 DEVELOPING PROCESSES OF INVESTIGATION** 3 credits
Prerequisites: 5050:210, 211. This course will enable students to identify and acquire those investigative and discovery processes and skills that are common in mathematics, science, and social studies. First offered Fall 1993.
- 286 CHILDREN'S LITERATURE** 3 credits (15 clinical hours)
Survey of materials for children in prose, poetry and illustrations from early historical periods to modern types; criteria of selection and methods of presentation critically examined.
- 300 PRE-KINDERGARTEN PARTICIPATION II** 1 credit (30 field hours)
Prerequisite: 200, 5610:450. Planned field experience in pre-kindergarten early intervention program where student works in both small and large group settings and with individual children.
- 310 INTRODUCTION TO EARLY CHILDHOOD EDUCATION** 3 credits (10 clinical hours)
Prerequisite: 7400:265. Provides the student with background information on who is serviced, types of programs available, role of the adults and goals of early childhood education.
- 315 ISSUES AND TRENDS IN EARLY CHILDHOOD EDUCATION** 3 credits (10 clinical hours)
Prerequisite: 7400:265. In-depth examination of issues impacting on children from birth to kindergarten, their families and the early childhood three educational process.
- 320 VISUAL ARTS APPLICATION IN THE ELEMENTARY SCHOOL** 3 credits
Prerequisite: 5200:220. Exploration of materials, methods, processes and visual techniques relating two and three-dimensional art experiences for the teacher of elementary children.
- 321 ART FOR THE GRADES** 2 credits (15 clinical hours)
Prerequisite: 141. Art requirements in elementary grades; laboratory work to give teachers knowledge of materials and mediums and skills in handling them.
- 325 ELEMENTARY FIELD EXPERIENCE II** 2 credits (50 field hours)
Prerequisite: Student must be enrolled in or have completed 338, 333. Student must have successfully completed 225. Planned field experience emphasizing field settings where the student works with large groups of children in a suburban elementary classroom.
- 330 KINDERGARTEN POLICIES, ISSUES, AND TRENDS** 4 credits (20 clinical/field hours)
Prerequisite: 7400:265. In-depth examination of policies, issues, and trends influencing kindergarten children, their families, and the kindergarten educational process.
- 331 KINDERGARTEN METHODS AND MATERIALS** 4 credits (20 clinical/field hours)
Prerequisites: 330 and 7400:265. Scope and sequence of kindergarten curricula, with emphasis on developmentally appropriate methods and materials.
- 333 SCIENCE FOR THE ELEMENTARY GRADES** 3 credits
Prerequisite: 5100:250. For a prospective elementary school science teacher. Development of a point of view toward science teaching and study of methods of presenting science material.
- 334 TEACHING ART IN THE ELEMENTARY SCHOOL** 3 credits
Prerequisite: Admission to Teacher Education Program, Art K-12. Visual arts in elementary schools. Art education concepts with studio orientation including history of art education, developmental stages, curriculum and organization, methods, evaluation and research, and practical participation.
- 335 TEACHING THE LANGUAGE ARTS** 4 credits (15 clinical hours)
Prerequisites: 286 and 5100:250. Course for elementary teacher stressing methods and materials for skills development, and trends in various language arts.
- 336 TEACHING OF ELEMENTARY SCHOOL MATHEMATICS I** 3 credits
Prerequisite: 5100:250. Trends in instruction in elementary schools. Procedures for development of mathematical concepts and skills.
- 337 TEACHING OF READING** 3 credits
Prerequisites: 335 and 5100:250. Elementary reading program, together with modern methods of teaching reading at various levels.
- 338 THE TEACHING OF SOCIAL STUDIES IN THE ELEMENTARY SCHOOL** 3 credits
Prerequisite: 5050:210, 3350:100, one History requirement from General Studies. Social studies in elementary school and varied means of implementing program.

- 339 PRINCIPLES OF DIAGNOSTIC TEACHING OF READING** 3 credits
Prerequisite: 337. Nature of reading problems in classroom setting. Methods and materials employed in corrective reading program by classroom teacher.
- 342 TEACHING ELEMENTARY SCHOOL MATHEMATICS** 4 credits
Prerequisite: General college mathematics requirement. Trends in mathematics instruction in elementary schools. Procedures for the development of mathematics concepts and skills.
- 345 TEACHING LANGUAGE LITERACY** 4 credits
Prerequisite: 5200:245. The teaching of language literacy is explored through an integrated instructional model. Strategies for teaching language literacy.
- 350 MULTICULTURAL EDUCATION: CONCEPTS, PROGRAMS AND PRACTICES** 3 credits (15 clinical hours)
Designed to provide teacher education student with knowledge, skills and attitudes which will enable them to model behavior and implement curricular programs consistent with the concept of cultural pluralism.
- 355 LANGUAGE AND LITERACY IN EARLY CHILDHOOD** 3 credits
Prerequisite: 7400:265. A framework for the development of literacy from birth to age 8. Factors influencing emerging literacy will be explored. Emphasis on young children's literature.
- 356 TEACHING ELEMENTARY SCHOOL MATHEMATICS II** 2 credits (12 clinical hours)
Prerequisite: University College math requirement, 336. Students will learn to diagnose and remediate mathematical difficulties exhibited by children. They will devise teaching strategies and materials for individual mathematical learning differences.
- 360 TEACHING IN THE NURSERY CENTER** 2 credits (10 clinical hours)
Prerequisite: 310, 7400:280, 270, or permission of instructor; corequisite: 370. Assists students with the integration of knowledge, skills, attitudes and values learned in the pre-kindergarten program as they participate with young children.
- 365 COMPREHENSIVE MUSICIANSHIP FOR THE ELEMENTARY CLASSROOM TEACHER** 3 credits (25 clinical hours)
Designed to afford a prospective classroom teacher the opportunity to develop individual musical skills in creativity, performance and listening as means of enhancing teaching through use of music.
- 370 NURSERY CENTER LABORATORY** 2 credits (53 clinical hours)
Prerequisites: 310, 7400:280, 270 or permission of instructor. Corequisite: 360. Lab accompanies 360 and is an integrated practical experience in the University Nursery Center under the direction of experienced teachers.
- 395 FIELD EXPERIENCE** 1-3 credits
Prerequisites: permission of adviser and department head. Independent field work in area selected by student's adviser, based on student's needs.
- 403 STUDENT TEACHING SEMINAR** 1 credit (15 clinical hours)
Prerequisite: senior standing. In conjunction with Student Teaching. Synthesis of contemporary problems encountered during student teaching experience. Exchange of ideas regarding role of new teacher entering profession.
- 411/511 CREATIVE TECHNIQUES FOR EXPLORING CHILDREN'S LITERATURE** 2 credits
Prerequisite: 286. Examination of techniques for interpretation of children's literature including storytelling, creative dramatics, reader's theatre and choral speaking.
- 425 ELEMENTARY FIELD EXPERIENCE III** 2 credits (50 field hours).
Prerequisites: Student must be enrolled in or have completed 335, 336, 337. Student must have completed 325. Planned field experience emphasizing field settings where the teacher education student works with entire classes of children in an elementary or middle school setting.
- 430 SENIOR HONORS PROJECT: ELEMENTARY** 1-6 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission of student's preceptor. Carefully defined individual study demonstrating originality and sustained inquiry.
- 435/535 ACTIVITIES TO INDIVIDUALIZE SOCIAL STUDIES** 2 credits
Prerequisite: 338. Development of materials and activities (learning games, simulation games, simulations, learning stations, programmed field trips and map activities) to provide teacher with variety of techniques in order to develop an individualized, student-involved social studies program.
- 436/536 GEOMETRY AND MEASUREMENT IN ELEMENTARY SCHOOL MATHEMATICS** 3 credits
Prerequisite: 336. Trends in geometry and measurement instruction in elementary school. Procedures for development of important geometric concepts and measurement skills.
- 437/537 STRUCTURE OF THE NUMBER SYSTEM IN ELEMENTARY SCHOOL MATHEMATICS** 3 credits
Prerequisite: 336. Applied and advanced topics in mathematics education in elementary school. Thorough investigation of number system presently being taught in elementary school.
- 438/538 MATERIALS AND LABORATORY TECHNIQUES IN ELEMENTARY SCHOOL MATHEMATICS** 3 credits
Prerequisite: 336. Applied mathematics. Construction and application of mathematical models. Procedures for development of important mathematical concepts through the laboratory approach.
- 439/539 PROPERTIES OF NUMBERS IN ELEMENTARY SCHOOL MATHEMATICS** 3 credits
Prerequisite: 336. Investigation of those number properties that help explain how laws of arithmetic work. Procedures for development of important arithmetic concepts and computational skills.
- 440/540 CONTEMPORARY ELEMENTARY SCHOOL SCIENCE PROGRAMS** 2 credits
Prerequisite: 333. Contemporary elementary science programs critically analyzed and their procedure developed and implemented in University classroom.
- 451 ELEMENTARY EDUCATION** 3 credits
Evaluation of recent trends and practices in elementary education. Required for those converting from other certificates.
- 480 SPECIAL TOPICS: ELEMENTARY EDUCATION** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.
- 490,1,2,3/590,1,2,3 WORKSHOP** 1-3 credits each
Elective workshop for elementary education major who would pursue further refinement of teaching skills. Emphasizes demonstrations of teaching techniques and development of suitable teaching devices.
- 494/594 EDUCATIONAL INSTITUTES** 1-4 credits
Special courses designed as in-service upgrading programs. Frequently provided with the support of national foundations.
- 495 STUDENT TEACHING** 4-8 credits (322 field hours)
Prerequisites: senior standing and 300. Planned teaching experience in elementary school selected and supervised by Office of Educational Field Experience.
- 496 STUDENT TEACHING** 1-6 credits
The capstone field experience for elementary education majors. Students will have two classroom experiences—one primary level and one intermediate level.

- 497 INDEPENDENT STUDY** 1-3 credits
Prerequisites: permission of adviser and department head. Specific area of curriculum investigation pertinent to elementary education as determined by student's academic needs.

READING

5250:

- 341 LABORATORY PRACTICUM IN READING** 3 credits
Prerequisite: 5200:339. Laboratory experience with classroom, small groups and individual situations. A student diagnoses, implements procedures and follows prescribed reading improvement practices.
- 411/511 MATERIALS AND ORGANIZATIONS FOR READING INSTRUCTION** 3 credits
Prerequisite: 5200:339. Professional problems of selection and evaluation of reading materials and classroom organizations explored.
- 440/540 DEVELOPMENTAL READING IN THE CONTENT AREAS — ELEMENTARY** 3 credits
Prerequisite: 5200:337 or permission of instructor. Nature of reading skills relating to content subjects. Methods and materials needed to promote reading achievement in content subjects by the elementary classroom teacher.
- 441/541 LANGUAGE AND ITS RELATIONSHIP TO READING IN THE ELEMENTARY SCHOOL** 3 credits
Prerequisite: 5200:337 or permission of the instructor. An overview of the linguistic field in the teaching of reading in the elementary school. A discussion of major linguistic principles for classroom application in grades K-8.
- 442/542 TEACHING READING TO CULTURALLY DIFFERENT LEARNERS** 3 credits
Prerequisite: 5200:337 or by permission of the instructor. The course is designed to provide a student with knowledge, skills and attitudes which will enable employment of effective methods of teaching reading to culturally different learners, and/or learners whose language patterns are nonstandard.
- 480 SPECIAL TOPICS: ELEMENTARY READING INSTRUCTION** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.

SECONDARY EDUCATION

5300:

- 311 INSTRUCTIONAL TECHNIQUES IN SECONDARY EDUCATION** 5 credits (30 clinical hours, 20 field hours)
Corequisite: 375. Open to student who has completed certification requirements in all content fields. Techniques of planning, instruction and evaluation in various secondary teaching fields.
- 316 METHODS IN TEACHING ART** 3 credits
Prerequisites: completion of required course for art teachers and grade-point average of 2.50 in the field. Study of trends and procedures in teaching and supervision; relation of art to home, school and community; observation in selected schools required.
- 321 JUNIOR HIGH AND MIDDLE SCHOOL EDUCATION** 2 credits
Designed to provide student with knowledge and understanding of junior high and middle school education with ability to interpret it to other educators, parents and pupils.
- 325 CONTENT READING IN SECONDARY SCHOOLS** 3 credits (30 clinical hours)
Instructional principles and practices for helping secondary school youth and adults learn subject matter through application of reading and study skills.
- 330 TEACHING OF ADOLESCENT LITERATURE** 3 credits
Prerequisite: permission of adviser. Student develops skills for selection of literature that is well suited for secondary student. Student develops, uses and experiences methods for teaching adolescent literature in secondary schools.
- 374 PRINCIPLES OF SHORTHAND INSTRUCTION** 2 credits
Prerequisites: 2540:173 and grade-point average of 2.50 in the field. Methods of presentation in shorthand and transcription. Demonstration and observations required. Theory test in the field must be passed before credit given for course.
- 375 EXPLORATORY EXPERIENCE IN SECONDARY EDUCATION** 1 credit (6 clinical hours, 30 field hours)
Corequisite: 311. Field work with secondary school pupils, teachers and other school personnel.
- 395 FIELD EXPERIENCE** 1-3 credits
Prerequisite: upper-college standing. Supervised work with youngsters, individually and in groups in school and/or community settings.
- 425/525 ADVANCED MICROCOMPUTER APPLICATIONS IN THE SECONDARY SCHOOLS** 3 credits (30 clinical hours)
Course prepares teachers to evaluate hardware and software, discuss the potential, limitations, and problems of computers, and develop curriculum applications of the microcomputer in subject area and computer literacy courses. Research will be utilized in planning effective applications.
- 430 SENIOR HONORS PROJECT: SECONDARY** 1-6 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission of student's preceptor. Carefully defined individual study demonstrating originality and sustained inquiry.
- 435/535 CONCEPTS AND CURRICULUM DESIGNS IN ECONOMIC EDUCATION** 3 credits
Economic education concepts appropriate for grade levels K-12 and adult education courses. Economic education materials developed to teach the concepts utilized.
- 445 MICROCOMPUTER LITERACY FOR SECONDARY TEACHERS** 2 credits (30 clinical hours)
Prerequisite: senior status. Focus is on developing student competence in the use of education computer technology to enhance both the teacher's personal and professional productivity.
- 475/575 VOCATIONAL BUSINESS EDUCATION** 3 credits
Prerequisite: senior status or permission. Principles of program construction, organization, implementation, evaluation, improvement, and development of program guides for both intensive and cooperative vocational business education.
- 480 SPECIAL TOPICS: SECONDARY EDUCATION** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.

- 490,1,2,3/590,1,2,3 WORKSHOP** 1-3 credits each
Individual work under staff guidance on curriculum problems, utilization of community resources, planning of curriculum units.
- 494/594 EDUCATIONAL INSTITUTES** 1-4 credits
Special courses designed as in-service upgrading programs, frequently provided with the support of national foundations.
- 495 STUDENT TEACHING** 8-11 credits
Prerequisites: Senior status and permission of instructor. Directed teaching under supervision of directing teacher and University supervisor.
- 496 STUDENT TEACHING COLLOQUIUM** 1 credit
Concurrent with Student Teaching; emphasis on applied decision making, group problem solving, and commitment to life-long learning.

TECHNICAL AND VOCATIONAL EDUCATION

5400:

- 301 OCCUPATIONAL EMPLOYMENT EXPERIENCE AND SEMINAR** 1-4 credits
Provides student with knowledge of current industrial or business practice at level minimally commensurate with that associated with employment expectations of graduates of technical programs.
- 351 CONSUMER HOMEMAKING METHODS** 4 credits
Prerequisites: senior standing, enrolled in student teaching. Organization of home economics in secondary schools. Emphasis on methodology, techniques, development of vocational concepts, utilization of audio-visual materials, evaluation procedures.
- 395 FIELD EXPERIENCE** 1-3 credits
Prerequisite: upper-college standing. Supervised work with youngsters, individually and in groups in educational institutions, training and/or community settings.
- 400/500 THE POSTSECONDARY OCCUPATIONAL LEARNER** 3 credits
Describes the postsecondary occupational learner; studies issues, factors, and strategies pertinent to successful facilitation of learning in a variety of postsecondary occupational learning environments.
- 403 TECHNICAL EDUCATION PRACTICUM SEMINAR** 2 credits
Corequisite: 495.
- 405/505 OCCUPATIONAL EDUCATION FOR YOUTH AND ADULTS** 3 credits
History and operations of current vocational education for youth and adults. Includes study of social, economic and political influences that stimulate growth and expansion of vocational education.
- 410/510 THE TWO-YEAR COLLEGE** 3 credits
Designed to introduce student to nature, purpose and philosophy of the two-year college. Includes examination of types of institutions offering two-year programs.
- 415/515 TRAINING IN BUSINESS AND INDUSTRY** 3 credits
Examines the role and mission of the training function in the modern industrial setting. Provides a foundation for a student planning to become an industrial trainer or training supervisor of technicians and other occupational skill-development levels.
- 420 INSTRUCTIONAL TECHNOLOGIES FOR TECHNICAL EDUCATION/TRAINING** 3 credits
Experiences in planning, preparing, producing, and evaluation instructional techniques used in a variety of postsecondary occupational education and training environments.
- 430/530 CURRICULUM DEVELOPMENT FOR TECHNICAL EDUCATION** 2 credits
Corequisite: 431. Procedure of breaking down an occupation to determine curriculum for laboratory and classroom, developing this content into an organized sequence of instructional units.
- 431/531 CURRICULUM DEVELOPMENT LABORATORY** 1 credit
Corequisite: 430.
- 435/535 INSTRUCTIONAL TECHNIQUES IN TECHNICAL EDUCATION** 4 credits
Selected topics in instructional techniques appropriate in postsecondary technical education. Emphasis on instructional methods, techniques in classroom, laboratory including tests, measurements.
- 440/540 LIFE-SPAN AND COMMUNITY EDUCATION** 2 credits
Designed for a person engaged in providing educational services in the community. Includes examination of community education concepts and roles of various personnel and agencies.
- 441/541 EDUCATIONAL GERONTOLOGY SEMINAR** 3 credits
Designed for person practicing in field of gerontology or preparing for a specialization in educational gerontology, including person responsible for development and implementation of courses, seminars, occupational training programs and workshops for older people.
- 451/551 HOME ECONOMICS JOB TRAINING** 3 credits
Prerequisite: senior standing or permission of instructor. Concept development in vocational home economics. Job training, program development, operational procedures, skill and knowledge identification, training profiles, job description and analysis. Individualized study guides. In-school and on-the-job observations.
- 480 SPECIAL TOPICS: VOCATIONAL EDUCATION** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.
- 490,1,2/590,1,2 WORKSHOP** 1-3 credits each
Individual work under staff guidance on curriculum problems, utilization of community resources, planning of curriculum units.
- 494/594 EDUCATIONAL INSTITUTES** 1-4 credits
Special courses designed as in-service upgrading programs, frequently provided with the support of national foundations.
- 495 TECHNICAL EDUCATION PRACTICUM** 1-4 credits
Prerequisites: 410, 430, 435, or equivalent and permission of adviser; corequisite: 403. Directed teaching under supervision of directing teacher and University supervisor.
- 497 INDEPENDENT STUDY** 1-3 credits
Prerequisites: permission of adviser and supervisor of independent study. Area of study determined by student's need.

PHYSICAL EDUCATION

5550:

- 102 PHYSICAL EDUCATION ACTIVITIES I: FITNESS AND CONTEMPORARY ACTIVITIES** 2 credits (30 clinical hours)
Presentation of knowledge, fundamental skill development, and psychomotor skill analysis for the content areas of fitness and contemporary activities. One hour lecture, two hours lab.
- 130 PHYSICAL EDUCATION ACTIVITIES FOR ELEMENTARY SCHOOL CHILDREN** 2 credits (30 clinical hours)
For a physical education majors only. Participation in play activities commonly used in elementary physical education programs. One lecture and two laboratory periods per week.
- 150 CONCEPTS IN HEALTH AND FITNESS** 3 credits
Introduction to basic health and fitness concepts and related topics. Attention will be given to individual fitness programs emphasizing such topics as aerobic and anaerobic exercises, nutrition, diet, stress, and assessment methods and procedures.
- 193 ORIENTATION TO TEACHING PHYSICAL EDUCATION** 3 credits (10 field hours, 22 clinical hours)
Investigation of teaching elementary, middle school, secondary physical education. Teacher concerns such as lesson planning are considered. Observations done in school settings. Three hours lecture.
- 194 SPORTS OFFICIATING** 2 credits (8 clinical hours)
Knowledge of rules for interscholastic sports and officiating techniques. Successful completion of course permits taking of state examination for officiating. Two lectures and one laboratory per week.
- 195 CONCEPTS OF GAMES AND PLAY** 2 credits (10 clinical hours)
Concept analysis of games and play and application of these concepts to the teaching/learning process in physical education. Two hours lecture.
- 201 KINESIOLOGY** 3 credits (8 clinical hours)
Prerequisites: 3100:206/207 or 3100:208/209. Application of basic principles of anatomy and mechanics to human movement. Three hours lecture with practical application and demonstrations.
- 202 DIAGNOSIS OF MOTOR SKILLS** 2 credits (30 clinical hours)
Prerequisite: 5550:201. This course introduces physical education majors to the sciences of diagnosing motor skills. One hour lecture, two hours lab.
- 203 MEASUREMENT AND EVALUATION IN PHYSICAL EDUCATION** 3 credits (20 clinical hours)
Statistical procedures needed for analysis and interpretation of tests. Evaluation procedures, testing instruments, and techniques for administering tests are discussed and practiced. Three hours lecture.
- 204 PHYSICAL EDUCATION ACTIVITIES II: SOCCER AND SWIMMING** 2 credits (30 clinical hours)
Course presents knowledge, fundamental skill development, and psychomotor skill analysis for the content areas of soccer and swimming. One hour lecture, two hours lab.
- 205 PHYSICAL EDUCATION ACTIVITIES III: BASKETBALL AND TRACK/FIELD** 2 credits (30 clinical hours)
Course presents knowledge, fundamental skill development, and psychomotor skill analysis relative to areas of basketball and track and field. One hour lecture, two hours lab.
- 211 FIRST AID AND CARDIOPULMONARY RESUSCITATION** 2 credits (15 clinical hours)
Based on American Red Cross standards for first aid and cardiopulmonary resuscitation. Instruction and skills practice for sudden illness/emergencies is provided. Two hours lecture.
- 235 CONCEPTS OF MOTOR LEARNING AND DEVELOPMENT** 3 credits (10 field hours, 10 clinical hours)
This course will introduce key motor learning concepts and analysis of developing fundamental motor skills. Three hours lecture.
- 245 ADAPTED PHYSICAL EDUCATION** 3 credits (30 clinical hours, 10 field hours)
Identification of atypical movement among various exceptional individuals, with adapted physical education programming experience in a laboratory setting. Two hours lecture and two hours lab.
- 300 PHYSIOLOGY OF EXERCISE FOR THE ADULT AND ELDERLY** 2 credits
Analysis of physiological effects of exercise on elderly. Exercise programs adaptable for use by persons working with elderly.
- 302 PHYSIOLOGY OF EXERCISE** 3 credits (30 clinical hours)
Prerequisites: 3100:206/207 or 3100:208/209. A course designed to study the physiological effects of exercise relative to physical education activities, athletics and athletic training. Two hours lecture, two hours laboratory.
- 308 PHYSICAL EDUCATION ACTIVITIES IV: BADMINTON AND GOLF** 2 credits (30 clinical hours)
Course presents knowledge, fundamental skill development, and psychomotor skill analysis for the content areas of badminton and golf. One hour lecture, two hours lab.
- 307 PHYSICAL EDUCATION ACTIVITIES V: TENNIS AND VOLLEYBALL** 2 credits (30 clinical hours)
Course presents knowledge, fundamental skill development, and psychomotor skill analysis for the content areas of tennis and volleyball. One hour lecture, two hours lab.
- 308 PHYSICAL EDUCATION ACTIVITIES VI: DANCE AND TUMBLING** 2 credits (30 clinical hours)
Course presents knowledge, fundamental skill development, and psychomotor skill analysis for the content areas of dance and tumbling. One hour lecture, two hours lab.
- 310 THEORY AND TECHNIQUES OF SOCCER** 1 credit (20 clinical hours)
Theory, techniques and organizational procedures for coaching of soccer. Two class periods per week.
- 311 THEORY AND TECHNIQUES OF TRACK AND FIELD** 1 credit (20 clinical hours)
Theory, techniques and organizational procedures for coaching of track and field. Two class periods per week.
- 312 THEORY AND TECHNIQUES OF BASKETBALL** 1 credit (20 clinical hours)
Theory, techniques and organizational procedures for coaching of basketball. Two class periods per week.
- 313 THEORY AND TECHNIQUES OF BASEBALL/SOFTBALL** 1 credit (20 clinical hours)
Theory, techniques and organizational procedures for coaching of baseball and softball. Two class periods per week.
- 320 THEORY AND TECHNIQUES OF VOLLEYBALL** 1 credit (20 clinical hours)
Theory, techniques and organizational procedures for coaching of volleyball. Two class periods per week.

- 325 THEORY AND TECHNIQUES OF FOOTBALL** 1 credit (20 clinical hours)
Theory, techniques and organizational procedures for coaching of football. Two class periods per week.
- 334 GAMES AND RHYTHMS FOR ELEMENTARY SCHOOL CHILDREN** 3 credits (30 clinical hours, 5 field hours)
Emphasis is on acquisition and development of fundamental motor skills, rhythmic movements, and physical fitness among elementary school children. Two hours lecture, two hours lab.
- 335 MOVEMENT EXPERIENCES FOR ELEMENTARY SCHOOL CHILDREN** 3 credits (20 clinical hours, 10 field hours)
Prerequisites: 130, 193, 235, and 245. Course focuses on use of fundamental motor skill analysis to structure movement lesson planning and implementation for school settings. One hour lecture, two hours lab.
- 336 MOTOR LEARNING AND DEVELOPMENT FOR EARLY CHILDHOOD** 2 credits (10 field hours)
Physical fitness, fundamental motor skills, motor development and learning for early childhood, birth to age eight. Creating an environment of motor experiences for young children.
- 340 CARE AND PREVENTION OF ATHLETIC INJURIES** 3 credits (15 clinical hours)
Prerequisites: 3100:206/207 or 3100:208/209. Discussion of prevention, immediate care and rehabilitation of common athletic injuries. Practical application of wrapping and taping procedures for injury prevention and post-injury support.
- 345 INSTRUCTIONAL TECHNIQUES IN ELEMENTARY PHYSICAL EDUCATION** 3 credits (30 clinical hours)
Prerequisites: 130 and 193. Microteaching experience with the purpose being to improve pre-service instructional skills for effective teaching of elementary physical education. Two hours lecture, two hours lab.
- 346 INSTRUCTIONAL TECHNIQUES IN SECONDARY PHYSICAL EDUCATION** 3 credits (30 clinical hours)
Prerequisites: 102, 193 and 204/205. Presentation of various teaching styles/skills/behaviors for effective teaching of secondary physical education via microteaching. Two hours lecture, two hours lab.
- 395 FIELD EXPERIENCE** 1-3 credits (30-90 field hours)
Prerequisite: permission of adviser. Practical experience in an area related to physical education under supervision of faculty member. Student works with current physical education programs in schools.
- 430 SENIOR HONORS PROJECT: PHYSICAL EDUCATION** 1-6 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission of student's preceptor. Carefully defined individual study demonstrating originality and sustained inquiry.
- 436/536 FOUNDATIONS AND ELEMENTS OF ADAPTED PHYSICAL EDUCATION** 3 credits
Principles, components, and strategies necessary in providing motor activities for handicapped students via application of a neurodevelopmental model and alternate methods. Three hours lecture.
- 441/541 ADVANCED ATHLETIC INJURY MANAGEMENT** 4 credits (30 clinical hours)
Prerequisites: 3100:206/207 or 3100:208/209, 5550:340, suggested sequence, 5550:201, 302. Advanced athletic training techniques for the student desiring to become a certified athletic trainer according to the regulations of the National Athletic Trainers Association.
- 442/542 THERAPEUTIC MODALITIES AND EQUIPMENT IN SPORTS MEDICINE** 3 credits (30 clinical hours)
Prerequisites: 3100:206/207 or 3100:208/209, 5550:340. Purpose is to develop techniques and skills among sports medicine personnel in the selection and implementation of therapeutic modalities and the equipment used in the rehabilitation of injuries to athletes.
- 450 ORGANIZATION AND ADMINISTRATION OF PHYSICAL EDUCATION, INTRAMURALS, AND ATHLETICS** 3 credits
Investigation of procedures for conducting physical education, intramural, and athletic programs. Includes tournament designs, supplies and equipment, liability, curriculum, and general administration. Three hours lecture.
- 451/551 ASSESSMENT AND EVALUATION IN ADAPTED PHYSICAL EDUCATION** 3 credits (20 clinical hours)
Prerequisites: 436/536 and permission of adviser. Investigation, analysis, and selection of appropriate assessment instruments, as well as methodology for determining instructional objectives and activities for handicapped students. Three hours lecture.
- 452 FOUNDATIONS OF PHYSICAL EDUCATION** 3 credits
Overview of the emergence of physical education as a profession and the supporting role of underlying scholarly and scientific disciplines. Three hours lecture.
- 455/555 MOTOR DEVELOPMENT OF SPECIAL POPULATIONS** 3 credits
Task analysis essential to structuring activity sequences for motor skills and lifetime fitness activities for handicapped students. Three hours lecture.
- 460 PRACTICUM IN PHYSICAL EDUCATION** 3-6 credits (90-180 field hours)
Prerequisites: senior standing and permission of adviser. Practical work experience with certified personnel in a discipline or profession related to physical education. The experience will be a cooperative effort of the student's adviser, the student and agency personnel directly involved with the practicum.
- 475 SEMINAR IN HEALTH AND PHYSICAL EDUCATION** 3 credits (25 clinical hours)
Provide the opportunity to develop mastery of problem-solving and presentation methods in health and physical education, with experiential learning.
- 480 SPECIAL TOPICS: PHYSICAL EDUCATION** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.
- 490,1,2,3/590,1,2,3 WORKSHOP** 1-3 credits each
Practical, intensive and concentrated involvement with current curricular practices in areas related to physical education.
- 493/593 EDUCATIONAL INSTITUTES: PHYSICAL EDUCATION** 1-4 credits
Practical experience with current research or curricular practices involving expert resource persons in health and physical education. Usually financed by private or public funding.
- 494 STUDENT TEACHING COLLOQUIUM FOR PHYSICAL AND HEALTH EDUCATION** 2 credits (20 clinical hours)
Prerequisites: Core courses, program studies courses; corequisite: Student Teaching, 495. Students meet during student teaching to discuss concerns about student teaching and analyze previous learning as it relates to their future as a professional educator.
- 495 STUDENT TEACHING FOR PHYSICAL AND HEALTH EDUCATION** 10 credits (480 field hours)
Prerequisites: Core courses 2.50, program studies courses, 2.50 GPA; corequisite: 494. Supervised teaching experience in a school setting for sixteen weeks. Provided with opportunity to teach, to explore new methods and ideas, and to interact within an actual school environment.

- 497 INDEPENDENT STUDY** 1-2 credits (30-60 field hours)
Prerequisite: permission of adviser. Analysis of specific topic related to a current problem in physical education. May include investigative procedures, research or concentrated practical experience.

OUTDOOR EDUCATION

5560:

- 430 SENIOR HONORS PROJECT: OUTDOOR EDUCATION** 1-6 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission of student's preceptor. Carefully defined individual study demonstrating originality and sustained inquiry.
- 450/550 APPLICATION OF OUTDOOR EDUCATION TO THE SCHOOL CURRICULUM** 4 credits
Provides knowledge, skills and techniques useful in application of outdoor education to school curriculum.
- 452/552 RESOURCES AND RESOURCE MANAGEMENT FOR TEACHING OUTDOOR EDUCATION** 4 credits
Methodologies unique to outdoor education which incorporate a multisensory approach to learning. Instructional materials and resources which permit expansion of curriculum beyond the school building.
- 454 RESIDENT OUTDOOR EDUCATION** 2 credits (20 field hours)
Skills, program considerations, and organizational techniques unique to an extended, overnight, resident outdoor education program. Off-campus location for four days and three nights.
- 456/556 OUTDOOR PURSUITS** 4 credits
Investigation and participation in practical experiences in outdoor pursuits.
- 460 OUTDOOR EDUCATION PRACTICUM** 2 credits
Prerequisites: 452, 454. Closely supervised practical experience in conjunction with regularly scheduled classroom meetings. Laboratory experience consists of active participation with an established outdoor education program.
- 490/590 WORKSHOP: OUTDOOR EDUCATION** 1-3 credits
Practical application of contemporary ideas, methodologies, knowledge relevant to outdoor education. Emphasis on participant involvement in educational practices, utilizing the natural environment.
- 494/594 EDUCATIONAL INSTITUTES: OUTDOOR EDUCATION** 1-4 credits
Practical experience with current research or curricular practices involving expert resource persons in outdoor education.
- 497 INDEPENDENT STUDY** 1-3 credits (30-90 field hours)
Prerequisites: permission of adviser and supervisor of independent study. Provides varied opportunities for a student to gain first-hand knowledge and experience with existing outdoor education programs.

HEALTH EDUCATION

5570:

- 101 PERSONAL HEALTH** 2 credits (5 clinical hours)
This course applies the current principles and facts pertaining to healthful, effective living, personal health problems, and needs of the student. Two hours lecture.
- 201 FOUNDATIONS IN HEALTH EDUCATION** 3 credits (10 field hours, 20 clinical hours)
Prerequisite: 101. History and philosophy of health education as a discipline; professionalism and administration in health education are considered. Three hours lecture.
- 202 STRESS, LIFE-STYLE AND YOUR HEALTH** 3 credits (20 clinical hours)
Prerequisite: 101; corequisite: 201. This course will provide knowledge and attitudes about the relationship between stress and physiological and psychological illness and disease as well as how to prevent and manage stress in daily life activities.
- 320 COMMUNITY HEALTH** 2 credits (20 clinical hours)
Prerequisites: 101 and 201. Study of current public health problems. Organization and administration of various agencies and their role in the solution of community health problems. Two hours lecture.
- 321 ORGANIZATION AND ADMINISTRATION OF SCHOOL HEALTH AND SCHOOL HEALTH SERVICES** 4 credits (20 clinical hours)
Prerequisite: 101; corequisite: 201. This course presents the organization and administration of the components of the school health program including health instruction, school health services, and the healthful school environment.
- 322 CURRENT TOPICS IN HEALTH EDUCATION** 3 credits (20 clinical hours)
Prerequisites: 101, 201, 320. Skills needed to do research, teach, and present current health education topics in a factual and comfortable manner in schools and community. Three hours lecture.
- 323 METHODS AND MATERIALS OF TEACHING HEALTH EDUCATION** 3 credits (10 field hours, 20 clinical hours)
Prerequisites: 101, 201, 320. Planning, organization, use of instructional resources and delivery of health education content and teaching processes (K-12). Three hours lecture.
- 350 MEASUREMENT AND EVALUATION IN HEALTH EDUCATION** 3 credits (20 clinical hours)
Prerequisites: 101, 201, 202, 320, 5050:210/211, and 5050:310/311. Presentation of measurement inventories and evaluation techniques in health education. Testing instruments, administering tests and evaluation procedures are discussed and practiced. Three hours lecture.
- 395 FIELD EXPERIENCE IN HEALTH EDUCATION** 1-3 credits (30-90 field hours)
Prerequisite: permission of the adviser. On-site field experience will be conducted in an area related to health education under the supervision of a faculty member. The student will work with current health education programs.

- 400 ENVIRONMENTAL ASPECTS OF HEALTH** 3 credits (5 field hours, 20 clinical hours)
Prerequisite: Major or minor in health education or instructor's permission. A study of the interrelationships of ecosystems and a healthful environment. This course investigates many aspects of the environment and their influences upon the quality of human life.
- 430 SENIOR HONORS PROJECT: HEALTH EDUCATION** 1-6 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission of student's preceptor. Carefully defined individual study demonstrating originality and sustained inquiry.
- 460 PRACTICUM IN HEALTH EDUCATION** 2 credits (60 field hours)
Prerequisite: permission of the adviser. On-site participation in community health organizations, agencies or resources.
- 497 INDEPENDENT STUDY IN HEALTH EDUCATION** 1-2 credits (30-60 field hours)
Prerequisite: permission of the adviser. Analysis of a specific topic related to a current problem in health education. May include investigative procedure, research or concentrated practical experience.

EDUCATIONAL GUIDANCE AND COUNSELING

5600:

- 110 CAREER PLANNING** 2 credits
Skills necessary to make effective educational and career decisions. Emphasis upon self-understanding, career exploration, career planning, decision making.
- 410 PERSONNEL SERVICES IN SCHOOLS** 2 credits
Prerequisite: senior standing. Introduction to background, role and function, techniques, community agencies and issues in personnel field. For student considering pupil personnel fields, social work.
- 426/526 CAREER EDUCATION** 2 credits
Prerequisite: junior, senior or graduate standing. Examination of current career education models and programs with emphasis on infusion of career education activities into elementary and secondary curriculum.
- 436 HELPING SKILLS FOR RESIDENT ASSISTANTS** 2 credits
(Credit/noncredit) Prerequisite: open to resident assistants in University housing. A course designed to help student personnel workers become more effective in professional role.
- 450/550 COUNSELING PROBLEMS RELATED TO LIFE-THREATENING ILLNESS AND DEATH** 3 credits
Prerequisite: permission. Consideration of the global issues, current research, coping behavior, support systems and family and individual needs in regard to life-threatening situations.
- 460 SPECIAL TOPICS: EDUCATIONAL GUIDANCE AND COUNSELING** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.
- 490,1,2/590,1,2 WORKSHOP** 1-3 credits each
Special instruction designed as in-service and/or upgrading individuals on current issues and practices in counseling.
- 493/593 WORKSHOP** 1-4 credits
Special instruction designed as in-service and/or upgrading individuals on current issues and practices in counseling.
- 494/594 COUNSELING INSTITUTE** 1-4 credits
In-service programs for counselors and other helping professionals.

SPECIAL EDUCATION

5610:

- 201 STUDENT PARTICIPATION: DEVELOPMENTALLY HANDICAPPED** 1 credit (credit/noncredit)
Prerequisites: sophomore standing and permission. Systematic observation and participation in classes for children with developmental handicaps.
- 202 STUDENT PARTICIPATION: SPECIFIC LEARNING DISABLED** 1 credit (credit/noncredit)
Prerequisites: sophomore standing and permission. Systematic observation and participation in classes for children with specific learning disabilities.
- 203 STUDENT PARTICIPATION: ORTHOPEDICALLY HANDICAPPED** 1 credit (credit/noncredit)
Prerequisites: sophomore standing and permission. Systematic observation and participation in classes for children with orthopedic handicaps.
- 204 STUDENT PARTICIPATION: SEVERE BEHAVIOR HANDICAPPED** 1 credit (credit/noncredit)
Prerequisites: sophomore status and permission. Systematic observation and participation in classes for children with severe behavior handicaps.
- 205 STUDENT PARTICIPATION: MULTIHANDICAPPED** 1 credit (credit/noncredit)
Prerequisites: sophomore status and permission. Systematic observation and participation in classes for children with multiple handicaps.
- 206 STUDENT PARTICIPATION: GIFTED** 1 credit (credit/noncredit)
Prerequisites: sophomore status and permission. Systematic observation and participation in classes for children who are gifted.
- 395 FIELD EXPERIENCE: SPECIAL EDUCATION** 1-3 credits
Prerequisite: upper-college standing. Supervised work with youngsters, individually and in groups in school and/or community settings.
- 403 STUDENT TEACHING COLLOQUIUM: SPECIAL EDUCATION** 1 credit
Prerequisite: senior status in conjunction with Student Teaching; and corequisites: 480, or 481, or 482, or 483, or 484 and 5050:401. An examination of problems, issues, and practices encountered during the student teaching experience.

- 430 SENIOR HONORS PROJECT: SPECIAL EDUCATION** 1-6 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and permission of student's preceptor. Carefully defined individual study demonstrating originality and sustained inquiry.
- 440/540 DEVELOPMENTAL CHARACTERISTICS OF EXCEPTIONAL INDIVIDUALS** 3 credits
Identification, developmental characteristics, and treatment procedures for atypical children and youth in both regular and special education facilities.
- 441/541 DEVELOPMENTAL CHARACTERISTICS OF THE MENTALLY RETARDED** 4 credits
Prerequisites: 440/540. A survey of the etiology, diagnoses, classification, and developmental characteristics of individuals with mental retardation and developmental disabilities. This course will include individuals classified at all levels of mental retardation: mild, moderate, severe, and profound.
- 443/543 DEVELOPMENTAL CHARACTERISTICS OF THE SPECIFIC LEARNING DISABLED** 3 credits
Prerequisite: 440/540. Survey of etiology, diagnosis, classification and developmental characteristics of learning disabled individuals.
- 445/545 DEVELOPMENTAL CHARACTERISTICS OF ORTHOPEDICALLY HANDICAPPED INDIVIDUALS** 3 credits
Prerequisite: 440/540. Etiology, diagnosis, classification, developmental characteristics of the orthopedically handicapped individuals.
- 446/546 DEVELOPMENTAL CHARACTERISTICS OF THE SEVERE BEHAVIOR HANDICAPPED** 3 credits
Prerequisite: 440/540. Etiology, diagnosis, classification, developmental characteristics of the socially and emotionally maladjusted individuals.
- 450/550 SPECIAL EDUCATION PROGRAMMING: EARLY CHILDHOOD** 3 credits
Typical and atypical developmental patterns of young children, assessment and implication of handicapping conditions with respect to early intervention and supportive services.
- 451/551 SPECIAL EDUCATION PROGRAMMING: ELEMENTARY LEVEL** 3 credits
Prerequisite: 440/540. Educational implications in regard to assessment teaching strategies, adaptive materials, evaluations, that are necessary to meet the needs of elementary level exceptional children.
- 452/552 SPECIAL EDUCATION PROGRAMMING: SECONDARY/VOCATIONAL** 3 credits
Prerequisite: 440/540, and one of the following: 441/541, 443/543, 445/545, 446/546. Study of diagnostic prescriptive service delivery systems designed to accommodate developmental patterns of secondary-level exceptional children.
- 453/553 SPECIAL EDUCATION PROGRAMMING: SEVERELY HANDICAPPED I** 3 credits
Prerequisites: 441/541 or 445/545, and 465/565; 7700:481/697. Study of philosophical bases of instruction, assessment practices, family integration into service delivery, Interdisciplinary practices, IEP/IHP development, and program development for the severely handicapped.
- 454/554 SPECIAL EDUCATION PROGRAMMING: SEVERELY HANDICAPPED II** 3 credits
Prerequisites: 441/541 or 445/545, 453/553, 465/565, and 7700:481/697. Advanced program design for teaching persons with severe handicaps. Focuses on program planning, evaluation of student progress; developing instructional materials, and planning for community transition.
- 456/556 SPECIAL EDUCATION PROGRAMMING: SEVERE BEHAVIOR HANDICAPPED** 3 credits
Prerequisites: 446/546. Students will develop teaching materials, assessment techniques, and IEPs for SBH individuals. Data evaluation and theoretical orientations will be stressed.
- 457/557 SPECIAL EDUCATION PROGRAMMING: ORTHOPEDICALLY HANDICAPPED** 3 credits (20 field hours)
Prerequisites: 445/545, 451/551, 452/552. Study of programs, services, educational experiences, and adaptations designed to accommodate individuals who are orthopedically handicapped and/or chronically health impaired.
- 459/559 COMMUNICATION AND CONSULTATION WITH PARENTS AND PROFESSIONALS** 3 credits
Prerequisite: 440/540. Provides the prospective special education teacher with skills in communication and consultation for working with parents of exceptional individuals and other professionals.
- 461/561 TECHNOLOGY AND MATERIALS APPLICATION IN SPECIAL EDUCATION** 3 credits
Prerequisite: 5050:311 or permission of instructor. Microcomputer operation and programming in special education; operation and use of unique audio or visual tools for handicapped and/or adaptive use of traditional equipment; overview of curriculum materials designed for exceptional learner.
- 462/562 EDUCATING EXCEPTIONAL CHILDREN IN THE REGULAR CLASSROOM** 3 credits
For non-special education majors, teaching and administrative personnel in the field. This course focuses on the skills and competencies needed (by regular educators) in working successfully with mainstreamed exceptional children.
- 463/563 ASSESSMENT IN SPECIAL EDUCATION** 3 credits
Prerequisite: 440/540, 5050:310. Prepares student to select, administer and interpret formal and informal assessment procedures and use resulting data in planning educational programs for exceptional individuals.
- 465/565 NEUROMOTOR ASPECTS OF PHYSICAL DISABILITIES** 3 credits
Prerequisites: 3100:206, or 207, or 208, or 209; 5610:440/540. Provides the student with a basic knowledge of the human neuromuscular system and the impact of neuromuscular damage on the form and function of movement and behavior.
- 467/567 MANAGEMENT STRATEGIES IN SPECIAL EDUCATION** 3 credits
Prerequisites: 5050:210; 5050:211; 5050:320; 5050:330; 5610:440 and one of the following: 5610:441, 443, 445, or 448. Content emphasizing the development of application strategies with a variety of behavior management models for meditation of behaviors with exceptional individuals.
- 470/570 CLINICAL PRACTICUM IN SPECIAL EDUCATION** 3 credits
Prerequisite: Permission of instructor. Provides a laboratory experience for students to conduct psychoeducational study with students exhibiting learning/behavioral problems in school.

- 479/579 SEMINAR: INVITATIONAL STUDIES IN SPECIAL EDUCATION** 1-2 credits
(May be repeated for a total of four credits) Topical study with a varied array of disciplinary input. Staffing will be invited members of allied and contributing professions active in management of exceptional children.
- 480 STUDENT TEACHING: DEVELOPMENTALLY HANDICAPPED** 12 credits
Prerequisites: Senior status, completion of program requirements, and permission; corequisites: 403 and 5050:410. Two full-time, eight-week supervised teaching experiences in special education classes at the elementary and secondary levels.
- 481 STUDENT TEACHING: SPECIFIC LEARNING DISABLED** 12 credits
Prerequisites: Senior status, completion of program requirements, and permission; corequisites: 403 and 5050:410. Two full-time, eight-week supervised teaching experiences in special education classes at the elementary and secondary levels.
- 482 STUDENT TEACHING: ORTHOPEDICALLY HANDICAPPED** 12 credits
Prerequisites: Senior status, completion of program requirements, and permission, corequisites: 403 and 5050:410. Two full-time, eight-week supervised teaching experiences in special education classes at the elementary and secondary levels.
- 483 STUDENT TEACHING: SEVERE BEHAVIOR HANDICAPPED** 12 credits
Prerequisites: Senior status, completion of program requirements, and permission, corequisites: 403 and 5050:410. Two full-time, eight-week supervised teaching experiences in special education classes at the elementary and secondary levels.
- 484 STUDENT TEACHING: MULTIHANDICAPPED** 12 credits
Prerequisites: Senior status, completion of program requirements, and permission, corequisites: 403 and 5050:410. Two full-time, eight-week supervised teaching experiences in special education classes at the elementary and secondary levels.
- 485 STUDENT TEACHING — SPECIAL EDUCATION** 8 credits
Prerequisite: Completion of major program requirements — permission. A full-time 8 week (Summer — 5 week) planned teaching experience in a designated setting with exceptional children under the supervision of the cooperating teacher and the University supervisor.
- 490,1,2,3/590,1,2,3 WORKSHOP** 1-3 credits each
(May be repeated for a total of six credits) Designed to explore special topics in in-service or preservice education on a needs basis.
- 494/594 EDUCATION INSTITUTES: SPECIAL EDUCATION** 1-4 credits
Special courses designed as in-service upgrading programs, frequently provided with the support of national foundations.
- 497 INDEPENDENT STUDY: SPECIAL EDUCATION** 1-3 credits
Prerequisites: permission of adviser and supervisor of the independent study. Specific area of investigation determined in accordance with student's needs.

SCHOOL PSYCHOLOGY

5620:

- 490/590 WORKSHOP** 1-2 credits
Prerequisite: permission of instructor. Opportune topical experience provided periodically as needed and/or as resources become available.
- 491,2/591,2 WORKSHOP** 1-3 credits each
Prerequisite: permission of instructor. Opportune topical experience provided periodically as needed and/or as resources become available.
- 494/594 SCHOOL PSYCHOLOGY INSTITUTES** 1-4 credits
Prerequisite: permission of instructor. Specifically designed learning experience for program graduate focusing on critical topics.

MULTICULTURAL EDUCATION

5630:

- 480 SPECIAL TOPICS: MULTICULTURAL EDUCATION** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.
- 481/581 MULTICULTURAL EDUCATION IN UNITED STATES** 3 credits
Inquiry into multicultural dimensions of American education. Comparisons of urban, suburban and rural educational settings with reference to socioeconomic differences.
- 482/582 CHARACTERISTICS OF CULTURALLY DIFFERENT YOUTH** 3 credits
Study of characteristics of culturally different youth with focus on youth in low-income areas. Emphasis on cultural, social, economic and educational considerations and their implications.
- 483/583 PREPARATION FOR TEACHING CULTURALLY DIFFERENT YOUTH** 3 credits
Designed to help prepare trainees to teach culturally different youth from low-income backgrounds. Through use of multimedia source materials trainees gain knowledge of background and culture of culturally different learners, determine role of teacher, explore techniques of discipline and classroom management, survey motivational and instructional techniques and examine, prepare and adapt variety of instructional materials for individual, small group and large group instruction.
- 484/584 PRINCIPLES OF BILINGUAL/MULTICULTURAL EDUCATION** 3 credits
An introduction to the theoretic, cultural, sociolinguistic bases of bilingual/multicultural education. Legislation, court decisions, program implementation included.
- 485/585 TEACHING READING AND LANGUAGE ARTS TO BILINGUAL STUDENTS** 4 credits
Prerequisite: permission of instructor. Course applies methodologies for teaching reading, language arts in the bilingual/multicultural classroom. The bilingual student's native language, culture stresses.

- 486/586 TEACHING MATHEMATICS, SOCIAL STUDIES AND SCIENCE TO BILINGUAL STUDENTS** 3 credits
Prerequisites: elementary education majors, 5200:333, 336, 338; for secondary education majors, 5300:311 (science, social studies or mathematics). Course applies methodologies for teaching mathematics, science, social studies in the bilingual/multicultural classroom. The bilingual student's native language stressed.

- 487/587 TECHNIQUES FOR TEACHING ENGLISH AS A SECOND LANGUAGE IN THE BILINGUAL CLASSROOM** 4 credits
Prerequisite: permission of instructor. Course includes teaching language skills to Limited English Proficient students in grades K-12, administration of language assessment tests, selection and evaluation of materials.

- 490/590 WORKSHOP: BILINGUAL/MULTICULTURAL** 1-3 credits
Emphasizes development of teaching devices and/or curriculum units, demonstration of teaching techniques

EDUCATIONAL FOUNDATIONS AND LEADERSHIP

5700:

- 480 SPECIAL TOPICS: EDUCATIONAL ADMINISTRATION** 1-4 credits
(May be repeated with a change in topic) Prerequisite: permission of instructor. Group study of special topics of critical, contemporary concern in professional education.
- 490,1,2,3/590,1,2,3 WORKSHOP** 1-3 credits each
Individual work under staff guidance on curriculum problems, utilization of community resources, planning of curriculum units.
- 494/594 EDUCATIONAL INSTITUTES** 1-4 credits
Special courses designed as in-service upgrading programs, frequently provided with the support of national foundations.

SPECIAL EDUCATIONAL PROGRAMS

5800:

- 490/590 WORKSHOP IN ECONOMIC EDUCATION OR IN SOCIAL STUDIES** 1-3 credits
Individual work under staff guidance on curriculum problems; utilization of community resources; planning of curriculum units.
- 491/591 WORKSHOP IN ARITHMETIC OR IN PHYSICAL SCIENCE** 1-3 credits
Individual work under staff guidance on curriculum problems; utilization of community resources; planning of curriculum units.
- 492/592 WORKSHOP IN READING** 1-3 credits
Individual work under staff guidance on curriculum problems; utilization of community resources; planning of curriculum units.
- 493/593 WORKSHOP ON EXCEPTIONAL CHILDREN** 1-3 credits
Individual work under staff guidance on curriculum problems; utilization of community resources; planning of curriculum units.
- 494/594 INTERNATIONAL SCHOOL STUDY** 3-6 credits
On-the-scene study of education in foreign countries, usually by concentrating on the study of schools in one restricted geographical area.

EDUCATIONAL TECHNOLOGY

5850:

- 100 INTRODUCTION: PUPIL PERSONNEL WORK** 2 credits
Purposes, needs, scope, character of pupil personnel services.
- 201 INFORMATIONAL SERVICES IN GUIDANCE AND SPECIAL EDUCATION** 2 credits
Emphasis on organization and status of informational services as related to activities of educational technologist.
- 204 HUMAN RELATIONS IN EDUCATION** 3 credits
Study of individual and group relationships in educational setting including development of basic interpersonal skills.
- 207 MECHANICS OF STUDENT APPRAISAL** 3 credits
Introduction to group appraisal with major emphasis on assisting certified personnel in group test administration, scoring, organizing and recording test results.
- 213 ORIENTATION OF THE EDUCATIONAL TECHNICIANS TO THE SECONDARY SCHOOL** 2 credits
Designed to provide student preparing for role of educational technician with framework for understanding secondary education.
- 260 SPECIAL EDUCATION TECHNOLOGY** 2 credits
Survey of selected procedures and materials employed in classrooms especially designed and operated for exceptional children.
- 295 EDUCATION TECHNICIAN FIELD EXPERIENCE** 5 credits
(May be repeated once) Supervised field experience in school setting designed for educational technician enrollees only.

College of Business Administration

COOPERATIVE EDUCATION 6000:

- 301 COOPERATIVE EDUCATION** 0 credits
(May be repeated) For cooperative education students only. Work experience in business, industry, or governmental agency. Comprehensive performance evaluation and written report required.

FINANCE FOR NON-BUSINESS STUDENTS 6140:

- 431 PERSONAL FINANCE** 3 credits
(For non-College of Business Administration students.) A survey analysis of personal financial decisions related to budgeting, insurance, credit, and investments.

MARKETING FOR NON-BUSINESS STUDENTS 6160:

- 301 ESSENTIALS OF PROMOTION** 3 credits
Prerequisite: Junior standing. Survey of communication tools used by marketers to promote products and services. Course keyed to advertising and sales promotion applications in retail and service sectors.
- 303 ESSENTIALS OF SELLING** 3 credits
Prerequisite: Junior standing. Examines concepts, skills, and processes of personal selling within the context of retail and service organizations. Sales exercises and presentations support class lectures and discussion.
- 305 ESSENTIALS OF RETAILING** 3 credits
Prerequisite: Junior standing. Survey of basic concepts and principles of retailing including retail formats, store facilities, market analysis, site selection, merchandising management, retail pricing, and promotions management.
- 307 ESSENTIALS OF BUYER BEHAVIOR** 3 credits
Prerequisite: Junior standing. Practical retail applications in the planning and control of merchandise assortments, merchandise budgets, inventory systems, buying procedures, vendor relationships, and buying practices.
- 309 ESSENTIALS OF RETAIL MERCHANDISING** 3 credits
Prerequisite: Junior standing. Study of the patronage behavior of final consumers within a retail and/or personal setting. Examines the issues of what, where, when, and why consumers buy.

ACCOUNTANCY 6200:

- 201 ACCOUNTING I** 4 credits
Prerequisite: 24 hours of college credit. Introduction to accounting, the language of business. Emphasis on basic principles, concepts and terminology of accounting for assets, liabilities and proprietorship.
- 202 ACCOUNTING II** 4 credits
Prerequisite: 201. Study of accounting informational needs of management. Emphasis on planning and control, including financial statement analysis, funds flow, budgets, cost-volume-profit analysis and decision-making costs.
- 255 ACCOUNTING INFORMATION PROCESSING** 3 credits
Prerequisite: 201. Introduction to automatic data processing systems in an accounting and management environment. Fundamentals of computer programming presented to student.
- 301 COST ACCOUNTING** 3 credits
Prerequisites: 3250:202 and grades of not less than "C" in 201, 202. Introduction to product costing, emphasizing analysis of materials, labor and factory overhead. Cost control achieved through use of flexible budgets, standard costs and variance analysis.
- 317 INTERMEDIATE ACCOUNTING I** 4 credits
Prerequisites: grades of not less than "C" in 201, 202. Accounting theory and problems of statement preparation; in-depth study of cash, temporary investments, receivables, inventories, tangible fixed assets, intangibles and current liabilities.

- 318 INTERMEDIATE ACCOUNTING II** 4 credits
Prerequisite: 317. Study of long-term liabilities and investments, capital stock, retained earnings, accounting changes, funds statement, pensions, leases, statement analysis and price-level accounting.
- 360 BUDGETING** 3 credits
Prerequisite: 301. Study of principles and policies of budgeting. Emphasis on managerial control of expenses, capital expenditures and related activities.
- 401 ACCOUNTING SURVEY** 3 credits
Prerequisite: permission of instructor. Introductory course for student with no previous accounting background. Essential accounting concepts, techniques and terminology for business organizations.
- 402 ADVANCED COST ACCOUNTING** 3 credits
Prerequisite: 301. Study of use of standard cost procedures, job-order costing procedures and advanced problems in area of cost accounting.
- 410 TAXATION FOR THE NON-ACCOUNTANT** 3 credits
Provides non-accountant basic knowledge of federal tax law as applied to individuals and businesses. Not open to accounting major.
- 420/520 ADVANCED ACCOUNTING** 3 credits
Prerequisite: 318. Examination of accounting theory emphasizing accounting for business combinations, partnerships, foreign operations, nonprofit entities and consolidated statements.
- 425 CURRENT DEVELOPMENTS IN ACCOUNTING** 3 credits
Prerequisite: 318. Official pronouncements of Accounting Principles Board, Financial Accounting Standards Board and Securities and Exchange Commission, and other current developments in accounting theory. Essential for C.P.A. preparation.
- 430/530 TAXATION I** 4 credits
Prerequisite: 317. Application of current federal tax law to individuals and proprietorships. Types of income, deductions and structure of tax return covered. Master of Taxation students will not be able to take this course to satisfy tax electives in the Master of Taxation program.
- 431/531 TAXATION II** 3 credits
Prerequisite: 430/530. Application of current federal tax law to partnerships, corporations, trusts, estates and gifts. Social security taxes and Ohio income, sales and personal property taxes discussed.
- 440/540 AUDITING** 4 credits
Prerequisites: 301, 318, 255 and 6500:322 must be taken prior to or concurrently; or permission of instructor. Examines auditing standards and procedures used by independent auditor in determining whether a firm has fairly represented its financial position.
- 454 INFORMATION SYSTEMS** 3 credits
Prerequisites: 202, 255 or permission of instructor. Focus on development of accounting methods and procedures, installation and improvement of accounting systems and evaluation of automated data processing systems. This course cannot be taken in lieu of 6500:325 Data Management for Information Systems.
- 460 ADVANCED MANAGERIAL ACCOUNTING** 3 credits
Prerequisites: 301 and 6400:371. The use of financial and non-financial information in decision making in both public and private sectors. Problem solving approach is emphasized.
- 470/570 GOVERNMENTAL AND INSTITUTIONAL ACCOUNTING** 3 credits
Prerequisites: 201 or 601, and either senior or graduate-level standing. Theory and procedures involved in application of fund accounting, budgetary control, appropriations and various accounting systems to governmental units, educational, medical and other nonprofit institutions.
- 480/580 ACCOUNTING PROBLEMS** 3 credits
Prerequisite: 318. Independent research on advanced accounting problem in student's specific area of interest.
- 485 CPA PROBLEMS: COMMERCIAL LAW** 2 credits
Prerequisite: permission of instructor. Deals with those general principles of commercial law which appear on CPA examination.
- 485 CPA PROBLEMS: ACCOUNTING PRACTICE** 3 credits
Prerequisite: permission of instructor. Study of methods for solving various types of problems which appear on accounting practice section of CPA examination.
- 487 CPA PROBLEMS: TAXATION** 1 credit
Prerequisite: permission of instructor. Application of current developments in federal income tax law to CPA examination.
- 488/588 CPA PROBLEMS: AUDITING** 2 credits
Prerequisite: 440/540 or permission of instructor. Preparation for auditing section of CPA examination, focusing on auditing principles, standards and ethics and situations encountered by independent auditor.
- 489/589 CPA PROBLEMS: THEORY** 2 credits
Prerequisite: permission of instructor. Preparation for theory section of CPA examination, focusing on current developments and use of basic accounting theory to solve advanced accounting problems.
- 491/591 WORKSHOP IN ACCOUNTING** 1-3 credits
(May be repeated) Prerequisite: permission of instructor. Group study of accounting under faculty guidance. May not be used to meet undergraduate or graduate accounting major requirements, but may be used for elective credit only with permission of instructor or department.
- 495 INTERNSHIP IN ACCOUNTING** 3 credits (credit/non-credit)
Prerequisite: permission of instructor. On-the-job training for student in field of public, industrial or nonprofit accounting. Individual assignments made by supervising faculty member.
- 497 HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: senior standing in Honors Program. Individual senior honors thesis or creative project relevant to accounting approved and supervised by member of the department faculty.
- 499 INDEPENDENT STUDY IN ACCOUNTING** 1-3 credits
Prerequisite: permission.

FINANCE 6400:

- 220 LEGAL AND SOCIAL ENVIRONMENT OF BUSINESS** 4 credits
Gives student an understanding of legal reasoning and analysis. Discussions include court and procedures, business organizations, commercial transactions and legal aspects of government regulation of business.

