

University Council

MINUTES

JANUARY 12, 2021

3 – 4 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, Chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Tonia Ferrell, chair	
NOTE TAKER	Heather Loughney	
ATTENDEES	<p>Members: Anne Bruno, Jeanette Carson, Will Cole, Shagata Das, Ed Evans, Kathee Evans, Kevin Feezel, Tonia Ferrell, Kris Kraft, Paul Levy, Tim McCarragher, Michele Novachek, Scott Randby, Emily Starkey, Shawn Stevens, John Wiencek</p> <p>Absent with notice:</p> <p>Absent without notice: Arnob Banik, Marjorie Hartlben, Jennifer Manista, John Nicholas, Tiffany Schmidt, Ben Swanson</p> <p>Other attendees: Matthew Paul Akers, Phil Allen, Taylor Bennington, Laura Conley, Tammy Ewin, Amy Freels, Katelyn Frey, Anne Hanson Hilaire, Cher Hendricks, Wayne Hill, Judith Juvancic-Heltzel, John Messina, John Reilly</p>	
Agenda topics:		
	CALL TO ORDER	TONIA FERRELL
DISCUSSION	<p>1. The chair began the meeting by changing the agenda, removing the remarks of the President as he was not able to attend. The chair asked for any other additions or revisions to the agenda. There being none, the agenda was approved as amended by unanimous consent.</p>	
	EXECUTIVE COMMITTEE REPORT	TONIA FERRELL
DISCUSSION	There was no formal Executive Committee report for December.	
	PROVOST'S REMARKS	JOHN WIENCEK
DISCUSSION	<ul style="list-style-type: none"> Strategic Plan process – sent out memo before break, items that were in place pre-COVID will start work right away. Will begin work on list created by President and Provost, goals to start process to go to strategic planning group. Chair Ferrell will update UCEC regarding work. 	

	<ul style="list-style-type: none"> • Dean’s searches – BCAS search reaching conclusion, should make announcement at end of month. CBA search underway, collecting applicants. College of Engineering – search for director is underway, position is posted. • Enrollment figures are evolving, applications are down for fall and efforts to reach out to students are underway. 90% of students continuing for spring. Considering our challenges, student are doing a good job, are engaged and moving forward. • Budget numbers are still fluid and will be determined by enrollment. Uncertainty of expenses, future funding from the government with testing and COVID expenses. Relief funds may help out. • CR/NCR policy – the Faculty Senate had a great conversation at their December meeting and with administration put policy in place. Conversation about Spring semester needs to start early to let students know what is happening. Paying attention to our peers to see what they are doing as well. • A question was asked about colleges’ new names. The Provost indicated that the College of Engineering and Polymer Science has been approved by the Board of Trustees. College of Health and Human Services will be submitted to the board for approval soon. College of Business have submitted some ideas for their renaming. • Question about vaccines for UA students who are in clinicals. The Provost responded that the Summit County Health department has said they will not be doing vaccines on campus. Will work to get vaccines for students in clinicals. It was also asked if UA employees would qualify for early vaccination with school employees? The Provost indicated that university employees would be part of the general public vaccination program. • Ed Evans clarified that the CR/NCR policy that was put forward was different from what was approved by the Faculty Senate and that some faculty and advisors were concerned about the policy put into place. The Provost responded that he worked with the Faculty Senate Executive Committee and the Registrar on the policy and that they had to act in a very short timeframe. Plans for spring will be made early and communicated to students.
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	REPORTS	TONIA FERRELL
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DISCUSSION	<ol style="list-style-type: none"> 1. Graduate Student Government: Katelyn Frey reported that GSG is still developing mental health workshops for graduate students for the end of February or early March. Hoping to have an event that will be a meet and greet and an opportunity for grad students to connect, probably virtually. 2. Undergraduate Student Government: Kevin Feezel reported that USG is kicking off a campaign to introduce students to all that’s available on campus, hosting events for students to introduce them to their representatives. Also indicated that elections would be held in March. <p>Committee Reports:</p>
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	<ul style="list-style-type: none"> • Talent and Development – will be sending a short survey to those affected by the Performance Reviews to get input on changes and to make recommendations. • Awards Committee – receiving nominations and encouraged colleagues to submit nominations.
TOPIC SUBMISSION UPDATE	
TONIA FERRELL	
DISCUSSION	The chair reported that the CFO is working on purchasing permanent water bottle filling stations; they have been ordered and will need to be installed. Discussion of having temporary stations available but they are not done yet. Shawn Stevens updated that 20 campus locations have been given Culligan water stations operated by foot pedals. Units similar to the one in the Student Union have been ordered and will likely not arrive until summer due to demand. The chair thanked the Provost, CFO Dallas Grundy and Steve Storck for making this happen.
UNFINISHED AND NEW BUSINESS	
TONIA FERRELL	
DISCUSSION	<p>There was no Unfinished or New Business.</p> <ol style="list-style-type: none"> 1. The meeting was adjourned at 3:34 pm by unanimous consent.



University Council

University Council

MINUTES

FEBRUARY 9, 2021

3 – 4 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, Chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	Members: Phil Allen, Arnob Banik, Anne Bruno, Jeanette Carson, Will Cole, Shagata Das, Ed Evans, Kathee Evans, Kevin Feezel, Tonia Ferrell, Marjorie Hartleben, Kris Kraft, Paul Levy, Tim McCarragher, John Nicholas, Michele Novachek, Scott Randby, Emily Starkey, Shawn Stevens, John Wiencek

	<p>Absent with notice: Will Cole</p> <p>Absent without notice: Shagata Das</p> <p>Other attendees: Laura Conley, Celeste Cook, Cher Hendricks, Wayne Hill, Olivia Demas, Amy Freels, Gary Miller, John Reilly, Mahesh Srinivasan, Sonya Wagner</p>
<p>Agenda topics:</p>	<p>CALL TO ORDER TONIA FERRELL</p>
<p>DISCUSSION</p>	<ol style="list-style-type: none"> 2. The chair began the meeting by updating the agenda; only the January minutes would be reviewed and adding under Unfinished Business the diversity/equity request. The chair asked for any other additions or revisions to the agenda. There being none, the agenda was approved as amended by unanimous consent. 3. The January minutes were approved without dissent.
	<p>EXECUTIVE COMMITTEE REPORT TONIA FERRELL</p>
<p>DISCUSSION</p>	<p>The Chair reviewed the minutes of the January 26 UCEC meeting (attached).</p> <ol style="list-style-type: none"> 1. Discussed the update on Equity Inclusion, waiting on diversity taskforce to complete their work and submit report to President. 2. Discussed new form created for submitting committee reports in MS Forms. Some have already used it. Can submit more than one response so that minutes can be caught up. 3. Have added Good of the Order to agenda for both UC and UCEC meetings. For UC meetings will be adding reporting section for UC Constituency Groups. 4. Provost explained about risk audit survey that went out to some members of the campus community.
	<p>PRESIDENT’S REMARKS GARY MILLER</p>
<p>DISCUSSION</p>	<ul style="list-style-type: none"> • Follow up on Diversity Committee – report is in legal review now, will look at the report as soon as we have it. • Working on substantial changes to budget, preparing for Board of Trustees to review. There were changes due to change in SSI and expenses. Used revision to build a budget projection tool for next 5 years. • Spending a lot of time working out how we will open in fall. Discussions around opening in person within guidelines and how to make that work with given classroom sizes. Need to have this ready before March 1. • Looking at commencement this spring and logical locations, most likely the stadium.

	<ul style="list-style-type: none"> • Have been meeting with supporters who are excited about what is going on at UA and talking to legislature and the Chancellor. There is optimism concerning higher ed funding. • Athletic working group continues to meet and plan to finish before end of spring semester.
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PROVOST'S REMARKS	JOHN WIENCEK
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DISCUSSION	<ul style="list-style-type: none"> • Have had productive conversations with AAUP, notice will go out when we reach a tentative agreement. • Enrollment – admits are down slightly (3%), numbers are getting closer to the last year. Focus on yield now, those who have paid deposits. Fall/Spring retention has been relatively good considering challenges. Many thanks too all those who work in our student services areas for helping our students. We are reaching out to students who have taken the spring semester off. • University planning group is working, launching the pre-COVID plan and ready to go with it. There will be a draft to share with the community. Plan would give us our initial activities for next year and a half and form the next plan. The goal is to have new plans every other year. Looking to create a one-stop education office. A survey for input on that coming soon. • Mitchell McKinney is the new dean of BCAS pending Board of Trustees approval. • Focus on fall scheduling to make decisions quickly so that department chairs and dean know what is planned. Students will be able to register before spring break. • OAA reorganization – have vetted the plan with the President. Will have a new chief research officer that will have aspects of business engagement. Looking to develop community enrichment. • Question was asked about timetable for AAUP ratification. No information to share. Up to their leadership.
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REPORTS	TONIA FERRELL
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DISCUSSION	<p>Committee Reports:</p> <ol style="list-style-type: none"> 3. The Recreation and Wellness committee reported that they are working on a mental health survey with Boston University that was sent out to the campus. Everyone is encouraged to respond. 4. Information Technology reported that they have been discussing Adobe licensing. There is a need to make the Adobe creative cloud accessible to students who use it. The committee hopes to have a recommendation after their next meeting.
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	<p>5. The Awards Committee reminded everyone that they are seeking nominations for outstanding achievement awards. Deadline is February 15.</p> <p>UC Constituency Reports:</p> <ul style="list-style-type: none"> • GSG discussed issues for student in spring semester. TAs asking if they will be able to get vaccines. Will be holding two mental health workshops, announcing those soon. • USG just finished their New Year, New Roo event, preparing for the spring semester. Beginning elections for Trustee for Board of Trustees. • CPAC –will be forming a subcommittee to look into professional development opportunities. Hoping to have a guest speaker, would be for all of campus. • SEAC – working with newly created SEAC teams assigned to groups of constituency. Also volunteering to work with Admissions to contact students. • Deans – no report. • Department Chairs – focus on fall schedule, there is a lot of ambiguity. • Faculty Senate – considered many course proposals at last meeting, approved all proposals that were presented. Also discussed the CR/NCR policy for students, passed a resolution to that effect. Students will be able to request up to two weeks after grades are submitted.
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UNFINISHED AND NEW BUSINESS

TONIA FERRELL

DISCUSSION	<p>Unfinished Business The chair restated the diversity submission.</p> <p>New Business The chair shared the form for committee reporting, this will hopefully make it more convenient and efficient for committees to provide reports.</p> <ul style="list-style-type: none"> • The meeting was adjourned at 3:47 by unanimous consent.
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University Council

University Council

MINUTES

MARCH 9, 2021

3 – 4:30 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting

PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Arnob Banik, Anne Bruno, Jeanette Carson, Will Cole, Laura Conley, Ed Evans, Kathee Evans, Kevin Feezel, Tonia Ferrell, JP Garcher, Marjorie Hartleben, Kris Kraft, Paul Levy, Tim McCarragher, Gary Miller, John Nicholas, Michele Novachek, Scott Randby, Emily Starkey, Shawn Stevens, John Wiencek</p> <p>Absent with notice: Shagata Das</p> <p>Absent without notice: Katie Cerrone, Katelyn Frey, Tiffany Schmidt,</p> <p>Other attendees: Phil Allen, Christine Boyd, Marie Celeste Cook, Aimee DeChambeau, Olivia Demas, Tammy Ewin, Amy Freels, Dallas Grundy, Anne Hanson Hilaire Cher Hendricks, Wayne Hill, Marcinda Jackson, Judith Juvancic-Heltzel, Wendy Lampner, John MacDonald, John Messina, Nicholas Nussen, Linda Saliga, Harvey Sterns,</p>
Agenda topics:	
	CALL TO ORDER TONIA FERRELL
DISCUSSION	<p>4. The chair called the meeting to order at 3:00 pm.</p> <p>5. The chair asked for additions or revisions to the agenda. There being none, the minutes were approved as distributed by unanimous consent.</p> <p>6. The chair asked for additions or corrections to the December 1 and February 9 University Council minutes. There being none, the minutes were approved by unanimous consent.</p>
	EXECUTIVE COMMITTEE REPORT TONIA FERRELL
DISCUSSION	<p>The chair reviewed the August 25 UC Executive Committee minutes</p> <p>5. Topic submissions were received by UCEC; one to allow staff who were unable to take vacation during busy season to keep unused vacation time and allow for above maximum to be kept and used. Topic forwarded to HR & Talent Development Committee. Second topic was to train newly hired or promoted individuals in using budget tools in Peoplesoft. Topic was forwarded to CFO Grundy for review.</p> <p>6. Follow up on Diversity committee – the report from the campus wide group has not come out yet, will work with President to create a committee after report.</p> <p>7. Athletics working group continues to meet, discussing funding models at next meeting.</p> <p>8. CPAC appointments to committees to be reviewed and updated on roster, notify those who may not have been. Roster updated on UC webpage.</p> <p>9. CFO to attend future meeting to give reports separate from budget presentations.</p>

