

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes of 3-15-2012

Members and Attendance

Mary Dingler	2009 – 2012	Present
Debbie Gannon	2010 – 2013	Present
Lissia Gerber	2010 – 2013	Absent with notice
Julia Harhay	2011 – 2014	Present
Amy Haynes	2011 – 2014	Present
Nancy Homa	2009 – 2012	Present
Shelly Keller	2011 – 2014	Present
Ken Lindeman	2011 – 2014	Present
Deanne Reynolds	2011 – 2013	Present
Jeanne Semilia	2011 – 2014	Present
Cheryl Collins-Slusarczyk	2010 – 2013	Present
Peggy Walchalk	2010 – 2013	Present
Open Position	- 2012	
Open Position	- 2012	
Laura Spray	Ex-Officio	Absent with notice

Regular meetings scheduled on third Thursday of each month at 12:30 p.m.

Meeting called to order at 12:30 p.m.

I. Agenda Topics

- 1.) **Certificate Presentation** - A certificate of appreciation was presented to Kristina Artino for her dedication and service to SEAC.
- 2.) **Approve February minutes** - Mary Dingler motioned approval of minutes as written, Nancy Homa second the motion. All members were in favor of approval.
- 3.) **Treasurer Report** - Julie Harhay reported that the outstanding OSCHE check has been cleared.
- 4.) **Elections** - Deanne will be organizing the election process. She is considering using check box survey.

Cheryl encouraged members to nominate people for the opening positions. She mentioned that Matt Bungard and Megan Hampshire are interested in running and would appreciate a nomination.

Ken Lindeman will obtain the updated staff lists; one for full-time and one for part-time staff.

Cheryl stated that we will have (5) seats to fill with this election to complete our membership of (15). She noted that CPAC has expanded to (18) members. She asked the committee for their thoughts on increasing our committee.

After discussion Debbie Gannon motioned that SEAC expand our committee from (15) to (18) members. Shelly Keller second the motion, all members were in favor.

Deanne Reynolds motioned that President Proenza appoint (2) members to SEAC. Nancy Homa second the motion, all members were in favor.

Cheryl said that she will call the President today to update him with the decision.

- 5.) **SEAC Attendance** - Cheryl noted that Lissia Gerber has only attended four meetings since January 2011. It was mentioned that Lissia has been working on a department project that may have kept her away. The committee discussed the attendance policy as written in the by-laws.

Shelly Keller suggested, that as of today, the SEAC by-laws governing attendance be followed as written. Cheryl said she will contact Lissia today to check her interest in staying on as a SEAC member, and then we should consider following Shelly's suggestion.
- 6.) **OSCHE Meeting, April 27, 2012** - Julie Harhay and Shelly Keller offered to attend the meeting in Dayton, OH. They will check with their supervisors for permission to attend.
- 7.) **Host OSCE Meeting in Spring 2013** - Cheryl announced that UA is scheduled to host this meeting. She noted that we will need to get the meeting date on President Proenza's calendar. Volunteers to help include: Jeanne Semilia, Amy Haynes, Deanne Reynolds, Julie Harhay, and Mary Dinger (if voted as ex-officio member).
- 8.) **May Staff Event** - Cheryl asked the committee their thoughts on hosting an event this year. The members agreed it would be best to host something this year since we did not host a holiday party. A couple of ideas included the following:
 - Hosting a communications speaker – perhaps through a brown bag luncheon in February. Julie Harhay and Peggy Walchalk will check with Deborah Roper on a speaker.
 - Hosting a staff night at an Akron Aeros game. Julie Harhay will look into this option.
- 9.) **Staff Rewards/Recognition** - Cheryl shared informational pages from various colleges and universities detailing their recognition programs. Cheryl asked Peggy to send the documents electronically to all the members for their review. This information is also available on the SEAC SharePoint site located at <https://sharepoint.uanet.edu/seac/default.aspx>

A staff recognition proposal was submitted to University Council on March 13, 2012. Peggy completed the *surveymonkey* on behalf of SEAC with a proposed start date of August, 2012. This was completed at the recommendation of Becky Hoover, who had indicated this as the first step in adopting a program for staff.
- 10.) **SharePoint Storage Site** - Jeanne found documents relating to the Mercer Study program. She will forward those to Peggy for scanning and posting to the site.
- 11.) **Constituent Issues** - Peggy has submitted the question regarding part-time staff fee remission for families to the Office of General Counsel. Kristin Brummond has replied stating that Celeste Cook will research and follow up on the response.

The other question presented to SEAC was related to the Time Warner discount available to part-time faculty, but not part-time staff. The inquiry was presented to Michael Giannone, Communications Officer, ITS. His reply is as follows:

At present, part-time staff are not eligible for OBEN (Time Warner internet service).

However, we are currently in discussions with Time Warner regarding the new contract. The person handling the negotiations, Herb Matheny, will bring up the issue of part-time staff with Time Warner. Not sure if anything will change, but Herb will discuss it with them.

I'll keep you posted, but it may be several weeks or more before we know anything one way or the other.

12.) Old Business/New Business

Cheryl noted that she has spoken to Jim and Bob regarding the events of the February meeting. They were very cordial and are still passionate about SEAC and willing to help out in future endeavors, if needed.

Meeting adjourned at 2:05 p.m.

Next scheduled meeting: **April 19, 2012, 12:30 p.m. at Wayne College.**

Submitted by:
Peggy Walchalk
SEAC Secretary