- 318 RISK MANAGEMENT AND INSURANCE** 3 credits
Prerequisite: 371 or permission of instructor. Concept of risk and risk management and principles of insurance are developed in business. Life and health insurance related to employee benefit problems.
- 321 BUSINESS LAW I** 3 credits
Discussions designed to develop legal reasoning within substantive areas of contractual obligation, agency relationships, partnerships, corporations, accountant's legal responsibility, federal securities regulation and antitrust law.
- 322 BUSINESS LAW II** 3 credits
Applications of Uniform Commercial Code in sales, commercial paper and secured transactions. Additional discussions include property, wills, estates, trusts, bailments, insurance, suretyship, bankruptcy, and labor law.
- 323 INTERNATIONAL BUSINESS LAW** 3 credits
The law and international commercial transactions. Among the subjects covered are sovereignty; treaties; agreements; antitrust practices; property rights; international arbitration.
- 336 FINANCIAL MARKETS AND INSTITUTIONS** 3 credits
Prerequisite: 371 or permission of instructor. Studies the flows of funds. Analyzes major financial intermediaries. Money and capital markets reviewed with emphasis on interest rates and their impact upon administration of specific financial intermediaries.
- 343 INVESTMENTS** 3 credits
Prerequisites: 371, 6500:321, or permission of instructor. Range of security investment media explored, alternative investment programs considered and role of securities markets through which goals can be achieved studied.
- 371 BUSINESS FINANCE** 3 credits
Prerequisites: 6200: 201, 202, 3250: 201, 202, and completion of collegiate mathematics requirement. Study of problems of business firm from financial manager's viewpoint. Topics include planning, sources and uses of funds, capital budgeting and optimum financial structure.
- 400 REAL ESTATE PRINCIPLES: A VALUE APPROACH** 3 credits
Prerequisite: 371 or permission of instructor. A study of real estate: the profession, the process, and the product. Emphasis is on real estate as a product and the valuation process. The measurement of value requires tool abilities in accounting, statistics and finance.
- 401 REAL ESTATE INVESTMENT** 3 credits
Prerequisites: 371 and 400; 6500:323 or 6200:255; or permission of instructor. Advanced course in real estate investment which covers investing in all types of real estate including single-family mortgages and creative investment techniques for income properties.
- 402 INCOME PROPERTY APPRAISAL** 3 credits
Prerequisites: 371 and 400; 6500:323 or 6200:255; or permission of instructor. Advanced course in real property appraisal and valuation. Techniques and concepts will be covered along with the theory underlying such techniques.
- 403 REAL ESTATE FINANCE** 3 credits
Prerequisites: 371 and 400; 6500:323 or 6200:255; or permission of instructor. Advanced course in real estate covering the financing of real property. Included are methods, institutions, instruments, valuation, appraisal and policy in real estate finance.
- 417 LIFE AND HEALTH INSURANCE** 3 credits
Prerequisite: 318. Detailed study of life and health insurance contracts, insurance companies, industry regulations.
- 419 PROPERTY AND LIABILITY INSURANCE** 3 credits
Prerequisite: 318. A study of property and casualty insurance contracts, insurance companies, industry regulation.
- 424 LEGAL CONCEPTS OF REAL ESTATE: A MANAGERIAL APPROACH** 3 credits
Prerequisite: 371 or permission of instructor. Study of concepts of law governing the many interests in real estate including acquisition, encumbrance, transfer, rights and obligations of parties, and the various state and federal regulations. The legal concepts of the business of real estate are likewise examined. Emphasis is on a managerial approach utilizing the case method.
- 425 BUSINESS AND SOCIETY** 3 credits
Prerequisite: senior standing. Conceptual course considers financial, economic, legal and sociopolitical implications of business in society. Issues related to economic and legal framework for business decisions.
- 432 PERSONAL FINANCIAL PLANNING** 3 credits
Prerequisite: 371; 6500:323 or 6200:255; or permission of instructor. Capstone financial services course emphasizing theory and case study applications of the comprehensive personal and professional planning process.
- 436 COMMERCIAL BANK MANAGEMENT** 3 credits
Prerequisite: 338; 6500:323 or 6200:255; or permission of instructor. Study of administrative policy determination and decision making within the commercial bank. Analyses of policy making in areas of liquidity, loan and security investment and sources of funds.
- 447 SECURITY ANALYSIS** 3 credits
Prerequisite: 343; 6500:323 or 6200:255; or permission of instructor. Application of quantitative and qualitative techniques of analysis to limited income and equity securities. Timing changes in portfolio composition.
- 473 FINANCIAL STATEMENT ANALYSIS** 3 credits
Prerequisites: 371; 6500:323 or 6200:255; or permission of instructor. Analysis and interpretation of the financial position and performance of the business firm from the perspective of the credit and financial analyst. Emphasizes mechanics and art of financial analysis.
- 475 COMMERCIAL AND CONSUMER CREDIT MANAGEMENT** 3 credits
Prerequisite: 371; 6500:323 or 6200:255; or permission of instructor. An examination of the role of credit; the application, investigation, authorization, collection and legal processes principally from the point of view of the business manager.
- 479 ADVANCED BUSINESS FINANCE** 3 credits
Prerequisite: 371, senior standing; 6500:323 or 6200:255; 6500:322; or permission of instructor. Case method utilized, emphasizing application of analytical techniques from texts and journal readings to solution of complex problems in financial management.
- 481 INTERNATIONAL BUSINESS FINANCE** 3 credits
Prerequisite: 371 or permission of instructor. Theory and practice of financial wealth maximization in the international business enterprise.
- 490 SELECTED TOPICS IN FINANCE** 3 credits
Prerequisite: 371; 6500:323 or 6200:255. Provides opportunity for study of special topics not covered in current finance courses.
- 491/591 WORKSHOP IN FINANCE** 1-3 credits
(May be repeated) Group studies of special topics. May not be used to meet undergraduate or graduate major requirements in finance. May be used for elective credit only with permission of instructor or department.

- 495 INTERNSHIP IN FINANCE** 1-3 credits
Prerequisite: 6500:323 or 6200:255; or permission of instructor. On-the-job experience with cooperating private and public sector organizations. Individual assignments made by supervising faculty member. Periodic reports and term papers required as appropriate. (Credit/Non-credit)
- 497 HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: senior standing in Honors Program. Individual senior honors thesis or creative project relevant to finance approved and supervised by member of the department faculty.
- 499 INDEPENDENT STUDY: FINANCE** 1-3 credits
Prerequisite: permission of department head. Provides means for individualized in-depth study of finance problem or problems from which student can derive significant benefit.

MANAGEMENT 6500:

- 221 QUANTITATIVE BUSINESS ANALYSIS I** 3 credits
Prerequisite: completion of collegiate mathematics requirement. Statistical analysis of business data including coverage of probability theory, probability distributions, sampling, estimation, hypothesis testing.
- 301 MANAGEMENT: PRINCIPLES AND CONCEPTS** 3 credits
Prerequisites: Three credits in behavioral science, economics, mathematics. Theory, practice in management of human, other economic resources, with extensive coverage of operations systems.
- 302 INTRODUCTION TO ORGANIZATIONAL BEHAVIOR** 3 credits
Prerequisites: 301 and two courses in psychology, sociology. Investigation of applications of behavioral and social sciences as they relate to individual, group behavior in organizations.
- 322 QUANTITATIVE BUSINESS ANALYSIS II** 3 credits
Prerequisite: 221. Statistical analysis of business data including analysis of variance, regression and correlation, time series, index numbers, distribution-free statistics, Bayesian decision making.
- 323 COMPUTER APPLICATIONS FOR BUSINESS** 3 credits
Prerequisite: 3460:126; 2440:130; 2440:266; or permission of instructor. Introduces analysis and design of information systems. Provides hands-on experience with microcomputer applications such as spreadsheets, graphics and database management using integrated spreadsheet software.
- 324 DATA MANAGEMENT FOR INFORMATION SYSTEMS** 3 credits
Prerequisites: upper-college standing and proficiency in the BASIC programming language or approval of instructor. Developing business application systems using BASIC and database management systems software, including sequential and random files, finding and arranging records, and database management systems applications.
- 325 ANALYSIS AND DESIGN OF INFORMATION SYSTEMS** 3 credits
Prerequisite: 323. An introduction to computer-based information systems with special emphasis on analysis design, implementation and maintenance. (Cannot be taken in lieu of 6200:454.)
- 330 PRODUCTION AND OPERATIONS MANAGEMENT FOR NON-MANAGEMENT MAJORS** 3 credits
Prerequisite: 301. A survey of the contemporary field of production and operations management for non-management majors. Not acceptable for credit for management majors.
- 331 PRODUCTION AND SYSTEMS MANAGEMENT** 3 credits
Prerequisite: 301; corequisite: 221. Emphasis on design, analysis of operating systems, utilizing scientific decision-making methodology. Case exercises, project.
- 332 PRODUCTION AND OPERATIONS MANAGEMENT** 3 credits
Prerequisites: 323, 331; corequisite: 322. Introduces use of models for production scheduling, materials management, quality control, distribution and project management. Includes linear programming, PERT, simulation. Cases, exercises, problems, computer analysis.
- 341 HUMAN RESOURCE MANAGEMENT** 3 credits
Prerequisites: two courses in psychology, sociology and 301. Principles, policies, practices in administering functions of recruiting, selecting, training, compensating, appraising human resources of organizations.
- 342 LABOR RELATIONS** 3 credits
Prerequisite: 341. Analysis of management, union and employee objectives, attitudes and strategy, as they affect conduct of business and economy. Stress placed on group assigned readings and reports.
- 407 SMALL BUSINESS MANAGEMENT** 3 credits
Prerequisite: senior standing. Focuses on problems of organizing and operating a small business. Case studies and field experiences.
- 408/508 ENTREPRENEURSHIP** 3 credits
Prerequisites: upper-college or graduate standing and 301 or 600 or equivalent. Examines the behavior and environment for entrepreneurship. Focuses on classic and contemporary entrepreneurs and the importance of personal values and strategies. Case studies. Field projects.
- 410/510 SELECTED TOPICS IN ENTREPRENEURSHIP** 1-3 credits
Prerequisites: upper-college or graduate standing and 301 or 600 or equivalent. Facilitates comparative international study of entrepreneurship, introduction of entrepreneurship to large organizations, or application of student's entrepreneurial skills. Six hour limit.
- 412/512 DEVELOPMENT OF MANAGEMENT THOUGHT** 3 credits
Prerequisites: upper-college or graduate standing and 301, or 600 or equivalent. Review of development of managerial theories from 5000 B.C. to present with consideration of their application to present organizational settings.
- 421 OPERATIONS RESEARCH** 3 credits
Examines the use of operations research techniques in managerial decision-making processes; constrained linear optimization, non-linear optimization, network analysis, queuing theory, simulation.
- 425 DECISION SUPPORT SYSTEMS** 3 credits
Prerequisite: 324. May not be taken in place of 6200:454. Introduction to decision support systems design including applications in various functional areas. Projects may use BASIC, electronic spreadsheets, database and/or decision support system software.
- 433 BUSINESS OPERATIONAL PLANNING** 3 credits
Prerequisites: 322, 332. Application of quantitative techniques for planning overall operations of firm. Emphasis given to external-internal factors, which influence short- and long-run economic success of firm.

- 434 PRODUCTION PLANNING AND CONTROL** 3 credits
Prerequisites: 322, 332. Forecasting, materials management, production planning, scheduling, control. Integrates previous courses, provides overall framework including use of computer and quantitative methods. Cases and a project in an operating organization.
- 435 QUALITY CONTROL** 3 credits
Prerequisite: 322. Emphasis on statistical techniques essential to controlling product quality for both measurement and attribute data. Includes control chart methods and acceptance sampling plans.
- 436 ADVANCED QUALITY CONTROL APPLICATIONS** 3 credits
Prerequisites: 435. Applications of advanced topics including exponential and cusum charts, experimental design, evolutionary operations (EVOPS), planned experimentation (PLEX) and management of the quality function.
- 437 SPECIAL TOPICS IN QUALITY MANAGEMENT** 3 credits
Prerequisites: 435 and permission of instructor. Exploration of advanced topics of interest both to the student and professor. Many special applications, case studies, outside speakers, projects in conjunction with local industries.
- 438 PRODUCT QUALITY DESIGN TECHNIQUES** 3 credits
Prerequisites: 435. Describes the techniques of designing quality into a product. It includes determining customer needs, Taguchi methods of quality loss functions and experimental design, reliability and service.
- 442 COMPENSATION MANAGEMENT** 3 credits
Prerequisite: 341. Focus on the design, implementation and evaluation of employee compensation and benefits programs.
- 443 ADVANCED HUMAN RESOURCE MANAGEMENT** 3 credits
Prerequisite: 341. Advanced study of current issues and problems in field of personnel. Emphasis given to current literature and research. Activities may include projects, library research, case studies.
- 455/555 MANAGEMENT OF ARBITRATION: COMMERCIAL, INTERNATIONAL AND HUMAN RESOURCES** 3 credits
Prerequisites: upper-college or graduate standing and 301 or 600 or equivalent. A comprehensive study of managerial strategies for commercial, international and human resource arbitration. Graduate requirement: research paper.
- 457 INTERNATIONAL MANAGEMENT** 3 credits
Prerequisites: upper-college standing and 301 or equivalent. Management practices and techniques of international business organizations. Focus on structure and processes of resource allocation, design and technology, and the impact of culture.
- 458 SELECTED TOPICS IN MANAGERIAL ARBITRATION, MEDIATION AND CONCILIATION** 1-3 credits
Prerequisites: upper-college or graduate standing and 301 or 600 or equivalent. Study of the various methods and mechanisms by which management can understand and deal with internal and external conflict. Six hour limit.
- 459 SELECTED TOPICS IN INTERNATIONAL MANAGEMENT** 1-3 credits
Prerequisites: upper-college standing; 301 or equivalent; and 457; or permission of instructor. Selected topics in international management focus on historical or contemporary managerial, production and organizational issues. Includes international simulation game. Six hour limit.
- 471/571 MANAGEMENT PROBLEMS** 3 credits
(Student who has earned credit in 471 is ineligible to register for or earn credit in 472, 473.)
Prerequisites: 332 or 342 or 443 and senior standing. Student applies modern management principles, practices, theory to an actual problem in industry.
- 472 MANAGEMENT PROBLEMS — PRODUCTION** 3 credits
(Student who has earned credit in 472 is ineligible to register for or earn credit in 471, 473.)
Prerequisites: 332 and senior standing. Student applies modern management principles, practices and theory to an actual production problem in industry.
- 473 MANAGEMENT PROBLEMS — HUMAN RESOURCE MANAGEMENT** 3 credits
(Student who has earned credit in 473 is ineligible to register for or earn credit in 471, 472.)
Prerequisites: 342 or 443 and senior standing. Student applies modern management principles, practices and theory to an actual personnel problem in industry.
- 480/580 INTRODUCTION TO HEALTH-CARE MANAGEMENT** 3 credits
Prerequisites: upper-college or graduate standing (Students who are required to take 301 or 600 or have completed 301 or 600 or equivalent are ineligible to take this course for credit). Introductory course for health professionals providing in-depth study of management and principles and concepts as applied to particular health-care organizations and health-care delivery system. Topics covered include (a) physical resource management, (b) human resource management including motivation, leadership, supervision, communication practices, work group dynamics with emphasis on managing health-care professionals and resources of healthcare organization, and (c) principles and techniques of decision making, planning, organizing and controlling in health-care setting. For those registered for graduate credit, a major research paper is required.
- 482/582 HEALTH SERVICES OPERATIONS MANAGEMENT** 3 credits
Prerequisites: upper-college standing and 301 or 480 and 322 and 323 or equivalents or graduate standing and 580 or 600 or equivalent and 601 or 602 or equivalents or permission of instructor. (Students who have completed 331 are ineligible to take this course for credit). Application of production and operations management concepts and techniques in health services organizations.
- 485/585 SPECIAL TOPICS IN HEALTH SERVICES ADMINISTRATION** 1-3 credits
Prerequisite: permission of instructor. Special topics in health services administration (e.g., management) focusing on historical and/or contemporary managerial organizational and/or policy/strategy issues as related to health-care organizations and health-care systems. Separate topics may be repeated for a maximum of six credits. For those registered for graduate credit, a major research paper is required.
- 490 BUSINESS POLICY** 4 credits
Prerequisites: senior standing (97 credits) and 301; 6200:202; 6400:371; 6600:300; and corequisites: 322; 6200:255; or 6500:323; and 6400:320 or 221, 322. Integrates the core business disciplines (accounting, economics, finance, management, marketing) through the use of case analyses. Student evaluates objective and strategy formulation from an administrative viewpoint.
- 491 WORKSHOP IN MANAGEMENT** 1-3 credits
(May be repeated with permission of instructor or department) Group studies of special topics in management. May not be used to meet undergraduate major requirements in management. May be used for elective credits only.
- 495 INTERNSHIP IN MANAGEMENT** 1-3 credits
Prerequisite: permission of instructor. On-the-job experience with cooperating private and public sector organizations. Individual assignments made by supervising faculty member. Periodic reports, term papers required as appropriate.
- 497 HONORS PROJECT** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: senior standing in Honors Program. Individual senior honors thesis or creative project relevant to management approved and supervised by member of the department faculty.

- 499 INDEPENDENT STUDY: MANAGEMENT** 1-3 credits
Prerequisites: senior standing and permission of department head. Provides a means for individualized study in management from which student can derive significant value.

MARKETING 6600:

- 293 CAREER ORIENTATION FOR MARKETING MAJORS** 1 credit
Reviews academic requirements for marketing and advertising majors and examines the professional skills and personal attributes required for a successful business career. Develops student career plan.
- 300 MARKETING PRINCIPLES** 3 credits
A general survey of marketing activities including analysis of markets, competition, consumer behavior, information systems, and the assessment of product, price, distribution, and promotion strategies.
- 350 ADVERTISING** 3 credits
Prerequisite: 300. Explains and analyzes advertising's role in marketing operations. Special attention given to the integration with sales promotion, event marketing, direct response, and other support strategies.
- 355 BUYER BEHAVIOR** 3 credits
Prerequisite: 300. Interdisciplinary approach to the analysis of the nature of consumer buying behavior. Economical, social, and psychological influences on consumers' decision-making processes are examined.
- 370 PURCHASING** 3 credits
Prerequisite: 300. Process and activities associated with cost effective buying, international management of all materials and the equipment needed by the manufacturer to produce a product or provide a service.
- 375 PROFESSIONAL SELLING** 3 credits
Prerequisite: 300. Builds communication skill while learning about determining buyer needs, prospecting, making sales presentations, persuading, overcoming sales resistance, closing sales, and building relationships.
- 385 INTERNATIONAL MARKETING** 3 credits
Prerequisite: 300 and 6800:305. Provides a basic understanding of the complexities of foreign marketing. It assumes knowledge of the basic international business course.
- 390 MARKETING CHANNELS** 3 credits
Prerequisite: 300. An integrative approach to analysis of marketing channels of distribution to complement the more specialized analyses of retailing, wholesaling and physical distribution. Stresses the interaction of firms comprising a channel and the nature of managerial decisions designed to coordinate the efforts of the group of institutions that make up a channel of distribution.
- 415 BUSINESS LOGISTICS** 3 credits
Prerequisite: 300. Basic course in source, movement, and storage of goods, including emphasis on economics of transportation and requirements of an effective system.
- 425 ADVERTISING RESEARCH AND EVALUATION** 3 credits
Prerequisite: 350. The role and methods of research are studied as they relate to the planning of advertising campaigns, with attention to market analysis, competitor analysis, and copy and media planning. Post-campaign measurement of copy, media and marketing efficiencies and effectiveness are also studied.
- 430 PROMOTIONAL CAMPAIGNS** 3 credits
Prerequisite: 350. Examination of total communications efforts involved in planning, developing, and monitoring promotional campaigns. Focus is understanding the nature and roles of the advertiser, agency, and support services.
- 440 PRODUCT PLANNING** 3 credits
Prerequisite: 300. Examines the creation of new products and the management of existing products through the life cycle.
- 450 STRATEGIC RETAIL MANAGEMENT** 3 credits
Prerequisite: 300. Investigation of strategic and tactical retail decisions and issues through the use of case analysis, computer applications, experiential games, and field projects.
- 460 MARKETING RESEARCH** 3 credits
Prerequisites: 300, 6500:221. Emphasizes problem definition and solution approach to marketing research decisions. Situation and data analysis skills are developed through lectures, cases, field projects, and computer applications.
- 470 BUSINESS TO BUSINESS MARKETING** 3 credits
Prerequisite: 300. Studies industrial and organizational buyer behavior. The strategic marketing management practices of firms selling to business organizations, governmental agencies, and institutions are also examined.
- 480 SALES MANAGEMENT** 3 credits
Prerequisite: 300. Develops analytical and managerial skills through case studies and other learning activities relating to the organization, selection, training, motivation, and control of a sales force.
- 490 MARKETING STRATEGY** 3 credits
Prerequisites: Senior standing and 460. Capstone course stressing integration of marketing functions through development of strategic thinking and analytical skills. Course employs case analysis, computer applications, and field projects.
- 491 WORKSHOP IN MARKETING** 1-3 credits
Group studies in special topics in marketing. Not used to meet undergraduate or graduate major requirements in marketing. May be used for elective credit with permission of instructor or department.
- 493 CAREER MANAGEMENT** 1 credit
Prerequisite: Senior standing. Examines major steps in organizing and conducting successful job searches. Students conduct career and market audits, develop resumes and letters, and participate in mock interviews.
- 495 INTERNSHIP IN MARKETING** 1-3 credits
Prerequisite: permission of instructor. On-the-job experience with cooperating private and public sector organizations. Individual assignments made by supervising faculty member. Periodic reports and term papers required as appropriate.
- 499 INDEPENDENT STUDY: MARKETING** 1-3 credits
Prerequisite: permission of instructor. Provides a means for individualized in-depth study of a marketing problem or problems from which student can derive significant benefit.

INTERNATIONAL BUSINESS

6800:

305 INTERNATIONAL BUSINESS

3 credits

A basic course in international business which can also provide a platform for more specialized international business courses.

405 MULTINATIONAL CORPORATIONS

3 credits

Prerequisite: 305 or permission of instructor. Course provides in-depth understanding of the functions, structures and strategic considerations governing the MNCs through theory and case study analysis.

421 INTERNATIONAL BUSINESS PRACTICES

3 credits

Prerequisite: 305. An examination and comparison of contemporary business practices around the world. Develops sensitivity to alternative business practices and includes a strong component of cross-cultural communications.

College of Fine and Applied Arts

COOPERATIVE EDUCATION 7000:

- 301 COOPERATIVE EDUCATION** 0 credits
(May be repeated) For cooperative education students only. Work experience in business, industry, or governmental agency. Comprehensive performance evaluation and written report required.

ART

7100:

- 100 SURVEY OF HISTORY OF ART I** 4 credits
Architecture, sculpture, painting and minor arts from primitive sources through Gothic time period in Europe.
- 101 SURVEY OF HISTORY OF ART II** 4 credits
Prerequisite: 100. Architecture, sculpture, painting and minor arts from Renaissance through 1960s, primarily in Western art. Development of photography and its application as art form integrated into artistic styles of 20th Century.
- 105 UNDERSTANDING ART** 3 credits
Uses different societies have found for art and how social and technological levels of the society have affected the kind of art they make. No credit toward major in art.
- 120 FUNDAMENTALS OF SCULPTURE** 3 credits
A study of sculpture through lecture and studio work in a variety of media. An exploration and enrichment opportunity for the non-art major. No credit toward major in art.
- 121 THREE-DIMENSIONAL DESIGN** 3 credits
Introduction to meaning of "design" and act of designing in real space. Study of naturally occurring form, structure and process.
- 130 FUNDAMENTALS OF SCREEN PRINTING** 3 credits
A study of screen printing through lecture and studio experiences. An exploration and enrichment opportunity for the non-art major. No credit toward major in art.
- 131 INTRODUCTION TO DRAWING** 3 credits
Freehand drawing experience with an orientation to elements and principles of visual organization. Limited media.
- 132 INSTRUMENT DRAWING** 3 credits
Creative uses of mechanical drawing processes for visually descriptive purposes. Proficiency in use of mechanical drawing instruments stressed. Both practical and theoretical drawing styles undertaken.
- 140 FUNDAMENTALS OF ACRYLIC PAINTING** 3 credits
A study of the acrylic painting medium through lecture, demonstration and study activity. An exploration and enrichment opportunity for the non-art major. No credit toward a major in art.
- 144 TWO-DIMENSIONAL DESIGN** 3 credits
Fundamental information about the theory and practice of visual design as applied to surfaces, including composition, color and pictorial illusions with lecture and studio experience.
- 150 FUNDAMENTALS OF CERAMICS** 3 credits
A study of ceramics through lecture and studio experiences. An exploration and enrichment opportunity for the non-art major. No credit toward major in art.
- 160 FUNDAMENTALS OF JEWELRY** 3 credits
A study of jewelry making through lecture and studio for the non-art major. No credit toward major in art.
- 170 FUNDAMENTALS OF PHOTOGRAPHY** 3 credits
A study of photography through lecture, demonstration and studio work. An exploration and enrichment opportunity for the non-art major. No credit toward major in art.
- 180 FUNDAMENTALS OF GRAPHIC DESIGN** 3 credits
A study of graphic design through lecture and studio work in a variety of media. An exploration and enrichment opportunity for the non-art major. No credit toward a major in art.
- 184 GRAPHIC DESIGN I** 3 credits
Prerequisite: 131; prerequisite or corequisite: 132. Studio experience in use of tools and materials of commercial graphic artist. Elementary design problems in commercial graphic design.
- 185 COMPUTER GRAPHICS FOR ART I** 3 credits
(May be repeated for a total of six credits) Prerequisites: 131 and 144 or 286 or 2240:124 or permission of instructor. Introduction to the use of microcomputers as a creative tool for visual artists and designers.
- 190 FUNDAMENTALS OF OFF-LOOM WEAVING** 3 credits
A study of off-loom weaving through lecture and studio work in a variety of media. An exploration and enrichment opportunity for the non-art major. No credit toward a major in art.
- 191 DESIGN** 2 credits
Basic principles of creative design and color theory. Discussion and studio. No credit toward major or teaching field in art.
- 213 INTRODUCTION TO LITHOGRAPHY** 3 credits
Prerequisites: 131, 144 or 231. Use of lithographic stone and metal plate as printmaking media. Stone and plate preparation, lithographic drawing materials and techniques, paper registration and printing press covered. Emphasis on aesthetic theory, technique and related history.
- 214 INTRODUCTION TO SCREEN PRINTING** 3 credits
Prerequisites: 131, 144 or 231. Silk screen printmaking. Theory and use of stencil process, positive and negative block-out techniques, photo stencil, registration and printing procedures. Emphasis on aesthetic theory, technique and related history.
- 215 INTRODUCTION TO RELIEF PRINTING** 3 credits
Prerequisites: 131, 144 or 231. Printmaking using found objects, synthetic materials, as well as traditional woodcut and linoleum engraving. Emphasis on aesthetic theory, technique and related history.
- 216 INTRODUCTION TO INTAGLIO PRINTING** 3 credits
Prerequisites: 131, 144 or 231. Intaglio printmaking using drypoint engraving, aquatint and soft-ground techniques. Emphasis on aesthetic theory, technique and related history.
- 221 DESIGN APPLICATIONS** 3 credits
Prerequisite: 121. Application of creative designing principles to problems of utilitarian function in human-designed and -produced items. May include product design/prototype development, furniture design and construction, display design, etc.
- 222 INTRODUCTION TO SCULPTURE** 3 credits
Prerequisite: 121. Exploration of aesthetic factors influencing sculptural statements. Development of proficiency in the use of tools, materials and techniques.
- 231 DRAWING II** 3 credits
Prerequisite: 131. Continuation of 131. In-depth exploration of wide range of techniques and media. Attention to controlled descriptive drawing and space illusion and their aesthetic applications.
- 233 LIFE DRAWING** 3 credits
Prerequisite: 131. Perceptual problems in drawing from the life model. Study of skeletal, muscular, mechanical nature of human figure and application of this knowledge to the resolution of aesthetic problems.
- 244 COLOR CONCEPTS** 3 credits
Prerequisites: 144 or 286 or 2240:124 and 7100:131. Lecture and studio experience giving information concerning perception of color, additive color phenomena of light, subtractive color phenomena of pigments and dyes, color notation systems and psychological effects of color.
- 245 INTRODUCTION TO POLYMER ACRYLIC PAINTING** 3 credits
Prerequisites: 131, 144. Technical, aesthetic problems involved in polymer acrylic painting. Student pursues, through lecture and experimentation, transparent and opaque uses of this water-based paint.
- 246 INTRODUCTION TO WATERCOLOR PAINTING** 3 credits
Prerequisites: 131, 144. Studio course in theory and technique of watercolor painting. Study of traditional transparent watercolor methods, and experimentation with less conventional approaches to aqueous media.
- 247 INTRODUCTION TO OIL PAINTING** 3 credits
Prerequisites: 131, 144. Study of technical and aesthetic problems involved in oil painting. A painterly orientation toward plasticity of form as mediated by color.
- 248 INTRODUCTION TO AIRBRUSH PAINTING** 3 credits
Prerequisites: 131, 144, or for graphic design majors, 286. A beginning studio course in the airbrushing medium concerned with design, observation and critical analysis of art.
- 249 FIGURE PAINTING** 3 credits
Prerequisites: 233; 248. Painting course with an emphasis on painting the figure from life.
- 250 PORTFOLIO REVIEW** 0 credits
Prerequisites/corequisites: 144 or 286, and 121, 131, 132, 233. Credit/noncredit course. Faculty review of art foundation studio work from prerequisite/corequisite courses.
- 254 INTRODUCTION TO CERAMICS** 3 credits
Studio/lecture course exploring potentials of hand-building techniques in both sculptural and functional forms. Clay processing, glaze application and practical kiln firing.
- 266 INTRODUCTION TO METALSMITHING** 3 credits
Prerequisite: 121, 144, or for graphic design majors, 286. Studio experience in which student is introduced to properties of metals, processes of silversmithing and design and production of jewelry.
- 268 COLOR IN METALS** 3 credits
Prerequisite: 366. Introduction to a variety of techniques to achieve and/or combine color in metals. Techniques such as anodizing aluminum, enameling and the application of color resins and plastics will be explored.
- 275 INTRODUCTION TO PHOTOGRAPHY** 3 credits
Prerequisites: 131, 144, or 2240:124. Lecture, studio and laboratory course. Techniques and aesthetics are studied using both 4x5 and 35mm cameras. A 35mm camera with full manual control is required.
- 283 DRAWING TECHNIQUES** 3 credits
Prerequisites: 131 and 132. Includes advanced drawing and presentation techniques commonly used in graphic design. Various presentation and design problems will be encountered stressing use of selected drawing methods and processes.
- 285 COMPUTER GRAPHICS FOR ART II** 3 credits
(May be repeated for a total of six credits) Prerequisite: 185 or permission of instructor. A follow up to Computer Graphics for Art I. High resolution imaging in both fine art and commercial applications.
- 286 GRAPHIC DESIGN II** 3 credits
Prerequisites: 184 and 132. Basic course in visual problem solving emphasizing visual movements in, and graphic elements of, single as well as multiple images. Equal emphasis given to existing and created images.
- 288 LETTERFORM AND TYPOGRAPHY** 3 credits
Prerequisite: 286. Letter symbols studied in terms of communication and aesthetic awareness. History of letter forms, hand lettering, alphabet design, contemporary type faces and reproduction processes.
- 293 INTRODUCTION TO FIBER ARTS** 3 credits
Studio/lecture course exploring traditional and nontraditional fiber form, on-loom and off-loom techniques, with emphasis on aesthetics and history of fibers.
- 300 ART SINCE 1945** 3 credits
Prerequisite: 101 or permission of instructor. Consideration of significant developments in visual art forms since World War II in architecture, sculpture, printing, photography, metal, textile, ceramics, printmaking and graphic design.
- 302 ART IN EUROPE DURING THE 17TH AND 18TH CENTURIES** 3 credits
Prerequisite: 101 or permission of instructor. Analysis of major European examples of architecture, landscape design, painting, prints and sculpture from beginning of the 17th Century until approximately 1850.
- 303 RENAISSANCE ART IN ITALY** 3 credits
Prerequisite: 101 or permission of instructor. Study of architecture, painting and sculpture of Italy during 13th through 16th Centuries.
- 304 ART IN EUROPE DURING THE 19TH CENTURY** 3 credits
Prerequisite: 101 or permission of instructor. Study and analysis of major developments in visual arts in Europe from 1800 to 1900.
- 305 ART FROM 1900 TO 1945** 3 credits
Prerequisite: 101 or permission of instructor. Study of significant developments in visual arts from approximately 1900 to 1945.

- 317 PRINTMAKING II** 3 credits
(May be repeated for a total of 12 credits with a different process) Prerequisite: 213 or 214 or 215 or 216 in the appropriate medium. Continuation of studio work in printmaking with concentration in one process designated by letter as follows: A. Lithography, B. Serigraphy, C. Relief, D. Intaglio.
- 321 FIGURATIVE SCULPTURE** 3 credits
Prerequisite: 233. Lecture/studio course exploring the use of the human figure as a sculptural subject. Individual interpretation of the figure using various media and techniques.
- 322 SCULPTURE II** 3 credits
(May be repeated for a total of nine credits) Prerequisite: 222 or permission. Continuation of 222. Addresses more advanced techniques. May include fabrication, casting, carving, or assemblage.
- 331 DRAWING III** 3 credits
Prerequisites: 144, 231, 233. Continues concerns of visual organization and technical proficiency with materials begun in 131 and 231, but places more emphasis on use of imagination and development of ideas in drawing.
- 333 ADVANCED LIFE DRAWING** 3 credits
(May be repeated for a total of six credits) Prerequisites: 231, 233. Studio course in drawing from human figure. Individual interpretation of human figure, using numerous media and drawing techniques. Emphasis on aesthetic structure and formal realization of personal intention.
- 348 PAINTING II** 3 credits
(May be repeated for a total of nine credits, but limited to a maximum of three credits in a given medium) Prerequisites: 245, 246 or 247 in the appropriate medium. Continuation of painting with concentration in one medium designated by letter as follows: A. Polymer Acrylic, B. Watercolor, C. Oil.
- 354 CERAMICS II** 3 credits
Prerequisite: 254. Wheel throwing of both functional and sculptural form. Experiments in glaze chemistry and firing experience with both gas and electric kilns. Emphasis on technique, studio procedures and critical evaluation of each student's progress.
- 366 METALSMITHING II** 3 credits
(May be repeated for a total of six credits) Prerequisite: 266. Continuation of experiences presented in 266 with further development of skills and expansion of technical knowledge.
- 368 COLOR IN METALS II** 3 credits
(May be repeated for a total of nine credits) Prerequisite: 268. Continuation of 268. Advanced projects designed to develop the student's aesthetic values in color in metals. Emphasis on individual approach and experimentation.
- 370 HISTORY OF PHOTOGRAPHY** 3 credits
Prerequisites: 100, 101. A lecture course studying the history of photography from its invention to contemporary issues.
- 375 PHOTOGRAPHY II** 3 credits
Prerequisite: 275. Projects utilizing photographic media and tools designed to expand student's awareness of visual qualities and order, both in the subject and photographic image. Student must own or have use of camera with controllable shutter, lens, diaphragm, focus and exposure meter.
- 376 PHOTOGRAPHICS** 3 credits
Prerequisite: 375. Photographic media and equipment used experimentally to produce line conversions, high contrast images, tone separations, shadow reversals and other photoabstractions.
- 380 GRAPHIC VIDEO** 3 credits
Prerequisites: junior standing in graphic design or mass media-communication and permission of instructor. Study of applied video technologies as related to visual design principles and visual communication concepts in the design and use of graphic imagery.
- 384 GRAPHIC DESIGN PORTFOLIO REVIEW** 0 credits
Prerequisite: 288; corequisite: 387. Credit/noncredit course. Graphic design faculty review portfolio of studio work completed in prerequisite/corequisite courses.
- 385 COMPUTER GRAPHICS FOR ART III** 3 credits
Prerequisites: 285, 121. Advanced computer imaging course with an emphasis in three-dimensional modeling and animation. Can be repeated for a total of 9 credits.
- 386 PACKAGING DESIGN** 3 credits
Prerequisite: 387 or permission of instructor. Synthesis of two- and three-dimensional visual thinking. Research in materials applicable to packaging of various products. Assignment of projects stressing development of conventional and experimental package design.
- 387 ADVERTISING LAYOUT DESIGN** 3 credits
Prerequisites: 275, 288. Creative exploration of problems in visual merchandising. Projects offer exercises in developing skills from concept through final comprehensive presentation.
- 388 ADVERTISING PRODUCTION AND DESIGN** 3 credits
Prerequisites: 387 and either 2240-222 or 375. Continuation of 387. More complex projects with emphasis given to mechanical preparation of finished art for various printing processes.
- 393 ADVANCED FIBER ARTS** 3 credits
(May be repeated for a total of nine credits) Prerequisite: 293. Continuation of 293. Development of the techniques of spinning and twill weaving. Emphasis upon either aesthetic considerations or commercial preparation techniques, depending upon the student's intended application.
- 400/500 ART IN THE UNITED STATES BEFORE WORLD WAR II** 3 credits
Prerequisite: 101 or permission of instructor. Consideration of development of art in the United States from earliest evidences to approximately World War II.
- 401 SPECIAL TOPICS IN HISTORY OF ART** 1-3 credits
(May be repeated for credit when a different subject or level of investigation is indicated) Prerequisites: 100, 101 or permission of instructor. Lecture course in which subject is specified each time course is offered. Focuses upon an art movement, time period, the production of a single artist or a specific art medium.
- 405/505 HISTORY OF ART SYMPOSIUM** 1-3 credits
(May be repeated for credit when a different subject is indicated) Prerequisite: one art history course beyond 100,1 or permission of instructor. Lecture, individual research and evaluation, group discussion related to a specific time period or to an artistic problem.
- 418 ADVANCED PRINTMAKING** 3 credits
(May be repeated for a total of 12 credits) Prerequisites: 121, either 245 or 246 or 247, 317 in the appropriate process, and 375. Lectures, demonstrations and experiments with more sophisticated printmaking techniques and applications. Concentration in one process designated by letter as follows: A. Lithography, B. Serigraphy, C. Relief, D. Intaglio.
- 422 ADVANCED SCULPTURE** 3 credits
(May be repeated for a total of nine credits) Prerequisite: 322. Development of individual points of view and sculptural statements.
- 431 DRAWING IV** 3 credits
(May be repeated for a total of nine credits) Prerequisites: 121, 132, 331. In-depth study of drawing for advanced art student. Emphasis on interpretive and inventive drawing using widest possible range of media and techniques.
- 449 ADVANCED PAINTING** 3 credits
(May be repeated for a total of nine credits) Prerequisites: 121, 231, 233, 348 in the appropriate medium. Advanced-level painting course. Opportunity to explore polymer acrylic, oil or watercolor painting techniques, and experiment with aesthetics of color, form and style. Concentration in one medium designated by letter as follows: A. Polymer Acrylic, B. Watercolor, C. Oil.
- 454 ADVANCED CERAMICS** 3 credits
(May be repeated for a total of 15 credits) Prerequisite: 354. Emphasis on refinement of technique toward personal aesthetic statement in preparation for professional or private studio production. Student may choose a general survey of subject matter or a more concentrated area of study.
- 455 FIBER, CLAY AND METAL SEMINAR** 2 credits
Prerequisite: permission of instructor. Open formal seminar designed to explore ideas in clay, fiber and metal art through reading, discussion and production.
- 466 ADVANCED METALSMITHING** 3 credits
(May be repeated for a total of 12 credits) Prerequisites: 283, 366. Investigation in depth of aesthetic and technical problems of metalsmithing. Student works on individual projects under guidance from instructor.
- 475 ADVANCED PHOTOGRAPHY** 3 credits
(May be repeated for a total of 12 credits) Prerequisites: 233, 376 and 3650:137. Photographic media, light and photographic equipment manipulated experimentally to produce creative graphic images. Student works under guidance of instructor on advanced individual projects.
- 480 ADVANCED GRAPHIC DESIGN** 3 credits
(May be repeated for a total of nine credits) Prerequisite: 388 or permission of instructor. Student works on advanced-level individual projects under supervision of instructor.
- 482 CORPORATE IDENTITY AND GRAPHIC SYSTEMS** 3 credits
Prerequisite: 185, 384 and 388. Advanced projects in corporate identity, graphic systems analysis, design. Problem solving for these specific areas of graphic design within mechanical limitations of art reproduction.
- 484 ILLUSTRATION** 3 credits
Prerequisite: 283 or permission of instructor. Application of painting and drawing skills and aesthetic sensitivity to specific commercial illustration and editorial art assignments.
- 485 ADVANCED ILLUSTRATION** 3 credits
(May be repeated for a total of nine credits) Prerequisite: 484 or permission of instructor. Advanced projects designed to tune student's personal aesthetic to communicative imagery. A more individual approach to design. Drawing and painting emphasized as is experimentation with multimedia.
- 488 PUBLICATION DESIGN** 3 credits
Prerequisite: 482. Advanced research, design of promotional brochures, annual reports and other multipaged communicational print. Emphasis on total design from concept to camera-ready art. Individual approach to communicative graphics stressed. Portfolio development.
- 489 SPECIAL TOPICS IN STUDIO ART** 3 credits
(May be repeated for credit when a different subject or level of investigation is indicated) Prerequisite: advanced standing or permission of instructor. Group investigation of a particular phase of art not offered by other courses.
- 490/590 WORKSHOP IN ART** 1-4 credits
(May be repeated for credit when a different subject or level of investigation is indicated—490 to maximum of eight credits; 590 to maximum of 12 credits) Prerequisite: advanced standing in art or permission of instructor. Group investigation of a particular phase of art not offered by other courses in curriculum.
- 491/591 ARCHITECTURAL PRESENTATIONS I** 3 credits
Prerequisites: Junior level or permission. Studio practice in architectural design and presentation methods in residential and commercial interiors.
- 492/592 ARCHITECTURAL PRESENTATIONS II** 3 credits
Prerequisites: 491/591. Continuation of concepts covered in Architectural Presentations I with additional work in color rendering techniques. Emphasis on a variety of rendering mediums.
- 496 ART INTERNSHIP/PROFESSIONAL EXPERIENCE** 1-12 credits
(Repeatable for credit. No more than 12 credits of internship may apply toward the elective requirement for completion of any art department major) Prerequisites: junior level in major program and permission of Internship Director. In-depth professional training affording the intern on-the-job experience in selected areas of specialization.
- 497/597 INDEPENDENT STUDIES** 1-3 credits
(May be repeated) Prerequisites for art majors: advanced standing in area chosen and permission of instructor. Prerequisite for non-art majors: permission of instructor. Investigation in depth of aesthetic and technical problems within a studio-selected area of specialization. Student must present in writing a proposed study plan and time schedule for instructor approval.
- 498/598 SPECIAL PROBLEMS IN HISTORY OF ART** 1-3 credits
(May be repeated for credit when a different subject or level of investigation is indicated) Prerequisites: 20 credits in art history and permission of instructor and department head. Individual research in art history centered around limited topic, such as specific time period, history of specific techniques, a single artist or movement in art history. No more than 10 credits will be counted toward major.
- 499 HONORS IN ART** 3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in the Honors Program and approval of honors project by faculty preceptor. To be used for research in the Honors Program established by student and his/her adviser(s).

HOME ECONOMICS AND FAMILY ECOLOGY 7400:

- 121 TEXTILES** 3 credits
Basic study of natural and manufactured fibers. Emphasis on physical properties, selection and care. Attention given to design and manufacture of textiles. Lecture/Laboratory.
- 123 FUNDAMENTALS OF CONSTRUCTION** 3 credits
Basic theory and application of construction fundamentals, including experiences with patterns and specialty fabrics.
- 132 EARLY CHILDHOOD NUTRITION** 2 credits
Emphasis on nutrition as component of Early Childhood programs. Nutrition principles discussed in relation to self and young children. Prenatal and infant nutrition studied. Food as learning experience, menu planning, purchasing, sanitation, food labeling, storage and parent involvement included. For Family and Child Development Option, and an educational technology student.

- 133 NUTRITION FUNDAMENTALS** 3 credits
Study of basic nutrition concepts, contemporary issues, controversies; emphasis on macro/micro nutrient requirements for healthy individuals; analysis of intake and energy balance.
- 141 FOOD FOR THE FAMILY** 3 credits
Application of nutrition to meal planning; problems in selecting, budgeting and preparing food; meal service.
- 147 ORIENTATION TO PROFESSIONAL STUDIES IN HOME ECONOMICS AND FAMILY ECOLOGY** 1 credit
Survey of history and development of home economics with emphasis on professional and career opportunities.
- 158 INTRODUCTION TO INTERIOR DESIGN AND FURNISHINGS** 3 credits
Introduction to home furnishings involving topics such as furniture styles, utilization of space, color, lighting, wallcoverings, window treatments, floor coverings, furniture arrangement/selection and accessorizing. Lecture/laboratory.
- 201 RELATIONAL PATTERNS IN MARRIAGE AND FAMILY** 3 credits
Study of familial interaction in various life styles with emphasis on self-concept, changing roles, developmental tasks, family life cycles and socioeconomic and cultural influence upon individual and family.
- 204 SURVEY OF APPLIED HOME ECONOMICS IN THE COMMUNITY** 1 credit
Directed study and observation of ongoing community and business programs in home economics and family ecology related areas including housing, home management, family financial management, food and nutrition, clothing, child development, parent effectiveness and handicapping conditions through family life cycle. Weekly two-hour local tour in addition to class sessions.
- 218 FAMILY HEALTH AND HOME NURSING** 2 credits
Overview of strategies for generation of positive physical, mental and emotional health across individual and family life cycles. Emphasis on preventative strategies as well as home-care procedures.
- 219 CLOTHING COMMUNICATION** 3 credits
Study of cultural, social, psychological and economic aspects of clothing. Emphasis on expression and use of clothing in relation to self, society and culture. Lecture/discussion.
- 221 EVALUATION OF APPAREL AND HOUSEHOLD TEXTILES** 3 credits
Prerequisite: 121. Emphasis on product knowledge and the development of evaluation criteria useful in selecting apparel and household textiles.
- 230 THE FASHION INDUSTRY** 3 credits
Prerequisites: 121, sophomore standing. Overview of fashion industry including growth, promotion and impact of cultural influences. Review of international and American fashion scene. Lecture/discussion.
- 245 FOOD THEORY AND APPLICATION I** 3 credits
Prerequisites: 133, 3150:129 or permission of instructor. Scientific and aesthetic principles involved in the selection, storage and preparation of foods for optimum nutrition, palatability and safety. Lecture/Lab.
- 246 FOOD THEORY AND APPLICATION II** 3 credits
Prerequisite: 245. Study of chemical and physical structure of foods and the effects of natural changes, preparation and processing on properties and acceptability. Lecture/Laboratory.
- 255 FATHERHOOD: THE PARENT ROLE** 2 credits
Overview of development of stereotyped behavior as it affects the father role and his interactive relationship with other family members. Directives for family life education, research, theory and social policy.
- 258 LIGHT IN MAN-MADE ENVIRONMENTS** 3 credits
Prerequisite: 158. Comprehensive study of the essential principles of light in a three dimensional context for man-made environments.
- 259 FAMILY HOUSING** 3 credits
A study of three basic aspects of family housing: physical/design, financial/legal, and sociological.
- 265 CHILD DEVELOPMENT** 3 credits
Physical, cognitive, language, social, emotional, and personality development of the child from prenatal through age eight. Observation of children in early childhood educational settings.
- 270 THEORY AND GUIDANCE OF PLAY** 3 credits
Prerequisite: 265. Theory and guidance of play as primary vehicle and indicator of physical, intellectual, social, emotional development and learning of children from birth to kindergarten.
- 275 PLAY AND CREATIVE EXPRESSION ACTIVITIES** 4 credits
Prerequisite: 265. Importance of play in child's social, emotional, intellectual and physical growth. Encouragement of creativity in adults and children through planned experiences that provide for individual expression.
- 280 CREATIVE ACTIVITIES FOR PRE-KINDERGARTEN CHILDREN** 4 credits
Prerequisite: 265. Planning, presenting, evaluating creative activities in art, music, movement, language arts, logico-mathematics and science. Space, time, materials and adult-child interaction are emphasized.
- 290 ADMINISTRATION OF CHILD-CARE CENTERS** 3 credits
Prerequisites: 265, 275 or permission of instructor. Study of principles, concepts and procedures involved in working with children in preschool programs. Curriculum innovation and implementation, parent involvement, observation and recording of children's progress.
- 295 DIRECT EXPERIENCES IN THE HOSPITAL** 1 credit
Prerequisite: permission of adviser. Individual learning experiences for students with patients, their families and the hospital personnel in various hospital settings under the direction of hospital and University staff.
- 301 CONSUMER EDUCATION** 3 credits
Study of consumer needs, concerns and problems as related to individual consumer, to consumers in the market economy and to the complex society in which families function.
- 302 CONSUMERS OF SERVICES** 3 credits
A study of the services sector of the economy. Emphasis is on a framework for studying all service providers and in developing criteria for evaluating service providers.
- 303 CHILDREN AS CONSUMERS** 3 credits
Development of consumer education concepts for children grades K-8. Emphasis includes research data on children in the consumer role.
- 305 ADVANCED CONSTRUCTION AND TAILORING** 3 credits
Prerequisite: 123. Advanced theory and principles in construction of couture garment. Construction of coat or suit jacket utilizing custom tailoring techniques. Two hours lecture, four hours laboratory.
- 310 FOOD SYSTEMS MANAGEMENT I** 5 credits
Prerequisites: 245; 6200:201 or 2420:211 or permission; corequisite: 315. Basic theoretical concepts in the management of dietetic food service systems and the practical application of principles and procedures in quantity food production and service.
- 311 CONTEMPORARY NEEDLE ARTS** 3 credits
Use of appropriate textiles, yarns and needles in creation of various items for purposes of enhancing leisure time or as earning skills. Lecture/laboratory.
- 316 FOOD SYSTEMS MANAGEMENT I — CLINICAL** 2 credits
Prerequisite: 245; corequisite: 310. Development of quantity food preparation and supervisory skills in community agencies; identification of functions and resources involved in the management of food service systems.
- 318 SCIENCE OF NUTRITION** 4 credits
Prerequisites: 133, 3100:207, 3150:203, or instructor permission. In-depth characterization of composition, metabolism, physiological functions and interrelationships of nutrients. Analysis and interpretation of current literature; assessment of nutrition counseling techniques.
- 317 HISTORIC COSTUME TO 1800** 3 credits
Chronological study of costume from ancient to modern times as source of inspiration for contemporary dress and the theatre with consideration of cultural forces that affected the development. Lecture.
- 328 NUTRITION IN MEDICAL SCIENCE I** 4 credits
Prerequisite: 316, 426, or instructor permission. Analysis of therapeutic health-care concepts. Consideration of nutritional implications of pathological conditions; construction of diets for specific disorders.
- 329 NUTRITION IN MEDICAL SCIENCE I — CLINICAL** 2 credits (credit/noncredit)
Prerequisites: 316 or 426. CP student only; corequisite: 328. Clinical experiences in area hospitals for application of principles of nutritional care learned in 328.
- 340 MEAL SERVICE** 2 credits
Prerequisites: 245 or 141; Management of resources in relation to marketing, meal preparation and service; appropriate forms of service for various types of meals. Preparation of foods from various parts of the world.
- 352 STRATEGIC MERCHANDISE PLANNING** 3 credits
Prerequisite: 6600:340 or 2520:201. The fashion buyer's role in merchandise management and decision making with spreadsheets and merchandise mathematics incorporated into computer simulations.
- 358 INTRODUCTION TO CAD FOR INTERIOR DESIGN** 3 credits
Prerequisites: 158, 7100:491. An introductory course in computing drafting as an alternative to conventional drafting for interior design applications in both residential and commercial design.
- 360 PARENT-CHILD RELATIONS** 3 credits
Prerequisite: 265. The study of interactive parent-child relations from infancy through adulthood and the internal and environmental forces which impact upon family dynamics.
- 362 FAMILY LIFE MANAGEMENT** 3 credits
Introduction to management theories, processes and principles as applied to utilization of human and material resources in promotion of individual and family well-being.
- 390 FAMILY RELATIONSHIPS IN MIDDLE AND LATER YEARS** 3 credits
Exploration of family and individual development during middle and later years of life. Emphases on issues related to intimacy, economics, social policies, psychological and biological changes.
- 395 COMMUNITY INVOLVEMENT IN HOME ECONOMICS** 1-3 credits
Development of managerial expertise through experience. Selected participation sites in business and industry, hospitals, community agencies and with individual families with special managerial problems.
- 401/501 FAMILY-LIFE PATTERNS IN THE ECONOMICALLY DEPRIVED HOME** 2 credits
Study of family life orientation and life-style patterns among economically deprived with emphasis on impact or socioeconomic and psychological deprivation on family members throughout family life span.
- 403/503 ADVANCED FOOD PREPARATION** 3 credits
Prerequisite: 141 or 245 or permission of instructor. Study of advanced techniques of food preparation. Introduction to and interpretation of classic and foreign cuisines. Emphasis on individualized experience, skill development and evaluation of procedures and results.
- 404/504 ADOLESCENCE IN THE FAMILY CONTEXT** 3 credits
Prerequisites: 201, 265 or permission of instructor. The influences of adolescent behavior on the family and the influence of the family environment on adolescent development.
- 406/506 FAMILY FINANCIAL MANAGEMENT** 3 credits
Analysis of the family as a financial unit including financial problems and their resolution, decision-making patterns and financial practices behavior. Cases, exercises, problems and computer analysis.
- 412 INSTITUTIONAL MANAGEMENT** 3 credits
Organization and management in administration of food service systems; problems in administration of food service systems; problems in control of labor, time and cost. Field experience in food production.
- 413 FOOD SYSTEMS MANAGEMENT II** 3 credits
Prerequisite: 310. Advanced concepts in management of dietetic service systems relating to achievement of nutritional care goals.
- 414 FOOD SYSTEMS MANAGEMENT II — CLINICAL** 3 credits (credit/noncredit)
Prerequisite: 315; corequisite: 413. CP students only. Application of advanced food systems management concepts in community dietetic food service facilities; preparation for entry-level staff positions as administrative dietitians; clinical experience for 24 hours per week for 10 weeks of semester.
- 415 HOUSEHOLD EQUIPMENT** 2 credits
Selection, use and care of modern household equipment. Survey of commercial equipment used in home economics related professions.
- 418/518 HISTORY OF FURNISHINGS & INTERIORS I** 3 credits
Study of furnishings and interiors from antiquity through the eighteenth century, with emphasis on the social-cultural influences shaping their development.
- 419/519 HISTORY OF FURNISHINGS AND INTERIORS II** 3 credits
Study of nineteenth and twentieth century furnishings and interiors, with emphasis on the social-cultural influences shaping their development.
- 420/520 EXPERIMENTAL FOODS** 3 credits
Prerequisites: 246, 3150:130. Theory and methods in the experimental study of foods. Sensory evaluation and instrumental analysis of food quality. Individual research emphasized. Lecture/Laboratory.
- 421 SPECIAL PROBLEMS IN HOME ECONOMICS** 1-3 credits
Additional study or apprentice experience in specialized field or preparation; group and individual experimentation.
- 422 FAMILY RESOURCE MANAGEMENT** 3 credits
Theoretical and practical experiences utilized in study of management processes and principles as applied to families. Management of human and material resources and decision-making processes emphasized.
- 423/523 PROFESSIONAL IMAGE ANALYSIS** 3 credits
Prerequisites: Senior status. Comparison of theories associated with projecting and maximizing an appropriate professional image consistent with career goals and objectives.

- 424/524 NUTRITION IN THE LIFE CYCLE** 3 credits
Prerequisite: 316, 426, or permission of instructor. Study of the physiological basis for nutritional requirements; interrelated factors which affect growth, development, maturation and nutritional status from conception through the elderly years.
- 425/525 ADVANCED TEXTILES** 3 credits
Prerequisite: 121. Evaluation of physical, aesthetic, comfort, care, and durability properties of textile products and testing procedures to determine suitability for desired end uses.
- 426 THERAPEUTIC NUTRITION** 4 credits
Prerequisites: 133, 3100:206, 3150:203 or permission. Application of principles of nutrition, metabolism and assessment. Analysis and interpretation of current literature.
- 427/527 TEXTILE AND APPAREL INDUSTRIES** 3 credits
Prerequisite: 239. Examines the global structure and scope of the textile and apparel industries emphasizing an economic perspective.
- 428 NUTRITION IN MEDICAL SCIENCE II** 5 credits
Prerequisite: 328. Continuation of 328. Emphasizing nutritional implications of more complex metabolic and pathological conditions as well as nutrition support strategies.
- 429 NUTRITION IN MEDICAL SCIENCE II — CLINICAL** 3 credits (credit/noncredit)
Prerequisites: 329, CP students only; corequisite: 428. Clinical experience in hospitals; application of principles of nutritional care learned in 428.
- 430 COMPUTER-ASSISTED FOOD SERVICE MANAGEMENT** 3 credits
Use of computer programs in application of management concepts for food service systems.
- 432/532 INTERIOR TEXTILES AND PRODUCT ANALYSIS** 3 credits
Prerequisite: 158. Examination, evaluation, and analysis of products for interiors with emphasis on trade classifications, selection criteria, economic factors, and legislative concerns.
- 433/533 RESIDENTIAL DESIGN** 3 credits
Prerequisites: 158, 7100:491. A study of interior design as applied to residential aspects with emphasis on conceptual, analytical, and graphic skills.
- 434/534 COMMERCIAL DESIGN** 3 credits
Prerequisite: 158, 7100:491. A study of interior design as applied to commercial aspects with emphasis on conceptual, analytical, and graphic skills.
- 435/535 PRINCIPLES AND PRACTICES OF INTERIOR DESIGN** 3 credits
Prerequisite: 158 and 433 or 434. Study of the business aspect of interior design; business procedures, manufacturing of home furnishings and principles and psychology of marketing home furnishings.
- 436/536 TEXTILE CONSERVATION** 3 credits
Prerequisites: 121, 123, 317. Principles and practices of textile conservation with emphasis on procedures appropriate for collectors and small historical agencies.
- 438/538 HISTORY OF FASHION SINCE 1780** 3 credits
Prerequisite: 317. Study of 19th and 20th century western fashions, textiles, and designers with emphasis on social-cultural influences.
- 439/539 FASHION ANALYSIS** 3 credits
Prerequisite: 239. In-depth study of resources and processes for the analysis and forecasting of fashion trends. Emphasizes fashion theory, its application in fashion forecasting, and influential designers.
- 440/540 FAMILY CRISIS** 3 credits
Study of family stress and crisis including internal and external variables and their influence on degree of disorganization, coping and recovery. Includes theory, research and application dimensions.
- 442/542 HUMAN SEXUALITY** 3 credits
Prerequisite: 201 or permission of instructor. Introduction to problems and values. Emphasis is on the role of values in intimate relationships, the diverse dimensions of sexual responsibility.
- 445/545 PUBLIC POLICY AND THE AMERICAN FAMILY** 3 credits
How legislation in such areas as housing, clothing, consumer affairs, family formation and dissolution, resource conservation, child development and health care affects and, in some cases, determines the nature, structure and quality of the family as a social institution.
- 446/546 CULTURE, ETHNICITY AND THE FAMILY** 3 credits
Study of the role of culture and ethnicity in adaptation of the family system to environment. Program applications considered.
- 447 SENIOR SEMINAR: CRITICAL ISSUES IN PROFESSIONAL DEVELOPMENT** 1 credit
Prerequisites: 147 and senior standing. Consideration of home economics as a profession and its impact on the quality of life of individuals, families and their environments. Analysis of challenges facing the profession and all home economists.
- 448/548 BEFORE AND AFTER SCHOOL CHILD CARE** 2 credits
Study of the development, implementation and evaluation of school-age child-care programs for before and after school and vacation periods.
- 449 FLAT PATTERN DESIGN** 3 credits
Prerequisite: 123. Theory and experience in clothing design using flat pattern techniques.
- 450 DEMONSTRATION TECHNIQUES** 2 credits
Prerequisite: major only. Provides practical experience in organization and presentation of demonstrations. Emphasis on competencies in coordination of materials, motion and speech in presentation.
- 451/551 CHILD IN THE HOSPITAL** 4 credits
Prerequisite: 265, comparable course or permission of instructor. Seminar dealing with special needs and problems of hospitalized/ill child and family. Literature related to effects, separation, illness and stress. Examination of strategies for coping.
- 455/555 PRACTICUM: ESTABLISHING AND SUPERVISING A CHILD-LIFE PROGRAM** 3 credits
Prerequisite: 451/551. Explores procedures for implementing and setting up child-life programs; critical analysis of currently functioning program.
- 458 OFFICE DESIGN** 3 credits
Prerequisites: 158, 258, 7100:491, 2940:250. Comprehensive study of the essential principles of planning and designing the modern integrated office.
- 459 MACHINE STITCHERY** 3 credits
Understanding the utilization of the sewing machine as a creative tool. Emphasis on developing the artistic and technical skills necessary for doing embroidery, applique, drawing, quilting, patchwork, outwork and other related textile arts by machine.
- 460/560 ORGANIZATION AND SUPERVISION OF CHILD CARE CENTERS** 3 credits
Theory, principles and procedures involved in establishing and operating centers for infants, toddlers, preschool and school-age children.
- 470/570 THE FOOD INDUSTRY: ANALYSIS AND FIELD STUDY** 3 credits
Prerequisite: 245 or permission. Role of technology in extending the food supply. Chemical, physical and biological effects of processing and storage, on-site tours of processing plants.
- 474/574 CULTURAL DIMENSIONS OF FOOD** 3 credits
An examination of cultural, geographical and historical influences on development of food habits. Emphasis on evolution of diets; effects of religion, education, gender roles, media.
- 475/575 ANALYSIS OF FOOD** 3 credits
Prerequisites: 3150:130 and 7400:245. Theory and practice of food analysis by classical and modern chemical and instrumental methods. Principles illustrated by experimentation and demonstration.
- 476/576 DEVELOPMENTS IN FOOD SCIENCE** 3 credits
Prerequisite: 246. Advanced study of the chemistry and physics of food components, affecting characteristics of foods. Critical evaluation of current basic and applied research emphasized.
- 480/580 COMMUNITY NUTRITION I — LECTURE** 3 credits
Corequisite: 481 for CP students only. Major food and nutrition related problems in the community. Emphasis on community assessment, program implementation and evaluation, and rationales for nutrition services.
- 481/581 COMMUNITY NUTRITION I — CLINICAL** 1 credit (credit/noncredit)
Prerequisite: CP students only; 428. Corequisite: 480/580. Field placement in area agencies offering nutrition services. Study of the agency's goals, organization, and philosophy of nutritional care.
- 482/582 COMMUNITY NUTRITION II — LECTURE** 3 credits
Prerequisite: 480. Corequisite: 483 for CP students only. Activities engaged in by community nutritionist. Emphasis on controversies, cultural differences, educational approaches, grantsmanship, marketing, and working with the media.
- 483/583 COMMUNITY NUTRITION II — CLINICAL** 1 credit (credit/noncredit)
Prerequisite: CP students only; 481/581. Corequisite: 482/582. A second field placement in an area agency offering nutrition services. Study of the agency's goals, organization, and philosophy of nutritional care.
- 484/584 ORIENTATION TO THE HOSPITAL SETTING** 2 credits
Prerequisite: 265, comparable course or permission of instructor. Focuses on hospital as a major social institution; introduces procedures and functions of the hospital; roles played by various hospital personnel plus cursory knowledge of medical terminology, common childhood diseases, illnesses and injuries.
- 485/585 SEMINAR IN HOME ECONOMICS** 1-3 credits
Prerequisite: permission of instructor. Exploration and evaluation of current developments in selected areas.
- 486 STAFF RELIEF: DIETETICS** 1 credit (credit/noncredit)
Prerequisites: 414, CP senior only. Opportunity to function as an entry-level dietitian in area of administrative, therapeutic or community dietetics. The graduating senior CUP student spends two 40-hour weeks in a mutually agreeable agency primarily under direction of staff dietitians or coordinators.
- 487/587 SPORTS NUTRITION** 3 credits
Prerequisites: 133; 3100:207; 3150:130 or 203 or permission of instructor. In-depth study of energy metabolism and utilization before, during, and after exercise. Factors affecting nutrient needs and peak performance of different athletic populations are emphasized.
- 488/588 PRACTICUM IN DIETETICS** 1-3 credits
Prerequisite: approval of advisor/instructor. Practical experience in application of the principles of nutrition.
- 490/590 WORKSHOP IN HOME ECONOMICS AND FAMILY ECOLOGY** 1-3 credits
Prerequisite: at least junior standing. Investigation on current issue or topic in selected areas of home economics and family ecology. May be on off-campus study tour or an on-campus full-time group meeting.
- 495 INTERNSHIP: GUIDED EXPERIENCES IN CHILD-LIFE PROGRAM** 8 credits
Prerequisite: 455. A field experience in a child-life program as a child-life specialist at Children's Hospital-Medical Center of Akron.
- 496/596 PARENTING SKILLS** 3 credits
Prerequisite: 265, comparable course or permission of instructor. Reviews and analyzes various child-rearing techniques with major emphasis on practical application.
- 497 INTERNSHIP IN HOME ECONOMICS AND FAMILY ECOLOGY** 2-6 credits
Prerequisite: permission of instructor. In-depth field experience in business, industry or community agencies related to student's area of specialization.
- 499 SENIOR HONORS PROJECT IN HOME ECONOMICS AND FAMILY ECOLOGY** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and approval of honors preceptor. Individual study supervised by adviser. Student and preceptor develop goals, objectives and methodology.