	<p>10. Discussion of signage updates and removals. Item forwarded to Physical Environment committee, CFO and Steve Myers for review.</p>
	<p style="text-align: center;">PRESIDENT’S REMARKS DR. GARY MILLER</p>
<p>DISCUSSION</p>	<p>The President thanked the chair and thanked BOT members Olivia Demas and Mike Dowling for attending the meeting.</p> <ul style="list-style-type: none"> • Discussed the federal stimulus bill that should pass and be signed by the President soon. UA allocation would be 41 million dollars; one half to go to students directly as the first stimulus did, the rest can go for COVID guidelines. No rules have been given yet on how to spend the money, CFO Grundy will receive those. He added that this one-time substantial funding will help for next year or so. CFO Grundy will work with the Budget & Finance committee on how to use it best. • President Miller shared that he and Georgia are making plans to move out to meet in person with donors and reconnect with our supporters. • Work has begun on the state budget, it is a slow process for now but discussion continue, expecting battles further on. • UA has released two RFQs, related to university real estate initiatives; looking for someone to coordinate real estate and lists of what will go into play. Starting conversations around individual pieces of real estate and bring that to the Board with in April with a plan of what to do with the revenue from the real estate sales. Will work with Budget & Finance committee with that as well. Could relieve the university of some maintenance costs. • The Diversity taskforce – have begun conversations with Sheldon Wrice and developing a framework for that. • Athletics working group is almost done and should be bringing their report soon. Will also be starting search for new Athletics Director. Look at the video that was put out with the search materials, gives a great look at our facilities. https://collegiatesportsassociates.com/current-opportunities/the-university-of-akron-director-of-athletics/ • There were no questions
	<p style="text-align: center;">PROVOST’S REMARKS JOHN WIENCEK</p>
	<ul style="list-style-type: none"> • The Provost indicated that things have moved dramatically to the positive with the agreement with AAUP. Thanked negotiating team on both sides and indicated that the process helped us come together and learn to listen to each other better. • The Provost went on to discuss the Fall plans for mix of classrooms, some social distancing and half of classes with face-to-face with three foot distancing. Will monitor and adjust as the summer progresses. Excited to bring students back to

DISCUSSION

campus but safety is main concern. Creating a committee to come up with pivot strategies and to prepare for fall classes.

- There was good news to report in that commencement will be in person for spring. Will be holding four ceremonies plus a ceremony for those who graduated last semester. There will be a call for volunteers to help with the groups.
- Office of Academic Affairs review – close to announcing the team and trying to keep the process cost neutral.
- Strategic plans moving forward, received large amount of feedback to survey and the committee is working through that and preparing reports.
- Dean of BCAS is hired and Mitchell McKinney will arrive July 1.
- Four finalists for Dean in College of Business will be coming to campus and we have narrowed to a handful of candidates for the search for a new director for the School of Polymer Science and Polymer Engineering.
- Deans are working with OAA and our new CFO on developing ideas for ways of managing budget and finance work in a way that promotes collaboration and is positive for employees. Moving to get these ready by end of spring.
- Enrollment – focus on converting admitted students to commitments. Working on keeping contact with students over the summer. Freshman class was reduced last year and need to turn the ship and upward direction as soon as possible. Focus over next 5-6 years.
- The Provost closed his remarks by stating that everyone on campus is a stakeholder and all need to share what’s great about UA, if you need admission materials please contact Kim Gentile and her staff.
- A question was asked about graduation for PhD candidates, will they be hooded and who will do that? John Messina stated that there would be hooding of the candidates and that it had not been decided yet how that would take place and by whom.
- A question was asked about volunteers for commencements and orators. John Messina responded that there will be a need for many people. Calls will come soon for those volunteers.

COMMITTEE REPORTS

TONIA FERRELL

6. Budget & Finance – CFO Dallas Grundy joined meeting today. The CFO shared that the revised budget for the current fiscal year went to the Board of Trustees. There are positive results to share with factors contributing to that; better than expected revenue from tuition and fee, state share of instruction was increased,

DISCUSSION	<p>also had lower than expected expenses in utilities and operating expenses. Also received a one-time grant to charge expenses to that would have been on the budget. 16 mil of expenses went to that government grant. All that leads to us not having to take any money from the reserves. Projecting 19.5 mil surplus in budget, this is a projection and will be updated by June 30.</p> <p>A question was asked about how to answer the question concerning rehiring those who were let go. CFO Grundy responded that these are projections and that the money we'll receive from the federal grants is one-time money. Trying to be prudent and plan for the resources we have and will have moving forward.</p> <p>A question was asked concerning the timeline to use the COVID cares dollars previously. The CFO indicated that there is 16 mil left to use for the institutional portion of the funds and December 2021 is the deadline for use.</p> <p style="padding-left: 40px;">7. UCIT committee – Chair Randby read the resolution and recommendation brought by the committee (attached). He explained that the resolution would move to OAA if approved to work out the details of it.</p> <p>A question was asked if John Corby supported this resolution. Chair Randby stated that he did, in fact he wrote the report.</p> <p>USG President Feezel stated that the resolution had been brought to USG and was fully supported.</p> <p>The resolution passed with 21 Yes and 1 No vote.</p>
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CONSTITUENCY REPORTS

TONIA FERRELL

DISCUSSION	<ul style="list-style-type: none"> • GSG – conducted two workshops for grad students in conjunction with the Counseling Center. Offering anxiety and stress workshops for grad students. Have a grad student who lost her advisor and funding for a book she planned to publish and approached GSG to fund it. After speaking with advisors it was decided that they cannot help fund it. Working on updates that would allow for emergency funds to be available. Also updating bylaws and preparing for GSG elections. • USG – celebrating women’s history month and continuing the equity challenge. Finalizing Trustee appointment • CPAC – pushing out 3-4 professional development opportunities for CPAC and other interested parties. Preparing for annual conversation with President Miller. Sending survey to members to get feedback for conversation. • SEAC – creating a monthly newsletter, aiming to foster communication campus wide. Share information on campus such as contacts.
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	<ul style="list-style-type: none"> • Faculty Senate – considered and passed 100 curriculum and course proposals. Many were deletions from the closing of programs. Passed a resolution to increase pay for PT faculty, OAA will be looking at that. • Deans – focusing on enrollment, working with financial aid on recruitment and enrollment. Focusing on transfer, graduate and full time. Fall scheduling and logistics on campus to be prepared for fall semester. • Chair – talking about scheduling and the struggles with that. Met with Provost and Rex Ramsier to talk about pieces of the contract and implementation.
	UNFINISHED BUSINESS TONIA FERRELL
DISCUSSION	The chair restated the diversity submission.
	GOOD OF THE ORDER TONIA FERRELL
DISCUSSION	<ul style="list-style-type: none"> • Reminder that the Sesquicentennial Committee is looking for alum faculty, staff who have inspired you in any way, those chosen will be recognized with announcement and gift. More information at https://www.uakron.edu/150/. • The meeting was adjourned at 3:56 pm



University Council

MINUTES

APRIL 20, 2021

3 – 4:30 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Arnob Banik, Anne Bruno, Katie Cerrone, Will Cole, Laura Conley, Ed Evans, Kathee Evans, Kevin Feezel, Tonia Ferrell, Marjorie Hartleben, Kris Kraft, Paul Levy, Tim McCarragher, Gary Miller, John Nicholas, Michele Novachek, Scott Randby, Emily Starkey, Shawn Stevens, John Wiencek</p> <p>Absent with notice: Jeanette Carson, Shagata Das, Amy Freels</p>

	<p>Absent without notice: Katelyn Frey, JP Garcher, Jennifer Manista</p> <p>Other attendees: Phil Allen, Taylor Bennington, Maria Celeste Cook, Lisa Craig, Aimee DeChambeau, Olivia Demas, Melissa Dreisbach, Tammy Ewin, Dallas Grundy, Cher Hendricks, Anne Hanson Hilaire, Gordon Holly, Courtney Johnson-Bens, Judith Juvancic-Heltzel, Sarah Kelly, Wendy Lampner, Maureen Lerch, John MacDonald, John Messina, Nicholas Nussen, John Reilly, Scott Roberts, Michelle Smith, Sarah Steidl, Sonya Wagner, Bryan Williams</p>
<p>Agenda topics:</p> <p style="text-align: center;">CALL TO ORDER TONIA FERRELL</p>	
<p>DISCUSSION</p>	<ol style="list-style-type: none"> 7. The chair called the meeting to order at 3:00 pm. 8. The chair asked for additions or revisions to the agenda. There being none, the minutes were approved as distributed by unanimous consent. 9. The chair asked for additions or corrections to the March 9 University Council minutes. There being none, the minutes were approved by unanimous consent.
<p style="text-align: center;">EXECUTIVE COMMITTEE REPORT TONIA FERRELL</p>	
<p>DISCUSSION</p>	<p>The chair reviewed the March 23 UC Executive Committee minutes</p> <ol style="list-style-type: none"> 11. Topic submissions were received by UCEC; one for cryptocurrency, it was sent to requestor for more information and to ask for information on other universities using it to raise monies. Will give update and information when received. A submission from Faculty Senate Chair Saliga to look at an increase in pay for part-time faculty, after discussion in UCEC it was decided to refer to the Talent Development and Human Resources committee for discussion as a whole campus issue, to study classifications and job analysis. This is a complex project and will require a lot of research. Currently being considered by the committee. 12. In unfinished business, Heather reported that the web site was updated and minutes are current. 13. CFO Grundy responded to the request for budget training and would make three modules available to campus for those who need that. 14. Signage in Polsky and Schrank are being reviewed and changes will be addressed by a university budget line. 15. Diversity report is still pending at the time of UCEC meeting. 16. Vacation banking topic sent to TDHR who reviewed it and then sent to the Budget and Finance for their review. 17. Provost gave report of what he is working on, discussed college dean searches, fall semester and approaches for teaching and requirements for AV.
<p style="text-align: center;">PRESIDENT’S REMARKS DR. GARY MILLER</p>	

DISCUSSION	<p>The President acknowledged that Olivia Demas and Mike Dowling were in attendance and noted that Kevin Feezel was attending his last meeting as USG president. Thanked Kevin for his work.</p> <ul style="list-style-type: none"> • Met with CPAC and SEAC in past week and had very constructive meetings, discussion about communication. Talked about compensation packages and wanted to assure that this is at the forefront of our work. This information will move into the strategic plan document. There is a desire for an efficient way for folks to forward ideas into a system where they are seen and responded to. Affirmed again the commitment to transparency. • Diversity and inclusion report – the report has been circulated to the committee, changes coming back. Great report with many recommendations that appear to be easily implemented and some that will take a little more time and will test our resolve. Historically there has been a diversity committee that reported to the president and would like that to continue, want to have the right people on the committee and has shared the list with the chair of UC. • Have received a lot of feedback on our new steps to reduce the cost of housing and other cost saving plans for students. There is considerable support in the community. The reduction of cost for students is about 9%. • As we have heard, the J & J vaccine has been halted. We had completed about 1,500 student vaccines and we heard that overwhelmingly our students wanted to be vaccinated. Encourage everyone to get vaccinated and have had no reports of adverse reactions from those who received it here. Indications are that the J & J vaccine will return. • There was a question about the timeline for the return of employees to campus – President Miller did not have that information but pointed out that we are still under the same guidelines as before, would suggest mid-summer. Will need to consider the good parts of working remotely and fold them into the work experience here. Asking Dallas and others to think about how parts of that experienced helped employees and increased productivity. He expressed that coming back the way we were might not be best for everybody. • A question was asked about the timetable for the Athletics committee report – the president indicated that their last meeting is tomorrow and they are developing the report.
PROVOST’S REMARKS JOHN WIENCEK	
	<ul style="list-style-type: none"> • The provost shared points for the upcoming Board of Trustees meeting; list of graduates will be approved at meeting, wide variety of reorganizations of colleges, departments and OAA as well as several programs that have morphed into new programs.

