

UC Information Technology Subcommittee

Minutes

Friday, January 19, 2018

3:00 – 4:00

Crouse 119

Present: John Corby, Linda Barrett, Enoch Damson, Aimee DeChambeau, Kevin Feezel, Scott Randby

Items discussed:

1. Mr. Kurt Eckert came as guest speaker to provide information about Goal #1 and Goal #3.
2. Goal #1 discussion
 - a. There will be a new Microsoft license agreement with new definitions
 - b. Students are automatically provisioned in Office 365, but students do not have mailbox
 - c. Could provision all users in both systems
 - d. There does not appear to be any added cost with either solution
 - e. IT will start testing to see how much effort this will take
 - f. Need to hear back from Microsoft before making a decision.
3. Goal #3 discussion
 - a. There are a variety of types of shared storage space
 - i. Personal
 - ii. Share a doc
 - iii. Departmental storage
 - iv. Storage for Research projects, departments, etc.
 - b. Currently handled through Windows shares
 - i. 20 GB personal
 - ii. 50 MB Zipspace
 - c. Ad hoc & personal sharing can be done through OneDrive or Google Drive
 - d. Will look into ZipSpace being used for lab work
4. Goal #2:
 - a. ID management system was code written in 1990s
 - b. We would like to update.

UC Information Technology Subcommittee

Minutes

Friday, February 9, 2018

3:00 – 4:00

Crouse 119

Present: John Corby, Linda Barrett, Aimee DeChambeau, Keven Feezel, Scott Randby, Paul Hammond

Items discussed:

1. Goal #1 discussion
 - Microsoft license pricing will be available within 10 days.
 - Testing still needs to be started.
 - Working to get a recommendation ready by next month's meeting.
2. Goal #2 discussion
 - John has requested a budget for a new ID management system.
 - The new Microsoft license packate may include an ID management solution component.
 - Clarification of roles:
 - i. Currently there is no policy
 - ii. John will reach out to HR on this
 - iii. For faculty retirees little is shut off
3. Goal #3 discussion
 - Lab managers thought that ZipSpace was no longer being used (but it is still active in Crouse Hall labs).
 - John will ask Kurt to come back next meeting to update us on this.

The meeting adjourned about 4:15.

UC Information Technology Subcommittee

Minutes

March 16, 2018

3:00 – 4:00

Crouse 119

Present: John Corby, Linda Barrett, Enoch Damson, Keven Feezel, Paul Hammond

Items discussed:

1. Kurt Eckert and Neal L'Amoreaux from IT were guests
2. Microsoft license still being negotiated; doesn't look good now
 - Support for both G-Suite and Office
 - i. Provision faculty to G-Suite and Office automatically by end of semester
 - ii. Email enabled on request
 - iii. Still need to finish testing
 - iv. Need to communicate with users about this
3. Goal #2 progress slow because no personnel here
 - Position is pending approval
 - Also depends on Microsoft agreement
 - Need to keep on our goals for next year
4. Goal #3:
 - Plan on eliminating ZipSpace
 - i. Will be frozen for one year
 - ii. OneDrive and Google Drive clients will be included in computer labs
 - Network file shares
 - i. Currently 45 different servers
 - ii. Will encourage move away from local shares except for large files.

UC-IT 9/28/18

3:30 – 4:30 PM Bierce 279

Present: John Corby, Kevin Feezel, Scott Randby, Linda Barrett

1. Discussion of officers for 2018 – 2019
 - a. No vote because lack of quorum
2. Discussion of goals for 2018-2019. Items included
 - a. Tracking concerns with new Microsoft security features in the new contract.
 - b. Replacement options for ZipSpace web server for a class
 - i. Education faculty member wants replacement for ZipSpace; Wants ability to have a web server. "Wordpress was suggested as option, but not sufficient because it does not allow raw html."
 - c. ID Management
 - i. 2 Factor authentication -> prevent compromised mobile devices
 - d. Laptop refresh
 - i. Part time faculty issue has not been addressed
 - ii. Having personal laptops with student information on them is a huge security concern for the University and the faculty member
 - e. Lab portal
 - i. Custom application to allow staff/faculty to see open lap workstations
 - ii. Have vendor for the application
 - f. Footprints
 - i. Look into new product for ticket system
 - g. IT Help
 - i. Look into chat bot for it help
 - h. VPN
 - i. Linux issues

AGENDA

Information Technology

October 26, 2018

3:30-4:30 p.m.

