

University Council Executive Committee

MINUTES

MAY 19, 2020

2:30 – 3:30 PM

MICROSOFT TEAMS

MEETING CALLED BY	Ruth Nine-Duff, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Ruth Nine-Duff, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Attendees: Phil Allen, Arnob Banik, Jeanette Carson, Tonia Ferrell, Marjorie Hartleben, Ruth Nine-Duff, Linda Saliga, Julia Spiker, Harvey Sterns, Joe Urgo, John Wiencek</p> <p>Absent with notice: None</p> <p>Absent without notice: Kevin Feezel</p>
Agenda topics:	
2:30-2:35	CALL TO ORDER RUTH NINE-DUFF
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order and asked for additions to the agenda. There being none, the agenda was approved by unanimous consent. The chair asked for additions or corrections to the April 28 Executive Committee minutes. There being none, the minutes were approved by unanimous consent.
2:35-2:35	UNFINISHED BUSINESS RUTH NINE-DUFF
DISCUSSION	There were none.
2:35-2:45	TOPIC SUBMISSIONS RUTH NINE-DUFF
DISCUSSION	<ol style="list-style-type: none"> Certificate Programs was referred to Jennifer Harpham, director of Student Financial Aid <ul style="list-style-type: none"> A suggestion to increase enrollment through stand-alone certificate programs Currently none of our stand-alone certificates can receive federal aid Distance Learning Services is developing a non-academic Brightspace page that would allow colleges/departments to offer non-credit workforce development trainings, seminars, certifications, etc. It will be ready to go live in a couple weeks.
2:45-3:30	NEW BUSINESS RUTH NINE-DUFF
Discussion	<ol style="list-style-type: none"> Provost Wiencek discussed the progress towards reorganization. A summary of the reorganization feedback will be shared with the campus community this week. <ul style="list-style-type: none"> We will seek input and guidance from Faculty Senate on some of the topical areas that were identified through the feedback process. The UC Budget and Finance Committee has benchmarked the audited financial reports against similar institutions of higher education using GASB data.

- Provost Wiencek analyzed the IPEDS data and arrived at the same conclusions as the UC Budget and Finance Committee.

A suggestion was made to update the campus community on the progress of the reorganization, including upcoming milestones.

2. The UC Budget and Finance Committee is scheduled to give an in-depth report at the June 9 UC meeting. The committee should report on the benchmark data and present the FY21 budget for endorsement. Documents should be shared with UC prior to the meeting.
3. UA is continuing to pursue a healthcare provider for domestic students.
4. The committee discussed the 2015 layoffs with Provost Wiencek and provided suggestions for any future layoff processes.
5. The attached [suggestions for continuous improvement](#) were reviewed. We will ask the GSG and USG presidents to present a report to UC each month. It can be the same report they present to Faculty Senate.
6. The June 9 UC agenda was approved with the following revisions:
 - Add GSG and USG reports to the committee reports section
 - Invite Kim Gentile, director of admissions, to provide a recruitment update and discuss how the campus community can help
7. Tonia Ferrell will invite Hiram College President Lori Varlotta to be the guest speaker at the July 14 UC meeting.

The meeting was adjourned at 3:30 p.m.