

**The University of Akron  
Staff Employee Advisory Committee (S.E.A.C.)  
Minutes April 20, 2006**

Members:

<u>Name</u>	<u>Attendance</u>
Gary Beckman	Present
Barbara Caillet	Absent with Notice
Ginger Golz	Present
Ginger Gray	Resigned
Pam Hoover	Absent with Notice
Joy LiCause	Present
Marcia Main	Present
Lori Morris	Absent with Notice
Jim Shuster	Absent with Notice
Peggy Speck	Absent with Notice
Laura Spray	Present
Bob Stachowiak	Present

Minutes of the March 30, 2006 meeting were approved as presented.

Discussion on whether S.E.A.C. plans to pursue staff benefits (comparable to AAUP).

Discussed e-mail on bereavement time from employee. J. LiCause will put on agenda for 4/21/06 meeting with Proenza.

Committee Reports:

Board of Trustees: Board to meet April 26, 2006.

Well-Being Committee: Meeting to be held 4/20/06 in the afternoon following S.E.A.C. meeting.

Faculty Senate: Bob Stachowiak

- President talked about state funding issues.
- Wellness – Liz Erickson – no new information
- Report ad-hoc campus facilities and planning committee concerned about parking. Dr. P indicated that Capital Planning is looking for additional sites for decks.
- Issue of University Senate (USnt) sub committee looking into whether USnt is a viable option. Discussion on how many and who constituents will be. Decided to go with 4 Faculty Senators, 4 Students (2 UG and 2

grad), 2 S.E.A.C. and 2 C.P.A.C. No union representation. Committee to look at the formation of USnt, including structure, charge and by laws.

Hurricane Relief Committee-Updates -- Not met.

Report from S.E.A.C. Chair:

Old Business:

- Sub Committee Reports:
  - Awards/Recognition Committee (meeting with K. Watson) – not met yet.
  - By-Laws – working on changes
- Bob Stachowiak-meeting on 4/4/06 with Bob Kropff (improving communications) – Stachowiak met with Bob Kropff who appears interested in serving as a facilitator. Big push right now for student retention programs. Kropff was interested in that part of our survey. Push underway to implement a customer service web page where anyone can ask questions of a searchable knowledge base. IT dept looking at digital signatures, more forms online.
  - Booklet for FYE being produced by University College
  - Recruitment is being done earlier in high school levels.
  - Big effort to revamp all websites.
  - Some discussion on too many administrators; do higher level positions need to be filled.
  - S.R.W.C. needs more people. Stachowiak e-mailed an article to Kropff on a possible 20% health care savings if members participate in a wellness program.

- Golz draft of an announcement for our web page regarding the time commitment and serving on S.E.A.C.

The 12-member Staff Employee Advisory Committee (S.E.A.C.) serves as an advisory body to the President on matters of concern to staff members not represented by a collective bargaining unit.

S.E.A.C. members serve 3-year terms and generally meet monthly for about 1 ½ hours. Most members accept additional roles as S.E.A.C. officers or as representatives to Faculty Senate, Campus Well-Being Committee, Board of Trustees observer, or special committee assignment.

New Business:

- S.E.A.C. nominations and elections.

- Are you interested in another three years (Golz and Main not seeking reelection, Lori Morris absent).
- Meeting Friday, April 21, 2006 with Dr. Proenza
  - Follow-up on our survey.
  - Awards/Recognition Committee Report – (In past years employees could borrow power equipment (lawn mower, etc.). Program terminated because of abuse. Could program be reinstated? Stachowiak recommends we should promote having the program reinstated.
  - By-Laws Report – slowly making progress
- Invite Sid Foster & Nancy Stokes to a full committee meeting to overview the contract.
- Performance Reviews
- College meetings with President Proenza
- Shared services – Some people expressed a sense of nervousness about shared services; managers should promote programs positive aspects.
- J. LiCause to talk to Labor Relations about attending May 18, 2006 S.E.A.C. meeting for about ½ hour to give overview.

Next meetings (3<sup>rd</sup> Thursday of every month at Noon in CH)

May 18, 2006

June 15, 2006 (10-noon) CH 203A