| Nathaniel Lee Yost (102) ⌄ | | Time to complete: 03:34 |

1. Please select your UC Committee

0   / 0 pts
Auto-graded

○ Awards Special Committee

○ Budget and Finance

○ Communication

◉ Information Technology

○ Institutional Advancement

○ Physical Environment

○ Recreation and Wellness

○ Student Engagement and Success

○ Talent Development and Human Resources

○ ad hoc Human Development

2. Did the Committee meet this month? If you met, select Yes and complete the rest of the survey. Provide minutes in question 7. You do not need to upload documents unless they are supporting materials for this month's meeting.

If you did not meet, select No and submit the survey. You do not need to complete the rest of the survey or upload any documents. Thank you for logging this month's meeting status.

0   / 0 pts
Auto-graded

○ Yes

◉ No

3. Date of Meeting

0   / 0 pts
Auto-graded

4/1/2022

4. Committee Members in Attendance or Absent With Notice

0 / 0 pts

Auto-graded

Members Present (In order listed on Teams):
Nathaniel Yost, Aimee DeChambeau, Cora Moretta, Eli Eubanks, John Corby, Mesfin Tsige, Mohamed Salam, Steve Patton, Faii Sangganjanavanich, William McHenry

5. Committee Members Absent Without Notice

0 / 0 pts

Auto-graded

Bishop Harber, Andrew Shotts

6. Based on your goals for the year, outline what decision were made or action items discussed during this month's meeting that moved goal(s) forward

0 / 0 pts

Auto-graded

Centralized Booking Software
Eli demonstrated the functionality of Microsoft Bookings. Aimee brought up the option of using other booking systems that integrate with Microsoft products. William questioned the efficacy of using booking for everyone – this seemed to resonate with other members of the committee such as Faii. Aimee recommends polling not just the faculty, but the students. Mohamed mentioned it would be beneficial in Teams. Eli recommended making a committee to handle the issue of booking and to have it report back to the greater UC-IT committee.

7. Provide Meeting Minutes/Monthly Report here (do not attach minutes as a document in #8 below).

0   / 0 pts
Auto-graded

Location: Teams Meeting
Meeting start time: 1:01 p.m.

Attendance:
Members Present (In order listed on Teams):
Nathaniel Yost, Aimee DeChambeau, Cora Moretta, Eli Eubanks, John Corby, Mesfin Tsige, Mohamed Salam, Steve Patton, Faii Sangganjanavanich, William McHenry
Absent with Notice: None
Absent without Notice: Bishop Harber, Andrew Shotts
Guests:
Agenda & Minutes:
Adoption of the Agenda:
Bill Motioned, Cora Seconded – passed unanimously.
Adoption of Minutes:
Cora Moved, Bill seconded – passed unanimously.
Topics:
Centralized Booking Software
Eli demonstrated the functionality of Microsoft Bookings. Aimee brought up the option of using other booking systems that integrate with Microsoft products. William questioned the efficacy of using booking for everyone – this seemed to resonate with other members of the committee such as Faii. Aimee recommends polling not just the faculty, but the students. Mohamed mentioned it would be beneficial in Teams. Eli recommended making a committee to handle the issue of booking and to have it report back to the greater UC-IT committee.

Old Business:
On the topic of required Cyber Security Training:
Resolution was passed unanimously in UC.

New Business:
Meeting times for Spring 2022: Eli sent out invitations for the next upcoming meetings.
Good of the order: None
Motion to Adjourn: Meeting adjourned 1:44 PM

8. If you have a document that provides supporting materials for this month's work, upload here. This attachment should not be the monthly minutes (minutes should be submitted in #7 above).

0   / 0 pts
Auto-graded

No answer provided.

9. Are there any new topic submissions or other information/feedback you would like to share from the committee?

0   / 0 pts

Auto-graded

This meeting covered the idea of using one unified booking software