<p>DISCUSSION</p>	<ul style="list-style-type: none"> • The provost shared that COVID continues to live with us and generate uncertainty in regards to fall classes. Plans are being put in place for about 20% of courses to be virtual and remainder to be scheduled with 3 feet social distancing. Vaccinations are hoped to be high enough for that. If the need for 6 feet distancing happens there will be changes to the plans. There is a committee working on plans for fall and anticipation of shifting those plans. Jennifer Lillard is the chair of the committee. We want to provide choices in courses in terms of virtual and face-to-face and want to make sure our plans are emphasizing the safety of faculty and students. • Reaching out to students who need financial help, have created the Zips Affordability Scholarship which will make up the difference between what a student owes and what they have received in grants. Reducing the cost of rooms on campus and have created a summer program that will help those students with two free courses from the GenEd courses. • Dean search for branch campuses is ongoing. • A question was asked concerning Admissions putting together something that employees could use to help in enrollment and retention; other than sharing UA news on our personal social media and wearing UA gear when out. He also shared that at other schools there are brochures that employees had with ideas on how to help and that some of the ideas included greeting parents and students visiting campus and picking up any papers on campus. He also stated that the image of the university in the public eye has not been favorable in recent years and that enthusiasm goes a long way and is the most important thing we could do, we are all recruiters and can all help a student graduate. Keep encouraging students and helping them work hard. He asked University Communications and Marketing to put something together.
<p style="text-align: center;">COMMITTEE REPORTS TONIA FERRELL</p>	
	<p>The Chair reminded everyone of the online link to do committee reports and to catch up before the end of the semester. The link is on the UC website.</p> <p>There were no committee reports.</p>
<p style="text-align: center;">CONSTITUENCY REPORTS TONIA FERRELL</p>	
<p>DISCUSSION</p>	<ul style="list-style-type: none"> • GSG – President Banik shared that GSG was running elections and that new committees should be onboard in May. He indicated that this would be his last meeting and thanked everyone for their support of the group and thanked their advisors. He also thanked Anne Bruno, Drs. Messina and Saunders for their help. • USG – President Feezel thanked everyone on UC. USG finishing the year and sharing all the great work done by the group this year. The new USG president will be sworn in next week and the VP will continue into next year.

	<ul style="list-style-type: none"> • CPAC – very busy in providing professional development opportunities, pushing out more in recent weeks. Engaging with Human Resources in the conversation on compensation. • SEAC – met with President Miller and it was a productive and informative meeting. Working on issues that were brought up with him regarding employment and compensation. Working on newsletter. • Faculty Senate – approved course proposals and hearing from graduate and undergraduate students as well as part-time faculty. • Deans – program review going on and those programs have submitted their materials. Deans are looking forward to summer semester and graduation. Also meeting with incoming students and faculty advisors to get students registered. Keeping students engaged for summer and retained. • Chair – working with Admissions and doing well. Chairs are getting involved in developing landing pages for prospective students. Met with provost and talking about contract and website for fall, a lot of conversation. Trying to be sensitive to what our students are going through and the stress of the semester in virtual environment.
	UNFINISHED BUSINESS TONIA FERRELL
DISCUSSION	Diversity – UCEC reviewing potential slate of nominees, plan to provide that to Sheldon tomorrow. Hope to move quickly to get invitations out to those members.
	GOOD OF THE ORDER TONIA FERRELL
DISCUSSION	<ul style="list-style-type: none"> • None • The meeting was adjourned at 3:37 pm



University Council

University Council

MINUTES

MAY 11, 2021

3 – 4:30 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Anne Bruno, Jeanette Carson, Laura Conley, Ed Evans, Kathee Evans, Tonia Ferrell, Marjorie Hartleben, Grace Kasunic, Kris Kraft, Paul Levy, Tim McCarragher, John Nicholas, Michele Novachek, Scott Randby, Tiffany Schmidt, John Wiencek</p> <p>Absent with notice: Gary Miller, Shawn Stevens</p> <p>Absent without notice: Katie Cerrone, Shagata Das, Will Cole, JP Garcher, Jennifer Manista, Emily Starkey</p> <p>Other attendees: Phil Allen, Maria Celeste Cook, Oliva Demas, Pam Duncan, Tammy Ewin, Dallas Grundy, Kathleen Kaluza Havenstein, Wayne Hill, Sarah Kelly, John MacDonald, Melanie McGurr, Nicholas Nussen, John Reilly, Linda Saliga, Michelle Smith, Bryan Williams</p>
Agenda topics:	
	<p style="text-align: center;">CALL TO ORDER TONIA FERRELL</p>
DISCUSSION	<p>10. The chair called the meeting to order at 3:01 pm.</p> <p>11. The chair asked for additions or revisions to the agenda. There being none, the minutes were approved as distributed by unanimous consent.</p> <p>12. The chair asked for additions or corrections to the April 20 University Council minutes. There being none, the minutes were approved by unanimous consent.</p>
	<p style="text-align: center;">EXECUTIVE COMMITTEE REPORT TONIA FERRELL</p>
DISCUSSION	<p>The chair reviewed the April 27 UC Executive Committee minutes</p> <p>18. A new Topic Submission was received regarding vaccine requirements. After discussion, the UCEC referred the item to John MacDonald and he has shared it with Eric Green.</p> <p>19. Unfinished business – Diversity Committee report coming soon, Cryptocurrency topic submission was sent to proposer for more information and a response will be sent.</p> <p>20. New business – constituency report feedback was positive and the reports will continue as they were felt to be valuable as a part of campus communication.</p> <p>21. The chair received a space allocation report. After discussion, the UCEC decide it does not need to review these in the future unless there is a contested item.</p>

	<p>22. Approved the agenda for the May 11 UC meeting and thanked outgoing members for their service.</p> <p>23. The chair updated the group on the use of the Forms for committee reports; after conversation with Heather on some issues with uploading the reports to the web page. Reports can now be typed into the box or uploaded.</p> <p>24. The chair thanked everyone who responded to Secretary Kraft’s email on committee reports.</p>
<p style="text-align: center;">PRESIDENT’S REMARKS DR. GARY MILLER</p>	
	<p>The president was not able to attend the meeting.</p>
<p style="text-align: center;">PROVOST’S REMARKS JOHN WIENCEK</p>	
<p>DISCUSSION</p>	<ul style="list-style-type: none"> • The provost thanked all those who participated in commencement and commented that while the weather was a challenge, everyone was glad it still went on as planned and it was a great achievement and student were happy to have the ceremony. • The provost updated the group on enrollment – applications are coming in but the pattern is different from previous years; a lag has been noticed and decisions are being made later than usual. There has been an uptick in applications, scholarships and flat tuitions are generating a response. The Zips Affordability Scholarship was rolled out and the reduction in dorm costs was announced as well. Those appear to be contributing to the upward trend in applications. The provost encouraged everyone to remain engaged with students and get them to register for their classes. • The administration is looking at a more permanent remote workplace policy. Prior to COVID, the University of Akron did not have a policy in place, now looking to have one on a permanent basis. There will be a nuanced approach to returning to campus, many have been working remotely will return to campus. We are encouraging people to return to campus if they feel safe to do so. By late summer we will be expecting everyone to be back to normal practices but the new policy will allow for other arrangements. There will be more about the policy over the summer, work is coming from COVID committee. • Searches – College of Business had several candidates come in but after all that the decision was made to begin another search. Susan Hanlon is retiring and Joe Urgo will be the interim dean of the college as well as Honors college while we look to fill those positions. School of Polymer Science and Engineering brought one candidate in and after discussions decided to continue the search. Have decided to look to get professional help with searches and to bring in a more diverse pool. There are many searches that need to be done; law dean, director of nursing school, Bliss Institute, VP for student pathways and other coming up. Many searches will begin in fall.

- The university planning group has met their key tasks for the year – short term plans and a process for renewal every other year. The provost will meet with the president to review those recommendations.
- A question was asked about an update on the search for the director of branch campuses. The provost reported that he had met with the committee and that it was an internal search. The committee is moving forward.
- A question was asked about the search for a VP of research. The provost reported that the search would pick up again in fall and that Aimee DeChambeau is the chair of that search committee. Representatives from Faculty Senate and Deans will serve on the committee.
- A question was asked about the salary survey for staff, contract professionals and part-time faculty. The provost responded that this a large, comprehensive approach that will be taken with a lot of discussion on compensation. It must also be kept in mind that finances may not be available for everyone to increase pay for everyone. This will be a two-year project and possibly beyond that. Sarah Kelly will be working on this with Dallas and his team. There is also a question of how employees see the path for themselves at the university. A classification system for career progression is valuable. This work will be broken into tasks. It is years away and there may be places we need to get working on right away but we need to look at the total picture as well.

COMMITTEE REPORTS

TONIA FERRELL

- Information Technology – Chair Randby read the resolution brought by UCIT regarding the removal of Qualtrics from campus software. Qualtrics has raised its price significantly and ITS looked at a Faculty Senate proposal to replace Qualtrics with another platform. A committee was formed to research other softwares and possible replacement of Qualtrics. The committee gathered a large amount of input and data from campus users and concluded that abandoning Qualtrics is not advisable. It is the standard in many fields and student need to understand its use to be employed. The resolution is to keep Qualtrics and to explore pricing until something better comes along. The resolution passed 14 yes and 0 no.
- Talent Development & Human Resource – Chair Conley present information on the vacation carryover topic submission. The issue was sent to HR and also to Dallas Grundy to inquire about the financial impact of vacation carryover. The policy states that the accrued vacation will need to be used within two years and that there would be no financial impact so long as the vacation could not be paid out in the case of separation from the university. It was determined that a portion of the information was not distributed to the full body, a motion to hold a special meeting planned for May 18th to discuss and vote on the issue passed.
- Chair Conley also reported that the Talent Development & Human Resource committee reviewed the topic submission on PT faculty raises and referred it to Budget & Finance for review. It has become the campus wide salary review now.

- Budget & Finance – Dallas Grundy provided an update on the Fiscal 22 budget. He reviewed the report that will be going to the Board of Trustees at their June meeting. He has designed a high level special budget process for this year that deviates from previously instructed higher learning commission process. Thought it was unrealistic given the circumstances. Would extend the timeline a bit on the process. The budget is coming together and clarifying the sub budgets to match to projections. General fund is roughly complete and the sales/service budget is being worked on. As soon as final decisions have been made, he and the Budget and Finance committee will be ready to share. The auxillary budget is complete as well. Should have a budget to share with Budget and Finance Committee next week, did want to share a couple of notable developments: enrollments and resulting tuition and fees are major component of the budget, hoping to continue on this trajectory. We're really glad to see that it is going in a positive direction. Other thing is that we recently received a notification of our SSI for next year and our modeling \$88 mil and we just received confirmation our SSI is about \$95 mil for this year. That's a positive development for our budget. We want to include the fullest picture of the budget moving forward. Working to finalize and be ready to present by next week.
- A question was asked about the names of final candidates for the Special Awards; it was reported that the list would be coming out in the next few days and that work is happening to set up an event for the achievement award winners.

CONSTITUENCY REPORTS

TONIA FERRELL

DISCUSSION

- GSG – Katelyn Frey introduced herself as the new president of GSG. She thanked Arnob Banik for all his work this past year. The new GSG is putting together their group and mentioned that they need faculty reps for Health and Engineering. She also stated that she will be focusing on the issue on health insurance for graduate students, which is not currently available to domestic graduate students.
- USG – Grace Kasunic introduced herself as the new president of USG. She stated that the new group is getting acclimated and is excited to work with everyone.
- CPAC – the group met with President Miller on April 19th. Sarah Kelly also attended a meeting to discuss personnel issues and the special HR committee that has been set up. Professional development events were planned and delivered; a workshop on LinkedIn and investment planning as well as a work/life harmony session and a session on etiquette for virtual environments.
- SEAC – working on ways to communicate with constituency which includes personnel on various shifts.
- Faculty Senate – elected new executive committee members; Chair Kate Budd, Vice Chair Adam Smith and returning Secretary Angela Hartsock. Approved

	<p>recommendation from APC that students must complete 2/3 of credits in a certificate program at the University of Akron.</p> <ul style="list-style-type: none"> • Deans – commencement is done, thankfully. Ceremony was briefly featured on NBC Nightly News. Work continuing on events and finishing up the semester. Focus on confirmations and enrollments, reducing melt as much as possible. Recruiting transfer students. Working with other institutions on articulation agreements. • Chair – looking at admissions and melt as well as bargaining contract.
UNFINISHED BUSINESS TONIA FERRELL	
DISCUSSION	Diversity & Inclusion – membership list is finalized.
GOOD OF THE ORDER TONIA FERRELL	
DISCUSSION	<ul style="list-style-type: none"> • Kris Kraft gave a shout out to Anne Bruno for her work all weekend with commencement in the rain and snow. • Jeanette Carson shared that graduates are on campus today taking pictures in the beautiful weather. John Messina informed the group that graduates were given a map with prime locations to take graduation photos. Chair Ferrell thanked him for all his work on commencement. • The meeting was adjourned at 4:12 pm



