



UA's Research Contingency Fund (RCF) is managed by the Office of Research Administration. College Deans must electronically submit their request(s) annually by the announced deadline (or at any time in the event of an emergency or emerging need) to rcf@info.uakron.edu. All requests will be reviewed by the Director of Research Administration, in conjunction with the Director of Research Initiatives. The Dean will be notified of the decision(s) via email. **FY21 ANNUAL REQUEST DUE DATE: Aug. 7**

Section 1: General Information to be completed by the Dean – One request per form

Today's Date:		College:		Request priority #		of	
Dean's Name:				Department(s)(if applicable):			
Need Type: (select one)		Emergency		One-Time Current Need		One-Time Future Need	
						Estimate # of years needed to accrue full funding: _____	
General Category (select one):		Colleges/departments are expected to utilize their existing college and department IDC funds to the extent possible. If IDC funds will be used as part of the total request, include the amounts and the IDC speedtype below.					
New Equipment		Amount Requested and Source:					
Equipment Repair and/or Upgrade		\$ _____ from College IDC speedtype _____					
Equipment Maintenance Contract		\$ _____ from Department IDC speedtype _____					
Cost-Share (see Policy)		\$ _____ from Department IDC speedtype _____					
Other: _____		_____ (if more than two departments, list details in the Justification)					
		\$ _____ from Research Contingency Fund					

Section 2: Request Justification – to be completed by the Dean

Justification must be specific and fit in the allotted space. See Policy and Process document for details that must be included.

Section 3: ORA Use ONLY

ORA RCF # RCF21-	Approved	Not approved	Decision Date:
Signature:	Date:	Date Submitted BA form to RAB:	