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Respondent

48 Matt Williams

04:38

Time to complete

1. Please select your UC Committee *

- ◯ Awards Special Committee

- ◯ Budget and Finance

- ◯ Communication

- ◉ Information Technology

- ◯ Institutional Advancement

- ◯ Physical Environment

- ◯ Campus Wellness

- ◯ Student Engagement and Success

- ◯ Talent Development and Human Resources

- ◯ ad hoc Social Engagement

2. Did the Committee meet this month? If you met, select Yes and complete the rest of the survey. Provide minutes in question 7. You do not need to upload documents unless they are supporting materials for this month's meeting.

   If you did not meet, select No and submit the survey. You do not need to complete the rest of the survey or upload any documents. Thank you for logging this month's meeting status. *

- ◉ Yes

- ◯ No

3. Date of Meeting

11/6/2023	🗓

4. Committee Members in Attendance or Absent With Notice

> - John Corby, Administrator
> - Varunee "Faii" Sangganjanavanich, Chair
> - William "Bill" McHenry, Vice Chair
> - Matt Williams, Secretary
> - Aimee DeChambeau
> - Max Pastoria
> - Steve Patton
> - Lana Tamim
> - Mesfin Tsige

5. Committee Members Absent Without Notice

> - Logan Lewis

6. Based on your goals for the year, outline what decision were made or action items discussed during this month's meeting that moved goal(s) forward

> The committee's goal for the year was finalized. UC-IT will "Assist ITS with communications and Change Management planning." Undergraduate Student Government committed to helping ITS reach students to educate them on the coming changes and to help create effective training sessions.

7. Provide Meeting Minutes/Monthly Report here (do not attach minutes as a document in #8 below).

Attendance
Members Present:
- John Corby, Administrator
- Varunee "Faii" Sangganjanavanich, Chair
- William "Bill" McHenry, Vice Chair
- Matt Williams, Secretary
- Aimee DeChambeau
- Max Pastoria
- Steve Patton
- Lana Tamim
- Mesfin Tsige
Absent with Notice:
- None
Absent without Notice:
- Logan Lewis
Guests in Attendance:
- Eli Eubanks
- Chris Muller
- Andrea Nunley
Agenda & Minutes:
Adoption of the Agenda: Bill moved, Max seconded. Motion passed with Mesfin abstaining due to lack of attendance at previous meeting.
Approval of Last Meeting Minutes: John moved, Bill seconded. Motion passed with Mesfin abstaining due to lack of attendance at previous meeting.
Goal Finalization Discussion: Discussion was held about finalizing goals. The committee briefly discussed the draft AI goal and it was determined that since there is a committee dedicated to AI, it did not make sense for UC-IT to have a parallel goal. The group then shifted to the draft workday goal and our guests were invited to speak about the Workday project.
1. Workday Discussion
a. Andrea and Chris shared the Workday Student timeline that is posted on the Workday project website. https://uakron.edu/workday
b. Bill raised the issue of not having any changes in December.
i. Chris clarified that the functionality will be live in December, not necessarily the publication of the course catalog.
ii. Bill suggested clarifying language that indicates what "go-live" means for each "move to production".
c. Bill asked if Workday would integrate with Brightspace. Chris confirmed that it will.
i. John clarified that Brightspace will integrate with Workday so that grades entered in Brightspace would automatically flow into Workday.
d. Faii discussed the "Workday Champions" plan to get faculty on board with Workday.
e. Discussion was held regarding registration. Summer registration will be done in PeopleSoft and Fall registration will be held in Workday. This can be potentially confusing for students so we need to make sure that everyone understands this difference.
f. Discussion was held regarding the new My Akron intranet for students.
i. The new My Akron for students will run in parallel with the current My Akron site until February. In February, the current siet will be decommissioned and everyone will be using the new My Akron intranet site.
ii. Max suggested working with the Student Government bodies to help educate students on this change.
g. Discussion was held regarding the "Mock Semester". 30 or so students and several dozen faculty will be invited to participate in a practice run of the lifecycle of a semester. This rial run will start with the application process and transition through admissions, enrollment, and grading. The testing will include all of the other processes that a student would be involved in, such as financial aid, as well.
i. Max also suggested working with Student Government bodies to help with training. Max recommended making training "consumable" and Student Government can help curate the content in appropriate online repositories.
h. Discussion was held on training, in general, and Eli shared that they will be creating "Persona" pages. These pages will target the persona (student, faculty, or staff) with appropriate materials associated with the persona.
2. The committee finalized the 2023-2024 goal as:
a. "Assist ITS with communications and Change Management planning."
Old Business: None.
New & Other Business, Good of the Order:
New Business: None.
Other Business: None.
Good of the Order: None.
Motion to Adjourn: Bill motioned, Max seconded. Meeting adjourned at 11:58.

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8. If you have a document that provides supporting materials for this month's work, upload here. This attachment should not be the monthly minutes (minutes should be submitted in #7 above).
   (Non-anonymous question)

9. Are there any new topic submissions or other information/feedback you would like to share from the committee?

None