University Council

University Council

MINUTES

MAY 18, 2021

3 – 3:33 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Special Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Anne Bruno, Will Cole, Laura Conley, Ed Evans, Kathee Evans, Tonia Ferrell, Amy Freels, Katelyn Frey, Marjorie Hartleben, Grace Kasunic, Kris Kraft, Paul Levy, Tim McCarragher, Michele Novachek, Scott Randby, Tiffany Schmidt, John Wiencek</p> <p>Absent with notice:</p>

	<p>Absent without notice: Jeanette Carson, Katie Cerrone, Shagata Das, JP Garcher, Jennifer Manista, Gray Miller, John Nicholas, Emily Starkey</p> <p>Other attendees: Maria Celeste Cook, Oliva Demas, Ann Evans, Tammy Ewin, Cher Hendricks, Wayne Hill, Anne Jorgensen, Judith Juvancic-Heltzel, John MacDonald, Cora Moretta, John Reilly, Michelle Smith</p>
<p>Agenda topics:</p>	
<p>CALL TO ORDER TONIA FERRELL</p>	
<p>DISCUSSION</p>	<p>13. The chair called the meeting to order at 3:01 pm.</p> <p>14. The chair asked for additions or revisions to the agenda. There being none, the minutes were approved as distributed by unanimous consent.</p>
<p>UNFINISHED BUSINESS TONIA FERRELL</p>	
<p>DISCUSSION</p>	<p>Vacation Banking policy</p> <ul style="list-style-type: none"> • The chair shared the Topic Submission and explained the process the submission went through. A policy was drafted and approved by Dallas Grundy and he indicated the policy would be budget neutral. • Discussion included concern expressed that the resolution did not include non-exempt, classified staff, non-bargaining unit staff nor cover bargaining unit employees. It was also indicated that many of that group were the ones doing a lot of the work without being able to bank unused vacation time. Discussion focused on non-exempt, classified, non-bargaining staff given that wages and benefits are items negotiated by respective unions and not under the purview of UC policy recommendations. • Discussion about tiering of the policy to address the tiering in vacation time accrual for contract professionals took place. It was decided that the detail about tiering for the motion was not necessary. • It was determined that an amendment to the drafted policy would need to be made to bring in the non-bargaining unit staff. • The original resolution passed 12 yes, 1 no. • The amendment to the original resolution to include non-bargaining staff passed 14 yes, 0 no.
<p>GOOD OF THE ORDER TONIA FERRELL</p>	
<p>DISCUSSION</p>	<ul style="list-style-type: none"> • The meeting was adjourned at 3:33 pm



University Council

University Council

MINUTES

JUNE 8, 2021

3 – 4:19 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Anne Bruno, Jeanette Carson, Will Cole, Laura Conley, Ed Evans, Kathee Evans, Tonia Ferrell, Amy Freels, Katelyn Frey, Grace Kasunic, Kris Kraft, Paul Levy, Tim McCarragher, Gary Miller, Michele Novachek, Scott Randby, Tiffany Schmidt, Shawn Stevens, John Wiencek</p> <p>Absent with notice: John Nicholas</p> <p>Absent without notice: Katie Cerrone, Shagata Das, JP Garcher, Marjorie Hartleben, Jennifer Manista, Emily Starkey</p> <p>Other attendees: Phil Allen, Christine Boyd, Maria Celeste Cook, Aimee DeChambeau, Olivia Demas, Pamela Duncan, Tammy Ewin, Jeffrey Franks, Joshua Grove, Dallas Grundy, Wayne Hill, Judith Juvancic-Heltzel, Sarah Kelly, Wendy Lampner, John MacDonald, John Messina, Michael Monaco, Nicholas Nussen, John Reilly, Scott Roberts, Linda Saliga, Sonya Wagner</p>
Agenda topics:	
	<p>CALL TO ORDER TONIA FERRELL</p>
	<p>15. The chair called the meeting to order at 3:01 pm.</p> <p>16. The chair asked for additions or revisions to the agenda. There being none, the minutes were approved as distributed by unanimous consent.</p> <p>17. The chair asked for additions or corrections to the May 11 University Council minutes. There being none, the minutes were approved by unanimous consent.</p>
	<p>EXECUTIVE COMMITTEE REPORT TONIA FERRELL</p>
	<p>The chair reviewed the May 25 UC Executive Committee minutes.</p> <p>25. Topic Submissions – there were no new submissions. Existing topic submissions are being closed out, will keep the budget training topic open for now.</p>

	<p>26. Unfinished business – Sarah Kelly shared the new flexible work policy and took feedback from the UCEC. Bylaw revisions were discussed will be talking with legal counsel on changes. UC orientation was discussed and how to approach that for the upcoming year. Subcommittees were created to address both orientation and bylaws and to bring updates to the UC after work completed.</p> <p>27. Approved the agenda for the June 8 UC meeting.</p> <p>28. The provost thanked the planning group for their work on the strategic planning document. Currently waiting on final response from president and provost.</p>
<p style="text-align: center;">PRESIDENT’S REMARKS DR. GARY MILLER</p>	
	<ul style="list-style-type: none"> • The president thanked everyone for their work on UC. • The president commented that it was a busy week with the Board of Trustees meeting next week and approving the 2022 budget. • Items coming to the Board for approval include the vacation bank proposal and the FY22 budget. • The athletic review report and recommendations will be coming out this week and they will be turned over to the new athletic director to work with the group and others to take action. • The president encouraged everyone to get vaccinated and to pay attention to items moving through the Ohio House that are detrimental to public health.
<p style="text-align: center;">PROVOST’S REMARKS JOHN WIENCEK</p>	
	<ul style="list-style-type: none"> • The provost shared that the emphasis at the moment is on the importance of recruiting. COVID uncertainty is showing in enrollment, noting at 6% decline in the enrollment pool. Need now is to make sure we don’t lose those students who are confirmed, support student orientation and the Roo Experience. • The next step is to think about recruitment of the next class of students. Get marketing and communication out to potential students as well as look at our financial aid packages and tweak scholarships and making it all more understandable. Work is under way to tune our financial aid suites to remove back loading and be more competitive with flat rate monies. Working with Faculty Senate for advice and ideas in developing the packages. Ideas are encouraged. • Looking to the return of employees to campus after July 4, work from home will be available to those who want to continue to work from home. The flexible work policy is in place. • Primary goal of university planning group is enrollment and recruiting and getting freshmen classes to increase, modeling showing a continued decline in enrollment and we are anticipated a small decline in the next year but work continues to increase transfers.

	<ul style="list-style-type: none"> • A question was asked about the search for the Vice President of Research. The provost responded that the search committee is poised to start the search in the fall, but that there was not a lot of progress so far. There are many searches coming and some may have to be pushed back another year. But many will start in the fall and run concurrently. Looking to hire a moderate search firm to get a more diverse pool of candidates.
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COMMITTEE REPORTS	TONIA FERRELL
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	<ul style="list-style-type: none"> • Budget & Finance – Dallas Grundy shared a presentation (attached). A question was asked about how the reductions in the budget for athletics are reflected. Dallas shared that there are reductions of about 7 million from 2020 to 2021. • A question was asked about auxiliary services and whether the contract with Aramark would be revisited. Dallas responded that we are about halfway through the contract with Aramark and that there will be a discussion with them to address the losses. He also shared that EJ Thomas Hall has had significant losses due to COVID but hoping to recoup some of that. • A question was asked about budget savings from this past year and if they will be allowed to be carried over to this budget year. Dallas responded that monies will not carry over. He did say that decisions were not final yet and that discussion could be had about carryover. • The resolution to endorse the UA budget was passed 14 Yes and 0 No.
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CONSTITUENCY REPORTS	TONIA FERRELL
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	<ul style="list-style-type: none"> • GSG – Katelyn Frey shared that work has begun on finding insurance options for graduate students without access to health insurance. She also stated that GSG is still searching for members from the College of Health and Human Sciences as well as the College of Engineering and Polymer Science. • USG – Grace Kasunic shared that USG is focusing on New Roo Orientation and working on student development breakouts. • Deans – Dean McCarragher congratulated everyone for surviving a global pandemic. He shared that the deans are working on engagement over the summer, orientation and contact with students. They are also working on future enrollments. Developing print materials, electronic materials and videos for recruiting and messaging. • Chairs – Chair Levy commented that the chairs are also focused on recruitment and retention. Next is getting staff back to campus and focus on melt and not losing confirmed students.
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UNFINISHED BUSINESS	TONIA FERRELL
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	Flexible work policy – Sarah Kelly said that the policy should be distributed to campus tomorrow.
NEW BUSINESS	
	<ul style="list-style-type: none"> Anne Bruno made a suggestion to have a “welcome back to campus” event for returning staff the week of July 6th. To have a local food truck on the Coleman Commons for community building. It would not cost anything and would be a fun event for the university community. Jeanette Carson volunteered to help out with planning. The meeting was adjourned at 4:19 pm.



University Council

University Council

MINUTES

JULY 13, 2021

3 – 3:40 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Anne Bruno, Jeanette Carson, Katie Cerrone, Will Cole, Laura Conley, Ed Evans, Kathee Evans, Tonia Ferrell, Amy Freels, Katelyn Frey, JP Garcher, Marjorie Hartleben, Kris Kraft, Paul Levy, Tim McCarragher, Gary Miller, John Nicholas, Michele Novachek, Scott Randby, Tiffany Schmidt, Shawn Stevens, John Wiencek</p> <p>Absent with notice: Grace Kasunic</p> <p>Absent without notice: Jennifer Manista, Emily Starkey</p> <p>Other attendees: Phil Allen, Sheau-Huey Chiu, Kim Cole, Tammy Ewin, Kristin Foy Samson, Dallas Grundy, Wayne Hill, Courtney Johnson-Benson, Judith Juvancic-Heltzel, Steve Kaufman, Wendy Lampner, John MacDonald, John Messina, Nicholas Nussen, Amanda Overton, Patrick Tabatcher, John Reilly, Terrie Sampson, Sarah Steidl, Sonya Wagner</p>
Agenda topics:	
	CALL TO ORDER
	TONIA FERRELL
	18. The chair called the meeting to order at 3:00 pm.

	<p>19. The chair asked for additions or revisions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</p> <p>20. The chair asked for additions or corrections to the June 8 University Council minutes. One correction to the Chairs report – “Chairs are working on these things.” With the correction, the minutes were approved by unanimous consent.</p>
<p style="text-align: center;">EXECUTIVE COMMITTEE REPORT TONIA FERRELL</p>	
	<p>The vice-chair reviewed the June 22 UC Executive Committee minutes.</p> <p>29. Topic Submissions – there were no new submissions.</p> <p>30. Unfinished business – Flex work policy went out to campus on June 17, has been received well. Questions about policy and it was suggested that more information on the HR website would be helpful and to have more FAQs. UC bylaws review continues-looking at outdated, restrictive and redundant portions of bylaws. UC orientation committee discussed retreat portion of October UC meeting. Decision to move up deadlines for goals to be presented at retreat. Provost mentioned that timelines of governing bodies will be aligned over the next year and will look at items for Faculty Senate and University Council.</p> <p>31. New business – welcome back to campus event – food truck was Barrio and was on campus on July 13. Chair Ferrell met with Kim Cole in Development and cost above minimum will be covered. Thank you to Anne Bruno for coordinating. The event was a great success. UC has been asked to appoint members to the reinstated IT Security Committee. There was discussion of possible members and Chair will reach out to CPAC and SEAC for names to appoint and bring those to UC for vote.</p> <p>32. Approved the agenda for the July 13 UC meeting.</p>
<p style="text-align: center;">PRESIDENT’S REMARKS DR. GARY MILLER</p>	
	<ul style="list-style-type: none"> • The President welcomed everyone back to campus. • The President mentioned HB 244, having to do with military children and tech based education. The House inserted into the bill restrictions on state schools that they may not require vaccines for students that is not approved beyond emergency use. This is a work in progress. He asked Eric Green to come up with a plan with 90 days before the law would go into effect. Some vaccines may be given approval for use before October and then the law would prohibit requiring the vaccine.
<p style="text-align: center;">PROVOST’S REMARKS JOHN WIENCEK</p>	
	<ul style="list-style-type: none"> • The Provost began with an update on enrollment; there have been highs and lows through the summer, bracing for a decline in the freshman class. Registrations are down about 1% but are forecasted to be double digits soon. Confirmations