MUSIC

7500:

- 100 FUNDAMENTALS OF MUSIC** 2 credits
Introduction of basic notation and development of functional music reading and keyboard skills. Conducted in electronic keyboard laboratory with computer-assisted instruction available. For non-music majors only, with little or no previous musical training.
- 101 INTRODUCTION TO MUSIC THEORY** 2 credits
Designed for prospective music major to correct deficiencies in theory background as determined through department placement testing. Includes classroom instruction and computer-assisted instruction in basic notation, scales, meter, key signatures, ear training and basic familiarity with the keyboard. Credit not applicable toward music degree.
- 103 TRENDS IN JAZZ** 2 credits
An overview of the first 100 years of jazz music with emphasis on major figures and styles central to the development of jazz. This course is specifically designed for the non-music major.
- 104 CLASS PIANO I** 2 credits
Prerequisite: 101 or permission of instructor. Designed for student with no previous keyboard experience to learn rudimentary keyboard skills such as playing scales, chords, arpeggios and melodic patterns as well as simple music.
- 105 CLASS PIANO II** 2 credits
Prerequisite: 104 or permission of instructor. Continuation of work begun in 104.
- 107 CLASS VOICE I** 2 credits
Prerequisite: 101 or permission of instructor. Minimum memorization and solo singing requirement: seven songs. Voice literature emphasis; folk songs, ballads, spirituals, sacred songs and easy art songs in English.
- 108 CLASS VOICE II** 2 credits
Prerequisite: 107. Minimum memorization and solo singing requirement: eight songs. Vocal literature emphasis: old Italian and English songs, art songs in English or foreign language if student is conversant with the language.
- 110 CLASS GUITAR FOR NON-MUSIC MAJORS** 1 credit
Prerequisite: permission of instructor. Introduction to the guitar, its repertoire and techniques. Basic classical techniques and music reading, strums, finger-picking, accompaniment patterns, blues styles will be covered.

- 141 EAR TRAINING/SIGHT READING I** 1 credit
Prerequisite: 101, or passing placement test, or permission of instructor. The development of skills in Ear Training, Sight Reading and Rhythm.
- 142 EAR TRAINING/SIGHT READING II** 1 credit
Prerequisite: 141 or permission of instructor. Ear Training, Sight Reading and Rhythm Development; includes modulations, chromatic, whole-tone melodies; asymmetric meters and polyrhythms.
- 151.2 THEORY I, II** 3 credits each
Sequential. Prerequisite: 101 or permission of instructor. Study and creative use of elements of music; investigation of music of major composers of classic and romantic eras; introduction to earlier musical practices and contemporary music.
- 154.5 MUSIC LITERATURE I, II** 2 credits each
Sequential. Familiarization with large body of musical material from all branches of music writing; vocal, instrumental, symphonic and choral music literature. Special attention given to style, form and structural procedures of principal composers.
- 157 STUDENT RECITAL** 0 credits
Required of all music majors until minimum requirement is met. Forum for student and faculty members providing lectures, recitals and opportunity for practice of various skills necessary for successful music performance.
- 173 NOTATION AND CALLIGRAPHY** 2 credits
Prerequisite: 101. Techniques involved in writing music symbols and their correct placement on staff paper. Included are specific techniques in orchestral, choral, jazz, popular notation.
- 205 MARCHING BAND ORGANIZATION AND TECHNIQUE** 1-2 credits
Prerequisite: Two semesters 7510:104 or one semester 7510:104 and equivalent experience as determined by instructor. A discussion of the marching band. Student learns to write complete half-time show, administer marching band program. Required for instrumental music education majors.
- 210 JAZZ IMPROVISATION I** 2 credits
Prerequisites: 262 and permission of instructor. Study and application of principles of jazz improvisation as they relate the chord-scale structures, motif development and style.
- 211 JAZZ IMPROVISATION II** 2 credits
Prerequisite: 210. Advanced study in principles of jazz composition.
- 212 THE MUSIC INDUSTRY: A SURVEY OF PRACTICES AND OPPORTUNITIES** 2 credits
A study of current practices affecting the professional musician and a survey of career opportunities relating to the music industry.
- 241 EAR TRAINING/SIGHT READING III** 1 credit
Prerequisite: 142 or permission of instructor. Ear Training, Sight Reading and Rhythm Development; includes two-part dictation, transposition, simple composition.
- 242 EAR TRAINING/SIGHT READING IV** 1 credit
Prerequisite: 241 or permission of instructor. Ear Training, Sight Reading and Rhythm Development; includes dictation in three and four parts; thorough bass and composition.
- 251.2 THEORY III, IV** 3 credits each
Sequential. Prerequisite: 152. Renaissance vocal counterpoint; Baroque instrumental counterpoint; form and analysis of music of all eras.
- 254.5 STRING INSTRUMENT TECHNIQUES I, II** 2 credits each (25 clinical hours each)
Sequential. Fundamentals of technique, tone production, methods and materials pertaining to violin, viola, cello and string bass; heterogeneous string ensemble activities.
- 259 FRETBOARD HARMONY** 2 credits
Prerequisite: 261 or permission of instructor. Essentials of basic theory and harmony as applied to the guitar fretboard: accompaniment, improvisation, transposition, modulation, figures bass, sight reading.
- 261.2 KEYBOARD HARMONY I, II** 2 credits each
Sequential. Prerequisites: 105 or equivalency and 152. Essentials of basic theory and harmony practically applied at keyboard; accompaniment, improvisation, transposition, modulation and sight-reading.
- 263 SERVICE PLAYING FOR ORGANISTS** 2 credits
Prerequisites: 152 and 261. Practical course in basic keyboard skills needed by organist to play for religious services in various denominations. Hymn playing, anthem accompaniment and simple improvisation.
- 265.8 DICTION FOR SINGERS II** 2 credits each
Sequential. Prerequisite: permission. Study of diction of the four most used languages (Italian, German, French and English) in vocal performance and international phonetic alphabet. Designed for student who expects to function as vocal performers and/or choral and studio voice teachers.
- 271 PIANO PEDAGOGY AND LITERATURE I** 2 credits
Prerequisite: permission of instructor. Examination of musical content and pedagogical orientation of beginning piano material to include appropriate teaching works, methods and ensemble pieces from a variety of historical periods.
- 272 PIANO PEDAGOGY AND LITERATURE II** 2 credits
Prerequisite: 7520:125 or permission of the instructor. A survey of piano literature at all levels of difficulty, with practical emphasis on its use for teaching.
- 275 DOUBLE REED/PERCUSSION METHODS** 1 credit
A comprehensive approach to the performance of oboe, bassoon, and the percussion family of instruments for instrumental music education major in preparation for teaching music.
- 276 BRASS METHODS** 1 credit
A comprehensive approach to the performance and pedagogy of brass instruments for instrumental music education majors in preparation for teaching music.
- 277 WOODWIND METHODS** 1 credit
A comprehensive approach to the performance and pedagogy of the woodwind family of instruments for the instrumental music education major in preparation for teaching music.
- 297 INTRODUCTION TO MUSIC EDUCATION** 2 credits
Prerequisites: 152, 154, 161. Overview of the music teaching profession and its processes. Screening of degree candidates is built into the course along with clinical field experience.
- 301 MUSIC APPRECIATION: MUSIC BEFORE 1800** 2 credits
- 302 MUSIC APPRECIATION: 19TH AND 20TH CENTURIES** 2 credits
301 and 302 designed as electives for non-music major to provide introductory survey of art of music.
- 307 TECHNIQUES OF STAGE BAND PERFORMANCE AND DIRECTION** 1-2 credits
Prerequisite: permission of instructor. Basic experiences relating to conducting, rehearsal techniques, improvisation, performance, repertoire and other matters related to organization and direction of stage bands. Required for instrumental majors.
- 308 THE HISTORY AND LITERATURE OF JAZZ** 3 credits
Prerequisite: permission of instructor. Study of origins of jazz music, its development and influence on today's culture. Investigates evolution of musical instruments as they pertain to jazz music, the artists who perform on them, and their music through live and recorded listening experiences.
- 309 JAZZ KEYBOARD TECHNIQUES** 2 credits
Prerequisite: 262. Study of and familiarization with basic jazz keyboard techniques as they relate to contemporary jazz harmony and theory.
- 310 JAZZ IMPROVISATION III** 2 credits
Prerequisite: 211. Advanced study in the principles of jazz improvisation.
- 311 JAZZ IMPROVISATION IV** 2 credits
Prerequisite: 310. Advanced study in the principles of jazz improvisation.
- 320 MUSICAL THEATRE HISTORY AND LITERATURE I** 2 credits
From the beginning of Musical Theatre through the 1800s, musicals will be examined for emerging trends and styles in music, dance, and theatre.
- 340 TEACHING GENERAL MUSIC** 2 credits (30 clinical hours, 20 field hours)
Prerequisites: 155, 161, 252, 262, 297. Introductions to methods, materials, and skills for teaching non-performance music classes, with emphasis on the elementary grades.
- 341 CURRICULAR INNOVATIONS IN GENERAL MUSIC** 3 credits (30 clinical hours, 20 field hours)
Prerequisites: 155, 161, 252, 262, 297, 340. Intensive study of principles, techniques, and materials of Orff, Kodaly, and other current general music methods appropriate for grades K-12. Clinical and field experiences.
- 342 ELEMENTARY INSTRUMENTAL MUSIC** 2 credits
Prerequisites: 155, 161, 252, 262, 275, 276, 277, 297. This course prepares teachers for developing innovative elementary instrumental programs. Students will survey materials for creative teaching in instrumentall music. Clinical and field experiences.
- 343 SECONDARY INSTRUMENTAL MUSIC** 2 credits (30 clinical hours, 20 field hours)
Prerequisites: 155, 161, 252, 262, 275, 276, 277, 297, 336, 342. Introduction to procedures for teaching instrumental music at the secondary level as well as principles of secondary instrumental curriculum design. Clinical and field experiences.
- 344 SECONDARY CHORAL MUSIC METHODS AND MATERIALS** 3 credits
Prerequisite: 297 or instructor permission. Methods, techniques, and materials for teaching secondary choral music. Develops competencies in literature, selection, rehearsal techniques, and programming methodology.
- 345 HISTORY AND LITERATURE OF THE WIND BAND** 2 credits
Prerequisite: 343 or instructor permission. Course is designed to develop the instrumental band student's understanding of the historical background of wind band literature.
- 350 WOMEN IN MUSIC** 2 credits
A historical survey of women's contributions to music and overview of women's position in twentieth-century performance, composition and teaching.
- 351.2 MUSIC HISTORY I, II** 3 credits each
Sequential. Prerequisites: 152, 155. Development of music from ancient to modern times; scores, recordings and live performances as illustrative material.
- 353 ELECTRONIC MUSIC** 3 credits
Theory of electronically generated sound and practice of electronic music composition. Emphasis is on understanding digital and analog synthesizers in a MIDI recording studio.
- 356 MUSIC IN THE TEACHING OF RETARDED AND HANDICAPPED PEOPLE** 2 credits
Prerequisite: permission of instructor. Study of application of music to needs of the special person in public/private school, clinical settings.
- 358 FUNCTIONAL CLASS GUITAR** 2 credits
Prerequisite: knowledge of music rudiments and permission of instructor. Provides student in music education with basic rudiments of guitar playing as related to use in music classrooms.
- 361 CONDUCTING** 2 credits
Study and practice of conducting techniques; patterns, fermatas, tempo and dynamic change, attacks and releases, score reading, aural skills. One hour lab required.
- 363 INTERMEDIATE CONDUCTING: CHORAL** 2 credits
Prerequisite: 361 or instructor permission. Introduction to choral conducting with emphasis on manual techniques, vocal skills, aural skills, and gaining conducting experience.
- 365 SONG LITERATURE** 2 credits
Prerequisite: 252 or permission. Exposes student systematically to vocal literature, aiding in their ability to distinguish between various periods and styles of music through recordings and class participation.
- 368 GUITAR STYLES** 2 credits
Prerequisite: 200 performance level or permission of instructor. Techniques involved in performing musical styles other than those in classical guitar. Included are plectrum styles such as bluegrass, country and rock, as well as flamenco, folk, popular and jazz.
- 371 ANALYTICAL TECHNIQUES** 2 credits
Prerequisite: 252. Techniques for analysis of musical score from all eras of Western music history, with major emphasis on works of Baroque, Classical and Romantic periods.
- 372 TECHNIQUES FOR THE ANALYSIS OF 20TH CENTURY MUSIC** 2 credits
Prerequisite: 252. Techniques for the analysis of musical scores from the 20th Century. Required of a theory-composition major.
- 407 JAZZ ARRANGING AND SCORING** 2 credits
Prerequisite: 454 and 309. Study of jazz instrumentation from small groups to large ensembles.
- 432/532 TEACHING AND LITERATURE: PERCUSSION INSTRUMENTS** 2 credits
To train undergraduates and graduate percussion students in techniques of percussion education. Emphasis on research, literature, performance, and techniques from elementary through secondary levels.
- 451/551 INTRODUCTION TO MUSICOLOGY** 2 credits
Prerequisite: 352. Comparative musicology; acoustics; psychology and physiology of music; aesthetics; theory of music theory; historical musicology.
- 452 COMPOSITION** 2 credits
Prerequisite: 252 or permission of instructor. Study and creative use of major styles and idioms of musical composition; emphasis on 20th-Century techniques.
- 453/553 MUSIC SOFTWARE SURVEY AND USE** 2 credits
Prerequisite: 152 or permission of instructor. A survey and evaluation of available software in the various forms of musical instruction. Students will design a course suitable for submission to a programmer.
- 454 ORCHESTRATION** 2 credits
Prerequisite: 252. Theory of instrumentation ranging from small ensembles to full band and orchestras.
- 455/555 ADVANCED CONDUCTING: INSTRUMENTAL** 2 credits (30 clinical hours)
Baton techniques and problems relating to practice, reading and preparation of scores; organization of ensembles; programming; conducting large instrumental ensembles. One hour lab required.
- 456/556 ADVANCED CONDUCTING: CHORAL** 2 credits
Prerequisite: 361 or equivalent. Conducting techniques to the choral ensemble, including leadership, error detection, tonal development, stylistic accuracy and analysis. One hour lab required.

- 462/562 REPERTOIRE AND PEDAGOGY: ORGAN** 3 credits
Prerequisite: permission of instructor. Survey of organ literature of all eras and styles, and of methods of teaching organ, applying principles to literature.
- 463/563 REPERTOIRE AND PEDAGOGY: STRING INSTRUMENTS** 3 credits
Prerequisite: permission of instructor. Study in depth of the four bowed string instruments, their teaching and close relationship. Despite obvious difference in physical application of cello and bass from violin and viola, methods of bowing, sound production and coloring are closely related. Application of the instruments to solo, chamber and orchestral playing.
- 467/567 GUITAR PEDAGOGY** 2 credits
Prerequisite: permission of instructor. A systematic analysis of prevailing schools of guitar pedagogy. Sound production physiology, method books and special problems in teaching addressed.
- 468/568 GUITAR ARRANGING** 2 credits
Prerequisite: permission of instructor. After comparative analyses of selected examples, students make original solo guitar arrangements of works written for other solo instruments and ensembles.
- 469/569 HISTORY AND LITERATURE OF THE GUITAR AND LUTE** 2 credits
Prerequisite: permission of instructor. Study of plucked, fretted, string instruments from the 14th Century to the present: construction, notation, literature and performance practices. Modern editions and recordings evaluated.
- 471 COUNTERPOINT** 2 credits
Prerequisite: permission of instructor. Designed to give student of theory-composition necessary knowledge and skills for understanding contrapuntal practices and procedures; emphasis on 20th-Century techniques.
- 472 ADVANCED ORCHESTRATION** 2 credits
Prerequisite: 454. Study of techniques of orchestral style as found in major works from classical orchestra of Haydn and Mozart through modern orchestra of Stravinsky, Bartok, Berg and Schoenberg.
- 490/590 WORKSHOP IN MUSIC** 1-3 credits
Prerequisite: permission of instructor. Investigation of topics not offered in regular curriculum. Graduate student must fulfill additional requirements.
- 491 SPECIAL TOPICS IN MUSIC** 2 credits
(May be repeated for a total of four credits) Group project related to a specific phase of music. Experimental course topics designed and implemented according to student interest. For elective credit only.
- 492 SENIOR SEMINAR** 1 credit
Prerequisite: restricted to students enrolled in *Student Teaching in Music*. For music education majors; certification, contracts, benefits, job market prospects and student teaching experience sharing.
- 497 INDEPENDENT STUDY IN MUSIC** 1-2 credits
(May be repeated for a total of four credits) Prerequisites: senior standing and permission of department head. Music major only. Independent study under supervision of specially selected faculty members in subject area bearing on student's own goals.
- 498 SENIOR HONORS PROJECT: MUSIC** 1-3 credits
(May be repeated for a total of six credits) Individually designed project demonstrating scholarship, analysis, advanced musicianship, research and/or creativity according to student interest. Restricted to University honors music student.

MUSICAL ORGANIZATIONS 7510:

- 102 AKRON SYMPHONY CHORUS** 1 credit
Open to University and community members by audition. Prospective members should contact School of Music two weeks before semester begins. Performs with Akron Symphony Orchestra.
- 103 UNIVERSITY SYMPHONY ORCHESTRA** 1 credit
Membership by audition. Organization devoted to study of orchestral literature. Full-length concerts as well as special University appearances. Major conducted ensemble.
- 104 UNIVERSITY BAND** 1 credit
Includes Symphonic Band and Concert Band as major conducted ensembles. Membership by audition. Other ensembles include Marching Band, Blue & Gold Brass (by audition only) and University Band.
- 105 VOCAL CHAMBER ENSEMBLE** 1 credit
Membership open to those enrolled in applied voice study. Coaching and rehearsal of solo and ensemble literature for voices from operatic, oratorio and lieder repertoires.
- 106 BRASS ENSEMBLE** 1 credit
Membership by audition. Study and performance of literature for brass ensemble from all periods of music history. Frequent public concerts. For advanced brass players.
- 107 STRING ENSEMBLE** 1 credit
Membership by audition. In-depth study of performance of chamber music literature with special emphasis on string quartet and piano trio.
- 108 OPERA WORKSHOP** 1 credit
Membership by audition. Musical and dramatic group study of excerpts from operatic repertoire. Includes annual production of standard opera and/or contemporary chamber work with staging, costumes and scenery.
- 109 PERCUSSION ENSEMBLE** 1 credit
Membership by audition. Study and performance of literature for various percussion groups; develops skill in ensemble performance.
- 110 WIND CHOIR** 1 credit
Membership by audition. Study, reading, and performance of major orchestral and serenade repertoire for wind instruments.
- 111 CHAMBER ORCHESTRA** 1 credit
Membership by audition. Organization designed to study for performance the substantial repertoire for small orchestra. Open to student of advanced ability.
- 114 KEYBOARD ENSEMBLE** 1 credit
Involves three hours a week of accompanying. Keyboard major required to enroll for at least three years. Music education major may substitute another musical organization for one year.
- 115 JAZZ ENSEMBLE** 1 credit
Membership by audition. Provides experience in jazz ensemble performance. Student is assumed to have knowledge of rudiments of music and some experience in jazz performance.
- 118 GUITAR ENSEMBLE** 1 credit
Membership by audition. Provides experience in conducted ensemble performance for guitarists. Major conducted ensemble.

- 117 COLLEGIUM MUSICUM** 1 credit
Prerequisite: permission of instructor. A musical ensemble that performs music written before 1750 on copies of authentic instruments.
- 118 SMALL ENSEMBLE — MIXED** 1 credit
Chamber Ensemble, Baroque Ensemble and Contemporary Music Ensemble. Each is a group of diverse instruments which rehearses and performs a selected body of music.
- 119 UNIVERSITY CHORAL UNION** 1 credit
Membership by audition. Ensemble devoted to study and performance of choral masterworks. Registration for credit open to all students who are not vocal music majors.
- 120 CONCERT CHOIR** 1 credit
Membership by audition. Highly select mixed choir. Performs classical literature from all periods. Campus, regional, and tour performances. "Major conducted ensemble" for vocal majors.
- 121 UNIVERSITY SINGERS** 1 credit
Open to students by audition. Mixed ensemble devoted to performance of a wide variety of choral literature from classical to popular. "Major conducted ensemble" for vocal majors.
- 122 FRESHMAN CHORALE** 1 credit
Open to freshman students by audition. Devoted to performance of choral literature and development of vocal/musical skills. "Major conducted ensemble" for vocal majors.
- 123 MADRIGAL SINGERS** 1 credit
Membership by audition. Ensemble devoted to performance of vocal chamber music of the Renaissance. Presents madrigal feasts and concerts on and off campus. Fall semester.
- 124 OPERA CHORUS** 1 credit
Open to students and members of University community by audition. Rehearsal and production of opera and musical theatre literature with staging, costumes, and scenery.
- 421/521 GUITAR CHAMBER MUSIC** 1 credit
Prerequisite: Open to all upper class instrumentalists and vocalists. Guitarists must have taken Guitar Ensemble, 7510:116. Study, coaching, and performance of major works for guitar with other instruments or voice. Major conducted ensemble for guitar majors.

APPLIED MUSIC 7520:

Prerequisite: Placement audition in the School of Music.

Individual instruction in vocal or instrumental performance. Two credits represent one half-hour lesson per week; four credits represent an hour lesson. Enrollment may be repeated each semester for credit. A fee is charged in addition to regular tuition.

- 021-69 APPLIED MUSIC FOR NONMAJORS** 2-4 credits each
Prerequisite: Permission of applied instructor. For students whose performance skills are not sufficient for placement at the 100 level or for elective credit in non-music programs. No credit toward any major in music. A fee is charged in addition to regular tuition.
- 021 PERCUSSION**
- 022 CLASSICAL GUITAR**
- 023 HARP**
- 024 VOICE**
- 025 PIANO**
- 026 ORGAN**
- 027 VIOLIN**
- 028 VIOLA**
- 029 CELLO**
- 030 STRING BASS**
- 031 TRUMPET/CORNET**
- 032 FRENCH HORN**
- 033 TROMBONE**
- 034 BARITONE**
- 035 TUBA**
- 036 FLUTE/PICCOLO**
- 037 OBOE/ENGLISH HORN**
- 038 CLARINET/BASS CLARINET**
- 039 BASSOON/CONTRABASSOON**
- 040 SAXOPHONE**
- 041 HARPSICHORD**
- 042 COMPOSITION**
- 061 JAZZ PERCUSSION**
- 062 JAZZ GUITAR**
- 063 JAZZ ELECTRIC BASS**
- 064 JAZZ PIANO**

065	JAZZ TRUMPET	
066	JAZZ TROMBONE	
067	JAZZ SAXOPHONE	
068	JAZZ COMPOSITION	
089	JAZZ VOCAL STYLES	
121-469/521-569	APPLIED MUSIC FOR MUSIC MAJORS	2 or 4 credits each
The following courses are intended for a student majoring in one of the programs in the School of Music. Course levels correspond approximately to class standing (100 for freshman, 200 for sophomore, etc.) A student may progress up one level by successfully completing an applied music jury, usually offered in the spring semester. NOTE: No more than eight credits at the 100, 200 or 300 level may apply in music degree programs; no such limit exists for the 400 level.		
121-221-321-421/521	PERCUSSION	
122-222-322-422/522	CLASSICAL GUITAR	
123-223-323-423/523	HARP	
124-224-324-424/524	VOICE	
125-225-325-425/525	PIANO	
126-226-326-426/526	ORGAN	
127-227-327-427/527	VIOLIN	
128-228-328-428/528	VIOLA	
129-229-329-429/529	CELLO	
130-230-330-430/530	STRING BASS	
131-231-331-431/531	TRUMPET OR CORNET	
132-232-332-432/532	FRENCH HORN	
133-233-333-433/533	TROMBONE	
134-234-334-434/534	BARITONE	
135-235-335-435/535	TUBA	
136-236-336-436/536	FLUTE OR PICCOLO	
137-237-337-437/537	OBOE OR ENGLISH HORN	
138-238-338-438/538	CLARINET OR BASS CLARINET	
139-239-339-439/539	BASSOON OR CONTRABASSOON	
140-240-340-440/540	SAXOPHONE	
141-241-341-441/541	HARPSICHORD	
142-242-342-442/542	PRIVATE LESSONS IN MUSIC COMPOSITION	2-4 credits each
(May be repeated) Prerequisites: 7500:252 and permission of instructor; 7500:452 recommended. Private instruction in composition. Primarily for student whose major is theory-composition.		
161-261-361-461	JAZZ PERCUSSION	
162-262-362-462	JAZZ GUITAR	
163-263-363-463	JAZZ ELECTRIC BASS	
164-264-364-464	JAZZ PIANO	
165-265-365-465	JAZZ TRUMPET	
166-266-366-466	JAZZ TROMBONE	
167-267-367-467	JAZZ SAXOPHONE	
168-268-368-468	JAZZ COMPOSITION	
169-269-369-469/569	JAZZ VOCAL STYLES	

COMMUNICATION

7600:

102	SURVEY OF MASS COMMUNICATION	3 credits
Considers entire field of contemporary American mass communication. Presents and explains functions of agencies through which news, views and entertainment reach the general public.		
115	SURVEY OF COMMUNICATION THEORY	3 credits
Presents models of major forms of speech communication and discusses elements of models, their interaction and their function in the human communication system.		
200	CAREERS IN COMMUNICATION	1 credit (credit/noncredit)
A survey of career opportunities in the communication field. Outside speakers; field trips.		
201	NEWS WRITING	3 credits
Prerequisite: ability to type. Writing of news stories; applying theory through discussions, illustrative material; actual writing for publication.		
204	EDITING	3 credits
Prerequisites: 201. Copyreading, headline writing, proofreading, makeup, type and typography, printing machines and processes, newspaper methods and systems.		

206	FEATURE WRITING	3 credits
Prerequisite: 201. Short newspaper and magazine articles, preparation of articles for publication, human interest situations, extensive writing with class discussion.		
225	LISTENING	1 credit
Techniques and approaches involved in understanding the listening process and practice of listening improvement techniques.		
226	INTERVIEWING	3 credits
Study and practical application of selected interviewing concepts associated with job interviewing, journalistic interviewing, and life review interviewing.		
227	NONVERBAL COMMUNICATION	3 credits
Focused study of the principal aspects of nonverbal communication in public, group and interpersonal settings.		
230	WZIP-FM*	1 credit
231	FORENSICS*	1 credit
232	BUCHTELITE*	1 credit
233	TEL-BUCH*	1 credit
235	INTERPERSONAL COMMUNICATION	3 credits
Theory and practice in interpersonal communication concepts and principles. Special topics in communication apprehension, assertive communication, communication dyads and triads, and transactional communication.		
245	ARGUMENTATION	3 credits
Study of process of developing, presenting and defending inferences and arguments in oral communication setting. Includes study and practice of evidence, reasoning, case construction, refutation and rebuttal.		
252	PERSUASION	3 credits
Emphasis on understanding persuasion theory and practice. Includes information analysis of motivational appeals and introduction to propaganda analysis.		
270	VOICE TRAINING FOR MEDIA	2 credits
Safe and effective uses of the vocal instrument in its specific application to radio, television and films.		
280	MEDIA PRODUCTION TECHNIQUES	3 credits
Introduction to production techniques used in the mass communication covers sound, image, lighting, fundamentals of conveying messages on slide, film and video.		
282	RADIO PRODUCTION	3 credits
Study of radio production techniques and the functional operation of AM and FM radio stations. Includes practical production experience in studio.		
283	TELEVISION PRODUCTION	3 credits
Prerequisite: 280. Function, structure and influence of television as communication medium with practical production experience in studio.		
288	FILM PRODUCTION	3 credits
Prerequisite: 280. Techniques, limitations and potentials of film production. A student learns script writing, directing, lighting and makeup; practical production experience in studios and on location.		
301	ADVANCED NEWS WRITING	3 credits
Prerequisite: 201. Advanced course in writing and editing news, features and analysis for print media. Behavioral approach to communication of information and ideas.		
302	BROADCAST NEWSWRITING	3 credits
Prerequisites: 201, 280. The course is designed to teach students how to write, prepare, and deliver broadcast news copy for radio and television.		
303	PUBLIC RELATIONS WRITING	3 credits
Prerequisites: 201, ability to type. Introduction of writing skills required by public relations practitioners emphasizing different approaches for specific publics and specific media.		
306	MAGAZINE WRITING	3 credits
Prerequisites: 201, 206. An advanced writing course designed to develop the specialized researching, reporting, and writing skills needed in consumer and specialized business magazines today.		
307	COMMERCIAL ELECTRONIC PUBLISHING	3 credits
Prerequisite: 201. Explore basic principles of magazine publishing in its broad definition, layout, type and typography, print production of magazines.		
309	PROMOTIONAL PUBLICATIONS	3 credits
Prerequisites: 201 and 303. Preparation of publications used as communication tools in public relations, advertising and organizations. Emphasis upon design, layout and technology.		
325	INTERCULTURAL COMMUNICATION	3 credits
Study of effect on oral communication process of existence of cultural barriers. Includes study of verbal and nonverbal communication in transracial, informal international and diplomatic communicative settings.		
344	GROUP DECISION MAKING	3 credits
Study of communication and decision making in small groups. Practice in techniques of group decision-making. Introduction to theory of group communication.		
345	BUSINESS AND PROFESSIONAL SPEAKING	3 credits
Prerequisites: 1100:105 or 106. Practical improvement in speaking skills used in business settings.		
346	ADVANCED PUBLIC SPEAKING	3 credits
Prerequisite: 1100:105 or 106. Theory and practice of public speaking: audience analysis; advanced methods for organizing persuasive speeches; techniques of research, style, and delivery; professional speech writing; extensive speaking practice.		
385	FREEDOM OF SPEECH	3 credits
Discussion and analysis of the Constitution's free speech guarantee; contemporary issues in freedom of communication; role of the media in free speech issues.		
351	AUDIO RECORDING TECHNIQUES	3 credits
Prerequisite: 280 and permission. Basic principles of sound, human hearing, and the techniques of audio recording. Theory and laboratory training, recording practice in the studio and on location. Lab fee.		
362	VIDEO CAMERA AND RECORDING	3 credits
Prerequisite: 280. Principles of electronic image recording; studio and field camera operation; studio and field location lighting practice.		

*Total repeats not to exceed eight credits.

(Note: Students being paid salaries from Student Activity Funds are not eligible for credit.)

- 363 ADVANCED TELEVISION PRODUCTION** 3 credits
Prerequisite: 283 and permission. Television production operations in a studio environment. Practice producing and directing. Studio equipment operation. Lab fee.
- 384 COMMUNICATION RESEARCH** 3 credits
Prerequisites: 102, 115. Fundamental concepts and methods of survey research, and the application and interpretation of survey data in communication and in media operations.
- 365 AMERICAN FILM HISTORY: THE BEGINNING TO 1945** 3 credits
Acquaints undergraduate student with historical developments of film and film concepts; ends with films of 1945.
- 386 AMERICAN FILM HISTORY: 1945 TO THE PRESENT** 3 credits
Continuation of student's survey of film history and film concepts begun in 385.
- 367 RADIO AND TV WRITING** 3 credits
Practical application of script writing principles and techniques used in writing scripts for commercials, announcements, comedy/drama, news and documentaries.
- 388 HISTORY AND STRUCTURE OF BROADCASTING** 3 credits
Growth of broadcasting in America: historical evolution of approaches to programming, news and financing of broadcasting operations.
- 395 RADIO STATION PROGRAMMING AND OPERATIONS** 3 credits
History and development of radio programming from early formation to present; nature, structure and function of educational and commercial radio broadcasting.
- 396 TELEVISION STATION PROGRAMMING AND OPERATIONS** 3 credits
Examines the operations and programming processes of a broadcast station; programming philosophies, broadcast schedules, feature and syndication acquisition, local productions, issues of staffing and funding.
- 400/500 HISTORY OF JOURNALISM IN AMERICA** 3 credits
A review and analysis of the historical evolution of journalism in America, focusing primarily on newspapers, magazines, radio, television.
- 403 COMMUNICATION IN PUBLIC RELATIONS I** 3 credits
Prerequisites: 201, 303, and 309. Selected communication theories used to analyze and implement effective public relations programs with emphasis placed upon research, planning, promotional messages and evaluation of program.
- 404 COMMUNICATION IN PUBLIC RELATIONS II** 3 credits
Prerequisites: 303, 309, and 403. Continuation of 403. Application of principles of public relations profession in an actual organizational setting.
- 405 MEDIA COPYWRITING** 3 credits
Prerequisite: 309. Selected communication theories and research techniques used to plan, write and analyze commercial messages. Emphasis will be placed on selection of audience, medium, appeal, writing style and evaluation of efforts.
- 410 JOURNALISM MANAGEMENT** 3 credits
This course is designed to educate students in the management of journalistic operations, including the magazine and newspaper industries.
- 435 ORGANIZATIONAL COMMUNICATION I** 3 credits
Overview of theories and approaches for understanding communication flow and practices in organizational settings, i.e., interdepartmental, superior-subordinate, etc.
- 436 ORGANIZATIONAL COMMUNICATIONS II** 3 credits
Prerequisites: 344 and 435. Continuation of 435; in-depth analysis and application, including team building, conflict management, communication flow; individual and group projects; simulations.
- 439 INDEPENDENT STUDY** 1-12 credits
(May be repeated for a total of 12 credits) Prerequisite: permission of faculty. Directed independent readings, research, projects and productions. Written proposal must be submitted before permission is granted. Appropriate documentation of work required.
- 450 SPECIAL TOPICS IN COMMUNICATION** 3 credits
(May be repeated for a total of nine credits) Special interest topics in mass communication, journalism, or communication, supplementing courses listed in *University Bulletin*. See department for current listing of offerings.
- 454/554 THEORY OF GROUP PROCESSES** 3 credits
Group communication theory and conference leadership as applied to individual projects and seminar reports.
- 457/557 PUBLIC SPEAKING IN AMERICA** 3 credits
Survey and critical analysis of major speakers, speeches and speech movements in American history. Examines how style and content of American speaking influenced events and reflected their times.
- 463/563 CORPORATE VIDEO DESIGN** 3 credits
Prerequisites: 201, 280. Client contact, analysis of production problems, design and writing of scripts for promotion, training, and news in corporate and health service settings.
- 464/564 CORPORATE VIDEO MANAGEMENT** 3 credits
Prerequisite: 463. Budgeting for individual productions and production facilities, scheduling, script breakdown, management of corporate and health service media facilities.
- 466/566 AUDIO AND VIDEO EDITING** 3 credits
Prerequisite: 280. Theory and practice of editing audio and video for broadcast and corporate applications.
- 467/567 DIRECTING VIDEO PRODUCTIONS** 3 credits
Prerequisite: 280 and permission. Script analysis, casting, principles of directing, directing nonprofessional talent. Laboratory exercises.
- 470 ANALYSIS OF PUBLIC DISCOURSE** 3 credits
Identifies principal textual and contextual elements of public discourse and presents various theories and models to be applied in studying rhetorical acts.
- 471/571 THEORIES OF RHETORIC** 3 credits
Study of key figures in history of rhetorical theory, stressing interrelationships among theories of rhetoric, intellectual climates and social climates.
- 480 COMMUNICATION INTERNSHIP** 1-8 credits
(May be repeated for a total of eight credits) Prerequisites: 24 credits in departmental courses, 2.5 overall GPA, and permission. Provides student with supervised experience and on-the-job training. Written permission must be obtained from the department prior to the term for which credit is to be received.
- 484 REGULATIONS IN MASS MEDIA** 3 credits
Concentration on government regulations and self-regulatory bodies in broadcasting, film and print media.
- 485 SENIOR HONORS PROJECT IN COMMUNICATION** 1-6 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program; approval of honors preceptor. Independent study project leading to completion of senior honors thesis or other original work.

- 486 BROADCAST SALES AND MANAGEMENT** 3 credits
Prerequisite: 364. Using simulation and case history techniques, this course examines the sales and decision-making processes of a broadcast station.
- 487/567 THE AMERICAN FILM INDUSTRY** 3 credits
History, current operation and possible futures of the American film industry. Business and industrial aspects of film considered in relation to technological and social change.
- 488/588 ADVANCED FILM PRODUCTION** 3 credits
Prerequisite: 288. Advanced study in film. Includes study of 35 mm, 16 mm, and Super-8 mm color and black and white, sound on film. Emphasis on individual production.
- 489/589 DOCUMENTARY FORM IN FILM AND TELEVISION** 3 credits
Historical and critical study of documentary and nonfiction forms in film and television with an analysis of their roots in photography and radio. Emphasis on American film and TV.
- 490/590 COMMUNICATION WORKSHOP** 1-3 credits
(May be repeated for a total of six credits) Group study or group projects investigating a particular phase of media not covered by other courses in curriculum.
- 492/592 CORPORATE VIDEO PRACTICUM** 2-6 credits (repeatable to 6 hours)
Prerequisite: permission. Practical applications of writing, directing, management, recording, and editing skills to problems in business, education, and health services. Lab fee.

COMMUNICATIVE DISORDERS

7700:

- 101 BEGINNING SIGN LANGUAGE I** 3 credits
Introduction to manual communication: Vocabulary building; development of fingerspelling skills and expressive/receptive sign language skills.
- 102 BEGINNING SIGN LANGUAGE II** 3 credits
Prerequisite: 101. Introduction to manual communication: Vocabulary building; development of fingerspelling skills and expressive/receptive sign language skills.
- 110 INTRODUCTION TO DISORDERS OF COMMUNICATION** 3 credits
Overview of various types of speech disorders; their incidence, etiology and characteristics. Basic concepts and principles underlying speech pathology.
- 111 INTRODUCTION TO PHONOLOGY** 2 credits
Introduction to international phonetic alphabet, and overview of articulatory phonetics.
- 120 INTRODUCTION TO AUDIOLOGY/AURAL REHABILITATION** 4 credits
(Not open to communicative disorder major) Introduction to field of audiology including physics of sound, anatomy and physiology of auditory system, measurement of hearing impairment, nature and causes of hearing disorders and habilitation of persons with hearing impairment.
- 121 PSYCHO SOCIAL ASPECTS OF DEAFNESS** 2 credits
The effects of deafness on the emotional, social, motor and intellectual development of the individual; the effects of deafness on interpersonal relationships.
- 130 BASES AND STRUCTURE OF LANGUAGES** 3 credits
Introduction to linguistic bases of speech and language: phonological, morphological, syntactical and semantic. Social and psychological variables in communicative process as applied to therapeutic environment presented.
- 140 INTRODUCTION TO HEARING SCIENCE** 3 credits
Normal anatomy and physiology of hearing system and acoustics of hearing. Survey of field of audiology. Nature of hearing problems.
- 201 INTERMEDIATE SIGN LANGUAGE** 3 credits
Prerequisite: 102. Vocabulary expansion; emphasis on expressive/receptive communication, fingerspelling, and fluency.
- 202 ADVANCED SIGN LANGUAGE** 3 credits
Prerequisite: 201. Further practice in developing expressive/receptive skills including rhythm, speed, and fluency: Study of linguistic aspects of various manual communication systems.
- 210 APPLIED PHONOLOGY** 3 credits
Prerequisite: 111. Training in allophonic transcription. Analysis of sound substitutions, distortions and dialectal variations. Study of Distinctive Feature Systems.
- 211 INTRODUCTION TO SPEECH SCIENCE** 2 credits
Study of anatomical, physiological and physical principles involved in production, transmission and reception of speech signal.
- 222 SURVEY OF DEAF CULTURE IN AMERICA** 2 credits
The deaf experience in America including educational, legal, social, and occupational developments.
- 230 SPEECH AND LANGUAGE DEVELOPMENT** 3 credits
Prerequisite: 130 or permission. Study of language development including acquisition of comprehension and production of phonology, syntax and semantics. Approaches to use of language in learning and thinking.
- 240 AURAL REHABILITATION** 4 credits
Prerequisite: 140. Introduction to philosophy and methods of aural rehabilitation for children and adults. Includes methods of speech reading, auditory training, speech conservation, hearing aid use and combined visual and auditory approaches.
- 241 PRINCIPLES OF AUDIOMETRY** 3 credits
Prerequisite: 140. Introduction to psychoacoustic principles which underlie basic audiometric tests; principles of speech audiometry, masking and impedance audiometry.
- 250 OBSERVATION AND CLINICAL METHODS** 2 credits
Prerequisites: 240 or 321 or 330. Introduction to clinical procedures. Analyses of preparation and structure necessary for successful therapy; observation of therapy in different settings.
- 321 COMMUNICATIVE DISORDERS I** 4 credits
Prerequisites: 110, 210. Study of disorders of articulation/phonology, including normal phonological developments, and assessment and remediation of phonological disorders. Introduction to disorders related to velopharyngeal inadequacy.

- 322 COMMUNICATIVE DISORDERS II** 4 credits
Prerequisites: 110, 3100/264. Surveys communication disorders that accompany acquired neurological impairments and neurodevelopmental syndromes. Introduces neurological and genetic models, classification systems, diagnostic and treatment procedures.
- 330 LANGUAGE DISORDERS** 4 credits
Prerequisite: 230. Etiology, identification, evaluation, intervention, remediation of symbolic, cognitive, interpersonal language disorders of children. Disorders viewed as correlates or sequelae of central nervous system dysfunction or emotional disturbance.
- 340 AUDIOLOGIC EVALUATION** 2 credits
Prerequisite: 241. "Test battery" approach to audiometry explored; techniques of case finding and handling of difficult-to-test cases; competency with all tests in the battery required.
- 350 CLINICAL PRACTICUM: ARTICULATION/PHONOLOGY** 1 credit
(Must be repeated for a total of two credits) Prerequisites: 250, 321. Supervised clinical practicum in articulation/phonology. Emphasizes therapy procedures, diagnostic techniques, and report preparation.
- 351 CLINICAL PRACTICUM: LANGUAGE** 1 credit
Prerequisites: 250, 330. Supervised clinical practicum in language. Emphasizes therapy procedures, diagnostic techniques, and report preparation.
- 352 CLINICAL PRACTICUM: AURAL REHABILITATION** 1 credit
(Must be repeated for a total of two credits) Prerequisites: 240, 250. Supervised clinical practicum in hearing rehabilitation. Emphasizes therapy procedures, diagnostic techniques, and report preparation.
- 430/530 ASPECTS OF NORMAL LANGUAGE DEVELOPMENT** 3 credits
(Not open to communicative disorders major) Introduction to acquisition and development of comprehension and production of language — phonologically, semantically and syntactically. Relates language acquisition to perceptual development of child and looks at function of language in individual, family and school.
- 450 ASSESSMENT OF COMMUNICATIVE DISORDERS** 3 credits
Prerequisite: senior status; 321, 330 and 350, or permission. Introduction to differential diagnosis of communicative disorders. Emphasizes taking case histories, and administration and interpretation of tests and procedures.
- 451 CLINICAL PRACTICUM: DIAGNOSTIC AUDIOLOGY** 1 credit
(Must be repeated for a total of two credits) Prerequisites: 250, 340. Supervised clinical practicum in hearing diagnostics. Emphasizes diagnostic procedures and report preparation.
- 460/560 SPEECH-LANGUAGE AND HEARING DISORDERS IN THE PUBLIC SCHOOLS** 2 credits
(Not open to communicative disorders major) Nature, causes and treatment of speech, hearing and language disorders in public schools. Special reference to role of classroom teacher in identifying and referring student with suspected problems and in working with school clinician.
- 461/561 ORGANIZATION AND ADMINISTRATION: PUBLIC SCHOOL SPEECH-LANGUAGE AND HEARING PROGRAMS** 2 credits
Prerequisites: Senior or graduate standing. For clinicians who plan to work in public school systems. Covers program requirements and professional/ethical issues imposed by PL 94-142.
- 490 SEMINAR IN COMMUNICATIVE DISORDERS** 2 credits
Prerequisite: senior standing. Provides a vehicle for detailed study and discussion of various communicative disorders.
- 491 SPECIAL PROJECTS: COMMUNICATIVE DISORDERS** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission of instructor. Individual or group projects related to any of the problems of communicative disorders.
- 493/593 COMMUNICATION DISORDERS: GERIATRIC POPULATION** 3 credits
(Not open to communicative disorders major) Examination of communication disorders that exist in geriatric population. Focus on etiology, symptomatology and concomitant rehabilitative procedures. Designed for a student interested in the aging population.
- 495/595 COMMUNICATIVE DISORDERS IN THE DEVELOPMENTALLY DISABLED** 4 credits
Theory and current research related to the etiology, diagnosis and remediation of communicative disorders in intellectually and/or neuromotorically delayed children.
- 490/590 WORKSHOP: COMMUNICATIVE DISORDERS** 1-3 credits
(May be repeated for a total of four credits) Prerequisite: permission. Group investigation of particular phase of speech pathology and/or audiology not offered by other courses.
- 495 INTERNSHIP: SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY** 3-6 credits
Prerequisite: permission of director of Speech and Hearing Center. Affords opportunity for in-depth clinical experience in variety of clinical settings outside The University of Akron Speech and Hearing Center. On-the-job experience with specialized case populations.
- 496 SENIOR HONORS PROJECT: SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: enrollment in the Honors Program, senior standing and major in communicative disorders.
- 403/503 SOCIAL WORK PRACTICE III** 3 credits
Prerequisite: 401 and 410, or permission of instructor. Development of understanding and practice methods for utilization of community organization and social planning as social work process in assessing problems and developing program to meet needs.
- 404/504 SOCIAL WORK PRACTICE IV** 3 credits
Prerequisite: 401, 410, or permission of instructor. Professional social work practice with families in social services; the dynamics of family systems, assessment of family function and dysfunction, professional helping processes.
- 410/510 MINORITY ISSUES IN SOCIAL WORK PRACTICE** 3 credits
Prerequisite: Social Work major, Corequisite 401, permission of instructor. Racial, ethnic and cultural issues in social work related to various practice and theoretical perspectives, to various types of social problems, service agencies, individual family, group, community and societal contexts integrated with the methodological processes of the social work practitioners.
- 411/511 WOMEN'S ISSUES IN SOCIAL WORK PRACTICE** 3 credits
Prerequisite: 401 or permission of instructor. Social work practice, knowledge and skill, social welfare institutions and social policy in relation to women's issues and concerns in the United States.
- 421 FIELD EXPERIENCE SEMINARS** 2 credits
Prerequisites: 401, 410, and permission of instructor; corequisite: 495. Careful examination and integration of academic understanding and professional methodological studies into professional practice. One credit each semester.
- 425/525 SOCIAL WORK ETHICS** 3 credits
Prerequisite: Social Work major, permission of instructor. Social Worker's code of ethics as applied to practices, problems and issues in social work.
- 427/527 HUMAN BEHAVIOR AND SOCIAL ENVIRONMENT I** 3 credits
Social work perspective on human development across the life cycle. Human diversity approach consistent with the needs of social work students preparing for practice.
- 430/530 HUMAN BEHAVIOR AND SOCIAL ENVIRONMENT II** 3 credits
Prerequisite: Social Work major, 427, or permission of instructor. Examination of larger social systems including families, groups, neighborhoods, and organizations. Focuses on the unique systemic characteristics of each system and its development.
- 440/540 SOCIAL WORK RESEARCH I** 3 credits
Prerequisites: Social Work major or permission of instructor. Overview of scientific inquiry and the research process as it applies to the field of social work. Emphasis is placed on the various social worker roles in relation to research.
- 441/541 SOCIAL WORK RESEARCH II** 3 credits
Prerequisite: 440 or permission of instructor. A continuation of Social Work Research I with a focus on applying research concepts. Includes content on the evaluation of practice outcomes and the use of computers in data analysis.
- 445/545 SOCIAL POLICY ANALYSIS FOR SOCIAL WORKERS** 3 credits
Prerequisite: Social Work major, permission of instructor. Description, analysis and construction of social policy in social services; to understanding forces and processes which establish or change social policies, to predict consequences of social policies and to establish goals for social policy development; integrated into effective social work methodology.
- 450/550 SOCIAL NEEDS AND SERVICES: AGING** 3 credits
Prerequisite: 401 or permission of instructor. Application of knowledge and principles of professional social work practice to understanding, development and provision of social services to meet needs of aging and later mature individuals, families and communities and institutions serving them and their relatives.
- 451/551 SOCIAL WORK IN CHILD WELFARE** 3 credits
Prerequisite: 401 or permission of instructor. In-depth exploration of structure and functioning of social services designed to help children, and of practice of social work in child-welfare settings. Consideration of supportive, supplementary and substitute services.
- 452/552 SOCIAL WORK IN MENTAL HEALTH** 3 credits
Prerequisite: 401 or permission of instructor. Issues, organization, development and methodologies of current professional social work practice in mental-health settings.
- 454/554 SOCIAL WORK IN JUVENILE JUSTICE** 3 credits
Prerequisite: 401 or permission of instructor. The theory and practice of social work in the juvenile justice systems of the United States. Traditional procedures and recent developments, prevention, diversion and community outreach, legal concerns, case management, institutional functioning.
- 455/555 BLACK FAMILY ISSUES** 3 credits
Prerequisite: 401 or permission of instructor. Contemporary problems facing black families; male-female relationships, single parent households, black teens and elderly, public policy, theoretical models, explaining development of the black family.
- 456/556 SOCIAL WORK IN HEALTH SERVICES** 3 credits
Prerequisite: 401 or permission of instructor. Policies, programs and practice in health-care settings: short-term, intermediate and long-term hospitals, out-patient services, emergency services, clinics, visiting nurse services, nursing homes, pediatric services, self-help organizations.
- 457/557 ADVANCED PRACTICE WITH INDIVIDUALS** 3 credits
Prerequisite: 401 or permission of instructor. Advanced professional development of direct and indirect strategies and techniques of intervention to aid individuals in improving psychosocial functioning.
- 458/558 ADULT DAY CARE** 3 credits
Prerequisite: 401 or permission of instructor. Planning, development, implementing, evaluating and delivery of adult day-care services.
- 459/559 SOCIAL WORK WITH THE MENTALLY RETARDED** 3 credits
Prerequisite: 401 or permission of instructor. Application of social work principles in the provision of social services to meet the needs of the mentally retarded and developmentally disabled and their families.
- 465/565 ADMINISTRATION AND SUPERVISION IN SOCIAL WORK** 3 credits
Prerequisite: 401 or permission of instructor. Preparation for use of supervision, staff development, and program planning in a social work agency. Examines the social work/welfare agency in its community as it affects its organizational goal-setting and program-implementation problems.

SOCIAL WORK

7750:

- 270 POVERTY IN THE UNITED STATES** 3 credits
Survey of social and personal dimensions of life in the inner city and other areas of poverty in United States. For person wishing to develop an in-depth understanding and/or intending to work in such areas.
- 276 INTRODUCTION TO SOCIAL WELFARE** 4 credits
Survey of field of social welfare; place of social work profession within human services institutions of United States. Introduction of basic concepts relating social welfare institutions and social work to society.
- 401/501 SOCIAL WORK PRACTICE I** 3 credits
Prerequisite: Social Work major; Corequisite 410. Basic concepts and methods of Generalist social work practice, with an emphasis on understanding and working with individuals.
- 402/502 SOCIAL WORK PRACTICE II** 3 credits
Prerequisite: 401; Corequisite 410; or permission of instructor. Concepts and methods of social work practice particularly relating to understanding and working with groups in various settings in our society.

- 470/570 LAW FOR SOCIAL WORKERS** 3 credits
Prerequisite: 401 or permission of instructor. Basic terminology, theories, principles, organization and procedures of law will be explored along with the relationships between social work and law and comparisons of the theoretical bases of the two professions.
- 475/575 SUBSTANCE ABUSE AND SOCIAL WORK PRACTICE** 3 credits
Prerequisites: 401 or permission of instructor. Provides students with the essential knowledge and skill for successful social work practice with people involved in substance abuse.
- 480/580 SPECIAL TOPICS IN SOCIAL WORK AND SOCIAL WELFARE** 1-3 credits
Prerequisite: permission of instructor. Analysis of current social work and social welfare theory and policy, settings, innovative interventions, and trends in delivery systems in relation to selected areas of concern. Topics and credits variable.
- 490/590 SOCIAL WORK WORKSHOP** 1-4 credits
(May be repeated for a total of six credits) Prerequisite: permission of instructor. Group investigation of a particular phase of social work or social welfare not offered by other courses in curriculum.
- 495 FIELD EXPERIENCE IN SOCIAL AGENCY** 8 credits
(Total in consecutive semesters only) Prerequisites: 401, 410, and permission of instructor; corequisite: 421. Individual placement in selected community and social service agencies for supervised experience with individuals, groups and communities in family service, health care, corrections, community development, mental health, child welfare, public welfare and similar social welfare settings. Student must register intent and receive permission to take the course with the Field Coordinator during early part of semester preceding enrollment. For senior major in social work.
- 497/597 INDIVIDUAL INVESTIGATION IN SOCIAL WORK** 1-3 credits
Prerequisites: permission and prearrangement with instructor. Individual readings, research or projects in area of interest in social welfare theory or institutional operations or in social work practice under guidance of social work faculty member. Preparation of report paper appropriate to nature of topic. For social work major.
- 499 SENIOR HONORS PROJECT IN SOCIAL WORK** 1-3 credits
(May be repeated for a total of six credits) Prerequisites: senior standing in Honors Program and approval of honors preceptor in department. Open only to social work major enrolled in Honors Program. Independent study leading to completion of senior honors thesis or other original work resulting in writing of research paper in proper scholarly form, supervised by student's honors project adviser within the department.

THEATRE 7800:

- 100 EXPERIENCING THEATRE** 3 credits
Experience the theatre as a live, dynamic art form through an exposure to and participation in University productions.
- 106 INTRODUCTION TO SCENIC DESIGN** 3 credits
Introduction to the theory of scenic design and imagery. The course may include the application of these principles to other media.
- 107 INTRODUCTION TO STAGE COSTUME TECHNIQUES** 3 credits
Introduction to basic costume construction techniques, organization and maintenance of wardrobe for theatrical performance. Lab required.
- 145 MOVEMENT FOR ACTORS I** 3 credits
Specialized physical training for the actor.
- 151 VOICE FOR THE STAGE** 3 credits
Speech improvement as it specifically applies to the stage. This course is concerned with the proper techniques and principles of vocal production in their practical application to stage performance.
- 172 ACTING I** 3 credits
Introductory fundamentals of acting through the investigation of the body as an instrument for the stage, improvisation and basic scene study.
- 205 THEATRE ORGANIZATION AND MANAGEMENT** 3 credits
Study of successful organization and management of professional and nonprofessional theatre operations.
- 215 PRODUCTION AND STAGE MANAGEMENT** 3 credits
An in-depth study of productions and stage management practices including scheduling, running rehearsals, creating a prompt book, calling shows and inter-area communications.
- 225 STAGE LIGHTING** 3 credits
History, theories, practices, and the craft of lighting for the stage.
- 230 DEVELOPMENT OF THEATRE: HISTORY OF THE THEATRE** 3 credits
Prerequisite: 100 or permission of instructor. Theatre history from the Greeks to the present with the emphasis on the physical theatre, stage conventions, and theatre architecture of each period.
- 245 MOVEMENT FOR ACTORS II** 3 credits
Prerequisite: 145. Specialized training, integrating the actor's physical and vocal instrument.
- 262 STAGE MAKEUP** 3 credits
Theory and practice in the application of stage makeup from juvenile to character. Lecture/laboratory.
- 263 SCENE PAINTING** 3 credits
The development of skills and knowledge of stage scenic painting required for the theatre designer and technician. Laboratory required.
- 265 BASIC STAGECRAFT I** 3 credits
Basic stagecraft including equipment, construction and handling of two-dimensional scenery and theatrical hardware. Laboratory required.
- 266 BASIC STAGECRAFT II** 3 credits
Prerequisite: 265. Aspects of stagecraft including the construction and handling of three-dimensional scenery and the rigging of scenic units. Laboratory required.
- 271 DIRECTING I** 3 credits
Emphasizes fundamentals of play directing, including responsibilities of director, stage nomenclature, play selection, character analysis and rehearsals. One-act form emphasized.
- 301 INTRODUCTION TO THEATRE AND FILM** 3 credits
A survey of creative development in theatre and film. It will cover American and international developments through lecture and viewing of films. For non-majors.
- 307 ADVANCED COSTUME TECHNIQUES** 3 credits
Prerequisite: 107. Specialized construction techniques for costumes, armor, masks, jewelry, millinery, and footwear.
- 321 MUSICAL THEATRE HISTORY II** 2 credits
Concentrating on the twentieth century, musicals from each decade will be examined for emerging trends and styles in music, dance, theatre and libretti.
- 330 DEVELOPMENT OF THEATRE: DRAMATIC LITERATURE I** 3 credits
Prerequisites: 230 or permission of instructor. An in-depth exploration of stage plays from the Classical Greek period to 1800, with emphasis on the relationship of plays to various cultures.
- 333 SUMMER THEATRE** 3 credits
Prerequisites: Permission of instructor/audition. Practical laboratory experiences in one or more disciplines during the summer session doing production and/or management work. Permission only. (Repeatable to 12 credits.)
- 337 STAGE COSTUME HISTORY AND DESIGN I** 3 credits
Prerequisites: 107, 7100:144. An introduction to Stage Costume Design through the 16th Century. Exploring design skills, historical styles and dramatic literature through costume design.
- 338 STAGE COSTUME HISTORY AND DESIGN II** 3 credits
Prerequisite: 337. A continuation of 337 from the 17th Century to the present.
- 350 ADVANCED VOICE FOR THE STAGE** 3 credits
Prerequisite: 151. Vocal training through interpretation and analysis of various theatre styles.
- 355 STAGE LIGHTING DESIGN** 3 credits
Prerequisite: 225 or permission of instructor. The art and technique of stage lighting design: light plotting, color theory, and optical effects.
- 365 STAGE DESIGN** 3 credits
Prerequisite: 106. The art of stage design: its demands, elements, principles.
- 370 THE AMERICAN THEATRE: PLAYS, PLAYERS AND PLAYWRIGHTS** 3 credits
Study of American theatre, from its beginning in 17th Century to present, with emphasis on achievements in 20th Century.
- 371 DIRECTING II** 3 credits
Prerequisites: 271 and permission. Advanced course in practical techniques of staging plays from major theatrical periods as well as principles of working with the actor.
- 373 ACTING II** 3 credits
Prerequisite: 172. Continuation of 172. Further emphasis on the psychology of the actor and development of performing techniques through scene study.
- 374 ACTING III** 3 credits
Prerequisite: 373. Further in-depth actor training with emphasis on the language and interpretation of classic plays including Shakespeare.
- 403 SPECIAL TOPICS IN THEATRE ARTS** 1-4 credits
(May be repeated as different subject areas are covered, but no more than 10 credits may be applied toward B.A. degree) Prerequisite: permission. Traditional and nontraditional topics in theatre arts, supplementing courses listed in the *General Bulletin*.
- 421 MUSICAL THEATRE PRODUCTION** 3 credits
Designed to make the theatre student aware of the total creative process involved in mounting a stage musical.
- 430 DEVELOPMENT OF THEATRE: DRAMATIC LITERATURE II** 3 credits
Prerequisite: 330 or permission of instructor. An in-depth exploration of stage plays from the 19th Century to modern times with an emphasis on the relationship of plays to various cultures.
- 436 STYLES OF SCENIC DESIGN** 3 credits
Prerequisite: 365. Theatrical styles and periods in scenic design and scenography.
- 450/550 PERFORMANCE PROJECTS** 3 credits
(May be repeated for a total of six credits.) Prerequisite: permission of instructor. Preparation and presentation of programs and projects for community and campus organizations plus other projects as announced.
- 462/562 PLAYWRITING** 2 credits
Prerequisite: permission. Principles of dramatic construction learned through analysis of playwright's art, as well as through writing of dramatic compositions by individual students.
- 467/567 CONTEMPORARY THEATRE STYLES** 3 credits
A detailed examination of representative plays of the contemporary theatre with an emphasis on plays of the 1980s and 1990s.
- 468/568 CHILDREN'S THEATRE** 3 credits
Study of theatre for child audience: play selection, set design and construction, acting, directing. A full-length play for children produced by the class may culminate the course.
- 470 PRACTICUM IN PRODUCTION DESIGN/TECHNOLOGY** 1-3 credits
(May be repeated for a total of six credits) Prerequisite: permission of instructor. Practice in selected production design/technology as it applies to projects in major departmental productions.
- 474 ACTING IV** 3 credits
Prerequisite: 374. Investigation of acting styles, through scene study, applied to performance from Shakespeare through modern playwrights.
- 475/575 ACTING FOR THE MUSICAL THEATRE** 3 credits
Prerequisites: permission of instructor. A scene study course in analyzing and performing roles in American musicals. Accompanist provided.
- 480/580 WORKSHOP IN THEATRE ARTS** 1-3 credits
(May be repeated for a total of eight credits) Prerequisite: advanced standing or permission. Group study or group projects investigating particular phases of theatre arts not covered by other courses in curriculum.

