

University Council Executive Committee

MINUTES

FEBRUARY 28, 2023

3:31-4:24 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Attendees: Jeanette Carson, Tonia Ferrell, Marjorie Hartleben, Kris Kraft, Nate Meeker, Benjamin Swanson, John Wiencek</p> <p>Absent with notice: JP Garcher, Ed Evans</p> <p>Absent without notice:</p>
Agenda topics:	
CALL TO ORDER TONIA FERRELL	
	<ol style="list-style-type: none"> The chair called the meeting to order. The agenda for the meeting was approved with additions: add Parking response to Fir Hill Bus TS, Pay Date Change TS discussion, add budget process discussion under New Business, under Old Business discuss Service Awards. The minutes of the January 24, 2023 meeting were approved as distributed.
TOPIC SUBMISSIONS TONIA FERRELL	
	<ul style="list-style-type: none"> Pay Date Change – refer to Dallas Grundy to ask if this will go away with WorkDay? Bus to Fir Hill – response from Parking had link to the bus map and it indicated that anyone getting on the bus at Fir Hill had a 35 minute ride to get back to campus center. While this seems excessive, Parking cannot add another bus at this time and can’t change the route. This TS will be closed, and response sent to submitter. Wikipedia Issue – refer to University Communications and Marketing.
UNFINISHED BUSINESS TONIA FERRELL	
	<ul style="list-style-type: none"> UC Procedural Manual – Heather has been redirected by Patti Huth to begin with a calendar of business for both UC and Faculty Senate, then move on to procedural manuals for both groups. She has also been instructed to be the main writer and to share final versions with UCEC and FSEC for review. Remove this item from Unfinished Business until calendars are completed. Guest speakers: March meeting will be Chief of Police, Jim Gilbride and Kerry Jackson to discuss campus safety updates. Steve McKellips can move

	<p>to the April UC meeting. Discussion around a mental health month in August 2023 and to invite other mental health agencies on campus to attend; Social Work, Counseling, Psychology among those discussed.</p> <ul style="list-style-type: none"> • Service Awards – Tonia was contacted about elevating the awards and giving plaques to those with 20 years or more of service. A memo was sent to Willy Kollman, Tonia will be meeting with him and others to discuss. This will probably end up under Paul Levy’s purview who is involved with awards and recognition. Service Awards ceremony shifting to fall this year, so hoping to have enough time to do something to elevate it.
<p style="text-align: center;">NEW BUSINESS TONIA FERRELL</p>	
	<ul style="list-style-type: none"> • Agenda for the March 14, 2023, UC meeting was approved. • Discussion on April 11 UC meeting – it will be in person and also on Teams. It was decided to not have refreshments at this meeting due to low turnout at last in person meeting. • Provost Wiencek discussed the budget process underway. In 2nd year of meeting with groups on campus to discuss spending and budgets and the assumptions for the next year. Budgets will remain flat. Investment in enrollment management to correct some safety gaps. There is no new money, reserves are diminishing rapidly, so will be looking at budgets in OAA to reallocate. We are not doing any reduction in workforce. Looking at priorities and what things we can stop doing. Goal is to continuously look at the budget. The provost will send an email to the Budget & Finance chair to update her on plans.
<p style="text-align: center;">GOOD OF THE ORDER TONIA FERRELL</p>	
	<ul style="list-style-type: none"> • CPAC and SEAC are hosting a professional development workshop on March 9. • The chair thanked Jeanette for filling in as vice chair at January and February meetings. • The meeting was adjourned at 4:24 pm.