	<p>are down about 13%. Working to get students registered who have not done so yet. He stated that he hopes that the decline will be less.</p> <ul style="list-style-type: none"> • The parallel focus is to recruitment of the next class of students, to get them to enroll and complete their applications. Special recruiting events are coming and need campus involvement. Focus is on key feeder high schools and getting them into our program. Bringing them to campus is key, we tend to seal the deal if they visit. • Work with Faculty Senate continues on collective bargaining agreement items. Recently met to discuss financial issues and investment decisions. The Provost said he was pleased with the collegiality being shown, work will continue into next year. • Strategic plans have been submitted and will be accepted but they will section them into the most important parts of the plan, mainly enrollments. • A question was asked the seeming bottleneck in transfer services, they are short-handed and it is causing delays in transfer of credits for students. This delays them being able to register for courses. The Provost said he would pass that on right away and encouraged anyone to email him, Cher Hendricks or Joe Urgo with issues or ideas. • A question was asked about the 1% decline in enrollment and whether that was based on last year at this time? The Provost indicated that it was based on same time last year. He has spoken with Kim Gentile and thinks it will be 10% by tomorrow's numbers. Not every year is identical but it gives an idea of trends. Returning students are not part of that number. Wayne Hill added that the projection is that the freshman class will be down 4-5% overall. John Messina added that the big issue is getting students who are registered fully enrolled.
COMMITTEE REPORTS TONIA FERRELL	
	<ul style="list-style-type: none"> • There were no committee reports. • John Messina spoke about the Food Truck event on campus that day and said that it was good to see coworkers back on campus and that these types of events are good for the university community. He expressed hope that there will be more of them. The Provost mentioned that the University Planning Group has identified this as an important part of our community and have been working on ways to have a shared sense of meaning for the campus moving forward. He said that social events could certainly be overlaid into that. Chair Ferrell pointed out that many on the UPG are members of UCEC and that they would talk about this at their meeting.
CONSTITUENCY REPORTS TONIA FERRELL	

	<ul style="list-style-type: none"> • GSG – Katelyn Frey reported that since the last meeting GSG has revised its’ governing documents and updated their webpage. Working with Zip Assist on providing insurance for grad students. She reported that she has spoken with other GSGs in the region to get information on insurance and has had discussions with Dallas Grundy to get a cost breakdown on that for students. Still working on gathering information and developing an ad hoc insurance committee in GSG to work on the issue. She shared that she is still looking for a grad student to represent the College of Engineering and Polymer Science. • USG – James Garcher reported that USG is getting ready for New Roo Weekend and preparing items for students and getting everyone ready to engage our new students. • CPAC – completed their elections and notifying everyone of new class. • Faculty Senate – Ed Evans reported that FSEC is working on implementation of MOU. • Deans – Dean McCarragher welcomed Dean McKinney to campus. He will be the Dean of BCAS. Deans are working on confirmations and working with new student orientations. Undergraduate programs working to include transfer and grad students in recruitment. • Chairs – Chair Levy reported that recruitment and retention continue to be the focus. Sharing numbers with chairs and encouraging them to reach out to student who have not registered yet.
	<p style="text-align: center;">UNFINISHED BUSINESS TONIA FERRELL</p>
	<ul style="list-style-type: none"> • None
	<p style="text-align: center;">NEW BUSINESS TONIA FERRELL</p>
	<ul style="list-style-type: none"> • None
	<p style="text-align: center;">GOOD OF THE ORDER TONIA FERRELL</p>
	<ul style="list-style-type: none"> • John Nicholas shared that he would be on WAKR radio to speak about ransomwear issues. • Secretary Kraft wished to thank John MacDonald for his work with the Recreation and Wellness committee for many years. He is leaving for a new position and wished to thank him for all he has done for the group. • Shout out to Anne Bruno for her work in putting together the Food Truck event today. Everyone was excited to be there and even student in line expressed excitement at seeing everyone back on campus. • Motion to adjourn at 3:40 pm.



University Council

University Council

MINUTES

AUGUST 10, 2021

3 – 3:44 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Anne Bruno, Will Cole, Laura Conley, Ed Evans, Kathee Evans, Tonia Ferrell, Amy Freels, Katelyn Frey, Grace Kasunic, Kris Kraft, Paul Levy, Tim McCarragher, Gary Miller, John Nicholas, Michele Novachek, Shawn Stevens, John Wiencek</p> <p>Absent with notice: Jeanette Carson, Marjorie Hartleben</p> <p>Absent without notice: Katie Cerrone, JP Garcher, Jennifer Manista, Scott Randby, Tiffany Schmidt, Emily Starkey</p> <p>Other attendees: Toni Bisconti, Marie Celeste Cook, Tammy Ewin, Dallas Grundy, Charles Guthrie, Wayne Hill, Sarah Kelly, John Messina, Mitchell McKinney</p>
Agenda topics:	
	<p>CALL TO ORDER TONIA FERRELL</p>
	<p>21. The chair called the meeting to order at 3:00 pm.</p> <p>22. The chair asked for additions or revisions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</p> <p>23. The chair asked for additions or corrections to the July 13 University Council minutes. There being none, the minutes were approved by unanimous consent.</p>
	<p>EXECUTIVE COMMITTEE REPORT TONIA FERRELL</p>
	<p>The chair reviewed the June 27 UC Executive Committee minutes.</p> <ul style="list-style-type: none"> • Topic Submissions – there was a submission for the university to consider using plagiarism software. The topic is being forwarded to the Faculty Senate for review and to work through their channels. • Unfinished business – bylaws review continues, will have for full UC review for final changes. Orientation conversation continues, this has not been done in the past few years and is something the bylaws outline that we do. It was suggested to have a video for new members to access on the UC website. The Food Truck event was a great success, we did not need any of the funds promised by the

Foundation. There was discussion about doing this type of event more often (working on a calendar for 3 times a year) and we are looking into budgets for future events working with alumni and student affairs on insights they already have.

- New business – Appointments were made to the Data Governance committee with appointments from CPAC and SEAC. University planning group discussions, UCEC is majority of the group, discussion of other members and incorporating the body into the UC bylaws. A gift was received from Timken for the College of Engineering and Polymer Science. Positive feedback about the University of Akron is being heard from peers at other institutions, that’s good to know.
- The chair also shared that today’s meeting was intended to be in person but the COVID numbers going up has prevented that. We may go back to in person if things change. Planning to have virtual options when we go back to in person.
- Appointments should be to Heather by September 1. UC terms end August 31. When a person’s term ends they may still attend meeting but would no longer be a rep or allowed to vote. Elections for Vice Chair will be held at the upcoming September meeting, an email will be coming with information about that.

PRESIDENT’S REMARKS

DR. GARY MILLER

- The president welcomed everyone back to campus.
- The president shared that the administration has consulted with shared governance groups and decided to return to mandatory masking indoors. The university will begin to require reporting of vaccination status, working to get more people vaccinated. Testing will begin of unvaccinated individuals in a few weeks. There will be vaccinations available on campus for those who wish to receive them. Testing of dorm waste water will continue. If vaccination rate goes up the mask rule may be relaxed. Wayne Hill added that an option will be made available for those who have religious or medical reasons to not be vaccinated. There will be a survey ready in the next day or so for reporting vaccination status. Reporting may be declined. This will be used to make the pool for testing. A percentage will be tested each week.
- A question was asked about guidance for dealing with students who resist masking. John Messina shared that faculty are the purveyors of their classrooms and students who are noncompliant will have some repercussions. There will be progressive discipline. Marie Celeste Cook also shared that communications regarding masking will be coming from the Provost’s office and believes that will go a long way towards students accepting and following faculty directives. USG President Kasunic shared that students have expressed appreciation for faculty guidance and are excited to be back in person.
- The president shared that tomorrow’s Board of Trustees meeting will be light on business but that some gifts will be announced and the new academic calendar

will be approved which includes Juneteenth as a holiday. They will approve the summer commencement list and have some minor Board rule changes.

- Getting some encouraging news in fundraising efforts; there has been a lot of time invested in planning our \$150 million capital campaign. There was a list of 45 different fundraising events, some will have to be suspended or moved. But seeing encouraging signs from donors and are to ready to talk to them.
- August 20th at 9 am will be the campus reunion for faculty and staff. An hour with refreshments and video presentation. Masks of course required but we will be together. Later that day will be convocation for the students. The following Monday classes will begin and we need to start thinking about the year ahead.

PROVOST'S REMARKS

JOHN WIENCEK

- The Provost began with introducing Dean Mitchell McKinney, who is the new dean of the Buchtel College of Arts and Sciences. Dean McKinney responded that it was good to be with everyone, even onscreen. He is learning a lot of names and hopes to have opportunity to meet in person. The provost shared that Dean McKinney will be serving on UPG and a UC committee.
- Enrollment – turning attention to Fall 2022 class, the goal is to get applications up. Looking to all to help get the news out that UA is here and as strong as ever. Speak positively about UA and our trajectory; we are all responsible to encourage prospective students. If anyone needs assistance or materials, please contact Kim Gentile.
- Scholarships – will be working on university's offerings, presidential scholarships to return while others will be ending. Parents and prospective students have found the current offerings confusing and we're going back to traditional offering. Zips Affordability looks like it has a significant increase in yield for students and we are looking to expand the program within current financial constraints. This program addresses the financial need of an important group of students and is having an impact for them.
- University Planning Group – plans are ready to go and UCEC is driving that discussion. The UCEC will recommend a new UPG and bylaws for the UC to consider. Envisioning one's self into President Miller's vision of UA and reconnecting with positive feelings about UA will be some goals for this initiative. In addition, a simple framework to set short term objectives (O) and defining key results (KR) needed to achieve those objectives will provide an OKR (Objective and Key Results) structure to execute our action plan. We will be rolling out this OKR approach with colleges/deans first. These will be semester-sized goals to help us achieve the goals of the two-year action plan.
- The provost shared that he has been working with Faculty Senate, University Council and USG to identify project that overlap those groups. Some ideas that have been discussed with deans include incentivized enrollment plans and a look at our academic advising philosophy and implementation.

	<ul style="list-style-type: none"> • A question was asked about the salary survey progress. The provost shared that activity was handled by the Talent Development and Human Resources committee of UC and he would defer to them. Sarah Kelly added that conversations began at the end of the last academic year and they have spent the summer gathering information for the committee to review in the fall. She added that this is a process that would take approximately 24 months for completion.
COMMITTEE REPORTS	
TONIA FERRELL	
	<ul style="list-style-type: none"> • There were no committee reports.
CONSTITUENCY REPORTS	
TONIA FERRELL	
	<ul style="list-style-type: none"> • GSG – Katelyn Frey reported that every college now has a representative but there are a few standing committee positions that still need to be filled. If any grad student is interested, please contact her. Focus is now on orientation and she has met with International student office and Graduate School and things are going well. • USG – Grace Kasunic reported that their focus is on welcoming students back. She has also communicated with the rising sophomore class and they are excited to have a redo of their first year. Keeping students updated on masking policies and appreciated the update in Zipmail that in person classes are still happening. She closed by saying that students are excited to come back. • CPAC – Will Cole shared that August 30 would be the CPAC meeting to appoint committees and announce new members and that this would be his last meeting. He said he looked forward to helping in any way he could. • Faculty Senate – Ed Evans stated that Faculty Senate Executive Committee has been working with the administration around masking policies. • Deans – Dean McCarragher shared that the colleges have completed orientation and thanked all those who helped. He said that they are coordinating with healthcare providers and meeting with them regarding masking requirements. Starting to meet with admissions on recruitment for 2022 and meeting with chairs on this subject. • Chairs – Chair Levy reported that chairs are preparing for incoming students and recruiting for 2022 students. Also resetting classrooms and all the things to be ready for fall.
UNFINISHED BUSINESS	
TONIA FERRELL	

	<ul style="list-style-type: none"> • None
	<p style="text-align: center;">NEW BUSINESS TONIA FERRELL</p>
	<ul style="list-style-type: none"> • None
	<p style="text-align: center;">GOOD OF THE ORDER TONIA FERRELL</p>
	<ul style="list-style-type: none"> • Chair Ferrell thanked Ann Bruno for her service to University Council and UCEC and stated that Anne will be retiring in September. She also thanked Will Cole for serving as chair of the Budget & Finance and that his leadership would be missed as well. • The meeting was adjourned at 3:44 pm.