THEATRE ORGANIZATIONS

7810:

- 100 PRODUCTION LABORATORY-DESIGN/TECHNOLOGY** *1 credit +
Prerequisite: permission of instructor. (May be repeated for a total of 12 credits) Provides student with practical experience in technical aspects of theatre.
- 110 PERFORMANCE LABORATORY** *1 credit
(May be repeated for a total of 12 credits) Prerequisites: permission of instructor. Provides student with practical performance experience theatre productions.
- 200 PRODUCTION LABORATORY-DESIGN/TECHNOLOGY** *1 credit +
Prerequisite: permission of instructor. (May be repeated for a total of 12 credits) Provides student with practical experience in technical aspects of theatre.
- 210 PERFORMANCE LABORATORY** *1 credit
(May be repeated for a total of 12 credits) Prerequisites: permission of instructor. Provides student with practical performance experience in theatre productions.
- 300 PRODUCTION LABORATORY-DESIGN/TECHNOLOGY** *1 credit +
Prerequisite: permission of instructor. (May be repeated for a total of 12 credits) Provides student with practical experience in technical aspects of theatre.
- 310 PERFORMANCE LABORATORY** *1 credit
(May be repeated for a total of 12 credits) Prerequisites: permission of instructor. Provides student with practical performance experience in theatre productions.
- 400 PRODUCTION LABORATORY-DESIGN/TECHNOLOGY** *1 credit +
Prerequisite: permission of instructor. (May be repeated for a total of 12 credits) Provides student with practical experience in technical aspects of theatre.
- 410 PERFORMANCE LABORATORY** *1 credit
(May be repeated for a total of 12 credits) Prerequisite: permission of instructor. Provides student with practical performance experience in theatre productions.

DANCE

7900:

- 115 DANCE AS AN ART FORM** 2 credits
Survey of dance for novice observer: aesthetics, philosophies, methods of training. Lecture and discussion of readings, viewing of film, videotape and live performances.
- 119 INTRODUCTION TO CONTEMPORARY DANCE I** 2 credits
(May be repeated for a total of four credits) Course for novice dancers and teachers wishing to explore contemporary styles and techniques.
- 120 INTRODUCTION TO CONTEMPORARY DANCE II** 2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Continuation of 119. Expansion of contemporary movements and techniques.
- 124 INTRODUCTION TO BALLET I** 2 credits
(May be repeated for a total of four credits) Emphasis on body placement, muscular awareness.
- 125 INTRODUCTION TO BALLET II** 2 credits
(May be repeated for a total of four credits) Prerequisite: permission. Continuation of 124, basic exercises of classical ballet.
- 130 INTRODUCTION TO JAZZ DANCE I** 2 credits
Basic jazz dance technique and jazz dance origins.
- 144 INTRODUCTION TO TAP TECHNIQUE I** 2 credits
Basic tap dance technique and terminology. Special clothing/shoes required.
- 219 INTRODUCTION TO CONTEMPORARY DANCE III** 2 credits
Prerequisite: permission of instructor. Continuation of 120, expanding the contemporary dance techniques, designed to perfect the student's technique for entering the *Contemporary Technique I*.
- 220 INTRODUCTION TO CONTEMPORARY DANCE IV** 2 credits
Prerequisite: permission of instructor. Continuation of 219, expanding the contemporary dance techniques, designed to perfect the student's technique for entering the *Contemporary Technique I*.
- 224 FUNDAMENTAL BALLET TECHNIQUE** 3 credits
(May be repeated for a total of six credits) Prerequisite: permission. Continuation of 124, 125. Emphasis on barre and developing strength.
- 230 INTRODUCTION TO JAZZ DANCE II** 2 credits
Prerequisite: 130. Continuation of basic jazz technique and stylistic range of jazz dance.
- 403 SPECIAL TOPICS IN DANCE** 1-4 credits
(May be repeated as different subject areas are covered, but no more than 10 credits may be applied toward B.A. degree) Prerequisite: permission. Traditional and nontraditional topics in dance, supplementing courses listed in *General Bulletin*.
- 490/590 WORKSHOP IN DANCE** 1-3 credits
(May be repeated for a total of eight credits) Prerequisite: advanced standing or permission. Group study or group projects investigating particular phase of dance not covered by other courses in curriculum.

DANCE ORGANIZATIONS

7910:

- 101 CLASSICAL BALLET ENSEMBLE** 1 credit**
By audition only. Participation in rehearsal and preparation for public performance of classical ballet repertoire.

- 102 CHARACTER BALLET ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of character ballet repertoire.
- 103 CONTEMPORARY DANCE ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of contemporary dance repertoire.
- 104 JAZZ DANCE ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of jazz dance repertoire.
- 105 MUSICAL COMEDY ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of dance production numbers in a musical comedy.
- 106 OPERA DANCE ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of dance sequences in an opera.
- 107 EXPERIMENTAL DANCE ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of avant-garde dances.
- 108 CHOREOGRAPHER'S WORKSHOP** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of student dances.
- 109 ETHNIC DANCE ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of ethnic dance repertoire.
- 110 PERIOD DANCE ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of dances from specific historical periods such as the Renaissance or Baroque eras.
- 111 TOURING ENSEMBLE** 1 credit*
By audition only. Participation in rehearsal and preparation for public performance of any dances prepared for touring purposes.
- 112 DANCE PRODUCTION ENSEMBLE** 1 credit*
By permission only. Participation in technical assistance, preparation and performance of student dance productions: theory and laboratory.

DANCE PERFORMANCE

7920:

- 116 PHYSICAL ANALYSIS FOR DANCE I** 2 credits
Required for all dance majors. Recommended to be taken in first two years. Lecture/laboratory. Skeletal and muscular analysis for dance technique.
- 117 PHYSICAL ANALYSIS FOR DANCE II** 2 credits
Prerequisite: 116. Support systems, conditioning injury prevention, rehabilitation, nutrition for dancers.
- 122 BALLET TECHNIQUE I** 5 credits
(May be repeated for a total of ten credits) Prerequisite: permission. Fundamental theory, vocabulary, structure, placement. Concurrent enrollment in pointe/men's class recommended.
- 141 POINTE I** 2 credits
(May be repeated for a total of eight credits) Prerequisite: permission. Reinforcement of selection principles for pointe shoes, proper holding of foot musculature and control of heel while ascending and descending from points.
- 145 BEGINNING TAP STYLES** 2 credits
Prerequisite: 7900:144 or permission. Refinement of Tap technique and stylistic range of Tap dance. Special clothing and shoes required.
- 222 BALLET TECHNIQUE II** 5 credits
(May be repeated for a total of 20 credits) Prerequisite: permission. Continuation of 122, expanding theory on vocabulary, structure, placement. Concurrent enrollment in pointe/men's class recommended.
- 229 CONTEMPORARY TECHNIQUE I** 3 credits
(May be repeated for a total of 12 credits) Prerequisite: permission. Expanding the basic contemporary dance techniques.
- 241 POINTE II** 2 credits
(May be repeated for a total of 12 credits). Prerequisite: permission. Continuation of 141. Continued development of strength, coordination and endurance of holding foot musculature. Further development and emphasis on principles of weight transfer.
- 248 INTERMEDIATE TAP STYLES** 2 credits
Prerequisite: 145 or permission. Advancement of Tap dance technique through the use of complex combinations, syncopation, routines, and styles. Special clothing and shoes required.
- 270 MUSICAL THEATRE DANCE TECHNIQUES** 2 credits
Prerequisites: 7900:119, 7900:124, 7900:130, 7900:144, 7900:230. Precision, line and vernacular dance; couple and solo dance work for musical theatre.
- 316 CHOREOGRAPHY I** 2 credits
Prerequisite: Permission of the instructor. Theoretical and practical introduction to principles of choreography: space, time, energy.
- 317 CHOREOGRAPHY II** 2 credits
Prerequisite: 316 and permission. Continuation of 316. Emphasis on musical choices and finding movement specific to the individual choreographer.
- 320 DANCE NOTATION** 2 credits
Beginning study of Labanotation method of recording movement, and preparation for beginners' examination of the Notation Bureau.
- 322 BALLET TECHNIQUE III** 5 credits
(May be repeated for a total of 30 credits) Prerequisite: permission. Continuation of 222. Emphasis on technique, style and line. Concurrent enrollment in pointe/men's class recommended.
- 329 CONTEMPORARY TECHNIQUE II** 3 credits
(May be repeated for a total of 12 credits) Prerequisite: permission. Continuation of 229. Expanded development of contemporary techniques.

*Any 7910 course may be repeated for credit. Total credit for graduation may not exceed 12 credits. All courses are by audition only.

*Required of all theatre majors.

**Any 7910 course may be repeated for credit. Total credit for graduation may not exceed 12 credits. All courses are by audition only.

+ Majors are required to enroll in at least one credit production lab every semester they are in residence.

- 334 PAS DE DEUX I** 2 credits
(May be repeated for a total of eight credits.) Prerequisites: permission; concurrent enrollment in a pointe class. Female students must be concurrently enrolled in pointe class. Provides student with the beginning understanding and practice of pas de deux.
- 341 POINTE III** 2 credits
(May be repeated for a total of 16 credits.) Prerequisite: permission. Continuation of 241. Advancement, development and application of principles of classical ballet technique through work on small variations, codas, enchainements and tour de force exercises.
- 342 MEN'S CLASS** 2 credits
(May be repeated for a total of eight credits.) Prerequisites: 122, permission. A classical ballet class focusing on tour de force and virtuoso movements specific to the male dancer.
- 351 JAZZ DANCE STYLES** 2 credits
Prerequisite: 7900:130 or placement audition. Intermediate jazz dance technique and the jazz eras.
- 361 LEARNING THEORY FOR DANCE** 2 credits
Prerequisites: 7900:115; 7900:224; or permission of instructor. Theories of learning and their use in teaching dance.
- 362 INSTRUCTIONAL STRATEGIES FOR DANCE** 2 credits
Prerequisite: 361. Practical work and development of teaching skills in dance for public and private settings.
- 403 SPECIAL TOPICS IN DANCE** 1-4 credits
Prerequisite: Permission. (May be repeated. No more than 10 credits may be applied toward the B.F.A. or B.A.) Traditional and nontraditional topics in dance.
- 416 CHOREOGRAPHY III** 2 credits
Prerequisite: 317, permission. Continuation of 317. Emphasis on form and choreographic analysis.
- 417 CHOREOGRAPHY IV** 2 credits
Prerequisite: 416 and permission. Continuation of 416. Expanding into group choreography and longer works.
- 422 BALLET TECHNIQUE IV** 5 credits
(May be repeated for a total of 40 credits) Prerequisite: permission. Continuation of 322, professional level of technique. Concurrent enrollment in pointe/men's class recommended.
- 430 HISTORY OF MUSICAL THEATRE IN DANCE** 2 credits
Prerequisite: 7900:115. Focus on dance styles and choreographers in Musical Theatre from a historical perspective.
- 431 DANCE HISTORY: PREHISTORY TO 1661** 2 credits
Prerequisite: 115 or permission. Study of important developments from prehistory through the Renaissance to the founding of the French Academy of Dance.
- 432 DANCE HISTORY: 1661 THROUGH DIAGHILEV ERA** 2 credits
Prerequisite: 115 or permission. Development of dance beginning with the establishment of the French Academy through the Romantic and Diaghilev Eras and their influence on current dance.
- 433 DANCE HISTORY: 20th CENTURY** 2 credits
Prerequisite: 115 or permission. Development of modern dance as an art form and the further evolution of ballet and concert dance.
- 434 PAS DE DEUX II** 2 credits
(May be repeated for a total of six credits.) Prerequisites: 334, permission; concurrent enrollment in a pointe class. Female students must be concurrently enrolled in pointe class. Provides the student with advanced understanding and practice of pas de deux.
- 451 ADVANCED JAZZ DANCE STYLES** 2 credits
Prerequisite: 351 or placement audition. Advanced jazz dance technique and styles for the professional dancer.
- 451 SEMINAR AND FIELD EXPERIENCE IN DANCE EDUCATION** 2 credits
Prerequisite: 362. Supervised observation and teaching experience in dance education in the field. Concurrent enrollment in 7910:108 Choreographers Workshop.
- 482 PROFESSIONAL ISSUES IN DANCE EDUCATION** 2 credits
Prerequisite: 461. An examination of current issues and goals in dance education. Concurrent enrollment in 7910:108 Choreographers Workshop.
- 490/590 WORKSHOP IN DANCE** 1-3 credits
Prerequisite: Advanced standing or permission. (May be repeated for a total of eight credits. Group study/projects investigating a particular field of dance not covered by other courses.
- 497 INDEPENDENT STUDY IN DANCE** 1-3 credits
(May be repeated for a total of four credits.) Prerequisite: permission and prearrangement with instructor. Individual creative project, research or readings in dance with faculty advisor.
- 498 SENIOR HONORS PROJECT IN DANCE** 1-3 credits
(May be repeated for a total of six credits.) Prerequisites: senior standing in Honors Program and approval of department preceptor. Creative project or research supervised by dance preceptor.

College of Nursing

COOPERATIVE EDUCATION 8000:

- 301 COOPERATIVE EDUCATION** 0 credits
(May be repeated). For cooperative education students only. Work experience in business, industry, or governmental agency. Comprehensive performance evaluation and written report required.

NURSING 8200:

- 100 INTRODUCTION TO NURSING** 1 credit
Introduces students to influences of past, present, and future political, legal, social, and cultural processes on the nursing profession and the roles of nurses.
- 101 INTRODUCTION TO BACCALAUREATE NURSING** 1 credit
Prerequisite: Licensed Practical Nurse. Introduces L.P.N./B.S.N. students to the purposes of baccalaureate nursing education. Explores philosophy, nursing theories, research, emerging roles, decision making, and the health care system.
- 205 COLLEGE OF NURSING ORIENTATION** 1 credit
Prerequisite: Admission to the College. Presentation of test-taking, time/stress management, college policies, financial aid, learning resources, preparing papers, programs of study, study/support groups and academic advisement.
- 210 BASIC CONCEPTS OF NURSING** 4 credits
Prerequisite: Admission to the College. Clinical course on the basic theories and concepts that novice nursing students need in order to care for healthy clients across the life span.
- 215 PROFESSIONAL ROLE DEVELOPMENT** 2 credits
Prerequisite: Admission to the College. Fosters the development of the professional role of the nurse in novice students as they begin nursing practice.
- 220 FOUNDATIONS OF NURSING PRACTICE** 5 credits
Prerequisite: Admission to the College. Clinical course which assists students to perform psychosocial and psychomotor skills with long-term care clients.
- 225 HEALTH ASSESSMENT** 3 credits
Prerequisite: Admission to the College. The skills of taking health histories and performance of basic physical assessment. Supervised practice in the Learning Resource Center.
- 315 PATHOPHYSIOLOGY FOR NURSES** 3 credits
Prerequisite: Completion of Sophomore level nursing courses. Develop understanding of basic concepts related to pathophysiologic mechanism of health, illness as applied to nursing. Emphasis on application to nursing using the nursing process.
- 325 CULTURAL DIMENSIONS OF NURSING** 2 credits
Prerequisite: Satisfactory completion of all required Sophomore level nursing courses. Nursing care of clients of diverse ethnicities is emphasized. Special attention is given to selected ethnic groups' communication patterns, spirituality, health beliefs and practices.
- 330 NURSING PHARMACOLOGY** 3 credits
Prerequisite: Satisfactory completion of Sophomore level nursing courses. Emphasis on fundamental concepts of pharmacology as applied to major drug classes, actions, and effects. Application of nursing process to drug therapy across life span.
- 336 CONCEPTS OF PROFESSIONAL NURSING** 4 credits
Prerequisite: Admission to the RN/BSN or LPN/BSN Sequences. Introduces the LPN and RN to baccalaureate nursing. Focuses on the relationship of concepts and theories to the role of the professional nurse. Offered Summer only.
- 360 NURSING OF THE CHILDBEARING FAMILY** 5 credits
Prerequisite: Satisfactory completion of Sophomore level nursing courses. A theoretical and clinical basis for care of the childbearing family in varying degrees of health and in a variety of settings. First time offered, Fall 1993.
- 360 NURSING CARE OF ADULTS** 5 credits
Prerequisite: Satisfactory completion of Sophomore level nursing courses. Acute nursing care of adults with nutrition, elimination, metabolic, sexual, reproductive, and immunological concerns. Includes theory and practice at the advanced beginner level. First time offered, Fall 1993.
- 370 NURSING CARE OF OLDER ADULTS** 5 credits
Prerequisite: Satisfactory completion of Sophomore level nursing courses. Acute nursing care of older adults with mobility, perception, circulation, and oxygenation concerns. Includes theory and practice at the advanced beginner level. First time offered, Fall 1993.
- 360 MENTAL HEALTH NURSING** 5 credits
Prerequisite: Satisfactory completion of Sophomore level nursing courses. Assists students in developing knowledge and skills for providing care to individuals with mental health needs in a variety of settings. First time offered, Fall 1993.

- 400 NURSING: DIMINISHED HEALTH II** 12 credits
Prerequisite: 320. Assist students in applying knowledge, skills, nursing process for integrated approach to nursing in various settings, also developing leadership, change-agent roles utilizing teaching/learning process. Last time offered, Fall 1993.
- 405 NURSING CARE OF HEALTHY INDIVIDUALS** 5 credits
Prerequisite: 336. Clinical course focusing on health care concepts across the life span with emphasis on health promotion. First time offered, Fall 1993.
- 409 INTERNATIONAL NURSING** 3 credits
Prerequisite: Junior standing or Registered Nurse. Summer Elective course. A comparison of nursing in the Norwegian and American health care systems including educational, ethical, legal, political, demographic, and geographic influences on health care.
- 410 NURSING OF FAMILIES WITH CHILDREN** 5 credits
Prerequisite: Satisfactory completion of Junior level nursing courses. Theoretical and clinical nursing course focused on the child within a family context. Health problems of both acute and chronic nature are explored. First time offered, Fall 1994.
- 415 NURSING OF INDIVIDUALS WITH COMPLEX HEALTH PROBLEMS** 5 credits
Prerequisites: 405, 440. Introduces the RN/BSN student to patients and families with multiple health care needs. Focuses on critical and complex patient care situations. First time offered, Spring 1994.
- 420 NURSING: SYNTHESIS** 10 credits
Prerequisite: 400. Requires synthesis of previous learning to provide nursing care to individuals, families, and communities across life span in acute, community settings. Last time offered, Spring 1994.
- 430 NURSING IN COMPLEX AND CRITICAL SITUATIONS** 3 credits
Prerequisite: Satisfactory completion of all Junior level nursing courses. Introduces advanced beginners to the complexity of nursing care in acute complex and critical situations of patients with multi-system failures. First time offered, Fall 1994.
- 435 NURSING RESEARCH** 3 credits
Prerequisite: Satisfactory completion of all Junior level nursing courses. Exploration of the effects of nursing research on the profession, become a knowledgeable consumer of research. First time offered, Fall 1993.
- 440 NURSING OF COMMUNITIES** 5 credits
Prerequisite: Satisfactory completion of all Junior level nursing courses. A synthesis of nursing skills applied among various community populations. Health and illness care strategies within diverse health care systems to promote the health of groups. First time offered, Fall 1993.
- 445 NURSING LEADERSHIP FOR CLIENT CARE** 2 credits
Prerequisite: Satisfactory completion of all Junior level nursing courses. Leadership and management concepts within the dynamic health care setting. Classical and contemporary approaches are explored with application in senior nursing courses. First time offered, Fall 1994.
- 446 PROFESSIONAL NURSING LEADERSHIP** 5 credits
Prerequisite: 405, 440. Provides the RN/BSN student with the theoretical foundation for leadership and management in a dynamic health care setting. Contemporary and classical approaches will be explored. First time offered, Spring 1994.
- 450 SENIOR NURSING PRACTICUM** 3 credits
Prerequisite: Satisfactory completion of all Junior level nursing courses. In-depth clinical nursing experiences with professional nurse preceptors in student-selected health care settings. An individualized learning contract will be developed. First time offered, Fall 1994.
- 455 PROFESSIONAL ISSUES** 2 credits
Prerequisite: Satisfactory completion of all Junior level courses. Exploration of facts, values, beliefs and ethics related to professional issues affecting the practice of nursing and role transition from student to professional. First time offered, Spring, 1995.
- 460 ISSUES AND ROLES OF THE PROFESSION OF NURSING** 3 credits
Prerequisite: admission to RN/MSN sequence. The focus of the course is to relate role theory to personal and professional life. Issues affecting the nursing profession and delivery of nursing care are addressed.
- 465 CONCEPTS AND THEORIES OF PROFESSIONAL NURSING** 3 credits
Prerequisite: Admission to the RN/MSN Sequence. Selected concepts and theories relevant to professional nursing are studied and related to nursing practice. Critical thinking strategies are utilized to examine nursing theories and concepts.
- 470 COMMUNITY HEALTH NURSING** 4 credits
Prerequisite: 460, 465. Explores selected concepts and issues relevant to community health nursing. The effects of legal, ethical, economic, and political issues on community health nursing are discussed.
- 480 SENIOR HONORS PROJECT** 1-3 credits
Prerequisite: senior standing in Honors Program and nursing major. A creative project, independent study or research relevant to nursing which is supervised by a faculty preceptor and/or sponsor.
- 485 LEADERSHIP AND MANAGEMENT ROLES IN PROFESSIONAL NURSING** 5 credits
Prerequisites: 460, 465, 470. Focuses on advanced role transition as it relates to the resocialization process of professional nurses. Relates the resocialization of the nurse to leadership and management roles.
- 489/589 SPECIAL TOPICS: NURSING** 1-4 credits
(May be repeated as new topics are presented) Group studies of special topics in nursing. May not be used to meet requirements for the major in nursing. May be used for elective credit.
- 493/593 WORKSHOPS** 1-4 credits
(May be repeated as new topics are presented) Selected topics in nursing. May be used to meet undergraduate or graduate major requirements at the discretion of the college.
- 497 INDEPENDENT STUDY** 1-3 credits
Prerequisite: permission of Associate Dean, Undergraduate Programs and good academic standing. Provides opportunity to develop greater depth in an area of nursing through methodology specific to discipline of nursing.

College of Polymer Science and Polymer Engineering

POLYMER ENGINEERING

9841:

- 425 INTRODUCTION TO BLENDING AND COMPOUNDING OF POLYMERS** 3 credits
Prerequisites: 4200:321; 4300:341; 4600:310 or permission. Nature of polymer blends and compounds and their applications. Preparation and technology using batch and continuous mixers, mixing mechanisms.
- 427 INTRODUCTION TO MOLDING TECHNOLOGY** 3 credits
Prerequisites: 4200:321; 4300:341; 4600:310 or permission. Molding methods to manufacture polymeric products. Machinery, materials, molds, equipment, computer-aided design.
- 450 MECHANICAL ENGINEERING PROPERTIES AND PROCESSING OF POLYMERS** 3 credits
Prerequisites: 4600:315, 336 and 380 or permission. Introductory course to engineering properties and processing of polymers. Analysis of mechanical tests of polymers in the glassy, rubbery, and fluid states. Product design. Concepts of rheology, rheometry and polymer processing.
- 499 POLYMER ENGINEERING PROJECT** 1-3 credits
Prerequisite: permission. Individual research project pertinent to polymer engineering under faculty supervision.

POLYMER SCIENCE

9871:

- 303 SPECIAL PROJECTS IN POLYMER SCIENCE** 1-2 credits
Prerequisite: 302. Research projects of a limited scope for student desiring experience with a professor working in a specific field. The course would be designed to give the student the processes involved in outlining projects, setting up equipment, collecting and recording research data in a scientific manner.

- 401 INTRODUCTION TO ELASTOMERS** 3 credits
Prerequisites: physical chemistry (or equivalent) or permission. An introduction to the science and technology of elastomeric materials. Lecture and laboratory.
- 402 INTRODUCTION TO PLASTICS** 3 credits
Prerequisite: 401. An introduction to the science and technology of plastic materials. Lecture and laboratory.
- 407 POLYMER SCIENCE** 4 credits
Prerequisite: 3150:314 or 3650:301 or permission. Principles of polymerization processes and relationships between molecular structures and physical behavior of polymers. Molecular weight distributions of macromolecules discussed and methods of determining molecular weights utilized.
- 411/511 MOLECULAR STRUCTURE AND PHYSICAL PROPERTIES OF POLYMERS I** 3 credits
Prerequisite: 301 or 302 or permission. Interdisciplinary course involving the principles of chemistry and physics are brought to bear on relationships between molecular structure and chemical composition of macromolecules and their physical properties.
- 412/512 MOLECULAR STRUCTURE AND PHYSICAL PROPERTIES OF POLYMERS II** 2 credits
Prerequisite: 411/511 or permission. Mechanical characterization of polymeric materials, the Boltzmann superposition principle and fracture. Experimental techniques involving stress-strain behavior, stress relaxation, creep, forced and free vibrations discussed.
- 413/513 MOLECULAR STRUCTURE AND PHYSICAL PROPERTIES OF POLYMERS III** 2 credits
Prerequisite: 412/512 or permission. Deformation of bounded rubber units, the correspondence principle, time-dependent failure, mechanical properties of polymeric foams and design considerations discussed.
- 414 SEMINAR IN POLYMER SCIENCE** 1-2 credits
New and unsolved problems of polymer science discussed from interdisciplinary view of material sciences. A student prepares one or more formal technical presentations related to chemical aspects of field.
- 415 MOLECULAR STRUCTURE AND PHYSICAL PROPERTIES OF POLYMERS LABORATORY** 2 credits
Prerequisite: 413 or permission. Laboratory experiments involving the topics covered in the prerequisite course.
- 416 EXTRUSION AND MOLDING** 3 credits
Prerequisite: 302 or permission. Introduction of extrusion and molding processes for plastics. Theory of extrusion and molding processes and their application to the types of materials used, variations in equipment and the processing characteristics involved. Lecture and laboratory.
- 417 ADHESIVES AND COATING** 2 credits
Prerequisite: 302 or permission. This course involves the fundamentals of adhesives and coatings technology. The chemical and physical properties of adhesives and coatings will be discussed and will be related to molecular structure. Specific materials, applications and testing procedures will be discussed and practical experience gained by experimentation in the laboratory.
- 418 COMPOSITES, CELLULAR STRUCTURES AND TIRE TECHNOLOGY** 4 credits
Prerequisite: 302 or permission. The importance and science of composite structures will be taught and applied to the technology of foam and tire manufacture. Laboratory experiments will be used to illustrate the principles involved.
- 490/590 WORKSHOP IN POLYMER SCIENCE** 1-3 credits
(May be repeated with permission) Group studies on selected topics involving polymers. May not be used to meet undergraduate or graduate major requirements in polymer science. May be used for elective credit only.
- 499 RESEARCH PROBLEMS IN POLYMER SCIENCE** 1-3 credits
Prerequisite: permission. Faculty-supervised undergraduate research problems in polymer science, culminating in a written report.

Directory



Board of Trustees

May 1993

MR. ALEX ARSHINKOFF; 106 South Main Street, Akron, Ohio 44308 (Term expires 2001).
DR. MELVIN E. FARRIS; 83 N. Miller Rd., Akron, Ohio 44333. (Term expires 1994).
MRS. KATHRYN M. HUNTER; 611 W. Market, Akron, Ohio 44303 (Term expires 1996).
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MR. DAVID E. (GENE) WADDELL; 707 Society Building, Akron, Ohio 44308 (Term expires 2002).
MR. DAVID S. TIMMS, (student trustee); 308 E. Buchtel Avenue, Akron, Ohio 44304 (Term expires 1994).
MISS SUSAN M. BOROVICKA, (student trustee); 190 S. College St., Akron, Ohio 44304 (Term expires 1995).

Administrative Officers

September 1993

Administration

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LOUISE M. KUHNIS, *Assistant Vice President for Institutional Advancement*, B.A.
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CAROLE M. LICK, *Assistant Vice President for Institutional Advancement—Alumni Relations*, M.A.
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RALPH B. McNERNEY, *Director of Career Center*, Ed.S.
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DANIEL M. NEWLAND, *Senior Coordinator of Student Life and Dean of Students*, Ph.D.
HENRY NETTLING, *Associate Vice President of Finance and Controller*, B.S.B.A.
ELAINE F. NICHOLS, *Associate Dean for Undergraduate Programs, Nursing*, Ed.D.
PHYLLIS G. O'CONNOR, *Assistant Dean of University Libraries*, M.L.S.
GRACE E. OLMSTEAD, *Director of Services for Students with Disabilities*, M.Ed.
MINNIE C. PRITCHARD, *Associate Dean of the Community and Technical College*, M.S.T.E.
PAMELA R. RUPERT, *Director of Development Programs*, Ph.D.
ROGER N. RYAN, *Associate Vice President for Administrative Support Services*, M.A.
RUDOLPH J. SCAVUZZO, JR., *Associate Dean of the College of Polymer Science and Polymer Engineering*, Ph.D.
WILLIAM SEATON, *Associate Dean of College of Fine and Applied Arts*, Ph.D.
EUGENE STEPHENS, *Director of Purchasing*, M.B.A.
CHARMAINE C. STREHARSKY, *Director of Research Services and Sponsored Programs*, M.S.
HELENE S. THALL, *Assistant Dean of Wayne College and Director of Student Services*, M.S.
FRANCIS B. THOMAS, *Associate Vice President for Information Services*, Ph.D.
OLETHA THOMPSON, *Senior Coordinator of Special Services for Students*, M.Ed.
J. GARY TRAVENY, *Director of New Student Orientation*, M.A.
DAWN TROUARD, *Acting Assistant Provost*, Ph.D.
THOMAS J. VUKOVICH, *Assistant Vice President for Student Support Services*, Ph.D.
JOSEPH M. WALTON, *Associate Provost for Academic and Faculty Affairs*, Ph.D.
MICHELE L. WATRAL, *Coordinator of Fraternity and Sorority Life*, B.S.
KATHY R. WATSON, *Assistant Vice President Human Resources*, B.S.
MAX S. WILLIS, JR., *Associate Dean of Graduate Studies and Research, Engineering*, Ph.D.
JOHN R. WRAY, *Treasurer*, J.D.
CHARLES M. YATES, *Director of Sports Information*, M.A.

Emeritus Faculty

September 1993

NORMAN P. AUBURN, *President Emeritus of the University, Professor Emeritus of Political Science and Consultant* (1951) (Ret. as President 1971; Consultant 1971-) B.A., University of Cincinnati, 1927; LL.D. Parsons College, 1945; LL.D., University of Cincinnati, 1952; D.Sc. University of Tulsa, 1957; LL.D. University of Liberia (West Africa), 1959; Litt.D., Washburn University of Topeka, 1961; L.H.D., College of Wooster, 1963; LL.D., The University of Akron, 1971; D.C.L. Union College, 1979.
D. J. GUZZETTA, *President Emeritus; Professor Emeritus of Higher Education* (1954-March 1968) (August 1971) (Retired as President September 1984) (Retired August 1985) B.A., Ed.M., Ed.D., University of Buffalo, 1953; LL.D., The University of Akron, 1968; D.S.Sc., Marian College, 1971; LL.D., Kent State University, 1971; L.H.D., Walsh College; LL.D., Bellevue College, 1978.
IRVING A. ACHORN, *Professor Emeritus of Art* (1965) (Ret. December 1983) B.S., M.A., Kent State University, 1956.
ALEXANDER L. ADAMS, *Assistant Professor Emeritus of Physical Education* (1970) (Ret. December 1989) B.S.Ed., M.S.Ed., The University of Akron, 1970.
HOBART W. ADAMS, *Professor Emeritus of Accounting* (1969) (Ret. June 1993) B.S.Ed., Kent State University; M.B.A., D.B.A., Indiana University at Bloomington, 1967.
DORIS S. ALDRICH, *Associate Professor Emeritus of Home Economics* (1973) (Ret. December 1988) B.S., M.Ed., Kent State University, 1972.
VIRGINIA L. ALLANSON, *Associate Professor Emeritus of Bibliography* (1968) (Ret. June 1984) B.S., Purdue University; M.L.S., Kent State University, 1966.
BARBARA S. ANANDAM, *Assistant Professor Emeritus for Nursing* (March 1973) (Ret. June 1993) B.S., M.S., Boston University; Ed.S., Kansas State Teachers College, 1971.
JOHN ARENDT, *Instructor Emeritus in Surveying and Construction Technology* (1967) (Ret. 1980) B.S.M.E., Cleveland State University, 1944.
WALTER E. ARMS, *Associate Professor Emeritus of Education* (1968) (Ret. July 1989) B.S., Northwest Missouri State College; M.Ed., University of South Dakota; Ed.D., Indiana University at Bloomington, 1968.
BARBARA N. ARMSTRONG, *Professor Emeritus of Home Economics* (1972) (Ret. December 1989) B.S., M.S., West Virginia University; Ph.D., The Ohio State University, 1970.
WILLIAM J. ARN, *Professor Emeritus of Education* (1967) (Ret. December 1983) B.S.Ed., Ohio Northern University; M.S. Ed., Bowling Green State University; Ph.D., Kent State University, 1967.
HELEN MAE ARNETT, *Associate Professor Emeritus of Bibliography* (1953) (Ret. 1972) B.A., The University of Akron; B.S.L.S., Case Western Reserve University; M.A., San Jose State College (California); Ph.D., Case Western Reserve University, 1965.
GLENN A. ATWOOD, *Associate Dean Emeritus of the College of Engineering; Professor Emeritus of Chemical Engineering* (1965) (Ret. December 1989) B.S., M.S., Iowa State University; Ph.D., University of Washington, 1963; P.E. Ohio.

- GERTRUDE BADGER**, Associate Professor Emeritus of Education (1965) (Ret. 1977) B.S.Ed., B.A., The Ohio State University; M.Ed., Kent State University, 1960.
- FRANK V. BALDO**, Professor Emeritus of Marketing (1969) (Ret. 1979) B.B.A., Fenn College; M.B.A., Case Western Reserve University; Ph.D., Pennsylvania State University, 1968.
- HOWARD R. BALDWIN**, Associate Vice President for Administrative Services Emeritus (July 1967) (Ret. December 1989) B.P.S.M., Mount Union College; M.Ed., Kent State University, 1960.
- GEORGE W. BALL**, Executive Director Emeritus of University Relations and Development (1957) (Ret. August 1987) B.A., Mount Union College, 1943.
- ARPAD FREDERIC BANDA**, Professor Emeritus of Finance (1968) (Ret. December 1988) B.S., City College of New York; M.B.A., Ph.D., New York University, 1964; C.F.A.
- JAMES P. BANKS**, Director Emeritus of Development (May 1974) (Ret. January 1987) B.S., Ohio University, 1950.
- H. KENNETH BARKER**, Dean Emeritus of the College of Education; Professor Emeritus of Education (1966) (Ret. December 1987) B.A., M.A., University of Louisville; Ph.D., University of Michigan, 1959.
- CHARLES M. BARRESI**, Professor Emeritus of Sociology (1966) (Ret. December 1989) B.A., M.A., University of Buffalo; Ph.D., State University of New York at Buffalo, 1965.
- MARIAN L. BAUER**, Associate Professor Emeritus of Nursing (1969) (Ret. 1982) B.A., Maryville College; M.N., Western Reserve University, 1941; R.N.
- IRENE C. BEAR**, Professor Emeritus of Home Economics (1944) (Ret. 1968) B.S., Illinois Wesleyan University; M.A., Texas State College for Women, 1937.
- DONALD E. BECKER**, Associate Professor Emeritus of Management (1959) (Ret. 1988) B.A., M.A., Oberlin College, 1948.
- CLARE BEDILLION**, Associate Professor Emeritus in the Community and Technical College (1968) (Ret. 1975) B.A., Woman's College of Georgia; M.A., New York University; Ph.D., University of Michigan, 1974.
- EUGENE M. BENEDICT**, Assistant Professor Emeritus in the Community & Technical College (January 1969) (Ret. 1982) M.Div., Boston University School of Theology; B.A.Ed., M.A., The University of Akron, 1964.
- DONALD K. BERQUIST**, Associate Professor Emeritus of Accounting (1968) (Ret. December 1988) B.S. B.A., Youngstown State University; M.Acct., The Ohio State University, 1964; C.P.A., Ohio.
- ROBERT C. BERRY**, Director of Placement Emeritus (1946) (Ret. 1976) B.S.B.A., The University of Akron, 1942.
- CARL A. BERSANI**, Professor Emeritus of Sociology (1965) (Ret. July 1993) B.A., Eastern Michigan University; M.A., University of Michigan at Ann Arbor; Ph.D., Iowa State University, 1965.
- MICHAEL BEZBATCHENKO**, Professor Emeritus of Mechanical Engineering (June 1949) (Ret. 1979) B.M.E., The University of Akron; M.S., Case Western Reserve University, 1954; P.E., Ohio.
- VINCENT J. BIONDO**, Assistant Professor Emeritus of Education (1968) (Ret. 1976) B.A., M.A., M.A.Ed., The University of Akron, 1957.
- DONALD F. BIRDSHELL**, Professor Emeritus of Education (1977) (Ret. 1988) B.A., Luther College; M.A., University of Minnesota; Ph.D., University of Iowa, 1965.
- ROBERT R. BLACK**, Associate Professor Emeritus of Economics (1958) (Ret. 1983) B.A., Carleton College; M.B.A., University of Chicago; Ph.D., University of California at Berkeley, 1963.
- RALPH C. BLACKWOOD**, Professor Emeritus of Education (1967) (Ret. June 1993) B.A., Muskingum College; M.A., Ph.D., The Ohio State University, 1962.
- C. ROBERT BLANKENSHIP**, Instructor Emeritus in Education (1952) (1956) (Ret. 1982) B.S.B.A., The University of Akron; M.S.Ed., Indiana University, 1963.
- BORIS BLICK**, Associate Professor Emeritus of History (1964) (Ret. August 1989) B.A., Brooklyn College; M.A., Ph.D., University of Wisconsin at Madison, 1958.
- JOHN A. BLOUGH**, Professor Emeritus of Education (1979) (Ret. August 1986) B.A., College of Wooster; Ph.D., The Ohio State University, 1971.
- DONALD L. BOWLES**, Vice President for Administrative Services Emeritus (February 1959) (Ret. December 1989) B.S.I.M., B.A.Ed., The University of Akron, 1959.
- ALLEN M. BOYER**, Member of the General Faculty Emeritus (November 1966) (Ret. 1982) B.A., The University of Akron, 1942.
- FRANK V. BRADSHAW**, Professor Emeritus of Music (1968) (Ret. December 1988) B.A., M.A., Bob Jones University, 1950.
- MARKO BRDAR**, Associate Professor Emeritus of Chemical Engineering (1967) (Ret. 1982) B.A., M.A., Case Western Reserve University, 1954.
- ARTHUR E. BURFORD**, Professor Emeritus of Geology (1968) (Ret. December 1989) B.A., Cornell University; M.S., University of Tulsa; Ph.D., University of Michigan, 1960.
- DONALD R. BURROWBRIDGE**, Professor Emeritus of Coordination (July 1965) (Ret. 1986) B.S., University of Wisconsin; M.S., Virginia Polytechnic Institute, 1965.
- ALBERT C. BUXTON**, Associate Professor Emeritus of Electronic Technology (January 1975) (Ret. 1986) B.S.E.E., M.S.E.E., Tulane University, 1951.
- GERALD R. CAMP**, Associate Professor Emeritus of Computer Programming Technology (March 1969) (Ret. June 1993) B.A., Case Western Reserve University; M.S., J.D., The University of Akron, 1960.
- MARY CAPOTOSTO**, Assistant Professor Emeritus of Communicative Disorders (1968) (Ret. 1983) B.A., The University of Akron; M.A., DePaul University, 1967.
- NATHAN F. CARDARELLI**, Professor Emeritus of General Technology (1968) (Ret. June 1992) B.S., B.A., M.S., M.A., M.S., The University of Akron, 1968.
- MARILYN JEAN CARRELL**, Senior Associate Director Emeritus of the Career Center (October 1972) (Ret. June 1993) B.S., M.S.Ed., The University of Akron, 1972.
- CAESAR A. CARRINO**, Dean Emeritus of the Evening College and Summer Sessions; Professor Emeritus of Education (1967) (Ret. June 1989) B.S.Ed., Baldwin-Wallace College; M.S.Ed., The University of Akron; Ph.D., Case Western Reserve University, 1965.
- ROBERT C. CARSON**, Associate Professor Emeritus of Mathematical Sciences (July 1963) (Ret. 1989) B.S., M.S., Purdue University; Ph.D., University of Wisconsin at Madison, 1963.
- MARY ELIZABETH CHESBROWN**, Member of the General Faculty Emeritus (June 1965) (Ret. January 1986) B.A., The University of Akron, 1949.
- YONG H. CHO**, Professor Emeritus of Urban Studies (1967) (Ret. August 1989) B.A., Seoul National University (Korea); M.P.A., Ph.D., Syracuse University, 1965.
- HUGH G. CHRISTMAN**, Professor Emeritus of Education (1970) (Ret. December 1989) B.S., Miami University; M.Ed., Ed.D., Pennsylvania State University, 1970.
- BARBARA L. CLARK**, Assistant Professor Emeritus of Bibliography (October 1957) (Ret. December 1986) B.A., The University of Akron; M.L.S., Kent State University, 1982.
- JOHN R. COCHRAN**, Professor Emeritus of Education (1969) (Ret. August 1989) B.S., M.A., Ph.D., The Ohio State University, 1988.
- KENNETH COCHRANE**, Professor Emeritus of Physical Education (1948) (Ret. 1973) B.E., The University of Akron; M.Ed., University of Pittsburgh, 1941.
- ROBERT E. COLLINS**, Associate Professor Emeritus of Office Administration (1964) (Ret. December 1988) B.A., Glenville State Teachers College (W.Va.); M.A., West Virginia University, 1952.
- W. HENRY CONE**, Associate Professor Emeritus of Education (1971) (Ret. December 1989) B.A.E., B.S.A., M.Ed., University of Florida; D.Ed., Harvard Graduate School of Education, 1962.
- ROBERT G. CORBETT**, Professor Emeritus of Geology (1969) (Ret. August 1989) B.S., M.S., Ph.D., University of Michigan at Ann Arbor, 1964.
- GEORGE D. DAVIS**, Professor Emeritus of Communicative Disorders (1974) (Ret. December 1988) B.S.Ed., Kent State University; M.A., Ph.D., The Ohio State University, 1968.
- BERNARD A. DEITZER**, Professor Emeritus of Management, Director of Seminars (January 1967) (Ret. 1992) B.A., Allegheny College; M.L.L., University of Pittsburgh; Ph.D., The Ohio State University, 1967.
- HAMILTON DESAUSSURE**, Professor Emeritus of Law (1970) (Ret. 1992) B.A., Yale University; L.L.B., Harvard University; L.L.M., McGill Institute of International Air Law, 1953.
- IRWIN DEUTSCHER**, Professor Emeritus of Sociology (1975) (Ret. December 1983) B.A., M.S., M.A., Ph.D., University of Missouri, 1959.
- LILLIAN J. DEYOUNG**, Dean Emeritus of the College of Nursing; Professor Emeritus of Nursing (July 1975) (Ret. December 1988) B.S., M.S., Ph.D., University of Utah, 1975.
- CONSTANTIN DIMITRIU**, Assistant Professor Emeritus of Classics (May 1970) (Ret. 1986) Baccalaureate, University of Cluj, Romania; M.A., National University of Bucuresti; M.S.L.S., Case Western Reserve University, 1969.
- HELMAR H.A. DOLLWET**, Professor Emeritus of Biology (January 1970) (Ret. June 1993) B.S., University of Michigan at Ann Arbor; M.S., Technische Hochschule, Munich; M.S., Ph.D., University of California at Riverside, 1969.
- MILAN F. DUBRAVIC**, Professor Emeritus of Chemical Technology (January 1968) (Ret. December 1988) Ingenieur of Chemistry, University of Zagreb; Ph.D., University of Massachusetts, 1968.
- R. WAYNE DUFF**, Vice President Emeritus of Business and Finance (May 1963) (Ret. June 1989) B.A., Oberlin College; LL.B., Cleveland-Marshall Law School, 1951.
- MARY F. DUGAN**, Assistant Professor Emeritus of Nursing (1986) (Ret. June 1993) B.S., M.S., City University of New York, Hunter College, 1982; R.N.
- PAUL H. DUNHAM**, Associate Professor Emeritus of Manufacturing Technology (1972) (Ret. 1986) B.A., Case Western Reserve University; M.B.A., Ph.D., Kent State University, 1980.
- JAMES F. DUNLAP**, Professor Emeritus of Theatre Arts (1955) (Ret. December 1978) B.S.Ed., Wilmington College; M.A. Ph.D., The Ohio State University, 1954.
- JAMES W. DUNLAP**, Dean Emeritus of the College of Business Administration; Professor Emeritus of Finance (1963) (Ret. December 1989) B.B.A., Memphis State University; M.B.A., Ph.D., University of Arkansas, 1963.
- JOSEPH A. EDMONSTER**, Professor Emeritus of Electrical Engineering (May 1957) (Ret. December 1983) B.E.E., M.S.E., J.D., The University of Akron, 1974; P.E., Ohio.
- CHARLOTTE L. EBSNER**, Associate Professor Emeritus of Communicative Disorders (1965) (Ret. 1982) B.A., Hunter College; M.A., The University of Akron, 1964.
- MICHAEL F. FARONA**, Professor Emeritus of Chemistry (1964) (Ret. July 1990) B.S., Case Western Reserve University; M.S., Ph.D., The Ohio State University, 1964.
- LEONA W. FARRIS**, Director Emeritus of the Community Involvement Component of Home Economics (1969) (Ret. 1988) B.S., The Ohio State University; M.A., Kent State University, 1970.
- RICHARD M. FAWCETT**, Associate Professor Emeritus in the Community and Technical College (1969) (Ret. 1989) B.A., M.Ed., Kent State University, 1959.
- JAMES V. FEE**, Professor Emeritus of Communication (1967) (Ret. December 1989) B.S.Ed., M.S.Ed., Southern Illinois University at Carbondale; Ph.D., The Ohio State University, 1964.
- ROBERT E. FERGUSON**, Professor Emeritus of Education (1965) (Ret. December 1983) B.S., M.A., Kent State University; Ed.D., Case Western Reserve University, 1965.
- ALICE M. FLAKSMAN**, Associate Professor Emeritus of Music (1965) (Ret. 1978) B.A., Hunter College; M.A., Columbia University, Teachers College; Ph.D., The University of Akron, 1972.
- WILLIAM S. FLEMING**, Professor Emeritus in the Community and Technical College (1966) (Ret. May 1991) B.Sc.Ed., Rutgers University; M.A., University of Pennsylvania; Ph.D., Kent State University, 1970.
- VAUGHN W. FLOUTZ**, Professor Emeritus of Chemistry (1941) (Ret. 1970) B.A., Olivet College; M.A., Ph.D., University of Colorado, 1932.
- DOROTHY A. FRANCY**, Certification Coordinator Emeritus (1979) (Ret. 1988) B.S., M.S., The University of Akron, 1973.
- PAULINE FRANKS**, Professor Emeritus of Bibliography (April 1950) (Ret. December 1983) B.S. Ed., Kent State University; B.S.L.S., Case Western Reserve University, 1940.
- ROBERT N. GANDEE**, Professor Emeritus of Physical Education (1973) (Ret. 1989) B.S., M.S., The University of Akron; Ph.D., The Ohio State University, 1972.
- PAUL D. GARN**, Professor Emeritus of Chemistry (1963) (Ret. 1989) B.S., M.S., Ph.D., The Ohio State University, 1952.
- THOMAS E. GETZINGER**, Assistant to the Vice President for Business and Finance Emeritus (1989) (Ret. December 1989) B.S.B.A., The University of Akron; M.B.A., Kent State University, 1966, C.P.A.
- WILLIAM M. GLAZIER**, Professor Emeritus of Surveying and Construction Technology; Professor Emeritus of Construction Technology (1958) (1967) (Ret. December 1989) B.S.C.E., Michigan Technical University; M.S.C.E., University of Michigan; Ph.D., West Virginia University, 1978; P.E., Ohio, Michigan and District of Columbia.
- HOWARD L. GREENE**, Professor Emeritus of Chemical Engineering (1965) (Ret. December 1989) B.Ch.E., M.Ch.E., Ph.D., Cornell University, 1966.
- EDNA P. GRIST**, Associate Professor Emeritus of Nursing (January 1968) (Ret. February 1969) B.S.N.Ed., M.S.Ed., The University of Akron, 1967; R.N.
- ROBERT S. GRUMBACH**, Associate Professor Emeritus of Electrical Engineering (1961) (Ret. 1987) B.S.E.E., Case Western Reserve University; M.S.E.E., West Virginia University, 1951.
- BARBARA A. GSELLMAN**, Instructor Emeritus in Mechanical Technology (1967) (Ret. 1988) B.M.E., The University of Akron, 1950.
- GORDON A. HAGERMAN**, Member of the General Faculty Emeritus (July 1941) (Ret. 1981) B.A., The University of Akron, 1941.
- DOROTHY HAMLIN**, Professor Emeritus of Bibliography (February 1937) (Ret. 1972) B.A., The University of Akron; B.S.L.S., Case Western Reserve University, 1942.
- RICHARD L. HANSFORD**, Vice President and Dean Emeritus of Student Services (August 1948) (Ret. December 1985) B.A.Ed., M.A.Ed., The University of Akron, 1954.
- CHARLOTTE M. HANTEN**, Associate Professor Emeritus of Art (1969) (Ret. 1982) B.A., Earlham College; M.Ed. Pennsylvania State University, 1954.

- EDWARD W. HANTEN**, *Professor Emeritus of Urban Studies; Professor Emeritus of Geography* (1963) (Ret. 1982) B.A., Earlham College; M.A., Ph.D., University of Pittsburgh, 1962.
- PHYLLIS M. HARDENSTEIN**, *Associate Professor Emerita of Theatre Arts* (1947) (1956) (Ret. 1980) B.A., The University of Akron; M.A., University of Wisconsin, 1951.
- MARY GRACE HARRINGTON**, *Associate Professor Emerita of Bibliography* (1960) (Ret. 1976) B.S., The University of Akron; B.A.L.S., University of Michigan, 1939.
- DAVID N. HAWK**, *Associate Professor Emeritus of Finance* (1980) (Ret. December 1989) B.S., The Ohio State University; M.B.A., D.B.A., Kent State University, 1971.
- JOHN G. HEDRICK**, *Assistant Professor Emeritus of Associate Studies* (July 1967) (Ret. February 1989) B.S.Ed., Kent State University; M.A., University of Notre Dame, 1958.
- JACQUELINE S. HEGBAR**, *Assistant Professor Emerita of Classics* (1987) (Ret. 1992) B.A., M.A., The University of Akron, 1967.
- WILLIAM S. HENDON**, *Professor Emeritus of Urban Studies; Professor Emeritus of Economics* (1968) (Ret. December 1988) B.A., M.A., Ph.D., University of Oklahoma at Norman, 1964.
- RICHARD L. HENRY**, *Professor Emeritus of Mechanical Technology* (1961) (Ret. December 1989) B.M.E., The Ohio State University; M.S.E., The University of Akron, 1965.
- ALBERTA R. HENSLEY**, *Director Emerita of Special Projects* (January 1974) (Ret. December 1989) B.S.B.A., Indiana Central College, 1969.
- THOMAS P. HERBERT**, *Professor Emeritus of Electronic Technology* (1968) (Ret. June 1993) B.S.E.E., University of Dayton; M.Ed., Pennsylvania State University, 1968.
- LOUIS A. HILL, JR.**, *Dean Emeritus of the College of Engineering; Professor Emeritus of Civil Engineering* (July 1981) (Ret. August 1988) B.A., Oklahoma A&M; B.S.C.E., M.S.C.E., Oklahoma State University; Ph.D., Case Institute of Technology, 1965.
- ELIZABETH J. HITTLE**, *Professor Emerita of Speech* (1950) (Ret. December, 1976) B.S.Ed., The University of Akron; M.A., Kent State University; Ed.D., Case Western Reserve University, 1963.
- KENNETH C. HOEDT**, *Professor Emeritus of Education* (1962) (Ret. 1986) B.S., State University of New York (Buffalo); M.S., Ph.D., University of Wisconsin, 1960.
- WILLIAM W. HOKMAN**, *Associate Professor Emeritus of Mathematical Sciences* (1967) (Ret. December 1989) B.S.Ed., M.A., M.S., West Virginia University, 1958.
- LORENA M. HOLSHOY**, *Associate Professor Emerita of Art* (1969) (Ret. 1989) B.F.A., M.A., The Ohio State University, 1965.
- KATHRYN M. HOMEIER**, *Professor Emerita of Nursing* (February 1967) (Ret. August 1986) B.S.N.E., St. Louis University; M.S.Ed., The University of Akron, 1963; R.N.
- MARTHA HOSFELT**, *Instructor Emerita in English* (1961) (Ret. 1977) B.A., The University of Akron, 1959.
- RICHARD B. HOSKIN**, *Associate Professor Emeritus in the Community and Technical College* (1967) (Ret. 1981) B.A., Hiram College; M.E., Kent State University, 1955.
- JULIA A. HULL**, *Assistant Professor Emerita of English* (1946) (Ret. December 1990) B.A., The University of Akron; M.A., Case Western Reserve University, 1950.
- FARLEY K. HUTCHINS**, *Professor Emeritus of Music* (1957) (Ret. May 1983) M.B., Lawrence University; S.M.M., S.M.D., Union Theological Seminary, 1951.
- ANNA MARIE HUTH**, *Member of the General Faculty Emerita* (1979) (Ret. December 1989) B.S.N., The Ohio State University; M.S.N., University of Pittsburgh, 1965.
- DONALD M. JACKSON**, *Professor Emeritus of Marketing* (1969) (Ret. May 1989) B.A., M.B.A., Cornell University; D.B.A., Kent State University, 1976.
- ALFRED H. JOHNSON**, *Associate Professor Emeritus of Education* (1956) (Ret. 1969) B.S., College of Wooster; M.S., Ph.D., University of Wisconsin, 1956.
- MARY JEAN JOHNSTON**, *Professor Emerita of Office Administration* (1965) (Ret. 1989) B.S., Carnegie Institute of Technology; M.Ed., Ph.D., University of Pittsburgh, 1974.
- MIRIAM A. JOLIAT**, *Assistant Professor Emerita of Bibliography* (April 1970) (Ret. December 1989) B.S.E., St. John College; M.S.L.S., Case Western Reserve University, 1969.
- DAVID L. JONES**, *Associate Professor Emeritus of English* (February 1961) (Ret. 1987) B.A., M.A., Ph.D., Harvard University, 1958.
- ROBERT H. JONES**, *Professor Emeritus of History* (1971) (Ret. December 1989) B.A., M.A., Ph.D., University of Illinois at Urbana, 1957.
- DON A. KEISTER**, *Distinguished Professor Emeritus of English* (1931) (Ret. 1971) B.A., M.A., The University of Akron; Ph.D., Case Western Reserve University, 1947.
- ROGER F. KELLER**, *Professor Emeritus of Biology; Professor Emeritus in the Community & Technical College* (1954) (Ret. 1982) B.S., University of New Hampshire; Ph.D., Michigan State University, 1953.
- MARTIN L. KEMP**, *Business Manager Emeritus of Wayne General and Technical College* (July 1972) (Ret. December 1988) B.S.Ed., Ashland College; M.S.Ed., Kent State University, 1970.
- FRANK J. KENDRICK**, *Associate Professor Emeritus of Urban Studies* (1971) (Ret. 1989) B.A., Grinnell College; M.A., Ph.D., University of Chicago, 1962.
- JAMES C. KING**, *Professor Emeritus of Education* (1969) (Ret. December 1988) B.A., Mount Union College; M.Ed., Kent State University; Ed.D., Indiana University at Bloomington, 1969.
- LILLIAN M. KING**, *Associate Professor Emerita of Education* (1966) (Ret. December 1988) B.S.Ed., The University of Akron; M.Ed., Kent State University, 1965.
- GEORGE W. KNEPPER**, *Distinguished Professor Emeritus of History* (August 1954) (Ret. 1992) B.A., The University of Akron; M.A., Ph.D., University of Michigan at Ann Arbor, 1954.
- VINCENT P. KOPY**, *Associate Professor Emeritus of Accounting* (1975) (Ret. December 1989) B.B.A., M.B.A., Case Western Reserve University, 1959; C.P.A., Ohio.
- ALBERT J. KORSOK**, *Associate Professor Emeritus of Geography* (1968) (Ret. 1983) B.S., Case Western Reserve University; M.A., Northwestern University; Ph.D., University of Illinois, 1960.
- JANKO R. KOVACEVICH**, *Professor Emeritus of Education* (1969) (Ret. December 1985) B.S., Baylor University; M.A., The University of Akron; Ph.D., Case Western Reserve University, 1970.
- ERNEST A. KUEHLS**, *Associate Professor Emeritus of Mathematical Sciences* (1965) (Ret. December 1989) B.S.Ed., M.Ed., Miami University; Ph.D., The University of Akron, 1971.
- MILTON L. KULT**, *Professor Emeritus of Electrical Engineering* (January 1954) (Ret. 1983) B.S.E.E., M.S., University of Illinois, 1952; P.E., Illinois, Ohio.
- GAYNOR E. LANIK**, *Assistant Professor Emerita of Nursing* (August 1981) (Ret. June 1993) B.S., University of Washington; M.S.N., The University of Akron, 1981.
- GORDON K. LARSON**, *Professor Emeritus of Physical Education* (February 1961) (Ret. December 1984) B.S.Ed., M.E., Kent State University, 1954.
- DOROTHY LAJBACHER**, *Professor Emerita of Home Economics* (1950) (Ret. 1977) B.S., M.A., The Ohio State University; M.L.S., Kent State University, 1967.
- NOEL L. LEATHERS**, *Professor Emeritus of History* (July 1972) (Ret. 1988) B.S., M.A., Oklahoma State University; Ph.D., University of Oklahoma at Norman, 1963.
- NADA LEDINKO**, *Professor Emerita of Biology* (1971) (Ret. 1989) B.S., The Ohio State University; M.S., Pennsylvania State University; Ph.D., Yale University, 1952.
- WALTER D. LEHRMAN**, *Associate Professor Emeritus of English* (1956) (Ret. December 1986) B.S., M.A., Columbia University; Ph.D., Case Western Reserve University, 1972.
- JOSEPH R. LENTINI**, *Professor Emeritus of Criminal Justice Technology* (1969) (Ret. 1987) B.A., State College at Bridgewater (Massachusetts); M.S.T.E., The University of Akron, 1971.
- ARNO K. LEPKE**, *Professor Emeritus of Modern Languages* (1961) (Ret. December 1989) University of Greifswald (Germany); Ph.D., University of Marburg (Germany), 1947.
- GERALD H. LEVIN**, *Professor Emeritus of English* (1960) (Ret. December 1985) A.M., University of Chicago; M.S., Case Western Reserve University; Ph.D., University of Michigan, 1956.
- MARTHA C. LEYDEN**, *Associate Professor Emerita of Education* (1971) (Ret. December 1989) B.S.E., St. John College; M.Ed., Kent State University; Ed.D., Columbia University, 1971.
- M. MARTHA LIERHAUS**, *Assistant Professor Emerita of Mathematical Sciences* (January 1967) (Ret. December 1989) B.A., B.S.Ed., M.A., Kent State University, 1963.
- EDWIN L. LIVELY**, *Professor Emeritus of Sociology* (1963) (Ret. 1978) B.A.Ed., Fairmont State College (W.Va.); M.A., Ph.D., The Ohio State University, 1959.
- HELEN P. LIVINGSTON**, *Associate Professor Emerita of Bibliography* (February 1970) (Ret. March 1987) B.A., Bishop's University; M.S., Simmons College, 1954.
- MARIAN J. LOTT**, *Associate Professor Emerita of Music* (1967) (Ret. December 1988) B.M., M.M., Roosevelt University, 1951.
- LLOYD B. LUEPTOW**, *Professor Emeritus of Sociology* (1967) (Ret. December 1988) B.S., M.S., Ph.D., University of Wisconsin, 1964.
- KENNETH E. MacDONALD**, *Director Emeritus of Sports Information* (January 1965) (Ret. December 1989) B.S.I.M., The University of Akron, 1963.
- THEODORE MACKIW**, *Professor Emeritus of Modern Languages* (1962) (Ret. 1984) Ph.D., University of Frankfurt, 1950.
- JUDITH E. MAFFETT**, *Assistant Professor Emerita of Physical Education* (1968) (Ret. 1989) B.S.Ed., M.Ed., Kent State University, 1962.
- MARVIN N. MAIRE**, *Professor Emeritus of Education* (1983) (Ret. August 1988) B.A., Coe College; M.A., University of Iowa; Ph.D., University of Wisconsin, 1965.
- COLEMAN J. MAJOR**, *Dean Emeritus of the College of Engineering; Professor Emeritus of Chemical Engineering* (1964) (Ret. December 1979) B.S., University of Illinois; Ph.D., Cornell University, 1941.
- ARMOLENE J. MAXEY**, *Associate Professor Emerita of Sociology* (Wayne General and Technical College) (1972) (Ret. August 1987) B.S., University of Nebraska; M.A., Kent State University, 1967.
- KENNETH L.J. McCORMICK**, *Professor Emeritus of Criminal Justice* (1973) (Ret. June 1983) B.S., Michigan State University; M.A., Central Michigan University, 1972.
- JAMES M. MCCLAIN**, *Professor Emeritus of Economics* (1946) (Ret. 1978) B.A., The University of Akron; M.A., Western Reserve University; Ph.D., The Ohio State University, 1959.
- MARION WHITE McPHERSON**, *Associate Professor Emerita of Psychology* (1967) (Ret. December 1989) B.A., M.A., University of Maine at Orono; Ph.D., Indiana University at Bloomington, 1949.
- CLAUDE Y. MEADE**, *Professor Emerita of Modern Languages* (1964) (Ret. December 1989) B.A., M.A., University of Minnesota; Ph.D., University of California at Berkeley, 1957.
- JACK F. MERCER**, *Professor Emeritus in the Community and Technical College* (1965) (Ret. December 1988) A.B., Ohio University; M.A., Case Western Reserve University, 1958.
- RUTH MESSINGER**, *Assistant Professor Emerita of English* (1968) (Ret. 1982) B.A., Wellesley College; M.A., The University of Akron; M.A.Ed., Ph.D., Case Western Reserve University, 1978.
- ALOYSIUS E. MISKO**, *Professor Emeritus of Business Management Technology* (1962) (Ret. December 1984) B.S., Central Michigan University; M.S., Ed.D., University of Michigan, 1962.
- JOHN B. MONROE**, *Professor Emeritus in the Community and Technical College* (1966) (Ret. December 1989) B.A., College of Wooster; M.A., Rutgers University, 1963.
- MAURICE MORTON**, *Regents' Professor Emeritus of Polymer Chemistry* (October 1948) (Ret. August 1978) B.S., Ph.D., McGill University, 1945.
- FREDERICK W. MOYER**, *Professor Emeritus of Finance* (March 1970) (Ret. 1982) B.S., M.A., Ph.D., The Ohio State University, 1949.
- FRED L. MULLEN**, *Professor Emeritus of Mechanical Technology* (1967) (Ret. June 1993) B.S.E.E., Case Western Reserve University; M.S.E., The University of Akron, 1966; P.E., Ohio.
- JOSEPH C. MULLIN**, *Assistant Professor Emeritus of Criminal Justice* (1970) (Ret. 1986) B.S., Delta State College; M.S.Tech.Ed., The University of Akron, 1974.
- ROBERT H. MYERS**, *Professor Emeritus of Education* (1966) (Ret. 1988) B.S.Ed., M.A., Ph.D., The Ohio State University, 1964.
- RICHARD NEAL**, *Equal Employment Opportunity and Affirmative Action Officer Emeritus* (March 1970) (Ret. December 1988) B.A., The University of Akron, 1961.
- SAMUEL C. NEWMAN**, *Professor Emeritus of Sociology* (1951) (Ret. 1973) B.A., University of Pittsburgh; M.A., Oberlin College; Ph.D., The Ohio State University, 1939.
- DAVID L. NICHOLS**, *Associate Professor Emeritus of Accounting* (1971) (Ret. 1987) B.B.A., M.B.A., University of Houston; Ph.D., University of Arkansas, 1978; C.P.A., Texas.
- WALLACE H. NOLIN**, *Professor Emeritus of Music* (1969) (Ret. December 1989) B.S., Muskingum College; M.M.E., Kent State University; Ph.D., The Ohio State University, 1969.
- JAMES W. NOLTE**, *Associate Professor Emeritus of Real Estate* (1972) (Ret. June 1993) B.A., M.A., The University of Akron, 1972.
- DOROTHY M. NUNN**, *Associate Professor Emerita of Biology* (1967) (Ret. 1983) B.S. Med.Tech., Ph.D., University of Cincinnati, 1962.
- OLIVER OCASEK**, *Professor Emeritus of Education* (January 1961) (Ret. December 1978) B.S.Ed., M.A., Kent State University, 1950; LL.D., Kent State University, 1975; Litt. D., The University of Akron, 1978.
- ROBERT A. OETJEN**, *Dean Emeritus of Buchtel College of Arts and Sciences; Professor Emeritus of Physics* (July 1970) (Ret. 1977) B.A. Asbury College; M.S., Ph.D., University of Michigan, 1942.
- SARAH ORLINOFF**, *Associate Professor Emerita of Education* (1963) (Ret. 1978) B.A., M.A.Ed., The University of Akron; Ph.D., Case Western Reserve University, 1963.
- D'ORSAY W. PEARSON**, *Professor Emeritus of English* (1966) (Ret. December 1989) B.A., University of North Carolina at Greensboro; M.A., University of Florida; Ph.D., Kent State University, 1969.
- ISOBEL L. PFEIFFER**, *Professor Emerita of Education* (1966) (Ret. 1982) B.A., Manchester College; M.S., Indiana University; Ph.D., Kent State University, 1966.
- MARVIN E. PHILLIPS**, *Director of Public Services Emeritus* (July 1972) (Ret. December 1988) A.A., Flint Community College; B.A., Albion College; M.A., Michigan State University, 1952.