Crouse 317



Present: John Corby, Appointed Administrator; Linda Barrett, Chair; Scott Randby, Vice Chair; Aimee DeChambeau; Eric Kreider; Meghan Meeker; Enoch Damson

Absent: Kevin Feezel, Secretary; Kathee Evans; Joan Busic

1. Vote for officers for 2018-2019
 - a. Elected were: Chair: Linda Barrett. Vice Chair: Scott Randby. Secretary: Kevin Feezel.
2. Finalize goals for 2018-19

Goals for 2018-2019:

Goal	Priority Number	How Will Goal Be Measured?
Make recommendations about issues involving identity management and access to a variety of campus systems, including whether to implement multi factor authentication.	1	Committee issues report with recommendations regarding electronic access to various campus systems.
Make recommendations about how to implement a recurring and sustainable laptop and technology refresh program for all campus employees.	2	Committee issues recommendations for a recurring and sustainable laptop and technology refresh program for campus employees.
Make recommendations about how to improve effective communication between the IT department and users, including a lab portal, improvements to Footprints, and chatbot help.	3	Committee issues recommendations about how to improve effective communication between the IT department and users.
Explore issues regarding network space/storage, including the relationship with UA's official retention policy, and draft recommended guidelines.	4	Committee issues recommendations about network space/storage.

Motion was made to accept these goals. Passed unanimously.

3. Plan next steps towards meeting goals.

- a. Goal #1: John will give an update on available options for identity management at our next meeting.
- b. Goal #2: At our next meeting, John will provide some numbers about what types of machines will be needed and who is using the old (> eight years) devices that need to be replaced now.
 - i. John reported that internally there are currently many requests for new laptops, particularly for part time faculty.
 - ii. There was discussion about the possibility whether chromebooks would be a possible alternative for some employees.
 - iii. There was discussion about whether it would be more efficient to have workstations in the classrooms, rather than have faculty bring their own laptops.

4. Other business

- a. Amy reported that there needs to be a committee to evaluate potential course evaluation systems. We agreed that the Faculty Senate and CCTC should be primarily responsible for such a committee, but are willing to coordinate with them and to send representatives to it.

Next Meeting: November 16, 3:30, Crouse 317.

UC-IT meeting 11/16/18

Present: John Corby, Linda Barrett, Kevin Feezel, Scott Randby, Meghan Meeker, Joan Basic, Enoch Damson, Aimee DeChambeau

Agenda was adopted.

Minutes from last two weeks were approved.

1. Guest Nathan Mortimer

Issue brought to the attention of administration; public computers are accessed by non-UA persons to watch adult content. Bierce and Leigh hall are the two locations where this happens most frequently.

Kiosks/open access computers are being used for this.

Parents would use computer space in Polsky; Is there a way to allow parents to use the computers but not others?

Limit access to computers?

9-12th graders in Polsky could cause underage viewing problem

Look at effectiveness of open-use terminals?

Temp password to parents?

Temp restrictions for computers during public use?

General Council will be contacted about the issue to help.

Conversation topic turned to kiosk effectiveness rather than filtering.

Non-UA personnel can only access certain computers in the library.

2. Goal #1 Identity Management

handout

ERP - Peoplesoft for 10 years (no updates planned)

Seeking to put in place multi-factor authentication

- Also considering problems associated with deployment

Peoplesoft is ineffective which has caused UA to buy many 3rd party softwares to shore up shortcomings

Policy fix for access

- Retirees are treated as employees
- Email accounts are given to retired faculty and alumni

3. Goal #2 Laptop Refresh

handouts

300 units short of supplying all part-time faculty.

375 units available to hand out right now.

Currently pursuing chromebook option.

JC will bring details of deployed laptops to next meeting.

4. Goal #3 Communication between IT and users

No progress made.

5. Goal #4 Network space and retention policy

No progress made.

6. New Business

None.

UC-IT Meeting 12/14/18

Present: John Corby, Linda Barrett, Kevin Feezel, Scott Randby, Joan Basic

Agenda was adopted.

Minutes

- Add to the first bullet
 - Title 9 complaint brought problem to UC-IT committee

Amended minutes were approved.

1. Goal #1 Identity Management

- (I) Committee will recommend to move forward with implementing two factor authentication on myAkron for employees but still considering whether to require this for students.
- (II) Kurt Eckert will be at the next meeting to discuss moving forward with this.

2. Goal #2 Laptop Refresh

- (I) Reviewed updated numbers for part-time faculty device usage.
- (II) Contact department chairs to facilitate distribution of some devices for part-time faculty who need them.
- (III) Chromebooks are being explored as an option in case there is a large number of faculty which need devices.
- (IV) Possibly coordinate live test of chromebooks with part-time faculty.

3. Goal #3 Communication between IT and users

- (I) Footprints update is rolling out.

4. Goal #4 Network space and retention policy

- (I) Zipspace was used by some users in labs, which could cause problems in the future.
- (II) Some faculty were having students writing webpages from scratch on Zipspace too.

5. New Business

a. Request Regarding Restrictions to Open Access Computers

- (I) General Council:
 - a. Cannot regulate content on open access computers.
 - b. Acceptable content neutral approaches
 - i. Removal of Kiosk
 - ii. Use of a readily available ID (UANet, library card) or a combination of an ID card and reader.

- c. Chromium OS
 - i. All kiosks use this OS.
 - ii. Requires Google ID to login.
 - iii. Restricts equipment that can be used with these.
 - 1. Eliminates possibility of card reader.