University Council

University Council

MINUTES

SEPTEMBER 14, 2021

3 – 3:35 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Anne Bruno, Jeanette Carson, Laura Conley, Ed Evans, Kathee Evans, Tonia Ferrell, Juliana Fierro, JP Garcher, Marjorie Hartleben, Grace Kasunic, Kris Kraft, Paul Levy, Tim McCarragher, Gary Miller, John Nicholas, Michele Novachek, Shawn Stevens, John Wiencek</p> <p>Absent with notice: Katelyn Frey</p> <p>Absent without notice: Jennifer Manista, Tiffany Schmidt, Abbey Shiban, Emily Starkey</p> <p>Other attendees: Matthew Akers, Kathryn Budd, Kim Cole, Will Cole, Aimee DeChambeau, Tammy Ewin, Amy Freels, Dallas Grundy, Wayne Hill, Judith Juvancic-Heltzel, Sarah Kelly, Wendy Lampner, Mitchell McKinney, John Messina, Mitchell McKinney, John Reilly, Michele Smith, Sarah Steidl, Joe Urgo, Sonya Wagner</p>
Agenda topics:	<p style="text-align: center;">CALL TO ORDER TONIA FERRELL</p>

	<p>24. The chair called the meeting to order at 3:00 pm.</p> <p>25. The chair asked for additions or revisions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</p> <p>26. The chair asked for additions or corrections to the August 10 University Council minutes. There being none, the minutes were approved by unanimous consent.</p> <p>27. The chair welcomed everyone to the first meeting of the UC for the academic year. She welcomed the new members and welcomed back returning members. She then reminded the group that the UC year is through August 2022.</p>
<p style="text-align: center;">EXECUTIVE COMMITTEE REPORT TONIA FERRELL</p>	
	<p>The chair reviewed the August 24 UC Executive Committee minutes.</p> <ul style="list-style-type: none"> • Bylaws review – discussed the revisions to the bylaws. Charge of committee was to look for outdated, redundant, and restrictive portions of the document. The decision was made to have another meeting to specifically address the changes to the bylaws. • Discussion of the chair of UPG, approved as a group that the chair would be appointed by the President after consultation with the UC. • Discussion on the fact that bargaining unit staff are not represented on UC, HR has been asked to revisit this issue and give input.
<p style="text-align: center;">UC ELECTIONS – VICE CHAIR TONIA FERRELL</p>	
	<ul style="list-style-type: none"> • The chair called for nominations. There was a nomination via email for Jeanette Carson. With no other nominations E Evans moved to close nominations and elect by acclamation, 2nd by Nicholas. Motion carried. Jeanette Carson was elected Vice Chair.
<p style="text-align: center;">PRESIDENT’S REMARKS DR. GARY MILLER</p>	
	<ul style="list-style-type: none"> • The president thanked everyone for their service on this committee. • The president shared that he and the provost had begun visiting units throughout campus and would continue in the next few weeks. He indicated that they are taking copious notes and will collate that and give to Chair Ferrell to share with the group. • The president shared that he had been attending the Law School’s 100th anniversary events, invited the group to join in the celebration. • The president met with the IUC today and the Chancellor to discuss capital budgets and stimulus money and the opportunity to implement the new hazing

rule. Discussed pending legislation in the House and Senate and have briefed both Faculty Senate and this body as well as AAUP about this. In Columbus next week to meet with many legislators and the Speaker and members of our delegation.

- Attending the Bliss Institute event on Tuesday next week and breakfast with some Board of Trustee members. Starting conversations about the legislation and other capital issues.

There were no questions for the President.

PROVOST'S REMARKS

JOHN WIENCEK

- The provost shared that a lot has happened since the last UC meeting. Announced that the new director for regional campuses has been named, Heather Howley has accepted the position. Congratulations to her.
- Working on the next class, Fall 2022, making opportunity to set us up for a great success, getting applications in by December and pushing out that analysis to the colleges. Part of effort to boost applications is focused on the students and meeting with them on the internet and our general community who speak with our potential students. Simple things like tv ads and billboards are generating response. We have special events planned to invite them to come to our campus and see how beautiful our campus is. It is unusual to have a campus just steps from downtown. Encourage everyone to speak to our mission and encourage students and help them to impact they'll have on the world in their chosen field. This past weekend we invited students from local high schools to attend, sent them tickets for the game. We also hosted UCEC and FSEC as well as leadership from student government and AAUP leadership. Tell students about our beautiful campus and our mission to get them across the finish line.
- UPG met yesterday to get the plan up and running, communications will be going out soon. Tactics and plans are being discussed. A visioning event is being planned for folks to envision their experience both good and bad and how to leverage our plan for the future. We're not asking everyone to do everything, find the thing that resonate with you and pursue that.
- Working with Faculty Senate and thank them for endorsement for the degree maps, that will help our students understand their path to graduation. Working with the ad hoc Investment Committee to evaluate metrics for investing in academic plans. Working with AAUP on searches and compliance with the CBA. Searches underway for the various colleges and using the search firms in supporting those groups and hopefully to fill those positions by next year.
- A request was made for an enrollment update. The provost indicated there was a slight decrease in enrollment, reflective of declining first year classes. Focus now on next year and understanding there are things we can control and things we can't. As a follow up it was asked exactly how far off we are from last year? The provost replied about 6-7%.

COMMITTEE REPORTS	
TONIA FERRELL	
	<ul style="list-style-type: none"> • The were no committee reports. The chair reminded everyone to be sure to schedule their committee’s first meeting and to report elections to Heather as soon as possible.
CONSTITUENCY REPORTS	
TONIA FERRELL	
	<ul style="list-style-type: none"> • GSG – no report. • USG – Grace Kasunic reported that all USG reps are elected. USG offering mental health training for all leaders and to give power to our people to help students. Working with Drs. Messina and Ferguson to start a mental health series focusing on students of color, student athletes and others to see how USG can help those groups. • CPAC – Jeanette Carson reported that CPAC met in August and elected Stephanie Kiba, chair; Alison E Doehring, vice chair and Brittany Ferguson-Mike, secretary. Connecting with Benefits as we approach healthcare for our constituency groups. • SEAC – Kathee Evans reported that SEAC elections are behind this year but will be meeting Thursday to elect representatives. SEAC would like to thank President Miller and Sarah Kelly for their quick and positive assistance. As you may know, SEAC represents the non-bargaining unit staff across campus and our members represent a wide variety of educational backgrounds – from high school through multiple MDs. Staff who also want to teach classes had to do so at other institutions because UA did not permit them to teach here. President Miller listened to this issue when SEAC presented it to him and took the issue to Sarah Kelly. Once the issue was reviewed, the position was reversed and salaried staff can now teach at UA! (Hourly staff are restricted by federal labor law but can be reviewed on a case by case basis with the supervisor). SEAC is grateful for Dr. Miller’s willingness to listen and for his quick action! And thanks also to Sarah Kelly who recognized the need to update an old policy and allow well-qualified and enthusiastic staff the opportunity to share their knowledge with UA’s students. <p>The Diversity Equity and Inclusion Advisory Council met for the first time September 3rd. The leadership had been busy over the summer condensing the original 100-page report into 4 specific goals. The committee was divided into four subcommittees, one goal each and we are working with a tight time frame with a goal to being to complete the final document by late November.</p> <ul style="list-style-type: none"> • Faculty Senate – Ed Evans shared that Faculty Senate focuses on hearing and making recommendations on academic policy and academic programs at the University of Akron. They recently approved the creation of the BS in Polymer Science and Engineering. They also voted to discontinue the CR/NCR rule, the university will return to the previous rule. Working on process and criteria for

	<p>program resources and process going through Faculty Senate to be passed on to the President and Provost.</p> <ul style="list-style-type: none"> • Deans – Dean McCarragher shared that the deans are working at the strategic action plan and working with directors and chairs for this year. Working on recruitment efforts and working with our departments and others on recruiting. This is the first week of RTP process and all tenure track are being reviewed, this is a very busy process. • Chairs – Chair Levy reported that chairs are working on strategic plan and recruiting. Meet Friday with Cher Hendricks and Tony ?? to talk about CBA issues and to be sure we all understand it.
UNFINISHED BUSINESS	
	<ul style="list-style-type: none"> • None
NEW BUSINESS	
	<ul style="list-style-type: none"> • A question was asked of CFO Grundy – letters received by insurance members regarding the exclusion of Summa from BCBS going forward and requesting a comment. CFO Grundy replied that he could not comment in detail, perhaps Sarah Kelly could provide more information. He said that negotiations are going on with Anthem and that letters are typically sent out during negotiations. Waiting for conclusion of negotiations and will report when action is needed. No action required yet.
GOOD OF THE ORDER	
	<ul style="list-style-type: none"> • None • The meeting was adjourned at 3:35 pm.



University Council

University Council

MINUTES

OCTOBER 12, 2021

3 – 3:45 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney

<p>ATTENDEES</p>	<p>Member: Jeanette Carson, Katie Cerrone, Laura Conley, Ed Evans, Tonia Ferrell, Juliana Fierro, Katelyn Frey, James Garcher, Grace Kasunic, Kris Kraft, Paul Levy, Tim McCarragher, Gary Miller, Michele Novachek, Shawn Stevens, John Wiencek</p> <p>Absent with notice: Marjorie Hartleben, John Nicholas</p> <p>Absent without notice: Jennifer Manista, Tiffany Schmidt, Abbey Shiban, Emily Starkey</p> <p>Other attendees: Matthew Akers, Michelle Banis, Christine Boyd, Brooke Campbell, Kim Cole, Megan Crow Brauer, Maria Celeste Cook, John Corby, Aimee DeChambeau, Melissa Dreisbach, Matthew Dowd, Elijah Eubanks, Kathryn Evans, Tammy Ewin, Varunee Faii Sangganjanavanich, Matthew Gullatta, Dallas Grundy, Charles Guthrie Jr., Wayne Hill, Judith Juvancic-Heltzel, Stephen Kaufman, Alexander Knisely, Wendy Lampner, Lisa Lenhart, Mitchell McKinney, John Messina, Cora Moretta, Stephen L Myers, Paula Neugebauer, Richard Newsome, Steve Patton, Robert Peralta, John Reilly, Lisa Sabol, Janice Troutman, Michelle Smith, Sarah Steidl, Joseph Urgo, Sonya Wagner, Nick Weber, Stephen Weeks, Kathryn Yinger</p>
<p>Agenda topics:</p> <p style="text-align: center;">CALL TO ORDER TONIA FERRELL</p>	
	<p>28. The chair called the meeting to order at 3:00 pm.</p> <p>29. The chair welcomed all new and returning UC members to the meeting. She commented that the work done by the committees is important to the entire university community. She welcomed guests who include members of UA leadership, Board of Trustee members and members of the press.</p> <p>30. The chair asked for additions or revisions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</p> <p>31. The chair asked for additions or corrections to the September 14 University Council minutes. Michele Novachek indicated that she was marked as absent but was in attendance. With the correction, the minutes were approved by unanimous consent.</p>
<p style="text-align: center;">EXECUTIVE COMMITTEE REPORT TONIA FERRELL</p>	
	<p>The chair reviewed the October 5 UC Executive Committee minutes. The meeting was rescheduled from the September 28 date.</p> <ul style="list-style-type: none"> • Topic Submissions – the UCEC held a separate meeting to discuss the submissions and to decide which committees and/or administrators to send them to. As additional are received they will be sent out as well. • Bylaws review – the UCEC will hold a separate meeting for review and discussion of the changes. • No updates on UC orientation. • UC will start to have guest speaker presentations at future meetings. Future speakers will include emphasis on recruitment and marketing.

- Chair Gingo will attend the next UCEC meeting which will be in person in Buchtel Hall.
- Campus awards will remain with the ad hoc Special Awards Committee.

PRESIDENT'S REMARKS

DR. GARY MILLER

- The president welcomed everyone and pointed out that BOT Brooke Campbell was in today's meeting.
- The president shared that the administration was working on safety issues related to the tragedy that occurred south of campus early morning September 19th where UA student Maya McFetridge and a young man from the community, Alexander Beasley were killed. There have been numerous meetings with the community and Board and have drafted a set of plans and actions to circulate to the shared governance bodies. There have also been meetings with the landlords and the city and county to get some newer technology in the area and have authorized the university police to recruit new officers for that area.
- The president thanked Chair Ferrell and the UCEC for focusing on enrollment/retention in the upcoming guest speaker series and appreciate the leadership.
- The president shared that the Law School is celebrating their 100th anniversary and that he had spent time there and that they have a great set of programs planned and he enjoyed learning about their program.
- Fundraising is back in action and the 150 Mil capital goal campaign is underway. With the fall season and football and other campus events there have been many friends on campus and there are many who want to support the university and he and Georgian will be meeting with those people. The president thanked Kim Cole and the folks in Athletics for their work and pointing them in the right direction and make good contacts.
- He also thanked everyone who came to the Akron community celebration, it was a good event and there are plans to do it again each fall to celebrate downtown Akron.
- The president and provost have completed 11 listening sessions and taking a lot of notes. Wayne Hill along with Kim Cole and Dallas Grundy have joined them on some of the visits and there have been great ideas shared regarding recruitment and retention. People have been encouraged to use the topic submission form on the UC web page.

There were no questions for the President.