- JOHN S. PHILLIPSON**, *Professor Emeritus of English* (1961) (Ret. 1986) B.A., University of Rochester; M.A., Ph.D., University of Wisconsin, 1952.
- IRJA PIIRMA**, *Professor Emeritus of Polymer Science* (December 1952) (Ret. 1990) Diploma in Chemistry, Technische Hochschule of Darmstadt (Germany); M.S., Ph.D., The University of Akron, 1960.
- JOHN C. PIZOR**, *Associate Professor Emeritus of Office Administration* (1966) (Ret. 1985) B.S., Grove City College; M.Ed., University of Pittsburgh, 1946.
- ELLEN SUE POLITELLA**, *Associate Emeritus Professor of History* (Wayne General and Technical College) (1972) (Ret. August 1988) B.A., Kent State University; M.A., Oberlin College, 1960.
- ARTHUR R. POLLOCK, JR.**, *Professor Emeritus in the Community and Technical College* (1967) (Ret. June 1993) B.S.Ed., Indiana University of Pennsylvania; M.A., Case Western Reserve University, 1968.
- CHARLES F. POSTON**, *Professor Emeritus of Finance* (1959) (Ret. 1980) B.A., Eastern Illinois State College; M.A., University of Illinois; Ph.D., University of North Carolina, 1959.
- JOHN H. RAMEY**, *Associate Professor Emeritus of Social Work* (1969) (Ret. December 1989) B.A., M.S.W., The Ohio State University, 1950.
- GEORGE E. RAYMER**, *Director Emeritus of Communications* (August 1961) (Ret. December 1988) B.A., Kent State University; B.A.Ed., M.A.Ed., The University of Akron, 1968.
- HOWARD S. REINMUTH, JR.**, *Associate Professor Emeritus of History* (1966) (Ret. July 1993) B.A., M.A., Ph.D., University of Minnesota, 1958.
- ALVIN M. RICHARDS**, *Professor Emeritus of Civil Engineering* (June 1949) (Ret. December 1983) B.C.E., The University of Akron; M.S., Harvard University; Ph.D., University of Cincinnati, 1968; P.E., Ohio, Florida.
- JAMES F. RICHARDSON**, *Professor Emeritus of History, Professor Emeritus of Urban Studies* (1967) (Ret. 1992) B.A., Iona College; Ph.D., New York University, 1961.
- DAVID C. RIEDE**, *Professor Emeritus of History* (1955) (Ret. December 1989) B.A., M.A., Ph.D., University of Iowa, 1957.
- RICHARD S. ROBERTS**, *Professor Emeritus of Accounting* (1964) (Ret. December 1989) B.B.A., University of Cincinnati; M.B.A., Ph.D., The Ohio State University, 1966. C.P.A., Ohio.
- ROBERT W. ROBERTS**, *Professor Emeritus of Chemical Engineering* (1966) (Ret. December 1988) B.S.Ch.E., Washington University; M.S.Ch.E., Ph.D.Ch.E., University of Iowa, 1962.
- RUTH S. ROBERTS**, *Professor Emeritus of Education* (1971) (Ret. 1986) B.A., Hurter College; M.Ed., Ph.D., Kent State University, 1975.
- LOUIS D. RODABAUGH**, *Associate Professor Emeritus of Mathematics* (1964) (Ret. 1978) B.A., Miami University; M.A., Ph.D., The Ohio State University, 1938.
- LINDA J. RODDA**, *Professor Emeritus of Office Administration* (1967) (Ret. June 1993) B.S.Ed., M.A., The University of Akron, 1969.
- CECL A. ROGERS**, *University Auditor Emeritus* (1932) (Ret. 1969) B.S.B.A., The University of Akron, 1932.
- WILLIAM ROOT**, *Professor Emeritus of Education* (1968) (Ret. 1982) B.S., M.A., Ph.D., The Ohio State University, 1958.
- HENRY S. ROSENQUIST**, *Associate Professor Emeritus of Psychology* (1965) (Ret. December 1988) B.S., M.A., Columbia University; Ph.D., Tulane University of Louisiana, 1964.
- LOUIS ROSS**, *Professor Emeritus of Mathematics* (February 1946) (Ret. 1977) B.S., B.A., M.A.Ed., The University of Akron; Ph.D., Case Western Reserve University, 1955.
- RICHARD W. RYMER**, *Counseling Psychologist Emeritus* (August 1970) (Ret. June 1993) B.S., M.A., Kent State University, 1961.
- BLIN B. SCATTERDAY**, *Professor Emeritus in the Community and Technical College* (1964) (Ret. December 1989) B.A., M.A.Ed., The University of Akron, 1963.
- ROBERT G. SCHMIDT**, *Associate Professor Emeritus of Sociology* (1967) (Ret. 1980) B.A., Illinois College; M.A.T., Harvard University; Ph.D., Washington University, 1955.
- RONALD E. SCHNEIDER**, *Associate Professor Emeritus of Physics* (1962) (Ret. June 1993) B.S., The University of Akron; M.S., Virginia Polytechnic Institute; M.S., John Carroll University; Ph.D., Case Western Reserve University, 1964.
- JOAN C. SEIFERT**, *Professor Emeritus of Education* (1967) (Ret. December 1988) B.S.Ed., M.Ed., Ph.D., Kent State University, 1967.
- WALTER A. SHEPPE**, *Professor Emeritus of Biology* (1968) (Ret. December 1988) B.S., College of William and Mary; M.A., Ph.D., University of British Columbia, 1958.
- ROY V. SHERMAN**, *Professor Emeritus of Political Science* (1929) (Ret. 1967) B.A., M.A., Ph.D., State University of Iowa, 1927.
- ANDREW L. SIMON**, *Professor Emeritus of Civil Engineering* (1965) (Ret. June 1989) C.E. Diploma, Technical University of Budapest; Ph.D., Purdue University, 1962; P.E., Ohio, West Virginia, Indiana.
- FRANK L. SIMONETTI**, *Professor Emeritus of Management* (1942-1943), (1946) (Ret. 1981) B.S., The University of Akron; M.B.A., Boston University; D.B.A., Indiana University, 1954.
- HOWARD K. SLAUGHTER**, *Professor Emeritus of Theatre Arts* (1967) (Ret. December 1986) A.A., San Francisco City College; B.A., University of California at Berkeley; M.A., University of Hawaii; Ph.D., University of Pittsburgh, 1966.
- MARY VERNON SLUSHER**, *Associate Professor Emeritus of Accounting* (1947) (Ret. 1971) B.S., M.A., Virginia Polytechnic Institute, 1931; C.P.A., Virginia.
- HENRY P. SMITH**, *Associate Professor Emeritus of Music* (1947) (Ret. 1978) B.M., Illinois Wesleyan University; M.A., Carnegie Institute of Technology; Ed.D., Columbia University, Teachers College, 1949.
- HERBERT W. SMITH, JR.**, *Professor Emeritus of Modern Languages* (1956) (Ret. 1988) B.A., Brigham Young University; M.A., Ph.D., University of Wisconsin, 1956.
- RAMON F. STEINEN**, *Professor Emeritus of Education* (1969) (Ret. 1987) B.A., M.A., Montclair State College; Ph.D., The Ohio State University, 1966.
- JANE M. STEINER**, *Associate Professor Emeritus in the Community and Technical College* (1968) (Ret. July 1978) B.A., The University of Akron; M.A., Western Reserve University, 1945.
- HOWARD L. STEPHENS**, *Professor Emeritus of Polymer Science; Professor Emeritus of Chemistry* (June 1950) (Ret. 1982) B.S., M.S., Ph.D., The University of Akron, 1960.
- WARREN P. STOUTAMIRE**, *Professor Emeritus of Biology* (1966) (Ret. May 1991) B.S., Roanoke College; M.S., University of Oregon; Ph.D., Indiana University at Bloomington, 1954.
- JOY S. SWAN**, *Professor Emeritus of Education* (1967) (Ret. December 1988) B.S., Carnegie-Mellon University; M.LITT., M.Ed., D.Ed., University of Pittsburgh, 1964.
- LEONARD SWEET**, *Professor Emeritus of Mathematical Sciences* (1959) (Ret. December 1986) B.A. Ed., The University of Akron; M.Ed., Kent State University; Ph.D., Case Western Reserve University, 1970.
- GEORGE L. SZOKE**, *Associate Professor Emeritus of Mathematical Sciences* (1963) (Ret. December 1992) B.S.M.E., Polytechnical University of Budapest; M.S.E., The University of Akron; Ph.D.Eng., Technical University of Budapest, 1980.
- CATHRYN C. TALIAFERRO**, *Assistant Professor Emeritus of English* (1961) (Ret. 1981) B.A., The University of Akron; M.A., Radcliffe College, 1940.
- HOWARD L. TAYLOR**, *Professor Emeritus of Management* (1963) (Ret. December 1988) B.S., The University of Akron; M.S., Ph.D., Iowa State University, 1958.
- PATRICIA J. TAYLOR**, *Assistant Professor Emeritus of Physical Education* (1962) (Ret. December 1989) B.S.Ed., The University of Akron; M.A., Kent State University, 1972.
- RONALD D. TAYLOR**, *Professor Emeritus of Art* (1964) (Ret. June 1993) B.F.A., M.A., The Ohio State University, 1963.
- STUART M. TERRASS**, *Director of Institutional Studies and Research Emeritus* (December 1957) (Ret. March 1986) B.A., B.S., M.A., The University of Akron, 1965.
- ROBERT M. TERRY**, *Professor Emeritus of Sociology* (1971) (Ret. December 1989) B.A., M.A., Ph.D., University of Wisconsin, 1965.
- HELEN S. THACKABERRY**, *Assistant Professor Emeritus of English* (1940) (Ret. 1976) B.A., M.A., State University of Iowa, 1937.
- JACK E. THOMPSON**, *Associate Professor of Business Management Technology* (January 1974) (Ret. December 1991) B.S.B.A., Kent State University; M.S., The University of Akron, 1975; C.P.A.
- DONALD C. THORN**, *Professor Emeritus of Electrical Engineering* (1967) (Ret. 1987) B.S.E.E., Texas A & M College; M.S.E.E., Ph.D.E.E., University of Texas at Austin, 1958; P.E., New Mexico, Ohio, Texas.
- DAVID H. TIMMERMAN**, *Associate Professor Emeritus of Civil Engineering* (1962) (Ret. 1967) (Ret. 1989) B.S.C.E., M.S., Ohio University; Ph.D., Michigan State University, 1969; P.E., Ohio.
- EVELYN M. TOVEY**, *Professor Emeritus of Nursing* (1950) (Ret. November 1978) B.S.N., M.S.N., Case Western Reserve University, 1950.
- AUDRA TUCKER**, *Associate Professor Emeritus of Secretarial Science* (1926) (Ret. 1970) B.A., The University of Akron; M.A., New York University, 1936.
- GENEVIEVE H. TURLIK**, *Assistant Professor Emeritus of Medical Assisting Technology* (1971) (Ret. 1988) B.A., M.S. Tech.Ed., The University of Akron, 1980.
- PAUL UHLINGER**, *Professor Emeritus of Philosophy* (1968) (Ret. 1979) B.A., Youngstown University; B.D., Oberlin College; Ph.D., Boston University, 1953.
- JANET B. VAN DOREN**, *Associate Professor Emeritus of Chemical Technology* (1983) (Ret. June 1993) B.S., University of Illinois; M.S., Michigan State University, 1956.
- KATHRYN A. VEGSO**, *Member of the General Faculty Emeritus* (February 1959) (Ret. January 1986) B.S., University of Illinois; M.S.Ed., The University of Akron, 1964.
- RICHARD F. VIERING**, *Professor Emeritus of Education* (1982) (Ret. December 1989) B.S., M.S., Ph.D., Kent State University, 1970.
- ANNA M. VOORHEES**, *Associate Professor Emeritus of Bibliography* (1971) (Ret. December 1989) B.S.Ed., B.Mus., The Ohio State University; M.A., Kent State University, 1964.
- EDWIN E. WAGNER**, *Professor Emeritus of Psychology* (1959) (Ret. August 1989) B.A., M.A., Ph.D., Temple University, 1959.
- JANET W. WAISBROT**, *Assistant Professor Emeritus of Modern Languages* (1965) (Ret. August 1985) B.A., Case Western Reserve University; M.A., Kent State University, 1966.
- MILTON WALES**, *Assistant Professor Emeritus of Mechanical Technology* (1966) (Ret. 1977) B.S., Louisiana State University; M.Ed., Pennsylvania State University, 1966.
- JOAN E. WARNER**, *Professor Emeritus of Office Administration* (1964-1971) (1975) (Ret. October 1987) B.S., M.S.Ed., The University of Akron, 1966.
- VIRGINIA J. WATKINS**, *Associate Professor Emeritus of Office Administration* (1967) (Ret. December 1988) B.A.Ed., M.A.Ed., Arizona State University, 1953.
- JOHN STEWART WATT**, *Professor Emeritus of Education* (1956) (Ret. June 1989) B.A., The University of Akron; M.A., Ph.D., University of Chicago, 1950.
- WILLIAM V. WEBB**, *Assistant Professor Emeritus in the Community and Technical College* (1968) (Ret. 1989) B.A., University of Notre Dame; M.S., John Carroll University, 1960.
- PAUL WEIDNER**, *Professor Emeritus of Political Science* (1960) (Ret. December 1984) B.A., M.A., University of Cincinnati; Ph.D., University of Michigan, 1959.
- RUSSELL WEINGARTNER**, *Professor Emeritus of Modern Languages* (1970) (Ret. 1986) B.A., University of Cincinnati; M.S., Ph.D., Princeton University, 1968.
- FRANCIS WERNER**, *Instructor Emeritus in Psychology* (June 1951) (Ret. August 1978) B.A., M.A., The University of Akron, 1952.
- ANNE I. WEST**, *Professor Emeritus of Office Administration* (1971) (Ret. December 1989) B.S., Salem College; M.S.Ed., Madison College, 1965.
- ROBERT C. WEYRICK**, *Dean Emeritus in the Community and Technical College; Professor Emeritus in the Community and Technical College* (February 1965) (Ret. December 1988) B.E.E., The University of Akron; M.S., Case Institute of Technology, 1965; P.E., Ohio.
- JEAN R. WILLIAMS**, *Associate Professor Emeritus of Home Economics* (1973) (Ret. December 1990) B.S., Iowa State University; M.S., The University of Akron, 1972.
- MAURICE WILLIAMS**, *Professor Emeritus of Education* (1966) (Ret. December 1988) B.A., The University of Akron; M.E., Kent State University; Ed.D., Case Western Reserve University, 1962.
- RICHARD A. WILLIAMS**, *Associate Professor Emeritus of Electrical Engineering* (1968) (Ret. 1989) B.S., M.S., Ph.D., The Ohio State University, 1965; P.E., Ohio.
- CHARLES W. WILSON III**, *Professor Emeritus of Physics and Polymer Science* (1965) (Ret. December 1989) B.S.E., M.S., University of Michigan at Ann Arbor; Ph.D., Washington University, 1952.
- JOHN W. WILSON**, *Member of the General Faculty Emeritus* (July 1970) (Ret. December 1989) B.S., Albany State College; M.S.Ed., Ed.D., The University of Akron, 1983.
- MARY H. WILSON**, *Assistant Professor Emeritus of Home Economics* (April 1943) (Ret. 1972) B.S., Iowa State College, 1932.
- PAUL S. WINGARD**, *Associate Dean Emeritus of the Buchtel College of Arts and Sciences; Professor Emeritus of Geology* (February 1966) (Ret. December 1989) B.A., M.S., Miami University; Ph.D., University of Illinois at Urbana, 1960.
- JAMES A. WITHEROW**, *Assistant Professor Emeritus of Physical Education* (1972) (Ret. December 1984) B.S., M.Ed., Kent State University, 1956.
- MARY O. WITWER**, *Professor Emeritus of Office Administration* (1971) (1972) (Ret. December 1988) B.S., The University of Akron; M.E., Ohio University, 1951.
- CHARLES L. WOOD**, *Associate Professor Emeritus of Education* (1966) (Ret. January 1986) B.A., Simpson College; M.A., Ph.D., University of Iowa, 1966.
- JOHN W. WORKS**, *Associate Professor Emeritus of Finance* (1981) (Ret. 1989) B.A., Brown University; J.D., Ohio Northern University; M.B.A., Ph.D., Northwestern University, 1968.

Full-Time Faculty and Administration*

September 1993

PEGGY GORDON ELLIOTT, *President of the University; Professor of Education* (August 1992) B.A., Transylvania College; M.S., Northwestern University; Ed.D., Indiana University, 1975.

ABDULLAH ABONAMAH, *Associate Professor of Mathematical Sciences* (1989) B.S., University of Dayton; M.S., Wright State University; Ph.D., Illinois Institute of Technology, 1986.

STEPHEN H. ABY, *Education Bibliographer; Assistant Professor of Bibliography* (August 1988) B.A., University of Texas at Austin; M.A., University of Houston; Ph.D., State University of New York at Buffalo; M.L.S., Kent State University, 1984.

EVE M. ADAMS, *Counseling Psychologist* (August 1988) B.A., Ohio Wesleyan University; M.A., Ph.D., The Ohio State University, 1988.

RONNIE G. ADAMS, *Professor of Surveying and Construction Technology* (1969) B.C.E., Cleveland State University; M.S.C.E., Lehigh University, 1963.

J. THOMAS ADOLPH, *Professor of Physical Education* (1969) B.A., The University of Akron; M.Ed., Ohio University; Ph.D., The Ohio State University, 1969.

NANCY B. AHO, *Assistant Professor of Nursing* (1984) B.S.N., East Stroudsburg State College; M.S.N., Northern Illinois University, 1982.

STANLEY W. AKERS, *Assistant Professor of Bibliography; Director of Audio Visual Services* (January 1967) B.S.Ed., M.A., The University of Akron; Ph.D., Kent State University, 1989.

CAROLYN A. ALBANESE, *Associate Professor of Home Economics* (1978) B.S., Southern Illinois University at Carbondale; M.S., The Ohio State University, 1969.

ROBERT ALBRIGHT, *Senior Military Science Instructor* (August 1992) Sergeant First Class.

M. KAY ALDERMAN, *Professor of Education* (1979) B.S., University of Southern Mississippi; M.Ed., University of Texas at Austin; Ed.D., University of Houston, 1976.

RALPH A. ALEXANDER, *Professor of Psychology* (1973) B.A., Arizona State University; M.A., Ph.D., University of Rochester, 1974.

TANA F. ALEXANDER, *Associate Professor of Music* (1978) B.M., The Ohio State University; M.M., University of Louisville, 1974.

RICHARD W. ALFORD, *Associate Professor of Hospitality Management* (1983) A.D., B.S., M.S., The University of Akron, 1987.

MICHAEL L. ALLEN, *Senior Director of Maintenance and Operations* (February 1991) B.E., Youngstown State University, 1984.

REENE A. ALLEY, *Assistant Professor of Education* (1989) B.S., Ball State University; M.A., Purdue University; Ed.D., Indiana University, 1981.

ABDUL AMIR AL-RUBAIY, *Professor of Education* (1972) B.S., M.A., E.D.S., Eastern Michigan University; Ph.D., Kent State University, 1972.

ROBERT I. ALSEPT, *Assistant Men's Basketball Coach* (1992) B.S., West Liberty State College, 1987.

VINCENT A. ALTIER, *Assistant to the Dean, Polymer Science and Polymer Engineering; Financial and Safety Officer of the College of Polymer Science and Polymer Engineering* (January 1983) B.A., Youngstown State University; M.S., The University of Akron, 1954.

RICHARD E. AMOS, *Coordinator of Medical Technology Program* (1985) B.S., University of Michigan; M.A., Central Michigan University; M.S., University of Cincinnati, 1982.

ALFRED L. ANDERSON, *Professor of Music* (1985) B.M.E., Mississippi College; M.M., Indiana University, 1970.

ALLEN S. ANDERSON, *Assistant Professor of Finance* (1984) B.S.C.E., B.B.A., M.B.A., Texas A & M University; Ph.D., University of Arkansas, 1978.

LLOYD C. ANDERSON, *Professor of Law* (August 1981) B.A., University of Michigan; J.D., Harvard University, 1973.

THOMAS E. ANDES, *Associate Professor of Business Management Technology* (Wayne College) (1983) B.S.Ed., The University of Akron; M.M., Northwestern University, 1979.

CARL Z. ANGELO, *Assistant Football Coach* (January 1987) B.S., Bowling Green State University; M.Ed., Westminster College, 1973.

WILLIAM B. ARBUCKLE, *Associate Professor of Civil Engineering* (July 1982) B.S.Ch.E., Ohio University; M.S.E.E., Ph.D., University of North Carolina, 1975.

BRUCE R. ARMSTRONG, *Professor of Art* (1971) B.F.A., California Institute of the Arts; M.F.A., Washington State University, 1968.

ROBIN DIANE ARNOLD, *Associate Professor of Physical Education* (Wayne College) (1972) B.S., University of Maryland at College Park; M.A., The Ohio State University; M.S., The University of Akron, 1991.

STEPHEN ARON, *Associate Professor of Music* (1981) B.M., University of Hartford; M.M., University of Arizona, 1981.

JOANN M. ARRIETTA, *Assistant to the Director of Sports Information* (December 1975) B.A.Ed., M.A.Ed., The University of Akron, 1975.

JOHN H. ASHLEY, *Production Coordinator of Print Media, University Media Production* (1973) B.S., Southern Illinois University at Carbondale; M.S., Indiana University at Bloomington, 1973.

MARY ELLEN ATWOOD, *Professor of Education* (1969) B.S., Iowa State University; M.S., Ph.D., The University of Akron, 1983.

MARK S. AUBURN, *Executive Vice President; Professor of English* (July 1991) B.S., B.A., The University of Akron; M.A., Ph.D., University of Chicago, 1971.

NORMAN P. AUBURN, *Consultant, President Emeritus of the University; Professor Emeritus of Political Science* (1951) (retired as President 1971; Consultant 1971-) B.A., University of Cincinnati, 1927; LL.D., Parsons College, 1945; LL.D., University of Cincinnati, 1952; D.Sc., University of Tulsa, 1957; LL.D., University of Liberia (West Africa), 1959; Litt.D., Washburn University of Topeka, 1961; L.H.D., College of Wooster, 1963; LL.D., The University of Akron, 1971; D.C.L., Union College, 1979.

KENNETH E. AUPPERLE, *Professor of Management* (1986) B.A., M.A., Western Michigan University; M.B.A., Kansas State University; Ph.D., University of Georgia, 1982.

JAMES F. AUSTIN, *Associate Professor of Education; Coordinator of School Psychology* (1987) B.A., M.A., Ph.D., Case Western Reserve University, 1971.

RICHARD L. AYNES, *Interim Director of Athletics; Associate Dean of School of Law; Professor of Law* (1976) B.S., Miami University; J.D., Cleveland State University, 1974.

ROGER J. BAIN, *Professor of Geology* (1970) B.S., M.S., University of Wisconsin; Ph.D., Brigham Young University, 1968.

J. WAYNE BAKER, *Professor of History; General Studies Course Director; Western Cultural Traditions* (1968) B.A., Western Baptist College; B.D., Talbot Theological Seminary; B.A., Pepperdine University; M.A., Ph.D., University of Iowa, 1970.

THOMAS L. BAKER, *Assistant Professor of Marketing* (1989) B.B.A., M.A., University of Kentucky; Ph.D., Florida State University, 1990.

PHILIP R. BALDWIN, *Assistant Professor of Physics; Assistant Professor of Chemistry; Assistant Professor of Mathematical Sciences* (August 1990) B.A., Princeton University; Ph.D., University of Illinois at Urbana, 1987.

DANNY L. BALFOUR, *Assistant Professor of Urban Studies and Public Administration* (1990) B.A., Michigan State University; Ph.D., Florida State University, 1990.

JOHN S. BALLARD, *Adjunct Associate Professor of Urban Studies* (January 1980) B.A., The University of Akron; LL.B., The University of Michigan Law School, 1948.

SHELLEY O. BARANOWSKI, *Associate Professor of History* (1989) B.A., Wells College; M.A., Ph.D., Princeton University, 1980.

DIANA Y. BARIHYTE, *Associate Professor of Nursing; Director of Nursing Research* (November 1990) B.S.N., Saint John's College; M.S., Case Western Reserve University; Ph.D., Cornell University, 1977.

ANTHONY E. BARNES, *Assistant Director of Public Relations* (June 1989) B.S., Ohio University, 1986.

ANNA MARIA BARNUM, *Associate Professor in the Community and Technical College* (1970) B.A., Middlebury College; M.A., University of Vermont; J.D., The University of Akron, 1977.

GERALD V. BARRETT, *Professor of Psychology; Department Head of Psychology* (1973) B.A., Wittenberg University; M.S., Ph.D., Case Western Reserve University; J.D., The University of Akron, 1985.

PHILLIP E. BARTLETT, *Director of Space Utilization-Physical Facilities* (January 1967) B.A., Kent State University, 1963.

ONKER BASU, *Assistant Professor of Accounting* (1991) B.Com., M.M.S., University of Bombay; Ph.D., Pennsylvania State University, 1992.

CELAL BATUR, *Associate Professor of Mechanical Engineering* (February 1980) B.Sc., M.Sc., The Technical University of Istanbul; Ph.D., The University of Leicester, 1976.

JOAN E. BAUMGARDNER, *Assistant Professor of Nursing* (1979) B.S.N., M.S.N., The Ohio State University; Ph.D., The University of Akron, 1988.

GARY A. BAYS, *Assistant Professor of English* (Wayne College) (1966) B.S., M.A., Central Michigan University, 1984.

ELIZABETH K. BEACH, *Associate Professor of Nursing* (1989) B.S.N., University of Wisconsin; M.P.H., Ph.D., University of Michigan, 1978.

THOMAS G. BECK, *General Manager of WZIP FM; Adjunct Assistant Professor of Communications* (June 1978) B.S., Slippery Rock State College; M.A., Ohio University, 1975.

WILLIAM C. BECKER, *Professor of Law* (1985) A.B., Harvard University; J.D., University of Michigan, 1956.

LAURA B. BECKWITH, *Assistant Director of Promotional Services, CEPSCO* (October 1987) B.A., University of Arizona; M.A., The University of Akron, 1991.

JOHN D. BEE, *Professor of Communication; Director of the School of Communication; General Studies Course Director: Speech* (1969) B.A., Ohio University; M.A., Ph.D., University of Wisconsin at Madison, 1972.

DAVID H. BELL, *Associate Professor of Music* (1981) B.M., Oberlin College; M.M., Northwestern University, 1979.

HAROLD BELOFSKY, *Associate Professor of Mechanical Technology* (1987) B.S.M.E., Cooper Union; M.M.E., New York University, 1952; P.E., Ohio.

JUTTA T. BENDREMER, *Assistant Professor of English* (1967) B.A., Hunter College; M.A., Brooklyn College, 1951.

MICHAEL S. BENNETT, *Associate Professor in the Community and Technical College* (1976) B.S., M.S., Ph.D., The Ohio State University, 1976.

THOMAS B. BENNETT, *Supervisor of Classroom and Auxiliary Services, Audio Visual Services* (June 1976) B.A., The University of Akron, 1979.

ARIS BEOGLOS, *Instructor in Nursing* (1988) B.S.N., The University of Akron; M.S.N., Case Western Reserve University, 1988.

DAVID S. BERNSTEIN, *Professor of Music* (1972) B.M., M.M., Florida State University; D.M., Indiana University at Bloomington, 1974.

WILLIAM F. BERRIER, JR., *Assistant Professor of Aerospace Studies* (1991) B.S., Pennsylvania State University; M.S., Air Force Institute of Technology, 1987; Captain, U.S.A.F., Astronautical Engineer.

VIRGINIA M. BERRINGER, *Cataloger; Assistant Professor of Bibliography* (1973) B.A., The University of Akron; M.L.S., Kent State University, 1982.

JULIA M. BEYELER, *Director of Learning Support Services; Adjunct Assistant Professor of Education* (Wayne College) (August 1988) B.S.Ed., Goshen College; M.Ed., Kent State University, 1965.

WILLIAM H. BEYER, *Acting Associate Vice President for Administrative Support Services; Professor of Mathematical Sciences* (1961) B.S., The University of Akron; M.S., Ph.D., Virginia Polytechnic Institute, 1961.

CLIFFORD G. BILLIONS, *Professor of Music* (1978) B.M., Oklahoma Baptist University; M.M., Converse College, 1971.

KARIN J. BILLIONS, *Assistant Professor of Communication* (Wayne College) (1988) B.A., Oklahoma Baptist University; M.A., The University of Akron; Ph.D., Kent State University, 1992.

WIESLAW K. BINIENDA, *Associate Professor of Civil Engineering* (1988) M.S., Warsaw Technical University; M.S.M.E., Ph.D., Drexel University, 1988.

ERIC R. BIRDSALL, *Professor of English; Department Head of English* (June 1987) B.A., California State University; M.A., Ph.D., The Johns Hopkins University, 1976.

MILTON A. BLACKMON, *Academic Adviser* (January 1987) B.A., Oakwood College; M.Ed., Fayetteville State University; Ph.D., The University of Akron, 1992.

JEAN L. BLOSSER, *Professor of Communicative Disorders; Director of the Speech and Hearing Center* (January 1979) B.A., Ohio University; M.A., Kent State University; Ed.D., The University of Akron, 1986.

GERALD J. BLUMENFELD, *Professor of Education* (1970) B.A., Harris Teachers College; M.A., Ed.D., Washington University (St. Louis), 1966.

ONADEL BLY, *Assistant Professor of Bibliography* (April 1974) B.A., Mount Union College; M.L.S., Kent State University, 1991.

*The dates in parentheses indicate the beginning of service at The University of Akron; unless otherwise stated, service began in the month of September.

- DEBORAH L. BOBINETS**, *Assistant Librarian for Technical Services* (July 1989) B.A., The University of Akron; M.L.S., Kent State University, 1988.
- ALAN K. BOOMAN**, *Associate Professor of Music* (1986) B.M., Michigan State University; M.M., University of Michigan, 1973.
- ANN D. BOLEK**, *Physical Sciences Bibliographer; Assistant Professor of Bibliography* (1984) B.S.Ch.E., Purdue University; M.B.A., M.L.S., Kent State University, 1984.
- MARTHA A. BOOTH**, *Associate University Registrar* (June 1971) B.S.Ed., M.S.Ed., The University of Akron, 1979.
- DALE S. BOROWIAK**, *Professor of Mathematical Sciences* (1980) B.S., M.S., The University of Akron; Ph.D., Bowling Green State University, 1980.
- ANDREW BOROWIEC**, *Associate Professor of Art; Director of the School of Art* (1984) B.A., Haverford College; M.F.A., Yale University, 1982.
- ROBERT BOSSAR**, *Director of Labor and Employee Relations; Appointing Authority* (October 1974) B.A., Kent State University, 1970.
- CONSTANCE B. BOUCHARD**, *Professor of History* (August 1990) B.A., Middlebury College; M.A., Ph.D., University of Chicago, 1976.
- DOLORES A. BOWER**, *Professor of Nursing; Director of Evaluation; Interim Associate Dean of the Graduate Program - Nursing* (1983) B.S., University of Rhode Island; M.S., Boston University; Ph.D., Kent State University, 1983.
- MARILYN K. BOWMAN**, *Assistant Athletic Trainer* (1991) B.S.Ed., M.S., The University of Akron, 1987.
- LARRY G. BRADLEY**, *Associate Dean of the College of Education; Professor of Education* (1969) B.A., Muskingum College; M.A., West Virginia University; Ph.D., Ohio University, 1969.
- IRVIN W. BRANDEL**, *Associate Director of the Counseling and Testing Center; Adjunct Associate Professor of Home Economics* (July 1969) B.S., Bowling Green State University; M.A., Michigan State University; Ph.D., The University of Akron, 1975.
- SALLY M. BRANDEL**, *Counseling Psychologist* (1981) B.S., Indiana University; M.S., Ph.D., The University of Akron, 1979.
- WILLIAM T. BRANDY**, *Assistant Professor of Communicative Disorders* (August 1990) B.A., Heidelberg College; M.S., University of Pittsburgh; Ph.D., University of Oklahoma, 1969.
- MINEL J. BRAUN**, *Professor of Mechanical Engineering* (1978) M.S., Ph.D., Carnegie-Mellon University, 1978.
- JAMES L. BRECHBILL**, *Assistant Professor of Electronic Technology* (1986) B.S.E.E., The University of Akron; B.S.Ed., Kent State University; M.S.T., The University of Akron, 1988.
- MERLIN G. BRINER**, *Professor of Law* (1970) B.S.B.A., Wichita State University; J.D., The University of Akron, 1966.
- DAVID R. BRINK**, *Associate Professor of Bibliography: Business Bibliographer* (December 1976) B.A., Wabash College; B.D., University of Chicago; M.A., University of Minnesota; M.B.A., The University of Akron, 1983.
- WILLIAM J. BRITAIN**, *Assistant Professor of Polymer Science* (August 1990) B.S., University of Northern Colorado; Ph.D., California Institute of Technology, 1982.
- STEPHEN C. BROOKS**, *Associate Director of the Ray C. Bliss Institute; Associate Professor of Political Science* (1982) B.A., Colorado College; M.A., Ph.D., Northwestern University, 1982.
- BRENDA J. BROWN**, *Grant and Contract Accountant* (March 1986) B.S., The University of Akron, 1990.
- THOMAS O. BROWN**, *Director of the Counseling and Testing Center; Adjunct Professor of Education* (July 1964) B.S., M.Ed., Mississippi State University; Ph.D., Kent State University, 1968.
- CASSANDRA F. BROWN-COLLIER**, *Certification Coordinator in the College of Education* (August 1988) B.S.Ed., Bowling Green State University; M.Ed., Cleveland State University, 1980.
- DIANNE BROWN-WRIGHT**, *Assistant Professor of Education* (1991) B.A., M.S., Ph.D., Florida State University, 1984.
- STANLEY R. BRUNS**, *Associate Professor in the Community and Technical College* (1970) B.S., Fort Hays Kansas State College; M.A., Central Michigan University, 1970.
- KEITH L. BRYANT, JR.**, *Professor of History; Department Head of History* (August 1988) B.S., M.Ed., University of Oklahoma; Ph.D., University of Missouri, 1965.
- BARBARA J. BUCEY**, *Academic Adviser* (July 1983) B.A., M.A.Ed., The University of Akron, 1983.
- CHERYL L. BUCHANAN**, *Assistant Professor of Nursing* (1977) B.S.N., M.S.N., University of Cincinnati, 1977; RN.
- JAMES H. BUCHANAN**, *Associate Professor of Philosophy* (1971) B.A., M.A., Ohio University; Ph.D., Pennsylvania State University, 1970.
- DAVID C. BUCHTHAL**, *Professor of Mathematical Sciences; Department Head of Mathematical Sciences* (1971) B.S., Loyola University; M.S., Ph.D., Purdue University, 1971.
- MICHAEL BUCKLAND**, *Information Center Project Analyst* (January 1985) B.S.B.A., Kent State University; M.S.T.E., The University of Akron, 1975.
- DAN LEE BUIE**, *Senior Coordinator of Student Support Functions; Director of Academic Advisement Center* (July 1968) B.S., M.S., The University of Akron, 1968.
- GREGORY S. BURKE**, *Associate Director of Development* (February 1992) B.A., Mount Union College; M.S., Kent State University, 1986.
- JERRY J. BURR**, *Associate Professor of Dance* (1975) Cleveland College; studied with Robert Joffrey of New York, Dudley De Vos of London, Michele de Lutky and William Millie of Munich.
- CHARLOTTE L. BURRELL**, *Assistant Director of Student Financial Aid* (June 1987) B.S., M.Ed., Kent State University, 1986.
- JUNE K. BURTON**, *Associate Professor of History* (1971) A.B., M.A., Stetson University; Ph.D., University of Georgia, 1971.
- TERRY F. BUSS**, *Professor of Urban Studies* (1987) B.A., M.A., Ph.D., The Ohio State University, 1976.
- DENNIS M. BYRNE**, *Professor of Economics* (1975) B.S., Villanova University; M.A., Ph.D., University of Notre Dame, 1975.
- ALLEN MANUEL CABRAL**, *Associate Professor of Accounting* (1972) B.S.B.A., American International College; M.S., Kent State University; J.D., The University of Akron; L.L.M., Cleveland State University, 1985; C.P.A., Ohio.
- KYONSUKU M. CAKMAK**, *Associate Professor of Polymer Engineering* (August 1983) B.Eng., M.Eng., Kyoto Institute of Technology; Ph.D., University of Tennessee, 1984.
- MUKERREM CAKMAK**, *Associate Professor of Polymer Engineering* (August 1983) B.S., Technical University of Istanbul; M.S., Ph.D., University of Tennessee, 1984.
- ANDRIENNE C. CALDERON**, *Director of College of Business Administration Administrative Services* (August 1988) B.S., University of the West Indies; M.S., Virginia Polytechnic Institute and State University, 1986.
- FELICITAS CALDERON**, *Assistant Director of International Programs—Special Programs* (July 1980) B.A., The University of Akron, 1979.
- THOMAS G. CALDERON**, *Associate Professor of Accounting* (1988) B.S., M.S., University of the West Indies; Ph.D., Virginia Polytechnic Institute and State University, 1987.
- KIM C. CALVO**, *Associate Professor of Chemistry* (1984) B.A., Ph.D., The Ohio State University, 1981.
- DOUGLAS E. CAMERON**, *Professor of Mathematical Sciences* (1969) B.A., Miami University; M.S., The University of Akron; Ph.D., Virginia Polytechnic Institute and State University, 1970.
- JANIS M. CAMPBELL**, *Associate Professor of Nursing* (August 1988) B.S.N., M.S.N., Ph.D., The Ohio State University, 1978.
- THOMAS A. CAMPBELL**, *Assistant Professor of Physical Education; Track and Cross Country Coach* (August 1968) B.S.Ed., M.S.Ed., The University of Akron, 1970.
- FRANCIS E. CANDA**, *Assistant Professor of Finance* (August 1989) B.A., John Carroll University; M.B.A., Kent State University, 1986.
- CHARLES S. CANDEA**, *Associate Director of Purchasing* (January 1988) B.S., Ohio University, 1959.
- ROSEMARY CANNON**, *Budget Analyst* (October 1990) B.A., The University of Akron, 1972.
- RICHARD E. CAPLAN**, *Assistant Professor of Communication* (1980) B.A., Michigan State University; M.A., Ph.D., Wayne State University, 1975.
- MARGARET A. CARLSON**, *Associate Professor of Dance; Director of the School of Dance* (1985) B.A., M.Ed., Cleveland State University, 1985.
- RUTH E. CARLSON**, *Instructor in Nursing* (August 1990) B.S.N., M.S.N., Kent State University, 1990.
- FRED M. CARR**, *Assistant Professor of Education; Director of the Center for Economic Education* (October 1979) B.A., Westminster College; M.Ed., Ed.S., Ph.D., University of Florida, 1977.
- J. DEAN CARRO**, *Coordinator of the Legal Clinic Offices; Staff Attorney; Associate Professor of Clinical Law* (November 1978) B.A., State University of New York at New Paltz; J.D., The University of Akron, 1978.
- EUGENIA CARROLL**, *Adjunct Assistant Professor of Dance; Director of the Dance Institute* (1977) Odontological Institute of Munich, 1949.
- CAROL A. CARTER**, *Academic Adviser* (January 1987) B.S.Ed., Otterbein College; M.S.Ed., The University of Akron, 1984.
- CHARLES H. CARTER**, *Professor of Geology* (1982) B.S., Portland State University; M.S., San Jose State University; Ph.D., Johns Hopkins University, 1972.
- DANA F. CASTLE**, *Professor of Law* (March 1974) B.S., Cornell University; J.D., The University of Akron, 1973.
- THOMAS J. CAVICCHI**, *Assistant Professor of Electrical Engineering* (March 1988) B.S., Massachusetts Institute of Technology; M.S., Ph.D., University of Illinois at Urbana-Champaign, 1988.
- JEANNE CEBULLA**, *International Student Counselor and Student Program Specialist* (October 1983) B.A., Hiram College; M.A., Middlebury College; M.Ed., Kent State University, 1981.
- JOSEPH F. CECCIO**, *Professor of English* (1978) B.A., Loyola College; M.S., Ph.D., University of Illinois at Urbana, 1975.
- CHIEN-CHUNG CHAN**, *Assistant Professor of Mathematical Sciences* (1989) M.S., Ph.D., University of Kansas, 1989.
- TOMASITA M. CHANDLER**, *Professor of Home Economics* (1971) B.A., New Mexico Highlands University; M.S., Ph.D., Texas Women's University, 1970.
- WEI JEN CHANG**, *Instructor in Biology* (1970) B.S., National Taiwan University; M.S., University of Toronto, 1961.
- MARDY R. CHAPLIN**, *Director of Physical Facilities Administration* (May 1989) B.A., Malone College; M.P.A., The Ohio State University, 1983.
- ANTHONY CHARLEY, JR.**, *Instructor in Surgical Assisting Technology* (1990) A.A.S., B.S., The University of Akron, 1987.
- GEORGE G. CHASE**, *Assistant Professor of Chemical Engineering* (1983) B.S., Ph.D., The University of Akron, 1989.
- CHIOU S. CHEN**, *Professor of Electrical Engineering; Department Head of Electrical Engineering* (1968) B.S.E.E., National Taiwan University; M.S.E.E., Ph.D., University of Rochester, 1967; P.E., Ohio.
- CHUN-FU CHEN**, *Professor of Electrical Engineering* (February 1968) B.S., National Taiwan University; M.S., University of Tennessee at Knoxville; Ph.D., Vanderbilt University, 1968; P.E., Ohio.
- HUEY-TSYH CHEN**, *Associate Professor of Sociology* (1984) B.A., Chung-Hsing University; M.A., National Taiwan University; Ph.D., University of Massachusetts, 1981.
- STEPHEN Z. D. CHENG**, *Associate Professor of Polymer Science* (July 1987) B.S., East China Normal University; M.S., East China Institute of Science and Technology; Ph.D., Rensselaer Polytechnic Institute, 1985.
- HARRY M. CHEUNG**, *Associate Professor of Chemical Engineering* (1984) B.S., M.S., Ph.D., Case Western Reserve University, 1985.
- MARIAN S. CHILDS**, *Administrative Project Leader* (January 1978) B.S., The University of Akron, 1964.
- GERALDINE F. CHITTY**, *University Registrar* (October 1967) B.A.Ed., M.S.Tech.Ed., The University of Akron, 1982.
- DIANA A. CHLEBEK**, *Fine Arts, Language, and Literature Bibliographer; Associate Professor of Bibliography* (November 1987) B.A., M.A., University of Toronto; M.A., University of Chicago; M.A., Ph.D., Cornell University, 1984.
- FRED KAT-CHUNG CHOY**, *Professor of Mechanical Engineering* (1983) B.S.C.E., National Taiwan University; M.S.C.E., Ph.D., University of Virginia, 1977; P.E.
- CRAIG M. CHRISTENSEN**, *Instructor in Marketing* (1991) B.S., University of Illinois; Ph.D., Cornell University, 1961.
- ALICE E. CHRISTIE**, *Associate Professor of Education* (1980) B.A., Ursuline College; M.A., The University of Akron; Ph.D., Kent State University, 1982.
- HARRY T. CHU**, *Professor of Physics; Professor of Chemistry* (1969) B.S., Chikung University; M.A., Ph.D., State University of New York at Stony Brook, 1969.
- MAMERTO L. CHU, JR.**, *Professor of Mechanical Engineering; Professor of Biomedical Engineering* (1968) B.S.M.E., Iloilo City University (Philippines); M.S.M.E., Ph.D., University of Houston, 1967; P.E., Ohio.
- STEVEN S. CHUANG**, *Associate Professor of Chemical Engineering* (1986) M.S., New Jersey Institute of Technology; Ph.D., University of Pittsburgh, 1985.
- BENJAMIN T. F. CHUNG**, *Professor of Mechanical Engineering; Department Head of Mechanical Engineering* (December 1969) B.S.M.E., Taiwan Provincial Cheng-Kung University; M.S.M.E., Kansas State University; M.S., University of Wisconsin; Ph.D., Kansas State University, 1968.
- LINDGREN L. CHYI**, *Professor of Geology* (1978) B.Sc., National Taiwan University; M.Sc., Ph.D., McMaster University, 1972.

- HOLLY C. CLARK**, Assistant to the Dean for Advising Services of the Community and Technical College (July 1981) B.A., M.Ed., Cleveland State University, 1972.
- NORRIS B. CLARK, III**, Associate Professor of English (1987) B.A., Colgate University; M.L.S., Wesleyan University; Ph.D., Cornell University, 1980.
- EDWARD N. CLARKE**, Assistant to the Director of the College of Business Administration Undergraduate Studies (1974) B.S.Ed., Kent State University; M.S.Ed., The University of Akron, 1966.
- BLANCHE E. CLEGG**, Associate Professor of Education (1973) B.S.Ed., Wayne State University; M.Ed., C.A.G.S., University of Massachusetts at Amherst; Ph.D., University of Washington, 1971.
- BARBARA E. CLEMENTS**, Professor of History (1971) B.A., University of Richmond; M.A., Ph.D., Duke University, 1971.
- HELEN K. CLEMINSHAW**, Professor of Home Economics; Director of Center for Family Studies (1977) B.S., Rutgers; M.A., Ph.D., Kent State University, 1977.
- CURTIS B. CLEMONS**, Assistant Professor of Mathematical Sciences (August 1990) B.S., Ashland College; M.A., Miami University; Ph.D., University of Maryland at College Park, 1990.
- RUTH E. CLINEFELTER**, Professor of Bibliography; Social Sciences/Humanities Bibliographer (June 1952) B.A., M.A., The University of Akron; M.A.L.S., Kent State University, 1956.
- LLOYD L. CLOSE**, Associate Professor of Transportation (1979) B.S., Kent State University; M.S. Tech.Ed., The University of Akron, 1983.
- EDWARD G. COHEN**, Assistant Director of Editorial Projects (December 1968) B.S.J., Ohio University, 1961.
- RICHARD C. COHEN**, Associate Professor of Law; Director of the Legal Writing Program (July 1983) B.A., Emory University; J.D., University of Connecticut, 1975.
- JOHN R. COLE**, Associate Professor of Office Administration (1976) B.S., M.A., University of Pittsburgh; Ph.D., Kent State University, 1976.
- MALINA COLEMAN**, Assistant Professor of Law (August 1989) B.S., Central State University; J.D., Yale University, 1985.
- JO ANN H. COLLIER**, Associate Professor of Nursing (1974) B.S., Loretto Heights College; M.S., University of Colorado; Ph.D., The University of Akron, 1987; R.N.
- CHRISTOPHER COLLINS**, Senior Producer University Media Production (August 1975) B.S., Miami University; M.A., University of Kentucky, 1974.
- KATHLEEN M. COLLINS**, Assistant Women's Basketball Coach (July 1990) B.S., M.B.A., The University of Akron, 1990.
- SUSAN G. COLVILLE-HALL**, Assistant Professor of Education (1989) B.S., M.A., Ph.D., The Ohio State University, 1983.
- SUSAN M. CONLIN**, Director of the Nursery Center (July 1991) B.S., M.A., Ed.S., Kent State University, 1984.
- THOMAS R. CONNELL**, Professor of Electronic Technology (January 1980) B.S., Purdue University; M.S., The University of Akron, 1965.
- EDWARD J. CONRAD**, Assistant Professor of Accounting (1991) B.S., The University of Akron; Ph.D., Florida State University, 1991.
- MARTHA A. CONRAD**, Family Health Nurse Specialist; Assistant Director of the Center for Nursing (1984) B.S.N., The Ohio State University; M.S.N., The University of Akron, 1982.
- TED A. CONWAY**, Assistant Professor of Mechanical Engineering (August 1991) B.S., Florida State University; M.S., Ph.D., University of Illinois, 1991.
- LOUISE R. COOK**, Instructor in Nursing (August 1990) A.S., Coming Community College; B.S., State University of New York at Binghamton; M.S.N., Case Western Reserve University, 1977.
- DALE E. COONS**, Professor of Education (1973) B.S.Ed., Butler University; M.S.Ed., Ph.D., Indiana University at Bloomington, 1970.
- GARY B. CORDES**, Assistant Professor of Military Science (August 1991) B.A., Central Michigan University; Captain, Infantry.
- FRANK J. COSTA**, Professor of Urban Studies; Professor of Geography and Planning; Center Associate, Center for Urban Studies (1972) B.A., Kent State University; M.S., Case Western Reserve University; Ph.D., University of Wisconsin at Madison, 1974.
- G. JEAN COWSER**, Academic Adviser (January 1987) B.S., Wilberforce University; M.Ed., Kent State University, 1972.
- WALDEN B. CRABTREE, SR.**, Professor of Education (1966) B.A., St. Meinrad College (Indiana); M.S.Ed., Ph.D., Indiana University at Bloomington, 1968.
- COLEMAN A. CRAWFORD**, Head Basketball Coach (April 1989) A.A., Seward Community Junior College; B.S., University of Alabama; M.Ed., Delta State College, 1980.
- ROGER B. CREEL**, Professor of Physics; Professor of Chemistry; Department Head of Physics (1970) B.A., Kalamazoo College; Ph.D., Iowa State University, 1969.
- JAMES L. CRESS**, Associate Professor of Accounting (1973) B.S.B.A., M.B.A., Bowling Green State University; D.B.A., Kent State University, 1979; CPA, Ohio.
- CLARE A. CRITZER**, Assistant to the Assistant Dean of Student Affairs (June 1983) B.S.N., M.S.N., Catholic University of America, 1960.
- JAMES R. CROWE**, Slide Librarian (July 1988) B.F.A., Youngstown State University; M.A., Cleveland State University; M.L.S., Kent State University, 1992.
- COLLEEN CURRY**, Coordinator of Peer Counseling (July 1990) B.A., Temple University; M.A., The University of Akron, 1991.
- MICHAEL F. D'AMICO**, Professor of Marketing (1972) B.S., Georgetown University; M.B.A., Rutgers University; D.B.A., Texas Technical University, 1975.
- DANIEL L. DAHL**, Managing Director of the Performing Arts Hall (February 1991) B.B.A., University of Wisconsin at Whitewater; M.A., University of Wisconsin at Madison, 1987.
- GEORGE DANIHRES**, Associate Professor of Art (January 1983) B.F.A., M.F.A., Ohio University, 1974.
- ISHIAH DANIELS, III**, Associate General Counsel, Contract Compliance Officer (December 1982) B.A., J.D., The University of Akron, 1976.
- SUSAN J. DANIELS**, Professor of Education (1977) B.A., Marian College; M.A., Ph.D., Ball State University, 1977.
- GORDON H. DANIELSON**, Professor of Electrical Engineering (1987) B.S., Michigan State University; M.S.; Ph.D., Syracuse University, 1969.
- HELEN C. DANNEMILLER**, Instructor in Nursing (1986) B.S.N., M.S.N., The University of Akron, 1987.
- STEPHEN DARLING**, Professor of Chemistry (1970) B.S., University of Wisconsin at Madison; M.A., Ph.D., Columbia University, 1959.
- RALPH FRANK DARR, JR.**, Professor of Education (1968) B.S.Ed., Southeast Missouri College; M.A.Ed., Washington University; Ph.D., Southern Illinois University at Carbondale, 1967.
- PATRICK A. DARRAH**, Associate Director of Career Center (August 1976) A.A.S., B.S., M.S., The University of Akron, 1976.
- PAUL A. DAUM**, Associate Professor of Theatre Arts (1965) B.F.A., Wesleyan College; M.A., The University of Akron; Ph.D., The Ohio State University, 1973.
- ROBERT M. DAVEY**, Assistant Professor of Mathematics (Wayne College) (1991) A.A., Long Beach City College; B.A., M.A., University of California - Los Angeles; Ph.D., University of Arizona, 1988.
- BRIAN E. DAVIS**, Assistant to the Vice President for Administrative Support Services (January 1985) B.S., M.S., The University of Akron, 1991.
- KATHLEEN M. DAVIS**, Assistant Professor of Dance (1977) B.A., M.S., The University of Akron, 1986.
- RUSSELL K. DAVIS, III**, Associate Professor of Business Management Technology (1971) B.S.B.A., M.A., Wayne State University; Ed.D., The University of Akron, 1978.
- JOSE ALEXIS DE ABREU-GARCIA**, Associate Professor of Electrical Engineering (1987) B.Sc., Ph.D., Queen's University at Kingston, 1986.
- DEBRA L. DEANE**, Instructor in the English Language Institute (1981) B.A., Albion College; M.A., University of Michigan, 1977.
- DAVID G. DECKER**, Program/Analyst in Academic User Services (February 1984) B.A., Kent State University, 1981.
- DANIEL C. DECKLER**, Instructor in Engineering and Mathematics (Wayne College) (1991) B.S., Ohio Northern University; M.S., The University of Akron, 1990.
- MARY H.K. DEE**, Professor of Office Administration (1970) B.S.S.A., University of the East (Manila); M.A., Central Missouri State University, 1969.
- ROBERT DEITCHMAN**, Associate Professor of Social Work (1970) B.B.A., City College of New York; M.A., Ph.D., University of Tennessee; M.S.S.A., Case Western Reserve University, 1992.
- JOSEFINA P. DE LOS REYES**, Assistant Professor of Mathematical Sciences (1985) B.S., M.S., University of the Philippines; M.S., Cleveland State University; Ph.D., Case Western Reserve University, 1985.
- HOWARD A. DENEMARK**, Assistant Professor of Law (August 1991) B.S.B.A., Washington University; J.D., University of Wisconsin, 1984.
- CHRISTINA A. DePAUL**, Associate Professor of Art (1986) B.F.A., Carnegie-Mellon University; M.F.A., Temple University, 1984.
- ROBERTA A. DePOMPEI**, Professor of Communicative Disorders; Clinical Supervisor in Communicative Disorders (January 1983) B.S.Ed., M.A., Kent State University; Ph.D., The University of Akron, 1991.
- LAURA A. DeYOUNG**, Producer/Director of University Media Production (1984) B.A., Denison University; M.A., The University of Akron, 1988.
- HASHEM DEZBAKHSH**, Associate Professor of Economics (1987) B.S., Pahlavi University; M.A., The University of Akron; Ph.D., The Ohio State University, 1989.
- ROBERT L. DIAL**, Associate Professor of English (1965) B.S., Central Missouri State College; M.A., Ph.D., University of Missouri at Kansas City, 1963.
- JOETTE DIGNAN WEIR**, Editor of University Communications (January 1991) B.S., Bowling Green State University, 1975.
- JEFFREY C. DILTS**, Associate Professor of Marketing (August 1983) B.A., University of Missouri at Columbia; M.A., Northwest Missouri State University; Ph.D., Oklahoma State University, 1983.
- RICHARD J. DIRIENZO**, Professor of Surveying and Construction Technology (1981) B.S.C.E., Youngstown State University; M.S., University of Missouri, 1968.
- GEORGE L. DISABATO**, Professor of Commercial Art (1981) B.F.A., The Ohio State University; M.A., University of Louisville, 1964.
- JAMES J. DIVOKY**, Associate Professor of Management (1983) B.B.A., M.B.A., D.B.A., Kent State University, 1984.
- Francois K. DOAMEKPOR**, Assistant Professor of Public Administration and Urban Studies (1991) B.A., University of Cape Coast of Ghana; M.B.A., Ball State University; Ph.D., University of Pittsburgh, 1989.
- DOROTHY M. DOBRINDT**, Associate Professor of Nursing (1969) B.S., St. Louis University; M.Ed., Columbia University, 1965; R.N.
- JOHN L. DONALDSON**, Associate Professor of Mathematical Sciences (January 1983) B.S., Case Western Reserve University; M.S., Ph.D., M.S., The Ohio State University, 1977.
- DENNIS DOVERSPIKE**, Associate Professor of Psychology (1984) B.S., John Carroll University; M.S., University of Wisconsin at Oshkosh; Ph.D., The University of Akron, 1983.
- JAMES E. DOVERSPIKE**, Professor of Education (1960) B.S., Indiana University of Pennsylvania; M.Ed., Ed.D., Pennsylvania State University, 1961.
- THERESE M. DOWD**, Assistant Professor of Nursing (1986) B.S.N., St. Louis University; M.S., University of Minnesota, 1968; R.N.
- RICHARD A. DRAPER**, Data Base Administrator (February 1986) B.A., Otterbein College, 1977.
- CLARENCE B. DRENNON**, Associate Professor of Civil Engineering (1975) B.S., Colorado School of Mines; M.E., Texas A & M; Ph.D., Iowa State University, 1972; P.E., Ohio, Virginia.
- JERRY E. DRUMMOND**, Associate Professor of Mechanical Engineering (1981) B.S.M.E., General Motors Institute; M.S.M.E., The University of Akron; Ph.D., The Ohio State University, 1981; P.E., Ohio.
- ROBERT A. DUBICK**, Associate Professor of Education (1985) B.A., St. Mary's; M.A., Ph.D., University of Notre Dame, 1973.
- KATHY D. DuBOISE**, Academic Project Leader (October 1984) B.S., M.B.A., The University of Akron, 1989.
- HOWARD DuCHARME, Jr.**, Associate Professor of Philosophy (1986) B.A., Hope College; M.A., Trinity Divinity School; Ph.D., Oxford University, 1984.
- TIMOTHY R. DuFORE**, Associate Vice President of Institutional Advancement-Development; Executive Director of The University of Akron Foundation (February 1984) B.A., Westminster College; M.A., Bowling Green State University, 1977.
- JOHN THOMAS DUKES**, Associate Professor of English (1984) B.A., M.A., University of Texas at El Paso; Ph.D., Purdue University, 1984.
- JANNE R. DUNHAM-TAYLOR**, Associate Professor of Nursing (January 1985) B.S., Michigan State University; M.S., Ph.D., University of Michigan, 1982; R.N.
- JOSEPH J. DUNN**, Director of Sports Marketing/Promotions (March 1976) B.S., Kent State University, 1974.
- KENNETH A. DUNNING**, Interim Department Head of Management; Professor of Computer Information Systems (1973) B.S.E.E., North Carolina State University at Raleigh; M.B.A., Ph.D., University of Pittsburgh, 1972.