PROVOST'S REMARKS

JOHN WIENCEK

- The provost updated searches going on right now; College of Business, Law School, College of Health and Human Sciences dean positions; committees are constituted and search firms are helping them. Some positions have been combined, one being the Vice Provost for Student Pathways is being combined with the Honors College dean position. Working with AAUP to modify the MOU to allow that and search is underway. Also the Vice President of Research position is being combined the dean of the Graduate College.
- Working with the Faculty Senate on the ad hoc Investment Committee, trying to assess both the qualitative features of a program but also its relative cost and revenue it attracts to the university to make a holistic decision about programs that are doing well or those programs that could do more with more investment and also those that need to up their game. That work is underway and the committee is eager to get a draft out to the Faculty Senate as soon as possible. Both the provost and Cher Hendricks are assisting the committee.
- Listening sessions have been very productive and feels like people appreciate a chance to help lead the university, thank you to those who have participated. Chair Gingo has also been making the rounds, meeting the Faculty Senate Executive committee and the Part-Time Faculty Committee, will be meeting with the University Council Executive committee soon.
- An advising taskforce has been formed to look at trying to bring our best practices across campus and make them more uniform. Working to solidify our key philosophical decision points. The taskforce will first look at the FWA that advisors were requesting and they met with the advisors and have recommended to support the FWA plans provided they meet certain criteria. It will provide more access for students to advisors on off hours or days when we traditionally have not provided access. Important to make registration seamless for students and to be sure they leave with a schedule their first day on campus.
- Discussions are happening around the new ERP, Enterprise Resource and Planning, known as Peoplesoft. It will no longer be supported in a couple years and the search for a new platform is underway. Sessions will be offered for the new ERP and all are encouraged to attend.
- Enrollment – focus now shifting to the next class of applicants. In application season now, looking for an assertive and progressive increase in applications. Encourage everyone to tell our story and to take a look at our billboards and increase in marketing in papers and tv. Also returning to advertising in Hopkins Airport.

There were no questions for the Provost.

COMMITTEE REPORTS

TONIA FERRELL

- Communications – elected new co-chairs, Amy Freels and Robert Peralta.

	CONSTITUENCY REPORTS TONIA FERRELL
	<ul style="list-style-type: none"> • GSG – Katelyn Frey reported that GSG will host two forums for grad students to share more about their experience and get feedback on our projects. Graduate appreciation week planned for spring and developing a Brightspace course that would be taken as part of orientation when international and domestic students arrive and to be a hub of information. Grad students are having trouble with scheduling of UC committee meetings, most do not use their Outlook calendars and still adjusting to new email. It is recommended to reach directly via email to be sure of their availability. • USG – Grace Kasunic thanked Athletic Director Guthrie, President Miller and Chair Gingo for attending the USG meeting two weeks ago, great conversation. Discussion about enrollment has led to creation of the Zips pride social media campaign and talking about student experiences at Akron and what brought them here. Will also highlight activities of USG. Working with Chief of Staff Wayne Hill to create focus groups on off-campus safety. USG has approved a vaccine resolution like Faculty Senate. • CPAC – no report. • SEAC – Kathee Evans reported that SEAC met and finalized elections, Mathew Dowd was elected chair. • Faculty Senate – Ed Evans shared that Faculty Senate met this month and approved a recommendation from APC to simplify the transfer of credits from another university, will no longer have to get approval. Also approved course and program proposals. • Deans – Dean McCarragher shared that the deans are focused on retention and recruitment through the fall. Focus on social media, career fairs, ads. Focusing on potential areas of growth. • Chairs – Chair Levy reported that chairs are working on different approaches to revenue; noncredit courses. Also met with Cher and Toni Bisconti about CBA issues and updates.
	UNFINISHED BUSINESS TONIA FERRELL
	<ul style="list-style-type: none"> • None
	NEW BUSINESS TONIA FERRELL
	<ul style="list-style-type: none"> • None
	GOOD OF THE ORDER TONIA FERRELL
	<ul style="list-style-type: none"> • AD Guthrie shared that the Zips football team had its first road win.

- Jeanette Carson shared that it was good news to see in the Digest that healthcare rates will see a decrease. Thank you to whoever made that happen.
- Kim Cole shared that there will be a giving campaign for Campus Cupboard. We have a Giving Roo push coming.
- The meeting was adjourned at 3:45 pm.



University Council

University Council

MINUTES

NOVEMBER 9, 2021

3 – 3:51 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Member: Katie Cerrone, Laura Conley, Pam Duncan, Ed Evans, Tonia Ferrell, Juliana Fierro, Amy Freels, James Garcher, Marjorie Hartleben, Courtney Johnson-Benson, Grace Kasunic, Kris Kraft, Paul Levy, John Nicholas, Michele Novachek, Linda Saliga, John Wienczek</p> <p>Absent with notice: Jeanette Carson, Eli Eubanks, Katelyn Frey, Gary Miller</p> <p>Absent without notice: Migyeong Jang, Megan Kenworthy, Tim McCarragher, Jennifer Manista, Robert Peralta, Tiffany Schmidt, Shawn Stevens</p> <p>Other attendees: Michele Banis, Toni Bisconti, Chris Boyd, Kate Budd, Brooke Campbell, Kim Cole, Maria Celeste Cook, Lisa Craig, Ruthann Demechko, Kathee Evans, Tammy Ewin, Kim Gentile, Dallas Grundy, Wayne Hill, Judith Juvancic-Hentzel, Kathleen Kaluza Hauenstein, Sarah Kelly, Alexander Knisely, Wendy Lampner, John Messina, John Reilly, Scott Roberts, Michelle Smith, Sarah Steidl, Joe Urgo, Sonya Wagner, Nick Weber, Jessica Whitehill, Bryan Williams</p>
Agenda topics:	<p>CALL TO ORDER TONIA FERRELL</p> <p>32. The chair called the meeting to order at 3:00 pm.</p> <p>33. The chair asked for additions or revisions to the agenda. One addition was made to add under New Business discussion of the Food Truck event ad hoc committee. The agenda was approved as amended by unanimous consent.</p> <p>34. The chair asked for additions or corrections to the October 12 University Council minutes, there were none. The minutes were approved by unanimous consent.</p>

EXECUTIVE COMMITTEE REPORT**TONIA FERRELL**

The chair reviewed the October 26 UC Executive Committee minutes.

- Chair Gingo and President Miller attended, this was the first UCEC meeting with Chair Gingo.
- Topic Submissions – the UCEC held a separate meeting to discuss the submissions and to decide which committees and/or administrators to send them to. As additional are received they will be sent out as well.
- Bylaws review – the UCEC will hold a separate meeting for review and discussion of the changes.
- No updates on UC orientation.
- UC will start to have guest speaker presentations at future meetings. Future speakers will include emphasis on recruitment and marketing.
- Chair Gingo will attend the next UCEC meeting which will be in person in Buchtel Hall.
- Campus awards will remain with the ad hoc Special Awards Committee.

PRESIDENT’S REMARKS**DR. GARY MILLER**

The President was out of town for this meeting.

PROVOST’S REMARKS**JOHN WIENCEK**

- Recruiting and Enrollment – college recruiting teams are working with Kim Gentile and great ideas are being shared among colleges, the goal is to get applications up this year and recoup some of our losses. We have increased advertising and marketing in key markets and are seeing a substantial effect. Out of state applications were not great but with our ads in those markets they are tracking with in-region applications. Focus on enrollment is starting to shift to transfer students, Kris Kraft is a provost fellow and works with articulation agreements. Working with Tri-C, Lorain and other community colleges to boost our articulation of students. We’ll see where we are on January 1.
- Leadership searches continue – Dean of Law School is close to announcing finalists, College of Business search is underway, College of Health and Human Sciences is also underway. College of Polymer Science leader and VP of Research and Graduate Studies is about to launch. VP for Pathways and Wayne College honors is in progress.
- Ad hoc Investment Committee is doing great work, it is difficult work to rank academic programs and they are trying to wrap their heads around the project.

	<ul style="list-style-type: none"> • The President and Provost have finished visits to colleges and many non-academic depts, follow up to beginning of year. Went to Wayne campus and visited with part-time faculty. There was a lot of input that is being digested, share with Board of Trustees. • Oracle will be phasing out Peoplesoft and have discussed with Faculty Senate and gotten clear response that this needs to move forward and Board has approved that and ERP is out and we're now wrapping that up. There is a lot of conversation to be had on this subject and tell everyone to stay tuned, we need your involvement. Committees of UC should discuss if this will touch your committee. Contact John Corby to come into a meeting to discuss with your committee. <p>There were no questions for the Provost.</p>
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PRESENTATION	TAMMY EWIN
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	<p>Tammy Ewin, VP/Chief Communications and Marketing Officer, shared a PowerPoint presentation.</p> <p>Resources for telling the UA story- University ads, ABJ, tv ads, expanded marketing to other markets. Other things UCM is doing with Admissions to be able to promote and do things on a more concentrated level. Colleges heavily involved in marketing and recruiting as well. A lot of folks working hard to get to goal of 9,600 applications by Jan 1. Many have asked what they can do. Very simple things everyone can do. Some of the simplest things is to speak positively about UA within your neighborhoods, with other parents at school events, think about what sets your program apart from other programs, create your own talking points that will help you share with prospective students. When you see a tour group walking through introduce yourself and welcome them. Anything you can say during encounter helps. Post to your personal social media accounts, talk about it on social media. UCM working to equip employees to become ambassadors of UA</p> <ul style="list-style-type: none"> • quarterly points of pride document • -promote admissions visit days – in today's Digest will be a mention of a pre-med visit day. Be aware of more people on campus and greet visitors. • Good news with Gary – Beginning this month and every other week, producing 1-2 audio clips of good news in university focused on student experience. Stories are student focused with standardized into and exit. Like a podcast. Included in email Digest, UA webpage. Recording first one on Thursday. • Promote referral program – every two weeks we remind employees of referral program, visit website to get future information about UA, ran on 10/27 and got 20 referrals, most in one day. • key contact information card – producing a business size card that has web links for financial aid, visiting, general info. Print for colleges to take to admissions events. Asked for this several times so we're getting those out. <p>UCM is working to create an electronic toolkit to equip academic areas to better promote themselves –</p> <ul style="list-style-type: none"> • Tips to deliver compelling presentations to prospective students and families
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	<ul style="list-style-type: none"> • Tip sheet on best practices of social media • Tip sheets for what makes a good media story and for preparing for media interviews • Opportunities for individual or group media training for colleges and key departments • Opportunity to spotlight faculty research on website <p>Plan to have all this up in November.</p> <p>Questions – Evans – one of the things that would be very useful for us would be boilerplate responses to certain questions. Safety on campus for example. If your office could generate responses to questions that could give us a better answer that would be great. Second was highlighting research, would encourage you to think about scholarly activity instead of just research. Not all fall under research, want to promote entire campus.</p> <p>Ewin – we have in fact in points of pride, the efforts we’re taking in safety. Focus on what we’re doing to address safety, expanding UAPD officers, new director of off-campus safety.</p> <p>Ferrell – love idea of Good News With Gary, any time we can have the voice of our president in the community is good.</p>	
	COMMITTEE REPORTS	TONIA FERRELL
	<ul style="list-style-type: none"> • Awards – an email digest item will be coming out soon and in student email, anyone who would like to nominate someone can go to the website https://www.uakron.edu/uc/awards and enter someone. 	
	CONSTITUENCY REPORTS	
	<ul style="list-style-type: none"> • GSG – no report. • USG – Grace Kasunic reported that USG is busy; focusing on Diversity Week – featuring resource spotlight for minority students, hosting talk on microaggressions on Friday, Thursday minority student fair. Excited to be hosting great diversity week events. Excited to meet with new director of campus safety, we turned that into a monthly meeting. We will implement a feedback submission form. In talks on safety walks, these could be monthly potentially. Also beginning Dec 3rd launching mental health roundtables, 1st with Athletics, bringing in speakers from Active Minds. Presenting on different topics relevant to those students. • CPAC – Courtney Johnson-Benson reported that about the highlight of last CPAC meeting, successful bingo and will be continuing that. Talked about updates to website, working with that. Scheduling a meeting with Dr. Miller. The group also talked about putting a survey out to CPAC members to gauge concerns. 	

	<ul style="list-style-type: none"> • SEAC – no report. • Faculty Senate – Ed Evans shared action items from FS meeting; passed a motion for formation of ad hoc academic investment committee, has significant work to do moving forward, approved 41 course and program proposals, approved a list of graduates for fall commencement. • Deans – no report. • Chairs – Chair Levy reported that chairs have been focused on recruiting and enrollment, now switching to recruiting and watching spring schedules, emails from students who can't get their classes. Talking with admissions and how we can do a better job of sharing across the board.
UNFINISHED BUSINESS	
	<ul style="list-style-type: none"> • None
NEW BUSINESS	
	<ul style="list-style-type: none"> • An ad hoc committee is to be formed; Social Engagement/Food Truck Committee – volunteers from UC or suggestions of those who might want to participate can be sent to Tonia or Heather. UA Foundation to support financially. Need someone to fill the shoes of Anne Bruno.
GOOD OF THE ORDER	
	<ul style="list-style-type: none"> • None • The meeting was adjourned at 3:51 pm.