- ROGER W. DURBIN**, Associate Professor of Bibliography; Associate Dean of University Libraries (January 1978) B.A., M.A., Youngstown State University; M.L.S., Ph.D., Kent State University, 1985.
- JOHN DURKIN**, Associate Professor of Electrical Engineering (1987) A.E.T., B.S.E.E., Pennsylvania State University; M.S.E.E., Ph.D.E.E., University of Pittsburgh, 1983.
- DAVID R. DURST**, Professor of Finance (1968) B.S.B.A., Kent State University; M.B.A., D.B.A., Georgia State University, 1972.
- ASHOK K. DUTT**, Professor of Geography and Planning; Professor of Urban Studies (1968) B.A., M.A., M.A., Ph.D., Patna University (India), 1961.
- CHARLES MYRON DYE**, Interim Dean of Graduate School; Professor of Education (1972) B.A., Harris Teachers College; M.A., Ph.D., Washington University, 1971.
- LYLE DYE, JR.**, Professor of Theatre Arts; Professor of Music (1981) B.F.A., Drake University; M.F.A., Yale University, 1958.
- RONALD K. EBY, SR.**, Robert C. Musson Professor of Polymer Science (July 1990) Sc.B., Lafayette College; M.S., Ph.D., Brown University, 1958.
- JOHN W. EDGERTON**, Associate Professor of Electronic Technology (January 1984) B.S., Cornell University; M.S., Purdue University, 1972.
- CATHY L. EDWARDS**, Assistant to the Vice President for Administrative Support Services (July 1980) A.A.B., B.S., The University of Akron, 1985.
- PATRICIA L. EDWARDS**, Assistant Professor of Education (1989) B.A., Antioch College; M.Ed., Bowling Green State University; Ph.D., Kent State University, 1988.
- SANDRA B. EDWARDS**, Director of the Adult Resource Center, CEPSCO (October 1977) B.A., M.A., The University of Akron, 1968.
- JAMES J. EGAN**, Professor of English (1971) B.A., St. Joseph's College; M.A., Ph.D., University of Notre Dame, 1971.
- THOMAS A. EIDSON**, Assistant Professor of Physical Education (August 1990) B.S., Kent State University; M.A., The Ohio State University; Ph.D., Kent State University, 1985.
- RICHARD L. EINSPOHN**, Assistant Professor of Mathematical Sciences (1987) B.S., Indiana University of Pennsylvania; M.A., The Pennsylvania State University; Ph.D., Virginia Polytechnic Institute, 1987.
- MALIK E. ELBULUK**, Assistant Professor of Electrical Engineering (1989) B.Sc., University of Khartoum; M.S.E.E., D.Sc., Massachusetts Institute of Technology, 1986.
- JANICE L. ELEY**, Professor of Hospitality Management (1976) B.A., Manchester College; M.A., Indiana University, 1974.
- ROBERT K. ELEY**, Associate Professor of Education; Department Head of Secondary Education (1975) B.S.Ed., M.S.Ed., Ball State University; Ed.D., Indiana University, 1975.
- VICTORIA L. ELFRINK**, Assistant Professor of Nursing (August 1990) B.S.N., Marquette University; M.S.N., Ph.D., Kent State University, 1989.
- J. RICHARD ELLIOTT, JR.**, Associate Professor of Chemical Engineering (January 1986) B.S., Christopher Newport College; M.S., Virginia Polytechnic Institute and State University; Ph.D., Pennsylvania State University, 1985.
- DANIEL L. ELY**, Professor of Biology; Professor of Biomedical Engineering; Interim Director of the Center for Biomedical Research and Education (1976) B.A., M.S., Ph.D., University of Southern California, 1971.
- SANDRA M. EMERICK**, Interim Assistant Dean of Students (July 1989) B.S., M.S.Ed., The University of Akron, 1989.
- JAMES R. EMORE**, Associate Professor of Accounting (1973) B.A.Ed., M.S.Acct., The University of Akron; D.B.A., Kent State University, 1984.
- NANCY F. ENCK**, Assistant Professor of Medical Assisting Technology (1988) B.S., University of Rochester; M.S., The University of Akron, 1991.
- KATHLEEN L. ENDRES**, Associate Professor of Communication (1987) B.A., M.A., University of Maryland; Ph.D., Kent State University, 1985.
- ELIZABETH B. ERICKSON**, Associate Professor of Economics (1969) B.S., M.S., University of Western Australia; Ph.D., University of Illinois, 1972.
- REBECCA J. ERICKSON**, Assistant Professor of Sociology (1991) B.A., Indiana University; M.A., Ph.D., Washington State University, 1991.
- EARL L. ERTMAN**, Professor of Art (1967) B.S., University of Southern Mississippi; M.A., Case Western Reserve University, 1967.
- BERNARD L. ESPORITE**, Professor of Education (1970) B.S.Ed., M.Ed. Ph.D., Miami University, 1971.
- WALTER L. EVEGE, JR.**, Assistant Director of Affirmative Action/Equal Employment Opportunity (July 1988) B.S., Tougaloo College, 1964.
- DAVID J. EWERS**, Assistant Director of Public Relations (December 1987) B.A., M.A., Kent State University, 1977.
- THOMAS L. FAESSEL**, Associate Director of Residence Halls (November 1983) B.A., Bowling Green State University; M.A., Ball State University, 1978.
- R. FRANK FALK**, Interim Assistant Vice President for Research; Professor of Sociology (1988) A.A., Oakland City College; B.A., M.A., San Francisco State University; Ph.D., University of Minnesota, 1969.
- FRED W. FANNING**, Associate Professor of Education (1972) B.S., M.A., Ph.D., The Ohio State University, 1972.
- J. CLAYTON FANT**, Associate Professor of Classics; Associate Professor of History (1984) B.A., Williams College; Ph.D., University of Michigan, 1976.
- GERALDINE FARIA**, Associate Professor of Social Work (1987) B.A., Rhode Island College; M.S.W., University of Connecticut; Ph.D., University of Denver, 1980.
- STEPHEN A. FARIA, JR.**, Instructor in Modern Languages (1967) B.A., Harvard University; M.A., Cornell University, 1965.
- GERARD A. FAUST, JR.**, Head Football Coach (December 1985) B.S.Ed., University of Dayton; M.Ed., Xavier University, 1965.
- MARVIN D. FEIT**, Professor of Social Work; Director of the School of Social Work (1989) B.S., Brooklyn College; M.S., Columbia University; M.Sci., Ph.D., University of Pittsburgh, 1976.
- KATHRYN M. FELTEY**, Associate Professor of Sociology (January 1988) B.A., M.A., Wright State University; Ph.D., The Ohio State University, 1988.
- RUDY FENWICK**, Associate Professor of Sociology (1978) B.A., University of Oklahoma; M.A., McGill University; Ph.D., Duke University, 1978.
- MARTINA M. FERRARO**, Assistant Director of Admissions (June 1990) B.S.B.A., The University of Akron, 1988.
- DEMETER G. FERTIS**, Professor of Civil Engineering (1966) B.S., M.S., Michigan State University; Ph.D., Eng., National Technical University (Athens, Greece), 1964.
- ROBERT A. FIGLER**, Associate Professor of Management (1985) B.A., Indiana University of Pennsylvania; M.A., Ph.D., West Virginia University, 1984.
- ELAINE M. FISHER**, Instructor in Nursing (1986) B.S.N., The University of Akron; M.S.N., Kent State University, 1985.
- LISA L. FITCH**, Head Women's Basketball Coach (1989) B.S., M.S.A., Ohio University, 1982.
- VIRGINIA L. FITCH**, Associate Professor of Social Work (1981) B.S., East Tennessee State University; M.S.W., University of Hawaii; Ph.D., Case Western Reserve University, 1982.
- JUDITH L. FITZGERALD**, Assistant Professor of Bibliography; Cataloger (July 1969) B.A., West Virginia Wesleyan University; M.S.L.S., Case Western Reserve University, 1978.
- PHYLLIS A. FITZGERALD**, Associate Professor of Nursing; Assistant Dean for Student Affairs, Nursing (November 1982) B.S.N., Saint Louis University; M.A.N., New York University; Ph.D., University of Arizona, 1982.
- EUGENE FLAUMENHAFT**, Associate Professor of Biology (1963) B.A., Adelphi University; M.S.; Ph.D., University of Chicago, 1958.
- VIRGINIA J. FLEMING**, Professor of Home Economics; Director of the School of Home Economics and Family Ecology (1969) B.S., Indiana University of Pennsylvania; M.Ed., Pennsylvania State University; Ph.D., Kent State University, 1983.
- CAROL A. FLEXER**, Associate Professor of Communicative Disorders (1982) B.A., Metropolitan State College; M.A., University of Denver; Ph.D., Kent State University, 1982.
- LAWRENCE G. FOCHT**, Associate Professor of Chemical Engineering (1968) B.S.Ch.E., University of Iowa; M.S.Ch.E., Ph.D., Louisiana State University, 1969; P.E., Ohio.
- JANET E. FOLEY-OROSZ**, Assistant Professor of Public Administration and Urban Studies (1980) B.A., Miami University; M.P.A., Ph.D., The Ohio State University, 1991.
- ANNABELLE M. FOOS**, Associate Professor of Geology (1984) B.A., State University of New York at Potsdam; Ph.D., University of Texas at Dallas, 1984.
- SCOTT J. FORBES**, Assistant Professor of Mechanical Engineering (January 1990) B.S.C.E., Purdue University; M.S.A.E., Ph.D., University of Minnesota, 1989.
- BRIGGIE A. FORD**, Associate Professor of Education (1987) B.S., M.S., Eastern Illinois University; Ph.D., Purdue University, 1983.
- ANTONIA M. FORSTER**, Associate Professor of English (1986) B.A., M.A., Flinders University; Ph.D., University of Melbourne, 1986.
- HAROLD M. FOSTER**, Professor of Education (1976) B.A., Indiana University of Pennsylvania; M.A., University of Pittsburgh; Ph.D., University of Michigan, 1976.
- MARK D. FOSTER**, Assistant Professor of Polymer Science (November 1990) B.S., Washington University; Ph.D., University of Minnesota at Minneapolis, 1987.
- THALIA D. FOUNTAIN**, Academic Adviser (February 1990) A.A., Lorain County Community College; B.A., The University of Akron; M.A., Bowling Green State University, 1989.
- ROBERT J. FOURNIER**, Member of the General Faculty (June 1979) B.S., Defiance College; M.A., J.D. The University of Akron, 1986.
- SHAANETTE M. FOWLER**, Coordinator of Career Center (March 1982) B.A., Mount Union College; M.A., The University of Akron, 1991.
- JAMES D. FRAMPTON**, Assistant Professor of Drafting and Computer Drafting Technology (1989) B.S., M.A., The Ohio State University, 1988.
- SHERRY FRANCIS**, Director of Technology (August 1990) B.S., Pittsburgh University; M.Ed., University of Arkansas at Little Rock; M.Ed., Ed.D., University of Arkansas, 1988.
- WILLIAM A. FRANCIS**, Associate Dean of Buchtel College of Arts and Sciences; Professor of English (1966) B.A., M.A., Duquesne University; Ph.D., Case Western Reserve University, 1975.
- GARY B. FRANK**, Associate Professor of Accounting; Director of the Accounting Internship Program (January 1985) B.A., University of Minnesota; M.A., Ph.D., M.A.S., University of Illinois, 1984; C.P.A., C.M.A.
- RICHARD K. FRANKLIN**, Associate Professor of Political Science (1970) B.A., Bryan College; M.A., Michigan State University; Ph.D., University of Kentucky, 1976.
- JOHN E. FREDERICK**, Associate Professor of Chemistry; Associate Professor of Polymer Science (October 1986) B.S., Glenville State College; Ph.D., University of Wisconsin, 1964.
- LAVERNE M. FRIBERG**, Associate Professor of Geology (March 1976) B.S., University of Wisconsin; M.A., Ph.D., Indiana University at Bloomington, 1976.
- ROBERT L. FRITZ, JR.**, Assistant Director of Gardner Student Center (June 1976) B.S., The University of Akron, 1976.
- JOHN L. FROLA**, Associate Professor of Biology (1971) B.S., Waynesburg College; M.S., Ph.D., West Virginia University, 1970.
- W. DAVID FROSS**, Head Baseball Coach (July 1988) B.A., Malone College; M.A., The University of Akron, 1982.
- BILL J. FRYE**, Associate Professor of Education; (1971) B.S., M.S., Indiana State University; Ph.D., The Ohio State University, 1971.
- KATHY L. FULLERTON**, Research Assistant Professor of Chemical Engineering; Assistant Director of The Processing Research Center (1989) B.S., M.S., Ph.D., The University of Akron, 1988.
- DONNA GABOURY**, Associate Professor of Home Economics (1977) B.A., College of Saint Catherine; M.A., Smith College; Ph.D., University of Massachusetts, 1973.
- ROBERT E. GAEBEL**, Associate Professor of Classics; Department Head of Classics (1970) B.A., M.A., State University of New York at Buffalo; Ph.D., University of Cincinnati, 1968.
- VASSILIOS GALIATSATOS**, Assistant Professor of Polymer Science (October 1990) B.S., The University of Thessaloniki; M.S., Ph.D., University of Cincinnati, 1986.
- THOMAS J. GALLAGHER**, Director of Building Services and Grounds for Physical Facilities (July 1977) B.A., Saint John's University, 1962.
- JULIA A. GAMMON**, Associate Professor of Bibliography; Head of Acquisitions Department (August 1973) B.A., University of Florida; M.S.L.S., University of Pittsburgh, 1967.
- GARY M. GAPPERT**, Director of Institute for Futures Studies and Research; Professor of Public Administration and Urban Studies (June 1980) B.A., Colorado College; Ph.D., Syracuse University, 1972.
- THOMAS NEAL GARLAND**, Professor of Sociology (1969) B.A., M.A., University of North Dakota; Ph.D., Case Western Reserve University, 1971.
- GASPER A. GAROFALO**, Professor of Economics (1979) B.A., St. Vincent College; M.A., Ph.D., University of Pittsburgh, 1974.
- CAROLE J. GARRISON**, Professor of Criminal Justice (1981) B.A., University of Miami; M.P.A., Georgia State University; Ph.D., The Ohio State University, 1979.
- MARY E. GARRISON**, Assistant Professor of Home Economics (1989) B.A., Benedictine College; M.S., Ph.D., Iowa State University, 1984.
- JO ANN GARVER**, Associate Professor of Computer Programming Technology (June 1973) A.A.S., B.S.T.E., M.S.T.E., The University of Akron, 1984.
- BARBARA T. GIBSEY**, Director of Learning Resources Center (Wayne College) (August 1986) B.A., University of Oregon; M.A., University of Guam; M.L.S., Kent State University, 1983.
- ALAN N. GENT**, Harold A. Morton Professor of Polymer Engineering and Polymer Physics (April 1961) B.S.C. (General), B.S.C. (Special Physics), Ph.D., University of London, 1955.

- ARTHUR V. GEORGE**, Associate Professor of Transportation (1979) B.B.A., City College of New York; M.B.A., Iona College, 1972.
- THEODORE N. GEORGIADIS**, Research Microscopist (February 1993) B.S., University of Athens; M.S., Harvard University; Ph.D., McGill University (Canada), 1970.
- SUSAN S. GERBERICH**, Instructor in Nursing (1968) B.S.N., The Ohio State University; M.S.N., Case Western Reserve University, 1975.
- CHRISTINE R. GERBIG**, Associate Professor of Office Administration (1979) A.A.S., B.A., The University of Akron; M.Ed., Kent State University, 1982.
- DON R. GERLACH**, Professor of History (1962) B.S.Ed., M.A., Ph.D., University of Nebraska at Lincoln, 1961.
- TYRONE GETER**, Associate Professor of Art (1988) B.F.A., M.F.A., Ohio University, 1975.
- CAROL C. GIGLIOTTI**, Associate Professor of Office Administration (1981) A.A.S., Becker Junior College; B.S.Ed., M.S.Ed., The University of Akron, 1977.
- RICHARD J. GIGLIOTTI**, Professor of Sociology; Department Head of Sociology (1972) B.A., St. John Fisher College; M.A., Ph.D., Michigan State University, 1972.
- KRISTINE M. GILL**, Associate Professor of Nursing (1976) B.S.N., St. John College, Cleveland; M.Ed., Cleveland State University; M.S.N., Ph.D., The University of Akron, 1985; R.N.
- YVONNE M. GILLETTE**, Assistant Professor of Communicative Disorders (August 1980) B.Ed. University of Toledo; M.A., Ph.D., The Ohio State University, 1990.
- AMY S. GILLILAND**, Budget Analyst (August 1989) B.B.A., Kent State University, 1985.
- PETER J. GINGO**, Associate Professor of Mathematical Sciences; Associate Professor of Biomedical Engineering (1969) B.S., The University of Akron; M.A., Ph.D., University of California at Los Angeles, 1966.
- GABRIEL F. GIRALT**, Assistant Professor of Communication (1989) B.S., Xavier University, M.F.A., Ohio University, 1989.
- ELTON A. GLASER, II**, Professor of English (1972) B.A., M.A., Louisiana State University; M.F.A., University of California at Irvine, 1972.
- THEODORE L. B. GLOECKLER**, Professor of Education; (1972) B.A., Lycoming College; M.A., University of Northern Colorado; Ph.D., University of Michigan at Ann Arbor, 1973.
- CAROLYN J. GLOVER**, Assistant Director of Admissions (August 1985) B.S.I.M., The University of Akron, 1982.
- MARK A. GODDARD**, Assistant Professor of Mathematical Sciences (1990) B.S., M.S., Youngstown State University; Ph.D., University of Kentucky, 1990.
- PEARLMARIE W. GODDARD**, Academic Advisor, Member of the General Faculty (December 1961) B.S.Ed., M.Ed., Kent State University; Ed.D., The University of Akron, 1985.
- LATHARDUS GOGGINS**, Assistant Dean of the Graduate School; Professor of Geography and Planning (1969) B.A., Central State University; M.A., The Ohio State University; Ph.D., St. John's University; Ed.D., M.S.T.E., M.A., The University of Akron, 1984.
- LAWRENCE G. GOLDEN**, Professor of Marketing and Sales Technology (1968) B.S., Case Western Reserve University; M.B.A., University of Pennsylvania, 1968.
- GALE A. GOLEMESKI**, Assistant Professor of Art (1978) B.F.A., Cleveland Institute of Art, 1970.
- MICHAEL R. GOLEMO**, Associate Professor of Music; Assistant Director of University Bands (1984) B.M.E., M.M., Northwestern University, 1983.
- TOM A. GOOSBY**, Director of Recreational and Athletic Facilities (July 1970) B.A., Baldwin-Wallace College; M.A.Ed., The University of Akron, 1978.
- NED T. GOULD**, University Physician; Director of Health Services (1987) B.A., M.D., The Ohio State University, 1948.
- GEORGE R. GRAHAM**, Director of Electronic Systems (July 1964) A.A.S., Williamsport Area Community College; B.S., The University of Akron, 1973.
- H. ROGER GRANT**, Professor of History (1970) B.A., Simpson College; M.A., Ph.D., University of Missouri at Columbia, 1970.
- NANCY K. GRANT**, Associate Professor of Public Administration and Urban Studies (1983) B.A., University of Dallas; M.A., Ph.D., The University of Texas, 1982.
- RICHARD L. GRANT**, Professor of Law (1967) B.S., University of Pennsylvania; J.D., Stanford University; L.L.M., Georgetown University, 1967.
- VELMA RUTH GRAY**, Dean of the College of Nursing; Professor of Nursing (1985) B.S.N., M.S.N., Case Western Reserve University; Ed.D., The University of Akron, 1982.
- JOHN C. GREEN**, Associate Professor of Political Science; Director of the Ray C. Bliss Institute of Applied Politics (1987) B.A., University of Colorado; Ph.D., Cornell University, 1983.
- C. FRANK GRIFFIN**, Professor of Physics (1967) B.S., M.S., Texas Technological College; Ph.D., The Ohio State University, 1964.
- CLAIBOURNE E. GRIFFIN**, Associate Vice President of Research and Graduate Studies; Professor of Chemistry (July 1974) B.A., Princeton University; M.S., Ph.D., University of Virginia, 1955.
- RICHARD J. GROSS**, Associate Professor of Mechanical Engineering (1967) B.S.M.E., University of Pittsburgh; M.S.M.E., Ph.D., Carnegie Institute of Technology, 1967; P.E., Ohio.
- JAMES E. GROVER**, Associate Professor of Electrical Engineering (1979) B.S., Ohio Northern University; M.S., Ph.D., Ohio University, 1981.
- FRANK J. GRUCCIO, JR.**, Professor in the Community and Technical College (1966) B.A., M.A., The University of Akron, 1967.
- WILLIAM K. GUEGOLD**, Assistant Professor of Music (September 1991) B.M., Capital University; M.M., Ph.D., Kent State University, 1989.
- PURUSHOTTAM DAS GUJRATI**, Professor of Physics; Professor of Polymer Science (1983) B.Sc., Banaras Hindu University, India; M.Sc., Indian Institute of Technology, India; M.A., M.Phil., Ph.D., Columbia University, 1978.
- VIRGINIA L. GUNN**, Associate Professor of Home Economics (1974) B.S., Kansas State University; M.S., Syracuse University; Ph.D., The University of Akron, 1992.
- JO ANN M. GUSTAFSON**, University Auditor (February 1990) B.S.B.A., Kent State University, 1981.
- DEBORAH S. GWIN**, Academic Adviser (January 1980) B.M., The University of Akron; M.A., The Ohio State University, 1973.
- JOHN F. GWINN**, Associate Professor of Biology; Chairman of the Division of Natural Sciences (1970) B.A., Manchester College; M.S., Purdue University; Ph.D., Kent State University, 1972.
- MICHAEL P. HABER**, Professor of Music (1983) B.A., Brandeis University; M.M., Indiana University, 1966.
- MICHEL S. HADDAD**, Instructor in Mechanical Technology (February 1970).
- ROBERT D. HAHN**, Director of Student Financial Aid and Employment (July 1969) B.S.Ed., M.Ed., Kent State University, 1969.
- RICHMAN W. HAIRE**, Assistant Professor of Commercial Art (August 1990) B.A., Rochester Institute of Technology; M.F.A., State University of New York at Buffalo, 1970.
- LJONEL D. HAZLIP**, Assistant Professor of Mechanical Technology (August 1990) B.S.M.E., Drexel University; M.S.C.E., The University of Akron, 1979.
- ALI HAJJAFAR**, Associate Professor of Mathematical Sciences (1984) B.S., M.S., University for Teacher Education in Tehran, Iran; M.S., Ph.D., Michigan State University, 1984.
- DONALD E. HALL**, Professor of Communicative Disorders (1974) B.S.Ed., Indiana University of Pennsylvania; M.Ed., Westminster College; Ph.D., Ohio University, 1971.
- ROSALIE J. HALL**, Assistant Professor of Psychology (1988) B.S., Nebraska Wesleyan University; M.A., Ph.D., University of Maryland, 1988.
- GARY R. HAMED**, Professor of Polymer Science; Professor of Biomedical Engineering (1980) B.S.C.E., M.S.C.E., Cornell University; Ph.D., The University of Akron, 1978.
- JOEL L. HAMPTON**, Assistant Vice President Auxiliaries Service (1990) A.A.S., B.S., M.S., The University of Akron, 1985.
- CHANG D. HAN**, Benjamin Franklin Goodrich Endowed Professor of Polymer Engineering (January 1993) B.S., Seoul National University; M.S., Sc.D., Massachusetts Institute of Technology; M.S., Newark College of Engineering; M.S., New York University, 1971.
- SUSAN C. HANLON**, Assistant Professor of Management (January 1990) B.A., Grove City College; M.B.A., Kent State University; D.B.A., Memphis State University, 1989.
- DUWAYNE H. HANSEN**, Associate Dean of Fine and Applied Arts; Professor of Music (July 1987) B.S., University of Wisconsin; M.M., Northwestern University; D.M.E., Indiana University, 1975.
- ANN W. HARBOTTLE**, Assistant Professor of Law (1988) B.A., University of Arizona; J.D., Arizona State University, 1981.
- SUSAN I. HARDIN**, Assistant Professor of Psychology (1981) B.A., University of New Mexico; M.A., Ph.D., The Ohio State University, 1973.
- JAMES K. HARDY**, Professor of Chemistry (1981) B.S., Cumberland College; Ph.D., Louisiana State University, 1981.
- JAMES T. HARDY**, Associate Professor of Education (1991) B.A., Ohio Dominican College; B.A. Saint Charles Borromeo Seminary; M.A., Ph.D., The Ohio State University, 1975.
- SUBRAMANIAM I. HARIHARAN**, Professor of Mathematical Sciences; Professor of Electrical Engineering (1985) B.Sc., University of Sri Lanka; M.Sc., University of Salford, England; M.S., Ph.D., Carnegie-Mellon University, 1980.
- VERN R. HARNAPP**, Professor of Geography and Planning (1972) B.S.Ed., Concordia Teachers College; M.S.Ed., University of Pennsylvania; Ph.D., University of Kansas, 1972.
- AUGUSTUS L. HARPER**, Associate Professor of Business Management Technology (1987) B.B.A., Case Western Reserve University; M.B.A., University of Pennsylvania, 1973; C.P.A., Ohio.
- WILLIAM D. HARPINE**, Associate Professor of Communication (1982) B.A., William and Mary College; M.A., Northern Illinois University; Ph.D., University of Illinois, 1982.
- JACK D. HARPOOL**, Associate Professor of Computer Programming Technology (March 1970) B.S., M.B.A., Ph.D., The University of Akron, 1989.
- ALISON K. HARRIGAN**, Instructor in Nursing (1988) B.S.N., University of Cincinnati; M.S.N., Case Western Reserve University, 1985.
- FRANK W. HARRIS**, Professor of Polymer Science; Professor of Biomedical Engineering; Research Associate, Institute of Polymer Science (1983) B.S., University of Missouri; M.S., Ph.D., University of Iowa, 1968.
- JO ANN HARRIS**, Assistant Professor of Criminal Justice (December 1987) B.A., The University of Akron; J.D., John Marshall Law School, 1980.
- MONICA L. HARRISON**, Associate Professor of Mathematics (Wayne College) (1983) B.A., Walsh College; M.S., University of Notre Dame, 1982.
- ALAN HART**, Professor of Philosophy (1970) B.A., M.A., Syracuse University; Ph.D., University of Pennsylvania, 1965.
- TOM T. HARTLEY**, Associate Professor of Electrical Engineering (1984) B.A., B.S.E.E., Ohio Northern University; M.S., Ph.D., Vanderbilt University, 1984.
- DONALD E. HARVEY**, Professor of Art (1973) B.A., Marietta State College; M.F.A., Temple University, 1971.
- JEFFREY S. HARWELL**, Assistant Director of Print Communications (November 1985) A.D., B.F.A., The University of Akron, 1984.
- H. JAMES HARWOOD**, Professor of Chemistry; Professor of Polymer Science (October 1959) B.S., The University of Akron, Ph.D., Yale University, 1956.
- RICHARD H. HAUDE**, Associate Professor of Psychology (1967) B.A., Kenyon College; M.S., Ph.D., University of Pittsburgh, 1964.
- DOUGLAS R. HAUSKNECHT**, Associate Professor of Marketing (January 1986) B.S., M.B.A., Ph.D., University of Florida, 1988.
- JON M. HAWES**, Professor of Marketing (January 1981) A.S., Vincennes University; B.S., M.B.A., Indiana State University; Ph.D., University of Arkansas, 1981.
- ROSALIE M. HAWKINS**, Associate Director of Student Financial Aid (May 1987) B.S., Kent State University, 1977.
- S. WAYNE HAWKINS**, Business Manager of Wayne College (Wayne College) (April 1989) B.S., North Carolina Agricultural and Technical State University, 1970.
- JESS W. HAYS**, Director of Transfer and Articulation (August 1977) B.A., The University of Akron; M.A., Bowling Green State University; M.B.A., The University of Akron, 1985.
- JOHN E. HEBERT**, Professor of Management (1980) B.S.E., University of Toledo; M.S.I.E., Ph.D., Purdue University, 1975.
- RONALD F. HEINEKING**, Chief of University Police (April 1983) A.A.S., B.S., The University of Akron, 1980.
- MARJORIE M. HEINZER**, Assistant Professor of Nursing (1984) B.S.N., Mercy College of Detroit; M.S.N., Case Western Reserve University, 1984.
- BARBARA M. HEINZERLING**, Professor of Home Economics (1973) B.S., M.S., The Ohio State University; J.D., The University of Akron, 1979.
- GLENN K. HEITMAN**, Assistant Professor of Electrical Engineering (1989) B.S., University of Toledo; M.S.E., Ph.D., University of Michigan at Ann Arbor, 1989.
- FAITH I. HELMICK**, Vice President for Administrative Support Services (February 1969) B.A., Kent State University; M.S.T.E., Ph.D., The University of Akron, 1983.
- JOHN A. HEMINGER**, Assistant Professor of Mathematical Sciences (1984) B.S., University of Cincinnati; M.S., Ph.D., Purdue University, 1974.
- PETER N. HENRIKSEN II**, Professor of Physics; Professor of Chemistry (1970) B.S., Berry College; M.S., Ph.D., University of Georgia, 1968.
- ALAN A. HERBERT**, Director of Academic User Services (October 1978) B.S., M.S., The University of Akron, 1985.
- PAUL A. HEROLD**, Director of Electronic Communications (November 1980) B.A., The University of Akron, 1978.
- JAY R. HERSHEY**, Director of Residence Halls (July 1967) B.A., Hiram College; M.Ed., University of Illinois at Urbana, 1965.
- HARRIET K. HERSKOWITZ**, Professor of Home Economics; Professor of Educational Technology (1973) B.S.Ed., Adelphi University; M.A., University of Connecticut, 1972.

- JACK E. HIBBS**, Associate Professor of Bibliography; Head of Collection Management Department (October 1974) B.A., M.A.L.S., University of Toledo, 1969.
- VIRGIL D. HICKS**, Associate Professor of Music; Director of Computer Instruction in Music (July 1981) B.M., The University of Akron; M.M., University of Miami, 1975.
- ROBERT W. HIGHAM**, Professor of Criminal Justice (1977) B.A., Kent State University; J.D., The University of Akron, 1969.
- BETTE S. HILL**, Associate Professor of Political Science (1983) B.S.N., University of Maryland; Ph.D., University of Illinois, 1983.
- JOHN B. HILL, JR.**, Assistant Professor of Bibliography (August 1989) B.G.S., Auburn University at Montgomery; M.L.S., Vanderbilt University, 1984.
- KATHERINE A. HINCKLEY**, Associate Professor of Political Science (1972) B.J., University of Missouri; M.A., Ph.D., Stanford University, 1971.
- JEAN D. HINES**, Assistant Professor of Home Economics (1990) B.S., M.Ed., Bowling Green State University; Ph.D., The Ohio State University, 1990.
- JOHN J. HIRSCHBUHL**, Assistant to the Associate Vice President for Information Services - Instructional Services; Professor of Education (1971) B.S., M.S., Temple University; Ph.D., Pennsylvania State University, 1971.
- WALTER L. HIXSON**, Associate Professor of History (1989) B.A., University of Kentucky; M.A., Western Kentucky University; Ph.D., University of Colorado, 1986.
- LOREN L. HOCH**, Professor of Education (1969) B.S., Indiana Central College; M.A., Ball State University; Ed.D., Indiana University at Bloomington, 1968.
- DONNA L. HODOUS**, Assistant Director of Print Communications - Graphics (January 1993) B.F.A., Kent State University, 1987.
- GEORGE V. HODOWANEC**, Professor of Bibliography (1983) B.S., Temple University; M.S., Drexel University; Ed.D., Temple University, 1972.
- JEANNE HOFFER**, Associate Professor of Nursing (1981) B.S., Bradley University; M.A., West Virginia College of Graduate Studies; M.A., Ed.D., Ball State University, 1986.
- JAMES H. HOLDA**, Associate Professor of Biology (1987) B.S., University of Michigan at Dearborn; Ph.D., Wayne State University, 1982.
- BRUCE HOLLAND**, Associate Professor of English (1967) B.A., University of Rochester; M.A., Ph.D., University of Michigan at Ann Arbor, 1972.
- ROBERT M. HOLLAND, JR.**, Master of University Honors Program; Associate Professor of English; (1978) B.A., Dartmouth College; M.A.T., Harvard University; Ph.D., Indiana University, 1973.
- BRUCE L. HOLLERING**, Professor of Physical Education (1983) B.S., Ohio Northern University; M.A., Kent State University; Ph.D., The Ohio State University, 1971.
- WARREN N. HOLMES**, Director of Afro-American Studies (1980) B.S., Virginia Commonwealth University; M.C.P., University of Cincinnati, 1975.
- CHRISTOPHER P. HOOT**, Assistant Professor of Art (1991) B.A., Indiana University; M.F.A., Yale University, 1990.
- DAVID H. HOOVER**, Associate Professor of Fire Protection Technology; Director of Training Center, Fire and Hazardous Materials (1983) A.A.S., B.S.Tech.Ed., M.S. Tech. Ed., The University of Akron, 1987.
- DAVID R. HORN**, Associate Director of Development for College Centered Programs (1984) B.A., Borromeo Seminary College; M.A.T.E., The University of Akron, 1990.
- JANICE D. HOUSER**, Instructor in Modern Languages (1965) B.A., Butler University; M.A., Indiana University at Bloomington, 1964.
- JOHN J. HOUSER**, Assistant Department Head of Chemistry; Professor of Chemistry (1965) B.S., Villanova University; Ph.D., Pennsylvania State University, 1964.
- ELMORE J. HOUSTON**, Acting Associate Provost and Dean of Continuing Education, Public Services and Outreach; Assistant to the Provost for Academic Resource Analysis (1972) B.A., Purdue University; M.A., The University of Akron, 1968.
- DONALD G. HOWARD**, Associate Professor of International Business/Marketing (1987) B.S., M.B.A., Ph.D., The Ohio State University, 1983.
- PHILIP A. HOWARD**, Assistant Professor of History (August 1991) B.S., Manchester College; M.A., Ph.D., Indiana University at Bloomington, 1988.
- WILLIAM G. HOYT, JR.**, Associate Professor of Music (1981) B.M., University of Wisconsin; M.M., Yale School of Music, 1975.
- MARLENE S. HUFF**, Assistant Professor of Nursing (1984) B.S.N., M.S.N., The University of Akron; Ph.D., Case Western Reserve University, 1991.
- ROBERT J. HUFF**, Associate Professor of Art (1980) B.F.A., The University of Akron; M.F.A., The Ohio State University, 1980.
- JACK D. HUGGINS**, Associate Professor of Business Management Technology (1971) B.A., Saint Francis College; M.B.A., University of Colorado, 1970.
- WILSON R. HUHN**, Professor of Law (1984) B.A., Yale University; J.D., Cornell University, 1977.
- ISAAC C. HUNT, JR.**, Dean of the School of Law; Professor of Law (July 1987) B.A., Fisk University; L.L.B., University of Virginia, 1962.
- ROBERTA S. HURLEY**, Associate Professor of Home Economics (1987) B.A., Western College for Women; M.S., Case Western Reserve University; Ph.D., The Ohio State University, 1981.
- NATHAN IDA**, Professor of Electrical Engineering (January 1985) B.Sc.E.E., M.Sc.E.E., Ben-Gurion University of the Negev; Ph.D., Colorado State University, 1983.
- JAMES E. INMAN**, Associate Dean of the College of Business Administration for Internal Affairs and Academic Programs; Professor of Business Law; Director of Graduate Business Programs (1968) B.A., Baldwin-Wallace College; M.B.A., The Ohio State University; J.D., The University of Akron; M.A., Cleveland State University, 1991.
- SY S. INMAN**, Instructor in Modern Languages (1968) B.A., Baldwin-Wallace College; M.A., The University of Akron, 1968.
- AVRAAM I. ISAYEV**, Professor of Polymer Engineering (1983) M.Sc., Azerbailjan Institute of Oil and Chemistry; M.Sc., Moscow Institute of Electronic Machine Building; Ph.D., USSR Academy of Sciences, 1970.
- DALE L. JACKSON**, Professor of Biology (1961) B.S., Ph.D., University of Durham (England), 1959.
- JIM L. JACKSON**, Associate Professor of Geology; Director of Center for Environmental Studies (1967) B.S.Ed., Kent State University; M.S., Case Western Reserve University; Ph.D., The Ohio State University, 1970.
- MICHAEL J. JALBERT**, Professor of Labor Studies (1979) B.S., University of Rhode Island; M.S., University of Massachusetts; J.D., The University of Akron, 1983.
- DAVID L. JAMISON**, Interim Senior Vice President and Provost; Professor of Communication (1972) B.A., Muskingum College; M.A., J.D., University of Michigan at Ann Arbor, 1969.
- LOUIS M. JANELLE, JR.**, Associate Professor of Mathematics; Director of Computing Services (Wayne College) (1981) B.A., St. Michael's College; M.A.T., Bowling Green State University, 1971.
- ROBERT FIELDS JEANTET**, Assistant Professor of Modern Languages (1984) B.A., M.A., Queens College; Ph.D., City University of New York, 1976.
- DONALD M. JENKINS**, Professor of Law (1965) B.A., J.D., The University of Akron; L.L.M., Case Western Reserve University, 1970.
- JOHN H. JIVENS**, Grant and Contract Accountant (April 1989) B.B.A., Howard University, 1981.
- DEBRA L. JOHANYAK**, Assistant Professor of English (Wayne College) (1992) B.A., M.A., The University of Akron; Ph.D., Kent State University, 1988.
- PAUL R. JOHN**, Associate Professor of Drafting and Computer Drafting Technology (1981) B.S., Kent State University; M.S.T.E., The University of Akron, 1985.
- AVIS L. JOHNSON**, Associate Professor of Management (January 1984) B.A., Yankton College; M.A., Kansas State University; M.A., Ph.D., University of Nebraska at Lincoln, 1986.
- LAURA J. JOHNSON**, Associate Professor in the Community and Technical College (1975) B.A., M.A., The University of Akron, 1975.
- SYLVIA J. JOHNSON**, Director of Hower House (January 1987) B.S., The University of Akron, 1962.
- WENDELL A. JOHNSON**, Professor in the Community and Technical College (1969) A.A., North Park Junior College; B.S., University of Minnesota; M.Ed., Kent State University; M.S., The University of Akron, 1983.
- SCOTT A. JOHNSTON**, Associate Professor of Music (1978) B.M., University of Wisconsin; M.M., The Ohio State University, 1974.
- BRENDA J. JOLLEY**, Assistant Professor of Communication (1988) B.A., Stillman College; M.A., Ph.D., The Ohio State University, 1984.
- TUCKER R. JOLLY**, Associate Professor of Music (1980) B.M., North Texas State University; M.A., University of Connecticut, 1977.
- ANNA L. JONES**, Assistant Director of Alumni Relations (March 1993) B.A., Gordon College, 1988.
- GWENDOLYN JONES**, Assistant Professor of Business Management Technology (1988) B.A., Notre Dame College; M.B.A., Baldwin-Wallace College; Ph.D., The University of Akron, 1989.
- WILLIAM S. JORDAN, III**, Professor of Law (1985) B.A., Stanford University; J.D., University of Michigan, 1974.
- ROBERT D. JORGENSEN**, Professor of Music; Director of University Bands (1987) B.S.M., University of Illinois at Urbana; M.M., Michigan State University, 1974.
- MANUEL L. JOSE**, Associate Professor of Finance (1990) B.S., James Madison University; M.Acc., M.B.A., Ph.D., Virginia Polytechnic Institute and State University, 1983.
- JOSEPH P. JOYCE**, Manager of Voice Communication and Cable Services (January 1986) B.A., M.S.Ed., Kent State University, 1978.
- LIJ-KWANG JU**, Assistant Professor of Chemical Engineering (1990) B.S., National Taiwan University; M.S., Ph.D., State University of New York at Buffalo, 1988.
- KELLY M. JULIAN**, Assistant Professor of Communication (1992) B.S., Michigan State University; M.A., University of Iowa, 1989.
- ROBERT M. JUNKO**, Assistant Head Football Coach (February 1988) B.S., M.A., University of Tulsa, 1971.
- DOUGLAS R. KAHL**, Associate Professor of Finance (1989) B.A., University of North Dakota; M.A., M.S., Ph.D., University of Iowa, 1981.
- SEBASTIAN V. KANAKKANATT**, Professor of General Technology (June 1965) B.S., Madras University (India); M.S., Ph.D., The University of Akron, 1969.
- MARIE M. KANE**, Director of Institutional Research (March 1969) B.A., The University of Akron, 1984.
- JAMES M. KARAS**, Auxiliary Enterprise Accountant (December 1984) B.S., The University of Akron, 1976.
- ARTHUR D. KARLIN**, Professor of Accounting (1971) B.S., New York University; M.S., Ph.D., University of Illinois at Urbana; J.D., The University of Akron; LL.M., New York University, 1977.
- MARJORIE KARLSON**, Manager/Systems Analyst, Mathematical Sciences Computer Laboratory (1984) B.S., Thiel College, 1954.
- CHAMAN N. KASHKARI**, Associate Professor of Electrical Engineering (1969) B.A., Jammu Kashmir University; B.E., Rajasthan University; M.S.E., University of Detroit; Ph.D., University of Michigan at Ann Arbor, 1969.
- LAMBROS S. KATAFYGIOTIS**, Assistant Professor of Civil Engineering (1991) M.S., Ph.D., California Institute of Technology, 1991.
- KARYN B. KATZ**, Associate Professor of Communicative Disorders (1979) B.S., University of Texas at Austin; M.A., Case Western Reserve University; Ph.D., Kent State University, 1982.
- DARLENE R. KAUSCH**, Associate Professor of Accounting (1979) B.S., M.S., The University of Akron; D.B.A., Kent State University, 1979.
- JOLITA E. KAVALIUNAS**, Associate Professor of Modern Languages (1970) B.A., M.A., Ph.D., Case Western Reserve University, 1972.
- AZMI KAYA**, Professor of Mechanical Engineering (1970) Diploma, Technical College for Men (Turkey); M.S.M.E., University of Wisconsin; M.S.E.E., Ph.D., University of Minnesota, 1970; P.E., Ohio.
- MARJORIE C. KEIL**, Coordinator of the Writing Center (Wayne College) (1992) A.A., Lorain Community College; B.A., M.A., Cleveland State University, 1991.
- ORVILLE R. KEISTER, JR.**, Distinguished Professor of Accounting; Department Head of School of Accountancy (1966) B.S.B.A., M.B.A., The Ohio State University; Ph.D., University of Illinois, 1964.
- DEBRA S. KELLER**, Director of Network Services (August 1982) B.S.C.I., B.S.A.M., The University of Akron, 1981.
- FRANK N. KELLEY**, Dean of the College of Polymer Science and Polymer Engineering; Professor of Polymer Science (1978) B.S., M.S., Ph.D., The University of Akron, 1961.
- DEWAYNE KELLY**, Assistant Men's Basketball Coach (July 1991) B.S., Northern Illinois University, 1976.
- SAMUEL G. KELLY, III**, Associate Dean for Undergraduate Studies in the College of Engineering; Associate Professor of Mechanical Engineering (August 1982) B.S., M.S., Ph.D., Virginia Polytechnic Institute and State University, 1979.
- JOSEPH P. KENNEDY**, Distinguished Professor of Polymer Science; Distinguished Professor of Chemistry (April 1970) B.Sc., University of Budapest; M.B.A., Rutgers University; Ph.D., University of Vienna, 1954.
- ROBERT B. KENT, II**, Associate Professor of Geography and Planning (1983) B.A., M.A., University of California at Davis; Ph.D., Syracuse University, 1983.
- ELYS L. KETTLING**, Reference/User Education Librarian (Wayne College) (1992) B.A., M.L.I.S., University of Wisconsin at Milwaukee, 1991.
- WYATT KILGALLIN**, Assistant Professor of Electronic Technology (1986) A.A.S., B.S., Morehead State University; M.S., University of Tennessee at Knoxville, 1983.
- IL-WOON KIM**, Associate Professor of Accounting (January 1986) B.B.A., Yonsei University; M.B.A., Arizona State University; Ph.D., University of Nebraska, 1985.
- DENNIS L. KIMMELL**, Professor of Accounting (1976) B.S., University of Wisconsin at Oshkosh; M.S., Southern Illinois University at Carbondale; D.B.A., Kent State University, 1974; C.P.A., Missouri, Ohio, Wisconsin.
- SHARON L. KIMMELL**, Associate Professor of Accounting (1981) B.A., College of Wooster; M.B.A., University of Wisconsin; D.B.A., Kent State University, 1986; C.P.A., Ohio.
- BARBARA R. KIMYON**, Instructor in the English Language Institute; Assistant Director of the English Language Institute (January 1981) B.A., Dartmouth College; M.S., Georgetown University, 1979.

- CHERYL S. KING**, Assistant Professor of Public Administration and Urban Studies (1993) B.A., University of Texas at the Permian Basin; M.A., Ph.D., University of Colorado at Denver, 1992.
- JAMES E. KING I**, Assistant Professor of Social Work (1990) B.A., LeMoine-Owen College; M.S.W., University of Michigan; Ph.D., University of Pittsburgh, 1992.
- MARY C. KING**, Coordinator of Basic Writing; Coordinator of the Writing Laboratory of Developmental Programs (July 1975) B.A., M.A., The University of Akron, 1978.
- RANDALL H. KING**, Associate Dean of Buchtel College of Arts and Sciences; Associate Professor of Economics (1978) B.S.B.A., M.A., Ph.D., The Ohio State University, 1978.
- ELIZABETH S. KINION**, Associate Professor of Nursing (1987) B.S.N., Montana State University; M.S.Ed., The University of Akron; M.S.N., Kent State University; Ed.D., The University of Akron, 1987.
- CHARLES E. KIRKWOOD**, Professor of Law (1980) B.A., Wheaton College; J.D., Northwestern University, 1965.
- MARY K. KIRTZ**, Associate Professor of English (1985) B.A., University of Toronto; M.A.T., Oberlin College; Ph.D., Case Western Reserve University, 1984.
- GAY C. KITSON**, Professor of Sociology (July 1989) B.S., Northwestern University; M.A., Ph.D., University of North Carolina at Chapel Hill, 1972.
- KEITH A. KLAFFEHN**, Professor of Management and Health Care Systems (1970) B.S.I.D., M.S.I.M., Clarkson College of Technology; D.B.A., Kent State University, 1973.
- DENNIS A. KLEIDON**, Professor of Art; Professor of Commercial Art (1969) B.F.A., Illinois Wesleyan University; M.S., Illinois State University, 1967.
- ROSE A. KLEIDON**, Professor in the Community and Technical College (1970) B.A., Illinois Wesleyan University; M.A., University of Illinois at Urbana, 1968.
- KENNETH L. KLJKA**, Associate Professor of Construction Technology (March 1972) A.A.S. B.C.T., M.S.T.E., The University of Akron; M.S.C.E., Case Western Reserve University, 1990.
- WILLIAM E. KLINGELE**, Dean of the College of Education; Professor of Education (August 1989) B.S., Western Illinois University; M.S., Ed.D., Indiana University at Bloomington, 1970.
- MONA L. KLINGLER**, Assistant Professor of Communicative Disorders (1985) B.A., M.A., The University of Akron, 1981.
- THOMAS E. KLINGLER**, Head of Reference Department; Assistant Professor of Bibliography (1976) B.A., M.A., The University of Akron; M.L.S., Kent State University, 1986.
- RICHARD E. KLOSTERMAN**, Professor of Geography and Planning; Professor of Urban Studies (1983) B.S., Purdue University; Ph.D., Cornell University, 1976.
- ROBIN KNEE**, Assistant Professor of Modern Languages (1990) B.A., Rutgers University New Brunswick; M.A., Montclair State College; M.A., Ph.D., University of Pennsylvania, 1983.
- WILLIAM G. KOFRON**, Professor of Chemistry (1965) B.S., University of Notre Dame; Ph.D., University of Rochester, 1961.
- CHRISTINE A. KOLACZEWSKI-FERRIS**, Coordinator of Mathematics Laboratory (July 1981) B.S., M.S., The University of Akron, 1981.
- KATHARINE Y. KOLCABA**, Instructor in Nursing (1987) M.S.N., Frances Payne Bolton School of Nursing, 1987.
- ROSE MARIE B. KONET**, Manager of Computer Based Education and Testing (July 1976) B.S., The University of Akron, 1975.
- MARY S. KONKEL**, Head of Cataloging; Assistant Professor of Bibliography (November 1992) B.A., M.L.S., University of Wisconsin at Milwaukee; M.A., Governors State University, 1992.
- MARGERY B. KOOSSED**, Professor of Law (1974) B.S.Ed., Miami University; J.D., Case Western Reserve University, 1974.
- REBECCA M. KOPANIC**, Instructor in Bibliography (February 1979) B.A., Youngstown State University; M.L.S., Kent State University, 1978.
- MARTHA M. KORY**, Assistant Professor of Biology (1984) B.A., B.S., M.A., Indiana University; Ph.D., University of Nebraska, 1984.
- GERALD F. KOSER**, Professor of Chemistry (1969) B.S., The Ohio State University; M.S., Ph.D., University of Illinois at Urbana, 1968.
- RICHARD J. KOVACH**, Professor of Law (1980) B.A., Oberlin College; J.D., Harvard University, 1974.
- ERIC W. KREIDER**, Director of University Media Production; Production Coordinator of University Media Production (June 1981) B.A., The University of Akron, 1982.
- KEVIN L. KREIDER**, Associate Professor of Mathematical Sciences (1989) B.A., Wittenberg University; M.S., Ph.D., Purdue University, 1986.
- MARYHELEN C. KREIDLER**, Associate Professor of Nursing; Director of the Center for Nursing (1985) B.S., St. John College; M.A., M.Ed., Ed.D., Columbia University, 1978.
- ALAN G. KRIGLINE**, Professor of Management (1973) B.I.E., University of Florida; M.B.A., Ph.D., Georgia State University, 1977.
- ELISE H. KRIGLINE**, Instructor in Home Economics (March 1978) B.Ed., University of Miami; M.Ed., Georgia State University, 1973.
- LALA B. KRISHNA**, Associate Professor of Mathematical Sciences (1981) B.Sc., M.Sc., Patna University (India); M.A., Ph.D., Kent State University, 1979.
- RONALD J. KUOLA**, Professor of Finance; Department Head of Finance (August 1990) B.S., Pennsylvania State University; M.B.A., Ph.D., University of Pittsburgh, 1978.
- KIMBERLEE A. KUHAJDA**, Associate Director of Admissions (February 1989) B.A., The University of Akron, 1983.
- JAMES C. KUHN, IV**, Assistant Professor of Bibliography (June 1990) B.A., Case Western Reserve University; M.L.S., Kent State University, 1989.
- LOUISE M. KUHNIS**, Assistant Vice President for Institutional Advancement (December 1983) B.A., Baldwin-Wallace College, 1963.
- CHARLES A. KUNSMAN**, Aquatics Manager (July 1991) B.S.Ed., Cleveland State University; M.S.Ed., The University of Akron, 1980.
- A. W. GERHARD KUNZE**, Professor of Geology (1974) B.S., Ph.D., Pennsylvania State University, 1973.
- SOPHIE T. KUS-PATENA**, Academic Adviser (March 1990) B.A., Cleveland State University; M.A., John Carroll University, 1981.
- PAUL J. KUZDRALL**, Professor of Management (1985) B.S.E., University of Michigan; M.B.A., Southern Illinois University at Edwardsville; Ph.D., Saint Louis University, 1977.
- THEIN KYU**, Professor of Polymer Engineering (1983) B.Eng., Kyoto Institute of Technology; M.Eng., D.Eng., Kyoto University, 1980.
- DAVID E. KYVIG**, Professor of History (1971) B.A., Kalamazoo College; Ph.D., Northwestern University, 1971.
- GRETCHEN A. LAATSCH**, Associate Director of Gardner Student Center; Director of Gardner Student Center Calendar and Conference Services Office (August 1979) B.S., The University of Akron; M.S., Indiana University, 1970.
- ROBERT G. LaCIVITA**, Athletic Ticket Manager (August 1986) B.A., Indiana University of Pennsylvania; M.A., Ph.D., University of Pittsburgh, 1984.
- DONALD V. LACONI**, Assistant Professor of Hospitality Management (1984) Assoc., B.S.Tech.Ed., The University of Akron; M.Ed., Kent State University, 1988.
- J. ELOISE LAFFERTY**, Director of Promotional Services Division, CEPSCO (October 1980) B.A., Kent State University, 1960.
- KAREN E. LAHEY**, Associate Professor of Finance; Charles Herberich Associate Professor of Real Estate (1991) B.A., University of Florida; M.B.A., Ph.D., Florida State University, 1985.
- PAUL C. LAM**, Assistant Dean of Engineering - Director of Minority Affairs Program; Associate Professor of Mechanical Engineering (1980) B.S., Purdue University; M.S., University of Illinois at Urbana; Ph.D., The University of Akron, 1978.
- JOHN C. LANSHE**, Academic Adviser (June 1981) B.A., The University of Akron; M.A., Bowling Green State University, 1981.
- ELIZABETH A. LARIVIERE**, Associate Professor of Office Administration (1985) A.A., Cape Cod Community College; B.S., Salem State College; M.Ed., Florida Atlantic University; Ph.D., Arizona State University, 1984.
- JOSEPH A. LAROSE**, Assistant Professor of Bibliography (October 1987) B.A., M.A., The University of Akron; M.L.S., Kent State University, 1988.
- ANTHONY J. LASALVIA**, Assistant Professor of Criminal Justice; Chair, Public Service Technology Division (1992) B.S.S., John Carroll University; M.S.W., University of Michigan at Ann Arbor; J.D., The University of Akron, 1972.
- EDWARD B. LASHER**, Professor of Education (1972) B.S., State University of New York College at Oneonta; M.S., Ed.S., Indiana University at Bloomington; Ed.D., University of North Dakota, 1971.
- JOSEPH C. LATONA**, Professor of Management; Director of the Small Business Institute (1971) B.A.Ed., The University of Akron; M.B.A., D.B.A., Kent State University, 1970.
- EDWARD J. LAUGHNER**, Assistant Professor of Art (1984) B.S.Ed., Youngstown State University; M.A., Kent State University, 1978.
- CAROL W. LAWRENCE**, Associate Professor of Communicative Disorders (1985) B.S., The Ohio State University; M.A., Ph.D., Kent State University, 1980.
- DIANE L. LAZZERINI**, Academic Adviser (July 1979) B.A., M.A., The University of Akron, 1970.
- JULIE LE VECK**, (July 1989) B.S., Ohio University, 1981.
- PETER J. LEAHY**, Associate Professor of Public Administration and Urban Studies; Center Associate, Center for Urban Studies; Department Head of Public Administration and Urban Studies; General Studies Course Director; Institutions (January 1980) B.A., St. Peters College; M.A., The University of Akron; Ph.D., Syracuse University, 1975.
- VIOLET E. LEATHERS**, Assistant Professor of Education (1974) B.S.Ed., M.S.Ed., Ed.D., The University of Akron, 1985.
- M.B. LEE**, Director of the Learning Resources Center (February 1990) B.S., St. John College; M.S., The Ohio State University, 1970.
- SUNGGYU LEE**, Robert Iredell Professor of Chemical Engineering; Department Head of Chemical Engineering; Director of the Process Research Center (1980) B.S., M.S., Seoul National University; Ph.D., Case Western Reserve University, 1980.
- JOHN M. LEHMAN**, Budget Director (December 1989) B.A., Macmurray College; M.P.A., American University, 1976.
- CONSTANCE L. LEISTIKO**, Assistant Dean for External Programs (November 1983) B.S., M.A., Florida State University; J.D., The University of Akron, 1979.
- LYNN LENART**, Assistant Professor of Bibliography (1982) B.A., The University of Akron; M.L.S., Kent State University, 1990.
- JAMES V. LENAVITT**, Associate Professor of Art (1969) B.F.A., M.F.A., Ohio University, 1969.
- LYNN M. LEON**, Instructor in Nursing (1986) B.S.N., M.S.N., The Ohio State University, 1969; R.N.
- BRIAN P. LEONARD**, Professor of Mechanical Engineering (August 1985) B.M.E., University of Melbourne; M.A.E., Ph.D., Cornell University, 1965.
- JANE K. LEONARD**, Associate Professor of History; General Studies Course Director; World Civilizations (1987) B.S., Milwaukee-Dowder College; M.A., University of Idaho; Ph.D., Cornell University, 1971.
- ARKADHI I. LEONOV**, Professor of Polymer Engineering (1988) B.S., Moscow Institute of Chemical Engineering; M.S., Moscow State University; Ph.D., USSR Academy of Sciences; Ph.D., Karpov Physico-Chemical Research Institute, Moscow USSR, 1969.
- SHARON A. LESNER**, Professor of Communicative Disorders (1979) B.A., Hiram College; M.A., Kent State University; M.A., Wayne State University; Ph.D., The Ohio State University, 1979.
- PAUL E. LEVY**, Assistant Professor of Psychology (1989) B.A., Washington and Lee University; M.S., Ph.D., Virginia Polytechnic Institute and State University, 1989.
- RICHARD H. LEWANDOWSKI**, Associate Professor of Business Management Technology (January 1984) B.S., United States Military Academy; M.A., Georgetown University; M.B.A., The University of Akron, 1981.
- WILLIAM LEWIS, III**, Director of the Black Cultural Center; Adjunct Assistant Professor of Theatre Arts (July 1989) B.A., Fisk University; M.Div., Chicago Theological Seminary; M.A., University of Arizona, 1974.
- DALE M. LEWISON**, Professor of Marketing; Department Head of Marketing (1981) B.Ed., University of Wisconsin; M.A., Ph.D., University of Oklahoma, 1974.
- ALBERT H. LEYERLE**, Professor of Law (1974) B.S., The Ohio State University; J.D. Case Western Reserve University, 1960.
- ROBERT YING-KO LIANG**, Associate Professor of Civil Engineering (1985) B.S.C.E., Tamkang University; M.S.C.E., North Carolina State University; Ph.D., University of California at Berkeley, 1985.
- CAROL M. LICK**, Assistant Vice President for Institutional Advancement and Alumni Relations (January 1992) B.S., Michigan State University; M.A., Western Michigan University, 1972.
- ALVIN H. LIEBERMAN**, Associate Professor of Accounting; Coordinator of Taxation Studies (1969) B.S., J.D., M.B.A., The University of Akron, 1969; C.P.A., Ohio.
- CARL LIEBERMAN**, Associate Professor of Political Science; (1967) B.A., Temple University; M.A., Ph.D., University of Pittsburgh, 1969.
- THOMAS J. LIQUETT**, Assistant Director of Alumni Relations (February 1989) B.A., The University of Akron, 1987.
- HUGO LIJERON**, Professor of Modern Languages; Director of the Latin American Studies Program (1983) B.A., LaSalle University (Bolivia); LL.D., LL.B., Universidad San Francisco Xavier de Chuquisaca (Bolivia); M.A., Middlebury College; Ph.D., University of Madrid (Spain), 1965.
- EDWARD C. LIM**, Goodyear Professor of Chemistry (June 1989) B.S., St. Procopius College; M.S., Ph.D., Oklahoma State University, 1959.
- LUNG-HO LIN**, Associate Professor of Economics (January 1978) B.A., M.A., National Chengchi University (Taiwan); M.A., Ph.D., University of Notre Dame, 1974.
- YUEH-JAW R. LIN**, Associate Professor of Mechanical Engineering (1988) B.S., National Tsing-Hua University; M.S., Ph.D., University of Illinois Chicago Circle, 1988.

- PETER LINBERGER**, *Assistant Professor of Bibliography* (February 1980) B.S., M.S., The University of Akron; M.L.S., Kent State University, 1988.
- LINDA G. LINC**, *Associate Professor of Nursing* (1982) B.S.N., M.S.N., Ph.D., Kent State University, 1983.
- SHELDON B. LISS**, *Distinguished Professor of History* (1967) B.A., American University; M.A., Duquesne University; Ph.D., American University, 1964.
- MICHAEL P. LITKA**, *Professor of Business Law* (1971) B.A., Grinnell College; M.A., J.D., University of Iowa, 1958.
- KRIEMHILDE I.R. LIVINGSTON**, *Instructor in Modern Languages* (1968) Diploma, University of Munich (Germany); Diploma, Bavarian Interpreter School (Germany), 1947.
- ROBERT G. LORD**, *Professor of Psychology* (1974) B.A., University of Michigan at Ann Arbor; M.S., Ph.D., Carnegie-Mellon University, 1975.
- DAVID J. LOUSCHER**, *Professor of Political Science; Department Head of Political Science*; (1970) B.A., Morningside College; M.A., American University; M.A., Ph.D., University of Wisconsin, 1972.
- SUSAN J. LOUTHAN-PALLA**, *Associate Director of Student Financial Aid* (May 1992) A.D., B.S., The University of Akron, 1983.
- TAMARA A. LOWE**, *Assistant Budget Director* (June 1977) B.S., The University of Akron, 1988.
- THERÈSE L. LUECK**, *Assistant Professor of Communication* (1989) A.A., B.A., Thomas More College; M.A., Ph.D., Bowling Green State University, 1989.
- GARY A. LUFT**, *Assistant Professor of Home Economics* (August 1990) B.S., Washington State University; M.S., Ph.D., Texas Technical University, 1989.
- DEBORAH D. LUMLEY**, *Assistant Professor of Nursing* (1989) B.S., M.S., The Ohio State University; Ph.D., University of Texas, 1988.
- JAMES M. LYNN**, *Associate Professor of Communicative Disorders; Director of School of Communicative Disorders* (1980) B.S., M.A., Ph.D., University of Iowa, 1975.
- LAURENCE J. C. MA**, *Professor of Geography and Planning* (1971) B.A., National Taiwan University; M.A., Kent State University; Ph.D., University of Michigan at Ann Arbor, 1971.
- MARY JO MACCRACKEN**, *Professor of Physical Education* (1968) B.A., College of Wooster; M.A., The University of Akron; Ph.D., Kent State University, 1980.
- ALICE J. MacDONALD**, *Instructor in English* (1969) B.A., M.A., The University of Akron, 1969.
- JOHN A. MacDONALD, JR.**, *Professor of Music* (1959) B.M.Ed., Oberlin College; M.A., Ph.D., University of Michigan at Ann Arbor, 1964.
- SUZANNE C. MacDONALD**, *Assistant Professor of Education* (1989) B.S., Otterbein College; M.A., California State University at Los Angeles; Ed.D., University of Hawaii, 1987.
- BARBARA J. MacGREGOR**, *Professor of Music* (1969) B.M., The University of Akron; M.M., Cleveland Institute of Music, 1967.
- LAZARUS W. MACIOR**, *Professor of Biology* (1967) B.A., M.A., Columbia University; Ph.D., University of Wisconsin, 1959.
- DANIEL C. MACK**, *Assistant Professor of Bibliography* (January 1990) B.A., Youngstown State University; M.L.S., Kent State University, 1989.
- SUSAN MACKIEWICZ**, *Assistant Professor of History* (1990) B.A., Wilson College; M.A., Ph.D., University of Delaware, 1988.
- CHERIE A. MADARASH-HILL**, *Instructor in Bibliography* (May 1989) B.A., University of Saskatchewan (Canada); M.L.S., Vanderbilt University, 1984.
- LAURIE E. MADDEN**, *Assistant to the Associate Vice President for Administrative Services, Physical Facilities* (March 1989) A.A.S., B.S.B.A., The University of Akron, 1985.
- EUGENE A. MAIO**, *Professor of Modern Languages* (1970) B.A., M.A., S.T.L., St. Louis University; Ph.D., University of California at Los Angeles, 1967.
- GEORGE J. MAKAR**, *Professor in the Community and Technical College* (1973) B.S., Pennsylvania State University; M.Ed., Duquesne University; Ed.D., University of Pittsburgh, 1973.
- DEVINDER M. MALHOTRA**, *Professor of Economics* (1979) B.A., M.A., University of Delhi; Ph.D., Kansas State University, 1979.
- YOGENDRA K. MALIK**, *Professor of Political Science* (1969) B.A., M.A., Punjab University; M.A., Ph.D., University of Florida, 1966.
- ROBERT R. MALLIK**, *Associate Professor of Physics; Associate Professor of Chemistry* (1988) B.S., Ph.D., Leicester Polytechnic, 1985.
- TED A. MALLO**, *General Counsel; Adjunct Associate Professor of Education; Industrial Security Supervisor; Assistant Secretary of the Board of Trustees* (July 1969) B.S.Ed., M.S., J.D., The University of Akron, 1972.
- ELIZABETH A. MANCZ**, *Research Assistant Professor of Anthropology* (May 1990) B.A., The University of Akron; M.A., Ph.D., University of Minnesota, 1989.
- JOANNE M. MARCHIONE**, *Associate Professor of Nursing* (1973) B.S.N., Case Western Reserve University; M.A.Ed., University of Santa Clara; M.A., University of Washington, 1968.
- TIMOTHY S. MARGUSH**, *Assistant Professor of Mathematical Sciences* (1982) B.S., Indiana University of Pennsylvania; M.A., Ph.D., Bowling Green State University, 1980.
- RICHARD M. MARINGER**, *Assistant Professor of Business and Office Technology* (Wayne College) (1986) B.S., U.S. Military Academy; M.S.B.A., Boston University, 1979.
- FRANK MARINI**, *Professor of Political Science; Professor of Public Administration and Urban Studies* (June 1985) B.A., M.A., Arizona State University; Ph.D., University of California at Berkeley, 1966.
- NANCY E. MARION**, *Assistant Professor of Political Science* (August 1980) B.S., Pennsylvania State University; M.S., American University; M.A., Ph.D., State University of New York at Binghamton, 1990.
- JOHN A. MAROLI**, *Coordinator of the Math Center* (Wayne College) (August 1992) B.S., M.A., Ph.D., Bowling Green State University, 1989.
- JESSE F. MARQUETTE**, *Professor of Political Science; Director of Survey Research Center*, (1971) B.A., M.A., Ph.D., University of Florida, 1971.
- ROBERTA P. MARQUETTE**, *Professor of Accounting* (1981) B.S., University of Florida; M.B.A., The University of Akron; D.B.A., Kent State University, 1980; C.P.A., Ohio.
- GUY J. MARRELLI**, *Electrical Engineer* (June 1990) B.E.E., M.S.E.E., Cleveland State University, 1975.
- ROBERT KENT MARSDEN**, *Director of Corporate and Foundation Support Programs* (January 1984) B.S., The University of Akron, 1970.
- REBECCA S. MARSH**, *Associate Professor of Computer Programming Technology* (1981) B.A., M.A., Memphis State University, 1973.
- RODNEY S. MARSHALL**, *Manager of Academic User Services* (1972) B.S.B.A., Bowling Green State University; M.S.T.E., The University of Akron, 1978.
- SPENCER MARSTON, JR.**, *Director of Gardner Student Center* (1970) B.S.L.E., M.S.Tech.Ed., The University of Akron, 1976.
- JUANITA K. MARTIN**, *Psychology Assistant* (1988) B.A., Brown University; M.Ed., University of Hartford; M.A., Ph.D., Kent State University, 1990.
- LAWRENCE T. MARTIN**, *Professor of English* (1977) B.A., Saint Francis Seminary; M.A., Ph.D., University of Wisconsin, 1977.
- ROBERTA R. MARTIN**, *Academic Adviser* (July 1968) B.S., M.A., The Ohio State University; Ed.D., The University of Akron, 1987.
- JANET MARTING**, *Associate Professor of English* (1984) B.A., University of Vermont; M.A., Colorado State University; Ph.D., Michigan State University, 1982.
- JOHN P. MARWITT**, *Professor of Anthropology* (1971) B.S., Florida State University; Ph.D., University of Utah, 1971.
- JAMES D. MAST**, *Professor of Aerospace Studies* (1990) B.S., Kansas State Teachers College; M.A., University of Arkansas, 1985.
- KENNETH E. MAST**, *Assistant Dean and Director of Undergraduate Business Programs for the College of Business Administration; Professor of Marketing* (1970) B.A., M.B.A., The Ohio State University; D.B.A., Kent State University, 1980.
- HERBERT S. MATHENY, JR.**, *Manager of Operations* (August 1991) A.A.S., The University of Akron; B.A., Hiram College, 1987.
- WAYNE L. MATTICE**, *Alex Schulman Professor of Polymer Science* (July 1986) B.A., Grinnell College; Ph.D., Duke University, 1968.
- RUTH E. MATTY**, *Assistant Controller* (March 1980) B.S., M.B.A., The University of Akron, 1986.
- KIMBERLY A. McCLAFFERTY**, *Associate University Registrar* (August 1990) B.S., Purdue University; M.P.A., Kent State University, 1988.
- ANDREW BRADLEY McCLAIN**, *Director of Pre-College Programs* (June 1987) B.A., The University of Akron; M.Ed., Kent State University; J.D., The University of Akron, 1988.
- McKEE J. McCLENDON**, *Professor of Sociology* (1972) B.A., M.A., Ph.D., University of Kansas, 1972.
- NANCY J. McCLOUD**, *Coordinator, Network Services* (January 1990) B.B.A., Kent State University, 1985.
- REBECCA L. McCOLLUM**, *Assistant Professor of Computer Programming Technology* (1989) B.S., Kent State University; M.B.A., The University of Akron, 1988.
- DAVID A. McCONNELL**, *Assistant Professor of Geology* (August 1989) B.S., The Queen's University; M.S., Oklahoma State University; Ph.D., Texas A&M University, 1987.
- DIANE T. McCORT**, *Assistant to the Senior Director of Facilities Planning and Construction; Assistant to the University Architect* (February 1987) B.S., Miami University; M.Ed., Kent State University; M.Arch., University of Colorado, 1982.
- ARTHUR A. McCREARY**, *Athletic Trainer* (1982) B.A.Ed., M.A.Ed., The University of Akron, 1963.
- MICHAEL A. McDANIEL**, *Assistant Professor of Psychology* (1992) B.A., University of Delaware; M.A., Loyola University; M.A., Ph.D., George Washington University, 1986.
- EDWARD E. McDONALD**, *Professor of Mechanical Technology* (1972) B.S.M.E., M.S.T.E., The University of Akron, 1976; P.E., Ohio.
- RONALD L. McDONALD**, *Associate Director of Residence Halls* (August 1979) B.A., The University of Akron; M.A., Bowling Green State University, 1976.
- RICHARD B. McDOWELL**, *Senior Programmer/Analyst of Academic User Services* (1984) B.S., The Ohio State University, 1953.
- ROBERT L. McELWEE**, *Associate Professor of Political Science* (Wayne College) (1972) B.A., M.A., Kent State University, 1969.
- ANNE S. McFARLAND**, *Associate Law Librarian* (October 1986) B.A., Oberlin College; M.L.S., Case Western Reserve University; J.D., Cleveland State University, 1974.
- RICHARD E. McGRAW**, *Manager — Media Production Facilities; Adjunct Assistant Professor of Communication* (July 1973) B.A., The University of Akron, 1980.
- WILLIAM MCGUCKEN**, *Professor of History* (1968) B.Sc. (Mathematics), B.Sc. (Physics), M.A., Queens University, Belfast (N. Ireland); Ph.D., The University of Pennsylvania, 1968.
- AMY L. McGUIRE**, *Associate Director of Development for College Centered Programs* (October 1991) B.A., Kent State University, 1991.
- ROBERT A. McGUIRE**, *Professor of Economics* (August 1990) B.A., California State University at Long Beach; M.A., Ph.D., University of Washington, 1978.
- DONALD McINTYRE**, *Professor of Chemistry; Professor of Polymer Science; Department Head of Polymer Science* (1966) B.A., Lafayette College; Ph.D., Cornell University, 1954.
- KATHLEEN A. McINTYRE**, *Coordinator of the Tutorial Program; Counselor in Developmental Programs* (1977) B.A., Ursuline College; M.A., The University of Akron, 1977.
- SUSAN P. McKIERNAN**, *Assistant Director of the School of Art* (1977) B.F.A., M.S.T.E., The University of Akron, 1987.
- REGIS Q. McKNIGHT**, *Professor of Education* (1972) B.S., M.Ed., Ed.D., Pennsylvania State University, 1971.
- MARTIN M. McKOSKI**, *Associate Professor of English; General Studies Course Director; English Composition* (1974) B.A., Saint Joseph's College; M.A., The University of Akron; Ph.D., Florida State University, 1972.
- DORIS McLITTLE-MARINO**, *Associate Professor of Physical Education* (1989) B.A., University of Michigan-Dearborn; M.P.H., Ph.D., University of Michigan-Ann Arbor, 1984.
- WILLIAM E. McMAHON**, *Professor of Philosophy; Department Head of Philosophy* (1969) B.A., University of Notre Dame; M.A., Brown University; Ph.D., University of Notre Dame, 1970.
- MARTHA J. McNAMARA**, *Instructor in the English Language Institute* (August 1982) B.A., State University of New York at Oneonta; M.Ed., State University of New York at Buffalo; M.A., University of Pittsburgh, 1980.
- RALPH B. McNERNEY**, *Director of the Career Center* (January 1982) B.A., Cleveland State University; M.Ed., Ed.S., Kent State University, 1974.
- MATTHEW J. McTAGGERT**, *Assistant Professor of Education* (1991) B.A., University of Colorado at Denver; M.S., Virginia Commonwealth University, 1989.
- LAVERNE J. MECOMI**, *Professor of Education* (1967) B.S., West Chester State College (Pennsylvania); M.A., University of Pennsylvania; Ph.D., The Ohio State University, 1966.
- GARY E. MEEK**, *Professor of Management* (1971) B.S., Cleveland State University; Ph.D., Case Western Reserve University, 1970.
- CAROLYN L. MEHL**, *Assistant Vice President for Institutional Advancement—University Communications* (November 1979) B.F.A., B.S.Ed., Bowling Green State University; M.S.Ed., The University of Akron, 1983.
- EBERHARD A. MEINECKE**, *Professor of Mechanical Engineering; Professor of Polymer Science; Professor of Biomedical Engineering* (October 1963) D. Eng., Braunschweig Institute of Technology (Germany), 1960.
- WARNER D. MENDENHALL**, *Professor of Political Science* (Wayne College) (1972) B.S., Davidson College; M.A., Duke University; Ph.D., Kent State University, 1982.
- R. PAUL MERRIX**, *Professor of English* (1966) B.A., M.A., Butler University; Ph.D., University of Cincinnati, 1966.
- DONALD J. METZGER**, *Professor of Anthropology* (1968) B.A., Youngstown University; Ph.D., University of Pittsburgh, 1968.

- CHRISTOPHER P. MEYER**, Associate Professor of Art (1972) B.A., Washington and Lee University; M.F.A., The Ohio State University, 1972.
- DAVID G. MEYER**, Assistant Professor of Management (1989) B.S., University of Michigan; M.B.A., Concordia University; Ph.D., University of Michigan, 1986.
- DENNIS A. MEYER**, Professor of Art (1969) B.A., St. Norbert College; M.F.A., Ohio University, 1969.
- JANET A. MICHELLO**, Associate Professor of Sociology (Wayne College) (1988) B.A., Rutgers; M.Ed., Kent State University; Ph.D., The University of Akron, 1989.
- CHAND MIDHA**, Associate Professor of Mathematical Sciences; Director of the Center for Statistical Consulting (1983) M.S., Indian Agricultural Research Institute; Ph.D., Iowa State University, 1980.
- JOSEPH MGDEN**, Academic Adviser (July 1975) B.B.A., M.Ed., Kent State University; Ph.D., The University of Akron, 1988.
- ADEL A. MGHID-HAMZZA**, Professor of Theatre Arts (1980) B.F.A., School of Dramatic Arts, Cairo; M.F.A., Ohio University, 1972.
- NELL M. MILES**, Director of Affirmative Action; Equal Employment Opportunity Officer; Title IX Coordinator (January 1989) B.S., Northeastern University, 1974.
- THOMAS T. MILES**, Associate Professor of Communication (October 1972) B.S., M.S., Ed.A., Indiana State University; Ph.D., University of Iowa, 1973.
- JOHN V. MILLER, JR.**, Associate Professor of Bibliography; Director of Archival Services; Director of the American History Research Center; University Records Officer (July 1972) B.A., Franklin and Marshall College; M.A., University of Delaware, 1965.
- MARIAN A. MILLER**, Assistant Professor of Political Science (1990) B.A., M.A., Ph.D., University of Southern California Los Angeles, 1988.
- WILLIAM I. MILLER**, Associate Professor of Modern Languages (1970) B.A., Wittenberg University; Ph.D., University of Florida, 1970.
- AMY MILSTED**, Associate Professor of Biology (1993) B.S.Ed., The Ohio State University; Ph.D., City University of New York, 1977.
- JANET L. MINC**, Associate Professor of English (Wayne College) (1978) B.A., Hofstra University; Ph.D., State University of New York at Binghamton, 1979.
- JOYCE E. MIRMAN**, Professor of Computer Programming Technology (1976) A.A.S., B.S.Tech.Ed., M.S.Tech.Ed., The University of Akron, 1980.
- MARLA L. MITCHELL**, Director of Trial Litigation Clinic; Assistant Coordinator/Staff Attorney of the Legal Clinic (July 1986) B.S., Youngstown State University; J.D., The University of Akron, 1984.
- CHARLES B. MONROE**, Associate Professor of Geography and Planning; Center Associate, Center for Urban Studies (1981) B.A., University of Wisconsin; M.A., Ph.D., Pennsylvania State University, 1974.
- CHARLES K. MOORE, JR.**, Professor of Accounting (January 1973) A.A., Angelo State University; B.B.A., M.B.A., D.B.A., Texas Technical University, 1973; C.P.A., Texas.
- DAWN W. MOORE**, Assistant Director of Athletics (1989) B.S., Ithaca College; M.S., University of Massachusetts, 1987.
- ELLEN J. MOORE**, Assistant Professor of Nursing (January 1987) B.S.N., University of Illinois; M.S., Wayne State University, 1979.
- LINDA L. MOORE**, Dean of the College of Fine and Applied Arts; Professor of Communication (1978) B.S., M.A., Bradley University; Ph.D., Kent State University, 1973.
- MARVIN M. MOORE**, Professor of Law (July 1960) B.A., Wayne State University; J.D., LL.M., J.S.D., Duke University, 1968.
- RANDY MOORE**, Dean of the Buchtel College of Arts and Sciences; Professor of Biology (July 1993) B.S., Texas A&M University; M.S., University of Georgia; Ph.D., University of California at Los Angeles, 1980.
- JOHN W. MORRISON, II**, Instructor in Commercial Art Program (August 1988) B.F.A., The University of Akron, 1980.
- DOROTHY C. MOSES**, Professor of Allied Health Technology; Professor of Biology (1981) B.S., Bates College; M.A., Mount Holyoke College; Ph.D., Kent State University, 1983.
- BARBARA G. MOSS**, Assistant Professor of Education (1989) B.S., The Ohio State University; M.Ed., Ph.D., Kent State University, 1988.
- RICHARD A. MOSTARDI**, Professor of Biology; Professor of Biomedical Engineering (1967) B.S.Ed., M.Ed., Kent State University; Ph.D., The Ohio State University, 1968.
- ELAINE E. MOTT**, Instructor in Nursing (1984) B.S.N., Pennsylvania State University; M.S.N., University of Texas at Austin, 1984.
- ROBERT J. MRAWETZ**, Associate Professor of Physical Education; General Studies Course Director; Physical Education (1970) B.S.Ed., Miami University; M.Ed., Ohio University; Ph.D., The Ohio State University, 1970.
- KAREN M. MUDRY**, Associate Professor of Electrical Engineering; Associate Professor of Biomedical Engineering (1979) B.E.E., Villanova University; M.S., Johns Hopkins University; Ph.D., Cornell University, 1978.
- SAMUEL A. MUELLER**, Associate Professor of Sociology (1973) B.A., Valparaiso University; M.A., Roosevelt University; Ph.D., Northwestern University, 1971.
- DALE H. MUGLER**, Professor of Mathematical Sciences; Professor of Biomedical Engineering (1989) B.A., University of Colorado; M.A., Ph.D., Northwestern University, 1974.
- KARLA T. MUGLER**, Director of Special Projects (January 1990) B.A., Kent State University; M.A., Ph.D., Northwestern University, 1974.
- BEVERLY J. MUGRAGE**, Professor in the Community and Technical College (1972) B.S., Kent State University; M.S., Ph.D., The University of Akron, 1982.
- JOHN E. MULHAUSER**, Associate Professor of Geography and Planning (1966) B.A., M.A., Kent State University; J.D., The University of Akron, 1976.
- JOHN MUMPER**, Professor of Community Services Technology (January 1977) B.A., The University of Akron; M.S.S.W., University of Louisville; J.D., The University of Akron, 1981.
- DAVISON MUNODAWAFA**, Assistant Professor of Physical Education (August 1990) B.Sc., Kansas State University; M.Ed., Ed.D., University of Arkansas, 1990.
- MARTIN D. MURPHY**, Professor of Psychology (1975) B.A., Dartmouth College; M.S., Ph.D., University of Illinois at Urbana, 1975.
- CONNIE F. MURRAY**, Assistant Director of Admissions (June 1989) B.A., M.A., The University of Akron, 1992.
- RUTH C. MURRAY**, Rubber Division Literature Chemist (July 1970) B.S., Chatham College, 1944.
- HARRY MURUTES**, Assistant Professor of Art (1982) B.S., M.A., Kent State University; M.A., The Ohio State University; Ph.D., University of Michigan, 1983.
- JAMES D. MUSENGO**, Assistant Professor of Military Science (January 1990) B.S., John Carroll University, 1982.
- JEROME MUSHKAT**, Professor of History (1982) B.A., M.A., D.S.S., Syracuse University, 1964.
- STEVEN C. MYERS**, Associate Professor of Economics (1979) B.S.Ec., M.A., West Virginia University; M.A.; Ph.D., The Ohio State University, 1980.
- NOBUYUKI NAKAJIMA**, Professor of Polymer Engineering (1984) B.S., Tokyo University; M.S., Polytechnic Institute; Ph.D., Case Institute of Technology, 1958.
- THOMAS L. NASH**, Professor of Geography and Planning; Center Associate, Center for Urban Studies (1967) B.A., M.A., Ph.D., Kent State University, 1973.
- JOSEPH V. NAVARI**, Acting Assistant Dean of Fine and Applied Arts (1987) B.A., University of California at Berkeley; M.A., Ph.D., University of California at Santa Barbara, 1974.
- DANIEL M. NELSON**, Professor of History (1970) B.A., Ohio Wesleyan University; M.A., The Ohio State University; Ph.D., University of Wisconsin, 1967.
- WILLIAM E. NEMEC**, Professor of Education (1974) B.S.S.S., John Carroll University; M.Ed., Ohio University; Ph.D., The Ohio State University, 1974.
- HENRY NETTLING**, Associate Vice President of Finance and Controller (February 1964) B.S.B.A., The University of Akron, 1959.
- DANIEL M. NEWLAND**, Senior Coordinator of Student Life; Dean of Students (August 1971) B.A., Coe College (Iowa); M.S., Indiana University at Bloomington; Ph.D., The University of Akron, 1987.
- ISADORE NEWMAN**, Professor of Education; Associate Director of the Institute of Life-Span Development and Gerontology (1971) B.A., University of Miami; M.A., New School for Social Research (New York); Ph.D., Southern Illinois University at Carbondale, 1971.
- ELAINE F. NICHOLS**, Associate Dean of College of Nursing - Undergraduate Programs; Associate Professor of Nursing (1980) B.S.N., Western Reserve University; M.S.N., Case Western Reserve University; Ed.D., The University of Akron, 1987.
- GLEN O. NJUS**, Biomedical Engineer; Adjunct Research Assistant Professor of Biomedical Engineering (November 1986) B.S., M.S., Ph.D., University of Iowa, 1985.
- ALLEN G. NOBLE**, Professor of Geography and Planning; Department Head of Geography and Planning (1964) B.A., Syracuse University; M.A., University of Maryland at College Park; Ph.D., University of Illinois at Urbana, 1957.
- JUDITH A. NOBLE**, Professor of Education (1970) B.S., M.A., Central Michigan University; Ph.D.; Michigan State University, 1971.
- TIMOTHY S. NORFOLK**, Associate Professor of Mathematical Sciences (January 1984) B.Sc., Exeter University (England); M.S., The University of Akron; Ph.D., Kent State University, 1984.
- ELIZABETH R. NULL**, Assistant Director of Development/Research (February 1992) B.A., Kent State University; M.L.S., State University of New York at Buffalo, 1987.
- DAVID A. NYPMER**, Assistant Director of Public Relations (1980) B.A., The University of Akron, 1982.
- PHYLLIS G. O'CONNOR**, Assistant Dean of University Libraries; Assistant Professor of Bibliography; Head of Circulation (1978) B.A., The University of Akron; M.L.S., Kent State University, 1992.
- T. MOBODO OCRAN**, Professor of Law (1984) L.L.B., University of Ghana; M.L.I., Ph.D., University of Wisconsin, 1971.
- EMEKA O. OFOBIKKE**, Assistant Professor of Accounting (1989) B.B.A., M.B.A., Western Illinois University; Ph.D., University of Oregon, 1984.
- JOHN H. OLIVE**, Professor of Biology (1970) B.S., The Ohio State University; M.A., Ph.D., Kent State University, 1964.
- GARY H. OLLER**, Associate Professor of Classics (1979) B.A., Dickinson College; Ph.D., University of Pennsylvania, 1977.
- GRACE E. OLMSTEAD**, Director of Services for Students with Disabilities (October 1977) B.A., Wilberforce University; M.Ed., Kent State University, 1972.
- CAROL A. OLSON**, Associate Professor of Law (1986) B.A., Washington College; M.A., M.Ed., University of Delaware; J.D., University of the Pacific, 1983.
- SUSAN J. OLSON**, Assistant Professor of Education (1989) B.S., M.Ed., Indiana University of Pennsylvania; Ph.D., Pennsylvania State University, 1989.
- PAUL C. ORCHARD**, Assistant Track Coach; Instructor in Physical Education (January 1993) B.S., Taylor University; M.A., Miami University, 1986.
- F. SCOTT ORCUTT, JR.**, Associate Professor of Biology (1971) B.S., M.S., Ph.D., Cornell University, 1969.
- BARBARA A. OSYK**, Assistant Professor of Management (1989) A.A., Cuyahoga Community College; B.S.I.M., M.B.A., The University of Akron; Ph.D. Kent State University, 1991.
- DONALD W. OTT**, Associate Professor of Biology (1974) B.S., Southeastern Louisiana University; Ph.D., University of North Carolina at Chapel Hill, 1973.
- MARC C. OZANICH**, Associate Professor of Dance (1973) A.A., Bakersfield College; B.A., University of California at Santa Barbara; M.A., University of California at Los Angeles, 1968.
- JOSEPH PADOVAN**, Professor of Mechanical Engineering; Professor of Polymer Engineering (1970) B.S.M.E., M.S.M.E., Ph.D., Polytechnic Institute of New York, 1969.
- KENNETH J. PAKENHAM**, Associate Professor of English; Director of the English Language Institute (August 1980) B.A., Trinity College (Ireland); M.A., University of Essex (England); Ph.D., University of Pittsburgh, 1980.
- ARTHUR L. PALACAS**, Professor of English (1976) B.A., Harvard University; Ph.D., Indiana University at Bloomington, 1970.
- JUDITH A. PALJAGALLO**, Professor of Mathematical Sciences (1978) B.S., Westminster College; M.S., Purdue University; Ph.D., Colorado State University, 1975.
- CARL A. PALMER**, Producer/Director of University Media Production (1989) B.A., Bowling Green State University, 1977.
- DARYL W. PALMER**, Assistant Professor of English (August 1990) B.A., Washburn University of Topeka; M.A., Ph.D., University of Kansas, 1990.
- ROLAND R. PAOLUCCI**, Associate Professor of Music; Coordinator of Jazz Studies; Director of the Jazz Ensemble (1978) B.S., State University of New York; M.A., The University of Akron, 1985.
- GERALD M. PARKER**, Associate Director of Research Services and Sponsored Programs (November 1989) B.A., The University of Akron; M.A., Kent State University, 1983.
- STEPHEN J. PARKER**, (April 1982) B.Ed., M.Ed., Keene State College, 1973.
- RANDAL L. PARKINSON**, Assistant Professor of Military Science (October 1988) B.S., Western Illinois University; Major, Infantry.
- MANOUCHER PARVIN**, Professor of Economics (1978) B.S., University of Toledo; Ph.D., Columbia University, 1969.
- KYLE S. PASSMORE**, Assistant Law Librarian for Reference and Computer Research (August 1977) B.A., Capital University; M.L.S., Kent State University, 1977.
- JAYPRAKASH G. PATANKAR**, Professor of Management (1978) B.S., Bombay University (India); M.S., Ph.D., Clemson University, 1978.
- JUNE G. PATTON**, Assistant Professor of Nursing (1986) B.S.N., University of Maryland; M.S.N., The University of Akron, 1985.
- NORMA J. PEARSON**, Assistant Professor of Bibliography; Head, Science and Technology Department; Natural Sciences Bibliographer (May 1979) B.A., M.L.S., M.A., Kent State University, 1978.
- GEORGIA K. PEEPLES**, Associate Professor of Music (1983) B.M., Baylor University; M.A., University of North Carolina; D.M.A., University of Maryland, 1981.

- WOLFGANG PELZ**, Professor of Mathematical Sciences (1978) B.S., Rose-Hulman Institute of Technology; M.S., Ph.D. (Statistics), M.S. (Computer Science), Virginia Polytechnic Institute and State University, 1984.
- BRIAN F. PENDLETON**, Professor of Sociology (1978) B.A., University of Minnesota at Duluth; M.A., University of North Dakota; Ph.D., Iowa State University, 1977.
- SANDRA L. PEROSA**, Associate Professor of Education (1989) B.A., M.A., M.Ed., Ph.D., State University of New York at Buffalo, 1983.
- DAVID S. PERRY**, Professor of Chemistry (January 1987) B.Sc., Ph.D., University of Toronto, 1975.
- JON ROBERT PESKE**, Associate Professor in the Community and Technical College (1969) B.A., M.A., The University of Akron, 1969.
- RUSSELL J. PETERSEN**, Dean of the College of Business Administration; Professor of Accounting (1989) B.S., Oregon State University; M.S., University of Oregon; Ph.D., University of Washington, 1971.
- ROBERT F. PHIPPS**, Director of Print Communications (November 1982) B.A., Iowa State University, 1980.
- VICTOR E. PINHEIRO**, Assistant Professor of Physical Education (1989) B.S., M.S., Jiwaji University; Ph.D., University of Pittsburgh, 1989.
- ESTEL M. PITTMAN**, Internal Auditor (June 1987) B.S., The University of Akron, 1984.
- PAULETTE K. POLLEY**, Assistant Professor in Marketing (1989) B.S., Howard University; M.B.A., Ph.D., Kent State University, 1992.
- MARGARET M. POLOMA**, Professor of Sociology (1970) B.A., Notre Dame College of Ohio; M.A., Ph.D., Case Western Reserve University, 1970.
- VELMA E. POMRENKE**, Professor in the Community and Technical College (January 1978) B.A., University of Western Ontario; M.A., New York University; Ph.D., The University of Akron, 1979.
- CAROLYN D. PONTIUS**, Instructor in Nursing (1988) B.S.N., The University of Akron; M.S.N., Kent State University, 1986.
- GEORGE S. POPE**, Associate Professor of Music (1978) B.M.E., University of Tulsa; M.M., Northwestern University, 1975.
- ROBERT F. POPE, JR.**, Professor of English (1977) B.A., University of California at Berkeley; M.A., California State University, San Diego; M.F.A., University of Iowa, 1976.
- SUSAN M. POPE**, Instructor in Accounting (January 1992) B.S., Pennsylvania State University; M.B.A., The Ohio State University, 1978.
- JOHN A. POPPLESTONE**, Professor of Psychology; Director of the Archives of the History of American Psychology (1961) B.A., University of Michigan at Ann Arbor; M.A., Wayne State University; Ph.D., Washington University, 1958.
- THOMAS E. PRICE, JR.**, Professor of Mathematical Sciences; Professor of Biomedical Engineering (1976) B.S., M.S., Ph.D., University of Georgia, 1976.
- MINNIE C. PRITCHARD**, Associate Dean of the Community and Technical College, Professor of Surveying and Construction Technology; Professor of Drafting Technology (1971) B.S.C.E., M.S. Tech. Ed., The University of Akron, 1981.
- GEORGE E. PROUGH**, Professor of Marketing (1968) M.A., Michigan State University; D.B.A., Kent State University, 1977.
- CLAIRE J. PURDY**, General Ledger Accountant (June 1991) B.S., The University of Akron, 1982.
- JANET PURNELL**, Director of Minority Affairs; Assistant to the President (January 1991) B.S.E., M.S., The University of Akron, 1971.
- HELEN K. QAMMAR**, Assistant Professor of Chemical Engineering (January 1989) B.S., Syracuse University; M.S., Ph.D., University of Virginia, 1986.
- ANTONIO R. QUESADA**, Associate Professor of Mathematical Sciences (1984) M.S., Ph.D., University of Florida, 1978.
- THOMAS J. QUICK**, Research Associate in Geology (1983) A.S., B.S., M.S., The University of Akron, 1983.
- RODERIC P. QUIRK**, Professor of Polymer Science (October 1983) B.S., Rensselaer Polytechnic Institute; M.S., Ph.D., University of Illinois, 1967.
- NEAL C. RABER**, Associate Professor of Mathematical Sciences (1972) B.S.Ed., Kent State University; M.S., Ph.D., The Ohio State University, 1972.
- GAURI S. RAJ**, Professor of Social Work (1980) B.A., M.A.S., Kashi Vidyapeeth University; M.S.W., Saint Louis University; Ph.D., Rutgers University at New Brunswick, 1976.
- MARY C. RAINEY**, Professor of Home Economics; Associate Director of the Family Center (1980) B.A., Saint Mary's College; M.A., Ph.D., Michigan State University, 1971.
- JONATHAN S. RAKICH**, Distinguished Professor of Management and Health Services Administration; Distinguished Professor of Biomedical Engineering (1972) B.A., Oakland University; M.B.A., University of Michigan at Ann Arbor; Ph.D., St. Louis University, 1970.
- PENNY RAKOFF**, Professor of Art (1978) B.F.A., University of Michigan at Ann Arbor; M.F.A., Rochester Institute of Technology, 1976.
- HARRIDUTT RAMCHARRAN**, Associate Professor of Finance (1986) B.S., Mankato State College; M.A., Ph.D., State University of New York at Binghamton, 1978.
- CYNTHIA D. RAMSTHALER**, Director of Public Relations (August 1984) B.A., Kent State University, 1978.
- ANDREW S. RANCIER**, Associate Professor of Communication (August 1991) B.A., M.A., Queens College; Ph.D. Kent State University, 1979.
- NICHOLAS RANSON**, Associate Professor of English (1973) B.A., M.A., Cambridge University (England); Ph.D., Case Western Reserve University, 1974.
- SUSAN RASOR-GREENHALGH**, Assistant Professor of Home Economics (1987) A.A., B.S., Morehead State University; M.S., University of Southern California, 1982.
- DARIUS RASTOMJI**, Associate Professor of Computer Programming Technology (1980) B.Comm., M.Comm., University of Poona; A.A.S., M.S.Ed., Ph.D., The University of Akron, 1987.
- JAMES S. RAY**, Foundation Accountant (October 1981) B.S., The University of Akron, 1980.
- DONNA JEAN RECTOR**, Endowment Funds Accountant (March 1976) B.S.B.A., Kent State University, 1962.
- NARENDER P. REDDY**, Professor of Biomedical Engineering (March 1981) B.E., Osmania University; M.S., University of Mississippi; Ph.D., Texas A&M University, 1974.
- DAVID A. REDLE**, Associate Professor of Business Law (January 1981) B.B.A., University of Notre Dame; M.B.A., J.D., The University of Akron, 1980.
- CHARLENE K. REED**, Assistant to the President; Secretary to the Board of Trustees (October 1982) B.A., M.Ed., The University of Akron, 1989.
- KAREN S. REED**, Associate Professor of Nursing (1989) B.S.N., Ohio University; M.N., University of Pittsburgh; Ph.D., University of North Carolina-Greensboro, 1988.
- DIANA C. REEP**, Professor of English (1980) B.S., M.A., Ph.D., University of Wisconsin at Milwaukee, 1979.
- ELIZABETH A. REILLY**, Professor of Law (1984) B.A., Princeton University; J.D., The University of Akron, 1978.
- MARK A. REIMAN**, Strength and Conditioning Coach (June 1991) B.A., College of Wooster; M.S., The University of Akron, 1982.
- DARRELL H. RENEKER**, Director of the Institute of Polymer Science; Professor of Polymer Science (1989) B.Sc., Iowa State University; M.Sc., Ph.D., University of Chicago, 1959.
- PAULA R. RENKER**, Instructor in Nursing (1986) B.S.N., The Ohio State University; M.S.N., The University of Akron, 1986; R.N.
- NIKOLA RESANOVIC**, Associate Professor of Music (1983) B.M., M.M., The University of Akron; D.M.A., Cleveland Institute of Music, 1981.
- JANET R. REUTER**, Associate Professor of Education (1975) B.S.Ed., M.Ed., Ohio University; Ph.D., University of Toledo, 1975.
- RICHARD S. RICE**, Assistant Dean of College of Engineering; Director of Cooperative Program—College of Engineering; Assistant Professor of Coordination (August 1984) B.S.B.A., Bowling Green State University, 1959.
- WILLIAM D. RICH**, Associate Professor of Law (August 1981) B.A., University of Rochester; J.D., University of Denver; L.L.M., Harvard University, 1986.
- RANDOLPH E. RICHARDSON**, University Architect; Senior Director of Facilities Planning and Construction (August 1985) B.A., Miami University, 1969.
- PAUL RICHERT**, Law Librarian; Professor of Law (July 1977) B.A., M.S., University of Illinois; J.D., Tulane University of Louisiana, 1977.
- HELEN W. RICHTER**, Associate Professor of Chemistry (1984) B.A., The Woman's College of Georgia; M.S., Ph.D., The Ohio State University, 1974.
- TRACY A. RILEY**, Instructor in Nursing (1992) B.S.N., Walsh College; M.S.N., Case Western Reserve University, 1992.
- PETER L. RINALDI**, Professor of Chemistry; Director of the Molecular Spectroscopy Laboratory (May 1987) B.S., Polytechnic Institute of New York; Ph.D., University of Illinois, 1978.
- DAVID RITCHEY**, Assistant Professor of Communication (August 1990) B.A., Georgetown College; M.A., Ph.D., Louisiana State University, 1971.
- STANLEY E. RITTEGERS**, Professor of Biomedical Engineering (1987) B.S., State University of New York at Buffalo; M.S., Ph.D., The Ohio State University, 1978.
- JANE F. ROBERTS**, Associate Professor of Social Services Technology (Wayne College) (1985) B.A., Gettysburg College; M.S., Case Western Reserve University, 1975.
- BENNIE P. ROBINSON**, Instructor in Bibliography (March 1987) B.A., Tougaloo College; M.L.S., Atlanta University, 1967.
- DAVID J. ROBINSON**, Professor of Electronic Technology (June 1969) B.S.E.E., The University of Akron; M.S.E., Case Western Reserve University; J.D., The University of Akron, 1975.
- DAVID N. ROBINSON**, Professor of Civil Engineering (January 1983) B.Sc., Northern Arizona University; M.Sc., Ph.D., Brown University, 1966.
- EMILY A. ROCK**, Associate Professor of Biology (Wayne College) (1983) B.S., University of Richmond; M.S., The University of Akron, 1984.
- ANTHONY W. ROMANO**, Assistant Professor of Education (August 1990) B.S., University of Southwestern Louisiana; M.S., Louisiana State University; Ph.D., University of South Carolina, 1978.
- STEPHEN P. ROOKE**, Assistant Professor of Mechanical Engineering (1991) B.S.M.E., Michigan Technological University; M.S.M.E., Ph.D. Purdue University, 1992.
- MICHAEL B. ROSS**, Associate Professor of Education (1973) B.S.Ed., Shippensburg State College; M.Ed. Ed.D., Pennsylvania State University, 1974.
- KATHLEEN M. ROSS-ALAOUMOLIG**, Associate Professor of Nursing (August 1990) B.S.N., College of Mount Saint Joseph; M.S.N., Ph.D., Case Western Reserve University, 1985.
- MARY ANNE ROTHERMEL**, Associate Professor of Management (1984) B.S., M.B.A., The University of Akron; Ph.D., The Ohio State University, 1981.
- MARION ALBERT RUEBEL**, Acting Vice President of Student Support Services; Professor of Education (1970) B.A., M.A., University of Northern Iowa; Ph.D., Iowa State University, 1969.
- ROBERT E. RUESCHMAN**, Assistant Director of Purchasing (March 1978) B.B.A., Kent State University, 1968.
- PAMELA R. RUPERT**, Director of Developmental Programs; Coordinator of College Reading; Adjunct Assistant Professor of Education (July 1978) B.S.Ed., Kent State University; M.S.Ed., Ph.D., The University of Akron, 1979.
- DIANE M. RUPPELT DALSKY**, Associate Director of Development, College Centered Programs (January 1984) B.A., Michigan State University, 1969.
- HELEN LENORE RYAN**, Associate Professor of Modern Languages (1968) B.A., Ohio Wesleyan University; M.A. (Spanish), M.A. (French), D.M.L., Middlebury College, 1980.
- ROGER N. RYAN**, Associate Vice President of Administrative Support Services; Curator for the Hower House; Adjunct Associate Professor of Home Economics (May 1976) B.S., University of Cincinnati; M.A., The University of Akron, 1984.
- JAMES M. RYON**, Associate Professor of Music (1984) B.S., Yale University; B.M., M.M., The Juilliard School, 1978.
- ARJAN T. SADHWANI**, Professor of Accounting (1970) B.A., B.Com., M.Com., Bombay University; Ph.D., Michigan State University, 1971.
- CHERYL B. SADLER**, Instructor in Nursing (1989) B.S.N., University of Maryland; M.Ed., Howard University; M.S.N., Catholic University of America, 1976.
- JOHN P. SAHL**, Associate Professor of Law (August 1991) B.A., Boston College; J.D., Vermont Law School; L.L.M., Yale University, 1989.
- ATEF F. SALEEB**, Professor of Civil Engineering (1983) B.Sc., Cairo University; M.Sc., Ph.D., Purdue University, 1981.
- RONALD L. SALISBURY**, Associate Professor of Biology (1982) B.A., Greensboro College; M.S., University of Richmond; Ph.D., Virginia Commonwealth University, 1979.
- RAYMOND E. SANDERS**, Associate Professor of Psychology (1969) B.A., M.A., Ph.D., University of Arizona, 1969.
- EVERETT R. SANTEE, JR.**, Manager of the N.M.R. Center; Research Associate in the Institute of Polymer Science (1966) B.S., West Virginia State College, 1962.

- NEIL B. SAPIENZA**, Associate Professor of Commercial Art (1987) B.F.A., Ohio University; M.S., Brooks Institute at Santa Barbara, 1987.
- MOSTAFA H. SARHAN**, Professor of Accounting (January 1983) B.C., Cairo University; M.B.A., Texas A&M University; Ph.D., University of Arkansas, 1983.
- SIMSEK SARIKELLE**, Professor of Civil Engineering (1967) B.S.C.E., Robert College; M.S.C.E., Ph.D., West Virginia University, 1966; P.E., Ohio, West Virginia.
- RITA S. SASLAW**, Professor of Education; Department Head of Educational Foundations (1975) B.S., M.A., Ph.D., Case Western Reserve University, 1971.
- MICHAEL SAVAGE**, Professor of Mechanical Engineering (1979) B.M.E., Manhattan College; M.S.M.E., Ph.D., Purdue University, 1969; P.E., Indiana, Ohio.
- RUDOLPH J. SCAVUZZO, JR.**, Associate Dean of College of Polymer Science and Polymer Engineering; Professor of Polymer Engineering; Professor of Mechanical Engineering (1973) B.S.M.E., Lehigh University; M.S.M.E., Ph.D., University of Pittsburgh, 1962; P.E., Ohio.
- MARY G. SCHILLER**, Professor of Music (1982) B.M., University of North Carolina at Greensboro; M.M., D.M.A., The Ohio State University, 1979.
- VICTORIA M. SCHIRM**, Associate Professor of Nursing (1987) B.S., M.S., Penn State University; Ph.D., Case Western Reserve University, 1987.
- PHILLIP H. SCHMIDT**, Professor of Mathematical Sciences (1972) B.S., M.S., Ph.D., Purdue University, 1972.
- SUSAN M. SCHMIDT**, Administrative Project Leader (July 1990) B.S., M.S., Purdue University, 1970.
- MAE N. SCHREIBER**, Assistant Professor of Bibliography (1989) B.S., The Ohio State University; M.L.S., Simmons College, 1988.
- WILLEANE V. SCHROCK**, Assistant Professor of Nursing (August 1981) B.S., Goshen College; M.S., Case Western Reserve University; M.A., Ph.D., The University of Akron, 1992; R.N.
- FREDERICK M. SCHULTZ**, Professor of Education (1969) B.S., M.S., Ph.D., Indiana University at Bloomington; B.A., The University of Akron, 1985.
- SUSAN J. SCHUNK**, Instructor in Modern Languages (1971) B.S.Ed., Indiana University of Pennsylvania; M.A., The Ohio State University, 1968.
- PAUL A. SCHUTZ**, Assistant Professor of Education (1991) B.A., B.S., Winona State College; M.A., University of Wisconsin; Ph.D., University of Texas, 1989.
- GREG W. SEAMON**, Assistant Football Coach (January 1991) B.S., Marian College; M.A., Pacific University, 1990.
- WILLIAM H. SEATON**, Associate Dean of College of Fine and Applied Arts; Professor of Communicative Disorders (1989) B.S., M.S., Ph.D., University of Illinois, 1978.
- ALLEN L. SEHN**, Assistant Professor of Civil Engineering (January 1990) B.S.C.E., M.S.C.E., South Dakota School of Mines and Technology; Ph.D., Virginia Polytechnic Institute and State University, 1990; P.E., Ohio, Virginia.
- ROBERT H. SEIPLE**, Manager of Applied Research (1984) B.A., Youngstown State University; M.A., The University of Akron, 1985.
- RICHARD H. SEIVERT**, Director of Computer Services (July 1981) B.S.Ed., University of North Dakota; M.B.A., The Ohio State University, 1970.
- GARY E. SELLERS**, Associate Professor of Economics (1978) B.A., Shippensburg State College; M.A., Ph.D., University of Cincinnati; J.D., The University of Akron, 1990.
- JOHN S. SERAFINI**, Associate Professor of Mechanical Engineering (January 1982) B.A.E., M.A.E., Rensselaer Polytechnic Institute; Ph.D., Case Western Reserve University, 1962.
- MICHAEL D. SERMERSHEIM**, Associate General Counsel; Director of Contract Administration (December 1976) B.A., J.D., The University of Akron, 1973.
- JAMES L. SHANAHAN**, Director of the Center for Urban Studies; Professor of Public Administration and Urban Studies (1970) B.B.S., West Virginia State College; M.A., West Virginia University; Ph.D., Wayne State University, 1972.
- RICHARD L. SHANKLIN**, Associate Professor of Music (1982) B.S., Illinois State University; M.M., North Texas State University, 1973.
- ROBERT J. SHARDY, SR.**, Director, Engineering Computer Graphics Facility (August 1984) B.S., The University of Akron, 1972.
- DOUGLAS V. SHAW**, Associate Professor of Public Administration and Urban Studies (1972) B.A., Lebanon Valley College; M.A., Brown University; Ph.D., University of Rochester, 1972.
- DANIEL M. SHEA**, Assistant Professor of Political Science (1993) B.A., State University of New York at Oswego; M.A., University of West Florida, 1986.
- ROBERT J. SHEDLARZ**, Professor of Business Law (1972) B.A., New York University; J.D., Notre Dame Law School, 1972.
- DANIEL B. SHEFFER**, Associate Professor of Biology; Associate Professor of Biomedical Engineering; Department Head of Biomedical Engineering; Director of Institute for Biomedical Engineering Research; Director, Biostereometrics Laboratory (July 1980) B.S., M.Ed., Northwestern State College; Ph.D., Texas A&M University, 1978.
- KARL A. SHILLIFF**, Professor of Management (1967) B.S.Ch.E., Pennsylvania State University; M.B.A., The University of Akron; Ph.D., Pennsylvania State University, 1971.
- RICHARD SHIREY**, Professor of Music (1967) B.M., Oberlin College; M.M., University of Illinois at Urbana, 1965.
- LARRY C. SHUBAT**, Professor of Military Science (July 1992) B.A., The University of California at Davis; M.S. Ohio State University; Command and General Staff College, 1969; Major, Corps of Engineers, U.S. Army.
- F.N. SIBAI**, Assistant Professor of Electrical Engineering (January 1990) B.S., University of Texas-Austin; M.S., Ph.D., Texas A&M University, 1989.
- RAYMOND SIBERSON**, Associate Professor of Respiratory Care Technology (1978) A.A.S., Cuyahoga Community College; B.S.Ed., M.S.Tech.Ed., The University of Akron, 1981.
- MARTIN H. SIEGEL**, Associate Professor of Marketing and Sales Technology (1972) B.F.A., M.A., Hunter College, 1965.
- BRIAN F. SIFFERLIN**, Assistant Athletic Trainer (January 1989) B.S., The Ohio State University; M.S., The University of Akron, 1989.
- S. MARC SILLING**, Coordinator of Testing Services; Counseling Psychologist (November 1981) B.A., Marietta College; M.A., Cleveland State University; Ph.D., Kent State University, 1981.
- KENNETH T. SILOAC**, Associate Professor of Communicative Disorders (1971) B.S., M.Ed., Ph.D., Wayne State University, 1971.
- STANLEY B. SILVERMAN**, Professor in the Community and Technical College (January 1981) B.S., The Ohio State University, M.A., Middle Tennessee State University, 1973.
- FRANKLIN B. SIMMONS, III**, Associate Professor of Management (January 1982) B.A., M.A., Ph.D., University of Cincinnati; J.D., The University of Akron; L.L.M., Cleveland State University, 1991; C.P.M.
- PAUL D. SIMPSON**, Assistant Professor of Construction Technology (January 1983) B.S.C.E., M.S.C.E., The University of Akron, 1976; P.E., Ohio.
- GARY J. SIPPS**, Assistant Professor of Psychology (1981) B.A., Rutgers University; M.A., Ph.D. University of Maryland, 1981.
- JANETTE L. SLOBODA**, Assistant to the Director of the Institute of Polymer Science (1990) B.F.A., Pratt Institute; M.A., New York University, 1989.
- SALLY KENNEDY SLOCUM**, Associate Professor of English (1966) B.A., Columbia College; M.A., Ph.D., University of Tennessee at Knoxville, 1968.
- JAMES R. SLOWIAK**, Assistant Professor of Theatre Arts (1989) B.A., Macalester College; M.F.A., University of California-Irvine, 1985.
- CHRISTOPHER E. SMITH**, Associate Professor of Political Science (1987) B.A., Harvard University; M.Sc., University of Bristol; J.D., University of Tennessee; Ph.D., University of Connecticut, 1988.
- DANIEL J. SMITH**, Professor of Chemistry; Professor of Biomedical Engineering; Faculty Research Associate, IPS (1977) B.S., Wisconsin State University; Ph.D., University of California at Berkeley, 1974.
- FORREST SMITH**, Professor of Biology (Wayne College) (1975) B.A., Hiram College; M.S., Purdue University; M.A., Kent State University, 1982.
- FREDERICK T. SMITH**, Assistant Professor of Dance (August 1990) B.A., University of Colorado; M.F.A., University of California at Irvine, 1990.
- LOIS M. SMITH**, Supervisor of Sponsored Program Accounting (December 1980) B.A., Walsh College, 1976.
- LYNN A. SMOLEN**, Associate Professor of Education (1981) B.A., American University; M.Ed., Ph.D., University of Florida, 1981.
- LISA M. SNEELL**, Director of Community Services (Wayne College) (August 1990) B.S., Western Kentucky University; M.B.A., The University of Akron, 1989.
- LARRY D. SNIDER**, Professor of Music (1977) B.S., Illinois State University; M.M.E., North Texas University; D.M.A., University of Illinois, 1983.
- GLENN H. SNYDER**, Professor of Community Services Technology (1973) B.A.Ed., The University of Akron, M.Ed., Kent State University, 1972.
- NANCY M. SOMERICK**, Professor of Communication (1978) B.S.J., Ohio University; M.A.J., Kent State University; Ph.D., Ohio University, 1974.
- GAIL G. SOMMERS**, Assistant Director of the Center for Urban Studies (March 1982) B.A., M.A., Western Reserve University; M.A., Ed.D., The University of Akron, 1989.
- SANG-SUB SONG**, Chief Engineer (January 1985) B.S., M.S., Hanyang University; M.S., The City College of City University of New York; Ph.D., The University of Akron, 1990.
- MARK E. SOPPELAND**, Professor of Art (1976) B.F.A., University of Colorado; M.F.A., The Ohio State University, 1976.
- ROBERT J. SOVCHIK**, Professor of Education (1973) B.S., Kent State University; M.A., Cleveland State University; Ph.D., Kent State University, 1974.
- SUSAN D. SPEERS**, Professor of Theatre Arts; Director of School of Theatre Arts (1988) B.A., M.A., University of Houston; Ph.D., University of California at Santa Barbara, 1982.
- NORMA L. SPENCER**, Associate Professor of Education (1970) B.S.Ed., M.S., The University of Akron, 1970.
- JAMES C. SPERLING**, Associate Professor of Political Science (1988) B.A., University of California at Santa Barbara; M.A., Johns Hopkins University; C.Phil., Ph.D., University of California at Santa Barbara, 1986.
- GARY N. SPONSELLER**, Project Leader of Academic User Services (July 1977) B.A., B.A., The University of Akron, 1977.
- TRIMALAI S. SRIVATSAN**, Associate Professor of Mechanical Engineering (1987) B.E., University of Bangalore; M.S., Ph.D., Georgia Institute of Technology, 1984.
- JOHN F. STAFFORD, JR.**, Assistant Director of Student Financial Aid (July 1979) B.S., Hampton Institute; M.Ed., Kent State University, 1979.
- KATHY L. STAFFORD**, Vice President for Institutional Advancement; Bliss Institute Fellow; Adjunct Associate Professor of Political Science (February 1985) B.A., Kent State University; M.A., Ph.D., The Ohio State University, 1982.
- ROBERT F. STANLEY**, Assistant Football Coach (January 1991) B.S.Ed., University of Texas at Austin, 1969.
- DAVID B. STARK**, Assistant Professor of Mathematical Sciences (1981) B.A., Weber State College; M.S., J.D., Brigham Young University; Ph.D., University of Texas at Austin, 1991.
- VIRGIL STARKS, III**, Coordinator of Academic Advising for Student Athletes (June 1991) B.A., Rhodes College; M.A., The University of Akron, 1985.
- SUSAN J. STEARNS**, Associate Professor of Nursing (1974) B.S.N., Saint John's College; M.S.N., Catholic University of America, 1963.
- RICHARD P. STEINER**, Associate Professor of Mathematical Sciences (1983) B.S., Grove City College; M.S., Clarion State College; M.P.H., Ph.D., University of Michigan, 1985.
- KAY E. STEPHAN**, Associate Professor of Business and Office Technology (Wayne College) (January 1979) B.S.Ed., Wittenberg University; M.S., The University of Akron, 1978.
- CHARLES R. STEPHENS**, Academic Adviser; Director of Minority Retention (August 1979) B.A., Wilberforce University; M.Ed., Kent State University, 1970.
- EUGENE STEPHENS**, Director of Purchasing (October 1990) B.S.I.M., M.B.A., The University of Akron, 1981.
- WALLACE STERLING**, Associate Professor of Theatre Arts (1968) B.A., M.A., University of Florida; Ph.D., Southern Illinois University at Carbondale, 1966.
- HARVEY L. STERNIS**, Professor of Psychology; Director of the Institute for Life-Span Development and Gerontology (1971) B.A., Bard College; M.A., State University of New York at Buffalo; Ph.D., West Virginia University, 1971.

- SHERYL A. STEVENSON**, Associate Professor of English (1986) B.A., M.A., Ph.D., University of Maryland, 1986.
- JERRY N. STINNER**, Associate Professor of Biology (1982) B.S., California Baptist College; Ph.D., University of California at Riverside, 1980.
- NANCY L. STOKES**, Associate Professor of Bibliography; Music and Performing Arts Bibliographer (November 1984) B.M.E., The University of Akron; M.M., Kent State University, 1986.
- JOSEPH W. STOLL**, Supervisor, Laboratory for Cartographic and Spatial Analysis (1989) B.S., Eastern Mennonite College; M.S., University of Wisconsin-Madison, 1986.
- ISABELLE A. STOMBAUGH**, Assistant Professor of Home Economics (1989) B.S., M.S., Ph.D., The Ohio State University, 1987.
- DONALD P. STORY**, Associate Professor of Mathematical Sciences (1976) B.A., M.A., Ph.D., University of Florida, 1976.
- RICHARD W. STRATTON**, Associate Professor of Economics (1978) B.A., Drew University; M.A., Ph.D., University of Connecticut, 1977.
- CHARMAINE J. STREHARSKY**, Director of Research Services and Sponsored Programs (1964) A.A.S., B.S.T.E., M.S.T.E., The University of Akron, 1988.
- JAMES T. STRONG**, Associate Professor of Marketing (1989) B.A., Lafayette College; M.B.A., University of Toledo; Ph.D., Drexel University, 1990.
- DONALD E. STULL, JR.**, Associate Professor of Sociology (1986) B.A., M.A., Ph.D., University of Washington, 1986.
- FREDERICK JOHN STURM**, Dean of the Community and Technical College; Professor of Business Management Technology; Professor of Hospitality Management (August 1968) B.A., M.A., Ed.D., The University of Akron, 1979.
- PHILLIP W. STUYVESANT**, Associate Professor of Modern Languages (1966) B.A., Thiel College; M.A., Ph.D., Case Western Reserve University, 1970.
- LINDA M. SUBICH**, Associate Professor of Psychology (1981) B.S., University of Wisconsin at Milwaukee; M.A., Ph.D., The Ohio State University, 1981.
- LINDA ELLISON SUGARMAN**, Assistant Professor of Accounting (1970) B.B.A., M.S.Ed., Hofstra University, 1968; C.P.A., Ohio, New York.
- MICHAEL N. SUGARMAN**, Professor of Education (1970) B.S.B.A., Ed.M., Ed.D., State University of New York at Buffalo, 1966.
- DENNIS K. SULLIVAN**, Professor of Manufacturing Technology (1977) B.S.B.A., M.S.T.E., The University of Akron, 1974.
- DANIEL J. SVYANTEK**, Assistant Professor of Psychology (1987) B.A., Indiana University; M.A., Ball State University; Ph.D., University of Houston, 1987.
- GERARD M. SWEENEY**, Professor of English (1971) B.S., Manhattan College; M.A., New York University; Ph.D., University of Wisconsin, 1971.
- MICHAEL G. SWETZER**, Head Volleyball Coach (July 1991) B.A., The University of Akron, 1990.
- JAMES D. SWITZER**, Professor in the Community and Technical College (1965) B.A., College of Wooster; M.A., Kent State University, 1965.
- NICHOLAS D. SYLVESTER, III**, Dean of the College of Engineering; Professor of Chemical Engineering (June 1989) B.S., Ohio University; Ph.D., Carnegie-Mellon University, 1968.
- JOHN P. SZABO**, Associate Professor of Geology (1975) B.S., University of Notre Dame; Ph.D., University of Iowa, 1975.
- LYNNE A. SZABO**, Grant and Contract Accountant (July 1979) B.S., A.A.B., The University of Akron, 1987.
- JAMES W. TAGGART**, Professor of Business Management Technology (1969) B.S., Youngstown State University; M.B.A., Pennsylvania State University; J.D., The University of Akron, 1974.
- JOSEPH A. TAKACS**, Professor of Electronic Technology (1974) B.S.E.E., M.S.E.E., The University of Akron, 1961.
- HUI-QIAN TAN**, Associate Professor of Mathematical Sciences; Associate Professor of Civil Engineering (January 1986) B.A., Oberlin College; M.S., Ph.D., Kent State University, 1986.
- MICHAEL J. TASCNER**, Professor of Chemistry (1982) B.S., University of Wisconsin; Ph.D., Iowa State University, 1980.
- MARK B. TAUSIG**, Associate Professor of Sociology (1983) B.A., University of Wisconsin; M.A., Cornell University; Ph.D., State University of New York at Albany, 1979.
- BRUCE C. TAYLOR**, Associate Professor of Biomedical Engineering; Associate Professor of Electrical Engineering (1988) B.A., Hiram College; M.A., Ph.D., Kent State University, 1971.
- RICHARD W. TAYLOR**, Associate Professor of Management (1989) B.S., M.S., University of Florida; M.S., Ph.D., Georgia Institute of Technology, 1983.
- WILLIAM M. TAYLOR**, Computer-Based Education and Testing Project Analyst (January 1984) B.S., The University of Akron, 1976.
- JAMES W. TEETER**, Professor of Geology; Department Head, Geology (1965) B.S.C., M.S.C., McMaster University; Ph.D., Rice University, 1966.
- LUCILLE M. TERRY**, Associate Professor of Home Economics (1986) B.A., Wartburg College; M.S., Ph.D., University of North Carolina at Greensboro, 1978.
- CLAIRE A. TESSIER**, Assistant Professor of Chemistry (August 1990) B.S., University of Vermont; Ph.D., State University of New York at Buffalo, 1982.
- EDWIN THALL**, Professor of Chemistry (Wayne College) (1974) B.S., Pratt Institute; M.S., New Mexico Highlands University; Ph.D., The University of Akron, 1972.
- HELENE S. THALL**, Assistant Dean of Wayne College; Director of Student Services (Wayne College) (1980) B.S., M.S., Pratt Institute, 1969.
- JOHN THANOPOULOS**, Professor of Marketing; Director of International Business (January 1983) B.A., Athens Graduate School of Economics and Business Sciences; M.Sc., City University, London; Ph.D., University of Arkansas, 1983.
- CHRISTINE L. THOMAS**, Instructor in Nursing (1989) B.S.R.N., The Ohio State University; M.S.N., Kent State University, 1988.
- FRANCIS B. THOMAS**, Associate Vice President for Information Services (December 1970) B.S., University of Cincinnati; M.A., Kent State University; Ph.D., The University of Akron, 1983.
- OLETHA THOMPSON**, Senior Coordinator of Special Services for Students (March 1984) B.A., M.Ed., Howard University, 1973.
- STEPHEN J. THOMPSON**, Professor of Education (1973) B.S., University of Wisconsin at Oshkosh; M.A., University of Northern Colorado; Ph.D., Syracuse University, 1973.
- GEORGE E. TILDEN**, Assistant Director of Gardner Student Center (1980) B.A., The University of Akron, 1980.
- WILLIAM E. TOGGLER, JR.**, Assistant Director of Alumni Relations (1985) B.A., M.A., The University of Akron, 1990.
- ARLENE A. TOTH**, Instructor in English (1969) B.A., M.A., The University of Akron, 1969.
- J. GARY TRAVENY**, Director of New Student Orientation (1981) B.S., M.A., The University of Akron, 1980.
- JOHN H. TROCHE**, Associate Professor of Manufacturing Technology (1987) B.S., Purdue University; M.A., Kent State University, 1977.
- DAWN TROUARD**, Acting Assistant Provost; Professor of English; Director of Women's Studies (1980) B.A., M.A., Texas A&M University; Ph.D., Rice University, 1981.
- JANICE S. TROUTMAN-RAINS**, Assistant Professor of Art (August 1989) B.F.A., Kent State University, 1983.
- LYNN M. TSCHUDY**, Assistant Professor of Music (1989) B.M., M.M., Ph.D.M. Indiana University, 1990.
- RALPH B. TUREK**, Professor of Music (1980) B.S., M.M., Duquesne University; D.M.A., University of Cincinnati, 1975.
- PETER B. TURK**, Professor of Marketing (1988) B.S., The Ohio State University; M.S., University of Illinois at Urbana; Ph.D., University of Wisconsin at Madison, 1977.
- DUDLEY B. TURNER**, Assistant Professor of Communication (1986) B.A., Ashbury College; M.A., The University of Akron; Ph.D., Purdue University, 1988.
- KAREN B. TURNER**, Associate Professor of Handicapped Services (October 1970) B.S., Kent State University; M.S.Ed., The University of Akron, 1974.
- MONTE E. TURNER**, Professor of Biology (1982) B.S., M.S., Brigham Young University; Ph.D., University of Georgia, 1982.
- TYRONE M. TURNING**, Dean of Wayne College; Associate Professor of Speech (Wayne College) (July 1980) B.A., Southern Illinois University; M.A., Ed.D., Northern Illinois University, 1974.
- PATRICIA M. ULBRICH**, Assistant Professor of Sociology (1991) B.A., M.A., University of Wisconsin at Milwaukee; Ph.D., University of Illinois at Urbana, 1984.
- RAMESH WAKAMUDI**, Facilities Planner (1983) B.A., Jawaharal Nehru Technical University; M.A., The University of Akron, 1985.
- SHERMAN D. VANDER ARK**, Professor of Music (1973) A.B., Calvin College; M.A., Ph.D., The Ohio State University, 1970.
- PATSY A. VEHAR**, Associate Professor of Business and Office Technology (Wayne College) (1984) B.A., B.S., Ohio University; M.Ed., Kent State University, 1983.
- ROBERT J. VEILLETTE**, Assistant Professor of Electrical Engineering (August 1990) B.S.E.E., Virginia Polytechnic Institute and State University; M.S.E.E., Clemson University; Ph.D., University of Illinois at Urbana, 1990.
- TRINA L. VELEZ**, Director of Employment Services (January 1978) B.A., University of Tampa; M.A., The University of Akron, 1986.
- VICTOR VELEZ**, Assistant Director of Career Center (July 1977) B.A., M.A., University of Tampa, 1977.
- MARY C. VERSTRAETE**, Associate Professor of Biomedical Engineering (1988) B.S., M.S., Ph.D., Michigan State University, 1988.
- TIMOTHY R. VIERHELLER**, Assistant Professor of Mathematics (Wayne College) (1987) B.S., Marietta College; M.S., Ohio University, 1983.
- BINDGANAWALE S. VIJAYARAMAN**, Assistant Professor of Management (1989) B.Sc., M.Sc., Bangalore University; M.S.D.S., Ph.D., Georgia State University, 1987.
- MARK S. VIOLA**, Assistant Professor of Electrical Engineering (1989) B.S., M.S., Ph.D., Michigan State University, 1988.
- RONALD E. VIOLA**, Professor of Chemistry (1984) B.S., Fordham University; M.S., Ph.D., Pennsylvania State University, 1976.
- ERNST D. VON MEEFWALL**, Distinguished Professor of Physics; Distinguished Professor of Chemistry; Faculty Research Associate, IPS (1971) B.S., M.S., Northern Illinois University; Ph.D., Northwestern University, 1970.
- VLADA VUKADINOVIC**, Associate Professor of Art (1983) Assoc., Cuyahoga Community College; B.F.A., Cleveland State University; M.F.A., Kent State University, 1982.
- DIANE VUKOVICH**, Coordinator of Basic Mathematics; Assistant Director of Developmental Programs (1978) B.S., Youngstown State University; M.Ed., Kent State University; Ph.D., The University of Akron, 1975.
- THOMAS J. VUKOVICH**, Assistant Vice President for Student Support Services (July 1972) B.S., Ohio Northern University; M.Ed., Ph.D., Kent State University, 1982.
- MARTHA W. VYE**, Associate Professor of Office Administration (1973) B.S., Appalachian State University; M.Ed., Bowling Green State University, 1965.
- MELVIN C. VYE**, Professor of Electronic Technology (1972) B.S.E.E., Ohio University; M.E., Pennsylvania State University, 1969.
- CHARLES A. WAELHLER**, Assistant Professor of Psychology (1989) B.S., Suffolk University; M.Ed., Plymouth State College; M.A., Ph.D., Northwestern University, 1989.
- A. MARTIN WAINWRIGHT**, Assistant Professor of History (1989) B.A., Emory University; M.A., Ph.D., University of Wisconsin at Madison, 1989.
- ANGELA M. WALKER**, Instructor in Finance (1989) B.S., Kent State University; M.B.A., Cleveland State University, 1982.
- JOHN R. WALKER**, Grants Accountant (March 1978) B.S., M.A., The University of Akron, 1991.
- DARLENE G. WALRO**, Assistant Professor of Biology (1989) B.S., M.S., Ph.D., Ohio University, 1983.
- JOSEPH M. WALTON**, Associate Provost for Academic and Faculty Affairs; Professor of Education (1970) B.S.Ed., University of Cincinnati; M.Ed., Xavier University; Ph.D., The Ohio State University, 1970.
- MARY KAY WARNER**, Aquatics Program Director (January 1989) B.A., M.A., The University of Akron, 1989.
- DAVID G. WASIK**, Assistant Director of Computer Services for Administrative Systems and Programming (June 1973) B.S., The University of Akron, 1973.
- MICHELE L. WATRAL**, Coordinator of Fraternity and Sorority Life (March 1993) B.S., Ashland College, 1991.
- KATHY R. WATSON**, Assistant Vice President for Human Resources (June 1978) A.A.B., B.S., The University of Akron, 1988.
- ADELE A. WEBB**, Associate Professor of Nursing (1985) B.S.N., The University of Akron; M.S.N., The Ohio State University; Ph.D., Wayne State University, 1989.
- DONNA S. WEBB**, Professor of Art (1981) B.F.A., Eastern Michigan University; M.F.A., University of Michigan, 1971.