University Council

University Council

MINUTES

DECEMBER 7, 2021

3 – 3:51 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell, chair
NOTE TAKER	Heather Loughney

ATTENDEES	<p>Member: Jeanette Carson, Katie Cerrone, Pamela Duncan, Eli Eubanks, Ed Evans, Tonia Ferrell, Amy Freels, Katelyn Frey, James Garcher, Courtney Johnson-Benson, Grace Kasunic, Kris Kraft, Paul Levy, Tim McCarragher, Gary Miller, John Nicholas, Michele Novachek, Robert Peralta, Linda Saliga, Shawn Stevens, John Wiencek</p> <p>Absent with notice: Laura Conley, Marjorie Hartleben, Steve Myers,</p> <p>Absent without notice: Juliana Fierro, Migyeong Jang, Megan Kenworthy, Jennifer Manista, Tiffany Schmidt</p> <p>Other attendees: Matt Akers, Phil Allen, Michelle Banis, Christine Boyd, Kim Cole, John Corby, Marie Celeste Cook, Aimee DeChambeau, Melissa Dreisbach, Tammy Ewin, Kathee Evans, Kelli Fetter, Kim Gentile, Dallas Grundy, Anne Hanson Hilaire, Cher Hendricks, Diane Hergenrath, Wayne Hill, Judith Juvancic-Heltzel, Sarah Kelly, Wendy Lampner, Christine Mayer, John Messina, Nick Weber, John Reilly, Scott Roberts, Terry Sampson, Abby Shiban, Michele Smith, Joe Urgo, Sonya Wagner, Luke West, Susan White</p>
Agenda topics:	
CALL TO ORDER	TONIA FERRELL
	35. The chair called the meeting to order at 3:00 pm.
EXECUTIVE COMMITTEE REPORT	
	TONIA FERRELL
	<p>The chair reviewed the November 23 UC Executive Committee minutes.</p> <ul style="list-style-type: none"> • Topic Submissions – discussion of submissions on faculty parking, jobs for freshmen, land contract and certification training. • Bylaws review – meeting to make final changes to bylaws before moving forward to legal. • Debriefed on UCEC meeting that was attended by BOT Chair Gingo. It was suggested to have constituent body reps talk about their constituency and organization at the next meeting that the chair attends. Also suggested to have everyone in the meeting introduce themselves. • Discussed the food truck committee, no volunteers yet
PRESIDENT’S REMARKS	
	DR. GARY MILLER
	<p>The President thanked everyone for their work in this important group.</p> <ul style="list-style-type: none"> • Commencement is this weekend and will take place in the JAR so we can have a formal processional. All robing will happen in the Tommy Evans Lounge so admins, trustees and speakers will all be together. • In Columbus to support legislation by Representative Cross to help retain in-state and out-of-state students in Ohio and working with him to it passed next year or

	<p>so. Working with Senator Cirino on land advance legislation. A legislative act is needed to sell university property and we're working to sell some wo we are interested in that.</p> <ul style="list-style-type: none"> • Divisive comments legislation will be moving, sent a letter to Chair Ferrell from Bruce Johnson to Speaker Cupp from all university presidents opposing these bills and we are allowing everyone to share it now. This legislation is not in the best interest of higher education or academic freedom but appears it may still be decided to go forward. We continue to work hard against it. Thanks to Matt Akers for drafting our letter and testimony when it is needed. • Work continues on safety and the Board has been briefed on their committees on our safety initiative. Moving on several fronts' cameras south of Exchange and police patrols as well as a contract with Block by Block and looking for property for a police substation there. There was an article in ABJ about Stephanie Uhas and her efforts to develop a legal group to move against landlords to take action. • Continuing to watch COVID carefully, Eric gave a great presentation to Faculty Senate recently. Looking at new variant and what is happening with other variants. Pushing for vaccinations and for events to go forward as planned. • Visiting and ramping up visits with donors and traveling more. • Have a happy holiday and get some rest. <p>There were no questions for the President.</p>
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PROVOST'S REMARKS	JOHN WIENCEK
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	<ul style="list-style-type: none"> • Recruiting and Enrollment – work continues on increasing applications. Seeing impact for non-residents from our marketing. Applications up over last year and working to recapture students who dropped out recently. State support and some of our own initiatives. Over 100 planning to return. Transfers are up as well. Good short-term news on that front. Applications are up and looking to see that go up more. Have set goals and working to attain them, don't let up but are encouraged. • UPG working on Plan, should be coming out soon. Website to be updated and launched. UPG is working to develop tools for developing aspirations and plans for depts. Envisioning event will be happening this Thursday for President's cabinet and deans. Working to develop for others to use. UPG also decided to use AKR plan to make continual progress and stay focused looking to have someone oversee on a weekly basis and moving forward to create a Provost Faculty Fellow to serve as guide and coach to do that work. Stay tuned and we hope to have that person in place in early spring. • Student services front – all agree we need to improve how we bill students and Kevin Rushing and John Messina and Jennifer Hartman working on new billing
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statement to make it easier to understand and have shared with USG and they approved and hoping to have it in place for Fall 2022.

- Leadership searches continue – Law Dean, CBA dean, searches wrapping up before break. Will keep you abreast. Spring will pick up other Dean searches including CHHS, and CEPS. Search for VP Research moving along. Vice Provost for Student Pathways/Honors ad is in place, could use help on getting word out on that, not using search firm for this one. Looking internally and externally for this, forward names to Joe Urgo. Search for Enrollment Management Vice Provost position just starting, working with a search firm on this. This is an important position, will launch after first of year with quick turn-around. Permanent stable leadership being the goal on all of these searches and working on that.
- Ad hoc Investment Committee will be ready to report after the first of the year.

There were no questions for the Provost.

PRESENTATION

JOHN CORBY

John shared a PowerPoint presentation. https://uazips-my.sharepoint.com/personal/hl_uakron_edu/Documents/University%20Council/UC%20Minutes/2021-2022/Cloud%20ERP%20For%20UC%2012-7-2021.pptx

Update on Cloud ERP RFP:

- Cloud based data source
- Provide single source of data
- RFP released over the summer
- Two proposals submitted – Oracle and Workday, Oracle was more expensive and not available for a couple more years. Workday has complete system available and less expensive.
- Demonstrations conducted on campus.
- Feedback was positive for Workday
- Received feedback from 3 partners
- Recommendation to BOT to proceed with Workday and AVAAP for implementation

Subscription costs:

Workday = \$1,440,873 – expect to have savings from removal of other systems.

Implementation:

Start in January 2022 and finish December 2022

Searching for project manager and line up staff. Doing data inventory and cleanup. Creating process policy information. Documentation processes.

Questions:

A question was asked about the implementation schedule on student side. Corby responded that the base will begin Summer 22, with completion in Fall 24.

	<p>A question was asked regarding the knowledge web as a consideration for ERP. Corby responded that it was a consideration.</p> <p>A question was asked about implementation - will be doing 2 things at same time, doing one in Peoplesoft and one in archive history of financial aid – need to keep years of information for providers, upwards of 10 years. How are we going to keep that history and make it accessible? Corby responded that one of the newer features is “student history” can load history for those kinds of issues, transcripts, and such. Additionally, developing data marks that will hold history that might not go into Workday.</p> <p>There was a question about status of data governance and what are thoughts on pre-during-and post data ensuring that business processes that touch more than one unit will break down silos and working collaboratively as things change. Corby answered that y – governance – both Workday and AVAAP, will insist on a process for that to avoid silos. Built into project structure. Understanding that at the beginning of this there will be student input on projects, recognition of holistic approach of implementation.</p> <p>The Provost thanked John and his teams and thanked the shared governance bodies working with John on this. He shared his excitement about what this could do for the university and that it is a strong part of our work to moving our trajectory upward.</p>
	<p style="text-align: center;">PRESENTATION</p> <p style="text-align: right;">KIM GENTILE</p>
	<p>Kim shared a PowerPoint presentation. https://uazips-my.sharepoint.com/personal/hl_uakron_edu/Documents/University%20Council/UC%20Minutes/2021-2022/Admissions%20Updates%20UC%2012-7-2021.pptx</p> <p>Undergraduate Admissions Updates: Our last presentation was focused on COVID recruitment, shared data on the efforts. Today’s presentation focus is community efforts.</p> <p>Office is constructed of transfer and adult students, high school students, applications, systems and data team and then our team of student assistants that work in our office and our zips recruiting club.</p> <p>Sources of new student enrollment:</p> <ul style="list-style-type: none"> • Direct from high school students • Transfer students • Adult Students • Guest Students • Postbac Students <p>Pillars of our work:</p> <ul style="list-style-type: none"> • Build awareness and expand reach • Generate inquiries • Generate applications • Yield • Enrollment

Working with class of '22 and nurturing '23 and '24 simultaneously. Also working with transfer students.

Collaboration with Campus Community:

- UA leadership
- UC & M
- Student Service areas
- Current students
- Alumni

Shared example marketing items.

Commitment to Diversity, Equity and Inclusion

- Regular meetings with Dr. Wrice
- Engagement with Community-based Organizations
- Partnership with College Greenlight
- Events
- Underrepresented Student scholarship
- Engagement with APS, I Promise, CMSD, Canton City Schools, Columbus City Schools, etc

Info sources students find most helpful

University websites

- Social media
- Emails from universities
- Parents/family members/community
- Search engines
- Personal letters/direct mail
- High school counselors
- Campus visits

Transfer students

- Foundations
- Awareness
- Yield and support

Support the university's efforts to increase enrollment

- Get to know the University of Akron
- Exhibit pride in the University of Akron
- Provide exceptional customer service
- Take advantage of opportunities to share our distinguishing qualities
- Value/importance of the visit day experience

Appreciate when campus responds to FB posts. Respond to phone calls, be kind.

There were no questions.

Kraft – want to announce from Rec/Wellness, RooFit is back! Ready to start at end of January. Get your teams ready.

Ferrell – a lot of people liked that program.

CONSTITUENCY REPORTS

TONIA FERRELL

- GSG – Frey – GSG developing agreement for mentor/mentees. Our new governing documents will be shared/approved with BOT this month. Remind any grad students about professional enrichment grant that helps with travel, etc. on our website.
- USG – Garcher – USG has had a busy week with next being our off-campus safety groups, focus on off-campus living and how to better those for students. M-Th online. Finalizing an off-campus safety forums. Will go to off campus safety director to take to city or UAPD. Excited to have direct input. Grace and I worked to bring back safety walks next semester, they will be once a month and will include on campus and off campus areas that students live and walk through. Will update you on those. Also filmed a video on off campus safety over break and winter wellness checks from UAPD. USG hosting therapy dogs in library tomorrow from 11-1. Last Friday held our first mental health roundtable for student athletes. Five more left next semester. Thank you and have a great holiday break.
- CPAC – Carson – CPAC met 11/22, solidified meeting schedule through July 2022. Will meet in hybrid format beginning in March. Working on subcommittee reviewing and updating procedural manual and expect to have an updated manual for review in early 2022. Meeting with Dr. Miller on Dec. 14 and will connect with UA leadership and discuss CP issues on campus. Surveyed CP last Friday to get better guidance on professional development, flex work, engagement, and questions for Dr. Miller. Responses are anonymous and you can submit with questions you want to answer. Complete by midnight Thursday. Have 25% response so far.
- SEAC – Duncan – SEAC and our first constituent forum last month and are preparing a report for administration and UC. SEAC has always taken pride in community engagement, took part in Tree Festival with a wreath and currently engaged in drive for Campus Community Cupboard.
- Faculty Senate – Evans – met earlier this month and had informative presentation from Eric Green on COVID plans and response. Most important thing he brought up was that dashboard was updated 5 days ago, CRC brought proposal for updated software for enrollment, moves to President’s office. Approved 39 course proposals and 39 program proposals. Thank you to CRC and their hard work.
- Deans – McCarragher – almost all depts working on dean searches at the moment, recruitment and applications and thank Kim Gentile for her tireless work with us. Appreciate all her work.

	<ul style="list-style-type: none"> Chairs – Levy-second appreciation for Kim. Doing most of the same things and add that we are also doing grading this week. All recruitment and engagement beyond that.
UNFINISHED BUSINESS	
	<ul style="list-style-type: none"> Ad hoc committee on social engagement – email Chair or Heather if interested in serving. Would like to start planning for spring.
NEW BUSINESS	
	<ul style="list-style-type: none"> None.
GOOD OF THE ORDER	
	<ul style="list-style-type: none"> None The meeting was adjourned at 4:25 pm.