THOMAS DEWITT WEBB, Professor of Art (1970) B.F.A., M.F.A., University of Michigan at Ann Arbor, 1970.

WYATT M. WEBB, Associate Professor of Physical Education; Department Head of Physical and Health Education (1967) B.S.Ed., The University of Akron; M.S.Ed., University of Cincinnati; Ph.D., The Ohio State University, 1967.

DEBORAH S. WEBER, Associate Professor in the Community and Technical College (1982) B.A., Denison University; M.A., The Ohio State University, 1972.

MARCIA E. WEIDKNECHT, Instructor in Polymer Science (August 1989) B.S., University of New Hampshire, 1971.

EDITH K. WEINSTEIN, Professor in the Community and Technical College (1969) B.A., M.A.Ed., The University of Akron, 1968.

PAUL B. WEINSTEIN, Assistant Professor of History (Wayne College) (1992) B.A., Miami University; M.A., Case Western Reserve University, 1974.

DAVID M. WEIS, Professor of Education (1967) B.A., Loras College; M.Ed., Ohio University; Ph.D., The Ohio State University, 1967.

JOHN T. WELCH, JR., Associate Professor of Electrical Engineering (1973) B.S., M.S., Ph.D., North Carolina State University at Raleigh, 1964.

ARTHUR G. WENTZ, Associate Professor of Finance (1982) B.S.B.A., Duquesne University; M.B.A., University of Pittsburgh; Ph.D., The Ohio State University, 1969.

CHRYS WESDEMOTIS, Assistant Professor of Chemistry (1989) B.S., M.S., Ph.D., Technical University of Berlin, 1979.

CLIFFORD T. WEST, JR., Assistant Professor of Management (1990) B.A., University of California-San Diego; M.B.A., Notre Dame College; Ph.D., Indiana University, 1992.

JAMES L. WHITE, Professor of Polymer Engineering; Department Head of Polymer Engineering; Director of the Center for Polymer Engineering (July 1983) B.S.Ch.E., Polytechnic Institute of Brooklyn; M.S.Ch.E., Ph.D., University of Delaware, 1965.

CAROLYN D. WHITTINGTON, Assistant Professor of Education; Director of Assessment, Evaluation, and Accreditation (August 1990) B.A., Harvard University; M.S., Simmons College; M.A., Ph.D., Columbia University, 1986.

JOHN WIANDT, Associate Controller (July 1967) B.S. Bus. Ed., Kent State University, 1965.

RICHARD A. WIGGINS, Network Project Leader (May 1988) B.S., The University of Akron, 1980.

DELMUS E. WILLIAMS, Dean of University Libraries; Professor of Bibliography (December 1991) B.S., University of Richmond; M.S.L.S., Kentucky State University; Ph.D., University of North Carolina at Chapel Hill, 1985.

JOHN D. WILLIAMS, Assistant Dean and Director of Graduate Business Programs; Professor of Finance (1969) B.S., Westminster College; M.B.A., D.B.A., Kent State University, 1971.

MARY B. WILLIAMS, Assistant Professor of Office Administration (1989) B.S., M.S., Memphis State University, 1977.

MICHAEL M. WILLIAMS, Professor of General Technology (1982) B.S., Bowling Green State University; M.S., University of Wisconsin at Milwaukee, 1973.

MAX S. WILLIS, JR., Professor of Chemical Engineering; Professor of Biomedical Engineering; Associate Dean of Graduate Studies and Research in the College of Engineering (1968) B.S., Ch.E., Pennsylvania State University; M.S.Ch.E., Ph.D., Iowa State University of Science and Technology, 1962.

RICHARD A. WILLIS, Computer-Based Education and Testing Project Leader (January 1980) B.S.Ed., The Ohio State University; M.M., The University of Akron, 1980.

G. EDWIN WILSON, JR., Professor of Chemistry; Department Head of Chemistry (1984) B.S., Massachusetts Institute of Technology; Ph.D., University of Illinois, 1964.

JOSEPH M. WILSON, Instructor in Microprocessor Service Technology (Wayne College) (August 1990) A.A.S., B.S., Southern Illinois University at Carbondale, 1987.

NANCY M. WINEMAN, Associate Professor of Nursing; Director of Doctoral Programs (August 1990) B.A., Marymount Manhattan College; M.S.N., Yale University; Ph.D., University of Rochester, 1988.

BERNARD S. WINICK, Associate Professor of Business Law (1979) B.S.B.A., The Ohio State University; J.D., The University of Akron, 1964.

DAVID D. WITT, Associate Professor of Home Economics (1983) B.A., M.A., Ph.D., Texas Tech University, 1983.

JOHN S. WODARSKI, Professor of Social Work (August 1988) B.S., Florida State University; M.S.S.W., University of Tennessee; Ph.D., Washington University, 1970.

LOIS A. WODARSKI, Associate Professor of Home Economics (1988) B.S., Florida State University; M.S., Ph.D., University of Tennessee, 1976.

DOUGLAS B. WOODS, Assistant Professor of Business Management Technology (Wayne College) (1991) B.S., Ohio Northern University; M.A., Case Western Reserve University, 1984.

STEPHANIE J. WOODS, Instructor in Nursing (1987) B.S.N., Edinboro State College; M.S.N., Edinboro University, 1986.

DENISE F. WRAY, Associate Professor of Communicative Disorders (1980) B.A., M.A., Ph.D., The University of Akron, 1985.

JOHN R. WRAY, Treasurer (January 1990) B.S., J.D., The University of Akron, 1979.

CHARLES M. YATES, Director of Sports Information (January 1990) B.S., Ohio University; M.A., The Ohio State University, 1978.

ISAAC YETIV, Professor of Modern Languages (1975) B.A., Hebrew University of Jerusalem; Ph.D., University of Wisconsin, 1970.

HUI-CHU YING, Assistant Professor of Art (1989) B.A., San Jose State University; M.F.A., West Texas State University, 1987.

WALTER H. YODER, JR., Professor of Education; Director of Educational Field Experience (1971) B.A., Tufts University; M.A., New York University; Ed.D., Indiana University at Bloomington, 1971.

GERALD W. YOUNG, Professor of Mathematical Sciences (1985) B.S., The University of Akron; Ph.D., Northwestern University, 1985.

WILEY J. YOUNGS, Associate Professor of Chemistry (August 1990) B.A., State University of New York at Albany; Ph.D., State University of New York at Buffalo, 1980.

LAVERNE C. YOUSEY, Professor of Respiratory Care Technology (1976) B.A., Goshen College; M.S.Tech.Ed., The University of Akron, 1979.

EDWARD A. ZADROZNY, JR., Associate Professor of Music (1977) B.M.E., The Ohio State University; M.M., University of Illinois, 1975.

ROBERT L. ZANGRANDO, Professor of History (1971) B.A., Union College; M.A., Ph.D., University of Pennsylvania, 1963.

JOHN J. ZARSKI, Professor of Education; Director of the Clinic for Child Studies and Family Therapy, (1985) B.S., Bloomsburg State College; M.A., University of Maryland; Ph.D., Ohio University, 1975.

BERNARD F. ZAUCHA, Instructor in Accounting (1990) B.S., M.B.A., The University of Akron, 1972.

HANS O. ZBINDEN, Assistant Professor of Modern Languages (1965) B.A., Wittenberg University; M.A., University of Pennsylvania; Ph.D., Pennsylvania State University, 1971.

PHILIP ZIMMER, Director of University Relations (April 1988) B.A., State University of New York at Fredonia; M.A., Pennsylvania State University, 1977.

DONALD A. ZIMMERMAN, Associate Professor of Marketing and Sales Technology (1973) B.S.B.A., Defiance College; M.B.A., University of Pennsylvania, 1968.

DONALD S. ZINGER, Assistant Professor of Electrical Engineering (1988) B.S.E.E., Illinois Institute of Technology; M.S.E.E., Ph.D., University of Wisconsin, 1988.

Full-Time Teaching Faculty

(by College, School and Department and the University Library)

September 1993

Community and Technical College

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Division of Associate Studies

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Buchtel College of Arts and Sciences

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Chemistry

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PROFESSOR: Alan Hart.
ASSOCIATE PROFESSOR: James H. Buchanan, Howard DuCharme.

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DISTINGUISHED PROFESSOR: Ernst D. von Meerwall.
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ASSOCIATE PROFESSOR: Robert R. Mallik.
ASSISTANT PROFESSOR: Philip R. Baldwin.

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ASSISTANT PROFESSORS: Nancy E. Marion, Marian A. Miller, Daniel M. Shea.

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ASSOCIATE PROFESSORS: Dennis Doverspike, Richard H. Haude, Raymond Sanders, Linda M. Subich.
ASSISTANT PROFESSORS: Rosalie Hall, Susan I. Hardin, Paul E. Levy, Gary J. Sipps, Daniel J. Svyantek, Charles A. Waehler.

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ASSOCIATE PROFESSORS: John S. Ballard, Nancy K. Grant, Richard E. Klosterman, Douglas V. Shaw.
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Sociology

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ASSISTANT PROFESSORS: Rebecca J. Erickson, Elizabeth A. Mancz, Patricia M. Ulbrich.

College of Engineering

Biomedical Engineering

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DISTINGUISHED PROFESSOR: Jonathon S. Rakich.
PROFESSORS: Mamerto L. Chu, Daniel L. Ely, Gary R. Hamed, Frank W. Harris, Eberhard A. Meinecke, Richard A. Mostardi, Dale H. Mugler, Thomas E. Price, Narendra P. Reddy, Stanley E. Rittgers, Daniel J. Smith, Max S. Willis, Jr.
ASSOCIATE PROFESSORS: Peter J. Gingo, Karen M. Mudry, Bruce C. Taylor, Mary C. Versraete.
ASSISTANT PROFESSOR: Glen O. Njus.

Chemical Engineering

HEAD: Professor Sunggyu Lee.
PROFESSORS: Nicholas D. Sylvester III, Max S. Willis, Jr.
ASSOCIATE PROFESSORS: Harry M. Cheung, Steven S. Chuang, J. Richard Elliott, Jr., Lawrence G. Focht.
ASSISTANT PROFESSORS: George G. Chase, Kathy L. Fullerton, Lu-Kwang Ju, Helen K. Qammar.

Civil Engineering

ACTING HEAD: Associate Professor Clarence B. Drennon.
PROFESSORS: D. G. Fertis, David N. Robinson, Atef F. Saleeb, Simsek Sarikelle.
ASSOCIATE PROFESSORS: William B. Arbuckle, Wieslaw K. Binienda, Kenneth L. Klika, Robert Y. Liang.
ASSISTANT PROFESSORS: Lambros S. Katalygiotis, Susan D. Pritchard, Allen L. Sehn, Paul D. Simpson.

Electrical Engineering**HEAD:** Professor Chiou-Shiun Chen.**PROFESSORS:** Chun-Fu Chen, Gordon H. Danielson, Nathan Ida.**ASSOCIATE PROFESSORS:** Jose Alexis De Abreu-Garcia, John Durkin, James Grover, Tom Hartley, Chaman N. Kashkari, Karen M. Mudry, Bruce C. Taylor, John T. Welch, Jr.**ASSISTANT PROFESSORS:** Thomas J. Cavicchi, Malik E. Elbuluk, Glenn K. Heitman, F.N. Sibai, Robert J. Veillette, Mark S. Viola, Donald S. Zinger.**Mechanical Engineering****HEAD:** Professor Benjamin T.F. Chung.**PROFESSORS:** Minel J. Braun, Fred KatpChung Choy, Mamerto L. Chu, Jr., Azmi Kaya, Brian P. Leonard, Eberhard A. Meinecke, Joseph Padovan, Michael Savage, Rudolph J. Scavuzzo, Jr.**ASSOCIATE PROFESSORS:** Celal Batur, Jerry E. Drummond, Richard J. Gross, Samuel G. Kelly III, Paul C. Lam, Yueh-Jaw A. Lin, John S. Serafini, Tirumalai S. Srivatsan.**ASSISTANT PROFESSORS:** George Bibel, Ted A. Conway, Scott J. Forbes, Steven P. 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Theatre Arts

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College of Nursing

PROFESSORS: Dolores A. Bower, Velma Ruth Gray.
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College of Polymer Science and Polymer Engineering

Polymer Science

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DISTINGUISHED PROFESSOR: Joseph P. Kennedy.
PROFESSORS: Ronald K. Eby, Purushottam Das Gujrati, Gary R. Hamed, Frank W. Harris, H. James Harwood, Frank N. Kelley, Wayne L. Mattice, Donald McIntyre, Eberhard A. Meinecke, Roderic P. Quirk, Darrell H. Reneker.
ASSOCIATE PROFESSORS: Steven Z. D. Cheng, John E. Frederick.
ASSISTANT PROFESSOR: William J. Brittain, Mark D. Foeter, Vassilios Galiatsatos.
INSTRUCTOR: Marcia E. Weidknecht.

Polymer Engineering

HEAD: Professor James L. White.
PROFESSORS: Alan N. Gent, Chang D. Han, Avraam I. Isayev, Thein Kyu, Arkadii I. Leonov, Nobuyuki Nakajima, Joseph Padovan, Rudolf J. Scavusso, Jr.
ASSOCIATE PROFESSOR: Kyonsuku M. Cakmak, Mukerrem Cakmak.

School of Law

DEAN: Professor Isaac C. Hunt, Jr.
PROFESSORS: Lloyd C. Anderson, Richard L. Aynes, William C. Becker, Merlin G. Briner, Dana F. Castle, Richard L. Grant, Wilson R. Huhn, Donald M. Jenkins, William S. Jordan, III, Charles E. Kirkwood, Margery B. Koosed, Richard J. Kovach, Albert H. Leyerle, Marvin M. Moore, Tawia Modibo Ocran, Elizabeth A. Reilly, Paul Richert.
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ASSISTANT PROFESSORS: Malina Coleman, Howard A. Denemark, Ann Woodley Harbottle.

Wayne College

PROFESSORS: Warner D. Mendenhall, Forrest Smith, Edwin Thall.
ASSOCIATE PROFESSORS: Thomas E. Andes, R. Diane Arnold, Monica L. Harrison, Louis M. Janelle, Jr., Robert L. McElwee, Janet A. Michello, Janet L. Minc, Jane F. Roberts, Emily A. Rock, Kay E. Stephan, Tyrone M. Turning, Patsy A. Vehar.
ASSISTANT PROFESSORS: Gary A. Bays, Karin J. Billions, Robert M. Davey, Debra L. Johanyak, Richard M. Maringer, Timothy R. Vierheller, Paul B. Weinstein, Douglas B. Woods.
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University Libraries

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ASSISTANT PROFESSORS: Stephen Aby, Stanley W. Akers, Virginia Berringer, Ann D. Bolek, Onadell J. Bly, Judith L. Fitzgerald, John B. Hill, Jr., Thomas E. Klingler, Mary S. Konkel, James C. Kuhn, IV, Joseph A. LaRose, Lynn M. Lanart, Peter Linberger, Daniel C. Mack, Phyllis O'Connor, Norma J. Pearson, Mae N. Schreiber.
INSTRUCTOR: Rebecca M. Kopanic, Cherie A. Madarash-Hill, Bennie P. Robinson.

Reserve Officers' Training Corps

July 1993

Army

ROBERT ALBRIGHT, Senior Military Science Instructor (August 1992) Sergeant First Class.
GARY B. CORDES, Assistant Professor of Military Science (August 1991) B.A., Central Michigan University; Captain, Infantry.
JAMES D. MUSENGO, Assistant Professor of Military Science (January 1990) B.S., John Carroll University, 1982; Captain, Armor.
RANDAL L. PARKINSON, Assistant Professor of Military Science (October 1988) B.S., Western Illinois University; Command and General Staff College, 1992; Major, Infantry.
LARRY C. SHUBAT, Professor of Military Science (July 1992) B.A., University of California-Davis; M.S., Ohio State University; Command and General Staff College, 1989; Major, Corps of Engineers, U.S. Army.
LARRY M. SLUDER, JR., Chief Instructor (February 1990) Master Sergeant.
MICHAEL M. STREAKS, Supply Sergeant (February 1991) Sergeant.

Air Force

JAMES D. MAST, Professor of Aerospace Studies (1990) B.S., Kansas State Teachers College; M.A., University of Arkansas, 1985; Lt. Col. USAF, Navigator.
WILLIAM F. BARRIER, JR., Assistant Professor of Aerospace Studies (1991) B.S., Pennsylvania State University; M.S., Air Force Institute of Technology, 1987; Captain, U.S.A.F., Astronautical Engineering.
CHRISTOPHER J. KOLLER, NCOIC, GMC Records (October 1990) Sergeant, USAF, Administration.
SCOTT A. MARECHES, NCOIC, POC Records (1989) Technical Sergeant, USAF, Personnel.
MARK E. SEBASTIAN, Air Force ROTC Regional Director of Admissions (1992) B.A., University of Cincinnati; M.B.A., University of South Dakota, 1991; Captain, USAF, Navigator.

Institute of Polymer Science

DARRELL H. RENEKER, Director of the Institute of Polymer Science; Professor of Polymer Science (1989) B.Sc., Iowa State University; M.Sc., Ph.D., University of Chicago, 1959.
WILLIAM J. BRITAIN, Assistant Professor of Polymer Science (August 1990) B.S., University of Northern Colorado; Ph.D., California Institute of Technology, 1982.
STEPHEN Z. D. CHENG, Associate Professor of Polymer Science (July 1987) B.S. East China Normal University; M.S., East China Institute of Science and Technology; Ph.D., Rensselaer Polytechnic Institute, 1985.
RONALD K. EBY, SR., Robert C. Musson Professor of Polymer Science (July 1990) Sc.B., Lafayette College; M.S., Ph.D., Brown University, 1958.
MARK D. FOSTER, Assistant Professor of Polymer Science (November 1990) B.S., Washington University; Ph.D., University of Minnesota at Minneapolis, 1987.
JOHN E. FREDERICK, Associate Professor of Polymer Science; Associate Professor of Chemistry (1966) B.S., Glenville State College; Ph.D., University of Wisconsin, 1964.
VASSILIOS GALIATSATOS, Assistant Professor of Polymer Science (October 1990) B.S., The University of Thessaloniki; M.S., Ph.D., University of Cincinnati, 1986.
PURUSHOTTAM DAS GUJRATI, Professor of Physics; Professor of Polymer Science (1983) B.Sc., Banaras Hindu University, India; M.Sc., Indian Institute of Technology, India; M.A., M.Phil., Ph.D., Columbia University, 1978.
GARY R. HAMED, Professor of Polymer Science; Professor of Biomedical Engineering (1980) B.S.C.E., M.S.C.E., Cornell University; Ph.D., The University of Akron, 1978.
FRANK W. HARRIS, Professor of Polymer Science; Professor of Biomedical Engineering's Research Associate, Institute of Polymer Science (1983) B.S., University of Missouri; M.S., Ph.D., University of Iowa, 1968.
H. JAMES HARWOOD, Professor of Polymer Science; Professor of Chemistry (October 1959) B.S., The University of Akron, Ph.D., Yale University, 1956.
JOSEPH P. KENNEDY, Distinguished Professor of Polymer Science; Distinguished Professor of Chemistry (1970) B.Sc., University of Budapest; M.B.A., General Business, Rutgers University; Ph.D., University of Vienna, 1954.
WAYNE L. MATTICE, Alex Schulman Professor of Polymer Science (July 1986) B.A., Grinnell College; Ph.D., Duke University, 1968.
DONALD MCINTYRE, Professor of Polymer Science; Professor of Chemistry (1966) B.A., Lafayette College; Ph.D., Cornell University, 1954.
EBERHARD A. MEINECKE, Professor of Polymer Science; Professor of Mechanical Engineering; Professor of Biomedical Engineering (October 1963) D. Eng., Institute of Technology (Braunschweig, Germany), 1960.
RODERIC P. QUIRK, Professor of Polymer Science (October 1983) B.S., Rensselaer Polytechnic Institute; M.S., Ph.D., University of Illinois, 1967.
EVERETT SANTEE, JR., Manager of the NMR Center, Research Associate, Institute of Polymer Science (1966) B.S., West Virginia State College, 1962.
JANETTE L. SLOBODA, Assistant to the Director of the Institute of Polymer Science (1990) B.F.A., Pratt Institute; M.A., New York University, 1989.
ERNST D. VON MEERWALL, Distinguished Professor of Physics; Distinguished Professor of Chemistry; Faculty Research Associate, Institute of Polymer Science (1971) B.S., M.S., Northern Illinois University; Ph.D., Northwestern University, 1970.
MARCIA R. WEIDKNECHT, Instructor in Polymer Science (August 1989) B.S., University of New Hampshire, 1971.

Institute for Biomedical Engineering

DANIEL B. SHEFFER, Director of Institute for Biomedical Engineering Research; Associate Professor of Biology; Associate Professor of Biomedical Engineering; Director, Biosterometrics Laboratory (July 1980) B.S., M.Ed., Northwestern State College; Ph.D., Texas A&M University, 1978.
KAREN M. MUDRY, Associate Professor of Electrical Engineering; Associate Professor of Biomedical Engineering (1979) B.E.E., Villanova University; M.S., Johns Hopkins University; Ph.D., Cornell University, 1978.

GLEN O. NJUS, *Biomedical Engineer; Adjunct Research Assistant Professor of Biomedical Engineering* (November 1986) B.S., M.S., Ph.D., University of Iowa, 1985.

NARENDER P. REDDY, *Professor of Biomedical Engineering* (March 1981) B.E., Osmania University, M.S., University of Mississippi; Ph.D., Texas A&M University, 1974.

STANLEY E. RITTGERS, *Professor of Biomedical Engineering* (1987) B.S., State University of New York at Buffalo; M.S., Ph.D., The Ohio State University, 1978.

BRUCE C. TAYLOR, *Associate Professor of Biomedical Engineering; Associate Professor of Electrical Engineering* (1988) B.A., Hiram College; M.A., Ph.D., Kent State University, 1971.

MARY C. VERSTRAETE, *Associate Professor of Biomedical Engineering* (1988) B.S., M.S., Ph.D., Michigan State University, 1988.

Center for Polymer Engineering

JAMES L. WHITE, *Director of the Center for Polymer Engineering; Professor of Polymer Engineering* (July 1983) B.S.Ch.E., Polytechnic Institute of Brooklyn; M.S.Ch.E., Ph.D., University of Delaware, 1965.

KYONGSUKU M. CAKMAK, *Associate Professor, Polymer Engineering* (August 1983) B.Eng., M.Eng., Kyoto Institute of Technology; Ph.D., University of Tennessee, 1984.

MUKERREM CAKMAK, *Associate Professor of Polymer Engineering* (August 1983) B.S., Technical University of Istanbul; M.S., Ph.D., University of Tennessee, 1984.

ALAN N. GENT, *Harold A. Morton Professor of Polymer Engineering and Polymer Physics* (April 1961) B.Sc. (general) B.Sc. (special physics), Ph.D., University of London, 1955.

AVRAAM I. ISAYEV, *Professor of Polymer Engineering* (1983) M.Sc., Azerbaijan Institute of Oil and Chemistry; M.Sc., Moscow Institute of Electronic Machine Building; Ph.D., USSR Academy of Sciences, 1970.

THEJN KYU, *Professor of Polymer Engineering* (1983) B.Eng., Kyoto Institute of Technology; M.Eng., D.Eng., Kyoto University, 1980.

ARKADII I. LEONOV, *Professor of Polymer Engineering* (1988) B.S., Moscow Institute of Chemical Engineering; M.S., Moscow State University; Ph.D., USSR Academy of Sciences; Ph.D., Karpov Physico-Chemical Research Institute, Moscow USSR, 1969.

NOBUYUKI NAKAJIMA, *Professor of Polymer Engineering* (1984) B.S., Tokyo University; M.S., Polytechnic Institute; Ph.D., Case Institute of Technology, 1958.

Presidents

Buchtel College

S. H. McCOLLESTER*, 1872-1878, D.D., Litt. D.

E. L. REXFORD*, 1878-1880, D.D.

ORELLO CONE*, 1880-1896, D.D.

CHARLES M. KNIGHT*, 1896-1897, D.Sc. (ad interim)

IRA A. PRIEST*, 1897-1901, D.D.

A. B. CHURCH*, 1901-1912, D.D., LL.D.

PARKE R. KOLBE*, 1913, Ph.D., LL.D.

The University of Akron

PARKE R. KOLBE*, 1913-1925, Ph.D., LL.D.

GEORGE F. ZOOK*, 1925-1933, Ph.D., LL.D.

HEZZLETON E. SIMMONS*, 1933-1951, M.S., D.Sc., LL.D.

NORMAN P. AUBURN, 1951-1971, B.A., D.Sc., Litt.D., L.H.D., LL.D., D.C.L.

D. J. GUZZETTA, 1971-1984, Ed.D., LL.D., D.S.Sc., L.H.D.

WILLIAM V. MUSE, 1984-1992, B.S., M.B.A., Ph.D.

MARION A. RUEBEL, 1992, B.A., M.A., Ph.D., (acting)

PEGGY GORDON ELLIOTT, 1992-, B.A., M.S., Ed.D.

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ALBERT I. SPANTON*, 1913-1938, M.A., Litt.D.

CHARLES BULGER*, 1938-1948, Ph.D., Litt.D.

ERNEST H. CHERRINGTON, JR., 1948-1960, Ph.D.

THOMAS SUMNER*, 1960-1962, Ph.D.

GEORGE W. KNEPPER, 1962-1967, Ph.D.

DON A. KEISTER, 1967-1969, Ph.D.

JOHN BACHMANN*, 1969-1970, Ph.D. (acting)

ROBERT A. OETJEN, 1970-1977, Ph.D.

CLAIBOURNE E. GRIFFIN, 1977-1993, Ph.D.

RANDY MOORE, 1993, Ph.D.

College of Engineering

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R. D. LANDON, 1946-1963, C.E., M.S.

W. M. PETRY*, 1963-1964, M.S.M.E. (acting)

MICHAEL J. RZASA*, 1964-1970, Ph.D.

COLEMAN J. MAJOR, 1970-1979, Ph.D.

JOSEPH EDMISTER, 1980-1981, J.D. (acting)

LOUIS A. HILL, JR., 1981-1988, Ph.D.

GLENN A. ATWOOD, 1988-1989, Ph.D. (acting)

NICHOLAS D. SYLVESTER, 1989, Ph.D.

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College of Education

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ALBERT I. SPANTON*, 1931-1933, M.A., Litt.D. (acting)

HOWARD R. EVANS*, 1933-1942, Ph.D.

HJALMER W. DISTAD*, 1942-1944, Ph.D. (acting)

HOWARD R. EVANS*, 1944-1958, Ph.D.

D. J. GUZZETTA, 1958-1959, Ed.D., LL.D., D.S.Sc., L.H.D. (acting)

CHESTER T. McNERNEY, 1959-1966, Ph.D., LL.D.

H. KENNETH BARKER, 1966-1985, Ph.D.

JOHN S. WATT, 1985-1986, Ph.D. (acting)

CONSTANCE COOPER, 1986-1988, Ed.D.

JOHN S. WATT, 1988-1989, Ph.D. (acting)

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College of Business Administration

WARREN W. LEIGH*, 1953-1962, Ph.D.

RICHARD C. REIDENBACH, 1962-1967, Ph.D.

ARTHUR K. BRINTALL, 1967-1968, Ph.D. (acting)

WILBUR EARLE BENSON*, 1968-1970, Ph.D.

JAMES W. DUNLAP, 1970-1989, Ph.D.

RUSSELL J. PETERSEN, 1989-, Ph.D.

School of Law

STANLEY A. SAMAD, 1959-1979, J.S.D.

ALBERT S. RAKAS, 1979-1981, J.D. (interim)

DONALD M. JENKINS, 1981-1987, LL.M.

ISAAC C. HUNT, JR., 1987-, LL.B.

Graduate School

CHARLES BULGER*, 1933-1951, Ph.D., Litt.D. (Dean of Graduate Work)

ERNEST H. CHERRINGTON, JR., 1955-1960, Ph.D. (Director of Graduate Studies)

ERNEST H. CHERRINGTON, JR., 1960-1967, Ph.D. (Dean of the Graduate Division)

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JOSEPH M. WALTON, 1977-1978, Ph.D. (Associate Dean of Graduate Studies and Research)

ALAN N. GENT, 1978-1986, Ph.D. (Dean of Graduate Studies and Research)

JOSEPH M. WALTON, 1986-1989, Ph.D. (Acting Dean of Graduate Studies and Research)

PATRICIA L. CARRELL, 1989-1993, Ph.D. (Dean of the Graduate School)

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University College (formerly General College)

D. J. GUZZETTA, 1959-1962, Ed.D., LL.D., D.S.Sc., L.H.D.

THOMAS SUMNER*, 1962-1977, Ph.D.

PAUL S. WINGARD, 1977-1978, Ph.D. (acting)

MARION A. RUEBEL, 1978-1989, Ph.D.

NANCY K. GRANT, 1989-1990, Ph.D. (acting)

THOMAS J. VUKOVICH, 1990-1993, Ph.D. (acting)

KARLA T. MUGLER, 1993, Ph.D.

Evening College

L. L. HOLMES, 1932-1934, M.A. (director)

LESLIE P. HARDY, 1934-1953, M.S.Ed., L.H.D. (director)

E. D. DURYEA, 1953-1956, Ed.D. (dean)

D. J. GUZZETTA, 1956-1959, Ed.D., LL.D., D.S.Sc., L.H.D. (dean)

WILLIAM A. ROGERS, 1959-1967, Ed.D. (dean)

CHARLES V. BLAIR, 1967-1970, M.A. (dean)

JOHN G. HEDRICK, 1970-1974, M.A. (dean)

CAESAR A. CARRINO, 1974-1986, Ph.D. (dean) ~

Community and Technical College

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ROBERT C. WEYRICK, 1974-1985, M.S.

FREDERICK J. STURM, 1985-1987, Ed.D. (acting)

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College of Fine and Applied Arts

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*Deceased.

College of Nursing

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A

Academic Advisement Center, 18, 35
 Academic Dishonesty, 36
 Academic Reassessment, 36
 Academics, 8
 Accountancy Degree Program, 58, 98, 194
 Accreditation, 7
 Administrative Officers, University, 214
 Admissions, 30
 Adult Student, 32
 Conditional/Unconditional, 30
 Criteria for Direct Admission, 30
 Guest Student, 34
 High School/College Program, 33
 International Student, 34
 Postbaccalaureate Student, 33
 Post-Secondary Enrollment, 33
 Procedures, 32
 Recommended High School Courses, 30
 Special Student, 33
 State Policy on Institutional Transfer, 33
 Transfer Student, 32
 Adult Resource Center, 18
 Advanced Placement, 38
 Advertising Technology, 60
 Advertising Degree Program, 100
 Advancement/Advisory Councils, 235
 Aerospace Studies Air Force, (ROTC), 72, 152
 African-American Studies:
 Certificate Program, 130, 152
 Aging Services:
 Certificate Program, 130
 Air Force ROTC, 72, 152
 Alcohol Services Aide:
 Certificate Program, 130
 Allied Health, 55, 161
 Histologic Technology, 55, 160
 Medical Assisting Technology, 55, 160
 Radiologic Technology, 55, 161
 Respiratory Care, 56, 162
 Surgical Assisting Technology, 56, 161
 American Sign Language, 63, 155
 Anthropology, 83, 122, 183
 Applied Mathematics, 80, 125
 Applied Music, 203
 Applied Politics, Certificate Program, 131
 Army ROTC, 73, 152
 Art, Degree Program, 101, 198
 Art Education, 102
 Art History, 101, 122
 Ceramics, 102, 122
 Computer Imaging, 122
 Crafts, 102, 122
 Drawing, 102, 122
 Graphic Design, 102, 122
 Illustration, 122
 Interior Design, 136
 Metalsmithing, 102, 122
 Painting, 102, 122
 Photography, 102, 123
 Printmaking, 102, 123
 Sculpture, 102, 123
 Studio Art, 101
 Arts and Sciences, Buchtel College of, 74, 150, 166
 Admission, 74
 Anthropology, 83, 122, 183
 Biology, 75, 123, 166
 Chemistry, 76, 123, 168
 Classics, 77, 123, 168

Computer Science, 80, 175
 Credits and Grade-Point Requirements, 39
 Degrees Offered, 74
 Economics, 78, 124, 169
 English, 78, 124, 169
 Geography and Planning, 78, 124, 171
 Geology, 79, 124, 172
 History, 79, 124, 173
 Humanities Division, 74
 Major Field, 74
 Mathematics, 79, 125, 174
 Minor Areas of Study, 75, 122
 Modern Languages, 81, 126, 176
 Natural Sciences Division, 74
 Objectives, 74
 Philosophy, 81, 126, 178
 Physics, 81, 127, 179
 Political Science, 81, 127, 180
 Preparation for High School Teaching, 75
 Programs of Instruction, 75
 Psychology, 83, 127, 181
 Social Sciences Division, 74
 Sociology, 83, 127, 182
 Statistics, 80, 176
 Associate Degree Programs, Listing of, 9
 Associate Degrees, Requirements, 55
 Associate Studies, 56
 Athletic Training for Sports Medicine, 94
 Attendance, Class, 35
 Auditing Student, 34

B

Baccalaureate Degree Programs, Listing of, 9
 Background, University, 6
 Bierce Library, 20
 Bilingual Multicultural Education, Degree Program, 96
 Biology, Degree Programs, 75, 123, 166
 Botany, 75
 Cytotechnology, 76, 167
 Ecology, 75
 High School Teaching, 76
 Medical Technology, 76, 167
 Microbiology, 75
 Minor, 123
 Physiology and Pre-Professional, 75
 Zoology, 75
 Biomedical Engineering, 187
 Biomedical Engineering Research, Institute for, 144
 Black Cultural Center (BCC), 28
 Bliss, Ray C., Institute of Applied Politics, 144
 Board, Room and, (See Residence Halls)
 Board of Trustees, 214
 Botany, 75
 B.S./M.D., Degree Program, 84
 Buchtel College of Arts and Sciences
 (See Arts and Sciences), 74, 150, 166
 Buildings, Campus, 11
 Business Administration, College of, 97, 150, 194
 Accountancy, 98, 194
 Admission, 97
 Advertising, 100
 Cooperative Education, 98, 194
 Credit and Grade-point Requirements, 39
 Degrees Offered, 98
 Finance, 98, 194
 Finance for Non-Majors, 194

Graduation, 98
 International Business, 100, 197
 Management, 99, 195
 Marketing, 99, 196
 Marketing for Non-Majors, 194
 Minors, 98
 Objectives, 97
 Programs of Instruction, 98
 Transfer of Courses, 97
 Business Management Technology, Minor, 123
 Business Technology, Degree Program, 57, 150
 Business Management Technology, 58, 158
 Computer Programming Technology, 59, 159
 Hospitality Management, 57, 157
 Marketing and Sales Technology, 59, 159
 Office Administration, 60, 159
 Office Services, 61
 Real Estate, 59, 158
 Transportation, 61, 160
 Bypassed Credit, 37

C

Calendar, 2
 Campus, 11
 Buildings, 11
 Location, 11
 Campus Safety and Security, 23
 C.A.R.E. Center, 18, 23
 Career Development Service, 19
 Cartographic Specialization, Certificate Program, 131
 Centers (see Research Centers and Institutes)
 CEPSSO, 147
 Certificate Programs, 10, 130
 African-American Studies, 130
 Aging Services, 130
 Alcohol Services Aide, 130
 Applied Politics, 131
 Canadian Studies, 131
 Cartographic, 131
 Chemical Dependency, 132
 Child-Care Worker, 132
 Commercial Photography, 132
 Computer Physics, 132
 Computer Science, 132
 Computer Software for Business, 132
 Criminal Justice/Security Emphasis, 133
 Criminal Justice Technology, 133
 Drafting and Computer Drafting, 133
 Environmental Health, 133
 Environmental Studies, 134
 Fire Protection Technology, 134
 Gerontology, 134
 Home-Based Intervention, 135
 Hospitality Management, 136
 Interior Design, 136
 Latin American Studies, 136
 Legal Assisting, 137
 Library Studies, 137
 Linguistics Studies, 137
 Manual Communication, 137
 Office Administration, 137
 Peace Studies, 138
 Planning, 139
 Professional Communication, 139
 Programming Skills Enrichment, 140
 Real Estate, 140
 Russian Area Studies, 140
 Secretarial Science, (See Office Administration)
 Small Business Management, 140
 Supervision and Management, 140
 Surgeon's Assistant, 141
 Surgical Technologist, 141
 Teaching English as a Second Language, 141
 Transportation Studies, 141
 Travel and Tourism, 142
 Volunteer Program Management, 142
 Women's Studies, 142
 Certification, State Teachers, 90
 Chemical Engineering, Degree Programs, 86
 Facilities and Equipment, 14
 Chemical Technology, 162
 Chemistry, Degree Programs, 76; 123, 168
 Cooperative Program, 76
 Child Care, 28
 Child Care Worker, Certificate Program, 132
 Child Development, 103
 Child-Life Specialist, Degree Program, 103
 Civil Engineering, Degree Program, 87
 Class Attendance, 35
 Classics, Degree Program, 77, 168
 Greek, 77, 169
 Latin, 77, 169
 Classical Civilization, 78
 Classification of Students, 31
 Closing Policy, 2
 Clothing, Textiles and Interiors, 103
 Cocurricular Activities, 25
 Associated Student Government, 26
 Departmental Organizations, 26
 Directory, 26
 Diversity Opportunities, 26
 Fraternity and Sorority Life, 26
 Performing Arts, 25
 Sports, 25
 Student Publications, 25
 University Program Board, 26
 College Level Examination Program (CLEP), 38
 Commercial Art, Degree Program, 56, 156
 Commercial Photography, 57
 Commercial Photography, Certificate Program, 132
 Communication, Degree Program, 109, 204
 Bachelor of Arts, (2+2), 110
 Broadcasting, 109
 Business and Organizational Communication, 109
 Communication and Rhetoric, 109
 Corporate Video, 109
 News, 109
 Organizational, 109
 Public Relations, 109
 Communicative Disorders, Degree Program, 110; 123, 205
 Community and Technical College, 54, 154
 Allied Health, 55, 161
 Associate Degrees, 9, 55
 Associate Studies, 56, 154
 Associate of Technical Study, 57
 Baccalaureate Degrees, 54
 Business Technology, 57
 Cooperative Education, 55, 154
 Course Descriptions, 154
 Credit and Grade-Point Requirements, 39
 Engineering and Science Technology, 61
 Objectives, 54
 Programs of Instruction, 55
 Public Service Technology, 63
 Community Services Technology, Degree Program, 64, 123, 156
 Alcohol Services, 64
 Gerontology, 64
 Social Services, 64

Volunteer Programming, 64
 Computer Center (Information Services), 16
 Computer Physics, 81, 132
 Computer Physics, Certificate Program, 132
 Computer Programming, 59, 123
 Computer Science, Degree Program, 80, 175
 Business, 80
 Certificate, 132
 Mathematics, 80
 Computer Software for Business Certificate Program, 132
 Construction Technology, Degree Program, 88, 187
 Continuing Education and Public Services, and Outreach (CEPSO), 147
 Academic Workshops, 147
 Business Services, 148
 Conferences and Seminars, 148
 History, 147
 Programs Division (Credit), 147
 Professional Development, 147
 Promotional Services, 148
 Weekend Program, 147
 Cooperative Education Programs, 71, 150
 Cost, 41
 Counseling and Testing Center, 19
 Counseling Service, 19
 Outreach and Consulting Service, 20
 Testing Service, 20
 Course Listings, 150
 Course Numbering System, 38, 150
 Credit by Examination, 37
 Credit-Noncredit, 39
 Crime Prevention, 23
 Crime Statistics, 24
 Criminal Justice Technology: Certificate Program, 133
 Criminal Justice Technology, Degree Program, 63, 123, 155
 Criminal Justice Advanced Officer Training, 63
 Security Administration, 63
 Social Work Emphasis, 64
 Criminal Justice/Security Emphasis: Certificate Program, 133
 Culinary Arts, Degree Program, 58, 125
 Cytotechnology, Degree Program, 76, 167

D

Dance, Degree Program, 112, 124, 208
 Dance Organizations, 208
 Dance Performance, 208
 Data Processing (see Computer Programming Technology)
 Day Care, 28
 Dean's List, 36
 Deans, University, 214, 234
 Departmental Numbering System, 150
 Departmental Organizations, 26
 Developmental Programs, 71, 151
 Dietetics, Degree Program, 105
 Dining Hall Facilities, 21
 Discipline, 22
 Dismissal, 36
 Doctoral Degree Programs, Listing of, 8
 Dormitories (See Residence Halls)
 Drafting and Computer Drafting, Certificate Program, 133
 Drafting and Computer Drafting Technology,
 Degree Program, 62, 133, 164
 Drug and Alcohol Prevention, 23

Ecology, Degree Program, 75
 Economic Education, Center for, 144

Economics, Degree Program, 78, 124, 169
 Labor Economics, 78, 124
 Ecumenical Campus Ministry, 28
 Education, College of, 89, 150, 188
 Admission, 89
 Bachelor Degrees, 90
 Bilingual Multicultural Education, 96, 193
 Certification, 90
 Clinical and Field-Based Experiences, 90
 Cooperative Education, 90
 Credit and Grade-Point Requirements, 39
 Educational Foundations, 188, 193
 Elementary, 91, 188
 Health Education, 94
 Non-Majors, 90
 Objectives, 89
 Physical, 93, 190
 Professional Preparation, 90
 Programs of Instruction, 91
 Reading, 189
 Requirements, 89
 Secondary, 93, 189
 Special, 95, 192
 Student Teaching, 90
 Teacher Education Program, 90, 188
 Technical, 93, 190
 Education Guidance and Counseling, 193
 Educational Technology, Degree Program, 63, 154, 193
 Child Development, 63
 Elementary Aide, 63
 Library Technician, 63
 Electrical Engineering, Degree Program, 87, 185
 Electronic Engineering Technology, Degree Program, 54, 162
 Elementary Education, Degree Program, 91, 188
 Dual Certification, 92
 Foreign Language, 91
 Kindergarten — Primary, 91, 92
 Music, 92
 Non-Professional Degree Holder, 91
 Pre-Kindergarten Certification, 91
 TESOL, 91
 Emergency Phone Numbers, 4, 24
 Emeritus Faculty, 214
 Engineering, College of, 86, 150, 184
 Admission, 86
 Biomedical, 187
 Chemical, 86, 184
 Civil, 87, 184
 Construction Technology, 88, 187
 Cooperative Plan, 86
 Credit and Grade-Point Requirements, 39
 Degrees Offered, 86
 Electrical, 87, 185
 Facilities, Laboratories and Equipment, 14
 Graduation, Requirements for, 86
 Mechanical, 87
 Objectives, 86
 Programs of Instruction, 86
 Requirements, 86
 Engineering, Degree Program, 88, 184
 Engineering and Science Technology, 61
 Drafting and Computer Drafting, 62, 164
 Electronic Technology, 61, 162
 Manufacturing Technology, 61, 163
 Mechanical Technology, 62, 164
 Surveying and Construction Technology, 62, 164
 Engineering Computer Science, 186
 Engineering, Polymer (See College of Polymer Science and Polymer Engineering)
 English, Degree Program, 78, 124, 169
 Creative Writing, 124

Professional Writing, 124
 English Language Institute, 34, 151
 Environmental Health Certificate Program, 133, 153
 Environmental Studies, Center for, 144
 Environmental Studies, Certificate Program, 134, 152
 Expenses and Fees (See Fees)

F

Facilities and Equipment, 12
 Business Administration, 14
 Arts and Sciences, 12
 Community and Technical, 14
 Education, 14
 Engineering, 14
 Fine and Applied Arts, 15
 Information Services, 16
 Nursing, 16
 Polymer Science and Polymer Engineering, 16
 Faculty, Alphabetical, Listing of, 217
 Faculty, by Division, Listing of, 230
 Faculty, Emeritus, 214
 Family Development, Degree Program, 103
 Family Studies, 144
 Fees and Expenses, 41
 Installment Payment Plan, 46
 Room and Board, 46
 Veterans Expenses, 46
 Refunds, 48
 Finance, Degree Program, 98, 194
 Financial Aid, 20, 49
 Application, 50
 Computation, 50
 Eligibility, 50
 Federal Programs, 49
 Inquiries, 51
 Notification of Award, 50
 ROTC, 73
 State Programs, 49
 Student Rights and Responsibilities, 51
 University Programs, 49
 Fine and Applied Arts, College of, 101, 150, 198
 Admission, 101
 Art, 101
 Communication, 109, 204
 Communicative Disorders, 110, 205
 Credit and Grade-Point Requirements, 39
 Dance, 112, 208
 Degrees Offered, 101
 Facilities, Laboratories and Equipment, 15
 Graduation, 101
 Home Economics and Family Ecology, 102, 199
 Music, 105, 201
 Objectives, 101
 Programs of Instruction, 101
 Social Work, 110, 206
 Theatre, 111, 207
 Fire and Hazardous Materials Research, Center for, 144
 Fire Protection Technology: Certificate Program, 134
 Fire Protection Technology, Degree Program, 64, 124, 155
 Food Science, 103
 Foreign Languages, Degree Program (See Modern Languages)
 Fraternities, 27
 French, Degree Program, 81, 126, 177
 Futures Studies and Research, Institute for, 145

G

Gardner Student Center, 20

General Engineering, 184
 General Studies, 70, 151
 General Studies/Transfer Programs, 33, 69
 General Technology, 162
 Geography and Planning, Degree Programs, 78, 124, 171
 Facilities and Equipment, 13
 Geography/Cartography, 78, 124
 Geology, Degree Programs, 79, 124, 172
 Geophysics, 81
 German, 81, 126, 177
 Gerontology, (Certificate Program) 134
 Goals of the University, 6
 Government, Residence Halls, 21
 Grade Policies, 35
 Academic Reassessment, 36
 Credit-Noncredit, 35
 Dean's List, 36
 Grading System, 36
 Graduation With Honors, 40
 Probation-Dissmissal, 36
 Re-Examination, 36
 Repeating Courses, 36
 Graduate School, 8
 Degree Programs, Listing of, 8
 Graduation, 38
 Associate Requirements, 38
 Baccalaureate Requirements, 38
 Change of Requirements, 39
 Credit and Grade-Point Requirements, 39
 With Honors, 40
 Grants and Loans, Student, 49
 Greek (See Classics)
 Guidance and Counseling, 192

H

Handicapped (See Services for Students with Disabilities), 21
 Handicapped Services (See American Sign Language)
 Health Education, Degree Program, 94
 Athletic Training for Sports Medicine, 94
 Dance Certification, 94
 School Nurse Certification, 94
 Adaptive Physical Education, 94
 Health Services, 20
 High School/College Program, 31, 33
 High School Courses, Recommended, 30
 History, Degree Programs, 79, 124, 173
 History of the University, 6
 Histologic Technology, 55, 160
 Histotechnology, 160
 Home-Based Intervention, Certificate Program, 135
 Home Economics and Family Ecology,
 Degree Program, 102, 124, 199
 Child Development, 102, 125
 Child Life Specialist, 103
 Clothing, Textiles and Interiors, 103
 Dietetics, 105
 Family Development, 103, 125
 Food Science, 103
 Home Economics Education, 105
 Pre-Kindergarten Certification, 103
 Honors Council, 119
 Honors Program, 10, 119
 Admission, 119
 Hospitality Management, Degree Program, 57, 125, 157
 Certificate Program, 136
 Hotel/Motel Management, Degree Program, 58, 125
 Housing, 20
 Humanities Division Major, 83

I

Independent Students (See Financial Aid)
 Individualized Study, Degree Program, 56, 154
 Industrial Accounting, Degree Program (See Management)
 Information Services, 16
 Inquiries, 3
 Installment Payment Plan, 46
 Insurance, Student, 46
 Intercollegiate Sports, 25
 Interdisciplinary Programs (See Certificate Programs)
 Interior Design, Certificate Program, 136
 International Business, 100, 197
 International Programs, Office of, 71
 International Secretarial Science, 60
 International Student Program, 34
 Admission Procedure, 34
 English Language Institute, 34
 Orientation, 34
 Study Abroad, 10
 Institutes (See Research Centers and Institutes)
 Instrumentation Technology, 163
 Interior Design, Certificate Program, 136
 Interpreting for the Deaf (See American Sign Language)
 Italian, Degree Program, 81, 126, 177

K

Kindergarten-Primary, Elementary Education,
 Degree Program, 91

L

Labor Economics, Degree Program, 78
 Labor Studies, 157
 Latin (See Classics)
 Latin American Studies, Certificate Program, 136
 Law, School of, 8
 Legal Assisting, Certificate Program, 137, 157
 Legal Secretarial Science, 60
 Library, 20
 Library, Minor, 125
 Library Studies Certificate Program, 137
 Life-Span Development and Gerontology, Institute for, 145, 153
 Linguistic Studies, Certificate Program, 137
 Loans, Student, 49

M

Management, Degree Program, 99, 195
 Industrial Accounting, 99
 Information Systems Management, 99
 Materials Management, 99
 Personnel, 99
 Production, 99
 Quality Management, 99
 Manual Communication, Certificate Program, 137
 Manufacturing Engineering Technology, Degree Program, 61, 163
 Computer Aided Manufacturing, 61
 Industrial Supervision, 62
 Marketing, Degree Program, 99, 196
 Advertising, 100
 Marketing Management, 99
 Sales Management, 100

Marketing and Sales Technology, Degree Programs, 59, 125, 159
 Advertising, 60
 Computer Sales, 60
 Fashion, 60
 Minor, 123
 Retailing, 60
 Sales, 60
 Mathematics, Associate Studies, 154
 Mathematical Sciences, Degree Program, 79, 125, 174
 Applied Mathematics, 80, 125
 Cooperative Program, 80
 Maurice Morton Institute of Polymer Science, 145
 Mechanical Engineering, Degree Program, 87, 186
 Mechanical Engineering Technology, Degree Program, 62, 164
 Medical Assisting, Degree Program, 55, 160
 Medical Studies, 84, 118, 153
 B.S./M.D., Degree Program, 84, 118
 Medical Technology, Degree Program, 76, 167
 Microbiology, 76
 Military Science (Army ROTC), 73, 126, 152
 Ministry, Ecumenical Campus, 28
 Minor Areas of Study, 122
 Anthropology, 122
 Art, 122
 Biology, 123
 Business Administration, 123
 Business Management Technology, 123
 Chemistry, 123
 Classics, 123
 Communicative Disorders, 123
 Community Services Technology, 123
 Computer Programming Technology, 123
 Consumer Marketing, 123
 Criminal Justice Technology, 123
 Dance, 124
 Economics, 124
 English, 124
 Fire Protection, 124
 Geography and Planning, 124
 Geology, 124
 History, 124
 Home Economics and Family Ecology, 124
 Hospitality Management, 125
 Library, 125
 Marketing and Sales Technology, 125
 Mathematical Sciences, 125
 Military Studies, 126
 Modern Languages, 126
 Music, 126
 Office Administration, 126
 Philosophy, 126
 Physics, 127
 Political Science, 127
 Psychology, 127
 Sociology, 127
 Theatre Arts, 127
 Transportation, 128
 Mission of the University, 6
 Modern Languages, Degree Programs, 81
 French, 81, 126, 177
 German, 81, 126, 177
 Italian, 81, 126, 177
 Russian, 81, 178
 Spanish, 81, 126, 178
 Multicultural Education, 96, 193
 Music, Degree Program, 105, 126, 201
 Accompanying, 106
 History and Literature, 108
 Jazz Studies, 108, 126
 Minor, 126
 Music Education, 108

Organizations, 203
 Performance, 106
 Theory, 108

N

Natural Sciences, Division Major, 84
 Certificate, 133
 New Student Orientation, 35
 Northeastern Ohio Universities College of Medicine
 (NEOUCOM), 84, 118
 Admission, 118
 Cost, 118
 History, 118
 Location, 118
 Program, 118
 Purpose, 118
 Nursery, Pre-School, 28
 Nursing, Center for, 145
 Nursing, College of, 114
 Admission, 114
 Agencies, 117
 Credit and Grade-Point Requirements, 39
 Diploma, 71
 Facilities and Equipment, 16
 Graduation, 115
 Philosophy, 114
 Program of Study, 115
 Reapplication, 115
 Requirements, 114
 Transition Program, 115

O

Off-Campus Programs, 10
 Office Administration, 60, 126, 159
 Office Administration: Certificate Program, 137
 Office Information Management, Degree Program, 61
 Office Services Technology, Degree Program, 61
 Ohio Instructional Grant, 49
 Orientation, Freshmen, 35
 Advising, 35
 Outdoor Education, 191

P

Peace Studies, Center for, 145
 Peace Studies, Certificate Program, 138, 153
 Pell Grant, 49
 Performing Arts, 25
 Perkins Loan, 49
 Philosophy, Degree Program, 81, 126, 178
 Phone Numbers, 4
 Physical and Health Education, 93, 190
 Physics, Degree Program, 81, 127, 179
 Applied Physics/Engineering Physics, 81
 Biophysics, 81
 Chemical Physics, 81
 Computer Physics, 81
 Computer Physics (See Certificate Programs)
 Cooperative Industrial Employment Program, 82
 Facilities and Equipment, 13
 Geophysics, 81
 Minor, 127

Physics/Astrophysics/Astronomy, 81
 Polymer Physics, 81
 Physiology, 76
 Placement Services and Student Employment, 18
 Planning, Certificate Program, 139
 Police, University, 23
 Political Science, Degree Program, 82, 127, 180
 Political Science/Criminal Justice, 82
 Political Science/Public Policy Management, 82
 Political Science, Minors, 127
 American Politics, 127
 Comparative Politics, 127
 International Politics, 127
 Public Policy Analysis, 127
 Pre-Law, 127
 Polymer Engineering, Institute of, 145
 Polymer Engineering, 211
 Polymer Science and Polymer Engineering, College of, 211
 Facilities, 16
 Polymer Science, 211
 Polymer Science, Institute of, 145
 Postbaccalaureate Student, 33
 Pre-Professional, 75
 Pre-School, Nursery, 28
 Presidents, University, 234
 Probation-Dismissal, 36
 Procedures and Requirements, 35
 Professional Communication, 139
 Program Board, Residence Hall, 21
 Programming Skills Enrichment, Certificate Program, 140
 Promotional Services, 148
 Psychology, Degree Programs, 83, 127, 181
 Human Services and Human Resources, 83
 Public Service Technology, 63, 156
 American Sign Language, 63, 155
 Community Services Technology, 64, 156
 Criminal Justice Technology, 63, 155
 Educational Technology, 63, 154
 Fire Protection Technology, 64, 155
 Legal Assisting Technology, 64, 157
 Publications, Student, 25

R

Radiologic Technology, 55, 161
 Reading, 189
 Real Estate, Degree Program, 59, 158
 Certificate Program, 140
 Refunds, Credit, 47
 Noncredit, 47
 Residence Hall, 48
 Registration, 35
 Repeating a Course, 36
 Research Centers and Institutes, 144
 Biomedical Engineering Research, Institute for, 144
 Economic Education, Center for, 144
 Environmental Studies, Center for, 144
 Family Studies, 144
 Fire and Hazardous Materials Research, Center for, 144
 Futures Studies and Research, Institute for, 145
 Life-Span Development and Gerontology, Institute for, 145
 Nursing, Center for, 145
 Peace Studies, Center for, 145
 Policy Research, Joint Center for, 145
 Polymer Engineering, Institute of, 145
 Polymer Science, Institute of, 145
 Process Research Center, 146
 Ray C. Bliss Institute of Applied Politics, 144
 Small Business Institute, 146

Survey Research Center, 146
 Urban Studies, Center for, 146
 Reserve Officers' Training Corps (ROTC), 72, 152
 Aerospace Studies (Air Force), 72
 Admission, 72
 Commissioning, 72
 Financial Allowances, 73
 Programs, 72
 Scholarships, 72
 Uniforms and Textbooks, 73
 Military Science (Army), 73, 152
 Admission, 73
 Commissioning, 73
 Financial Allowances, 73
 Programs, 73
 Scholarships, 73
 Uniforms and Textbooks, 73
 Special Reserve and National Guard Programs, 73
 Simultaneous Membership Program (SMP), 73
 Residence Halls, 20, 24, 48
 Cost, 21
 Refunds, 48
 Residence Hall Council (RHC), 21
 Residence Hall Program Board (RHPB), 31
 Safety and Security, 24
 Residency Requirements, 46
 Respiratory Care, Degree Program, 56, 162
 Restaurant Management, 57, 157
 Robertson Dining Hall, 21
 Room and Board (See Residence Halls)
 Russian, Degree Program, 81, 178
 Russian Area Studies, 140

S

Schedules, Student, 35
 Bypassed Credit, 37
 Credit by Examination, 37
 Modification of, 35
 Transfer Credit, 38
 Guest Student, 35
 Withdrawal, 35
 Scholarships, 49
 Secondary Education (All Fields), Degree Programs, 92
 Secretarial Science (See Office Administration)
 Services for Students With Disabilities, 21
 Sign Language, 63, 155
 Sixty-Plus Program, 18
 Small Business Institute, 146
 Small Business Management, Certificate Program, 140
 Social Sciences, Associate Studies, 154
 Social Sciences Division Major, 84, 134
 Social Work, Degree Program, 110, 206
 Bachelor of Arts, Two + Two, 111
 Sociology, Degree Programs, 83, 127, 182
 Sociology/Anthropology, 83
 Sociology/Corrections, 83
 Sociology/Law Enforcement, 83
 Sororities, 26
 Spanish, 81, 126, 178
 Special Education, Degree Programs, 95, 192
 Developmentally Handicapped, 95
 Multihandicapped, 96
 Orthopedically Handicapped, 95
 Severe Behavior Handicapped, 95
 Specific Learning Disabled, 96
 Special Education Programs, 193
 Special Non-Degree, 18
 Special Reserve and National Guard Programs, 73

Special Student, 33
 Speech Pathology and Audiology, Degree Program,
 (See Communicative Disorders)
 Sports Activities, 25
 Statistics, Degree Program, 80, 126, 176
 Student Development, 22
 Student Discipline, 22
 Student Employment, 18
 Student Financial Aid, 20
 Student Health Services, 20
 Student Organizations, 26
 Student Publications, 25
 Student Support Services, 18
 Student Teaching, 90
 Student Volunteer Programs, 19
 Study Abroad, 10
 Summer Sessions, 10
 Supervision and Management, Certificate Program, 140
 Supplemental Educational Opportunity Grant, 49
 Surgical Assisting Technology, Degree Program, 56
 Surgeon's Assistant, 56
 Certificate, 141
 Surgical Technologist, Certificate Program, 141
 Survey Research Center, 146
 Surveying and Construction Engineering Technology, 62, 164
 Construction, 62
 Surveying, 62

T

Teaching English as a Second Language, 91
 Certificate Program, 141
 Technical Education, 93, 190
 Testing Service, 20
 Theatre, Degree Programs, 111, 127, 207
 Acting, 112
 Design/Technology, 112
 Musical Theatre, 112
 Theatre Arts, 112
 Theatre Arts, minor, 127
 Theatre Organizations, 208
 TOEFL, 34
 Transfer Credits, 33
 Transfer Student, 38
 Transportation, Degree Program, 61, 128, 160
 Airline/Travel Industry, 61, 128
 Certificate Program, 141
 Tuition (See Fees)

U

University College, 70
 Cooperative Education Programs, 71
 Developmental Programs, 71
 Diploma Nursing Program, 71
 General Studies, 70
 International Programs, 71
 Minority Student Retention, 71
 Objectives, 70
 Program of Instruction, 70
 Tutorial Services, 71
 University Orientation, 101, 71
 University Police, 23
 Urban Studies, Center for, 146

V

Veterans Information, 46
Volunteer Program Management: Certificate Program, 142
Volunteer Programs, 19

W

Wayne College, 10, 65
Admission, 65
Certificate Programs, 68
Administrative Secretary, 68
Data Management, 68
Gerontological Social Services, 68
Medical Transcription, 68
Personal Computer Repair, 68
Word Processing, 68

Credit and Grade-Point Requirements, 39
Degree Programs, 65
Associate of Arts/Associate of Science, 65
Business Management Technology, 66
General Studies Transfer, 69
Microprocessor Service Technology, 68
Office Administration, 67
Social Services Technology, 66
History, 65
Mission and Goals, 65
Weekend Program, 147
Withdrawal from Class, 35
Women's Studies, 142, 152
Work-Study Program, 49

Z

Zoology, 75